Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

August 21, 2008

The City of Austin has approved the execution of a contract with the below listed companies for Conference and Catering in accordance with solicitation WDJ0007.

Responsible Department:	All Departments
Department Contact Person:	Wilbur Jones
Department Contact Email Address:	wilbur.jones@ci.austin.tx.us P.O. Box 1088, Austin, Texas 78767
Department Contact Telephone:	(512) 972-4013
Project Name:	Conference and Catering Services
Contractors Name:	Hilton Austin Airport Hyatt Regency Austin Norris Conference Centers Sheraton Austin Hotel
Contract Number:	NA080000203
Contract Period:	07/24/08-07/23/11
Contract Period Amount	$795,000.00
Extension Options:	Three (3) 12-Month Options
Requisition Number:	9100 07120300183
Solicitation Number:	WDJ0007
Agenda Item Number:	Item No. 70
Council Approval Date:	07/24/08

A copy of the contract/purchase order will be forwarded by mail or email.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person above.

Sincerely,

Wilbur Jones
Buyer I
Purchasing Office