

AGENDA



Thursday, July 24, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 74**

Subject: Authorize award and execution of a contract with EDUCATOR'S DEPOT, INC., Sugarland, TX, for the purchase of library shelving in an amount not to exceed \$75,495.

Amount and Source of Funding: Funding is available in the Fiscal Year 2007-2008 Capital Budget of the Library Department.

Fiscal Note: A fiscal note is attached.

For More Information: Mick Osborne, Specialist Sr. Buyer /974-2995

Purchasing Language: Sole source.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the purchase of steel library shelving needed to equip the new 10,738 square foot North Village Branch Library currently under construction at 2505 Steck Avenue and scheduled to open to the public by January 24, 2009. The shelving acquired by means of this purchase will be integrated with existing shelving inventory to complete the shelving layout for the new facility.

For reasons of compatibility with existing library shelving, only WilsonStak Metal Book Shelving can be used. Educator's Depot, Inc. is the sole authorized dealer for this shelving in the states of Texas, Louisiana, and Oklahoma.