

## AGENDA



Thursday, May 8, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 44**

**Subject:** Authorize award and execution of a 36-month requirements service agreement with AUSTIN SOFTBALL UMPIRES ASSOCIATION, INC., Austin, TX, for adult softball umpire operations and management program services in an estimated amount not to exceed \$814,815, with three 12-month extension options in an estimated amount not to exceed \$274,500 per extension option, for a total estimated contract amount not to exceed \$1,638,315.

**Amount and Source of Funding:** Funding in the amount of \$113,169 is available in the Fiscal Year 2007-2008 Operating Budget, Softball Enterprise Fund of the Parks and Recreation Department. Funding for the remaining 31 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Cruz Banda, Buyer II/974-2133

**Purchasing Language:** Sole bid received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No Subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This service agreement is for adult softball umpire operations and management of all City-owned and operated softball complexes. Services provided by this contract include the scheduling of umpires for each game, training and certification of all umpires, and related administrative services.

All umpires of this association have been through a local training school consisting of 12 hours of classroom training and 12 hours of actual on-field training under game conditions. Umpires will be officiating league and tournament games throughout the summer, spring, fall, and winter. Approximately 8,855 games are played each year at various City softball fields.

MBE/WBE solicited: 1/0

MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Sole bidder. The softball officiating contract has been solicited five times in the past 15 years. The Austin Softball Umpires Association has been the only proposer each time.
- b. Twenty-seven notices were sent, including one MBE. There are no known WBEs available for these services. One bid was received, with no response from the MBE.
- c. Pricing offered represents a 6% increase to the last contract award August 2005.

**APPROVAL JUSTIFICATION**

- a. Sole bid received.
- b. The Purchasing Office concurs with the Parks and Recreation Department's recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.