

## AGENDA



Thursday, December 18, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 55**

**Subject:** Authorize award and execution of a 36-month requirements service contract with CENTRAL PARKING SYSTEM OF TEXAS, INC., Austin, TX for parking lot management and operation services in an estimated amount not to exceed \$234,780, with three 12-month extension options in an estimated amount not to exceed \$78,260 per extension option, for a total estimated contract amount not to exceed \$469,560.

**Amount and Source of Funding:** Funding in the amount of \$65,217 is available in the Fiscal Year 2008-2009 Operating Budget of the IH-35 Parking Program Fund. Funding for the remaining 26 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Malinda Horitski, Buyer II/974-2651

**Purchasing Language:** Best evaluated bid of four bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This service contract is for the operation and management of two City-operated parking lots located under IH-35 between 6th and 8th Streets. These lots are currently open and available for public parking. Central Parking will staff and operate these lots as directed by the City; the lots are presently staffed Wednesday through Saturday evenings and during special events such as Halloween and Pecan Street Festival. Services to be provided by Central Parking include towing for the IH-35 lots and other City parking facilities as required by Building Services.

The IH-35 parking lots are scheduled for an upcoming renovation that will include accessibility (ADA) upgrades as well as aesthetic improvements. Central Parking will continue to operate the parking lots throughout the makeover process.

An evaluation panel with financial and operational expertise evaluated the bids based on project concept and solutions, demonstrated applicable experience, and total evaluated cost.

MBE/WBE solicited: 6/16      MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition
- b. Two hundred thirty-five notifications were sent, including six MBEs and 16 WBEs. Four bids were received, with no response from the MBE/WBEs.
- c. The pricing offered represents a 10% increase to the last contract award in August 2005.

**APPROVAL JUSTIFICATION**

- a. Best evaluated bid received. Central Parking System of Texas, Inc. is the current provider of this service.
- b. The Purchasing Office concurs with the Financial and Administrative Services Department, Building Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.