

## AGENDA



Thursday, September 25, 2008

**Contract and Land Management  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 16**

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**Subject:** Authorize negotiation and execution of an 18-month lease renewal with the possibility of future renewals for 8,000 square feet of office and warehouse space for the Vector Control Program of the Health and Human Services Department, located at 4122 Todd Lane, from MINA PARVEN, Austin, TX, in an amount not to exceed \$93,600 for the initial renewal.

**Amount and Source of Funding:** Funding in the amount of \$57,200 is available in the Fiscal Year 2008-2009 Operating Budget of the Health and Human Services Department. Funding for the remaining lease term period is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Dean Harris 974-7061, David Lopez 972-5687, April Thedford 974-7141

**Prior Council Action:** Original lease approved November 30, 1995; lease renewals approved November 9, 2000 item 11, September 1, 2005 item 17, and November 16, 2006 item 17, and November 8, 2007 item 39.

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The City has leased and operated the Rodent and Vector Control program at this 8,000 square foot facility since 1995, with the proposed lease commencing November 1, 2008. The current lease rate is \$.65 per square foot per month, or \$5,200 per month. This rate includes taxes and insurance. The proposed extension of 18 months is at the same terms and would expire April 30, 2010. The City may terminate the lease at any time with six months advance notice.

This renewal will allow for the continued use of the space by the City while long-range facility plans are developed. Additional negotiated terms and conditions may provide for future extensions of the lease terms, including reasonable increases in rent.