

AGENDA



Wednesday, June 18, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 44**

Subject: Authorize award and execution of a five-year requirements service contract with TRANSPORTATION SECURITY CLEARINGHOUSE, Alexandria, VA, for fingerprinting and criminal history background check services in an estimated amount not to exceed \$300,000, with two 5-year extension options in an estimated amount not to exceed \$300,000 per extension option, for a total estimated contract amount not to exceed \$900,000.

Amount and Source of Funding: Funding in the amount of \$15,000 is available in the Fiscal Year 2007-2008 Operating Budget of the Aviation Department. Funding for the remaining 57 months of the original contract period is contingent upon funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Cruz Banda, Buyer II/974-2133

Purchasing Language: Sole Source.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

Boards and Commission Action: Recommended by the Austin Airport Advisory Commission.

This contract is for fingerprinting and criminal background check services for individuals entering controlled access points at Austin-Bergstrom International Airport, including city employees assigned to the Aviation Department, personnel from companies that are under contract with the city, tenants, concessionaires, and airline cargo personnel. These services are required by the federal Transportation Security Administration (TSA), who assumed responsibility for civil transportation security on February 17, 2002.

The passenger airlines normally provide a verification document to city staff in the Security and ID group within the Aviation Department as evidence when it processes a request for an Airport Access Media/Badge for any of its staff in order to prove the individual has had a criminal background check performed and fingerprints taken by Transportation Security Clearinghouse (TSC). If the airline is unable to provide the verification document, Aviation Department staff will have the individual's fingerprints taken and the background check performed by TSC and then backcharge the airline for these services.

TSC is under contract with the federal Transportation Security Administration (TSA) and is the sole provider for fingerprinting and criminal background check services for all airports run by the TSA.

All fingerprint submissions (inked cards and electronic), as well as fingerprint fees from the City of Austin, Department of Aviation must be sent through the TSC in accordance with federal regulations.