

AGENDA



Thursday, August 28, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 33**

Subject: Authorize award, negotiation, and execution of a contract with LBL TECHNOLOGY PARTNERS, Minneapolis, MN for Business Continuity Planning consultation in an amount not to exceed \$99,045.

Amount and Source of Funding: Funding is available in the Fiscal Year 2007-2008 Operating Budget of Austin Energy.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Terry Nicholson, Senior Buyer, 322-6586.

Purchasing Language: Best evaluated proposal of six proposals received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

The contract is for LBL Technology Partners to perform an audit of a sampling of Austin Energy's (AE) business continuity plans for critical infrastructure and conduct a functional business continuity exercise at four Austin Energy facilities. The business continuity plans have been developed to guide the sustainability and recovery of AE's business unit functions in the event of a disaster taking place at an AE location.

MBE/WBE solicited: 22/28 MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Two hundred ninety-six notices were sent, including 22 MBEs and 28 WBEs. Six proposals were received, with no response from the MBE/WBE's.
- c. This is the first purchase of its type; therefore, there is no pricing history available

APPROVAL JUSTIFICATION

- a. Best evaluated proposal received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.