

*Financial and Administrative Services Department  
Purchasing Office  
P. O. Box 1088, Austin, TX 78767  
(512) 974-2500*

September 15, 2008

David Boerner  
Sr. Grants & Contracts Specialist  
University of Texas at Austin  
Office of Sponsored Projects  
101 E. 27<sup>th</sup> Street, Suite 4.300  
Austin, TX 78712

Re: Purchase order #CT5500-08091502743  
Small Business Development Needs Assessment Study

Dear Mr. Boerner:

The Austin City Council has approved the execution of a contract with your organization for the above-referenced item as follows:

Responsible Department:	Economic Growth and Redevelopment Services
Department Contact Person:	Blake Smith
Department Contact Email Address:	Blake.Smith@ci.austin.tx.us
Department Contact Telephone:	(512) 974- 7618
Project Name:	Small Business Development Needs Assessment Study
Contractor Name:	University of Texas at Austin
Contract Number:	CT5500-08091502743
Contract Period:	From 9/15/08 until all deliverables are received by the City
Dollar Amount	\$120,000.00
Extension Options:	N/A
Requisition Number:	RQS5500-08061001804
Solicitation Number:	N/A
Agenda Item Number:	22
Council Approval Date:	08/28/2008

Attached are two originals of the fully executed contract.

Sincerely,



Mary Quintero-Herrera  
Enclosure

xc: Blake Smith