



**Financial and Administrative Service Department**  
**Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

January 27, 2009

United HealthCare Insurance Company  
Attn.: Mr. Stephen Watson  
Building 1, Suite 360  
1250 Capital of Texas Highway South  
Austin, TX 78746

Dear Mr. Watson,

The Austin City Council approved the execution of a contract with your company for an Excess Loss insurance policy for a self-funded Health Maintenance Organization (HMO) program in accordance with the following.

Responsible Department:	Human Resources Department
Department Contact Person:	Don Ellison
Department Contact Email Address:	Don.ellison@ci.austin.tx.us
Department Contact Telephone:	512-974-3407
Project Name:	Stop/Excess Loss insurance coverage for an HMO program
Contractor Name:	United HealthCare Insurance Company
Contract Number:	5800-NA080000216
Contract Period:	01/01/09 – 12/31/09
Contract Amount:	\$322,000 (not-to-exceed)
Extension Options:	Three 12-month periods
Requisition Number:	RQS 5800-07121900215
Solicitation Number:	RML0010
Agenda Item Number:	25
Council Approval Date:	08/21/08

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Rosemary Ledesma, CPPO  
Supervising Senior Buyer  
Purchasing Office  
Finance and Administrative  
Services Department

Xc: Don Ellison, HRD