

AGENDA



Thursday, August 28, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 49**

Subject: Authorize award and execution of a contract through the Texas Multiple Awards Schedule (TXMAS) with OM WORKSPACE, Austin TX, for modular work stations in an estimated amount not to exceed \$483,580.

Amount and Source of Funding: Funding is available in the Fiscal Year 2007-2008 Operating Budget of Austin Water Utility.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Mick Osborne, Specialist Sr. Buyer /974 2995

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority – Owned and Woman Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase; therefore, it is exempted under Chapter 791 of the Texas Government Code and no goals were established.

This contract is for the purchase of general office modular work stations for several divisions of the Communications and Technology Management Office (CTM) who are moving from leased space at Waller Creek Center and One Texas Center to leased space at 1124 South I-35. The space will be leased from the Housing Authority of the City of Austin. The lease was approved by the City Council on August 21, 2008, and the lease rates are below prevailing market rates for similar office space.

The move is necessary to alleviate crowded conditions for existing CTM employees. In addition, the Austin Water Utility (AWU) has requested that the Waller Creek space be vacated based on current and projected growth in AWU, including water conservation, customer service, planning and engineering programs and services. There will be 175 CTM employees moving to the I-35 property. The Data Center, currently located on the 10th Floor of Waller Creek and the staff who support this Center will remain at Waller Creek Center.

The existing work stations currently being used by CTM/Waller Creek staff, will remain at Waller Creek Center to be utilized by AWU. Initially, CTM initially evaluated moving existing Waller Creek work stations to the new location, which was determined not to be feasible or cost effective.

OM WORKSPACE, Austin, TX is under contract through TXMAS to provide these products to other public entities state-wide. This cooperative purchasing program is coordinated by the State of Texas, Comptroller of Public Accounts and allows the City to use TXMAS contracts that have been developed from contracts that were competitively bid and awarded by the General Services Administration's Federal Supply Service.