



**Financial and Administrative Service Department
Purchasing Office**
PO Box 1088, Austin, Texas, 78767

November 17, 2008

Riata Ford
Kevin Hopper
10507 US HWY 290 E
Manor, TX 78653

Dear Kevin Hopper:

The Austin City Council approved the execution of a contract with your company for Repair Services for Ford Light Duty Vehicles in accordance with the referenced solicitation.

Responsible Department:	Fleet Services
Department Contact Person:	Virginia Whitaker
Department Contact Email Address:	Virginia.whitaker@ci.austin.tx.us
Department Contact Telephone:	512-974-2119
Project Name:	Repair Services for Ford Light Duty Vehicles
Contractor Name:	Riata Ford
Contract Number:	NA090000027
Contract Period:	11/11/2008 – 11/10/2011
Extension Options:	3-12 months
Contract Amount:	\$315,250
Requisition Number:	7800- 08040900501
Solicitation Number:	SDC0130
Agenda Item Number:	40
Council Approval Date:	11/06/2008

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Steve Cocke
Buyer II
Purchasing Office
Finance and Administrative
Service Department