

## AGENDA



Thursday, September 25, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 58**

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**Subject:** Authorize execution of an award with NEFF RENTAL INC., Austin, TX for one scissor lift and two boomlifts for the Austin Convention Center Department in an amount not to exceed \$187,458.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2007-2008 Operating Budget of the Austin Convention Center Department.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Cruz Banda, Buyer II/974-2133

**Purchasing Language:** Lowest bid of two bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This contract is for the purchase of one 74-foot diesel-powered boom lift, one 45-foot electric-powered boom lift, and one 26-foot electric-powered scissor lift for the Austin Convention Center and the Palmer Events Center.

The 74-foot unit will replace an existing 70-foot boom lift that has been in service for 16 years and is beyond its useful life. The 45-foot and 26-foot lifts are new units. All of these are needed to reach high places within the Convention Center and Palmer Events Center for maintenance activities and set-ups for various shows and conventions.

MBE/WBE solicited: 1/0                      MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Thirty-four notices were sent, including one MBE. There are no known WBEs available for these commodities. Two bids were received.
- c. This is the recent purchase of these type lifts; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received.
- b. The Purchasing Office concurs with Fleet Services' and Austin Convention Center Department's recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.