

## AGENDA



Thursday, September 25, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 56

**Subject:** Authorize award and execution of a 36-month requirements supply contract with WENZEL WENZEL & ASSOC., INC., New Braunfels, TX, for the purchase of traffic cones for the Austin Water Utility in an estimated amount not to exceed \$156,600, with three 12-month extension options in an estimated amount not to exceed \$65,250 per extension option, for a total estimated contract amount not to exceed \$352,350.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2008–2009 Operating Budget of the Austin Water Utility. Funding for the remaining 24 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Steve Aden, Supervising Sr. Buyer, 974-2021.

**Purchasing Language:** Lowest bid of eight bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

**Boards and Commission Action:** Recommended by the Water and Wastewater Commission.

This contract is for the supply of traffic cones for the Austin Water Utility (AWU). The traffic cones will be inventoried at AWU's Webberville Center and Glen Bell Service Center and will be issued on an as needed basis to the AWU's field crews to direct the public around work sites. This product complies with the Texas Department of Transportation's manual on Uniform Traffic Control Devices.

MBE/WBE Solicited: 2/3

MBE/WBE Bid: 1/1

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Eight-one notices were issued, including two MBEs and three WBEs. Eight bids were received, including one MBE and one WBE. One "No Bid" was received.
- c. The pricing offered represents a 6% decrease from the last contract award in September 2005.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received. Wenzel Wenzel & Associates is not the current provider.
- b. The Purchasing Office concurs with the Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.