

AGENDA



Thursday, September 25, 2008

**Health and Human Services
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 30

Subject: Approve the execution of an Interlocal Agreement for public health services between the City of Austin and the City of Rollingwood for a one-year term beginning October 1, 2008, with options to renew for up to four one-year terms.

Amount and Source of Funding: \$6,270 in revenue is included in the Fiscal Year 2008 - 2009 Operating Budget of the Health and Human Services Department.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Philip Huang, M.D., M.P.H., Medical Director, 972-5408; David B. Lopez, Manager, HHSD Environmental and Consumer Health Unit, 972-5687; Linda Terry, Agenda Coordinator, 972-5023.

Prior Council Action: Council approved the Fiscal Year 2009 Operating Budget on September 8, 2008.

BACKGROUND

Since October 1, 2005, the City of Austin has entered into Interlocal Agreements with certain incorporated municipalities to provide public health services including permitting and inspection of food establishments, swimming pools, custodial care inspections, and general environmental complaint investigation. Payment to the City of Austin for services provided will be through the public health fees for permits and services from the business operators in Rollingwood. The municipality will assign its right to collect and retain certain fees to the City of Austin. In addition, Rollingwood will pay the City of Austin \$2,200 for general environmental complaint investigations.

The agreement will be effective for an initial one-year term and may be renewed annually for up to four years. Under the agreement the City of Austin will: (1) Administer and enforce ordinances regulating food establishments (including plan review, permit issuance, inspections and complaint investigations). (2) Provide for the inspections of custodial care facilities. (3) Administer and enforce ordinances regulating swimming pools (including plan review, permit issuance, inspections and complaint investigations). (4) Investigate general environmental complaints, and (5) Assist in the preparation of civil or criminal proceedings and make staff available for testimony in court proceedings in the event suit is brought. The City will have no responsibility to initiate or prosecute any civil or criminal suit on any complaint or case.

The City of Rollingwood will have the following responsibilities: (1) Authorize personnel of the Austin/Travis County Health and Human Services Department to act as its health officials in investigating and enforcing the municipality's ordinances. (2) Adopt ordinances and provide Austin with certified copies to be used to enforce these agreements, and (3) schedule and conduct any hearings required by ordinances or by state law.

PERFORMANCE

HHSD Related Departmental Goal: Minimize the public's exposure to health and environmental hazards.

The proposed Interlocal Agreement will generate the following number of inspections monitored by department performance measures:

Inspection of approximately 8 food establishments
Inspection of 1 swimming pool
Inspection of 10 complaints
Inspection of 1 custodial care facility for annual licensing