

AGENDA



Thursday, April 24, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 42

Subject: Authorize award and execution of two 24-month requirement supply contracts to provide safety shoes and boots for the Austin Water Utility and Public Works Department with: SAFETY SHOE DISTRIBUTORS, LLP, Houston, TX, in an estimated amount not to exceed \$120,000, with two 12-month extension options in an estimated amount not to exceed \$60,000 per extension option, for a total estimated contract amount not to exceed \$240,000; and with RED WING SHOE COMPANY, INC, Austin, TX, in an estimated amount not to exceed \$120,000, with two 12-month extension options in an estimated amount not to exceed \$60,000 per extension option, for a total estimated contract not to exceed \$240,000.

Amount and Source of Funding: Funding in the amount of \$25,000 is available in the Fiscal Year 2007–2008 Operating Budget of the Austin Water Utility. Funding in the amount of \$25,000 is available in the 2007–2008 Operating Budget of the Public Works Department. Funding for the remaining 19-months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Steve Aden, Supervising Sr. Buyer, 974-2021.

Purchasing Language: Lowest bids meeting specifications of three bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

Boards and Commission Action: Recommended by the Water and Wastewater Commission.

These contracts will provide sources for Austin Water Utility (AWU) and the Public Works Department (PW) Department to purchase safety shoes and boots on an as needed basis. Under the contracts employees from both departments will be allowed to go to the vendor's locations with a voucher and be fitted with the proper safety shoes and/or boots to meet the needs of their daily job assignments. Each contractor will be reimbursed on a monthly basis for the shoes they have provided. All footwear under these contracts meets the American Society for Testing and Materials (ASTM) F2413-05, Standard Specification for Performance Requirements for Foot Protection.

MBE/WBE solicited: 0/1

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Fifty notices were sent, including one WBE. There are no known MBEs available for these commodities. Three bids were received, with no response from the WBE.
- c. The pricing offered represents a 1% decrease to the last contracts awarded in September 2004.

APPROVAL JUSTIFICATION

- a. Lowest bids received meeting specifications per group. Both vendors were providing these commodities from the previous contracts.
- b. The Purchasing Office concurs with the Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.