



**Financial and Administrative Service Department**  
**Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

August 5, 2008

**RLS SERVICES INC.**  
Randy Schellenbaum  
2025 Old Mill Run  
Garland, Tx. 75042

Dear Mr. Schellenbaum :

The Austin City Council approved the execution of a contract with your company for Non-Captive repair parts for Garbage Truck Bodies in accordance with the referenced solicitation.

Responsible Department:	Fleet Services Division
Department Contact Person:	Virginia Whitaker
Department Contact Email Address:	Virginia.Whitaker@ci.austin.tx.us
Department Contact Telephone:	512-974-2119
Project Name:	Non-Captive Repair Parts for Garbage Truck Bodies
Contractor Name:	RLS Services Inc.
Contract Number:	GA080000152
Contract Period:	08/11/2008 - 08/10/2011
Extension Options:	3-12 Months
Requisition Number:	7800-08010800247
Solicitation Number:	SDC0110
Agenda Item Number:	72
Council Approval Date:	07/24/2008

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

A handwritten signature in black ink that reads "Steve Cocke".

Steve Cocke  
Buyer II  
Purchasing Office  
Finance and Administrative  
Service Department