

AGENDA



Thursday, July 24, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 75

Subject: Authorize award and execution of a 36-month requirements supply contract with COMMERCIAL CHEMICAL d/b/a POOLSURE, Houston, TX for the purchase of sodium hypochlorite and muriatic acid in an estimated amount not to exceed \$270,000, with three 12-month extension options in an estimated amount not to exceed \$90,000 per extension option, for a total estimated contract amount not to exceed \$540,000.

Amount and Source of Funding: Funding in the amount of \$22,000 is available in the Fiscal Year 2007-2008 Operating Budget of the Parks and Recreation Department. Funding for the remaining 10 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Cruz Banda, Buyer II/974-2133

Purchasing Language: Lowest bid of three bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the purchase and delivery of the necessary chemicals to ensure that the water in the city's public swimming pools are maintained within the guidelines established by the State of Texas Board of Health.

Sodium hypochlorite and muriatic acid will be supplied to 23 of the city's public swimming pools on an as needed basis to maintain the proper sanitary conditions and proper pH level during the months of June through August. Two pools, Balcones District Park pool and Dick Nichols District park pool, will need these products continuously since these two pools are in operation year around.

MBE/WBE solicited: 1/0

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Ten notices were sent, including one MBE. There are no known WBEs available for these products. Three bids were received, with no response from the MBE.
- c. The pricing offered represents an average increase of 16% for these products from the last contract award in May 2006. This increase is attributed to the overall fluctuation in prices for these type chemicals. In addition, the rise in transportation costs is a part of the increase.

APPROVAL JUSTIFICATION

- a. Lowest bid received. The recommended awardee is not the current provider of these products.
- b. The Purchasing Office concurs with the Parks and Recreation Department's recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.