



**Financial and Administrative Service Department**  
**Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

May 16, 2008

VENDOR      Excell Fueling Systems  
Contact Name      Susan Rollins  
                 Vice President  
                 1113-A Regal Row  
                 Austin, TX 78748

Dear Contact Name: Ms. Rollins,

The Austin City Council approved the execution of a contract with your company for a maintenance and repair program for fuel tanks and for a one time cleaning to accept ethanol and biodiesel fuels in accordance with the referenced solicitation.

Responsible Department:	Financial and Administrative Services, Fleet Services Division
Department Contact Person:	Virginia S. (Ginger) Whitaker
Department Contact Email Address:	Virginia.whitaker@ci.austin.tx.us
Department Contact Telephone:	512-974-2119
Project Name:	Maintenance and Repair Program for Fuel Tanks and for a One Time Cleaning to Accept Ethanol and Biodiesel Fuels.
Contractor Name:	Excell Fueling Systems
Contract Number:	MA 7800-NA080000103
Contract Period:	04/01/08 – 03/31/11
Contract Amount:	\$496,816
Extension Options:	Three (3) Twelve Month Options
Requisition Number:	RQS 7800-07122800229
Solicitation Number:	RML0008
Agenda Item Number:	35
Council Approval Date:	03/27/08

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Rosemary Ledesma  
Supervising Senior Buyer  
Purchasing Office  
Finance and Administrative  
Service Department

cc: Ginger Whitaker, Fleet Services