



# MEMORANDUM

To: Mayor and Council Members

From: Rebecca Stark, Clerk of the Municipal Court

Date: September 9, 2008

Subject: Ratification of Purchase Order No. CT4600-08-071802283, Spanish Interpretation Services

This contract was awarded on July 18, 2008 to Silvia B. Kenig, Inc., Austin, TX (WBE) for Spanish language interpreter services in an amount not to exceed \$50,000. This amount was anticipated to be sufficient authorization for Spanish interpretation services at the Downtown Austin Community Court, Municipal Court, and for magistration services at the Travis County Central Booking facility.

This was an interim contract needed to provide State mandated services until August 21, 2008, at which time the City Council would consider for award a new multi-year contract for these services. Spanish interpretation services by Texas certified interpreters is required by State law and must be available upon demand and as needed. The actual services provided exceeded the anticipated need for these services by \$8,823.

On August 21, 2008, Council approved the award of a new multi-year contract with Siliva B. Kenig, Inc. (WBE) in an estimated amount not to exceed \$600,000 annually.

Please let me know if you have any questions or concerns.

Rebecca Stark  
Austin Municipal Court  
512.974.4690

Cc: Marc Ott, City Manager  
Bert Lumbreras, Assistant City Manager