

## AGENDA



Thursday, January 15, 2009

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 34**

**Subject:** Authorize award and execution of a contract with G CREEK CONSTRUCTION, Austin, TX for the purchase of an assembled workplace enclosure in an amount not to exceed \$94,347.46.

**Amount and Source of Funding:** Funding in the amount of \$94,347.46 is available in the Fiscal Year 2008-2009 Capital Budget of Austin Energy.

**Fiscal Note:** A fiscal note is attached.

**For More Information:** Shawn M. Harris, Buyer II/505-7351

**Purchasing Language:** Sole proposal received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the purchase and installation of a modular enclosure at the Austin Energy Laboratory Services (AELS) to provide additional office and storage space. The lab building is a one-story structure located on the northwest corner of the Holly Street Power Plant property and will be one of the structures remaining after the plant's decommissioning. The current U-shaped laboratory was designed and constructed in 1985 with the size of the laboratory based on the needs at that time.

In 2003, a project was initiated to provide additional space for AELS that resulted in the installation of a slab, filling in the center area made by the U-shaped laboratory, with expansion plans to enclose this space. The project was never completed.

Since 2003, AELS has broadened its capabilities and acquired new instrumentation and the need for additional space has become urgent. This contract would allow for the purchase of an assembled enclosure to provide the additional space that AELS requires.

MBE/WBE solicited: 2/6

MBE/WBE responded: 0/0

RFP No. MLG0017

**PRICE ANALYSIS**

- a. Sole proposal. Proposal closing date was extended by four weeks in an effort to secure more proposals without success. Other potential vendors were contacted and stated that they were unable to bid.
- b. Forty-eight notices were sent, including two MBEs and six WBEs. One proposal was received, with no response from the MBE/WBEs.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Sole proposal received.
- b. The Purchasing office concurs with Austin Energy's recommended award.

c. Advertised on the Internet.