

## AGENDA



Thursday, November 6, 2008

**Contract and Land Management  
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 13

**Subject:** Authorize negotiation and execution of professional service agreements with the following 24 firms: HDR ENGINEERING, INC., Austin, TX; URS CORPORATION, Austin, TX; FREESE & NICHOLS, INC., Austin, TX; HALFF ASSOCIATES, INC., Austin, TX; PBS&J, Austin, TX; MALCOLM PIRNIE, INC., Austin, TX; LOCKWOOD ANDREWS & NEWNAM, INC, Austin, TX; PARSONS WATER & INFRASTRUCTURE, INC., Austin, TX; K FRIESE & ASSOCIATES, INC., Austin, TX (WBE/FW); MWM DESIGNGROUP, INC. , Austin, TX (WBE/FH); RAYMOND CHAN & ASSOCIATES, INC., Austin, TX (MBE/MA); ESPEY CONSULTANTS, INC., Austin, TX; URBAN DESIGN GROUP, Austin, TX (WBE/FW); HNTB CORPORATION, Austin, TX; DAVCAR ENGINEERING SERVICES, Austin, TX (MBE/MH); KLOTZ ASSOCIATES, Austin, TX; KURKJIAN ENGINEERING CORP., Austin, TX (WBE/FH); OTHON, INC., Houston, TX; EARTH TECH, INC., Austin, TX; BAKER-AICKLEN & ASSOCIATES, INC., Austin, TX; HVJ ASSOCIATES, INC., Austin, TX (MBE/MB); WESTON SOLUTIONS, Austin, TX; ALAN PLUMMER & ASSOCIATES, Austin, TX and; ENCOTECH ENGINEERING CONSULTANTS, INC., Austin, TX (MBE/MA), Austin, TX for the general civil engineering services rotation list for a period of two years or until financial authorization is expended with a total of the 24 agreements in an amount not to exceed \$14,400,000.

**Amount and Source of Funding:** Funding in the amount of \$14,400,000 is available in the Fiscal Year 2008-2009 Capital budgets and/or Operating budgets of the various departments for which services are needed.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Steve Prather 974-2642; Rosie Truelove 974-3064; April Thedford 974-7141

**Purchasing Language:** Best qualification statements of sixty-six (66) statements received.

**MBE/WBE:** These contracts will be awarded in compliance with Chapter 2-9B of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 16.50% MBE and 14.20% WBE subcontractor participation.

The City of Austin maintains a rotation list of consulting engineering firms to provide professional civil engineering services for small to medium sized projects of a general or routine scope, and for projects having a critical or emergency schedule which would preclude going through the normal individual project Request for Qualifications (RFQ) selection process.

Typical projects include water and wastewater system improvements, rehabilitation, and/or modifications, utility relocation design, storm water and drainage improvements, miscellaneous Parks and Recreation Department projects, minor street and intersection improvements, American with Disabilities Act sidewalk ramps and general site development work.

The City anticipates developing and executing a professional services agreement with each selected firm, and making initial project assignments based on the firm's final ranking as determined during the RFQ evaluation (highest to lowest); the maximum cumulative contracted amount in comparison to the estimated task budget for that firm and the firm's qualifications and availability of expertise at time of

project need. The total dollar amount will not exceed \$14,400,000, with an estimated amount of \$750,000 for each of the top 12 ranking firms and \$450,000 for each of the remaining 12 ranking firms. Actual amounts ultimately going to each firm may be higher or lower than the estimated amounts listed above due to variations in project scopes and magnitude.

This request allows for the development of a professional services agreement with each of the 24 recommended firms. Should the City be unsuccessful in negotiating a satisfactory agreement with any of the recommended firms, negotiations will cease with that firm and the dollar authorization will be distributed between the remaining recommended firms. If a selected firm ceases practice during the contract period, or should the City elect to terminate its agreement with one of the selected firms, the remaining assignments will be distributed to one or more of the remaining firms.

Participation subgoals stated in the solicitation were 1.7% African American, 9.5% Hispanic, 5.3% Asian/Native American and 14.2% Women Business Enterprise (WBE). The recommended firms all provided MBE/WBE Compliance Plans, which were approved by the Small and Minority Business Resources Department.