

## AGENDA



Thursday, September 25, 2008

**Purchasing Office**  
**RECOMMENDATION FOR COUNCIL ACTION**

Item No. 74

**Subject:** Authorize award and execution of a contract with DAVEY RESOURCE GROUP, Kent, OH for tree assessment services for the Barton Springs Pool area in an amount not to exceed \$56,456.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2007-2008 Capital Budget of the Parks and Recreation Department.

**Fiscal Note:** A fiscal note is attached.

**For More Information:** Cruz Banda, Buyer II/974-2133

**Purchasing Language:** Sole bid received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No Subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

In the course of preparing the draft Barton Springs Pool Master Plan, trees were identified as needing additional assessment to better determine their health, including the use of advanced techniques, such as tree radar. The plan calls for an expert to make recommendations for accelerated tree care or tree replacement.

This contract is for an experienced contractor to provide tree assessment services for the Barton Springs Pool area and to provide an on-site consultant who is a certified arborist with tree assessment experience. Portions of the trees to be examined and evaluated will include the buttress, structural, and fine roots, lower and upper trunk, branches, and foliage.

The Consultant will conduct a thorough visual assessment, analysis of the root system, evaluate a soil test, investigate the structural integrity of the lower and upper trunk sections and branches using non-invasive technology such as a tree radar, and conduct foliar analysis. Results and recommendations will be provided for each tree with estimates for cost of repair or removal as needed. Approximately 45 species will be assessed.

MBE/WBE solicited: 1/3

MBE/WBE bid: 0 /0

**PRICE ANALYSIS**

- a. Sole bidder. Other potential bidders were contacted and stated that the size of this contract is too small and that they requested to remain on the bidder's list for future opportunities.
- b. Eleven notices were sent, including one MBE and three WBEs. One bid was received, with no response from the MBE/WBEs. One "No Bid" was received.
- c. This is the first purchase for this service; therefore, there is no pricing history available. Other tree assessments were performed by City Staff.

**APPROVAL JUSTIFICATION**

- a. Sole bid received.
- b. The Purchasing Office concurs with the Parks and Recreation Department's recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.