



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

November 6, 2008

VENDOR Unimerica Insurance Company

Contact Name Mr. Al Bowles
6300 Olson Memorial Highway
Golden Valley, MN 55427

Dear Mr. Bowles,

The Austin City Council approved the execution of a contract with your company for a Group Life Insurance Plan in accordance with the referenced contract.

Responsible Department:	Human Resources
Department Contact Person:	Anitra Jones
Department Contact Email Address:	Jones.anitra@ci.austin.tx.us
Department Contact Telephone:	512-974-3448
Project Name:	Group Life Insurance Plan
Contractor Name:	Unimerica Insurance Company
Contract Number:	NA080000217
Contract Period:	09/01/08 - 12/31/2009
Contract Amount:	\$4,406,000 (Not to Exceed)
Extension Options:	Two 12-month options
Requisition Number:	RQM 5800-07122800228
Solicitation Number:	RML0011
Agenda Item Number:	24
Council Approval Date:	08/21/08

A copy of the contract/purchase order will be mailed to you within 10 business days.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

A handwritten signature in cursive script, reading "Rosemary Ledesma".

Rosemary Ledesma
Supervising Senior Buyer
Purchasing Office
Finance and Administrative
Service Department

cc: Anitra Jones, HRD