

## AGENDA



Thursday, July 24, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 72

**Subject:** Authorize award and execution of a 36-month requirements supply contract with RLS SERVICES, INC., Garland, TX for the purchase of non-captive repair parts for garbage truck bodies for Fleet Services in an estimated amount not to exceed \$1,103,375, with three 12-month extension options in estimated amounts not to exceed \$405,169 for the first extension option, \$425,428 for the second extension option, and \$446,700 for the third extension option, for a total estimated contract amount not to exceed \$2,380,672.

**Amount and Source of Funding:** Funding in the amount of \$61,299 is available in the Fiscal Year 2007-2008 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 34 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Steve Cocke, 512-974-2003

**Purchasing Language:** Lowest bid of three bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the purchase of non-captive repair parts for various manufactured garbage truck bodies for city-owned refuse collection trucks that require after market manufactured repair parts on an as needed basis.

The parts will be used for the daily operations of general routine repair and maintenance services for refuse trucks performed by City mechanics at Service Center No. 11. The City currently has approximately 115 refuse vehicles in the Fleet inventory which include various brands of truck bodies such as Heil, Labrie, Wayne, Leach, Pak-Mor, Smart Truck Systems, and Perkins. This contract is necessary to support the Fleet Service division with a reliable and continuous source of supply to purchase these parts.

MBE/WBE Solicited: 0/0

MBE/WBE Bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Twenty notices were sent. There are no known MBE/WBEs available for these commodities. Three bids were received.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received.
- b. The Purchasing Office concurs with the Fleet Services' recommended award.

c. Advertised in the Austin American-Statesman and on the Internet.