

## AGENDA



Thursday, November 6, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 43**

**Subject:** Authorize award and execution of a 12-month requirements service contract with ST. DAVID'S HEALTH & FITNESS CENTER, Austin, TX for HealthPLUS health screenings and follow up seminars in an estimated amount not to exceed \$67,500, with two 12-month extension options in an estimated amount not to exceed \$67,500 per extension option, for a total estimated contract amount not to exceed \$202,500.

**Amount and Source of Funding:** Funding in the amount of \$61,875 is included in the Fiscal Year 2008–2009 Operating Budget of the Human Resources Department. Funding for the remaining one month of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Mary Quintero-Herrera, Senior Buyer/974-3266.

**Purchasing Language:** Lowest bid of two bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for preventive health blood screenings and follow up seminars for HealthPLUS, the City of Austin's Employee Wellness Program. The services are to be provided for City of Austin employees, their spouses and legal dependents over age 18, and City of Austin retirees and their spouses.

These blood screenings, offered under the program name "HealthSTART" through the HealthPLUS initiative, includes a "Chem 28" blood panel with a laboratory analysis of more than 20 separate physiological functions, including: total cholesterol, HDL/LDL, triglycerides, blood glucose level, liver and kidney functions, calcium, a PSA for men over 50, and others. Over 1,000 employees participate in HealthSTART each year. This blood screening is free for participants.

MBE/WBE solicited: 4/4

MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Fifty-two notices were sent, including four MBEs and four WBEs. Two bids were received, with no response from the MBE/WBEs.
- c. The pricing offered represents no increase to the previous contract award in November 2005.

**APPROVAL JUSTIFICATION**

- a. Lowest bid received. St. David's Health & Fitness Center is the current provider of these services.
- b. The Purchasing Office concurs with the Human Resources Department's recommended award.
- c. Advertised in the Austin American-Statesmen and on the Internet.