

A G E N D A



Thursday, April 24, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 36

Subject: Authorize award, negotiation, and execution of a 12-month requirements service contract with FOX, SMOLEN & ASSOCIATES, INC., Austin, TX (WBE/FW) and JOHN HALL PUBLIC AFFAIRS (MBE/MB), Austin, TX for the design and implementation of a public process for input on Austin Energy's long-range energy plan in an estimated amount not to exceed \$237,835 and \$147,100, respectively.

Amount and Source of Funding: Funding in the amount of \$160,390 is available in the Fiscal Year 2007-2008 Operating Budget of Austin Energy. Funding for the remaining seven months of the original contract period is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Sandy Calles, Buyer Sr./322-6487

Purchasing Language: Best evaluated proposals of five proposals received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority – Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Fox, Smolen & Associates and John Hall Public Affairs will be contracted to facilitate public involvement processes with community stakeholders to gather broad and inclusive community input to assist Austin Energy's long-term energy plan.

This process may include discussions and assessment of all fossil fuel energy options, emerging technologies such as integrated gasification combined cycle (IGCC) coal, renewable energy technologies, energy efficiency programs, and customer-generated energy.

A comprehensive document will be developed which provides data on the utility, its growth, its load shape and projected generation needs, as well as the financial, operational, environmental, and time-to-market aspects of each generation option including impact on electric bills. MBE/WBE solicited: 18/8

MBE/WBE bid: 0/1

Price Analysis

- a. Adequate competition
- b. One hundred thirty-four notices were sent, including 18 MBEs and eight WBEs. Five proposals were received, including one WBE.

APPROVAL JUSTIFICATION

- a. Best evaluated proposals received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.