

AGENDA



Thursday, August 28, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 39

Subject: Authorize award and execution of a 24-month requirements supply contract with ACT PIPE AND SUPPLY, Pflugerville, TX for the purchase of water meter lids and boxes for the Austin Water Utility in an estimated amount not to exceed \$357,986, with two 12-month extension options in an estimated amount not to exceed \$223,742 per extension option, for a total estimated contract amount not to exceed \$805,470.

Amount and Source of Funding: Funding in the amount of \$14,917 is available in the Fiscal Year 2007-2008 Operating Budget of the Austin Water Utility. Funding for the remaining 23 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Steve Aden, Supervising Sr. Buyer, 974-2021.

Purchasing Language: Lowest bid meeting specifications of five bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

Boards and Commission Action: Recommended by the Water and Wastewater Commission.

This contract will provide the Austin Water Utility (AWU) with a reliable source to purchase water meter lids and boxes of various sizes on an as needed basis. The meter boxes and lids will be delivered to and stored at AWU's Webberville Storeroom and the Glen Bell Service Center and will be used at various work locations throughout the City. The meter boxes and lids are needed to house water meters that are installed in the City's water distribution system. The boxes and lids protect meters from the elements, incidental damage, and vandalism.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Sixteen notices were sent. There are no known MBE/WBEs available for these commodities. Five bids were received.
- c. The current pricing represents a 35% increase to the previous contract award in September 2006. This increase can be attributed to the rising cost for metal and metal products as well as the increase in transportation costs.

APPROVAL JUSTIFICATION

- a. Lowest bid received meeting specifications. ACT Pipe & Supply is one of the current providers.
- b. The Purchasing Office concurs with the Department's recommendation.
- c. Advertised in the Austin American-Statesman and Internet.