

## AGENDA



Thursday, July 24, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 69**

**Subject:** Approve award and execution of a 36-month requirements service contract with AAA FIRE & SAFETY EQUIPMENT CO., INC., Austin, TX, for the maintenance, inspection, repair, and replacement of fire extinguishers in an estimated amount not to exceed \$357,924, with three 12-month extension options in an estimated amount not to exceed \$119,308 per extension option, for a total estimated contract amount not to exceed \$715,848.

**Amount and Source of Funding:** Funding in the amount of \$19,885 is available in the Fiscal Year 2007-2008 Operating Budget for various City Departments. Funding for the remaining 34 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Cruz Banda, Buyer II/974-2133

**Purchasing Language:** Lowest bid of two bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Boards and Commission Action:** Recommended by the Water and Wastewater Commission and the Austin Airport Advisory Commission.

This contract is to provide new fire extinguishers, recharges of existing fire extinguishers, repair parts and services, as well as inspections of city-owned equipment. This contract is necessary to insure that all extinguishers, whether inside a city building or mounted in a city vehicle, are checked at least on an annual basis. This annual inspection includes a thorough examination of mechanical parts, extinguishing agent and expelling means. Hydrostatic testing is required every 5-12 years depending on the type of extinguishing agent. Stored pressure extinguishers are required to be emptied and recharged every six years.

The major departments that will be using this contract are Austin Energy (20%), Water & Wastewater Utility Department (17%), Building Services Division (15%), Aviation Department (12%), Solid Waste Services Department (7%), Fleet Services Division (6%), Austin Fire Department (6%), Austin Public Library (6%), Parks and Recreation Department (8%), and the Austin Convention Center (3%).

MBE/WBE solicited: 2/3

MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Eighty notices were sent, including two MBEs and three WBEs. Two bids were received, with no response from the MBE/WBEs.
- c. The pricing offered represents a 2% increase to the last contract award in January 2005.

#### APPROVAL JUSTIFICATION

- a. Lowest bid received. AAA Fire & Safety Equipment is the current provider of these services.
- b. The Purchasing Office concurs with Materials Management's recommended award.
- c. Advertised in the Austin American Statesman and nternet.