

*Financial and Administrative Services Department  
Purchasing Office*

P. O. Box 1088, Austin, TX 78767

(512) 974-2500

July 24, 2008

Ms. Christine Ricker  
Calence, LLC  
1130 Rutherford Lane  
Austin, TX 78735

Re: Solicitation No. N/A

Tax Exempt Installment Purchase Agreement- Cisco Products and Maintenance

Dear Ms. Ricker:

The Purchasing Office has approved the execution of a contract with your company for the above-referenced item as follows:

Responsible Department:	Aviation
Department Contact Person:	Michelle Moheet
Department Contact Email Address:	Michelle.moheet@ci.austin.tx.us
Department Contact Telephone:	(512) 530-6336
Project Name:	Tax Exempt Installment Purchase Agreement- Cisco Products and Maintenance
Contractor Name:	Calence, LLC
Contract Number:	MA 8100 GC080000016
Contract Period:	July 24, 2008 through July 23, 2013
Dollar Amount	\$820,127.75
Extension Options:	None
Requisition Number:	RQS 8100 08010200232
Solicitation Number:	N/A
Agenda Item Number:	44
Council Approval Date:	April 24, 2008

Attached is a copy of all contract terms and conditions. Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact me at (512) 974-2995.

Sincerely,

Mick Osborne, Specialist Sr. Buyer  
Purchasing Office  
Finance and Administrative Services Department  
Enclosure