



ITEM # 51

M E M O R A N D U M

TO: Marc Ott, City Manager
FROM: Greg Canally, Deputy Chief Financial Officer
DATE: October 23, 2008
SUBJECT: EmanciPET Retreat

Item # 51 on the October 23, 2008 Council Agenda, to approve waiver of certain park rental fees for the EmanciPET Retreat to be held on November 10, 2008 at Zilker Botanical Gardens, will have the following fiscal impact:

Fees Waived (Parks and Recreation Department):
\$240 Room Rental Fees (\$40 per hour x 6 hours)
\$120 Staff and Utility Fee (\$20 per hour x 6 hours)
\$360 Total Fees Waived

In summary, the total fee waivers being waived for this event is \$360. Any fee requirements above this total are the responsibility of the applicant.

As outlined in Resolution No. 021003-40, Council Member Leffingwell has agreed to apply \$110 to his fee waiver allocation budget, Council Member Cole has agreed to apply \$110 to her fee waiver allocation budget, and Council Member Shade has agreed to apply \$140 to her fee waiver allocation budget.

Although budgeted revenue for fees is based upon historical data and not necessarily upon specific events, the waiver of these fees reduces potential revenues that could be realized.