



**Financial and Administrative Service Department**  
**Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

April 17, 2008

UniFirst  
6000 Bolm Road  
Austin, Texas 78721

The City Council has approved the execution of a contract with your company for FLOOR MAT RENTAL SERVICES for VARIOUS CITY DEPARTMENTS in accordance with the referenced solicitation.

Responsible Department:	PARD, BSD, ABIA, DSMBR, EGRSO
Department Contact Person:	David Coleman, Arturo Salinas, Chris Carter
Department Contact Email Address:	vary
Department Contact Telephone:	vary
Project Name:	Floor Mat Rental Service
Contractor Name:	UniFirst
Contract Number:	GA080000049
Contract Period:	May 5, 2008 thru May 4, 2011
Extension Options:	Three (3) – 12-month extension options
Requisition Number:	RQM 810007121100196
Solicitation Number:	IFB CB30030
Agenda Item Number:	No. 27
Council Approval Date:	Thursday, March 20, 2008

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Cruz Banda, Buyer II  
Purchasing Office  
Finance and Administrative Service Department

cc: