

## AGENDA



Thursday, May 8, 2008

**Contract and Land Management  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 11**

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**Subject:** Approve the negotiation and execution of a 12-month sublease renewal for approximately 5,000 square feet of space for the South Day Labor program of the Health and Human Services Department, located at 2201 East Ben White Blvd., from ESTATE-CARLTON, INC., San Antonio, TX, in an amount not to exceed \$36,000 for the initial renewal term.

**Amount and Source of Funding:** Funding in the amount of \$13,500 is available in the Fiscal Year 2007-2008 Operating Budget of the Health and Human Services Department. Funding for the remaining contract period is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Dean Harris 974-7061, Vince Cobalis 972-5011, Robin Field 974-7064

**Prior Council Action:** Resolution approved giving direction to staff, April 12, 2007.

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On April 12, 2007, staff presented recommendations to Council regarding expansion of the day labor program to include a South program site. Council approved a Resolution directing staff to complete operational plans for a one-year pilot program and to execute a lease for a day labor center located at 2201 E. Ben White Blvd. in South Austin. The lease was executed and operations began July 12, 2007.

The Health and Human Services Department is in the process of conducting an evaluation of this site, as directed by Council in the April 12, 2007 Resolution. Factors to be considered during this evaluation include a cost/ benefit analysis of the program; input from program neighbors, stakeholders and Austin Police Department; time in/time out data; impact on pre-existing informal sites; impacts on the North site; and factors regarding the physical site that either positively or negatively impact the program. The evaluation will include the program utilization in the summer months, the busiest time of the year for the day labor programs. The Health and Human Services Department has also issued a Notice of Funding Availability to determine if there is an interest by community organizations to operate the program.

An evaluation will be presented to the Public Health and Human Services Subcommittee in August. The evaluation, combined with any community responses to the Notice of Funding Availability, will allow the Health and Human Services Department to make recommendations about the future operation of the day labor south program for consideration of the Council in their FY09 Budget deliberations.

The program is operated out of the covered front section of Midnight Rodeo Austin. The lease commenced May 15, 2007 and expires May 14, 2008. The current lease payment is \$3,000 monthly and the renewal would be at the same rate. This rate includes all operating expenses except janitorial. Use of the leased facility also includes a large parking lot for contractor drive-through, restroom facilities, and use of an additional area for a storage shed. Either party may terminate the lease prior to the end of the renewal term with sixty days notice.