

AGENDA



Thursday, April 10, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 39**

Subject: Authorize award and execution of a 14-month requirements supply contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with ARNOLD OIL COMPANY OF AUSTIN, LP, Austin, TX, for the purchase of oil, grease, and lubricants in an estimated amount not to exceed \$560,000, with two 12-month extension options in an estimated amount not to exceed \$480,000 per extension option, for a total estimated contract amount not to exceed \$1,520,000.

Amount and Source of Funding: Funding in the amount of \$240,000 is available in the Fiscal Year 2007-2008 Operating Budget of the Financial and Administrative Services Department, Fleet Services Fund. Funding for the remaining eight months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Steve Cocke, Buyer II/974-2003

Purchasing Language: Cooperative Purchase.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority – Owned and Woman-Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase; therefore it is exempted under Chapter 791 of the Texas Government Code and no goals were established for this solicitation.

This contract is for lubricating products for the City's fleet of vehicles and equipment. The lubricating products include motor oils, transmission fluids, gear oils, hydraulic oils, and greases.

The lubricants will be used to repair and maintain City vehicles and equipment in the City's fleet. The City has several contracts to recycle oil and lubricant products. Currently, used oil, antifreeze, and solvents (such as those used in brake washing equipment) are recycled.

Arnold Oil is under contract with BuyBoard to supply fleet lubricants statewide as a result of a competitive bidding process. Utilizing the BuyBoard contract provides for volume discount pricing.