

AGENDA



Wednesday, June 18, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 42

Subject: Authorize award and execution of three 12-month requirements service contracts for grounds maintenance services with the following vendors: ANDY J. WILHELM, San Marcos, TX, for services at lift-stations in the southwest region and water pump stations in the north, south, and west regions in an estimated amount not to exceed \$133,212, with three 12-month extension options in an estimated amount not to exceed \$122,365 per extension option, for a total estimated contract amount not to exceed \$500,307; with STILLWATER LANDSCAPES, Elgin, TX to provide services for lift-stations in the northwest in an estimated amount not to exceed \$45,965, with three 12-month extension options in an estimated amount not to exceed \$37,655 per extension option, for a total estimated contract amount not to exceed \$158,930; and with BIO-GARDENER, Austin, TX to provide services to lift-stations in the northeast and southeast region in an estimated amount not to exceed \$43,737, with three 12-month extension options in an estimated amount not to exceed \$41,957, per extension option, for a total estimated contract amount not to exceed \$169,608.

Amount and Source of Funding: Funding in the amount of \$74,305 is available in the Fiscal Year 2007-2008 Operating Budget of the Austin Water Utility. Funding for the remaining eight months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Steve Aden, Supervising Sr. Buyer, 974-2021.

Purchasing Language: Lowest bids of six bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting Opportunities were identified; therefore no goals were established for this solicitation.

Boards and Commission Action: Scheduled for Water and Wastewater Commission meeting on June 18, 2008.

These contracts are to provide grounds maintenance services for 143 locations throughout the Austin Water Utility which includes Pump Stations, Lift Stations, and Wastewater Package Plants. The contracts include labor, materials, and equipment to provide complete grounds maintenance services, including mowing and trimming of grass and vegetation, removal of trash, and tree and shrub trimming.

It is the City's intention to reduce emissions by promoting the use of cleaner-burning, reduced emission powered equipment on the contracts the City enters for these services. The City promotes the use of this equipment by including a price preference to the final total bid price up to 5% for bidders' use of reduced emissions power equipment. The recommended vendors are committed to the following:

- Andy J Wilhelm - 50% EPA Phase II Equipment
- StillWater Landscape - 80% EPA Phase II Equipment
- Bio-Gardner - 5% biodiesel mower equipment; 35% propane mower equipment

MBE/WBE solicited: 19/9

MBE/WBE bid: 1/1

PRICE ANALYSIS

- a. Adequate competition.
- b. Eighty-seven notices were sent, including 19 MBEs and nine WBEs. Six bids were received, with one MBE and one WBE responding.
- c. The pricing offered represents a 9% increase to the contract awards in December 2006.

APPROVAL JUSTIFICATION

- a. Lowest bids received. None of the recommended awardees are currently providing these services.
- b. The Purchasing Office concurs with the Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.