



**Financial and Administrative Service Department**  
**Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

January 9, 2009

Caritas of Austin  
P.O. Box 1947  
Austin, Texas 78767

The City of Austin has approved the execution of a contract with your company for Social Services in accordance with the referenced council award.

Responsible Department:	Health & Human Services
Department Contact Person:	Leslie Boyd
Department Contact Email Address:	<a href="mailto:leslie.boyd@ci.austin.tx.us">leslie.boyd@ci.austin.tx.us</a> 7201 Levander Loop, Austin, Texas 78702
Department Contact Telephone:	(512) 972-5036
Project Name:	Social Services
Contractor Name:	Caritas of Austin
Contract Number:	NG090000021
Contract Period:	01/01/09-12/31/09
Contract Period Amount	\$493,091.00
Extension Options:	One (1) 12-month option
Requisition Number:	NA
Solicitation Number:	NA
Agenda Item Number:	Item No. 30
Council Approval Date:	12/11/08

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person above.

Sincerely,

Wilbur Jones  
Buyer I  
Purchasing Office