

## AGENDA



Thursday, November 6, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 37**

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**Subject:** Authorize award and execution of a contract with KBS ELECTRICAL DISTRIBUTORS, INC., Austin, TX for the purchase of 167kVa distribution transformers in an amount not to exceed \$62,700.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2008-2009 Capital Budget of Austin Energy.

**Fiscal Note:** A fiscal note is attached.

**For More Information:** Gabriel Guerrero, Buyer II, 322-6060.

**Purchasing Language:** Lowest bid of three bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program) No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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The contract is for the purchase of eleven 167kVa distribution transformers. The function of these transformers is to reduce the high voltage to the utilization voltage required to supply the residential customer. This type of transformer is required by project development design at the Mueller redevelopment which specifies underground utility infrastructure.

MBE/WBE Solicited: 1/2                      MBE/WBE Bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Ninety-one notices were sent, including one MBE and two WBEs. Three bids were received, with no response from the MBE/WBEs.
- c. This is the first purchase of its type due to the design of this project; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.