

AGENDA



Thursday, April 24, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 55**

Subject: Authorize award and execution of an eight-month requirements supply contract through the U.S. Communities Government Purchasing Alliance with ZEP MANUFACTURING COMPANY, Atlanta, GA, for the purchase of parts washing solvents in an estimated amount not to exceed \$40,000, with three 12-month extension options in an estimated amount not to exceed \$55,000 per extension option, for a total estimated contract amount not to exceed \$205,000.

Amount and Source of Funding: Funding in the amount of \$25,000 is available in the Fiscal Year 2007-2008 Operating Budget of the Finance and Administrative Services Department, Fleet Services Fund. Funding for the remaining three months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Steve Cocke, Buyer II, 512-974-2003

Purchasing Language: Cooperative Purchase.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase; therefore it is exempted under Chapter 791 of the Texas Government Code and no goals were established for this solicitation.

This supply contract will provide parts washing solvents that will be used at Fleet Service Center facilities in the metal parts washers that are located within each service center. The mechanics use the parts washing equipment with the solvents for cleaning all metal parts and tools used to provide maintenance and repairs to the City's fleet.

Zep Manufacturing supplies solvents that are compatible with the 27 existing parts washers owned by the City. This contract will be utilized to ensure a constant source of parts washing supplies to support the division's mission and to increase Fleet's responsiveness to its customers.

The U.S. Communities Government Purchasing Alliance was established as a national structure for government agencies to make use of their collective purchasing power, and this purchase is authorized under the provision of the Interlocal Cooperation Act, Chapter 791, Texas Government Code. Dallas County, Texas was the lead participating agency that issued a competitive solicitation and awarded a contract to Zep Manufacturing that provides a purchasing forum for public agencies nationwide.