



MEMORANDUM

TO: Marc Ott, City Manager

FROM: Greg Canally, Deputy Chief Financial Officer

DATE: November 6, 2008

SUBJECT: Energy Conservation Audit and Disclosure Requirements

Item # 47 on the November 6, 2008 Council Agenda is to approve an ordinance adding a new Chapter 6-7 to the City Code relating to energy conservation audit and disclosure requirements, incorporating recommendations from the Energy Efficiency Retrofits Task Force, to become effective June 1, 2009.

Staff from the Austin Energy (AE) Department will be available to work on this item and Item #48. At this time, AE estimates work on developing and implementing the entirety of the task force recommendations both of these items will require two full-time equivalents (FTEs) – 1 Field Compliance Specialist and 1 Research Analyst. Additional work for these items to develop and implement the program processes and procedures will be completed in-house utilizing existing staff and resources.

Additionally, a preliminary estimated fiscal impact for both of these items is approximately \$1,340,000. This amount includes funding for additional anticipated efficiency rebates, marketing, educational training, information technologies, and salaries and support resources for the two FTEs. AE has sufficient funding in the ending balance of their FY 2008-09 Operating Budget for this item and will be bringing a budget amendment forward to Council in the next two months.

It should be noted that due to the size and scope of these items, the fiscal and staffing impact provided are based on early estimates of the amount of work needed to implement the work recommendations of the task force. Therefore, as the work plan is fully developed, any changes to these totals will be reported to Council.