

AGENDA



Thursday, December 11, 2008

Contract and Land Management
RECOMMENDATION FOR COUNCIL ACTION

Item No. 20

Subject: Authorize negotiation and execution of a professional services agreement with the following three firms: CH2M HILL, Inc., Austin, TX; URS CORPORATION, Austin, TX and; S. KANETZKY ENGINEERING, LLC, Austin TX for the Solar Photovoltaic (PV) System Design Rotation List for a period of three years or until financial authorization is expended with a total of the three agreements, in an amount not to exceed \$1,000,000.

Amount and Source of Funding: Funding in the amount of \$1,000,000 is available in the Fiscal Year 2008-2009 Capital budgets and/or Operating and Maintenance budgets of the various departments for which services are needed.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Scott Jarman 482-5307; Rosie Truelove 974-3064; April Thedford 974-7141.

Purchasing Language: Best qualification statement of seven (7) statements received.

MBE/WBE: These contracts will be awarded in compliance with Chapter 2-9B of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 16.50% MBE and 14.20% WBE subcontractor participation.

Boards and Commission Action: Recommended by the Resource Management Commission.

Austin Energy (AE) serves an area of 421 square miles with a population of approximately 600,000 residents. To date, AE has installed photovoltaic (PV) systems at over 40 city and/or local school facilities. AE anticipates installing over 1 megawatt (MW) of PV generating capacity over the next 5 years.

The objective of the project is to provide specialized engineering and associated technical services necessary for planning, analysis, design and construction management of solar photovoltaic (PV) systems on City of Austin facilities and schools for Austin Energy (AE). The projects will primarily involve designs for new PV systems to be installed on both new and existing City of Austin facilities. These projects will help AE meet its objectives to increase its solar electric generating capacity to meet its goal of 100 MW by 2015 as set forth by AE's 2003 Strategic Plan.

The Austin Energy, Energy Efficiency Services Division will provide a desired scope of services and schedules for projects as they become available. The selected firms will provide a written proposal within mutually agreed upon time frames; study possible PV sites; develop bid documents for PV system construction; develop construction documents stamped by a professional engineer; provide project oversight services and; inspect and commission the PV Systems as necessary.

The City anticipates developing and executing a professional services agreement with each selected firm, and making initial project assignments based on the firm's final ranking as determined during the RFQ evaluation (highest to lowest); the maximum cumulative contracted amount in comparison to the estimated task budget for that firm and the firm's qualifications and availability of expertise at time of

project need. The total dollar amount will not exceed \$1,000,000, with an estimated amount of \$500,000 for the top ranking firm and \$250,000 for each of the remaining two ranking firms. Actual amounts ultimately going to each firm may be higher or lower than the estimated amounts listed above due to variations in project scopes and magnitude.

This request allows for the development of a professional services agreement with each of the three recommended firms. Should the City be unsuccessful in negotiating a satisfactory agreement with any of the recommended firms, negotiations will cease with that firm and the dollar authorization will be distributed between the remaining recommended firms. If a selected firm ceases practice during the contract period, or should the City elect to terminate its agreement with one of the selected firms, the remaining assignments will be distributed to one or more of the remaining firms.

Participation subgoals stated in the solicitation were 1.7% African American; 5.9% Hispanic; 5.3% Native/Asian Americans; 14.2% WBE. The recommended firms provided an MBE/WBE Compliance Plan that met the goals of the solicitation and was approved by the small and Minority Business Resources Department.

Notification of issuance of a Request for Qualifications (RFQ) for the subject services was sent to 114 firms on July 29, 2008. The RFQ was obtained by 18 firms, and number firms submitted qualification statements. Two of the firms were certified MBE/WBE firms. The evaluation of the submittals of the seven firms resulted in the following recommendations.