

## AGENDA



Thursday, June 5, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 31**

**Subject:** Authorize award, negotiation, and execution of a 12-month requirements service contract with NAVIGANT CONSULTING, Austin, TX for consulting services for Austin Energy Performance Measurement Program in an estimated amount not to exceed \$169,500, with four 12-month extension options in an estimated amount not to exceed \$169,500 per extension option, for a total estimated contract amount not to exceed \$847,500.

**Amount and Source of Funding:** Funding in the amount of \$42,375 is available in the Fiscal Year 2007-2008 Operating Budget of Austin Energy. Funding for the remaining nine months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Karen Williams, Buyer II, 322-6467.

**Purchasing Language:** Best evaluated proposal of four proposals received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

ISO 9001:2000 registration is a quality management standard used by organizations to certify to its customers that the organization follows a set of standard processes to ensure consistency in their service. Austin Energy (AE) received its initial registration in January 2008 for the Electric Service Delivery business unit and is working toward registration of other business units.

To facilitate the expansion and continual improvement of its services and quality management system, AE seeks to define and implement performance measures—also known as key performance indicators (KPIs)—at the process level for existing business units. These KPIs, in turn, link to AE's strategic objectives.

This contract will provide additional resources, with applicable expertise, to guide and assist AE staff in developing meaningful and measurable KPIs at the lowest level of work. These KPIs are required by the ISO 9001:2000 standards to ensure continual improvement of the quality management system.

MBE/WBE solicited: 9/11  
MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. One hundred fifty-one notices were sent, including nine MBEs and 11 WBEs. Four proposals were received, with no response from the MBE/WBEs.
- c. This is the first contract for these type services; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Best evaluated proposal received.
- b. The Purchasing Office concurs with AE's recommended award.
- c. Advertised on the Internet.