

AGENDA



Thursday, August 28, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 31**

Subject: Authorize award and execution of a 12-month requirements service contract with DEALER'S ELECTRICAL, Austin, TX for preventative and corrective maintenance of switchgear with related breakers and for the purchase of other various breakers in an estimated amount not to exceed \$84,325, with four 12-month extension options in an estimated amount not to exceed \$32,525 per extension option, for a total estimated contract amount not to exceed \$214,425.

Amount and Source of Funding: Funding in the amount of \$7,027 is available in the Fiscal Year 2007-2008 Operating Budget of Austin Energy. Funding for the remaining 11 months of the original contract period and extension options is contingent upon available funding in the future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Karen Williams, Buyer II, 512 322-6467

Purchasing Language: Sole bid received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide for preventative and corrective maintenance of the main switchgear and related breakers at the Combined Transportation, Emergency & Communications Center (CTECC). CTECC is home to 911 Operations for Austin and the Travis County region, and is supported by dual utility feeds to ensure 99.999% reliability. The switchgear is critical to a seamless transfer of power in the event one utility source fails.

This contract will also provide for the purchase of one 4000a breaker and one 800a breaker. The breakers will be kept onsite as back-up in the event of a breaker failure. It is critical to have the breakers on hand when needed in order to minimize down time of 911 services at CTECC. Typical lead time for acquiring breakers is 6-12 weeks. The breakers will be purchased in the initial term of the contract in the amount of \$51,800. The preventative maintenance, extension of factory warranty, on-site training, and corrective maintenance during regular and non-regular business hours will be purchased annually in the amount of \$32,525.

This contract will also provide for 16 hours of annual on-site training that will focus on trouble-shooting techniques.

MBE/WBE solicited: 0/0 MBE/WBE bid: 0/0

PRICE ANALYSIS

a. Sole bidder. Other potential bidders were contacted and stated that they are unable to supply the Square D manufactured components. The manufacturer sells some of its products through Dealer Electrical, the closest authorized dealer, and does not sell these parts direct.

- b. Twenty-six notices were sent. There are no known M/WBEs available for this commodity. One bid was received.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Sole bid received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.