

AGENDA



Thursday, September 25, 2008

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 66

Subject: Authorize award and execution of a 36-month requirements supply contract with STERLING WESTERN STAR OF AUSTIN, Austin, TX, for captive repair parts for Sterling Trucks in an estimated amount not to exceed \$315,250, with three 12-month extension options in estimated amounts not to exceed \$115,763 for the first extension option, \$121,551 for the second extension option, and \$127,628 for the third extension option, for a total estimated contract amount not to exceed \$680,192.

Amount and Source of Funding: Funding in the amount of \$100,000 is available in the Fiscal Year 2008-2009 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 24 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Steve Cocke, Buyer II/512-974-2003

Purchasing Language: Sole bid received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide for the supply of captive repair parts for City-owned Sterling trucks. The contractor will provide original manufactured repair parts for Sterling trucks on an as needed basis. The captive repair parts will be used for the daily operations of general routine repair and maintenance services for Sterling trucks performed by City mechanics in six automotive Fleet Service Centers. The City currently has six Sterling Trucks in the Fleet inventory. This contract is necessary to support the automotive and equipment fleet service centers with a reliable and continuous source of supply to purchase these parts.

MBE/WBE solicited: 1/0

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Sole bid. Attempts were made to contact other potential vendors with no response.
- b. Twenty-eight notices were sent, including one MBE. One bid was received, with no response from the MBE.
- c. The pricing offered reflects a 25% increase to the last contract award in March 2005. This increase is attributed to the rise in cost for steel and transportation.

APPROVAL JUSTIFICATION

- a. Sole bid received.
- b. The Purchasing Office concurs with Financial and Administrative Services Department, Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.