Purchasing Office   Item No. 71
RECOMMENDATION FOR COUNCIL ACTION

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Subject: Authorize award and execution of a 36-month requirements service contract with (OCLC) Online Computer Library Center, Inc., Dublin, OH for online cataloging services for the Austin Public Library in an estimated amount not to exceed $244,680, with three 12-month extension options in estimated amounts not to exceed $94,415 for the first extension option, $99,136 for the second extension option, and $104,094 for the third extension option, for a total estimated contract amount not to exceed $542,325.

Amount and Source of Funding: Funding in the amount of $82,000 is available in the Fiscal Year 2008-2009 Operating Budget of the Library Department. Funding for the remaining 24 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Steve Cocke, Buyer II/974-2003

Purchasing Language: Lowest bid meeting specifications of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this
solicitation.
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This contract will establish a contract for online cataloging services for the Austin Public Library, including the Austin History Center, the John Henry Faulk Central Library and the 20 branch libraries.

Librarians worldwide use the OCLC (Online Computer Library Center) system to share cataloging via the Dewey Decimal System, rather than deciding on the classification for each title individually. This system is a complex classification system by which librarians categorize all material into subject areas. Each title is initially cataloged by a librarian, and the information is put into the OCLC database for all to purchase. Shared cataloging saves the staff from individually classifying the many thousands of titles received annually. Austin Public Library has used the OCLC system over 25 years.

Austin Public Library catalogers transfer the records into the Library's online database for Library patrons and staff to access. To find specific items in the Austin Public Library, users search for the location and Dewey Decimal Number in the online public access catalog.

The OCLC cataloging utility is a copyrighted database and it is the only cataloging utility to utilize the Dewey Decimal System, which is the system used by libraries worldwide.

MBE/WBE Solicited: 0/0   MBE/WBE Bid: 0/0

PRICE ANALYSIS
a. Adequate competition.
b. Nine notices were sent. There are no known MBE/WBEs available for this service. Two bids were received.
c. The pricing offered represents less than 1% increase to the last contract award in June 2006.

APPROVAL JUSTIFICATION
a. Lowest bid received meeting specifications. OCLC is not the current provider of this service.
b. The Purchasing Office concurs with the Austin Public Library's recommended award.
c. Advertised in the Austin American-Statesman and on the Internet.