

## AGENDA



Thursday, September 25, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 57**

**Subject:** Authorize award and execution of a 36-month requirements service contract with MITCHELL TIME AND PARKING, Austin, TX for parking garage equipment maintenance and repair services and software maintenance and support services in an estimated amount not to exceed \$167,025, with three 12-month extension options in estimated amounts not to exceed \$58,459 for the first extension option, \$61,382 for the second extension option and \$64,451 for the third extension option, for a total estimated contract amount not to exceed \$351,317.

**Amount and Source of Funding:** Funding in the amount of \$167,025 is available in the Fiscal Year 2008–2009 Operating Budget of the Austin Convention Center Department. Funding for the remaining 24 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required

**For More Information:** Rosemary Ledesma, Supervising Sr. Buyer/512-974-2011.

**Purchasing Language:** Sole Source.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Woman Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the maintenance and repair of parking garage equipment, as well as maintenance and support services of software used to operate this equipment for the Austin Convention Center Department (ACCD). A total of three parking garage systems manufactured by Amano McGann will be covered under this contract including the Palmer Events Center garage, the 5th Street garage and Brazos Street garage systems which provide parking for the Austin Convention Center visitors. This contract is necessary for scheduled maintenance and repair services as required for the public parking garages used by clients and visitors attending events at ACCD facilities.

The Austin Convention Center updated the existing facility parking equipment and software in FY 2005-2006 for the Palmer Events Center and the 5th Street garages to standardize the parking garages to Amano McGann manufactured systems at all three garages. Standardizing the systems provided for the coordinated effort required to synchronize and network all of the public parking facilities operated by ACCD.

Mitchell Time and Parking is an authorized Amano McGann dealer and the single source available in the Austin and surrounding area licensed to sell, support, and maintain the complete line of parking equipment and software systems installed at the ACCD parking garages.

The maintenance services will be provided on a quarterly basis for each parking garage system. In addition to the quarterly maintenance schedule, the contract also provides for both routine and emergency repair services, with the contractor responding within one hour of notification in the event of emergency failure.