

## AGENDA



Thursday, July 24, 2008

**Contract and Land Management  
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 29

**Subject:** Authorize negotiation and execution of a professional services agreement with six firms THE ARIZPE GROUP, INC., (MBE/MH), Austin, TX; CARTER & BURGESS, INC, Austin, TX; ENCOTECH ENGINEERING CONSULTS, INC., (MBE/MA), Austin, TX; O'CONNELL ROBERTSON, Austin, TX; ACR ENGINEERING, INC., Austin, TX; GOODWIN ENGINEERING, INC., Austin TX, for providing professional mechanical, electrical and plumbing engineering consulting services for City of Austin projects for a period of approximately two years or until financial authorization is expended, with the total amount of the six agreements not to exceed \$1,200,000.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2007-2008 Capital and/or Operating Budget of the Public Works and various departments for which services are needed.

**For More Information:** Etuk Inyang 974-7206, Rosie Truelove 974-3064, Robin Field 974-7064

The City of Austin requires professional mechanical, electrical and plumbing (M.E.P.) engineering consulting services to supplement and/or assist City staff in the design, including construction documents, of small M.E.P. projects, and to provide problem investigation services. The selected firms will, on a timely basis, review an M.E.P. problem and provide a written proposal for services. Small M.E.P. design and/or problem investigation may be required for:

- Design of modifications to existing M.E.P. systems, including preparation of bid documents, preparation of construction budgets, and construction phase services.
- Troubleshoot existing problems with M.E.P. systems and provide engineering services to determine solution and cost and engineering supervision of repair.
- Act as Lead Consultant on projects that consist primarily on M.E.P. work, including subconsultant coordination for all phases of design and construction.
- Provide Commissioning Services for LEED Certification for both new and renovation projects.
- Provide Energy Modeling and Energy Simulation Services to document LEED points for energy efficiency. The consultant or subconsultant that performs these services is required to utilize U.S. Green Building Council (USGBC) software for LEED Certification.

This request allows for the development of a professional service agreement with each of the six recommended firms. The period of service is estimated to be approximately two years or until the contracting authority is exhausted. Should the City be unsuccessful in negotiating a satisfactory agreement with any one of the prime recommended firms, negotiations will cease with that firm and the funding will be distributed as equally as possible among the remaining recommended firms.

Participation subgoals stated in the solicitation were 7.00% MBE; 2.40% WBE. The recommended firms all provided M/WBE Compliance Plan, which were approved by the Department of Small and Minority Business Resources.