

AGENDA



Thursday, July 24, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 73

Subject: Authorize award and execution of a 12-month requirements supply contract with CD LISTENING BAR d/b/a SUPER D, Irvine, CA, for the purchase of music compact discs for the Austin Public Library in an estimated amount not to exceed \$130,400, with two 12-month extension options in an estimated amount not to exceed \$130,400 per extension option, for a total estimated contract amount not to exceed \$391,200.

Amount and Source of Funding: Funding in the amount of \$21,733 is available in the Fiscal Year 2007-2008 Operating Budget of the Library Department. Funding for the remaining 10 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Steve Cocke, Buyer II/512-974-2003

Purchasing Language: Lowest bid of three bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will establish a supply agreement for the purchase of musical compact discs for the Austin Public Library, including the Austin History Center and 20 branch libraries.

The compact discs encompass all musical styles and are available for checkout by Library patrons. The contract includes processing services for the Library. Processing consists of recasing the compact discs in strongboxes that provide a durable carrying case, application of barcodes to the strongbox for the ability to scan for checkout, and security strips to each disc to prevent theft.

MBE/WBE solicited: 1/0

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Twelve notices were sent. There are no known MBE/WBEs available for this commodity. Three bids were received.
- c. The pricing offered reflects a 12% decrease from the last contract award in April 2005.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with the Library Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.