

AGENDA



Thursday, August 7, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 23**

Subject: Authorize award and execution of a contract with CRAWFORD ELECTRIC, Austin, TX for the purchase of theatrical electrical components for the Long Center exterior expansion in an amount not to exceed \$77,899.28.

Amount and Source of Funding: Funding is available in the Fiscal Year 2007-2008 Operating Budget of Austin Energy.

Fiscal Note: There is no unanticipated financial impact. A fiscal note is not required.

For More Information: Terry V. Nicholson, Senior Buyer/322-6586

Purchasing Language: Lowest bid of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

The contract is for the purchase of theatrical circuit breakers, disconnects, transformers, connectors, surge protectors, and copper wire to be used to provide adequate electrical power supply for two outdoor venues at the Long Center. These components are specifically manufactured to provide a safe method for outdoor venues to deliver their power requirements.

MBE/WBE solicited: 2/4

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Seventy-nine notices were sent, including two MBEs and four WBEs. Two bids were received, with no response from the MBE/WBEs.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.