

## AGENDA



Thursday, April 24, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 51

**Subject:** Authorize award, negotiation, and execution of a 60-month requirements service contract with PUBLIC FINANCIAL MANAGEMENT, INC., for financial advisory services in an estimated amount not to exceed \$1,500,000, with three 12-month extension options in an estimated amount not to exceed \$300,000 per extension option, for a total estimated contract amount not to exceed \$2,400,000.

**Amount and Source of Funding:** Funding in the amount of \$125,000 is available in the Fiscal Year 2007-2008 Operating Budget of various City departments. Funding for the remaining 55 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Mick Osborne, Specialist Sr. Buyer /974 2995

**Purchasing Language:** Best evaluated proposal of two qualification statements received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Boards and Commission Action:** To be reviewed by the Audit and Finance Committee on April 22, 2008.

This contract is for financial advisory services. Due to the wide array of governmental services provided by the City, including transportation, utility and economic development initiatives, the City needs to retain a financial advisory firm with expertise in financial strategy options coupled with flawless transaction execution. The firm must deliver timely and thoughtful analysis to facilitate a solid decision making process and achievement of the City management's policy objectives.

An evaluation panel consisting of executive personnel from the Financial and Administrative Services Department, Treasury Division, Austin Energy, and Austin Water Utility evaluated the qualification statements based on the respondent's demonstrated understanding of the City's needs, prior applicable experience, qualifications and time commitments of respondent's staff, and professional references.

MBE/WBE solicited: 14/2

MBE/WBE bid: 0/0

**RFQ NO. MQH0001  
PROPOSAL ANALYSIS**

- a. Adequate competition.
- b. Forty-five notices were sent, including 14 MBEs and two WBEs. Two proposals were received, with no response from the MBE/WBEs.

**APPROVAL JUSTIFICATION**

- a. Best evaluated response received.

- b. The Purchasing Office concurs with the Financial and Administrative Services Department, Treasury Division's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.