2008-2009 CITY OF AUSTIN PROPOSED BUDGET
EXECUTIVE SUMMARY

As required by section 102.005 (b) of the Texas Local Government Code, the City of Austin is providing the following statement on this cover page of its proposed budget:

This budget will raise more total property taxes than last year's budget by $31,561,621 or 11.6% , and of that amount $10,944,076 is tax revenue to be raised from new property added to the tax roll this year.

As of the date this proposed budget went to print, the City of Austin had not yet received its certified appraisal rolls from the chief appraisers of the Travis Central, Williamson Central, and Hays County Appraisal Districts, therefore the amounts above are estimates and may change.

The amounts above are based on the City's estimate of its proposed fiscal year 2008-09 tax rate of 40.28 cents per $100 of assessed valuation. The City's fiscal year 2007-08 tax rate (the current tax rate) is 40.34 cents per $100 of assessed valuation.

The additional revenue will pay for some of the increased costs of the same operations that were funded in this current year. Overall projected General Fund revenue is not sufficient to cover the full amount of projected cost increases. As a result, the City has implemented a savings plan to reduce spending by approximately $20 million, in order propose a balanced budget.

2008 - 09
PROPOSED BUDGET
EXECUTIVE SUMMARY

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Texas

For the Fiscal Year Beginning

October 1, 2007

President

Executive Director

CITY OF AUSTIN

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CITY COUNCIL

Will Wynn
Mayor

Brewster McCracken
Mayor Pro Tem

Sheryl Cole
Lee Leffingwell
Mike Martinez
Laura Morrison
Randi Shade
Council Members

Marc A. Ott
City Manager

CITY OF AUSTIN, TEXAS

CITY COUNCIL PRIORITIES

2008-2009

Rich Social and Cultural Community

Vibrant Urban Fabric

Healthy, Safe City

Sustainable Economic Development and Financial Health

City of Austin

Austin Residents

Mayor and City Council

City Manager
Marc Ott

Municipal Court
Rebecca Stark,
Court Clerk

City Clerk
Shirley Gentry

City Auditor
Steve Morgan

Municipal Court Judge
Evelyn J. McKee
Presiding Judge

Austin Energy
Roger Duncan,
General Manager

Integrity Office
John Steiner, Officer

Law Department
David Smith, City Attorney

Office of Police Monitor
Cliff Brown, Police Monitor

Chief of Staff
Anthony Snipes

Communications and Public Information Office
David Matustik, Acting Director

Agenda Office
Myrna Rios

Government Relations
John Hmcir, Officer

Human Resources Department
Karen Sharp, Acting Director

Neighborhood Housing and Community Development
Margaret Shaw, Director

Chief Financial Officer
Leslie Browder

Financial and Administrative Services

Jeff Knodel, Deputy CFO
Budget Office
Greg Canally, Budget Officer
Building Services
Jill Maness, Building Services Officer
Communications and Technology Management
Linda Pounds Adams, Acting Chief Information Officer
Controller's Office
Diana Thomas, Controller
Fleet Services
Jennifer Walls, Acting Fleet Officer
Purchasing
Byron Johnson, Purchasing Officer
Telecommunications and Regulatory Affairs
Rondella Hawkins, TARA Officer
Treasury
Art Alfaro, Treasurer

Temporary Assignment Meet and Confer

Assistant City Manager
Michael McDonald

Capital Improvement Projects

Assistant City Manager
Rudy Garza

Austin Convention Center Dept.
Mark Tester, Director

Austin Water Utility
Greg Meszaros, Director

Small and Minority Business Resources Department
Stephen Elkins, Director

Contract and Land Management Department
Mike Trimble, Director

Staff Liaison: ACVB

Transportation Services

Assistant City Manager
Robert Goode

Aviation Department
Jim Smith, Executive Director

Public Works Department
Joe Ramos, Acting Director

Solid Waste Services Department
Willie Rhodes, Director

Development/Environment Services

Acting Assistant City Manager
Sue Edwards

Economic Growth and Redevelopment Services Office
Rodney Gonzales, Acting Director

Neighborhood Planning and Zoning Department
Greg Guernsey, Director

Watershed Protection/ Development Review Department
Victoria Li, Director

Staff Liaison: City Auditor, Integrity Office

Community Services

Acting Assistant City Manager
David Lurie

Community Care Services Department
David Vliet, Director

Health and Human Services Department
Shannon Jones, Acting Director

Library Department
Brenda Branch, Director

Parks and Recreation Department
Stuart Strong, Acting Director

Staff Liaison: City Clerk

Public Safety Services

Assistant City Manager
Bert Lumbreras

Community Court
Gregory Toomey, Administrator

Emergency Medical Services Dept.
Ernesto Rodriguez, Director

Fire Department
Jim Evans, Acting Chief

Police Department
Art Acevedo, Chief

Dept of Public Safety and Emergency Management
Sean Shepard, Acting Director
Otis Latin, Officer

Staff Liaison: Municipal Court, Municipal Court Judges

CITY OF AUSTIN

FOUNDED 1839

Preface

Preface

The Proposed Budget consists of three volumes:

- **Executive Summary**—Summarizes the City's financial structure and explains where the City's money comes from and where it goes in both narrative and graphic formats. It also includes a financial summary of all City Funds and comparative information on revenue, expenditures and fund balance for all budgeted funds throughout the City. This volume is divided into sections based on the services provided. Financial highlights and missions and goals are provided for each department throughout the City.
- **Performance Documents**—Includes detailed information on the operations of General Fund, Support Service, and Enterprise/Other Departments. Each department includes financial overview information followed by the program and activity pages which highlight the departments' business plans, services, performance measures, and goals for the coming fiscal year.
- **Supporting Documents**—Contains the Council-approved City Financial Policies, a summary schedule of capital outlay, property tax information, a list of fees and charges, and the ordinances necessary for adoption and implementation of the budget.

Other References

In addition to the Proposed Budget, additional information concerning the City's financial plan is contained in the Financial Forecast issued by the Financial and Administrative Services Department during the spring, see http://www.ci.austin.tx.us/budget/08-09/downloads/20080423_budgetpres_2008_forecast.pdf. This document provides additional information on the local economy as well as projections of future revenue and expenditures. In accordance with the City Charter, the Planning Commission compiles a list of recommended capital improvements for the next five years. These recommendations are contained in the Capital Improvement Plan that is adopted by the commission. Funding authorization for the next fiscal year is shown in the Capital Budget contained in the Executive Summary.

Financial Policies

The Austin City Council has adopted a comprehensive set of financial policies to govern the financial management of the various City funds. These policies cover 1) Accounting, Auditing and Financial Planning, 2) General Topics, 3) Reserves, 4) Debt Refinancing, 5) Unbudgeted Funds, 6) Letters of Credit, 7) General Fund Financial Policies, 8) Contingency Reserve, 9) General Obligation Debt Financial Policies, 10) Non-Voter Approved Debt, 11) Austin Energy Financial Policies, 12) Austin Water Financial Policies, 13) Airport Financial Policies, 14) Drainage Utility Fund Financial Policies, and 15) Solid Waste Services Financial Policies.

The City Council developed financial policies to ensure that the City's financial resources are managed in a prudent manner. The City maintains the goal of a structurally balanced budget to achieve long-term financial stability for the Austin community.

Current revenue, which does not include the General Fund beginning balance, will be sufficient to support current expenditures (defined as "structural balance"). Unreserved fund balances in excess of required shall normally be used to fund capital items in the operating and capital budget. However, if projected revenue in future years is not sufficient to support projected requirements, an unreserved ending balance may be budgeted to achieve structural balance.

A complete copy of the financial policies is contained in the Supporting Documents along with the City's current compliance status for each individual policy.

Preface

Basis of Budgeting and Accounting

The City uses the modified accrual basis for governmental funds, which includes the General Fund, as the basis of budgeting. Governmental funds recognize revenues when measurable and available. Expenditures are recorded when goods or services are received by September 30th and the associated liability is liquidated within 60 days. Budgeting for enterprise funds is on the full accrual basis. Revenues and expenses are recorded when they are earned or incurred. Encumbrances are recognized by both governmental and enterprise funds since they represent a commitment of funding for goods or services.

The accounting basis for governmental funds is modified accrual. Proprietary funds, which include enterprise funds and internal service funds, and trust funds use the full accrual basis of accounting.

Copies of the budget can be found at each of the City libraries, on the City of Austin website at http://www.ci.austin.tx.us/budget/, or a cd-rom may be requested from the Budget Office by calling (512) 974-2610.

Executive Summary

City Manager's Proposed Budget Executive Summary Fiscal Year 2009

One of the key financial policies of the City of Austin calls for a structurally balanced budget. The proposed budget for fiscal year 2009 is in fact structurally balanced, which requires revenue sufficient to support expenditures. The City Council's commitment to this important financial policy is one of several reasons why the City of Austin has earned the highest possible credit rating for our general obligation bonds from Standard & Poor's. This designation is a great honor and serves to distinguish the City of Austin as one of America's great cities.

For many cities, achieving structural balance can be a daunting task in the face of increasingly inadequate revenue and escalating program and service delivery costs, as well as the tremendous costs of ongoing investments in both new and aging infrastructure. In fact, the city faced a decline in sales tax revenue early this year, and as a result, city management initiated a number of financial strategies to restrain spending including calling upon Department Directors to recommend Cost Savings Plans as a means to further curtail spending during the current fiscal year. As a result of the implementation of those Cost Savings Plans, we are projecting to end the year with about a $2 million surplus in the General Fund.

New Budget Process. Budget development is one of the most important tasks undertaken by any organization. In government it is, or should be, an inclusive or transparent process involving city staff, elected officials, and citizens. Accordingly, the budget development process was initiated in April 2008 with a series of work sessions. These sessions were designed to provide the Council and our community advance insight about the outlook for 2009 and how it would affect the development of our budget proposal. Department Directors apprised the Council about the issues and challenges they face each day in order to deliver services to our community and shared their outlook and plans for going forward. By starting the process earlier and giving the community and Council the opportunity to discuss these issues and challenges, we hope that the final budget recommendation does not contain any major surprises. Moreover, the City

Manager's recommended budget by and large should be consistent with the City Council's priorities.

Fiscal Year 2009 Budget. In regard to the proposed budget for fiscal year 2009, achieving structural balance meant eliminating a revenue shortfall of $25.3 million in order to meet projected expenditure requirements for the upcoming year. Once again, city management undertook a number of strategies to close the funding gap. Expenditures were reduced by refining original cost estimates, including insurance costs, accrued payroll, and inflationary costs. Other expenditure decreases were identified through further development of departmental savings plans which included reducing police and fire overtime, holding 42 general fund positions vacant, and reducing contractual and commodity expenditures. Decreases were achieved in Communications and Technology Management, Support Services, and Capital Project Management. Finally, expenditures were decreased by $2.3 million by reducing employee pay raises from 3.5 percent to 2.5 percent, and delaying implementation until December.

The budget development process for fiscal year 2009 began with the City's five-year forecast which is designed to give the Council a broad overview of national economic conditions and how they are expected to influence the City of Austin and the region over the relative short term. We learned that local businesses are serving broader markets in today's economy, and as a result, the national economy has become more of a factor in the short-term outlook for Austin. Local consumer confidence is also affected by the overall national situation and outlook. On the other hand, the appeal of the region for expansion and relocation has helped Austin consistently perform "above the line" compared to the nation as a whole. New job growth is expected to continue, both in 2008 and 2009. Although the ripple effect from national conditions, including high fuel prices could mute growth in consumer spending in the retail and housing markets in the near term, we expect tourism to remain a bright spot in the Austin economy.

With the local economy expected to grow at a more moderate pace while the costs of delivering services will continue to increase, balancing the 2009 budget focuses primarily on spending reductions, with particular emphasis on minimizing service impacts to Austin residents. The major elements of each department's 2009 savings plans are discussed in more depth in the General Fund section of this executive summary.

The executive summary that follows includes the following sections:

- Balancing the Budget
- Investing in Employees
- General Fund
    - Revenue
    - Departmental Summaries
    - Reserves
    - Capital Projects
- Enterprise Funds
- Managing the Higher Cost of Fuel
- Financial Policies

Balancing the 2009 Budget. As presented during the Financial Forecast in the spring, projected 2009 expenditures were expected to increase by $48.0 million. Compared to projected increased revenue of $22.7 million, this resulted in a shortfall of $25.3 million. Refining of our revenue projections resulted in an additional $4.7 million that helped close the gap. To balance the budget, expenditure projections were decreased by $20.6 million. The major elements of recommended spending reductions in the General Fund are described below:

General Fund Departmental Savings - $6.8 Million

The Police Department generated savings of $1.5 Million. Beginning in 2007, the police chief eliminated a minimum staffing policy that required supervisors to have eight of ten officers assigned to a shift on duty at all times even if they had to pay overtime. Instead, officers are now deployed based on analyses of demand and crime statistics, which will be enhanced beginning this summer using a program called COMPSTAT. Additional strategies are also planned for 2009, including more effective backfilling for special events.

Fire was able to generate $650,000 of savings. By continuing to effectively deploy staffing and units throughout the City's 45 station system, the Department will be able to reduce overall overtime costs.

Emergency Medical Services has generated $950,000 in savings. In recent years, EMS has not budgeted vacancy savings based on difficulties in accurately predicting staffing impacts associated with the conversion to a 48-hour work week in 2006. With two years of experience in monitoring actual staffing patterns, EMS is better equipped to predict annual vacancy savings in 2009. And for 2009, the cadet positions will not be utilized, due to improved overall recruiting of existing paramedics, which is a result of the added recruiting resources added in the 2008 budget.

Municipal Court has $340,000 of savings in 2009, mainly due to reduced service collection costs.

By freezing one vacant records management positions, as well as reducing contractual and commodity costs, the Health Department has achieved $231,000 in savings.

Parks & Recreation's savings of $1.6 million will be achieved by keeping 24 positions vacant, which represents approximately 5 percent of their total personnel. The department will be able to spread these vacancies throughout all areas, therefore minimizing impact to service levels.

The Library Department has savings of $139,000, achieved by freezing a vacant purchasing position, as well as reducing travel and training.

The Watershed Protection & Development Review department has identified $1.0 million in savings. This is due to reducing contractual and commodity costs, charging Austin Water Utility for work performed, and managing overall vacancies. Additionally, the department will keep six positions vacant related to the barricade program. This will leave a full crew of 7 FTEs in place for FY 2009 to begin implementing the City's new downtown traffic control plan.

In the Neighborhood Planning & Zoning Department, salaries for three positions will be charged to CIP project funding. The department will also scale back on contractual and commodity expenditures; total savings are $268,000.

Support / Internal Service Departmental Savings - $9.9 Million

Savings of $5.5 Million were generated in Administrative and Technology Support. All City departments utilize central support services and information technology services. These internal service funds include functions like financial services, human resources and legal services, as well as Mayor and Council and the City Manager's office. Both this year and next year, spending has been reduced to generate savings to help cover the increased costs of operations in 2009 that was anticipated in the five-year forecast. As a result of these savings efforts by the City's internal services funds, either holding open vacant positions or reducing discretionary spending, the General Fund will be able to allocate a lower level of funding in 2009 for these services than was originally projected in the forecast. Enterprise funds will also benefit from these savings efforts.

In addition to departmental operating expenditures, the General Fund contributes to other City programs and activities through the transfer of funds. Part of the budget balancing process for 2009 included a reassessment of these transfers, including researching the original rationale and basis for the transfer amount. This resulted in savings of $4.4 million. Major items in this category include:

- A reduction of $1.4 million to the Sustainability Fund. This fund was created in the 1990s and the General Fund's contribution was aimed at supplementing social service funding, as well as affordable housing funds until a longer-range funding strategy could be implemented. Funding for housing programs was to expire in 2006 per Council resolution, although the General Fund continued making the contribution beyond its expiration to provide bridge funding until the passage of the general obligation bonds for affordable housing, which occurred in November 2006. While there is a reduction in this funding source for affordable housing, overall funding levels for housing in 2009 are $48.8 million, which is higher than 2008 funding. This is partially due to an acceleration of the housing bond funding by $2 million. This total amount of funding is consistent with both internal and external capacity to implement housing programs and projects.
- The transfer to the Capital Projects Management Fund has been reduced by $766,000 which previously provided contingency funding for unanticipated real estate and project support in the General Fund. Future charges will be based on actual support provided, tracked on an hourly basis and charged to the appropriate CIP project.
- The financial forecast built in a $900,000 increase to the Transportation Fund for street preventative maintenance. While the budget does not include this planned increase, it does maintain funding from the General Fund to the Transportation Fund at the same level as is in 2008. The estimated impact is discussed in more depth in the Enterprise Fund section that follows the General Fund section.
- A reduction in the transfer to the Solid Waste Services Fund of $500,000 is related to waste hauler fees. This franchise revenue will now remain in the General Fund, where other franchise revenue is deposited.

Corporate Savings - $3.5 Million

During the last three years, growth in the local economy has allowed the City to reinvest in the workforce through increased pay and benefits. The 2009 budget continues to include funding for employee pay increases.

The forecast presented to Council in April reflected an annual pay increase of 3.5 percent across the board for the entire workforce. Meet and confer and collective bargaining negotiations with the public safety workforce are still in process at the time of this proposed budget submittal. Citywide, the budget proposal includes funding for a 2.5 percent pay increase for all City of Austin employees, which would become effective in December 2008. This is a necessary measure to reduce expenditures in the General Fund and help address a portion of the shortfall.

The budget continues funding for the Employee Awards & Recognition program. The corporate-wide events, however, will be scaled back, with more focus on departmental recognition in 2009.

The financial impact of these savings on the General Fund will minimize any reductions in services for Austin citizens in the 2009 budget, and will help close the estimated shortfall.

Investing in Employees

The 2009 budget includes funding for employee pay increases and the City will continue to pay for 100 percent of medical and standard dental insurance premiums for each employee. The budget reflects continuation of an update of market salary conditions for approximately one-third of the non-civil service workforce, also taking into consideration the internal relationships of positions within the City in addition to external market conditions. These strategies continue to be important since there are a number of employees who have retired or are planning to retire. In light of these circumstances succession planning efforts underway across the organization.

Pay Increases. The 2009 budget proposal includes funding for an average pay increase of 2.5 percent for all employees and increases the living wage from $10.90 to $11.00 per hour for the City's lowest paid employees. The pay for performance program will continue in place for non-civil service employees. The bargaining agreements that cover the City's public safety employees will expire at the end of fiscal year 2008 and negotiations are currently underway for new agreements that would become effective in fiscal year 2009. Although the proposed budget reflects a lower increase compared to 3.5 percent provided in recent years, this was a necessary measure to help balance the proposed budget,

yet avoid layoffs and reductions in services to Austin residents. City-wide funding included in the budget totals $15.5 million.

Compensation Review. The budget proposal includes funding city-wide to continue an update of staff salaries compared to the Austin market, consistent with the City's goal of reviewing approximately one-third of the workforce each year.

Service Incentive Pay. The 2009 budget also continues service incentive pay for non-civil service employees, which is based on tenure. The service incentive enhancement – a lump sum payment – will also continue, but at one percent, down from the previous year's two percent.

Medical and Dental Insurance. The City continues to cover 100 percent of each employee's medical and standard dental insurance coverage by increasing City contributions by seven percent in the 2009 benefits plan. Employees will also see cost increases this year of approximately six percent for spouse and dependent coverage in the medical plans. For the dental plan, coverage for an employee's family currently costs $16.16 per pay period and would increase by approximately $2.68 per pay period in 2009. In keeping with City's emphasis on health and fitness, including the work done by the Mayor's Fitness Council, the City's preferred provider organization (PPO) health plan will begin waiving the co-pay for smoking cessation drugs in 2009. The additional cost of adding this feature is only $37,000, and has the potential of saving much more in the long-term. As a separate cost savings initiative, the City will adopt the standard prescription formulary offered by the PPO.

In 2007, a new premium dental plan recommended by the Employee Workforce Committee was introduced as an additional alternative to the existing dental plan. The new plan was intended to offer a higher level of coverage at a higher premium to employees and no additional cost to the City. The cost incurred by the City for dental claims has substantially exceeded the premiums paid by the employees for the past two years and the plan will no longer be offered in 2009.

Supplemental Funding for City of Austin Employees Retirement System. In May 2005, the City Council approved a plan to provide supplemental funding to the City of Austin Employee Retirement System. Of the City's three retirement systems, ERS has the greatest unfunded liability. The purpose of the additional funding is to strengthen the financial position of the retirement system by reducing the unfunded liability to an amount that can be amortized over 30 years.

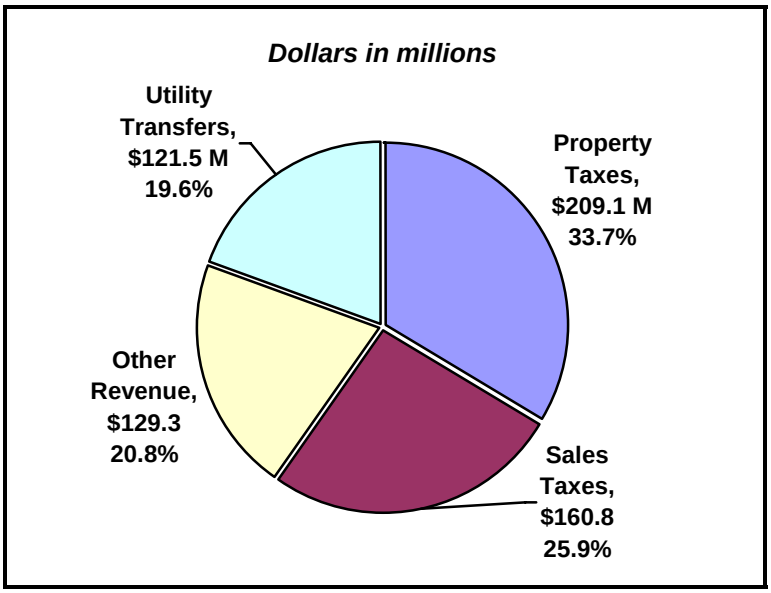
Beginning in 2007, supplemental funding increased by one percent of compensation, paid as a stipend, and will increase by an additional one percent in fiscal year 2009, until the pension system is able to achieve 30-year amortization. This additional amount will be capped at no more than four percent in additional City contributions in any one year and will be reduced as market conditions allow. Payment of the additional funds in any given fiscal year will be deferred until the following budget year if the retirement system achieves an overall investment return of greater than 12 percent.

This agreement does not increase employee retirement contributions or reduce future retirement benefits. Funding of $2.5 million is included in the proposed budget for costs related to the General Fund. The estimated cost across all City funds is $8.7 million, which is the equivalent of two percent of payroll for non-civil service employees.

General Fund

The 2009 budget for the General Fund totals $620.7 million and provides funding for basic municipal services, such as public safety, health and human services, parks and recreation and library services.

GENERAL FUND REVENUE
$620.7 million



Property Tax Revenue. The City of Austin receives 34 percent of its total revenue from property taxes, its most stable source of revenue. This budget sets the overall tax rate at 40.28 cents per $100 of assessed valuation. Of the overall tax rate, 27.61 cents per $100 of assessed valuation will be collected and deposited into the City's General Fund to pay for ongoing operations and maintenance costs. The remainder will be deposited into the debt service fund to pay for capital improvements. Due to an increase in new property on the tax rolls, the tax rate results in $20.5 million of additional revenue compared to 2008 revenue. The 2009 tax rate of 40.28 cents is lower than the 2008 tax rate of 40.34 cents.

The local appraisal districts do not deliver the certified tax rolls until the end of July, so as of the date that this document went to print, the exact tax rate had not yet been calculated. Significant changes are not expected, but Council will be apprised of any changes in the rate when the certified roll has been received. The budget reflects an estimated assessed valuation of $76.2 billion, which represents an increase of 11.2 percent when compared to last year's valuation, and includes $2.7 billion in new construction.

Last year, the median home price was $174,712, with a tax bill of $705. While we won't have the 2008 median home price until we receive the certified tax roll, based on the average expected property value increase of 8.5%, the median home value would be $189,562. With the proposed tax rate of 40.28 cents, the resulting tax bill would be $764 per year, or $64 month. Compared to the current year, the monthly increase is $5 per month.

Sales Tax Revenue. Sales tax represents 26 percent of total General Fund revenue in 2009. Austin's sales tax revenue continues to grow, but not at the rate originally anticipated for 2008. Sales tax growth has been revised downwards to 2.0 percent. The FY 2009 budget is based on 3.0 percent growth in 2009. Given growth in retail sales so far this year, and evaluating the predicted trends of the overall national economy, our growth projections are prudent. Using 3.0 percent growth will result in sales tax collections of $160.8 million in 2009. This is consistent with the projections presented to Council in June.

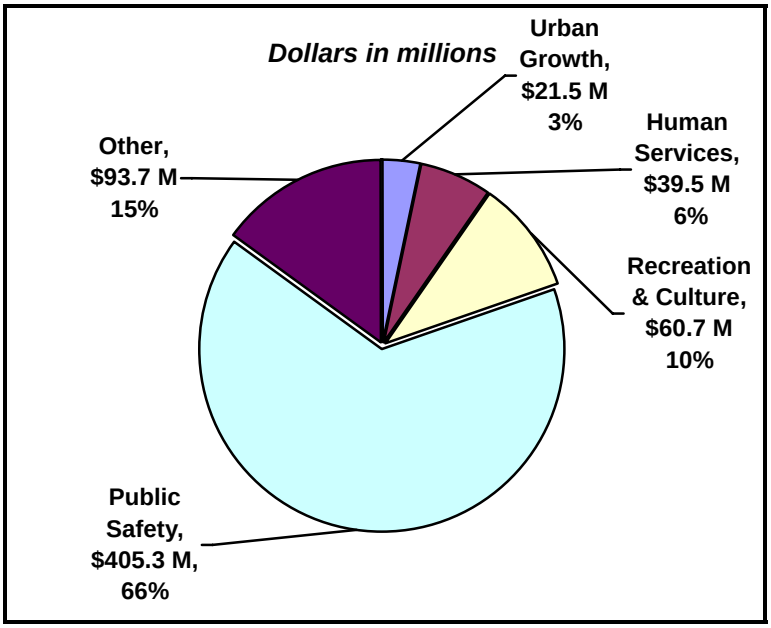
Utility Transfers. The General Fund receives annual transfers of funds from Austin Energy and Austin Water Utility at 9.1 percent and 8.2 percent of gross revenue, respectively. These transfers are similar to the property taxes, dividend, or return-on-equity type payments commonly paid to municipal governments by investor-owned utilities. The transfers are calculated based on a rolling average of the last two years actual revenue and the current year estimated revenue. Due to strong off-system sales during the current year, the transfer from the electric utility will increase in 2009 by $2.0 million compared to the preliminary projections included in the five-year forecast. In 2009, transfers from the utilities total $121.5 million.

Other Revenue. Other revenue includes fines, charges for services, interest earnings, and licenses and permits. Trends in the issuance of building permits provide an indication of the economic activity and this revenue category experienced rapid growth in 2006 and 2007. Residential permits and new residential applications are down slightly this year, compared to the same period last year. Development revenue of $18.6 million is projected for 2009, relatively flat compared to 2008 actual collections.

Every two years, the City completes a comprehensive revenue initiative in which existing fees are reviewed, and new fees are considered that would support the delivery of services. The review also includes an analysis of whether fees have kept pace with inflation. The proposed budget reflects increases in various other revenue categories primarily to keep pace with the cost of service. Examples of the types of fee adjustments include police patrol fees for event support and several parks fees related to the use of electricity or increasing maintenance costs. No major changes are proposed in development fees, although most of these fees have not been adjusted since the early 1990s. The Watershed Protection and Development Review Department plans to conduct a comprehensive review of all fees in the near future, incorporating a cost of service study, as well as a survey of stakeholders and a comparison to other cities.

A comprehensive listing of all fees can be found in the Proposed Budget Supporting Documents Volume – Fee Schedule.

GENERAL FUND REQUIREMENTS
$620.7 million



Total requirements for the General Fund in the fiscal year 2009 proposed budget are $620.7 million. General Fund departmental operating expenditures total $539.2 million for fiscal year 2009 which represents 87 percent of the total General Fund budget. The services usually associated with City government are budgeted in the General Fund: public safety - police, fire, emergency medical services, public health and human services, urban growth management, public recreation and culture and other services, such as municipal court and street lighting.

Budget Highlights. Major highlights of the 2009 General Fund budget are outlined as follows and incorporate Council input and feedback received during the spring budget work sessions:

- *Police - $233.2 Million:* Includes additional funding of $2.1 million for 24 new police officers, including associated vehicles and equipment, to respond to growth in Austin's population. This maintains a 2.0 officer per 1,000 population staffing ratio; the budget also funds the reorganization of the Chief's management team.
- *Fire - $121.3 Million:* Continues full funding for operation of all 45 fire stations at enhanced task force staffing levels, including partial-year funding for the opening of the new Avery Ranch fire station.
- *Emergency Medical Services - $44.1 Million:* Continues full funding for two demand peak units added in 2007 and 2008 to address high call volumes, as well as additional funding for medical supplies and equipment.
- *Public Safety and Emergency Management - $6.7 Million:* Includes additional funding of $1.3 million to consolidate all sworn peace officers, including park rangers and security officers, as part of the Austin Police Department.
- *Municipal Court - $11.9 Million:* Funds the operations of three court locations; continues funding for resources added in 2008 to address increasing court volumes; and continues funding of $423,000 million for Project Recovery, the Downtown Austin Community Court's rehabilitation program for Class B enhanced public intoxication offenders, which was first funded in 2007. Based on Council feedback during the spring budget work sessions, staff will continue to monitor and evaluate the effectiveness of this pilot program during fiscal year 2009.
- *Health & Human Services - $25.2 Million*: Funds operations of neighborhood centers, outreach programs, and animal shelter; and maintains funding added in 2008 for enhanced graffiti abatement and food inspections.
- *Social Services - $14.3 Million:* Provides a 3.5 percent increase in funding for contracts with local social service agencies to help cover inflationary costs. Council's Public Health and Human Services Subcommittee recently began a review of the contracting process with these agencies to identify ways to

improve the process, including an assessment of how contracts are awarded, as well as subsequent performance measurement and monitoring. This effort is expected to continue into fiscal year 2009 with recommendations for any changes prior to the start of 2010 budget development.

- *Parks and Recreation - $35.8 Million:* Includes partial-year funding for the new Austin Tennis Center, scheduled to open in December 2008, and the Dickinson Museum, scheduled to open during the spring of 2009; continues positions added in 2008 to address maintenance needs.
- *Library - $24.9 Million:* Includes a proposed reallocation of $420,000 in funding within the library system to improve the quality of the libraries for citizens.
    - The funding to provide additional security, custodial, maintenance and additional materials will be generated by savings from closing all branch libraries one day per week. By alternating these closures on Thursdays and Fridays and by pairing locations in close proximity to each other, the impact on library customers will be minimized. The end result would provide an adequate level of funding to keep the entire library system safe, secure and clean, rather than spreading existing resources too thin.
- *Watershed Protection and Development Review - $16.0 Million:* Total building permits issued through May 2008 are down by 2 percent compared to the same period in 2007, and new residential applications have decreased by 16 percent. These two categories represent the major portion of the development review workload handled by the department in the City's "one-stop shop". A corresponding decrease in workload has not yet occurred at the one-stop shop due to the increased complexity of regulatory review, as well as new requirements which necessitate more extensive inspections. Although the total number of inspections so far this year is up by four percent, activity levels could begin to level off or decrease in the future if permitting trends continue to decline. While staff gains more experience in using AMANDA, the new permitting system that was implemented in March 2007, the department will be working to maximize efficiencies, monitor workload and manage vacant positions accordingly.
- *Neighborhood Planning & Zoning - $5.5 Million:* Fully funds two neighborhood ombudsman positions to provide community representatives with enhanced development information and to assist with other neighborhood concerns. The budget also includes funding to replace the 29 year-old Austin Tomorrow Plan with a new Comprehensive Plan that is concise and easy to understand.

General Fund Reserves. This proposed budget maintains the contingency reserve at 1 percent of departmental expenditures, or $6.0 million. The emergency reserve remains at $40 million. If funds are appropriated from either of these two reserves during the course of a year, these funds have to be replenished during the following year.

The City's financial policies provide for a third General Fund reserve for budget stabilization. These funds may be appropriated to fund capital or other one-time costs, but such appropriation should not exceed one-third of the total amount in the reserve. In the past when reserves have been discussed with the rating agencies, the City has consistently indicated it would be spending a portion of budget stabilization reserves to pay for capital replacement costs deferred during lean economic times. In 2007, the City invested in capital and other one-time expenditures totaling $19.7 million. In 2008, $17.8 million is projected to be spent, primarily for replacement of critical capital equipment. Under current financial policies, it is anticipated that $10.5 million will be available in fiscal year 2009 to fund capital replacement needs. Based on the significant investment in vehicles and equipment during the last two years, $10.5 million will be sufficient to maintain the City's fleet and other capital equipment in good working order. The balance of $20.9 million in the budget stabilization reserve at the end 2009 will provide a sufficient level of reserve, including funding for future capital replacement expenditures.

Reserve Policy Summary	
	2009
Contingency of 1%	$ 6.0m
Emergency	$40.0m
Subtotal: "hard" reserves	$46.0m
Budget Stabilization	$20.9m
Total	$66.9m
Use of Budget Stabilization Reserve	
	2009
Beginning balance	$31.4m
Less: Capital replacement and other critical needs	($10.5m)
Estimated ending balance	$20.9m

Outlined below is a list of the $10.5 million in capital replacement and other needs proposed for 2009:

- $6.0 million for vehicle acquisition and replacement
- $0.7 million for critical technology purchases

- $1.3 million for departmental equipment (primarily parks and public safety equipment)
- $2.5 million for the General Fund's portion of supplemental funding for the retirement system to help reduce the unfunded liability to an amount that can be amortized over 30 years

General Government Capital Improvements Program

The General Government Capital Improvements Program is an investment in the future of the city. The program is primarily funded by general obligation debt with the most recent election occurring in November 2006, when Austin residents approved projects outlined in seven propositions, totaling $567.4 million. These investments meet both municipal and regional goals for providing quality public infrastructure and responding to growth in Central Texas. This bond program will be implemented over seven years, and will add slightly less than 3 cents per $100 valuation to the tax rate over that period. The following table outlines the final bond propositions as passed.

Number	2006 Bond Proposition	Amount
1	Transportation	$ 103,100,000
2	Drainage & Water Quality Protection	$ 145,000,000
3	Parks Facilities & Parkland	$ 84,700,000
4	Community & Cultural Facilities	$ 31,500,000
5	Affordable Housing	$ 55,000,000
6	Central Library	$ 90,000,000
7	Public Safety Facilities	$ 58,100,000
	TOTAL	**$ 567,400,000**

To date, the City Council has appropriated $179.2 million of the total authorized amount of $567.4 million. The proposed 2009 capital budget includes $107.1 million in appropriations for the third year of this bond program. Projects included in this funding amount are the EMS Station on Airport Boulevard/Mueller, the new North Austin Recreation Center, a new police sub-station and a new animal shelter. Funds for design of the new central library have also been included. Programmatic spending - affordable housing, drainage improvements and open space acquisition, park infrastructure improvements, and street reconstruction - is spread out over the entire bond program. This proposed funding for fiscal year 2009 was approved by the Bond Oversight Committee, which Council established as an advisory body during the implementation of the bond program.

The 2009 budget includes new appropriations for projects approved by voters in the 2000 bond election, including $9.4 million for street improvements and $2.5 million for bicycle improvements.

Interest earned on balances in the capital improvements program help provide a contingency for potential project overruns, as well as allow additional funding for smaller capital projects. Projects planned in 2009 include:

- The Austin Police Department's share of the finish-out costs of a new facility for local law enforcement agencies to co-locate and consolidate efforts in the prevention of child abuse,
- Additional funding to continue the Fire Department's renovation of seven stations to provide separate showers and locker rooms for female firefighters,
- Transit station area planning in the Highland Mall area,
- Additional funding to complete the downtown plan, including a master plan for downtown area parks
- Funding for neighborhood Traffic Calming projects
- Improvements to library facilities, including installation of security cameras at branch libraries to deter vandalism, replacement of the roof at the Howson branch library, and replacement of the fire suppression system at the Zaragoza library storage facility, and
- Funding for Zilker Park improvements, including irrigation and turf improvements

Enterprise Funds

Austin Energy. Austin Energy is the electric utility owned and operated by the City of Austin, providing retail and wholesale electric service to its service territory of 437 square miles, including 206 square miles within the city limits of Austin.

Service area and other revenue are budgeted at $1.3 billion in 2009. Projected growth in revenue is primarily due to increased electric sales. Base rates have not been increased since 1994 and no increase in the base rate is included in the proposed 2009 budget.

Total operating requirements will increase due to higher fuel costs for natural gas and the transportation of coal for deliveries to the Fayette Power Plant. The addition of 36.5 new employees is proposed in the budget, primarily to help manage customer demand for services and support the implementation of technology improvements.

Austin Energy's proposed spending in the capital improvements budget is $347.5 million, primarily for projects that help support power production and the delivery of energy services. These projects include additional generation peaking capacity at the Sand Hill Energy Center, power plant improvements, and various transmission and distribution projects.

Austin Water Utility. The Austin Water Utility provides water and wastewater services to over 200,000 customers within Austin and surrounding areas. Revenue from the sale of water and wastewater services is projected at $385.7 million in 2009. The major cost driver for the utility is required capital improvements to replace aging infrastructure, service extensions and capacity improvements. In an effort to avoid two large rate increases over a five-year period, the Utility proposed a level rate increase plan beginning in 2006. The proposed budget for 2009 reflects a 7.0 percent combined system-wide increase in rates, consistent with the utility's five-year financial forecast presented to Council in May. This reflects the steep inflationary impact of construction costs experienced in recent years, due to the higher cost of materials and transportation costs. Thereafter, annual rate increases are expected at more moderate levels, approximating 4.5 percent from year to year to cover ongoing cost increases associated with operations, maintenance and growth.

Austin's current average monthly residential combined water and wastewater bill is $59.32, right at the estimated midpoint monthly bill for 20 cities surveyed. The proposed rate increase would increase Austin's average customer monthly water and wastewater bill (based on monthly usage of 8,500 gallons of water and 5,000 gallons of wastewater) by $4.25 per month.

Total operating requirements include the addition of 21 employees, needed primarily to implement and enforce recommendations of the Water Conservation Task Force, to enhance long-range water supply planning and to oversee facility and pipeline activities associated with planned capital projects. The Austin Water Utility's proposed spending in the capital improvements budget is $264.3 million for system expansions, as well as improvements and rehabilitation of existing infrastructure.

Drainage Utility. The Drainage Utility was established in 1991 to maintain and improve water quality, reduce the impact of flooding, create stable stream systems and maintain the City's drainage infrastructure. The utility's primary funding source is a monthly drainage fee assessed to City of Austin utility customers and is expected to bring in $52.2 million in 2009. An increase in the drainage fee is not planned during 2009. The utility plans to conduct a fee study in the upcoming year to develop a long-range strategy for self-funding its capital projects, and thus moving away from General Obligation bond funding. Over $800 million in capital projects were identified in a master plan completed in 2001, but those estimated costs have increased over recent years as a result of rising costs. These projects are needed to construct integrated watershed

protection facilities, including detention ponds, channel stabilization projects and other flood, erosion and water quality controls.

Solid Waste Services. Solid Waste Services provides collection services for recycling, refuse, yard trimmings and brush, and bulky items, as well as street sweeping services. As projected in the 2008 and 2009 forecast presentations, and incremental increase in rates is needed in 2009 to cover the cost of providing services. The Pay as You Throw program, which started in 1997 and was designed to encourage more recycling, has not had a rate increase since its inception. Total revenue of $65.8 million is projected in 2009 and reflects an increase in monthly rates. Residential Pay-As-You-Throw and Anti-Litter fees account for close to 90 percent of total revenue collections. Monthly residential rates for 2009 are proposed at $8.75 for the base charge with cart charges at $5.00 for a 30-gallon trash cart, $9.50 for a 60-gallon cart, and $13.00 for a 90-gallon cart. The fees for a residential dumpster are proposed at $23.75. The anti-litter fee for 2009 is proposed at $5.00 per month. A customer who utilizes a 30-gallon cart would incur the lowest monthly billing increase since the proposed rate structure continues to provide more incentive for customers to recycle. The proposed rate for a customer who utilizes a 30-gallon cart would result in a monthly increase of $4.40, whereas a customer who utilizes a 90-gallon cart would pay $6.90 more per month.

Next year, the department will develop a master plan that looks beyond 2009 to provide Council with a long-range outlook on the operating and capital costs associated with the Zero Waste Initiative Plan. The master plan will estimate the rates, as well as the rate structure needed to produce the revenue to support basic Solid Waste Services operations and what is needed to implement the programs designed to reduce the amount of disposable waste into the future.

In 2009, 17 new positions are proposed for the Pay as You Throw, litter abatement and code enforcement programs. These positions are necessary to meet increased demands resulting from annexations and case loads.

No new appropriations are proposed in the Solid Waste Services capital improvements program.

Transportation Fund. The Transportation Fund is managed by the Public Works Department, providing preventive street maintenance, street repair, traffic control systems, and transportation enhancement programs, as well as managing the City's bicycle and pedestrian infrastructure. A transportation fee was established by the City Council in 1991 to provide funding for street repairs and maintenance, and generates approximately $24.0 million in revenue each year. The residential fee is $4.14 per month and the commercial fee is assessed at $20.71 per acre. Other revenue totals approximately $9.0 million.

One of the City's annual goals is to maintain 80 percent of the street inventory in fair to excellent condition, which requires providing preventive maintenance to ten percent of the street inventory annually. Achieving this goal continues to be a challenge each year, due to the rapid increase in the cost of maintenance materials and the increase in street inventory as a result of annexations. In 2008, the General Fund provided an infusion of $2.9 million into the Transportation Fund to help maintain preventive maintenance at 9.5 percent of the street inventory. The five-year forecast was prepared assuming a continuation of a 9.5 percent level of preventive maintenance, with the General Fund increasing its transfer by $0.9 million, from $8.6 million to $9.5 million.

Council feedback during the spring budget discussions indicated that improving the City's network of streets still remains a top priority in 2009 and the impact of dipping below current General Fund contributions must be carefully weighed. Funding constraints resulting from more moderate revenue growth projections in the 2009 General Fund budget prevent an additional infusion of funds similar to the additional contribution made in 2008. The proposed budget preserves contributions at the 2008 level of $8.6 million. However, with increasing costs, combined with a flat General Fund transfer and flat Transportation Fee revenue, street preventative maintenance will drop to 8 percent. Management will continue working toward achieving Council's goal of 10 percent preventive maintenance over time, and will apprise Council of progress and recommendations prior to 2010 budget development.

In 2009, total operating requirements will remain relatively flat in order to maintain spending within available resources. The addition of three new employees is proposed in the budget to perform traffic calming studies.

Airport. Airport revenue from the operation of the Austin-Bergstrom International Airport is projected at $93.1 million in 2009, of which 40.4 percent is from the airlines and 58.7 percent is from non-airline fees, such as parking, concessions, rentals and other fees. Airline revenue includes landing fees projected at $18.9 million and terminal rent and other fees at $18.7 million. Landing fees are based on the estimated landed weight of commercial and cargo carriers and the recovery of costs related to airport operations and maintenance, as well as capital improvements needed to maintain the facility in good repair and provide the capacity needed for airline operations and other airport activity.

In 2009, requirements for operations and maintenance will be $44.3 million, a 3.3 percent increase from 2008. Debt service requirements total $17.6 million. Projected revenue in excess of requirements, $21.7 million, is to be transferred to the Airport Capital Fund and used for capital improvement projects. The proposed budget includes 26 new employees, with one position in support services, five positions in planning and development, and the remaining 20 positions in the facilities management, operations and airport security programs.

The airline cost per enplaned passenger, which is a measure of airport costs and passenger traffic trends, is the airport's key performance measure. The airline cost per enplaned passenger goal for 2009 is $7.85, which reflects a 4.4 percent increase in operating costs compared to 2008. The increase is attributable to a slower growth rate of enplaned passengers projected in 2009 and higher operational costs.
Aviation has begun a major capital project to expand the concrete apron used to park planes overnight that is estimated to cost $72 million. Other upcoming projects include improvements to roadway signage at an estimated cost of $14 million, and telecom data facility improvements of $15 million.

Austin Convention Center. The Austin Convention Center Department is responsible for operations and maintenance of the City's Convention Center and Palmer Events Center. The primary funding source for the Convention Center is hotel occupancy tax, which accounts for $33.5 million, or 61 percent, of total revenues in 2009. Hotel occupancy tax is projected at 2 percent higher than 2008 estimated amounts. The hotel occupancy tax includes 9 cents per $1.00 on gross hotel revenues, of which the Convention Center receives 4.5 cents and the Convention Center Venue Project receives 2 cents. The Venue Project consists of the Convention Center expansion completed in 2002 and the Waller Creek tunnel project. Car rental tax, which funds the Palmer Events Center, is projected at $6.7 million for 2009, a 2 percent increase over 2008 estimated revenue collections.

The budget includes an increase of event operation expenses for the convention center facility from $18.5 million estimated in 2008 to $21.5 million in 2009. The primary focus in 2009 will be updating the convention center facilities, as well as an aging equipment inventory. A CIP transfer of $10 million, which includes $5 million for a retrofit and redesign of the Trinity Street entrance as a "hub" for services sought by convention guests (food and beverages, business services, gift shop and welcome desk), $3.5 million in various Convention Center facility repairs and renovations, and $1.5 million for the Leadership in Energy and Environmental Design (LEED) certification will occur in 2009. An additional $1.0 million will be used to enhance and upgrade the Palmer Events Center. Twenty new positions have been added in 2009 to enhance customer service.

The Austin Convention and Visitors Bureau (ACVB) is a third party agency that contracts with the City of Austin to promote conventions and tourism in Austin. Funding is provided for these efforts by the hotel occupancy tax in the amount of 1.45 cents. Total spending requirements in 2009 are projected to be $8.4 million, a 10 percent increase from 2008. Included in ACVB's proposed budget for 2009 is $275,000 for heritage funding to develop the conditions reports and plans needed to work on restoring several historic buildings in the immediate Convention Center area, including the Trask house and the Castleman-Bull house. The restoration of the Susanna Dickinson house, also in the immediate area, is

included in the City's general obligation bond program approved by voters in 2006. The restoration of these historic buildings will beautify the Convention Center surroundings and preserve part of Austin's downtown heritage.

Managing the Higher Cost of Fuel in the Budget

The Fleet Services Division within the Financial and Administrative Services Department is responsible for purchasing and dispensing fuel to City vehicles and equipment. Fuel is purchased based on pricing from a regional priced index established by an independent third party. The volume of fuel the City purchases, in addition to maintaining a City fueling infrastructure, allows the City to receive discounted fuel pricing. City departments consume approximately 5 million gallons of fuel annually. General Fund Departments represent approximately 40% of total city-wide consumption.

For the past several years, Fleet Services has established an annual fixed price for each fuel type used by City departments. Differences between the actual cost of the fuel and the fixed price that is charged to departments are absorbed by Fleet Services. This practice lends a degree of budget certainty to departments in that they need only estimate usage for the fiscal year since the price per gallon for fuel charged by Fleet Services is fixed, as outlined in the following table.

	2008 Budget Price	**2009 Budget Price**
Unleaded	$2.97/gal	$4.10/gal
Diesel	$3.14/gal	$5.11/gal
Propane	$1.71/gal	$1.85/gal

Fuel costs are budgeted to increase by $11.6 million in fiscal year 2009 from the 2008 budget. The fixed fuel prices represent an increase of 38 percent for unleaded/ethanol and a 63 percent increase in diesel.

The City will aggressively pursue practices to reduce fuel consumption and continue to reduce reliance on fossil fuels by diversifying to cheaper, more ecological-friendly alternative fuels. Specific strategies will include the organization of a City-wide task force that will develop and implement plans under the leadership of the City's fleet officer, incorporating:

- Conservation Strategies
    - Fleet utilization analysis
        - Reducing underutilized or unnecessary vehicles
        - Downsizing types of vehicles

- Employee Conservation Training
    - Strict enforcement of preventive maintenance schedules
    - Engine idle reduction
    - Proper tire inflation

- Fuel/Fleet Diversification
    - Continuing to purchase fuel-efficient vehicles, including hybrids
    - Emphasizing alternative fuels
        - Propane
        - Compressed natural gas

- Fuel Pricing Strategies
    - Evaluating a fuel-hedging program
    - Considering variable fuel pricing to departments based on actual fuel prices rather than an annual fixed price as a means of encouraging more conservation

Fiscal Year 2009 Financial Policies

Finally, the Austin City Council has adopted a comprehensive set of financial policies to govern the financial management of the City's major funds and provide the foundation for long-range financial sustainability. The financial policies are also crucial in maintaining the City's favorable bond ratings.

During discussions at the April work session, Council suggested amending the financial policies to reflect the Council's current practice of adopting a proposed ad valorem tax rate by resolution each August that the Council may consider for the upcoming fiscal year in accordance with truth in taxation laws. This resolution would also establish the date(s) that the Council will hold public hearings, adopt and then actually levy the ad valorem tax rate. Even though Council may vote to consider a proposed tax rate above the effective rate prior to budget adoption, the Council may, as a result of deliberations, adopt a tax rate at or below the rate stated in the published notices. Each year, the City Manager shall recommend an ad valorem tax in the proposed budget that helps sustain existing core service levels being provided to Austin residents. These proposed changes to the financial policies were reviewed with Council's Audit and Finance Committee in June and recommended for consideration by Council during budget adoption in September. The financial policies already provide that the year-to-year increase of actual revenue from the levy of the ad valorem tax shall generally not exceed eight percent, which is consistent with State law.

Summary

We offer the fiscal year 2009 budget with great enthusiasm. Even though providing a balanced budget required us to make difficult choices, we approached our final recommendation with confidence and always being mindful of the issues and priorities expressed by the City Council during the spring work sessions.

Like most cities across the country, we continue to face increasing costs for services and more demands for quality programs in the face of an increasingly inadequate revenue base. This reality was clearly evident by the extent to which lower than expected sales tax revenue this year negatively affected our day to day operations. In the future, we will continue to face higher energy and labor costs, aging infrastructure, as well as mobility and air quality issues from our continuing growth. Ultimately these fiscal challenges will require city management, the City Council, and citizens to engage in substantive discussions regarding revenue policy.

City staff looks forward to implementing the policies that the City Council has, and will set for this great city. We are confident that working together with our citizens we can continue to make this one of the most livable and best managed cities in the country. It is my hope that we all feel fortunate to have the privilege to live, work, and raise our families in a city that prides itself on pursuing the best in all things at all times. While we have our share of challenges, like any other city, we have much more in the way of opportunity. Our future is as bright as we choose to make it … It is simply up to us.

Budget Process

The Budget Process

OVERVIEW

The Charter of the City of Austin mandates that a budget be adopted no later than September 27th for the new fiscal year beginning October 1. The process leading to the budget adoption is participatory and includes a communications plan that encourages input from citizens, boards and commissions, City departments, and the City Council.

The budget process focuses on identifying funding levels necessary to continue basic municipal services, Council priorities, and community goals. Throughout the budget process, the City Manager provides the City Council with projected revenue collections and funding requirements for the upcoming fiscal year. This information enables the City Council to provide policy direction in developing the new budget.

The City of Austin's basis for budgeting is the modified accrual basis for governmental funds, including the General Fund. Budgeting for propriety funds, which includes enterprise and internal service funds, is essentially the full accrual basis. Encumbrances are recognized by both governmental and proprietary funds since encumbrances represent a commitment of funding for goods or services.

The Budget Process

The budget process begins with the Financial Forecast presented in April. This document contains an economic outlook for the Austin/Travis County area. The forecast is used as a basis to project revenue and expenditures for the coming budget year, as well as the next three to five-year period. Economic trends are analyzed to project the needs of the City and the means to fund those needs. Each major fund is included in the forecast with expected changes to revenue and expenditures for the period. Included in this analysis is the determination of the financial operating impacts that Capital Improvements projects will have on departmental operations. Copies of the Financial Forecast can be found on the City of Austin website at: http://www.ci.austin.tx.us/budget/08-09/downloads/20080423_budgetpres_2008_forecast.pdf or may be requested from the Budget Office at (512) 974-2610.

Communications Plan

An extensive communications plan is implemented each year to inform the public on the policy issues and the proposed resource allocation that are a part of the budget process. This process includes:

- Public hearings;
- Public access television;
- Televised coverage of Council worksessions on the Financial Forecast, public hearings, and Proposed Operating budgets for individual departments;
- Presentations to advisory boards and commissions;
- Distribution of, and internet access to, responses to Council, Citizen and Media Budget Questions;
- Access to all volumes of the Proposed and Approved budgets through the Austin Public Library system; and
- Internet access to all budget documents at www.ci.austin.tx.us/budget.

Proposed & Approved Budget

Both the Proposed and Approved Budget documents are published in the following volumes:

- ***Executive Summary***—Summarizes the City's financial structure and explains where we get our money and what we do with it in narrative and graphic formats. It also includes a financial summary of all City funds and comparative information on revenue, expenditures and fund balance for all budgeted funds.

- ***Performance Documents***—Includes detailed information about the business plans and performance measures for the General, Support Services, and Enterprise/Other Fund departments.

- ***Supporting Documents***—Contains the Council-approved City Financial Policies, a summary schedule of capital outlay, information on the capital budget, grants information, property tax information, a glossary, a list of fees and charges, and the ordinances necessary for adoption and implementation of the budget.

Budget Document Structure

The budget document is arranged by service categories, for example, Public Safety (Fire, Police, Emergency Medical Services, and Public Safety and Emergency Management) and Infrastructure (Watershed Protection and Development Review, Neighborhood Planning and Zoning, and Public Works). This is to simplify the need for fund accounting knowledge to analyze the City's budget and to allow a user to find all detailed information about a particular department or budget category.

The detailed budgetary information for a single department is found in one section of the Executive Summary. For instance, the Public Works departmental section contains information for the Transportation Fund, Child Safety Fund, and Capital Projects Management Fund, even though there are three fund types included (proprietary, special revenue, and internal service). The City has chosen to move away from the strict fund accounting structure for the budget and move toward a budget that is more user-friendly.

Budget Documents and Plans are further described below.

Business Plan

The vision of the City of Austin is "to be the most livable city in the country," and the Council's priorities include: Rich Social and Cultural Community; Vibrant Urban Fabric; Healthy, Safe City; and Sustainable Economic Development and Financial Health. The budget reflects a business planning process that allows the City to achieve its vision while focusing on Council priorities. The resulting business plans reflected in the FY 2008-09 budget are intended to focus on goals and objectives, clearly specify the results that we are proposing, and integrate these into employee responsibilities.

City departments have worked with groups of managers and employees to redefine where necessary their missions and goals. Beginning with a listing of the services provided, departments have grouped the services according to their common purposes into activities. Activity objectives are developed that define the service or product that is provided, the customer and the intended benefit for the customer. A family of results-oriented measures - including result, efficiency, and output - is developed for each activity. In the same manner, activities are grouped into programs with a defined objective. The end-results of this process are departmental business plans that focus on the results to be achieved in the next one to five years and outline the way those results can be measured. The business plans provide the information necessary for making decisions on the allocation of resources and establishing accountability for achieving results with those resources.

Capital Improvements Plan

In accordance with the Austin City Charter, the Planning Commission prepares a recommendation to Council each year of the capital improvements needed during the next five-year period to facilitate the City's infrastructure, facility and maintenance needs. This recommendation is contained in the Capital Improvements Plan, which is submitted to the City Manager before the preparation of the annual budget. Council approves appropriations for these capital improvements in the Capital Budget. The Capital Budget is found in the Executive Summary volume.

Financial Forecast

Presentation of the Financial Forecast initiates the financial planning for the budget. This document contains a three to five-year forecast of operating expenses and projected revenue and a summary of key budget issues to provide Council information in budget preparation.

The Budget Process

Financial Policies

City Council has approved a comprehensive set of financial policies to guide the City's financial practices including accounting practices, investments and debt financing. These policies are reviewed by the Audit and Finance Committee annually, and recommendations for change are submitted for Council approval if necessary. The policies provide direction for all aspects of financial planning and resource allocation.

A copy of these policies is included in the Supporting Documents volume. Much of the financial policies concern debt and the policies to guide the City since the State of Texas has no statute for limit on debt. However, the City has gauged its success in debt management by its bond ratings and whether we can comply with all our financial policies concerning debt management. The utilities have the added burden of competition; therefore, they have additional policies to cover those areas.

Proposed Budget

The City Manager is required by the City Charter to present proposed operating and capital budgets to the City Council at least 30 days prior to the beginning of the City's fiscal year, which begins October 1. The proposed budget contains a detailed allocation of projected revenues and expenditures for the entire City's various funds and a summary of the City's debt position. The City Manager also includes a transmittal letter which outlines the essential elements of the financial plan.

For those customers requiring a generalized knowledge of the City of Austin, an Executive Summary volume is available which summarizes the entire budget. It reports total dollars spent on various areas, consolidating information from several funds, and includes highlights of the Capital Budget. Detailed department information is located in the Performance Documents.

The Proposed Budget is released near the end of July with departmental presentations and public hearings occurring in August.

Budget Calendar for FY 2008-09

Below is a list of important dates to the Council and public as the Proposed Budget is reviewed and analyzed for adoption.

October through December – Departments develop business plans.

February – Departments present their financial forecasts.

April – Present Financial Forecast to Council.

July 23, 2008 – Present Proposed Budget to Council.

August 7, 2008 – Budget Presentations and Public Hearing

August 21, 2008 – Budget Presentations and Public Hearing

August 28, 2008– Budget Presentations and Public Hearing

September 8 - 10, 2008 – Budget Approval Readings

Process for Adoption and Amendment of the Operating Budget

Budget Adoption

At least thirty (30) days prior to the beginning of each budget year, the City Manager shall submit to the Council a Proposed Budget in the form required by the City Charter. At the meeting of the Council at which the budget is submitted, the Council shall order a public hearing on the budget and shall cause to be published, at least ten (10) days prior to the date of such hearing, the time and place thereof. At the time and place so advertised, the Council shall hold a public hearing on the Budget as submitted, at which all interested persons shall be given an opportunity to be heard. The Budget shall be finally adopted not later than the twenty-seventh day of the last month of the fiscal year. Upon final adoption the Budget shall be in effect for the budget year, and copies thereof shall be filed with the City Clerk, the County Clerk of Travis County, and the State Comptroller of Public Accounts. The final Budget shall be reproduced and sufficient copies shall be made available for use of all offices, departments, and agencies of the City, and for the use of interested persons.

Budget Amendment

The process for amending the budget is outlined below.

1. The originating department submits a preliminary request to the Budget Office for review and discussion. The Budget Office and originating department determine final requirements. Amendments to increase appropriations and/or transfer appropriations and/or Full Time Equivalents (FTEs) from one department or fund to another require City Council approval.

2. The originating department presents the proposed amendment to the Assistant City Manager for review and approval to proceed with an action item.

3. The originating department prepares a Request for Council Action form (RCA) to place the item on the Council agenda.

4. The originating department head (or designee) notifies the appropriate reviewing authorities, such as Law, Finance, Human Resources, Small Minority Business, and Other Departments affected. Reviewing authorities are departments involved in the preparation of support material for the RCA document, or affected by the action proposed in the RCA. The originating department is responsible for ensuring that all other departments affected by the proposed action approve the RCA packet.

5. If the reviewing authority approves the RCA packet as prepared by the originating department, the Law Department will prepare the appropriate ordinance, and the Budget Office will prepare a fiscal note or other required back-up materials. The reviewing authority department head (or designee) will sign off on the RCA.

6. After receiving approval from all reviewing authorities, the originating department will prepare a final packet and submit it to the City Manager's Office for placement on the appropriate Council agenda. The RCA shall be signed by the originating department head and by each of the reviewing authorities that approved the item.

7. The item is presented to the City Council for review and approval.

Comprehensive Planning

Supporting the Vision and Priorities
Linking Planning Processes across City Departments

The Comprehensive Planning Pyramid is the structure that links the processes together to support the City's vision of being the most livable city in the country. This vision drives the City's planning and service delivery. The planning process is dynamic and evolving. The tactics needed to achieve the vision must be refined and calibrated to be responsive to an ever-changing environment.

The first three layers of the pyramid focus on overarching long-term planning efforts: City Vision, Council Priorities and Long-Range Council Polices and Plans. This level of detail provides the framework for the mid and short-range planning documents that are more responsive to changes in the environment and are easily refined and revisited on a regular basis. Moving down the pyramid, more flexibility is allowed while staying true to the vision and Council priorities.

The Vision

The City of Austin's vision of being the most livable city in the country means that Austin is a place where all residents participate in its opportunities, its vibrancy and its richness of culture and diversity. Austin residents share a sense of community pride and a determination that the City's vision is not just a slogan, but a reality for everyone who lives here. Local government plays a critical role in determining a city's quality of life. Local government services can make a resident's life easier or more stressful and turn non-residents away or invite them to join in Austin's future. When Austin is viewed by others, it receives high marks. Austin's rankings reflect a City government that keeps its vision in the forefront while planning for the future.

City Council Priorities

Austin's City Council has been defining its top policy priorities since the early 1990s. Council priorities support the vision and provide an organizing framework for planning and service delivery. Beginning in June 1993, the City created a report called Strategic Choices which noted that while setting priorities might seem simple at the time, few governing bodies did it. Today's priorities were updated by the City Council in 2007 in a series of strategic planning work sessions. Those priorities are:

- Rich Social and Cultural Community
- Vibrant Urban Fabric
- Healthy, Safe City
- Sustainable Economic Development and Financial Health

These Council priorities continue to serve as an organizing framework for how the City does business, providing the continuity and direction needed to develop business plans that build upon each other, year after year, to help achieve longer-ranging goals. A performance report on progress toward the achievement of Council's priorities is published annually.

Corporate planning processes help tie department efforts together into a cohesive inventory of plans that achieve specific purposes, yet also meld to support the City's overarching vision of livability. An inventory of major planning processes is provided at the end of this report in a matrix format to provide a road map that helps link corporate and department planning efforts in support of vision and priorities.

Long-Range Growth Plans

Livability is the principal theme that governs the City's planning processes for land use, transportation and economic growth. Managing physical growth and preserving the environment are key components of the Council's vision for Austin.

The oldest and most fundamental building block of our long-range planning is the **Austin Tomorrow Comprehensive Plan ("Austin Tomorrow")** which was adopted in 1979 as a planning tool to guide development. The plan itself is required by the City Charter, which specifies that one responsibility of the Planning Commission is to "make and amend a master plan for the physical development of the city."

The Plan anticipated that subsequent complimentary efforts would be needed to implement the goals. The Plan was not intended to be a stand alone document and both the Plan itself and the City Charter reference this fact. For example the Charter states that, "The council may also adopt by ordinance other elements as are necessary or desirable to establish and implement policies for growth, development and beautification within the city, its extraterritorial jurisdiction, or for geographic portions thereof, including neighborhood, community, or area-wide plans."

Aspects of the plan are timeless. For example, the first goal of the plan is to "assure that the development of the urban environment is compatible with the unique natural and constructed features of the Austin area. The second goal is to "protect and improve the desirable image and character of neighborhoods and districts." Clearly these two goals remain relevant in our community today. In fact, recent efforts to revamp residential zoning regulations are directly on point with the second goal of preserving neighborhood character.

A few elements of the plan are dated. For example, Austin Tomorrow states that most new residential construction would be low density single family units, which is not in line with the discussions of high-density building that are common today. However, the City Council has the flexibility, in adopting neighborhood plans, to amend elements of the comprehensive plan that no longer reflect our policy strategies and priorities, and has done so on many occasions. An interim update to the Comprehensive Plan has been undertaken by the Neighborhood Planning and Zoning Department with details on programs and next steps available at http://www.ci.austin.tx.us/zoning/com_plan.htm. Funding for an update to the City's comprehensive plan has been included in the 2009 budget. The study will include a significant outreach effort and is expected to cost approximately $1.8 million.

In the late 1990s, the City adopted a **Smart Growth** initiative to modernize Austin's long-range plan for growth, managing and directing growth that minimized damage to the environment and helped build a more livable city. The tenets of the City's Smart Growth initiative were consistent with the general policies of Austin Tomorrow, discouraging growth in the west by creating the Drinking Water Protection Zone to protect our water supply and growing our boundaries in the east by creating the Desired Development Zone, taking into account geographical and utility constraints.

The Smart Growth Map depicts where the City wants to direct future growth – in the Desired Development Zone (DDZ), and where growth should be discouraged due to environmental concerns – in the Drinking Water Protection Zone (DWPZ). The DDZ and the DWPZ were included in a September 1997 ordinance, the underlying purpose of which was to link planning to environmental protection. To encourage growth within the DDZ, the City Council approved development and utility fee reductions, as well as differentiated utility reimbursements that are still in place today. Together, the fee structure and reimbursement policy encourage development in the DDZ and created a financial penalty for developing in the DWPZ.

The goals of the Smart Growth Initiative and the Smart Growth Map still provide a long-range framework today – determining how and where to grow, improving quality of life, and enhancing the tax base.

The City Council also approved a package of Smart Growth code amendments that allowed administrative approval of certain cut and fill variances within the DDZ, more uniform treatment of impervious cover throughout the city, exclusion of boundary streets from impervious cover calculations, construction on slopes within the urban watershed and encouraged redevelopment of existing impervious cover. Together, these amendments made it easier to develop and redevelop property in the DDZ and in the core of the city.

At around the same time the Smart Growth initiative began, the City also initiated **Neighborhood Planning** which allows the City to collaborate with citizens on a neighborhood by neighborhood basis on smaller scale plans that balance the needs of growth with preserving and enhancing the character of our unique neighborhoods.

Neighborhood Planning was explicitly anticipated in Austin Tomorrow because even then it was understood that values and goals would vary among and between neighborhoods. Specifically, Austin Tomorrow recommends that Austin: "Develop and implement specific, detailed plans tailored to the needs of each neighborhood." In addition, when a second attempt at comprehensive planning failed (The Austin Plan), the Citizens Planning Committee (CPC) recommended and Council approved the creation of a Neighborhood Planning process as a way to achieve the broad goals of Austin Tomorrow.

This is an opportunity for citizens to take a proactive role in the planning process and decide how their neighborhoods will move into the future. The process brings together members of the community to address the local issues and concerns that affect them, their families, and their neighbors. All stakeholders of the neighborhood are invited to participate – business owners, renters, residents, property owners, and various community organizations and institutions.

Working together with neighborhood planning staff, stakeholders establish a clear vision of their priorities, needs and guide for future development. Neighborhood planning is an opportunity for citizens to shape the neighborhoods where they live, work, own property, or manage a business. The neighborhood planning process addresses land use, zoning, transportation, and urban design issues.

The City's neighborhood planning process complements the broader concept of Smart Growth and serves to update the comprehensive plan. In addition to a recommended plan, the neighborhood planning process results in the creation of a future land use map, which is a graphical representation of recommendations for future growth patterns, and it depicts where different types of development should occur. Special use options

available through the neighborhood planning process allow a greater diversity of housing types than currently found in many urban core neighborhoods. Neighborhood plans also identify locations for mixed use, where the addition of housing to a commercial corridor or node contributes to urban vitality and reduces sprawl.

The neighborhood plans are reviewed by the Planning Commission and then adopted by the City Council as a formal amendment to Austin Tomorrow. Zoning changes that implement the land use recommendations in the plan take place concurrently through the creation of a neighborhood plan combining district.

Envision Central Texas (ECT) was founded in 2002 by regional leaders to develop a new approach for addressing the tremendous growth in the central Texas region. The City was a major financial donor to the project and participated in the regional visioning process undertaken in 2004 and remains involved in regional planning efforts. Austin's Mayor serves as a director on the ECT board and staff continues to participate in and fund ECT.

A report on the results of the visioning process was issued in May 2004 and included information about four possible patterns of land use, or scenarios. This was a visioning document—not a detailed land use plan. As such, City planning staff use the concepts from these scenarios, as appropriate, when analyzing the fiscal impact of future development, mostly recently in an analysis of possible growth along the State Highway 130 corridor.

In addition to utilizing ECT analysis in State Highway 130 planning, some of the recent City initiatives that incorporate ECT principles include:

- Redevelopment of the former **Robert Mueller Municipal Airport**, which will create a transit-oriented community and include a town square, a mixed-use district, an employment center, and a variety of residential uses;
- The **University Neighborhood Overlay (UNO)** zoning district, which was created to implement some of the goals in the Combined Central Austin Neighborhood Plan, aimed at denser, pedestrian-oriented commercial and multi-family development west of the campus and buffering adjoining single family neighborhoods by limiting mass, height and scale of developments bordering these neighborhoods;
- The recent passage of an ordinance that adds a new zoning district related to **Transit Oriented Development**; and
- The development of a **Downtown Austin Master Plan**, which will incorporate economic development goals, as well as encourage more residential development in the downtown area.

More recent planning efforts have centered on supporting multi-modal transportation and redeveloping Austin's downtown. **Transit-Oriented Development** is a development pattern that is designed to support transit and increase ridership of publicly funded transit investments. Key features promote livability and often include moderate to high density (relative to context), pedestrian orientation, mixed use, strong transit connection, public / private partnerships and market responsive development. In July 2004, the Council directed staff to begin developing Transit-Oriented Development (TOD) regulations. After an extensive public input process, the Council adopted an ordinance to add a new zoning district related to transit oriented development.

Downtown Planning. The City Council has made the development of downtown Austin one of its priorities. The office of Economic Growth and Redevelopment Services publishes its "Downtown Report" quarterly to inform the City Council, stakeholders and the general public about the status and progress of City projects and initiatives in downtown Austin and adjacent areas. Key elements of the Council's strategies include:

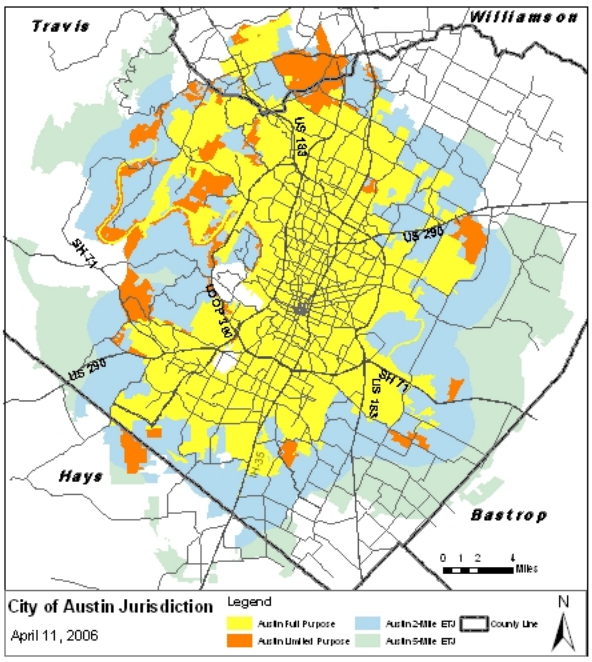
- Development of a Downtown Master Plan. In December 2005, the City Council adopted a resolution directing the City Manager to initiate a planning process for downtown Austin. In many ways this is a

Neighborhood Plan for one of Austin's most vital and significant neighborhoods. Staff has prepared a draft request for qualifications for a consultant with extensive experience in urban downtown planning and financial modeling, to assist the City and the community in the creation of a vision for the development of downtown Austin for the next 20 years, and to develop a strategy to achieve that vision.

- Downtown Austin Retail Market Strategy. This plan was released in April 2005 and provides a framework for the development of a strong retail component in downtown Austin, strengthening the existing retail base and adding complementary new development. The City of Austin partnered with the Downtown Austin Alliance to develop the Downtown Austin Retail Market Strategy, a nearly yearlong study employing nationally recognized retail consultants in association with local firms and a local steering committee.

Economic Growth and Redevelopment Services is responsible for negotiating, planning and overseeing development projects that enhance livability and the tax base. Emerging projects include redevelopment of the former Robert Mueller Municipal Airport, the downtown Seaholm District Master Plan, and 2nd Street retail development, including the development of "Block 21" immediately to the north of City Hall.

Finally, the City's **Annexation Program** manages expansion of the city's boundaries. The long-term well being of cities and regions in Texas relies on annexation as an important tool to increase efficiency in service delivery to urbanizing areas, minimize the negative effect of development at the city's fringes, and add to the tax base to support the cost of providing services.



Texas law requires that each city adopt a three-year annexation plan effective December 31, 1999. The **Municipal Annexation Plan** helps manage and plan for growth beyond the City limits in a fiscally prudent way by evaluating the ability of the City to serve an area with the need to expand the City's boundaries. Austin annually updates a three-year plan that proposes the extension of municipal services, regulations, voting privileges, and taxing authority to new territory in the near-term future.

The three-year process is designed to give property owners and residents of an area proposed for annexation greater input in determining the types and levels of services that they will receive upon annexation. The City's planning staff monitor developing areas where some municipal services and infrastructure are already in place or can be provided efficiently, taking advantage of the proximity to existing facilities. The plan includes an extensive, long-range financial analysis of the proposed areas under consideration for annexation. This same extensive financial model is used to evaluate unique or significant developments that occur in Austin. The results of this analysis help the City plan for needed infrastructure and general government services that result from significant development projects.

Long-Range Service Plans

Public Safety. Public Safety is a key element of the Healthy, Safe City Council priority area and is an important factor contributing to community livability. The public safety priority is supported by the strategies of police, fire, emergency medical services and emergency management services. These strategies focus primarily on operations yet are supported by the capital planning to address facilities needed to achieve public safety goals. Police and Fire use long-range planning tools to remain focused on their missions.

The Austin Police Department's mission is to protect and serve Austin's diverse community so that residents and visitors feel safe and are safe. The Austin Police Department's ATTAC initiative (Area Team Tactical Analysis of Crime) is a planning tool modeled upon New York City's Compstat program. The ATTAC program keeps management focused on strategic departmental goals while providing a forum for sharing best practices between commands. The department's planning and analysis unit collects, analyzes and maps crime data and other essential police performance measures, which is used by each command or civilian division to address issues in their respective areas. ATTAC meetings are held monthly and the process has been in place since 2002. The information sharing that characterizes ATTAC is behind a number of initiatives begun in one command area and then implemented with success in others.

In 2004, the Austin Fire Department's leadership team established a 2010 strategic plan that identified priority areas including firefighter safety, enhancing medical response delivery, community life safety, regionalization, diversity, personnel and staffing, and facility needs. The plan serves as a guide for the department's business planning and budget development to achieve their mission of protecting lives and property.

Transportation Planning. The Neighborhood Planning and Zoning Department also conducts long-range transportation planning for the City of Austin and coordinates these efforts with other jurisdictions and agencies, providing input to the Capital Area Metropolitan Planning Organization (CAMPO) in the development of the area's long-range transportation plan. Work is primarily aimed at providing analyses and maintenance of the City's adopted Austin Metropolitan Area Transportation Plan (AMATP). These long-range plans are updated every five years. The City Council is briefed whenever these plans are updated. A presentation of the *CAMPO Mobility 2030 Plan* and how it integrates with City of Austin *2025 AMATP* was presented to the City Council in April 2005. The Public Works Department provides support for transportation planning through data-driven prioritization of transportation projects for roadway ranking, cost estimation services and transportation systems management. The City also addresses the condition and future needs of arterials and major streets through corridor planning. Austin's Mayor and three Council Members serve on the CAMPO board.

Clean Energy. In 2003, the City Council directed Austin Energy to develop and incorporate strategies that will ensure Austin remains a national and international leader in the development and use of clean energy, including progressive and ambitious renewable energy and energy conservation programs. The strategies support Council's goals of achieving at least 20% of the energy in its portfolio mix from renewable sources and increasing energy efficiency by 15%, all by the year 2020. The plan is supplemented by a long-range financial forecast. Austin Energy updates the City Council annually on progress toward their strategic goals annually.

Strategic Water Resource Plan. The Strategic Water Resource Plan is intended to serve as the master plan for the water and wastewater systems and reclaimed water system by determining future water supply and demand and wastewater infrastructure needs. The planning horizon is forty years, and is updated every two to five years in map form using the City's geographical information system. The City demographer's population forecast, employment forecast, and the LCRA water supply agreement provide the inputs for the plan. This strategic plan provides

the general basis for system growth projects to be included in the Austin Water Utility's capital improvements program.

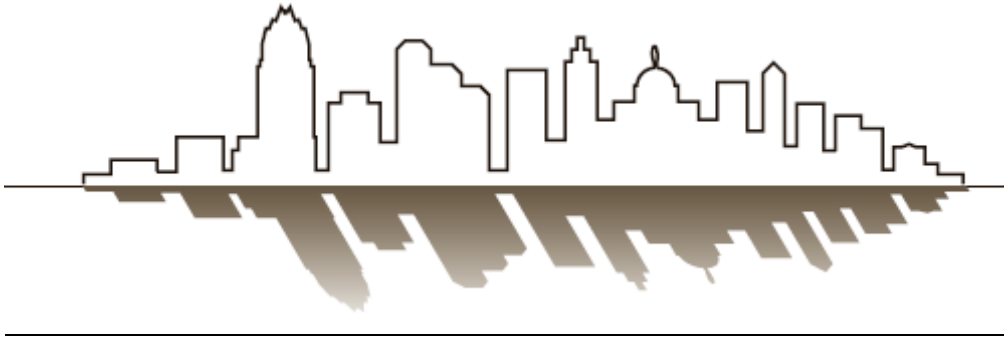
Watershed Protection Master Plan. Protecting lives, property and the environment by reducing the impact of flood, erosion and water pollution and providing comprehensive development review and inspection services are key components of how we grow. In 2001, the Council adopted the first phase of a long-range watershed protection master plan for 17 watersheds within the city that represent 64% of the City of Austin's limited purpose annexation area. Austin was one of the first cities to complete a watershed master plan that encompassed water quality, erosion and flood control within one comprehensive analysis. The master plan assembles an inventory of most watershed problems, gauges the impact of urbanization over a 40-year planning horizon and recommends solutions to address water quality, erosion and flood control.

Zero Waste Master Plan. In January 2006, the City Council adopted guiding principles for the delivery of solid waste services and upon which long-range planning decisions should be based. The Solid Waster Services Department, working with the Solid Waste Advisory Commission and other area solid waste representatives, plans to develop a 50-year waste management plan to address landfill availability and waste reduction issues. A contract is expected to be awarded in fiscal year 2008.

Affordable Housing. Affordable housing is a critical equity issue facing many communities today, including Austin. The five-year consolidated plan, prepared by the Neighborhood Housing and Community Development Department, describes community needs, resources, and priorities for the City's housing and community development activities that are funded primarily with grants from the U.S. Department of Housing and Urban Development (HUD). The action plan is developed annually and is intended to outline how best to use limited public resources to increase the supply of decent, affordable, accessible housing; revitalize economically distressed neighborhoods; and expand economic opportunities. The action plan includes funding recommendations for the upcoming fiscal year. Generally, funding recommendations include a combination of HUD funds, additional monies from the General Revenue Fund and program income. Development of the draft consolidated plan and action plan involves participation by citizens and includes public input from nonprofit organizations, the private sector, community members and government agencies involved in housing and community development. The process of public input continues with the release of the draft plan.

Public Health. The Health and Human Services Department is responsible for providing public health, social services, and environmental health services in Austin and Travis County. The department leads or participates in a variety of long-term planning initiatives that illustrate a wide range of community involvement, including social services needs assessment, the Mayor's task force on mental health, the Ten Year Plan to End Chronic Homelessness, efforts through the Day Labor Advisory Committee, African American health disparities, HIV comprehensive planning process, pandemic flu and public health emergency preparedness plan and the Center for Disease Control's 2010 Healthy People Plan. The department builds on the more current aspects of these efforts by incorporating relevant objectives in their business plans year after year.

Long-Range Economic Development



As a vital component of the city's economic development program, the office of Economic Growth and Redevelopment Services was created to manage and implement the city's economic development policies and to promote and facilitate sustainable growth in the Desired Development Zone, in partnership with the community, project developers and the City of Austin organization. The goal is to enhance livability and economic viability in a manner that preserves the character of Austin and its environment. Economic viability is a key component to achieving the City's vision of most livable city and supports Council's priority area of economic sustainability and financial health as well.

Economic Development Policy. The City's economic development policy outlines measures adopted by the City Council in the fall of 2004 and strives to influence economic development resulting in an improved quality of life for its citizens. The incentive policy guides the evaluation of companies either expanding or establishing new locations in the city. The firm must be located in the Desired Development Zone and must comply with current water quality regulations on all current projects and during the term of the incentive agreement. Each company is evaluated using a scoring system to ensure that the City's investment in projects match the region's competitive advantages and result in viable opportunities for the local workforce and economy. Part of this process is a comprehensive financial analysis of the proposed investment and corresponding benefits to the local economy. This process ensures that the City is making the best business decisions for economic development incentives.

The scoring criteria considered when evaluating new companies or business expansions include the following:

- Overall economic and fiscal impact
- Local linkages to the Austin economy
- Infrastructure impact
- Labor force practices
- Cultural and quality of life considerations
- Extraordinary economic impact
- Green building initiatives

New Business Recruitment. Economic Growth and Redevelopment Services serves as the liaison with area chambers of commerce and provides funding for key chamber programs such as "Opportunity Austin," a five-year strategy of the Greater Austin Chamber of Commerce to target and recruit desired industries, including clean energy. The office completes employer incentive impact studies when new businesses are being recruited in order to offer incentive packages that are reasonable based on the estimated long-range economic benefit.

Long-Range Financial Planning

Corporate Financial Policies and Planning. Managing physical growth and enhancing the tax base through strategic economic development initiatives help ensure the City's ability to stay on track to sustain structural budget balance and maintain adequate reserves. The Austin City Council has also adopted a comprehensive set of financial policies to govern the financial management of major City funds and provide the foundation for financial sustainability. The financial policies are directly aligned with Council's priority of sustainable financial health. These policies cover accounting, auditing, financial planning, reserves, and debt management. The City developed financial policies to ensure that its financial resources were managed in a prudent manner and to achieve long-term financial stability for the Austin community with a structurally balanced budget. These policies continue to position the City to invest in its future economic development, infrastructure needs, and quality of life. The financial policies are crucial in maintaining the City's favorable bond ratings. The Government Finance Officer's Association cites Austin's financial policies as an example of best practices in their budget training materials.

Information Technology Planning. The City has a strategic plan to manage investment in information technology (IT). In addition to defining key strategic goals and how to measure performance, the plan includes the following elements:

- Governance – describes how and where IT-related decisions are made
    - Decisions on IT infrastructure, investment, standards, etc.
- Principles – describes the principles that are used to guide IT decisions
    - Principles on software acquisition, implementation practices, risk management
- Standards – describes IT standards in effect in the City and who maintains them.
    - Standards on hardware, security, data, etc.

Integrating the Plans

As this document shows, the City has a complicated but coordinated network of plans and policies that support our vision and priorities and that are founded on the first three layers of the Planning Pyramid: City Vision, Council Priorities, and Long-Range Council Polices and Plans.

The City's medium-term and annual planning efforts are proactive and well-established. These shorter term plans do two things. First, they function as the investment mechanics for projects and programs. This is precisely what the Capital Improvements Program and Annual City budget accomplish. Secondly, our performance evaluation system guides the activities of the individual employees to ensure that together the workforce is supporting the City Council's vision and priorities.

This document is intended to serve as a road map, to be helpful in navigating through the City's myriad planning efforts and in understanding how they fit together. A comprehensive list of planning efforts is contained on the following pages, including the linkage among planning processes that ultimately culminates in supporting Council's vision and priorities. This road map can be found on our web site at www.ci.austin.tx.us and is included in our budget document each year to help pull together multiple efforts that contribute to achieving a single vision.

Supporting All Council Priorities

Department	Planning Tool	Key Elements
City Council	Vision and priorities	Provides the basis for all planning efforts, at the corporate level and across departments. Manages key priority areas through the committee process.
City Manager	Quarterly planning retreats with senior executive team	Ongoing environmental scan and SWOT analysis to enhance support of the City's vision and Council's priorities and to integrate planning efforts.
City Manager	Governmental relations and legislative plan	Promotes the City's interests at state and federal levels. Legislative team is assembled based on analysis of issues facing the City, both immediate and long range. The team reports to and receives direction from the Council legislative committee. All Council members serve on the committee.
City Manager	Employee committee on workforce issues; annual employee survey	Committee meets quarterly to apprise City Manager of immediate and long-range concerns, priorities, and ideas. Annual survey provides statistically sampled feedback.
City Manager	Citizens survey	Annual survey to gauge citizen satisfaction with municipal services and top issues/concerns.

Business Enterprise Planning
Council Priority: Sustainable Economic Development and Financial Health

Department	Planning Tool	Key Elements
Austin Energy	Strategic plan	This 20+-year comprehensive plan was developed in fall of 2003 to support Council's vision of positioning Austin to become the clean energy capital of the world. Progress report to Council in March 2006.
Austin Energy	Financial and capital plan	10-year plan that includes a 5-year financial forecast.
Austin Water Utility	Strategic water resource plan	50-year master plan for water and wastewater systems and reclaimed water system. Projects supply, demand and infrastructure needs. Computerized hydraulic models serve as a 40- to 50-year planning tool to estimate the size of future facilities based on demand.
Austin Water Utility	Long-range financial plan	10-year plan that translates water resource plan into a more detailed spending plan.

Business Enterprise Planning
Council Priority: Sustainable Economic Development and Financial Health (Continued)

Department	Planning Tool	Key Elements
Airport	Airport master plan	Provides guidelines for future airport development based on aviation demand forecasts over a 20-year planning horizon. Last updated in 2001.
Austin Convention Center	Feasibility studies	Undertaken as needed to analyze feasibility of potential facility expansion based on demand for convention facilities.
Austin Convention Center	Austin Convention and Visitors Bureau marketing and strategic plans	The City contracts with ACVB to market Austin as a premier business and leisure destination, promoting tourism and potential events for the Convention Center. ACVB develops the annual marketing plan for the Convention Center, and has a longer-range strategic plan. The Convention Center's director is a member of the ACVB board.
Financial and Administrative Services	Financial policies	Provides the basis for budgeting decisions and achieving long-term financial sustainability. Policies are updated Annual status report to Council included in budget document.

Council Priority: Sustainable Economic Development and Financial Health

Department	Planning Tool	Key Elements
Financial and Administrative Services	Information Technology Strategic Plan	Incorporates information technology governance, principles, standards and measurable strategic goals
Financial and Administrative Services	Vulnerability and needs Assessment	Departments assess vulnerabilities and associated risks as a prelude to forecast and budget development.
Financial and Administrative Services	Economic roundtable and financial forecast	Provides analysis and forum for discussion of economy and issues that will affect long-term future financial condition, as well as upcoming budget development. Financial projections focus on next five years.
Financial and Administrative Services	Capital improvement plan	5-year forecast of capital needs, including an analysis of whether funding sources are adequate
Financial and Administrative Services	Policy budget	Preview of the proposed budget used to begin discussions with Council and receive direction

Council Priority: Sustainable Economic Development and Financial Health (Continued)

Department	Planning Tool	Key Elements
Financial and Administrative Services	"Managing for Results" business planning and performance measurements	Under corporate direction, departments develop business plans to help achieve intermediate-range goals and performance measures to aid in making ongoing, informed decisions about efficiency and effectiveness. Progress is tracked for each activity and program and performance measurements are designed to report workload, effectiveness and efficiency.
Economic Growth and Redevelopment	Economic Development Policy	Adopted by Council in the fall of 2004 to provide criteria for evaluating companies either expanding or establishing new locations in the city, using a scoring system to ensure that the City's investment in projects match the region's competitive advantages and result in viable opportunities for the local workforce.
Economic Growth and Redevelopment	Downtown Retail Plan	Joint policy development with Downtown Austin Alliance
Economic Growth and Redevelopment	Redevelopment Plans	Negotiate, plan and oversee development projects that enhance livability and the tax base. Major initiatives include: - Mueller Redevelopment - Seaholm District Master Plan - 2nd Street Retail Master Plan - Transit Oriented Development Districts

Council Priority: Vibrant Urban Fabric

Department	Planning Tool	Key Elements
Watershed Protection and Development Review	Watershed Protection Master Plan	Inventories existing watershed problems, gauges impact of urbanization over next 40 years and recommends solutions to address water quality, erosion and flood control
Neighborhood Planning and Zoning	Austin Tomorrow Comprehensive Plan	Adopted in 1979 as a master plan to manage growth and guide development. The plan looked forward to 1995. Neighborhood plans currently serve to update and supplement the comprehensive plan.
Neighborhood Planning and Zoning	Smart Growth Initiative and Map	Defines desired development zone and drinking water protection zone; smart growth initiative in late 1990s served to modernize the long-range plan for growth.

Council Priority: Vibrant Urban Fabric (Continued)

Department	Planning Tool	Key Elements
Neighborhood Planning and Zoning	Neighborhood Plans	Process addresses land use, zoning, transportation, and urban design issues. Provides an opportunity for citizens to shape the neighborhoods where they live, work, own property, or manage a business.
Neighborhood Planning and Zoning	Downtown Austin Plan	In process – plan will create a vision for the development of downtown Austin for the next 20 years, and develop strategies to achieve that vision.
Neighborhood Planning and Zoning	Municipal Annexation Plan	Multi-year planning tool; incorporates evaluation of ability to serve a given area and includes 25-year financial and capital analysis. Also incorporates criteria governing release of Extraterrestrial Jurisdiction.
Neighborhood Planning and Zoning	Transportation Plan	Includes two major tracks: the most recently adopted 2025 transportation plan and corridor planning to address the condition and future needs of arterials and major streets.
Neighborhood Housing and Community Development	5-Year Consolidated Plan	The plan incorporates a market study and an analysis of impediments to fair housing. The plan forms a blueprint for federal funding allocations and includes an action plan for the upcoming year.

Council Priority: Healthy, Safe City

Department	Planning Tool	Key Elements
Police	ATTAC (Area Team Tactical Analysis of Crime)	Chiefs and Commanders review trend data, including demographics, to establish community policing priorities that achieve long-range goals of reducing crime and traffic fatalities.
Fire	Strategic Plan	2010 plan developed in 2004 to set goals, guide operations and capital expansion needs
Emergency Medical Services	Annual environmental scan and SWOT analysis	Review trend data, update goals and action plans, serves as basis for preparation of business plan
Public Safety and Emergency Management	Emergency Operations Master Plan	Identifies hazards, assesses vulnerabilities, and prioritizes actions to reduce losses; assessed annually and tested through periodic exercises; plan is adjusted as exercises indicate the need for change
Community Care	Strategic Plan	Long range planning initiative underway in coordination with Travis County Hospital District.

Comprehensive Planning

Council Priority: Healthy, Safe City (Continued)

Department	Planning Tool	Key Elements
Health and Human Services	Multiple long-range planning initiatives addressing diverse concerns	• Social services needs assessment • Mayor's task force on mental health • Day labor advisory committee • 10-year plan to end chronic homelessness • 2010 Healthy People Plan • HIV prevention • Public health emergency preparedness plan
Solid Waste Services	"Zero Waste" long-range solid waste plan	Working with the Solid Waste Advisory Commission and other area solid waste representatives to develop a 50-year waste management plan to address landfill availability and waste reduction issues. RFQ has been developed and will soon be issued.

Council Priority: Rich Social and Cultural Community

Department	Planning Tool	Key Elements
City Manager	African American Quality of Life Initiative	The purpose of the plan is to eliminate identified disparities in several key areas between African Americans and others in Austin. The initiative includes both short-term and longer-range strategies focusing on arts and culture, business and economic development, employment and education, health, neighborhood sustainability and police and safety.
Library	Facilities Master Plan	A long-range plan to guide capital investment; complements the strategic plan
Library	Strategic Plan	5 year plan to identify and plan for significant change dynamics that may impact operations, including changes in customer base, customer needs, city policies, city funding, state and federal regulatory and legislative directives
Parks and Recreation	Long-Range Plan for Land and Facilities	Update of the plan is underway and will cover next 7 to 10 years. The updated plan will be included as part of the department's application for national accreditation from the National Recreation and Parks Association.
Economic Growth and Redevelopment	Austin Community Cultural Plan	Currently in development, this 5-year+ plan will evaluate community's arts and cultural assets.
Economic Growth and Redevelopment	Downtown Austin Arts Master Plan	Five-year action plan currently in development to sustain cultural vitality and public art in downtown area

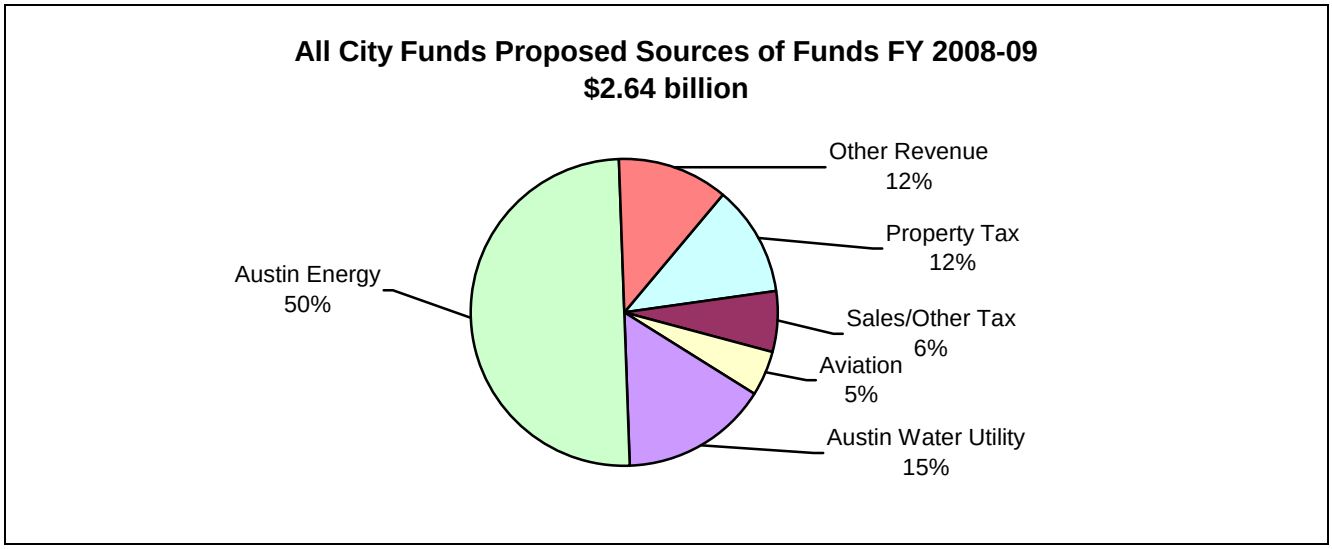
Operating Budget

Overview — 2008-09

City at a glance:

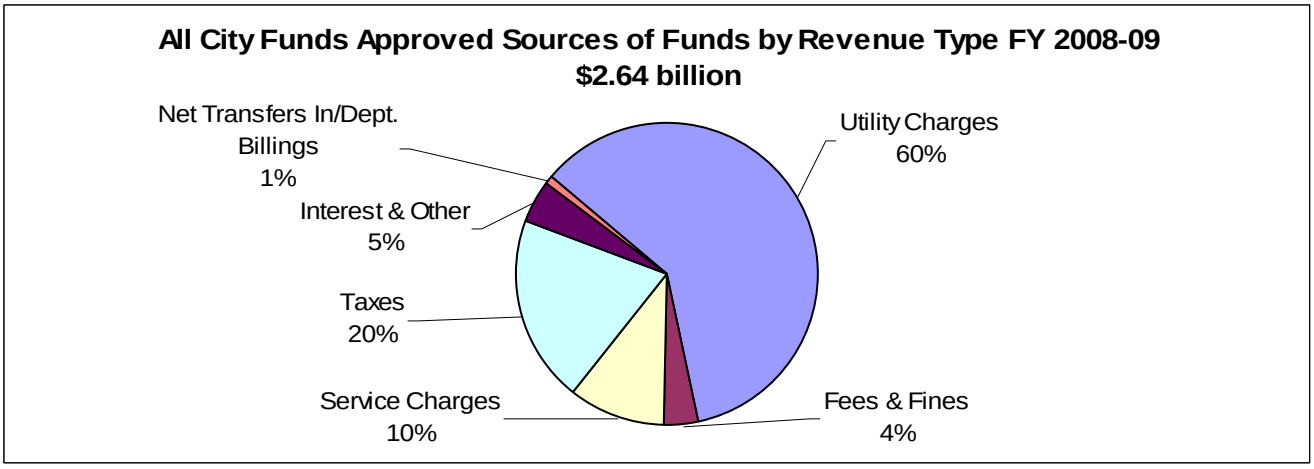
The City of Austin Budget has two primary components: the Operating Budget, which encompasses daily activities, and the Capital Budget, which includes major improvement projects. This volume of the Budget, the Executive Summary, is intended to provide a fiscal overview of the entire City operation. More detailed information on each aspect of that operation is found in the other budget volumes.

Where does the money come from:



Source: City of Austin Financial Services Department

Austin prides itself on being a unique place to live and work. The City of Austin is a unique municipal operation because of its multi-faceted revenue sources that reflect the many businesses that make up the City corporation. Although most citizens associate property taxes with city government, as a revenue source for the City of Austin property taxes continue to account for only 12% of total revenue. The various utilities which the City operates as enterprise funds, electric, water, wastewater as well as airport make up 70% of our projected $2.64 billion in revenue. Other revenue includes solid waste and drainage utility charges, convention center and hotel/motel tax revenue, fees and charges for service, such as concessions, inspections and parking.

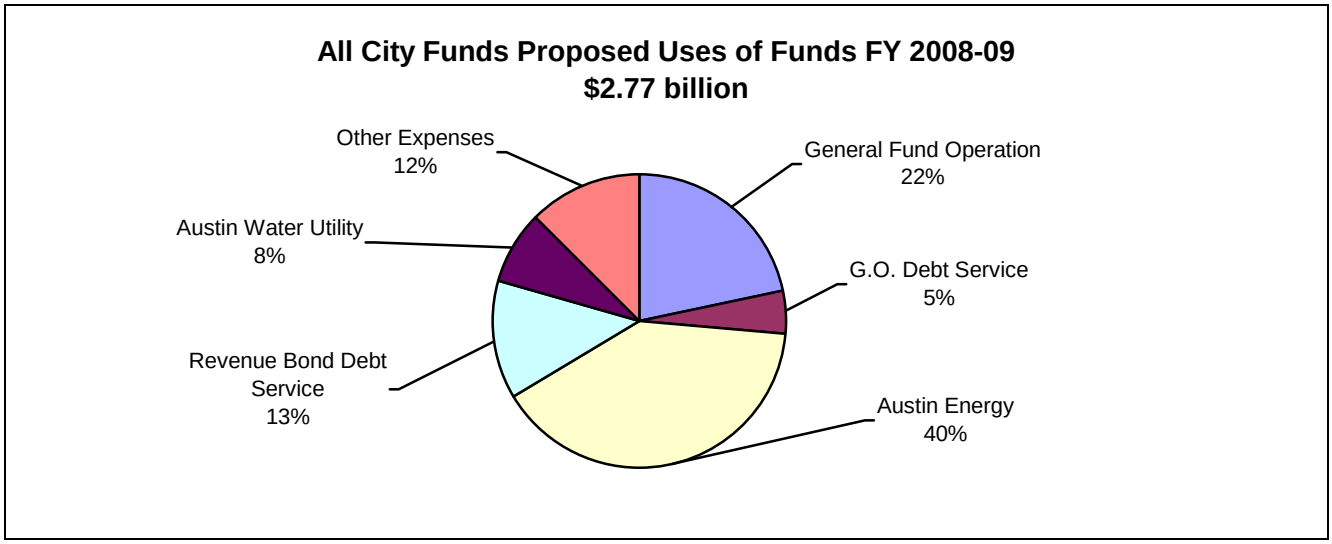


Source: City of Austin Financial Services Department

Overview — 2008-09

Where does the money go:

Our Operating Budget is divided into funds for fiscal and accounting purposes. The following chart gives a broad overview of the major categories of expenditures.

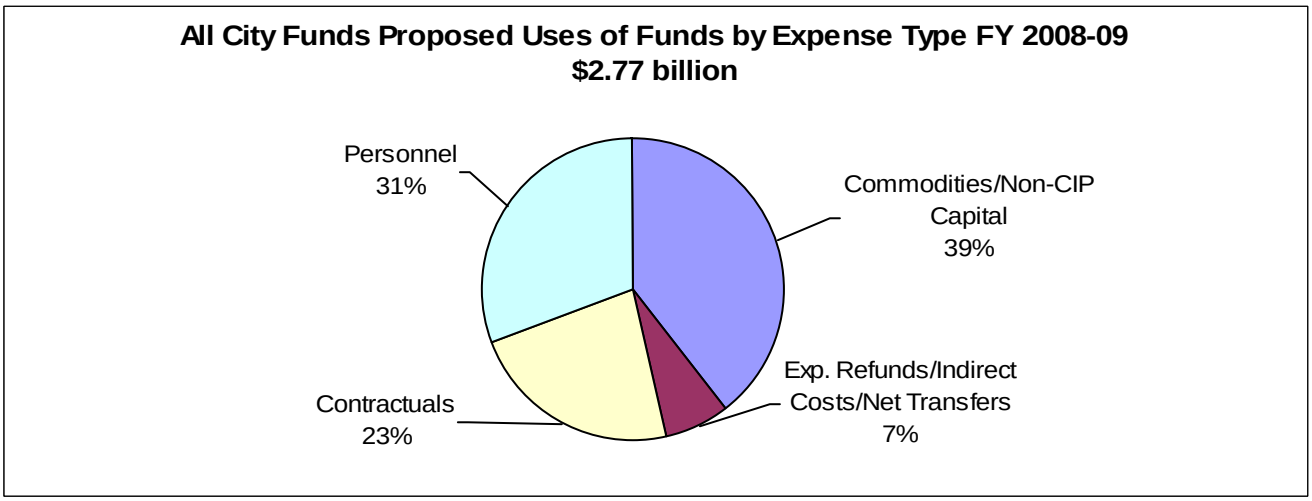


Source: City of Austin Financial Services Department

It is evident from the Uses of Funds chart that the City's enterprise funds, which contribute most of our revenue, also account for most of the expenditures. Austin Energy accounts for 40% of the 2008-09 Budget and Austin Water Utility accounts for 8%. The functions that most people associate with City government, services like police, fire, parks and libraries, are included in the General Fund.

The chart below shows the proposed uses of funds by expense category, such as personnel and commodities. Transfers and expense refunds are used to fund such items as Debt Service requirements and services performed by one department for another.

Further detail on these categories may be found in subsequent pages of this document.



Source: City of Austin Financial Services Department

SUMMARY OF ALL CITY FUNDS
(000's)

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCES				
OPERATING FUNDS				
General Fund	0	0	0	0
Airport Capital Fund	45,798	49,733	72,772	73,363
Airport Fund	548	0	1,835	0
Austin Cable Access Fund	407	325	(113)	232
Austin Energy Fund	200,454	233,499	267,395	320,789
Austin Water Utility Fund	45,063	39,731	38,360	41,482
Brackenridge Hospital Fund	604	444	489	0
Capital Projects Management Fund	867	389	292	216
Child Safety Fund	375	217	380	246
City Hall Fund	(260)	(297)	(362)	(268)
Combined Trans., Emerg., & Com. Center Fund	190	269	925	454
Convention Center All Funds Combined	26,851	29,939	34,429	33,044
Convention Center Marketing and Promotion Fund	0	400	369	325
Convention Center Repair and Replacement Fund	0	601	553	513
Cultural Arts Fund	1,418	1,472	1,733	1,548
Drainage Utility Fund	9,634	9,296	11,196	7,432
EMS - Travis County Reimbursed Fund	42	50	0	55
HHSD - Travis County Reimbursed Fund	328	328	308	0
Hotel/Motel Occupancy Tax Fund	0	0	0	0
IH-35 Parking Program Fund	354	441	459	(28)
Liability Reserve Fund	7,070	6,013	8,647	7,515
Mueller Development Fund	458	458	607	607
Mueller Tax Increment Financing Fund	0	0	0	213
Municipal Court Juvenile Case Manager Fund	304	611	606	985
Municipal Court Security Fund	190	98	100	111
Municipal Court Technology Fund	461	198	298	468
Municipal Court Traffic Safety Fund	0	0	0	(12)
One Texas Center	(441)	242	247	985
PARD Enterprise - Golf Fund	(396)	(600)	(1,159)	(1,094)
PARD Enterprise - Softball Fund	(57)	(15)	6	82
PARD Enterprise - Recreation Programs Fund	172	184	279	137
Rutherford Lane Facility Fund	480	550	(535)	(698)
Solid Waste Services Fund	11,263	9,217	9,032	3,253
Solid Waste Services Landfill Fund	1,293	0	159	0
Tourism and Promotion Fund	1,133	643	643	765
Transportation Fund	4,728	5,441	5,591	2,227
Waller Creek Tax Increment Financing Fund	0	0	0	0
Wildland Conservation Fund	3,419	4,351	5,008	2,393
Workers' Compensation Fund	7,551	5,983	5,478	3,123
Strategic Reserve/ Repair and Replacement Funds	214,077	225,827	225,827	178,347
TOTAL OPERATING FUNDS	584,378	626,038	691,854	678,810
DEBT RETIREMENT FUNDS				
General Obligation Debt Service Fund	14,391	12,384	16,557	19,337
HUD Section 108 Loans Debt Service Fund	0	0	0	0
Combined Utility Revenue Bond Redemption Fund	140,943	140,318	140,317	152,283
Airport Revenue Bond Redemption Fund	1,034	2,569	2,569	2,611
Airport Variable Rate Bond Debt Service Fund	9,904	10,177	10,355	11,018
Hotel/Motel Tax Revenue Bond Redemption Fund	2,439	4,040	4,041	5,100
Town Lake Park Venue Project Debt Service Fund	1,063	1,083	1,083	1,103
TOTAL DEBT RETIREMENT FUNDS	169,773	170,571	174,923	191,452
TOTAL BEGINNING BALANCES	754,151	796,609	866,777	870,261

SUMMARY OF ALL CITY FUNDS
(000's)

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
REVENUE AND TRANSFERS IN				
OPERATING FUNDS				
General Fund	546,487	593,363	589,709	620,729
Airport Capital Fund	42,748	20,451	22,470	29,244
Airport Fund	88,792	88,783	93,575	100,203
Austin Cable Access Fund	316	653	864	653
Austin Energy Fund	1,111,693	1,156,152	1,262,402	1,319,694
Austin Water Utility Fund	305,580	382,167	380,365	405,361
Brackenridge Hospital Fund	116	85	71	0
Capital Projects Management Fund	18,469	22,212	21,461	24,584
Child Safety Fund	1,373	1,408	1,410	1,410
City Hall Fund	116	350	354	387
Combined Trans., Emerg., & Com. Center Fund	9,591	11,108	9,993	10,034
Convention Center All Funds Combined	52,668	53,118	55,505	54,985
Convention Center Marketing and Promotion Fund	0	107	107	101
Convention Center Repair and Replacement Fund	0	160	160	151
Cultural Arts Fund	4,984	5,001	5,384	5,471
Drainage Utility Fund	54,732	54,950	54,744	55,704
EMS - Travis County Reimbursed Fund	1,285	1,551	1,551	1,597
HHSD - Travis County Reimbursed Fund	1,911	2,658	2,658	0
Hotel/Motel Occupancy Tax Fund	43,366	42,563	45,637	46,474
IH-35 Parking Program Fund	203	189	203	154
Liability Reserve Fund	4,437	3,368	3,368	3,518
Mueller Development Fund	250	250	250	250
Mueller Tax Increment Financing Fund	0	0	213	610
Municipal Court Juvenile Case Manager Fund	450	475	593	652
Municipal Court Security Fund	395	445	482	492
Municipal Court Technology Fund	531	604	641	652
Municipal Court Traffic Safety Fund	0	1,301	38	1,221
One Texas Center	1,919	1,382	2,132	1,576
PARD Enterprise - Golf Fund	4,270	5,428	5,269	5,588
PARD Enterprise - Softball Fund	957	1,007	1,125	1,124
PARD Enterprise - Recreation Programs Fund	3,758	3,633	3,698	3,764
Rutherford Lane Facility Fund	1,623	2,770	2,537	2,766
Solid Waste Services Fund	48,577	53,119	53,248	66,784
Solid Waste Services Landfill Fund	1,286	1,269	1,116	0
Tourism and Promotion Fund	7,010	7,065	7,529	7,675
Transportation Fund	37,780	39,844	40,791	41,362
Waller Creek Tax Increment Financing Fund	0	0	0	738
Wildland Conservation Fund	1,896	350	860	155
Workers' Compensation Fund	7,199	6,384	6,384	7,879
Strategic Reserve/ Repair and Replacement Funds	16,000	505	505	5,000
TOTAL OPERATING FUNDS	2,422,772	2,566,227	2,679,403	2,828,741
DEBT RETIREMENT FUNDS				
General Obligation Debt Service Fund	111,095	118,956	118,009	125,953
HUD Section 108 Loans Debt Service Fund	2,270	2,353	2,353	2,359
Combined Utility Revenue Bond Redemption Fund	277,537	301,306	301,129	326,044
Airport Revenue Bond Redemption Fund	4,239	4,493	4,493	4,505
Airport Variable Rate Bond Debt Service Fund	23,624	24,420	30,407	24,889
Hotel/Motel Tax Revenue Bond Redemption Fund	9,979	11,382	14,109	16,027
Town Lake Park Venue Project Debt Service Fund	2,732	2,724	2,724	2,721
TOTAL DEBT RETIREMENT FUNDS	431,476	465,634	473,223	502,498
TOTAL APPROPRIATED FUNDS	2,854,249	3,031,860	3,152,627	3,331,239
LESS: INTER-FUND TRANSFERS	(567,753)	(642,763)	(645,645)	(694,214)
NET APPROPRIATED FUNDS	2,286,496	2,389,097	2,506,981	2,637,025

SUMMARY OF ALL CITY FUNDS
(000's)

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
EXPENDITURES AND TRANSFERS OUT				
OPERATING FUNDS				
General Fund	546,487	593,363	589,709	620,729
Airport Capital Fund	15,774	21,879	21,879	31,196
Airport Fund	87,505	88,783	95,410	100,203
Austin Cable Access Fund	836	710	520	869
Austin Energy Fund	1,044,753	1,165,361	1,209,008	1,379,691
Austin Water Utility Fund	312,282	394,741	377,244	412,317
Brackenridge Hospital Fund	232	229	560	0
Capital Projects Management Fund	19,044	22,560	21,537	24,459
Child Safety Fund	1,368	1,587	1,544	1,611
City Hall Fund	219	259	259	280
Combined Trans., Emerg., & Com. Center Fund	8,856	11,353	10,464	10,477
Convention Center All Funds Combined	43,603	54,870	56,890	69,141
Convention Center Marketing and Promotion Fund	0	150	150	426
Convention Center Repair and Replacement Fund	0	200	200	664
Cultural Arts Fund	4,668	5,976	5,570	6,198
Drainage Utility Fund	53,169	59,433	58,508	58,320
EMS - Travis County Reimbursed Fund	1,328	1,551	1,496	1,591
HHSD - Travis County Reimbursed Fund	1,931	2,658	2,966	0
Hotel/Motel Occupancy Tax Fund	43,366	42,563	45,637	46,474
IH-35 Parking Program Fund	97	718	691	131
Liability Reserve Fund	2,861	4,500	4,500	4,500
Mueller Development Fund	102	250	250	250
Mueller Tax Increment Financing Fund	0	0	0	0
Municipal Court Juvenile Case Manager Fund	149	332	214	337
Municipal Court Security Fund	485	523	472	495
Municipal Court Technology Fund	695	716	471	995
Municipal Court Traffic Safety Fund	0	1,078	49	1,209
One Texas Center	1,232	1,838	1,393	2,732
PARD Enterprise - Golf Fund	5,033	5,241	5,204	5,380
PARD Enterprise - Softball Fund	895	955	1,049	1,014
PARD Enterprise - Recreation Programs Fund	3,650	3,806	3,840	3,800
Rutherford Lane Facility Fund	2,638	3,082	2,701	2,961
Solid Waste Services Fund	50,808	57,811	59,027	66,614
Solid Waste Services Landfill Fund	2,420	1,269	1,275	0
Tourism and Promotion Fund	7,200	7,707	7,707	8,440
Transportation Fund	36,916	43,832	44,154	43,218
Waller Creek Tax Increment Financing Fund	0	0	0	0
Wildland Conservation Fund	307	3,500	3,475	2,150
Workers' Compensation Fund	9,272	12,367	8,740	11,001
Strategic Reserve/ Repair and Replacement Funds	4,250	47,985	47,985	43,215
TOTAL OPERATING FUNDS	2,314,430	2,665,739	2,692,747	2,963,087
DEBT RETIREMENT FUNDS				
General Obligation Debt Service Fund	108,929	119,381	115,229	132,082
HUD Section 108 Loans Debt Service Fund	2,270	2,353	2,353	2,359
Combined Utility Revenue Bond Redemption Fund	278,163	289,238	289,162	316,329
Airport Revenue Bond Redemption Fund	2,704	4,452	4,452	4,458
Airport Variable Rate Bond Debt Service Fund	23,173	23,961	29,744	24,907
Hotel/Motel Tax Revenue Bond Redemption Fund	8,377	10,473	13,050	13,685
Town Lake Park Venue Project Debt Service Fund	2,712	2,704	2,704	2,694
TOTAL DEBT RETIREMENT FUNDS	426,327	452,561	456,694	496,513
TOTAL REQUIREMENTS & TRANSFERS OUT	2,740,757	3,118,300	3,149,442	3,459,599
LESS: INTER-FUND TRANSFERS	(567,753)	(642,763)	(645,645)	(694,214)
NET EXPENDITURES	2,173,004	2,475,537	2,503,796	2,765,386

Note: Requirements do not include residual equity transfers or required reserves.

SUMMARY OF ALL CITY FUNDS
(000's)

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
EXCESS (DEFICIENCY) OF REVENUE, TRANSFERS IN AND OTHER SOURCES OVER EXPENDITURES AND TRANSFERS OUT				
OPERATING FUNDS				
General Fund	0	0	0	0
Airport Capital Fund	26,974	(1,429)	591	(1,953)
Airport Fund	1,287	0	(1,835)	0
Austin Cable Access Fund	(520)	(57)	345	(216)
Austin Energy Fund	66,940	(9,208)	53,395	(59,997)
Austin Water Utility Fund	(6,702)	(12,574)	3,122	(6,956)
Brackenridge Hospital Fund	(115)	(144)	(489)	0
Capital Projects Management Fund	(575)	(348)	(76)	125
Child Safety Fund	5	(179)	(134)	(201)
City Hall Fund	(103)	91	95	106
Combined Trans., Emerg., & Com. Center Fund	735	(245)	(471)	(444)
Convention Center All Funds Combined	9,066	(1,753)	(1,385)	(14,155)
Convention Center Marketing and Promotion Fund	0	(43)	(43)	(325)
Convention Center Repair and Replacement Func	0	(40)	(40)	(513)
Cultural Arts Fund	316	(975)	(186)	(727)
Drainage Utility Fund	1,562	(4,484)	(3,764)	(2,617)
EMS - Travis County Reimbursed Fund	(42)	0	55	6
HHSD - Travis County Reimbursed Fund	(20)	0	(308)	0
Hotel/Motel Occupancy Tax Fund	0	0	0	0
IH-35 Parking Program Fund	106	(529)	(488)	23
Liability Reserve Fund	1,576	(1,132)	(1,132)	(982)
Mueller Development Fund	148	0	0	0
Mueller Tax Increment Financing Fund	0	0	213	610
Municipal Court Juvenile Case Manager Fund	302	144	379	316
Municipal Court Security Fund	(90)	(78)	10	(2)
Municipal Court Technology Fund	(163)	(112)	170	(343)
Municipal Court Traffic Safety Fund	0	222	(12)	12
One Texas Center	688	(457)	738	(1,156)
PARD Enterprise - Golf Fund	(763)	187	65	208
PARD Enterprise - Softball Fund	63	51	76	110
PARD Enterprise - Recreation Programs Fund	108	(173)	(142)	(36)
Rutherford Lane Facility Fund	(1,015)	(312)	(163)	(195)
Solid Waste Services Fund	(2,230)	(4,692)	(5,780)	171
Solid Waste Services Landfill Fund	(1,135)	0	(159)	0
Tourism and Promotion Fund	(189)	(643)	(179)	(765)
Transportation Fund	864	(3,988)	(3,364)	(1,856)
Waller Creek Tax Increment Financing Fund	0	0	0	738
Wildland Conservation Fund	1,589	(3,150)	(2,615)	(1,995)
Workers' Compensation Fund	(2,073)	(5,983)	(2,356)	(3,123)
Strategic Reserve/ Repair and Replacement Funds	11,750	(47,480)	(47,480)	(38,215)
TOTAL OPERATING FUNDS	108,343	(99,512)	(13,344)	(134,345)
DEBT RETIREMENT FUNDS				
General Obligation Debt Service Fund	2,166	(425)	2,780	(6,128)
HUD Section 108 Loans Debt Service Fund	0	0	0	0
Combined Utility Revenue Bond Redemption Fund	(626)	12,068	11,967	9,715
Airport Revenue Bond Redemption Fund	1,535	41	41	47
Airport Variable Rate Bond Debt Service Fund	451	459	662	(17)
Hotel/Motel Tax Revenue Bond Redemption Fund	1,602	909	1,059	2,342
Town Lake Park Venue Project Debt Service Fund	20	20	20	27
TOTAL DEBT RETIREMENT FUNDS	5,149	13,073	16,529	5,985
TOTAL EXCESS (DEFICIENCY) OF APPROPRIATED FUNDS OVER EXPENDITURES	113,492	(86,439)	3,185	(128,360)

SUMMARY OF ALL CITY FUNDS
(000's)

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
ENDING BALANCES AND RESERVES				
OPERATING FUNDS				
General Fund	0	0	0	0
Airport Capital Fund	72,772	48,305	73,363	71,410
Airport Fund	1,835	0	0	0
Austin Cable Access Fund	(113)	267	232	16
Austin Energy Fund	267,395	224,291	320,789	260,792
Austin Water Utility Fund	38,360	27,158	41,482	34,526
Brackenridge Hospital Fund	489	300	0	0
Capital Projects Management Fund	292	41	216	341
Child Safety Fund	380	37	246	45
City Hall Fund	(362)	(206)	(268)	(161)
Combined Trans., Emerg., & Com. Center Fund	925	24	454	10
Convention Center All Funds Combined	35,917	28,187	33,044	18,889
Convention Center Marketing and Promotion Fund	0	357	325	0
Convention Center Repair and Replacement Fund	0	561	513	0
Cultural Arts Fund	1,733	497	1,548	821
Drainage Utility Fund	11,196	4,812	7,432	4,816
EMS - Travis County Reimbursed Fund	0	50	55	62
HHSD - Travis County Reimbursed Fund	308	328	0	0
Hotel/Motel Occupancy Tax Fund	0	0	0	0
IH-35 Parking Program Fund	459	(88)	(28)	(5)
Liability Reserve Fund	8,647	4,881	7,515	6,533
Mueller Development Fund	607	458	607	607
Mueller Tax Increment Financing Fund	0	0	213	823
Municipal Court Juvenile Case Manager Fund	606	755	985	1,301
Municipal Court Security Fund	100	20	111	108
Municipal Court Technology Fund	298	85	468	125
Municipal Court Traffic Safety Fund	0	222	(12)	(0)
One Texas Center	247	(215)	985	(171)
PARD Enterprise - Golf Fund	(1,159)	(413)	(1,094)	(886)
PARD Enterprise - Softball Fund	6	37	82	192
PARD Enterprise - Recreation Programs Fund	279	11	137	101
Rutherford Lane Facility Fund	(535)	237	(698)	(893)
Solid Waste Services Fund	9,032	4,526	3,253	3,424
Solid Waste Services Landfill Fund	159	0	0	0
Tourism and Promotion Fund	943	0	465	0
Transportation Fund	5,591	1,453	2,228	372
Waller Creek Tax Increment Financing Fund	0	0	0	738
Wildland Conservation Fund	5,008	1,201	2,393	398
Workers' Compensation Fund	5,478	0	3,123	0
Strategic Reserve/ Repair and Replacement Funds	225,827	178,347	178,347	140,132
TOTAL OPERATING FUNDS	692,721	526,526	678,510	544,464
DEBT RETIREMENT FUNDS				
General Obligation Debt Service Fund	16,557	11,958	19,337	13,208
HUD Section 108 Loans Debt Service Fund	0	0	0	0
Combined Utility Revenue Bond Redemption Fund	140,317	152,386	152,283	161,998
Airport Revenue Bond Redemption Fund	2,569	2,611	2,611	2,657
Airport Variable Rate Bond Debt Service Fund	10,355	10,636	11,018	11,000
Hotel/Motel Tax Revenue Bond Redemption Fund	4,041	4,949	5,100	7,443
Town Lake Park Venue Project Debt Service Fund	1,083	1,103	1,103	1,130
TOTAL DEBT RETIREMENT FUNDS	174,923	183,643	191,452	197,437
TOTAL ENDING BALANCES	867,643	710,170	869,962	741,901

All Funds Summary Matrix — 2008-09

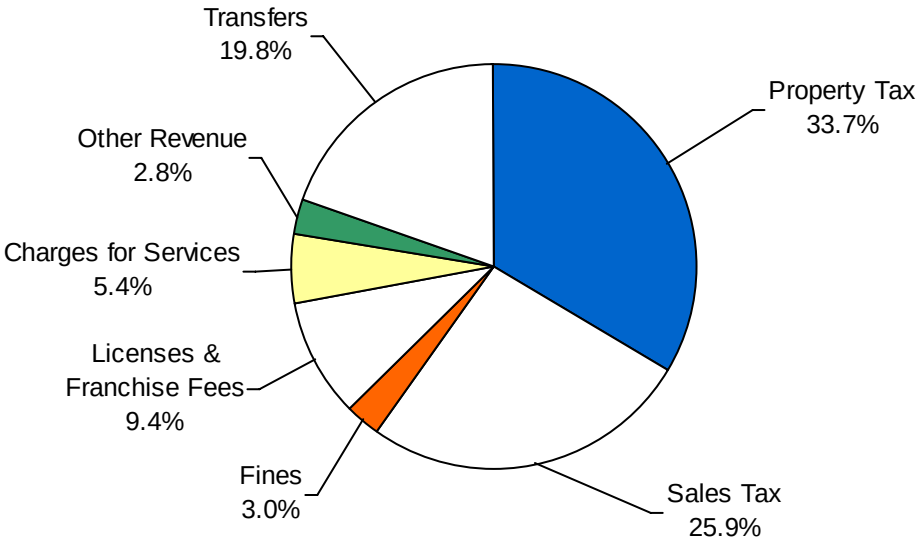
Major Funding Sources and Major Expenditure Categories by Fund Type
City of Austin
FY 2008-09 Proposed Budget
in (000's)

	General	Enterprise	Internal Service	Special Revenue	Debt Service	Total
BEGINNING BALANCES	$0	$407,352	$263,076	$8,381	$191,452	$870,261
ALL FUNDS AVAILABLE FUNDING						
Taxes	$375,992	$6,872	$0	$47,822	$96,430	$527,115
Fees & Franchise Fees	$33,834	$43,790	$0	$650	$0	$78,273
Fines, Forfeitures & Penalties	$18,901	$1,185	$0	$3,063	$0	$23,150
Licenses, Permits & Inspections	$24,471	$80,768	$0	$419	$0	$105,658
Charges for Services & Goods	$33,287	$119,514	$355	$7,968	$0	$161,124
Interest & Other	$11,539	$103,979	$2,624	$1,682	$3,808	$123,632
Utility Charges	$0	$1,593,734	$0	$0	$0	$1,593,734
Transfers In/Billings to Depts.	$122,705	$104,728	$67,396	$21,463	$402,260	$718,553
ALL FUNDS TOTAL AVAIL. FUND.	$620,729	$2,054,570	$70,375	$83,067	$502,498	$3,331,239
Less: Interfund Transfers	($121,505)	($109,180)	($38,897)	($20,003)	($404,629)	($694,214)
NET TOTAL AVAILABLE FUNDING	$499,224	$1,945,390	$31,478	$63,064	$97,869	$2,637,025

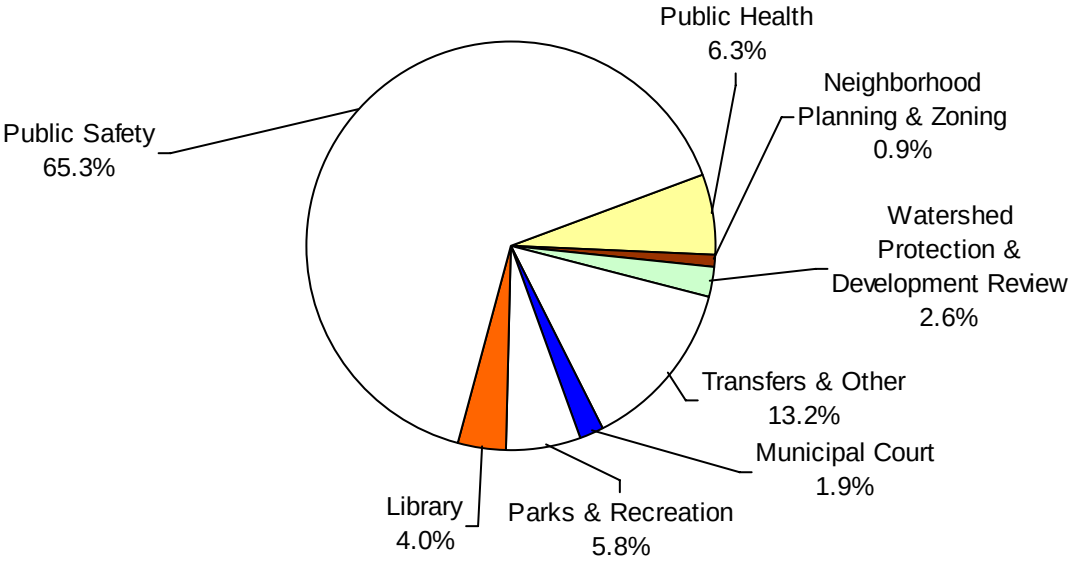
	General	Enterprise	Internal Service	Special Revenue	Debt Service	Total
ALL FUNDS REQUIREMENTS						
Personnel	$484,694	$343,886	$19,881	$6,614	$0	$855,075
Contractuals	$83,483	$496,588	$20,653	$27,172	$2,288	$630,183
Commodities	$13,557	$573,395	$1,364	$194	$494,225	$1,082,736
Non-CIP Capital	$0	$7,676	$106	$2,814	$0	$10,595
Expense Refunds/Indirect Costs/Transfers	$38,994	$718,152	$73,032	$50,832	$0	$881,010
ALL FUNDS TOTAL REQUIRE.	$620,729	$2,139,696	$115,035	$87,626	$496,513	$3,459,599
Less: Interfund Transfers	($22,869)	($571,861)	($50,420)	($49,064)	$0	($694,214)
NET TOTAL REQUIREMENTS	$597,860	$1,567,835	$64,615	$38,562	$496,513	$2,765,385
ENDING BALANCES	$0	$322,226	$218,416	$3,823	$197,437	$741,901

General Fund

Sources of Funds - General Fund ($620.7 million)



Uses of Funds - General Fund ($620.7 million)



General Fund – 2008-09

Purpose and Nature of Fund

The General Fund is the general operating fund for the City of Austin. This fund accounts for revenue and expenditures for the general government services.

Factors Affecting Revenue

The General Fund is supported by taxes, fees, fines, permits, licenses, charges for services and interest income. The proposed property tax rate is 40.28 cents which is 0.06 cents lower than the 2007-08 tax rate of 40.34 cents. Property values are anticipated to increase by approximately 11.8% from last year's certified tax roll. Revenue from current and delinquent property tax collections is budgeted at $209.1 million, about $22.9 million above the 2007-08 budget.

Sales tax revenue is estimated at $160.8 million, which is an 3.0% growth above the 2007-08 year-end estimate. This amount is a $3.9 million decrease from the 2007-08 budget.

Transfers from other funds are $122.7 million, an increase of $1.2 million from the 2007-08 budget. The Electric Utility transfer is $4.0 million higher than the 2007-08 budget. The Water and Wastewater transfer is projected to increase $1.9 million above the 2007-08 budget. The transfer rates from the utilities remain at the levels established by Council policies, 9.1% and 8.2%, respectively.

Total appropriated revenues are projected to increase from the 2007-08 amended level of $593.4 to the proposed level of $620.7 million, an overall net increase of $27.4 million.

Factors Affecting Requirements

The 2008-09 General Fund Proposed Budget includes:

- Maintain a 2.0 police officers per 1,000 residents ratio by adding 24 new police officers
- Maintain enhanced task force staffing for our Fire Department, and funding for the operations of 45 fire stations, including full year funding for 20 additional firefighters for the new Avery Ranch fire station
- Increased funding in EMS for medical supplies and equipment, and funding to continue the operation of two peak-load ambulances to address high call volumes
- Funding for the proposed Public Safety consolidation
- A 2.5 % increase in salaries for all city employees
- Anticipated changes in the City's contribution for health insurance
- Market salary increases
- Additional funding for fuel and vehicle maintenance
- A 3.5% increase in Social Service Contracts
- Funding for the operations of the new Austin Tennis Center, and to operate the renovated Dickinson Museum
- Reinvest Library resources in security, custodial, maintenance, and books by closing branch libraries one day a week
- Eight new positions for the new North Village and Twin Oaks branch libraries
- Increase funding for animal services contracts and commodities
- Funding for 2 ombudsmen in Neighborhood Planning and Zoning to provide community representatives with enhanced information on significant proposed developments in Austin

GENERAL FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	0	0	0
REVENUE				
Taxes				
General Property Taxes				
Current	165,772,205	184,280,172	186,320,172	207,159,390
Delinquent	785,784	1,000,000	850,000	1,000,000
Penalty and Interest	871,543	900,000	936,000	900,000
Subtotal	167,429,532	186,180,172	188,106,172	209,059,390
City Sales Tax	153,098,398	164,722,837	156,162,837	160,847,722
Other Taxes	5,185,419	5,247,000	5,649,000	6,085,000
Total Taxes	325,713,349	356,150,009	349,918,009	375,992,112
Gross Receipts/Franchise Fees				
Telecommunications	15,658,411	14,366,000	15,576,000	15,500,000
Gas	6,963,679	7,763,000	7,163,000	7,664,000
Cable	7,441,907	7,590,000	9,273,000	8,180,000
Miscellaneous	2,211,324	2,470,147	2,797,147	2,489,691
Total Franchise Fees	32,275,321	32,189,147	34,809,147	33,833,691
Fines,Forfeitures,Penalties				
Library Fines	647,212	695,297	623,297	635,763
Traffic Fines	7,106,653	8,082,678	8,648,678	8,921,217
Parking Violations	2,646,088	2,492,075	2,560,075	2,640,078
Other Fines	5,694,457	6,181,547	6,527,547	6,703,934
Total Fines,Forfeitures,Penalties	16,094,410	17,451,597	18,359,597	18,900,992
Licenses,Permits,Inspections				
Alarm Permits	1,765,743	1,615,000	1,948,000	1,988,000
Commercial Solid Waste	802,451	820,700	820,700	836,700
Public Health	2,425,194	2,247,235	2,336,235	2,328,134
Development	5,548,114	5,090,448	5,090,448	5,542,552
Building Safety	14,355,303	13,942,619	12,886,619	13,077,905
Other Licenses/Permits	679,785	715,399	656,344	697,960
Total Licenses,Permits,Inspections	25,576,590	24,431,401	23,738,346	24,471,251
Charges for Services				
Recreation and Culture	2,350,868	2,999,047	2,783,037	2,766,549
Public Health	1,981,455	2,208,248	1,967,124	5,307,788
Emergency Medical Services	20,358,431	21,953,770	22,616,762	23,190,852
General Government	1,633,341	1,894,110	1,583,242	2,021,840
Total Charges for Services	26,324,095	29,055,175	28,950,165	33,287,029
Interest and Other				
Interest	8,863,696	8,638,692	8,888,692	8,000,988
Use of Property	2,843,448	2,390,461	2,576,275	2,236,199
Other Revenue	705,691	1,577,165	283,407	1,302,103
Total Interest and Other	12,412,835	12,606,318	11,748,374	11,539,290
TOTAL REVENUE	438,396,600	471,883,647	467,523,638	498,024,365
TRANSFERS IN				
Electric Revenue	84,500,000	91,000,000	91,000,000	95,000,000
Water Revenue	21,970,776	24,629,593	24,629,593	26,504,690
Water Infrastructure Inspection	850,000	850,000	1,200,000	1,200,000
Good Neighbor Program	770,000	0	0	0
Hospital Fund	0	0	355,542	0
Budget Stabilization Reserve	0	5,000,000	5,000,000	0
Contingency Reserve Fund	0	0	0	0
TOTAL TRANSFERS IN	108,090,776	121,479,593	122,185,135	122,704,690
TOTAL APPROPRIATED FUNDS	546,487,376	593,363,240	589,708,773	620,729,055

GENERAL FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
EXPENDITURES				
DEPARTMENT APPROPRIATIONS				
Administrative Services				
Municipal Court	10,079,602	11,583,770	11,171,770	11,865,182
Total Administrative Services	10,079,602	11,583,770	11,171,770	11,865,182
Urban Growth Management				
Neighborhood Planning and Zoning	4,217,977	5,319,689	4,801,718	5,453,355
Watershed Protection & Development Review	14,348,024	16,186,375	15,448,475	16,048,948
Total Urban Growth Management	18,566,001	21,506,064	20,250,193	21,502,303
Public Safety				
Police	197,432,837	219,915,918	217,729,918	233,231,352
Fire	105,444,728	116,900,770	115,424,426	121,259,868
Emergency Medical Services	39,153,394	43,042,653	42,181,653	44,055,009
Department of Safety & Security	5,233,019	5,937,064	5,937,064	6,733,636
Total Public Safety	347,263,978	385,796,405	381,273,061	405,279,865
Public Works				
Street Lighting	297,195	325,000	325,000	325,000
Total Public Works	297,195	325,000	325,000	325,000
Public Health and Human Services				
Health and Human Services	19,380,666	22,110,156	21,824,156	25,171,813
Social Services Contracts	12,483,450	13,860,024	13,860,024	14,348,730
Total Public Health and Human Services	31,864,116	35,970,180	35,684,180	39,520,543
Public Recreation and Culture				
Parks and Recreation	31,642,833	35,882,478	34,439,478	35,804,608
Libraries	21,019,935	23,541,004	23,467,287	24,907,897
Total Public Recreation and Culture	52,662,768	59,423,482	57,906,765	60,712,505
TOTAL DEPARTMENT EXPENDITURES	460,733,660	514,604,901	506,610,969	539,205,398

GENERAL FUND

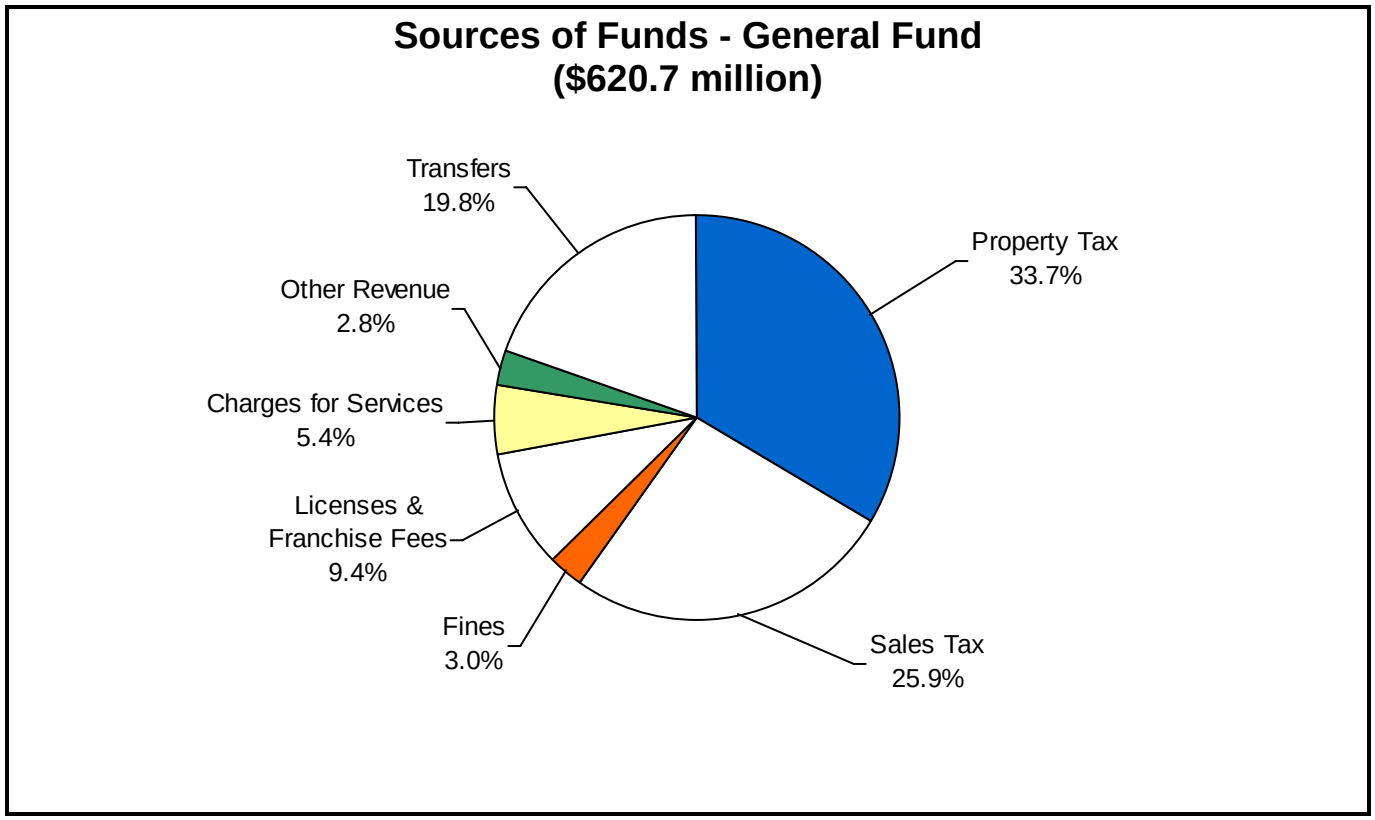
	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
TRANSFERS OUT				
Capital Improvements Projects	1,300,000	0	177,280	202,624
Plus One Program	152,000	152,000	152,000	0
Economic Growth & Redevelopment Services	0	100,000	100,000	0
Support Services Fund	23,646,789	25,161,789	25,161,789	25,161,789
Communications & Technology Management	13,041,526	14,180,687	14,180,687	11,180,687
CTECC	6,534,152	7,015,266	7,015,266	7,015,266
Radio Maintenance Fund	1,242,305	1,268,139	1,268,139	1,306,183
Solid Waste Services Fund	968,888	1,335,995	1,335,995	831,031
Neighborhood Housing & Community Development	2,539,547	2,587,780	2,587,780	2,587,780
Austin Convention & Visitors Bureau	125,382	125,382	125,382	0
Drainage Utility Fund	298,504	298,504	298,504	298,504
Capital Projects Management Fund	1,873,442	1,920,278	1,920,278	1,250,000
Sustainability Fund	2,356,468	1,363,049	1,363,049	0
Barton Springs Conservation Fund	45,000	45,000	45,000	45,000
Tax Increment Financing Fund	100,000	100,000	100,000	100,000
RMMA Transfer	700,267	700,267	700,267	0
Customer Service Call Center	2,000,000	2,000,000	2,000,000	2,100,000
Transportation Fund	5,672,371	8,572,371	8,572,371	8,572,371
Softball Fund	186,000	186,000	186,000	186,000
Transfer to Contingency Reserve Fund	509,526	647,877	647,877	221,274
TOTAL TRANSFERS OUT	63,292,167	67,760,384	67,937,664	61,058,509
OTHER REQUIREMENTS				
Workers' Compensation Fund	3,027,009	2,211,703	2,211,703	3,311,703
Liability Reserve Fund	2,500,000	1,440,000	1,440,000	1,590,000
Accrued Payroll	0	2,528,000	2,528,000	2,500,000
Tuition Reimbursement	182,162	255,000	255,000	255,000
Wireless Communications Charges	2,387,768	2,472,208	2,472,208	2,472,208
Compensation Adjustment	0	1,173,502	0	2,800,000
Economic Incentives Reserve Fund	0	0	3,553,101	7,536,237
Economic Incentives Reimbursements	665,523	897,076	1,006,505	0
TOTAL OTHER REQUIREMENTS	8,762,462	10,977,489	13,466,517	20,465,148
Total Requirements	532,788,289	593,342,774	588,015,150	620,729,055
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	13,699,087	20,470	1,693,623	0
Adjustment to GAAP	352,988	0	0	0
ENDING BALANCE	14,052,075	20,466	1,693,623	0
Additional Retirement Contribution	1,009,634	1,121,076	1,121,076	2,455,941
One-time Critical Equipment	18,644,953	16,644,449	16,644,449	7,998,953
Transfer from Budget Stabilization Reserve	(19,654,587)	(17,765,525)	(17,765,525)	(10,454,894)
Transfer to Budget Stabilization Reserve	14,052,075	20,466	1,693,623	0
ADJUSTED ENDING BALANCE	0	0	0	0
EMERGENCY RESERVE FUND	40,000,000	40,000,000	40,000,000	40,000,000
CONTINGENCY RESERVE FUND	5,088,892	5,736,769	5,736,769	5,958,043
BUDGET STABILIZATION RESERVE FUND	52,439,722	24,727,748	31,367,820	20,912,926

General Fund

The General Fund has three primary sources of revenue:

Property Tax,
Sales Tax, and
Transfers from Utilities

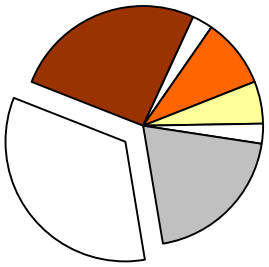
The following chart illustrates the revenue sources:



As shown in the graph, three primary sources comprise 79.2% of total revenues:

Property Tax	$209.1 million
Sales Tax	$160.8 million
Transfers from Utilities	$121.5 million

Property Tax



33.7%
Property Tax

$306.6 million

General Fund:	**$209.1 million**	*****
Tax Increment Funds	**$ 1.1 million**	
Debt Service Fund:	**$ 96.4 million**	

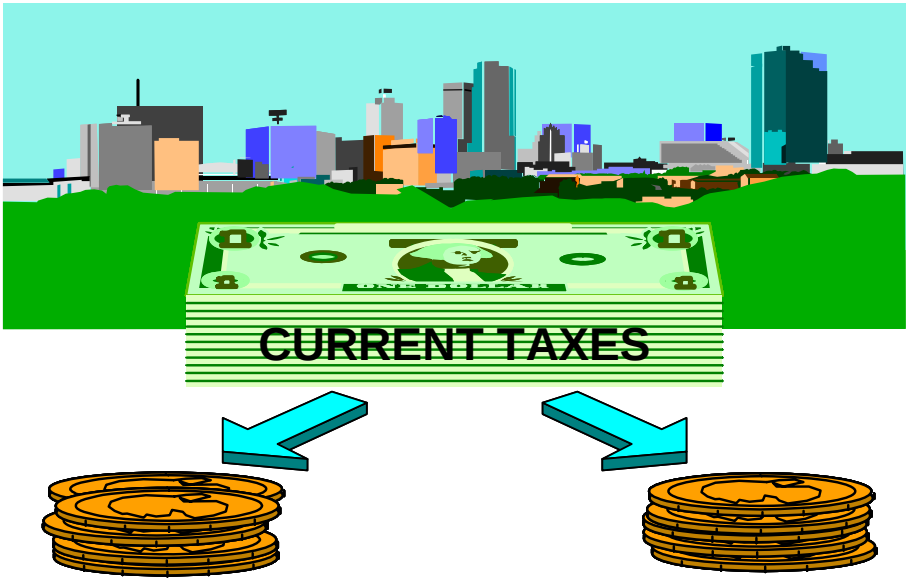
(Includes delinquent tax collections)*

The property tax is based on the ownership of real property such as real estate and land with improvements. The total amount received by the City in property taxes is the result of

- the tax rate,
- the taxable value of property,
- the amount of taxes paid in a timely manner, and
- the amount of late or unpaid taxes.

Property Tax Rate

The property tax rate consists of two parts, the debt service rate and the operating rate. The debt service rate is dedicated to paying the City's debt accumulated through general obligation bonds. General obligation bonds provide funds for facilities such as police and fire stations, libraries, and park improvements. The operating rate is dedicated to paying for City services and tax increment financing. The property tax rate is established annually during the City budget process. The property tax rate applied to every $100 of assessed property valuation determines the total tax levy, or the amount of billed taxes. The Travis and Williamson County Assessor-Collectors, under contract with the City, collect the taxes once the total tax levy is established. Below are the anticipated current property tax revenue collections:



GENERAL (OPERATING) FUND
$208.3 million

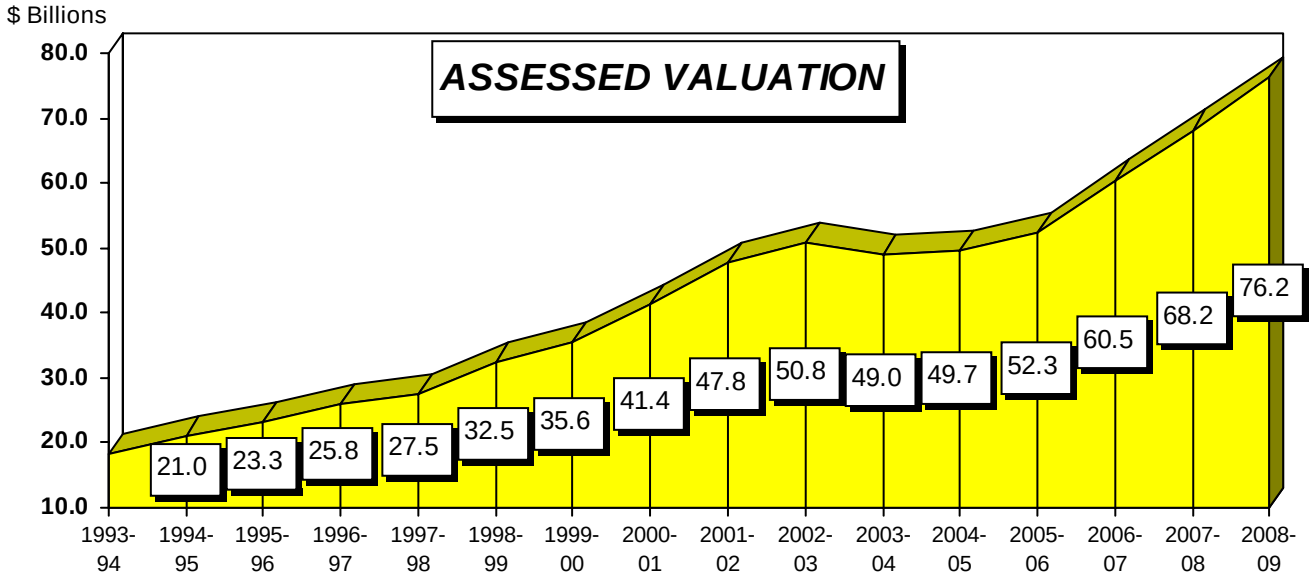
DEBT SERVICE FUND
$95.6 million

Property Tax

Taxable Value of Property

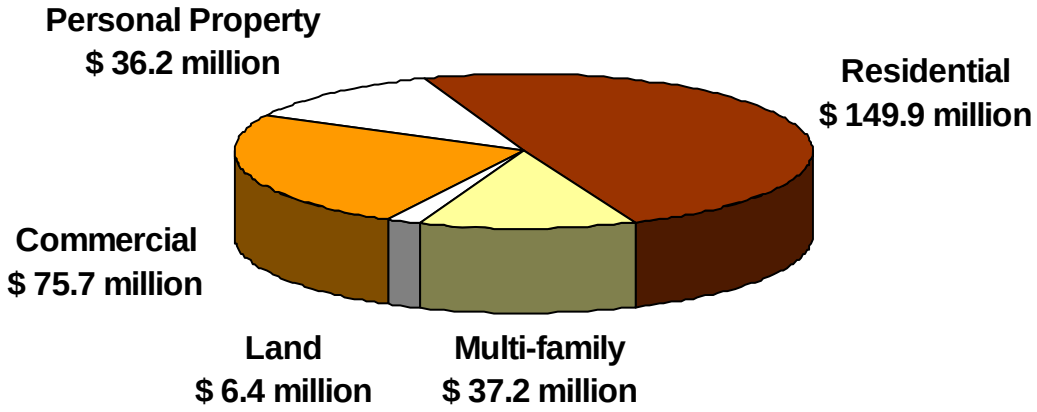
The Travis Central, Williamson Central, and Hays County Appraisal Districts appraise property by assessing its market, cost, and income value. In accordance with State law passed in 1979, the appraisal district appraises all taxable property at its full market value.

Property owners may protest appraised property values or exemptions before the Appraisal Review Board. Once these protested values are settled, the appraisal district provides the certified tax roll to its respective cities, counties, and school districts.



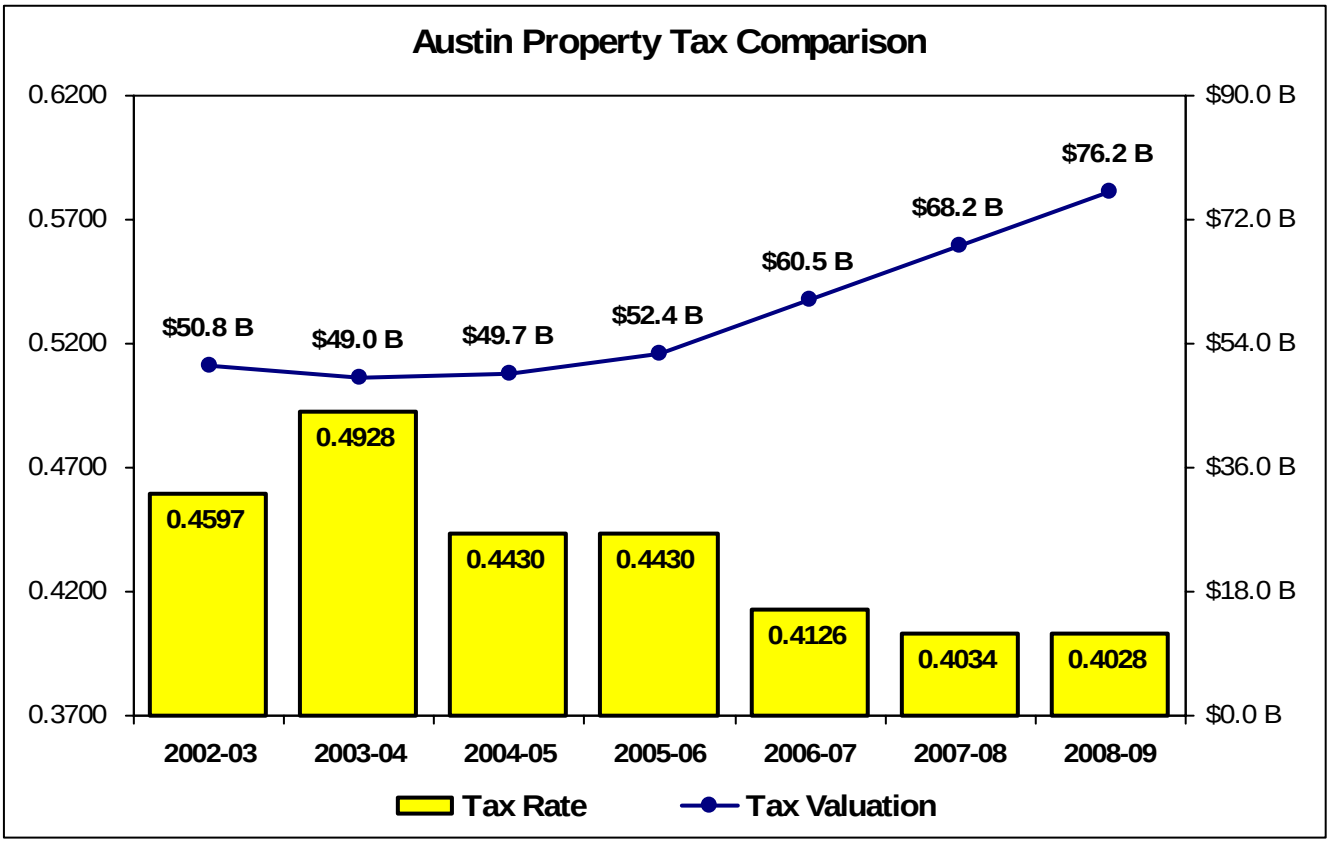
In Austin, increases in assessed valuations have raised property values $34.2 billionfrom 1992-93 through 2002-03. In 2003-04, assessed valuation decreased for the first time in twelve years. The assessed valuation increased by 1.5% in 2004-05, by 5.3% in 2005-06, by 15.6% in 2006-07; by 12.7% in 2007-08, and by an estimated 11.8% in 2008-09 as a result of the continued strength of the local area economy.

2008-09
CURRENT PROPERTY TAXES OWED

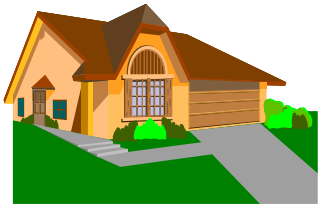


Property Tax

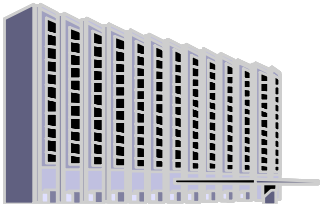
As indicated by the assessed valuation graph on the previous page, property value decreased in 2003-04 for the first time in twelve years to $49.0 billion. As the property tax comparison graph below indicates, the tax rate of 0.4928 increased as a result of the decrease in valuation. This was the first increase in the tax rate for five years. Assessed valuation in 2004-05 increased to $49.7 billion, an increase of 1.5%. The tax rate was approved at the effective tax rate of 0.5065. However, as a result of the voter approved new Hospital District, the approved tax rate was reduced by 6.35¢ to 0.4430 for the value of services transferred to the Travis County Hospital District. In 2005-06, property valuations increased by 5.3% and the tax rate remained the same. In 2006-07, property valuations increased 15.6% in an economic expansion and the tax rate decreased over 3 cents. In 2007-08, assessed valuation increased by double digits for the second year, growing at 12.7%. Property valuations for 2008-09 are estimated to increase by 11.8% as the strength of the local economy continues. The proposed tax rate of 0.4028 is a slight decrease from last year.



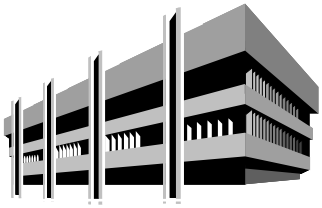
2008-09 CHANGES IN VALUE BY PROPERTY TYPE*



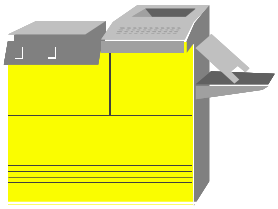
Single Family Residential
$3,044 M 9.1 %



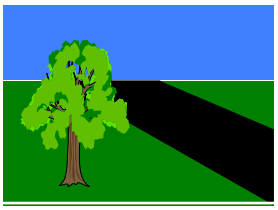
Multi-Unit Residential
$197 M 2.2 %



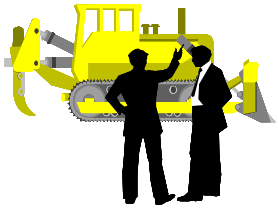
Commercial
$441 M 2.5 %



Personal Property
$1,546 M 22.8 %



Land
$71 M 4.7 %



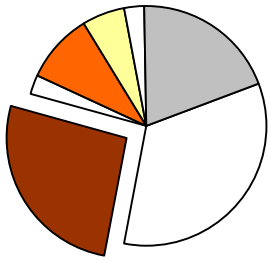
New Construction
$2,717 M NA

$8,016 M TOTAL **11.8%**

* Estimated

Sales Tax

$160.8 million

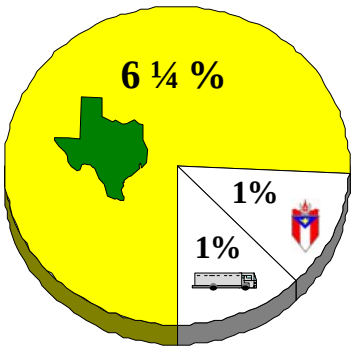


25.9%
Sales Tax

In effect since 1968, the sales tax is levied on the sale, lease, or rental of all taxable goods and services within the Austin city limits. Purchasers of these goods and services pay the tax. Certain foods and drugs as well as governmental purchases are exempted from the sales tax.

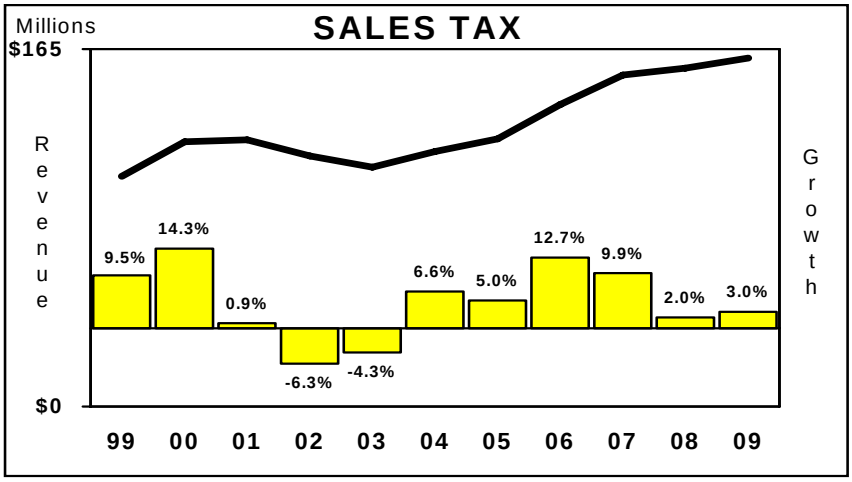
Sales tax is collected by businesses at the time of the sale and then paid periodically to the Texas Comptroller of Public Accounts. The Comptroller then remits that portion due to the locality where the business is located. For the City of Austin, the State collects 8¼ cents for every dollar spent in retail sales. Of this amount, the State keeps 6¼ cents, 1 cent is paid to the city and 1 cent is paid to the Capital Metropolitan Transportation Authority.

8 ¼ % Sales Tax



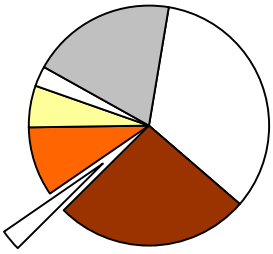
Until 2000-01, sales tax represented an increasing source of revenue for the City. In fiscal years 2002 and 2003, sales tax revenue declined along with the local economy. In 2003-04 as the economy strengthened, sales tax collections recovered to a positive growth of 6.6% followed by 5.0% growth in 2004-05. In 2005-06, sales tax growth increased to 12.7% in an expanding economy and was followed in 2006-07 by a strong 9.9% growth. The 2008-09 sales tax receipts are expected to increase 3.0% over the 2007-08 collections, which are estimated at 2.0%.

Budgeted sales tax receipts as a percentage of the General Fund were 27.3% in 2001-02. Sales tax revenue decreased to 25.9% in 2002-03 and to 24.1% in 2003-04. As the economy rebounded sales tax increased to 27.5% in 2004-05; 27.2% in 2005-06; and 28.2% in 2006-07. In 2007-08, sales tax declined to 27.8%. Proposed Budget sales tax revenue is projected at 25.9% of the General Fund.



Sales tax collections are volatile since they are directly related to the well-being of the local economy. Sales tax receipts steadily increased for eight years from 1993 through 2000. Over the next 3 years, the local economy slowed dramatically, resulting in a corresponding decrease in overall retail spending growth. In 2004, the local and national economy began to stabilize and recover as jobs and retail sales rebounded and grew again. Sales tax growth was positive for four years as the economy recovered and grew. Currently in 2008, following two strong years of growth, the sales tax increase is 2%. Based on this current year sales tax trend, as well as the overall trend of the national economy, sales tax is projected to grow 3%.

Fines



3.0%
Fines

$18.9 million

Municipal Court Collections: **$18.3 million**

Library Collections: **$ 0.6 million**

Fine revenue collected by the Municipal Court may be classified into three categories: Traffic, Parking, and Other. In 2008-09, traffic citations are expected to generate the largest amount of revenue at $8.9 million. Traffic citation revenue projections are based on the number of citations written by the Austin Police Department and the collection rate of 50.8**%** by the Municipal Court. The Austin Police Department is estimated to issue 235,000 traffic citations in 2008-09. Parking citations are driven by the parking enforcement program operated by the Public Works Department. Projected parking fine revenue of $2.7 million reflects parking citations at 135,000 and a 87.6% collection rate by the Municipal Court at an average fine of $21.53. Other fines include misdemeanor, warrant, and special expense fees.

Estimated Municipal Court Collections:
$18.9 million from...

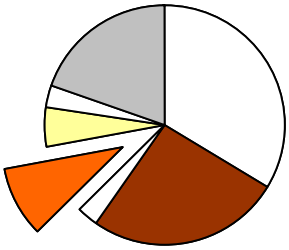
TRAFFIC FINES
$8.9 million

PARKING FINES
$2.7 million

OTHER FINES
$6.7 million

In addition to the court collections, library fines add $0.6 million to the fines total.

Licenses & Franchise Fees



9.4%
Licenses & Franchise Fees

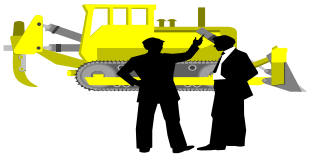
$58.3 million

BUILDING AND DEVELOPMENT	
Building Safety:	**$13.1 million**
Development:	**$ 5.5 million**
Other licenses and permits:	**$ 5.9 million**
FRANCHISE FEES	
Telecommunications	**$15.5 million**
Gas	**$ 7.6 million**
Cable	**$ 8.2 million**
Other Franchise Fees	**$ 2.5 million**

Franchise Fees
Franchise fees are assessments for a company's use of the city's rights-of-way. Three major franchises exist in Austin. These are franchises for telecommunications, gas, and cable. These fees generally increase on an annual basis as the franchise holders' revenue increases as a result of increased services and customers.

Building and Development Fees
Building and development revenue comes from a variety of fees and charges for permits recognizing all development activity. Generally, this includes single and multi-family residential development and commercial development (e.g. shopping malls, convenience and grocery stores, etc.). Although development revenue varies by the type and size of development project, most activity follows a process of four primary components.

Assessment, Zoning, Plan Review Fees
These fees are for reviewing the project's application, determining its feasibility and appropriateness, reviewing the development layout for environmental impacts and utility requirements, and code compliance.



Subdivision Fees
These fees are for developing proposed subdivision layouts including the utility and infrastructure requirements.

Building Permits
Building permits require structures to be built according to city code on approved lots and subdivisions.

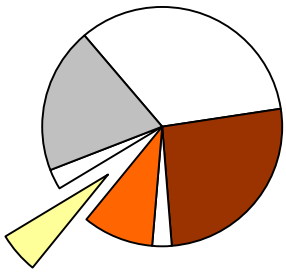
Building Inspection
These fees are for inspecting the building plan and structure to assure they meet building, fire, mechanical, plumbing, and other codes. Approved structures are given Certificates of Occupancy.

Other Licenses and Permits
Other licenses and permits include alarm permit, commercial waste hauler permit, and public health permit revenue.

Charges for Services

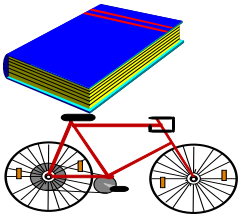
$33.3 million

Emergency Medical Services:	**$23.2 million**
Recreation and Culture:	**$2.8 million**
Public Health:	**$5.3 million**
General Government:	**$2.0 million**



5.4%
Charges for Services

Emergency Medical Services
Emergency Medical Service revenue is based largely on fees for emergency ambulance service billed to insurance companies, Medicaid and Medicare, and to patients in the City and the County. Fees are also received outside of Travis County for emergency service. The 2008-09 revenue is anticipated to increase $1.2 million above the 2007-08 Amended Budget.



Recreation and Culture
Parks and libraries generate revenue through charges and fees for services and facility use. Most park revenue comes from park entry, swimming pool entry, and tennis court fees. All park service fees and charges are expected to yield $2.7 million during 2008-09. Library revenue, aside from fine collections, comes from non-resident card fees, replacement card fees, and book reservations. Library services are expected to generate about $28,000 during 2008-09.

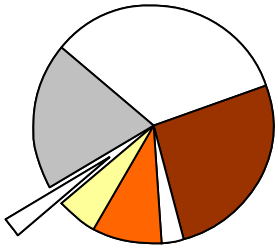
Public Health
Most of the revenue from public health activity comes from patient fees, food manager training, animal reclaim and adoption charges, birth and death certificates, and Travis County. In 2008-09, these larger revenue sources are expected to generate $5.3 million, 96% of the total for Public Health revenue.

General Government
General government charges for service are generated through many departments. This miscellaneous area includes report or publication sales, photocopy fees and various other service fees.

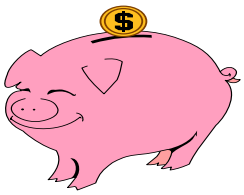
Other Revenue

$17.6 million

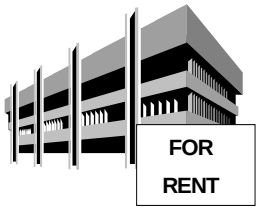
Interest:	**$ 8.0 million**
Use of Property:	**$ 2.2 million**
Other Revenue	**$ 7.4 million**



2.8%
Other Revenue



Interest Income
The flow of revenue into the General Fund does not occur evenly over the fiscal year. Most property tax, for example, is collected during December and January of each year. The City Manager and the Director of Financial Services are authorized to invest these funds in short-term federal maturity obligations. The resulting interest accrued on the invested funds is considered interest revenue for the City.



Use of Property
The City is authorized by the City Charter to rent or lease City-owned property. The Parks and Recreation, Financial Services, and Health and Human Services departments currently generate all rental income.

The City sponsors periodic auctions for abandoned and unclaimed property. Revenue from the sale of this property is based on competitive bidding.

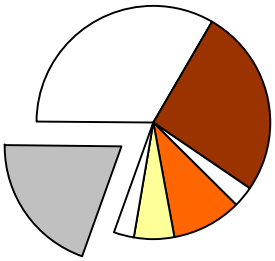
Other Revenue/Funding Sources
This revenue consists of miscellaneous revenue including the bingo and mixed drink taxes as well as other revenue generated from City activities that are not easily categorized into other areas.

Transfers

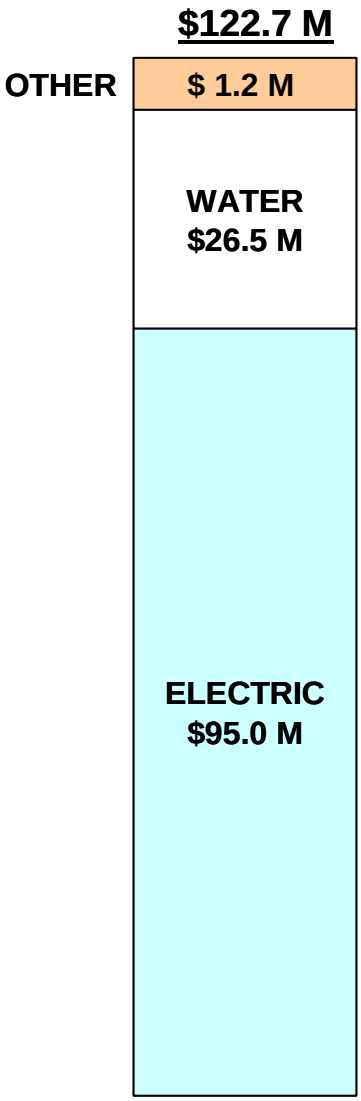
$122.7 million

Transfers In:

Electric Utility:	**$95.0 million**
Water Revenue:	**$26.5 million**
OTHER	
Water Infrastructure Inspection	**$ 1.2 million**



19.8%
Transfers



Austin owns both the electric and water utilities. Since these are publicly owned, fund transfers from the utilities to the General Fund reflect payments that private utilities would have to otherwise make in the form of property taxes, franchise fees, and owners' return on equity. These transfers are used to support general government operations. A total of $121.5 million will be transferred to the General Fund from the Electric and Water utilities.

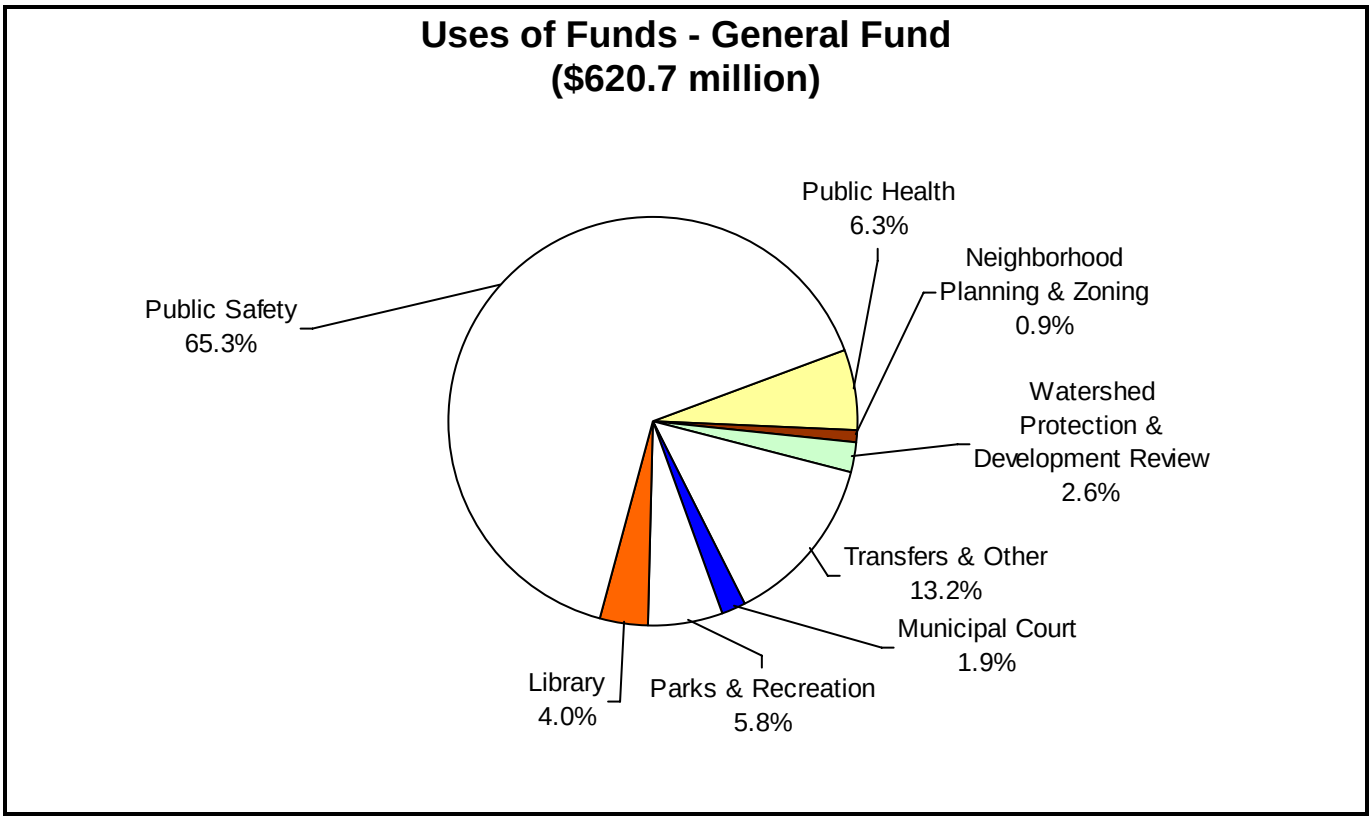
The amounts transferred from the utilities are set by Council policy. The 2008-09 Austin Energy Utility General Fund transfer percentage of 9.1% is the same as 2007-08. The transfer percentage, applied to the three-year average of Austin Energy Department revenue, results in a 2008-09 transfer to the General Fund of $95.0 million, an increase of $4.0 million above 2007-08.

The Austin Water Utility General Fund transfer is $26.5 million. This is based on an 8.2% transfer rate applied to the three-year average total water and wastewater revenue for the utility.

The proposed budget contains one other transfer. A water utility transfer for the construction inspection service agreement to support Water Utility infrastructure projects for developers and businesses.

General Fund

The services usually associated with City government are included in the City's General Fund. They include:



As shown above, public safety functions (police, fire, emergency medical services, and safety and security) account for nearly two-thirds of the General Fund. Social services include the contracts with local agencies which the City funds to provide social services. Austin's public health expenditures include environmental health, animal control and family health services. Urban growth management includes current development services and land use in the development review function and comprehensive planning, development, and conservation activities in the planning and environmental conservation services function. Libraries and parks and recreation programs make up the public recreation and culture category. The cost of administrative services such as accounting and payroll, as well as support of other city funds, are included as transfers.

The following pages contain detailed information on each of these categories.

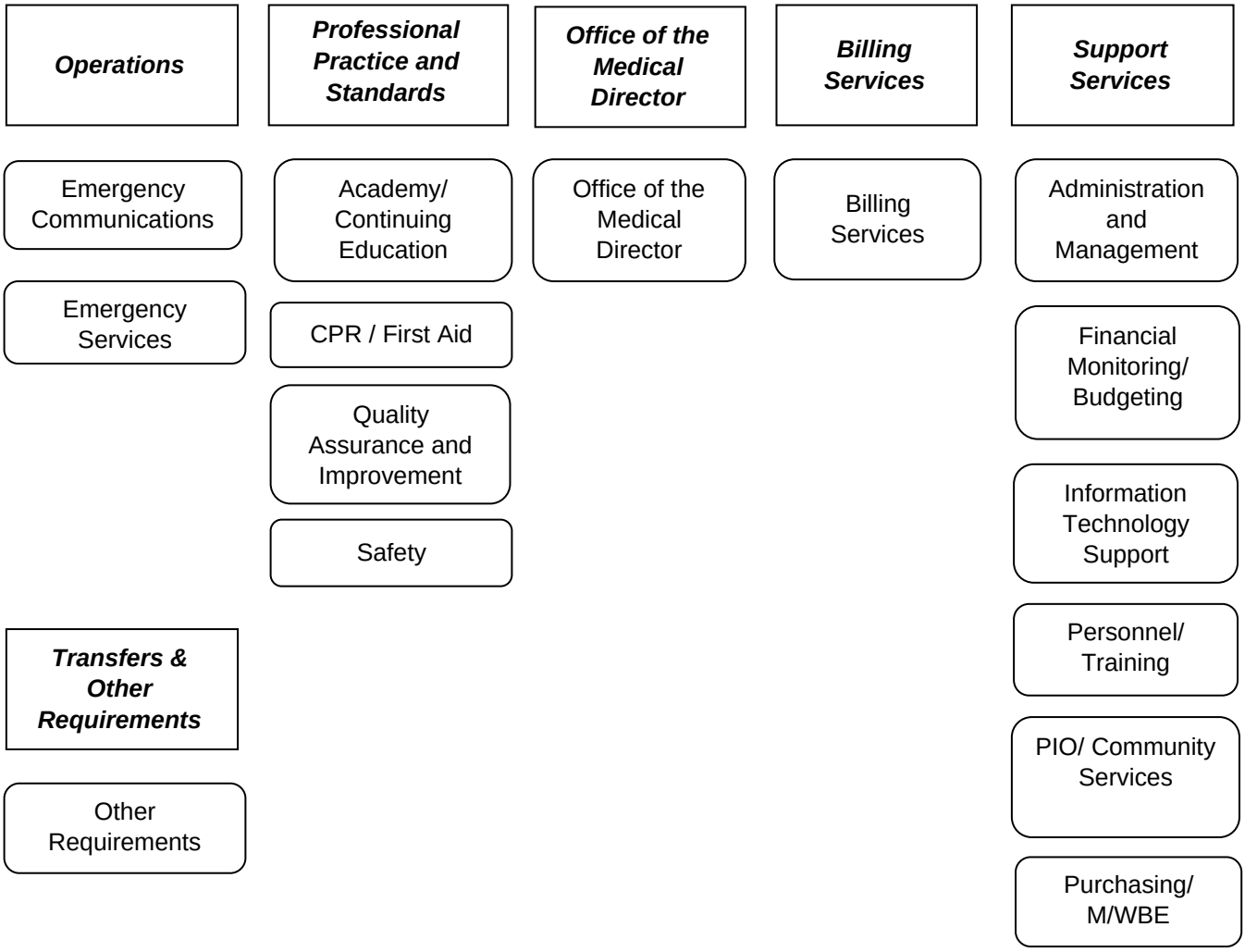
City of Austin
2008-2009
Proposed
Budget

Executive Summary
Public Safety

Emergency Medical Services

EMS Travis County Reimbursed Fund

Emergency Medical Services — 2008-09



LEGEND= ***Program*** Activity

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$20,402,517	$21,989,622	$22,661,614	$23,227,252
Expenditures	$39,153,394	$43,042,653	$42,181,653	$44,055,009
Full-time Equivalents (FTEs) - Uniformed	377.00	392.00	392.00	392.00
Full-time Equivalents (FTEs) - Non-Uniformed	76.00	72.00	72.00	72.00

* Footnote: In addition to the amount shown above, the FY 2008-09 Proposed Budget also includes $80,400 for capital and critical one-time costs.

Emergency Medical Services — 2008-09

Mission

Austin-Travis County EMS changes the lives of the people we encounter. We…
Preserve Life - Improve Health - Promote Safety
and we are accountable to the community we serve.

Goals

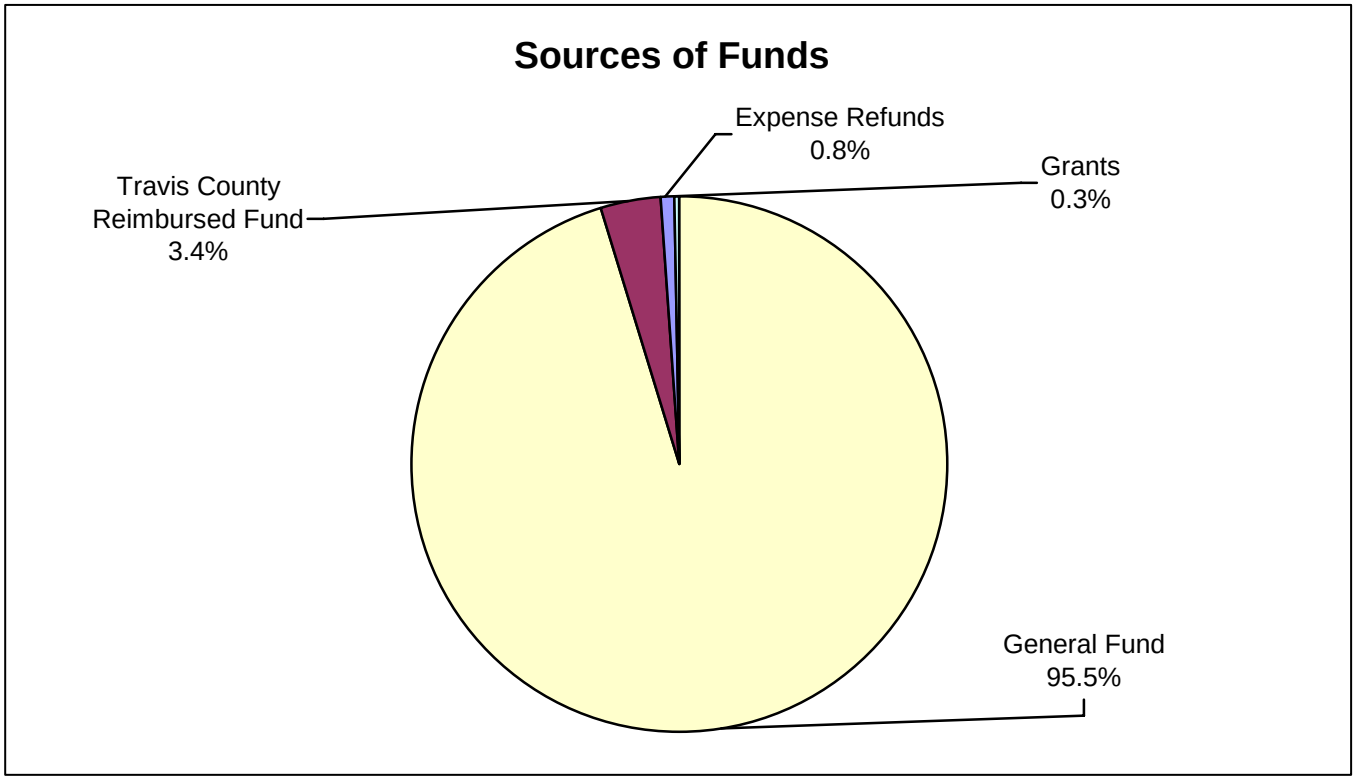
- Enhance EMS' ability to assess customer service satisfaction, maintaining at least a 90 percent customer satisfaction rating by providing caring, competent, and appropriate service.
  - FY 2009 Proposed Goal – 95 percent.
- Respond to life threatening calls in under 10 minutes 90 percent of the time (within City of Austin).
  - FY 2009 Proposed Goal – 90 percent.
- Tie continuing education training, clinical protocol development and the oversight of clinical care directly to patient outcomes, patient expectations, and patient perception of care.
  - Percentage of patients with full cardiac arrest from medical causes (excluding trauma) discharged from the hospital alive – FY 2009 Proposed Goal – 8 percent.
  - Percentage of patients with full cardiac arrest from medical causes (excluding trauma) delivered to a medical facility with a pulse – FY 2009 Proposed – 29.50 percent.
  - Ensuring that time critical patients (Trauma Alerts and Cardiac (STEMI) Alerts arrive at the hospital within 60 minutes of EMS system activation as measured by average response time – FY 2009 Proposed Goal – 45.30 minutes.
- Increase the twelve-month collection rate percentage on patient bills to at least 50 percent.
  - FY 2009 Proposed Goal – 53 percent.
- Make safety improvements to reduce employee injuries and lost time injury rate.
  - FY 2009 Proposed Goal – 3.00 per 100 employees.
- Increase actual dollar amount collected from private insurance for ground ambulance services.
  - FY 2009 Proposed Goal – $11.6 million.

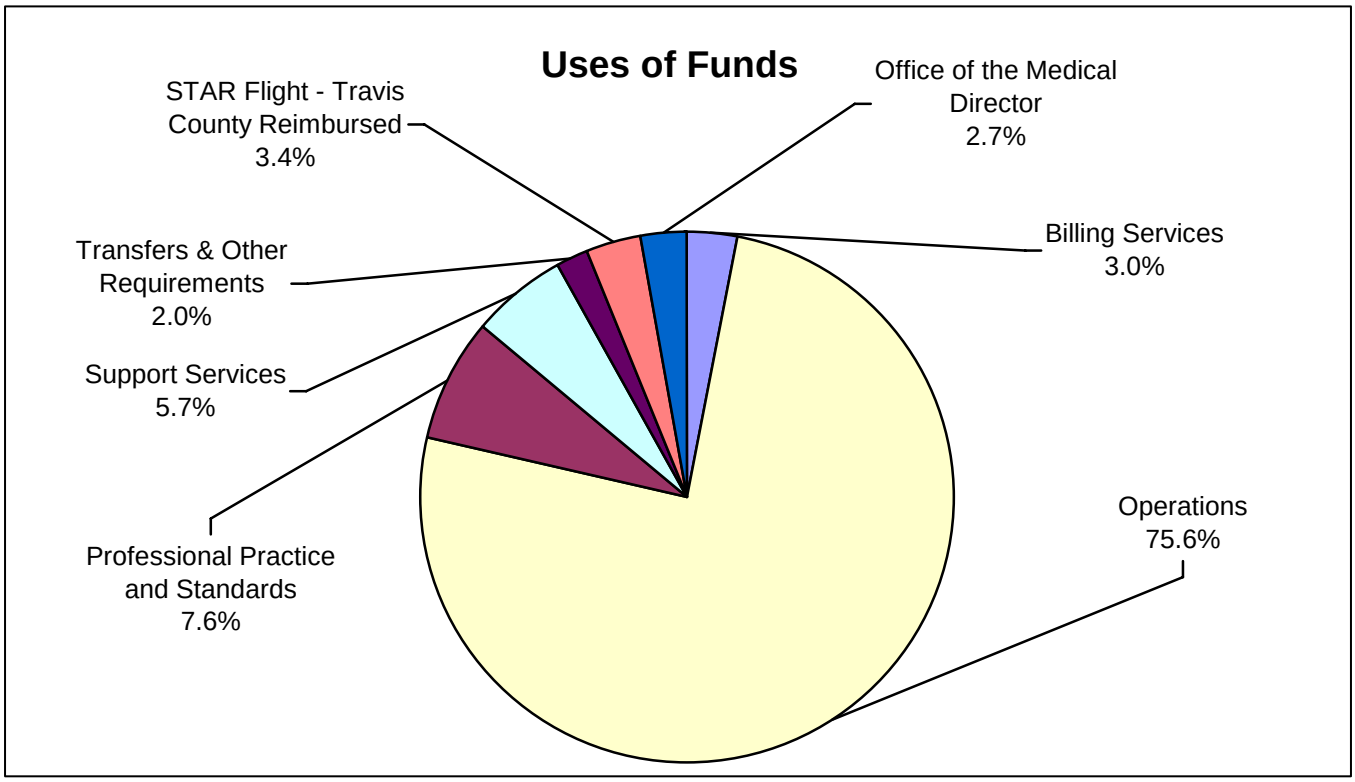
Key Indicators

The key performance indicators for Austin-Travis County EMS are:

- Percentage of potentially life threatening calls responded to in less than 10 minutes (within City of Austin)
- Total number of responses (units dispatched)
- Percentage of patients with full cardiac arrest from medical causes (excluding trauma) delivered to a medical facility with a pulse
- Average time in minutes from receipt of call by EMS Communications to delivery of patient at emergency room (for non-entrapped, trauma alerts only)
- Employee turnover rate

Emergency Medical Services — Total Budget $46.2 million





Emergency Medical Services — Total Budget $46.2 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
General Fund				
Revenue	$20,402,517	$21,989,622	$22,661,614	$23,227,252
Requirements	$39,153,394	$43,042,653	$42,181,653	$44,055,009
Full-time Equivalents (FTEs) – Uniformed	377.00	392.00	392.00	392.00
Full-time Equivalents (FTEs) – Non-Uniformed	76.00	72.00	72.00	72.00
EMS Travis County Reimbursed Fund				
Revenue	$1,285,348	$1,551,156	$1,551,156	$1,597,333
Requirements	$1,328,042	$1,551,156	$1,496,035	$1,590,954
Full-time Equivalents (FTEs) – Uniformed	12.00	12.00	12.00	13.00
Grant Reimbursements	$74,774	$143,000	$143,000	$143,000
Expense Refunds	$665,521	$314,303	$397,150	$388,782

Budget Highlights

The Proposed Budget includes the personnel, tools, and equipment for EMS to continue to provide exceptional emergency medical services and meet the growing service demand.

Revenue Changes

For FY 2009 EMS is proposing a total General Fund Revenue Budget of $23,227,252 which represents an increase of $1,237,630 over FY 2008. The increase in revenue primarily comes from two sources: transport fees and the payment from Travis County. Reimbursement from Travis County is proportional to overall proposed costs per the Interlocal Agreement with the County. The current proposed revenue from Travis County is $11,613,000 which is an increase of $138,440 from the FY 2008 Amended Budget.

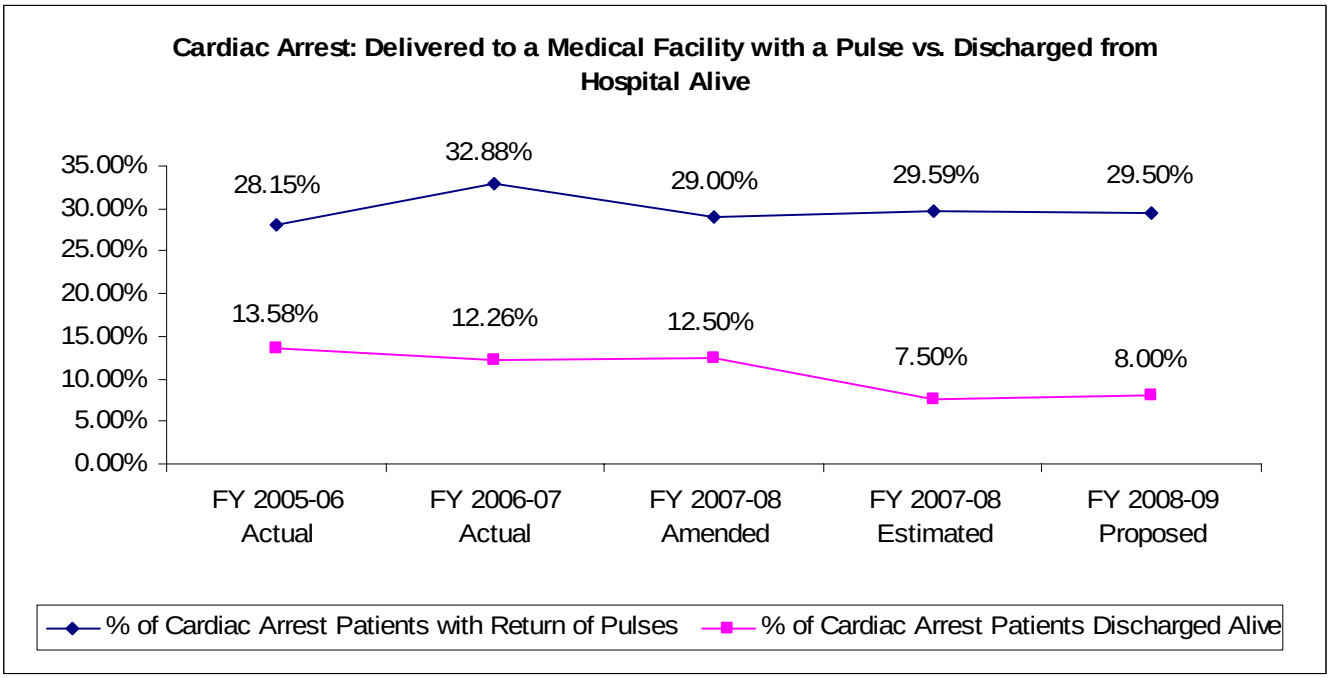
Revenues from transport fees are projected to increase by $752,193, or 6.3 percent, due to normal volume increase in billable trips. EMS transport fees were last increased in FY 2007 and it is proposed that an extensive study of the EMS fee structure be done in FY 2009 for consideration of possible future changes. Additionally, EMS is receiving an additional Medicare payment in the amount of $325,000.

Cardiac Arrest Patient Treatment Performance

The most effective measure for EMS paramedic intervention in cardiac arrest patients is “Percent of Cardiac Arrest Patients Delivered to a Medical Facility with a Pulse”. This measure is one of the best indications of the direct effectiveness of pre-hospital emergency care. The “Percent of Cardiac Arrest Patients Discharged from the Hospital Alive” measures the ultimate outcome of the patient after they have been admitted to the hospital.

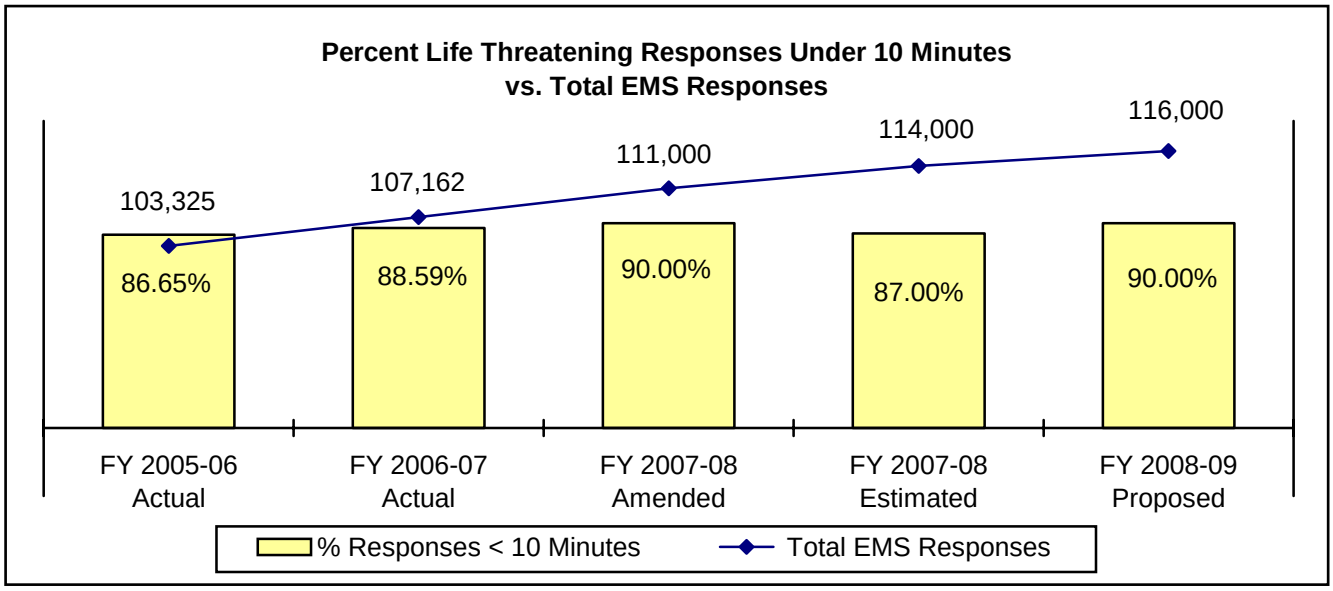
While this measure includes variables and interventions beyond the initial treatment provided by EMS, such as variances in patient populations, preexisting medical conditions, as well as in-hospital patient care management, it is another important indicator of performance. The following chart demonstrates the cardiac arrest success rates that Austin-Travis County EMS has achieved since FY 2004-05. For FY 2005-06, EMS achieved a 28.15 percent success rate in the number of cardiac arrest patients delivered to a medical facility with a pulse. By comparison, surveys of the top 200 U.S. cities by the Journal of Emergency Medical Services (JEMS) reported the national average for this cardiac survival measure at 15.6 percent for calendar year 2005 and 20.1 percent for 2006.

Emergency Medical Services — Total Budget $46.2 million



Response Time Performance

A key goal for EMS is to improve response time, particularly in responding to life threatening calls. The goal is to respond to such calls in under 10 minutes, 90 percent of the time. In FY 2007, EMS' response rate to life threatening calls was 88.59 percent, which was an improvement over prior year performance. However, increasing call volume continues to be a challenge in maintaining response time performance.



Emergency Medical Services — Total Budget $46.2 million

Proposed Savings

The Proposed Budget includes savings of $950,199, strategically selected to maintain the department's ability to provide core emergency medical services. To generate these savings, the department is holding vacant 10 EMS Cadet positions which amount to $353,615 in personnel savings. There are no plans in FY 2009 to utilize these cadet positions. Additionally, vacancy savings for uniformed personnel are increasing for a total of $596,584. It should be noted that these will not impact service delivery, performance or recruitment of paramedics.

One-Time Critical Items

The Proposed Budget includes funding for the following capital and critical one-time items in the General Fund:

- $80,400 for Critical one-time equipment

Capital Budget

The 2008-09 Proposed Capital Budget Includes:

- $2,325,000 for Mueller Airport EMS Station

Emergency Medical Services — 2008-09

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase of $752,193 for revenue from payments by patients and by patients' insurance carriers due to volume growth in billable trips.	$752,193	
2. The Proposed Budget includes an increase of $21,997 for revenue from net change in public education and training fees, plan review fees, standby services, copy charges and interest income.	$21,997	
3. The Proposed Budget includes an increase of $138,440 for revenue from in payment from Travis County per the interlocal agreement between the City of Austin and Travis County for the provision of emergency medical services in the county.	$138,440	
4. The Proposed Budget includes an increase of $325,000 for revenue from a Medicare payment.	$325,000	

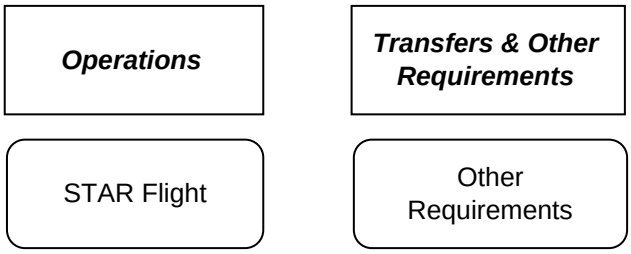
Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $543,553 for all uniformed and non-uniformed employee salary increases associated with pay in FY 2009. An additional $261,696 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$805,249	
The Proposed Budget includes $9,493 for the FY 2009 annualized cost for a market study implementation in FY 2008.	$9,493	
The Proposed Budget also includes a $5,580 decrease for the Awards and Recognition program and a $46,100 decrease in travel and training requirements.	($51,680)	
The Proposed Budget includes $38,637 for a 1% service incentive enhancement in FY 2009 for non-civil service employees.	$38,637	
Due to rising fuel costs and anticipated maintenance for vehicles, the budgets for both of these contractuals are increasing by a total amount of $864,356.	$864,356	
2. Billing		
The Bilingual pay stipend is decreasing to reflect the actual number of FTEs earning the stipend instead of the number of eligible positions.	($21,582)	
One Customer Service Supervisor is being reclassed to an Occupational Health Safety Consultant and transferred to the Professional Practice and Standards program.	($62,117)	(1.00)

Emergency Medical Services — 2008-09

	Dollars	FTEs
3. Operations		
One Deputy Director FTE is being transferred in from the Support Services program to assist with emergency services.	$128,771	1.00
The following FTEs are being reallocated from the Operations program to the Professional Practice and Standards program; 10 Academy and Training Instructors; 2 Clinical Specialists; 1 Program Coordinator.	($1,041,370)	(13.00)
The following FTEs are being reallocated from the Operations program to the Support Services program; 1 Scheduling Specialist; 1 Administrative Assistant; 1 District Commander; 1 Systems Programmer.	($315,942)	(4.00)
Five non-uniformed FTEs are transferring to the Support Services program to assist with purchasing, warehouse management and warehouse supply duties for the Proposed Budget.	($273,463)	(5.00)
The medical supplies and equipment budget is increasing due to greater usage, general inflation and capnolines used in capnography.	$640,000	
The Proposed Budget contains a decrease in the skill-based pay budget to reflect only the FTEs earning the stipend instead of the number of positions eligible to receive it.	($137,448)	
Expense refunds are increasing due to EMS providing standby services at the Austin Convention Center and the Palmer Events Center.	($41,400)	
4. Support Services		
One current Human Resources Assistant FTE and 1 Research Analyst Senior FTE are being transferred in from Professional Practices and Standards program.	$110,721	2.00
A Deputy Director FTE is being transferred to the Operations program for the Proposed Budget.	($128,771)	(1.00)
The Proposed Budget includes the transfer of 1 Division Commander FTE to the Professional Practices and Standards program.	($109,959)	(1.00)
The following FTEs are being reallocated to the Support Services program from the Operations program; 1 Scheduling Specialist; 1 Administrative Assistant; 1 District Commander; 1 Systems Programmer.	$315,942	4.00
Five non-uniformed FTEs are transferring in from the Operations program to assist with purchasing, warehouse management and warehouse supply duties for the Proposed Budget.	$273,463	5.00
The amount budgeted in advertising for both recruiting and printing services is decreasing for the Proposed Budget.	($21,500)	

	Dollars	FTEs
The travel budget is decreasing to reflect the removal of the funding received from FY 2007-08.	($18,100)	
5. Professional Practices and Standards		
The following FTEs are being reallocated to the Professional Practice and Standards program from the Operations program; 10 Academy and Training Instructors; 2 Clinical Specialists; 1 Program Coordinator.	$1,041,370	13.00
One Division Commander FTE is transferring in from the Support Services program.	$109,959	1.00
One Customer Service Supervisor was reclassed to an Occupational Health Safety Consultant and is being transferred from the Billing program.	$62,117	1.00
One current Human Resources Assistant FTE and 1 Research Analyst Senior FTE are being transferred to the Support Services program for the Proposed Budget.	($110,721)	(2.00)
One-time costs included in the FY 2008 for medical supplies and equipment for the AISD program are being removed.	($3,500)	
The ACC tuition reimbursement budget is being reduced to reflect out-of-state cadet enrollment.	($52,000)	
6. Department-wide		
As a part of the department savings plan, EMS is generating savings by increasing department vacancy savings in the amount of $596,584 due to analysis and normal attrition. Additionally, the department is holding 10 Cadet positions vacant for an additional savings of $353,615.	($950,199)	
Costs for commodities for computer hardware, software, and related tools are decreasing by $8,700 for the Proposed Budget.	($8,700)	
Expenditures for contractuals such as advertising, mail distribution, radio repair and replacement, and premiums for bond insurance are decreasing throughout the department in the amount of $40,000.	($40,000)	

EMS Travis County Reimbursed Fund — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$1,285,348	$1,551,156	$1,551,156	$1,597,333
Expenditures	$1,328,042	$1,551,156	$1,496,035	$1,590,954
Full-time Equivalents (FTEs) - Uniformed	12.00	12.00	12.00	13.00

EMS Travis County Reimbursed Fund — 2008-09

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase of $46,177 for revenue from Travis County per the interlocal agreement. Receipt of the revenue and the corresponding expenditures is contingent upon the renewal of an interlocal agreement with Travis County.	$46,177	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $37,848 for salary increases associated with Pay for Performance in FY 2009. An additional $6,768 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$44,616	
The Proposed Budget includes a total stipend of $16,956, which is an incremental increase of $8,528, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$8,528	
2. Operations		
One Clinical Coordinator FTE is being included in the Proposed Budget at a cost of $84,033 to meet CATMS requirements for clinical reviews.	$84,033	1.00
Capital outlay is being decreased for the purchase of replacement patient monitors completed in FY 2008.	($19,900)	
Temporary employee costs are decreasing by $29,000 due to the elimination of an on-call flight nurse.	($29,000)	
The equipment maintenance budget is decreasing by $23,000 to match spending patterns.	($23,000)	
Vacancy savings is increasing for the Proposed Budget in the amount of $22,042 to reflect historic attrition trends of the fund.	($22,042)	
Expenditures for commodities, such as medical supplies, equipment, medicines, and gasoline, are decreasing by $4,943 in the Proposed Budget.	($4,943)	

Emergency Medical Services – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
BILLING SERVICES								
Billing Services	$1,135,829	19.00	$1,358,709	19.00	$1,182,923	19.00	$1,368,454	18.00
Subtotal	$1,135,829	19.00	$1,358,709	19.00	$1,182,923	19.00	$1,368,454	18.00
OFFICE OF THE MEDICAL DIRECTOR								
Office of the Medical Director	$3,050	0.00	$1,014,092	8.00	$973,734	8.00	$1,178,670	8.00
Subtotal	$3,050	0.00	$1,014,092	8.00	$973,734	8.00	$1,178,670	8.00
OPERATIONS								
Emergency Communications	$2,682,290	38.00	$3,526,725	46.00	$3,049,900	46.00	$4,393,721	59.00
Emergency Services	$30,459,637	331.00	$31,711,452	335.00	$31,522,247	335.00	$30,052,484	301.00
Subtotal	$33,141,927	369.00	$35,238,177	381.00	$34,572,147	381.00	$34,446,205	360.00
PROFESSIONAL PRACTICE AND STANDARDS								
Academy / Continuing Education	$889,072	18.00	$1,532,543	19.00	$1,607,341	19.00	$2,075,711	30.00
CPR / First Aid	$94,901	1.00	$104,076	1.00	$158,887	1.00	$179,438	2.00
Quality Assurance and Improvement	$1,134,792	10.00	$815,989	8.00	$908,290	8.00	$1,044,903	11.00
Safety	$320,991	6.00	$383,280	5.00	$335,550	5.00	$230,439	3.00
Subtotal	$2,439,756	35.00	$2,835,888	33.00	$3,010,068	33.00	$3,530,491	46.00
SUPPORT SERVICES								
Administration and Management	$993,900	10.00	$881,859	7.00	$862,598	7.00	$635,037	5.00
Financial Monitoring / Budgeting	$277,745	4.00	$303,438	4.00	$298,851	4.00	$319,251	4.00
Information Technology Support	$474,120	5.00	$198,530	1.00	$191,886	1.00	$419,285	4.00
Personnel / Training	$446,556	7.00	$621,898	7.00	$556,062	7.00	$698,463	10.00
PIO / Community Services	$96,115	1.00	$108,069	1.00	$95,815	1.00	$100,074	1.00
Purchasing / M/WBE	$138,378	3.00	$330,211	3.00	$303,887	3.00	$454,381	8.00
Subtotal	$2,426,814	30.00	$2,444,005	23.00	$2,309,099	23.00	$2,626,491	32.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$6,018	0.00	$151,782	0.00	$133,682	0.00	$904,698	0.00

Emergency Medical Services – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Subtotal	$6,018	0.00	$151,782	0.00	$133,682	0.00	$904,698	0.00
Total	$39,153,394	453.00	$43,042,653	464.00	$42,181,653	464.00	$44,055,009	464.00

Emergency Medical Services – 2008-09

EMS Travis County Reimbursed Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
OPERATIONS								
STAR Flight	$1,320,455	12.00	$1,542,728	12.00	$1,487,607	12.00	$1,573,218	13.00
Subtotal	$1,320,455	12.00	$1,542,728	12.00	$1,487,607	12.00	$1,573,218	13.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$7,587	0.00	$8,428	0.00	$8,428	0.00	$17,736	0.00
Subtotal	$7,587	0.00	$8,428	0.00	$8,428	0.00	$17,736	0.00
Total	$1,328,042	12.00	$1,551,156	12.00	$1,496,035	12.00	$1,590,954	13.00

Emergency Medical Services – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
OFFICE OF THE MEDICAL DIRECTOR								
Office of the Medical Director	$0	0.00	$82,584	0.00	$82,584	0.00	$85,592	0.00
Subtotal	$0	0.00	$82,584	0.00	$82,584	0.00	$85,592	0.00
OPERATIONS								
Emergency Communications	$1,512	0.00	$0	0.00	$0	0.00	$0	0.00
Emergency Services	$577,353	0.00	$231,719	0.00	$313,207	0.00	$303,190	0.00
STAR Flight	$47,086	0.00	$10,000	0.00	$7,763	0.00	$10,000	0.00
Subtotal	$625,952	0.00	$241,719	0.00	$320,970	0.00	$313,190	0.00
PROFESSIONAL PRACTICE AND STANDARDS								
Academy / Continuing Education	$1,977	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$1,977	0.00	$0	0.00	$0	0.00	$0	0.00
SUPPORT SERVICES								
Administration and Management	$82,492	0.00	$0	0.00	$162	0.00	$0	0.00
Personnel / Training	$2,187	0.00	$0	0.00	$1,197	0.00	$0	0.00
Subtotal	$84,679	0.00	$0	0.00	$1,359	0.00	$0	0.00
Total	$712,607	0.00	$324,303	0.00	$404,913	0.00	$398,782	0.00

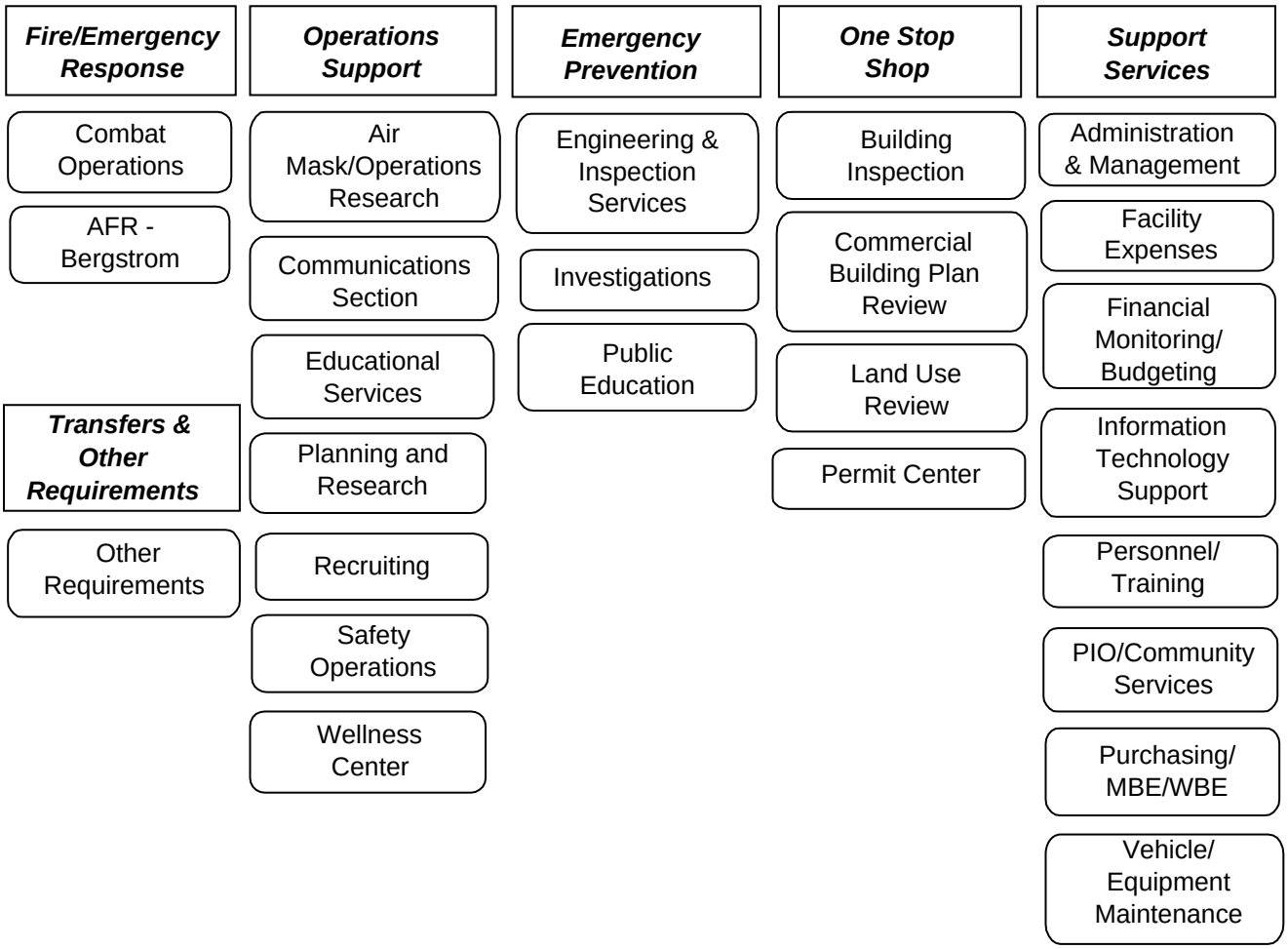
Emergency Medical Services – 2008-09

Grants

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
OPERATIONS								
Emergency Services	$74,774	0.00	$143,000	0.00	$143,000	0.00	$143,000	0.00
Subtotal	$74,774	0.00	$143,000	0.00	$143,000	0.00	$143,000	0.00
Total	$74,774	0.00	$143,000	0.00	$143,000	0.00	$143,000	0.00

Fire

Fire — 2008-09



LEGEND= ***Programs*** Activities

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$1,153,522	$952,902	$1,168,153	$1,210,340
Requirements	$105,444,728	$116,900,770	$115,424,426	$121,259,868
Full-time Equivalents (FTEs)				
Sworn	1057.00	1079.00	1079.00	1079.00
Non-Sworn	62.00	67.00	67.00	67.00
Non-Sworn Cadet Positions (Unfunded)	60.00	60.00	60.00	60.00

* Footnote: In addition to the amount shown above, the FY 2008-09 Proposed Budget also includes $78,800 for capital and critical one-time costs.

Fire — 2008-09

Mission

The central mission of the Austin Fire Department is the preservation of life and property. To help the department achieve its mission the following goals have been developed:

Goals

- Deliver comprehensive safety services of the highest quality.
    - Maintain rapid overall response, with arrival of first unit on scene within 8 minutes of call receipt by AFD or EMS dispatch center for at least 80% of emergency incidents.
    - Maintain rapid field unit response, with first unit arriving on scene within 5 minutes of dispatch for at least 69% of emergency incidents.

- Support and maintain a safe, healthy, well-trained and high performing workforce.
    - Minimize time lost from work by maintaining a lost time injury rate less than 6.40.

- Provides high-quality first responder service as part of an integrated emergency medical care system.
    - Prevent death from heart attacks with return of spontaneous circulation after application of automated external defibrillators in at least 40% of patients.

- Firefighters are community resources for life safety knowledge and information about the services which the Austin Fire Department provides.
    - Less than six fire deaths and a rate lower than 0.80 deaths per 100,000 population.

- Recruit, hire, and train the best qualified and most skilled workforce, which is representative of the community which we serve.
    - Continue to maintain the diversity of incoming cadet classes.
    - Maintain retention of employees by holding turnover rate to less than 6.0%.

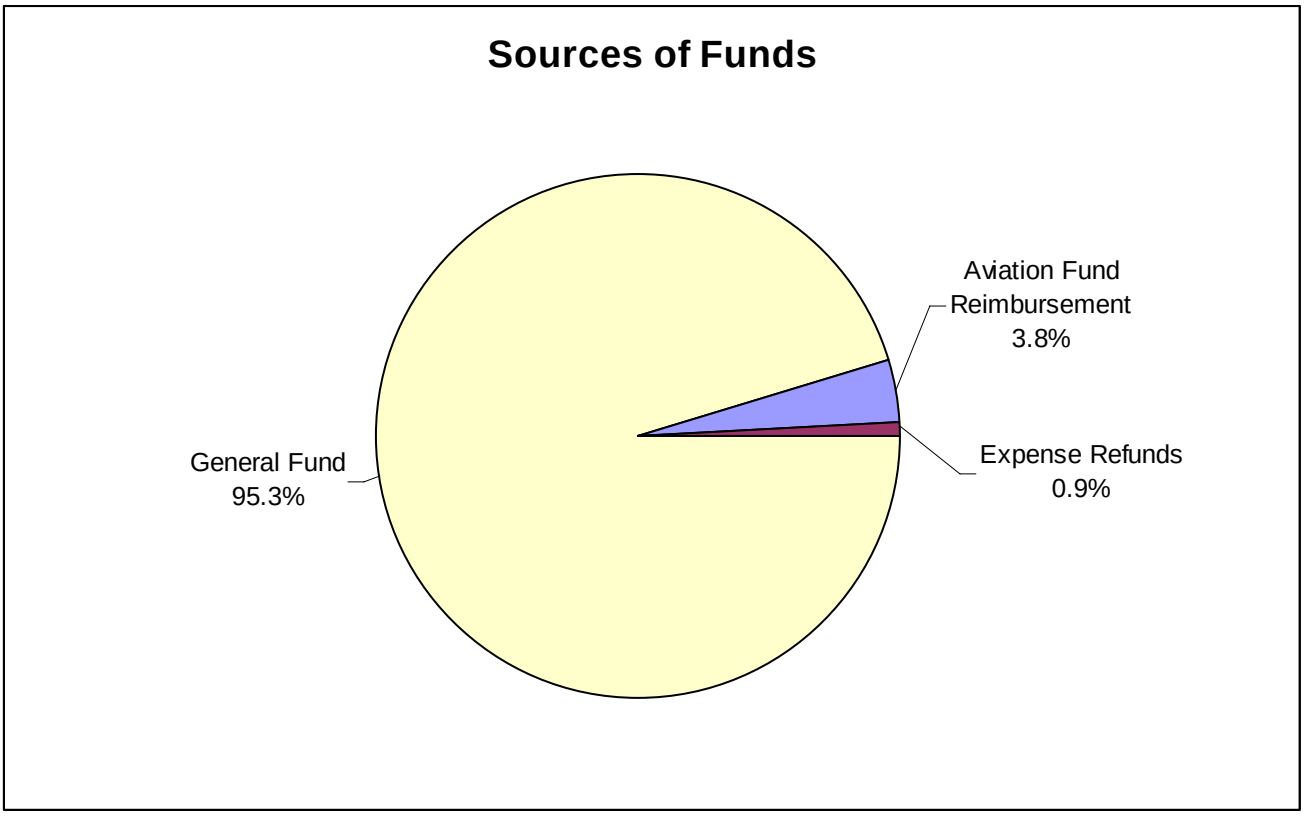
- Is accountable to our community for demonstrable results.
    - Maintain customer satisfaction with Fire Department services as evidenced by favorable overall satisfaction rating on at least 95% of citizen survey cards.

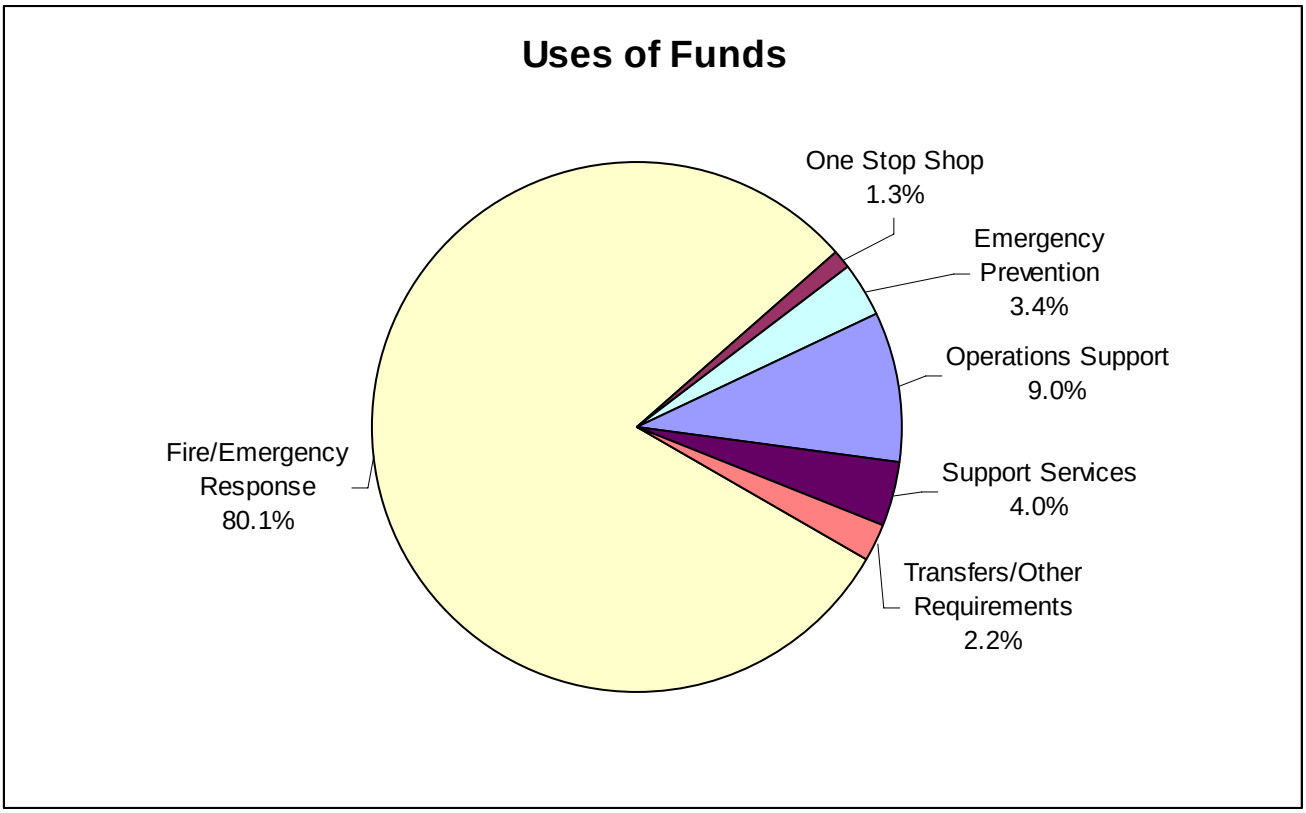
Key Indicators

The key indicators used by the Austin Fire Department include:

- Percent of emergency incidents where the amount of time between call receipt and the arrival of AFD units on scene is 8 minutes or less
- Number of fire deaths and rate per 100,000 residents
- Percent return of spontaneous circulation after application of Automated External Defibrillators
- Percent of fires confined to room or area of origin for all structure fires and for multi-family residences
- Overall satisfaction with AFD contacts in the City of Austin Citizen Survey
- Percent of emergency incidents with a dispatch to arrival time of 5 minutes or less

Fire — Total Budget $127.2 million





Fire — Total Budget $127.2 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-2009 Proposed
General Fund				
Revenue	$1,153,522	$952,902	$1,168,153	$1,210,340
Requirements	$105,444,728	$116,900,770	$115,424,426	$121,259,868
Full-Time Equivalents (FTEs)				
Sworn	1,057.00	1,079.00	1,079.00	1,079.00
Non-Sworn	62.00	67.00	67.00	67.00
Non-sworn Cadet Training Positions (Unfunded)	60.00	60.00	60.00	60.00
Grants	$0	$72,000	$72,000	$0
Expense Refunds	$7,613,928	$5,625,386	$5,616,455	$5,934,363

Budget Highlights

The Proposed Budget for the Fire Department includes the personnel, tools, and equipment to provide fire/emergency response and fire prevention services, maintain all current service levels, and achieve the goals and objectives of the department.

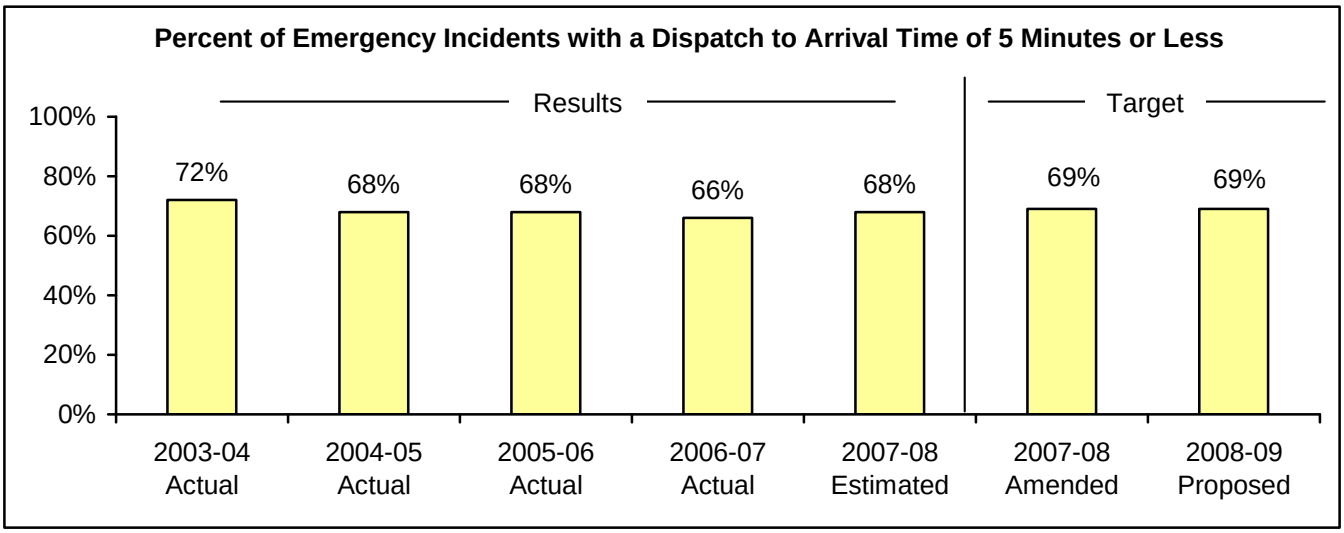
Fire/Emergency Response

The Proposed Budget includes funding for 1,079 firefighters to support 45 fire stations throughout the city. Call volume has increased rapidly over the past three years, and the AFD estimates that its Combat Operations units will respond to 78,720 incidents in FY 2008 with a projected increase to 80,600 incidents in FY 2009. It is anticipated that 57,420 calls in FY 2008 will be medical in nature which represents 73% of the total call volume.

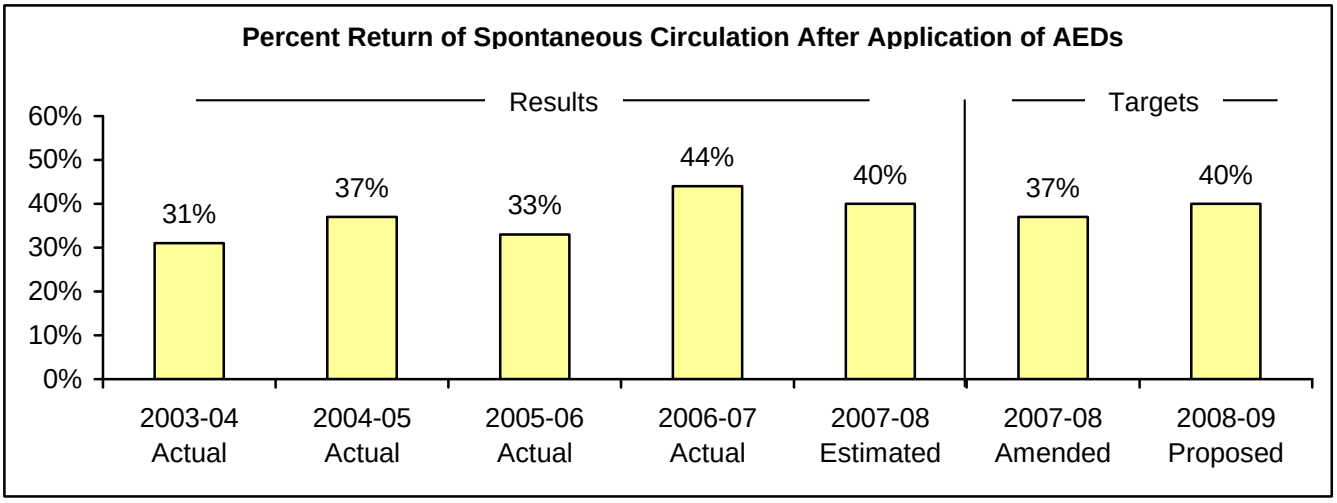
Full-year funding for 20 firefighters to staff the Avery Ranch/Davis Springs fire station which is scheduled to open by the end of 2009 is included in the amount of $1,220,007. Other proposed requirement increases for the Austin Fire Department include fleet maintenance and fuel cost increases of $718,075, utilities cost increases in the amount of $70,000, and for additional debt service of $115,960 associated with debt which has been issued for 7 fire apparatus.

A key challenge for emergency responders in a growing city is maintaining adequate response times. In FY 2008, the percent of calls with first unit arrival within 5 minutes of dispatch is expected to increase to 68% from a low of 66% last year. One potential reason for faster response times is a decrease in the number of traffic-related incidents which tend to have longer response times. One factor that could be contributing to the decreased response time is the improved accuracy of street files in the AFD's Computer-Aided Dispatch (CAD) system which increases the system's ability to select units with the best chances of arriving quickly. Additionally, AFD's expanding use of the AVL (Automatic Vehicle Location) system to record response times may also be reducing errors in response time measurement.

Fire — Total Budget $127.2 million



The improvement noted last year in resuscitating cardiac arrest patients using Automated External Defibrillators (AEDs) has moderated slightly in the current year yet remains much higher than results for years prior to FY 2007. The improved performance measure likely reflects changes in treatment protocols implemented in 2007. Firefighters now perform two minutes of CPR before applying the AED in order to re-oxygenate the fatigued heart muscle. EMS call takers also instruct bystanders on how to perform compression-only CPR without the mouth-to-mouth contact that may have previously reduced compliance by the public. In expectation of sustained performance, AFD is increasing its target for FY 2009 to 40%.



Operations Support

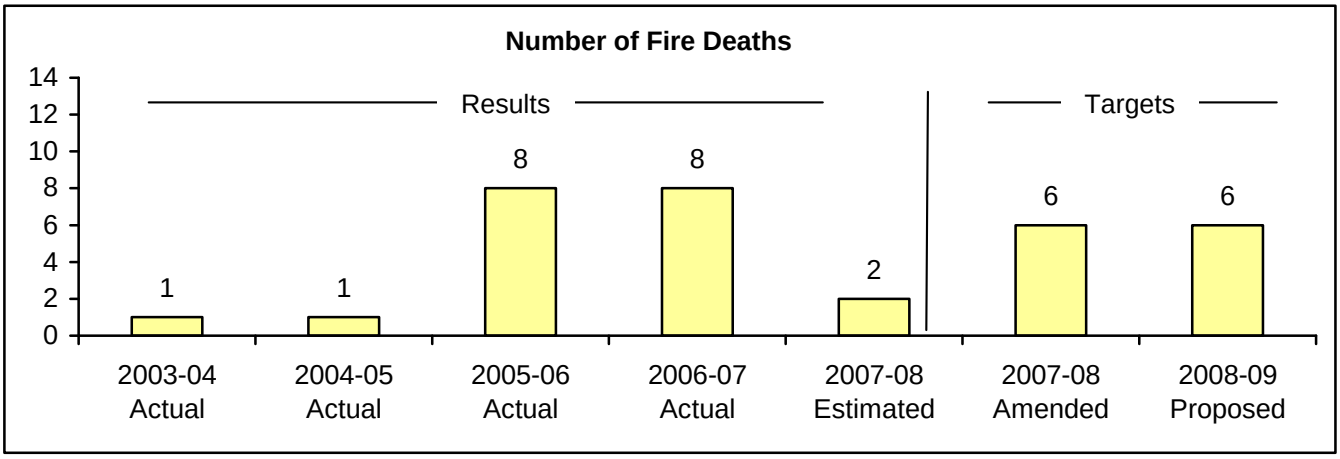
The Proposed Budget continues funding for Operations Support for the maintenance of all tools and equipment, communications, safety programs, recruiting, training, and wellness/fitness operations. Full-year funding in the amount of $43,654 is also included for two new firefighter positions added in FY 2008 to staff the fire dispatch center.

Fire — Total Budget $127.2 million

Emergency Prevention

Firefighters are community resources for life safety knowledge as well as information about the services which the Austin Fire Department provides. The Proposed Budget includes funding for fire prevention and public education programs which are projected to reach 150,000 people in FY 2009. The department is aggressively providing fire prevention education to the citizens of Austin so they can effectively and proactively take steps to reduce the loss of life and property.

The number of fire deaths recorded so far in FY 2008 indicates a dramatic drop compared to the two previous years, each of which experienced eight fire deaths. To date, there have been no accidental fire deaths in FY 2008 and the Austin Fire Department estimates there will potentially be 2 fire deaths for the full fiscal year. When fire deaths increased in FY 2006, analysis of past deaths showed a significant gap in AFD's prevention efforts. Since 2000, 18 of the 44 local residents who perished in accidental fires were over 60 years old which is 41% of fire deaths from an age group that was only 9% of the population in the 2000 Census. To address this gap, Public Education expanded its outreach to older Austinites and the organizations who serve them. A grant was obtained to install 2,500 low-maintenance smoke alarms in the homes of older Austinites. When firefighters made Meals-on-Wheels deliveries as part of this effort, they found that 78% of the homeowners on their routes lacked adequate fire protection which highlighted even more the need to improve fire protection among older Austinites.



Engineering and Inspection Services continue to be funded in the Proposed Budget. An estimated 25,000 inspections are projected to be performed in the upcoming fiscal year. The Proposed Budget maintains funding for the Fire and Arsons investigations activity. In FY 2008, it is estimated that 33% of arson fires will be cleared by arrest, a clearance rate substantially higher than national averages.

One Stop Shop

The Prevention Division coordinates and organizes the issuance of permits for builders, developers, and property owners so they can begin their activity; inspections of buildings at various stages of construction; insurance that compliant commercial building plans are reviewed in a timely manner; and comprehensive land use review services to ensure compliance with local rules and regulations. The division is located in the One Stop Shop to better facilitate and coordinate with other departments involved in the permitting, inspection and review process.

Fire — Total Budget $127.2 million

Employee Benefits

The Proposed Budget includes pay increases of $2,029,948 for all sworn and civilian employees as well as health insurance costs increases of $646,344 department-wide. The proposed funding plan for FY 2009 includes step and longevity increases for sworn positions in the amount of $500,000. The Proposed Budget also includes $39,269 for a 1% service incentive enhancement and $4,355 for the Awards and Recognition program for non-civil service employees. An additional $6,489 for annualized market adjustments for non-sworn employees is included in the Proposed Budget.

Proposed Savings

The Proposed Budget includes savings of $650,000 strategically selected to maintain the Fire Department's ability to provide fire/emergency response and fire prevention services while aiding the City in its goal to balance the budget. The reductions include $350,000 in overtime savings, an additional $200,000 of vacancy savings and a $100,000 reduction in funding for the cadet hiring process. The overtime and vacancy savings will be realized by continuing to efficiently deploy units and staff throughout the City's system of 45 fire stations. The current hiring process will be completed in summer 2008 and the next hiring process is scheduled for 2010. This funding is used for purchase of a written exam, oral board and background services, facility rental, and services related to the administration of the written cadet exam. The restitution of funding for the cadet hiring process will be requested in FY 2010.

Revenue

FY 2009 General Fund revenue has a net increase of $257,438 over the FY 2008 budgeted levels. Site inspection fee collections increased as part of the adoption of the uniform fire code and due to increased development and proposed fee adjustments. Hazardous materials permit revenue increased due to the staggering of permits in FY 2009. Finally, miscellaneous revenues increased due to increased extrication fees as well as minor anticipated increases in miscellaneous services such as the sale of reports and publications.

Capital Budget

The FY 2008-09 Proposed Capital Budget includes:

- $1,000,000 for Women's Locker Rooms

One-Time Critical Items

The Proposed Budget includes funding for the following capital and critical one time items in the General Fund:

- $78,800 for capital equipment

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. Increased revenue due to increased inspection activity related to development and miscellaneous fee changes.	$257,438	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $2,029,948 for all uniformed and non-uniformed employee salary increases associated with pay in FY 2009. An additional $646,344 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$2,676,292	
Step & Longevity increases of $500,000 for sworn personnel are included in the Proposed Budget.	$500,000	
The Proposed Budget includes $39,269 for a 1% service incentive enhancement in FY 2009 for non-civil service employees.	$39,269	
The Proposed Budget includes $6,489 for the FY 2009 annualized cost for a market study implementation in FY 2008.	$6,489	
The Proposed Budget also includes a $4,015 decrease for the Awards and Recognition program and a $7,600 decrease in travel and training requirements for civilian FTEs.	($11,615)	
2. Fire/Emergency Response		
The Proposed Budget includes full-year funding for 20 firefighters to be hired in FY 2008 to staff the Avery Ranch/Davis Springs fire station scheduled to open spring/summer 2009.	$1,220,007	
In the Proposed Budget, Fleet Services maintenance charges are increasing by $168,161 and fleet fuel charges department-wide are increasing by $549,914.	$718,075	
A one-time increase that was included in the approved FY 2008 overtime budget of $351,758 for bad weather pay is reduced in the proposed FY 2009 budget.	($351,758)	
3. Operations Support		
The Proposed Budget includes a reduction of $15,375 for the one-time cost associated with the repair and replacement of firefighting and station equipment as well as one-time purchases of $1,900 for office equipment for new support service positions approved in FY 2008.	($17,275)	

	Dollars	FTEs
The Proposed Budget increases by $43,654 for 2 firefighter rank FTEs for the AFD Communications Center previously added in the FY 2008 Approved Budget.	$43,654	
4. Other Requirements		
Funding for increased utilities expenses for all fire stations and support locations is included in FY 2009 in the amount of $70,000.	$70,000	
The Proposed Budget includes an increase for GO debt service payments in FY 2009 in the amount of $115,960.	$115,960	
5. Department-Wide		
An additional $350,000 reduction in overtime is included in the Proposed Budget in order to meet the City-wide savings plan goal. These savings will be realized by continuing to efficiently deploy units and staff..	($350,000)	
The Proposed Budget includes a decrease of $200,000 for increased vacancy savings in order to meet the City-wide savings plan goal.	($200,000)	
The Proposed Budget includes a reduction of $100,000 in the cadet hiring process in order to meet the City-wide savings plan goal.	($100,000)	

Fire – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
EMERGENCY PREVENTION								
Engineering and Inspection Services	$1,963,215	14.50	$1,756,741	14.00	$1,756,741	14.00	$2,082,963	16.25
Investigations	$1,715,663	15.00	$1,689,032	14.00	$1,689,032	14.00	$1,752,346	14.00
Public Education	$287,171	3.00	$378,984	3.00	$378,984	3.00	$475,256	4.00
Subtotal	$3,966,049	32.50	$3,824,757	31.00	$3,824,757	31.00	$4,310,565	34.25
FIRE/EMERGENCY RESPONSE								
AFR - Bergstrom	$15,786	34.00	$0	34.00	$0	34.00	$0	34.00
Combat Operations	$85,512,284	985.00	$94,650,246	1001.00	$93,450,268	1001.00	$96,468,041	1000.00
Subtotal	$85,528,070	1019.00	$94,650,246	1035.00	$93,450,268	1035.00	$96,468,041	1034.00
ONE STOP SHOP								
Building Inspection	$839,974	6.50	$703,478	5.00	$703,478	5.00	$686,627	4.75
Commercial Building Plan Review	$282,886	2.75	$296,939	2.75	$296,939	2.75	$308,466	2.75
Land Use Review	$279,077	2.50	$260,656	2.50	$260,656	2.50	$271,810	2.50
Permit Center	$230,530	3.75	$385,594	3.75	$385,594	3.75	$398,072	3.75
Subtotal	$1,632,467	15.50	$1,646,667	14.00	$1,646,667	14.00	$1,664,975	13.75
OPERATIONS SUPPORT								
Air Mask/Operations Research	$729,612	5.00	$568,874	6.00	$546,479	6.00	$596,885	6.00
Communications Section	$3,499,766	34.00	$3,811,408	38.00	$3,811,408	38.00	$4,041,007	39.00
Educational Services	$2,055,509	17.00	$2,530,079	20.00	$2,530,079	20.00	$2,522,116	19.00
Planning and Research	$255,071	3.00	$263,867	3.00	$263,867	3.00	$274,813	3.00
Recruiting	$1,202,136	11.00	$1,348,892	9.00	$1,348,892	9.00	$1,041,254	7.00
Safety Operations	$665,872	5.00	$780,520	6.00	$780,520	6.00	$906,838	6.00
Wellness Center	$1,422,018	12.00	$1,754,655	13.00	$1,754,655	13.00	$1,651,278	12.00
Subtotal	$9,829,985	87.00	$11,058,295	95.00	$11,035,900	95.00	$11,034,191	92.00
SUPPORT SERVICES								
Administration and Management	$940,902	7.00	$1,163,689	8.00	$1,163,689	8.00	$1,117,772	8.00
Facility Expenses	$1,488,555	2.00	$1,498,237	2.00	$1,498,237	2.00	$1,654,236	2.00
Financial Monitoring / Budgeting	$95,024	1.00	$173,673	2.00	$173,673	2.00	$386,661	5.00

Fire – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
SUPPORT SERVICES								
Information Technology Support	$453,800	5.00	$511,364	5.00	$511,364	5.00	$591,085	6.00
Personnel / Training	$172,284	2.00	$464,095	5.00	$339,200	5.00	$212,099	2.00
PIO / Community Services	$65,373	1.00	$86,711	1.00	$86,711	1.00	$90,556	1.00
Purchasing / M/WBE	$177,276	3.00	$247,123	4.00	$246,392	4.00	$254,690	4.00
Vehicle / Equipment Maintenance	$590,887	4.00	$711,186	4.00	$711,186	4.00	$710,958	4.00
Subtotal	$3,984,100	25.00	$4,856,078	31.00	$4,730,452	31.00	$5,018,057	32.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$504,058	0.00	$864,727	0.00	$736,382	0.00	$2,764,039	0.00
Subtotal	$504,058	0.00	$864,727	0.00	$736,382	0.00	$2,764,039	0.00
Total	$105,444,728	1179.00	$116,900,770	1206.00	$115,424,426	1206.00	$121,259,868	1206.00

Fire – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
EMERGENCY PREVENTION								
Engineering and Inspection Services	$3,754	0.00	$3,800	0.00	$3,800	0.00	$0	0.00
Investigations	$1,417	0.00	$1,350	0.00	$1,350	0.00	$1,350	0.00
Public Education	$1,000	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$6,172	0.00	$5,150	0.00	$5,150	0.00	$1,350	0.00
FIRE/EMERGENCY RESPONSE								
AFR - Bergstrom	$4,046,748	0.00	$4,447,230	0.00	$4,438,299	0.00	$4,757,498	0.00
Combat Operations	$3,205,575	0.00	$699,395	0.00	$699,395	0.00	$721,545	0.00
Subtotal	$7,252,323	0.00	$5,146,625	0.00	$5,137,694	0.00	$5,479,043	0.00
OPERATIONS SUPPORT								
Communications Section	$290,082	0.00	$411,980	0.00	$411,980	0.00	$384,721	0.00
Educational Services	$18,264	0.00	$15,000	0.00	$15,000	0.00	$25,000	0.00
Wellness Center	$1,719	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$310,065	0.00	$426,980	0.00	$426,980	0.00	$409,721	0.00
SUPPORT SERVICES								
Administration and Management	$45,345	0.00	$46,631	0.00	$46,631	0.00	$44,249	0.00
Facility Expenses	$23	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$45,368	0.00	$46,631	0.00	$46,631	0.00	$44,249	0.00
Total	$7,613,928	0.00	$5,625,386	0.00	$5,616,455	0.00	$5,934,363	0.00

Fire – 2008-09

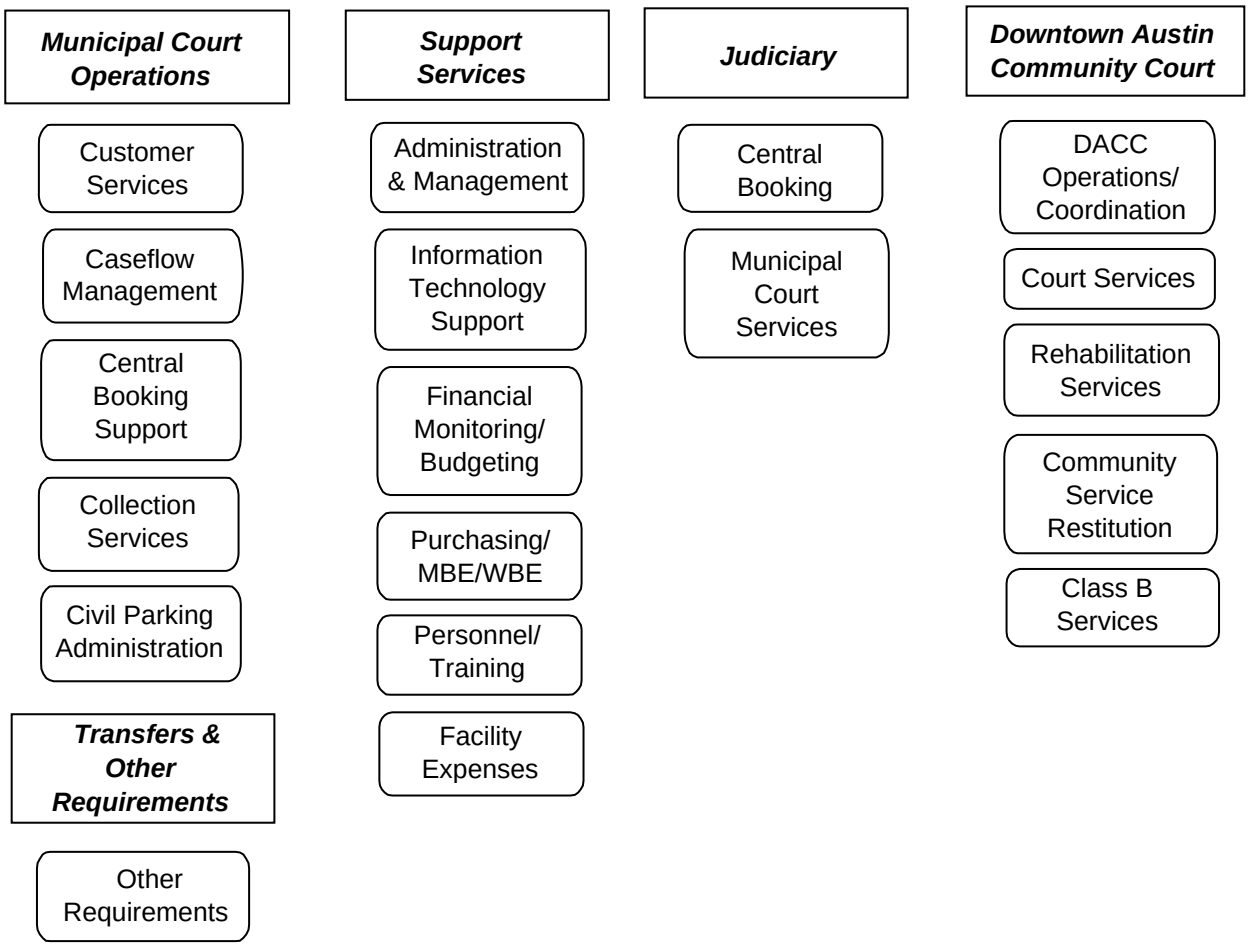
Grants

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
EMERGENCY PREVENTION								
Public Education	$0	0.00	$72,000	0.00	$72,000	0.00	$0	0.00
Subtotal	$0	0.00	$72,000	0.00	$72,000	0.00	$0	0.00
Total	$0	0.00	$72,000	0.00	$72,000	0.00	$0	0.00

Municipal Court

Municipal Court Building Security Fund
Municipal Court Juvenile Case Manager Fund
Municipal Court Technology Fund
Municipal Court Traffic Safety Fund

Municipal Court — 2008-09



LEGEND= ***Program*** Activity

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$15,399,958	$16,723,438	$17,687,438	$18,213,929
Requirements	$10,079,602	$11,583,770	$11,171,770	$11,865,182
Full-time Equivalents (FTEs)	157.00	167.00	167.00	163.00

* Footnote: In addition to the amount shown above, the FY 2008-09 Proposed Budget also includes $29,000 for capital and critical one-time costs.

Municipal Court — 2008-09

Mission

To provide fair, efficient, and accountable service to the public by impartially administering justice so that the quality of life is enhanced.

Goals

- Provide Exceptional Customer Service
  - By relocating to a new building of a size and design to enhance customer services and by expanding customer services at substations, the department will increase customer satisfaction by 1% as measured by the City's Voice of the Customer survey.
  - By expanding services at substations and online, the department will increase customer satisfaction by 2% as measured by internal Court customer surveys.

- Provide Effective and Impartial Administration of Justice
  - By continued enhancement of the Court's computer system (JEMS) and possible implementation of electronic citation issuance, the department will increase 1% in the number of cases terminated versus cases filed.

- Promote Organizational Health
  - By relocating to a new building of a adequate size and functionality and exploring tele-working opportunities, the department will increase 1% of employee satisfaction as measured by the City's Listening to the Workforce survey.
  - By regular, formal support of employee-initiated projects, the department will increase 1% overall employee satisfaction as measured by the Court's internal organizational health survey, developed by Franklin Covey.

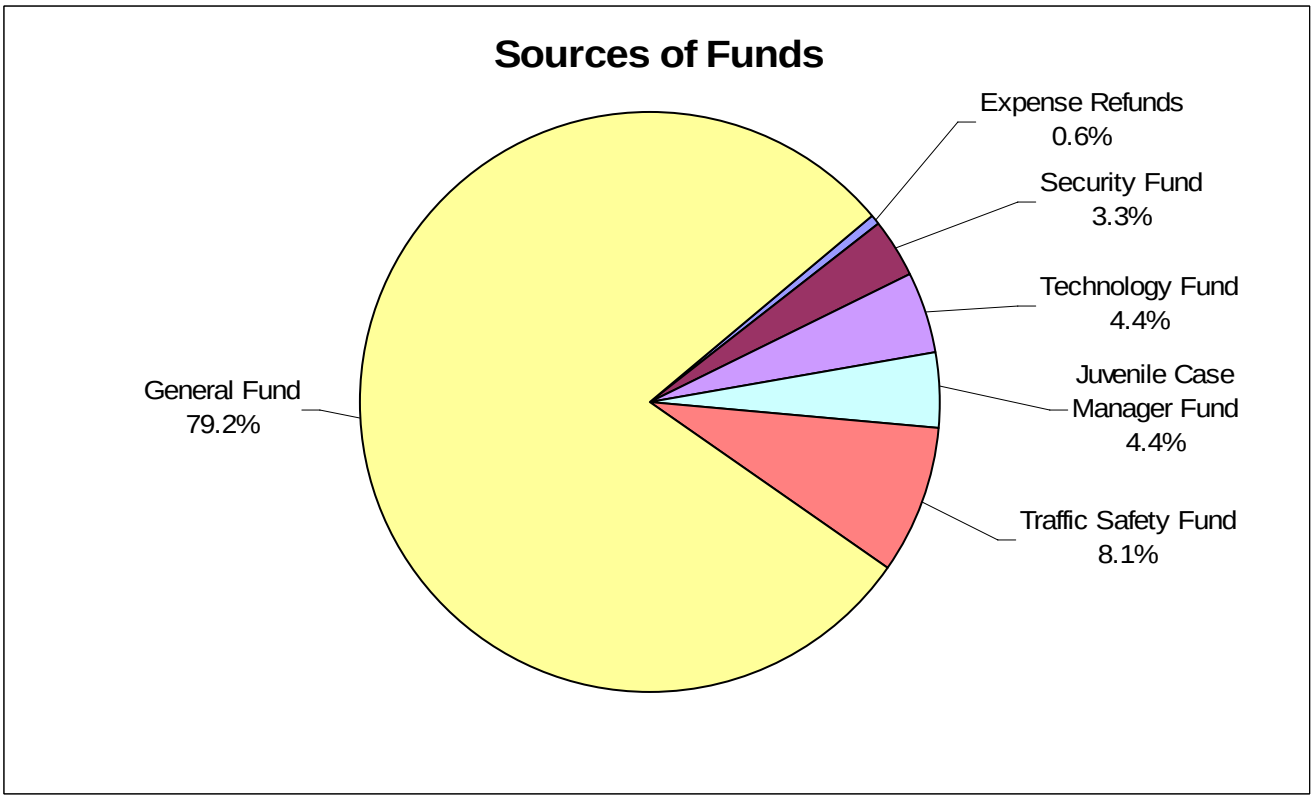
- Improve the Quality of Life in DACC jurisdictional areas
  - By expanding the number of community service projects and/or participants, the department will increase the number of community service restitution hours by 500.

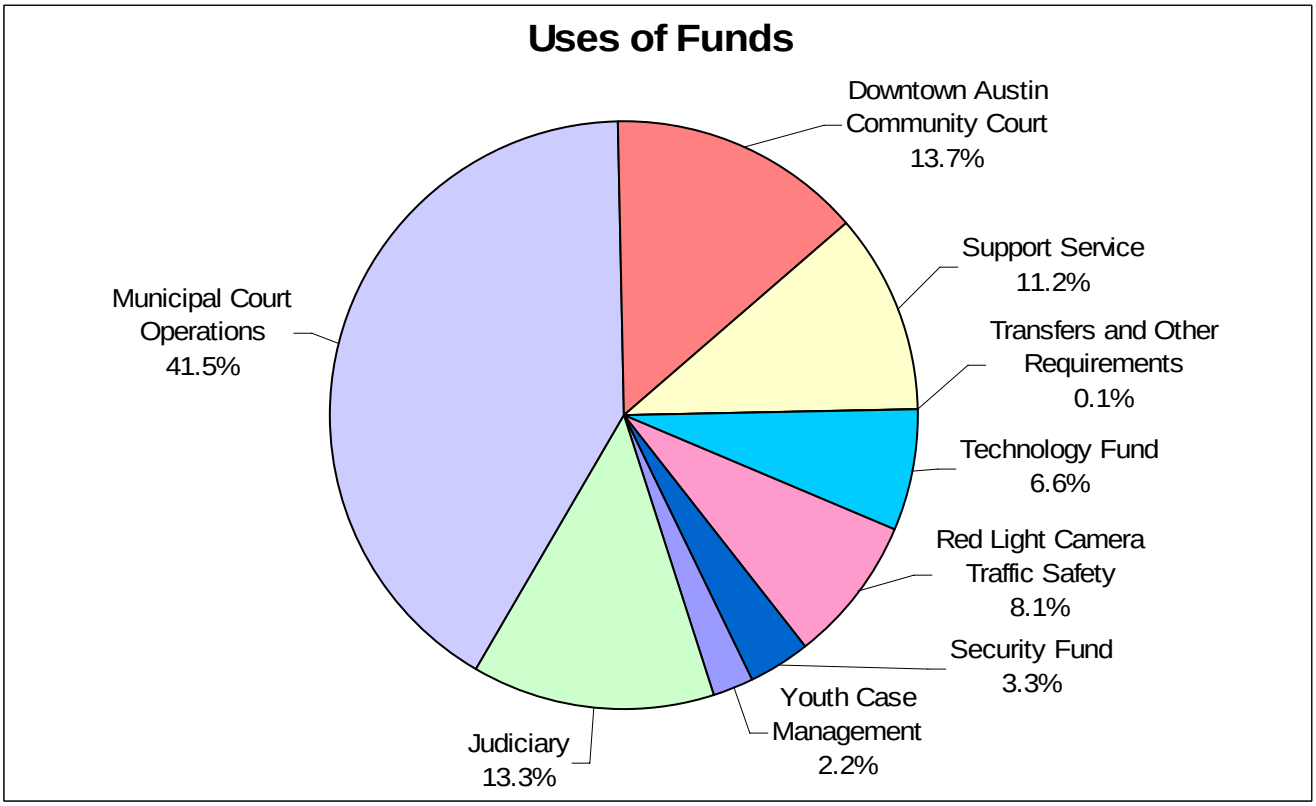
Key Indicators

The key indicators used by the Municipal Court include:

- Total number of cases filed
- Cases terminated versus cases filed
- Gross income
- General Fund revenue per case filed
- General Fund expenditure per case filed
- Average length of time to terminate cases
- Warrants issued
- Number of cases set on scheduled dockets and appearing at mitigation
- Percent of offenders determined to need social services actually referred for services
- Number of DACC community service restitution hours completed
- Level of customer satisfaction as measured by the *Voice of the Customer* survey
- Overall level of employee satisfaction as measured by the *Listening to the Workforce* survey or internal survey

Municipal Court — Total Budget $15.0 million





Municipal Court — Total Budget $15.0 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
General Fund				
Revenue	$15,399,958	$16,723,438	$17,687,438	$18,213,929
Requirements	$10,079,602	$11,583,770	$11,171,770	$11,865,182
Full-Time Equivalents (FTEs)	157.00	167.00	167.00	163.00
Technology Fund				
Revenue	$531,436	$603,750	$640,664	$652,461
Requirements	$718,069	$716,040	$470,773	$995,324
Security Fund				
Revenue	$395,130	$445,200	$482,398	$492,398
Requirements	$484,648	$522,776	$472,286	$494,832
Juvenile Case Manager Fund				
Revenue	$450,030	$475,290	$593,050	$652,461
Requirements	$145,371	$331,597	$213,635	$336,955
Full-Time Equivalents (FTEs)	5.00	5.00	5.00	6.00
Traffic Safety Fund				
Revenue	$0	$1,300,500	$37,500	$1,220,750
Requirements	$0	$1,078,427	$49,090	$1,209,160
Full-Time Equivalents (FTEs)	0.00	0.00	0.00	3.00
Expense Refunds	$44,057	$94,213	$108,801	$94,363

Budget Highlights

The Municipal Court is organized into four programs, Municipal Court Operations, Judiciary, Downtown Austin Community Court (DACC) and Support Services. The Proposed Budget includes the personnel and equipment necessary to achieve the goals and objectives of the department.

Municipal Court Operations

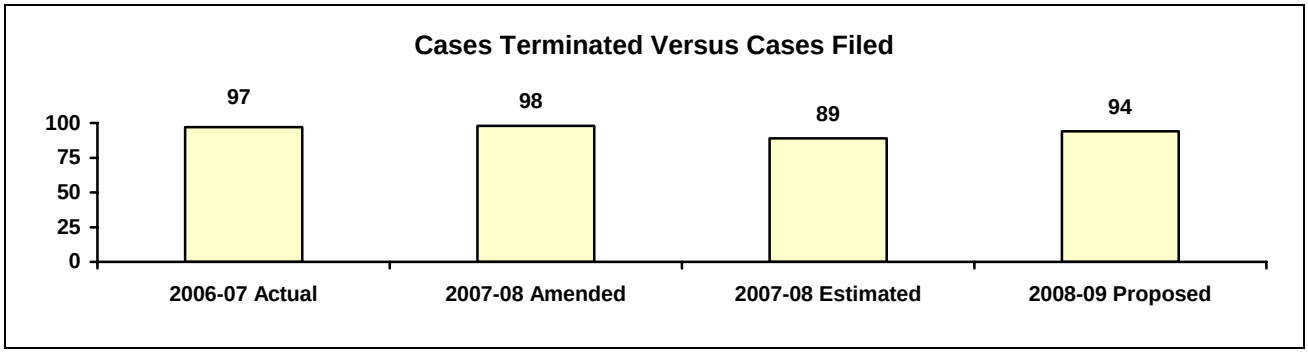
Three positions have been transferred to the Traffic Safety Fund as part of the Proposed Budget. These positions were in the General Fund, but were being paid for through an expense refund from the Traffic Safety Fund. The net impact for Municipal Court for this transfer is $0.

On March 6, 2008 Council approved a resolution authorizing execution of an Interlocal Agreement between the City of Austin and the Texas Department of Transportation (TXDOT) to deny registration of a motor vehicle if the vehicle owner, but not dual owners, has an outstanding arrest warrant out of the Austin Municipal Court due to a failure to appear or a failure to pay a fine on cases involving traffic law violations. The Proposed Budget includes $15,000 for TXDOT expenses and postage and printing costs for this program.

A pilot internet based call out system costing $20,000 is proposed in FY 2008-09. Experience indicates that regular communication (phone, mail, or in person) results in increased case compliance. Court makes about 25,000 collection calls annually for over $1,000,000 gross revenue. When pre-docket phone calls began, show-up rates increased dramatically and dockets needed to be expanded. This pilot will allow clerks to connect with more people and enable Court to leave messages automatically to remind individuals of payment dates and court dates.

Bilingual testing costs have also been included for $1,800. The city-wide bilingual program has enhanced Court's ability to serve all of its customers regardless of language. Other personnel related increases are found in the Employee Benefits section below.

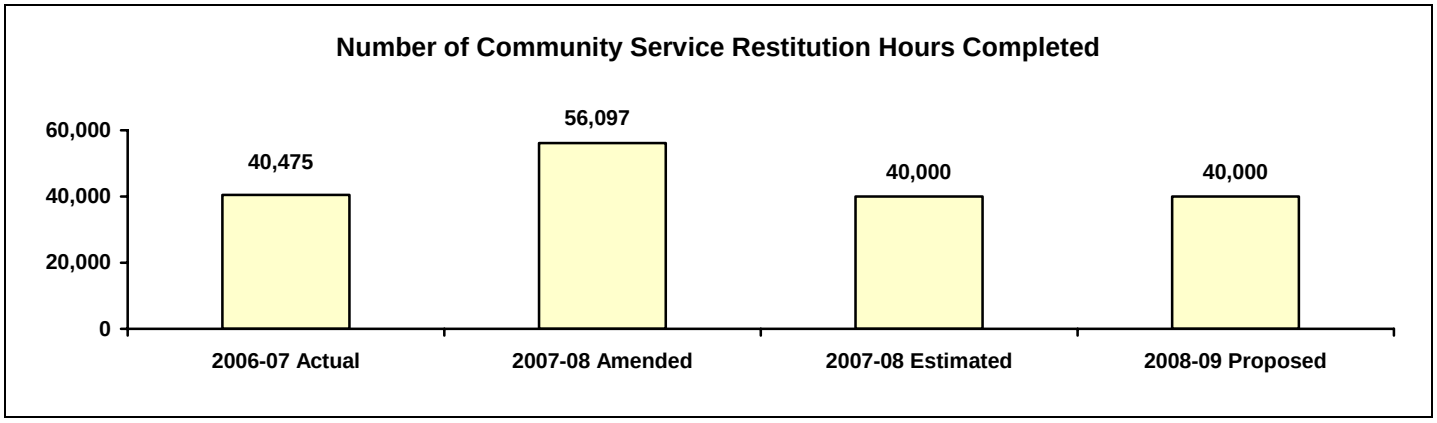
The City of Austin has implemented Cameras at Red Light Program for the purposes of reducing the number of red light crashes at signalized intersections. In November 2007, after a 6 week pilot program, the City Council created this red light camera program, and established the Traffic Safety Fund. Currently there are 2 cameras up and running. The program anticipates having a total of 15 cameras installed by the mid-year FY 2009. The City's portion of the revenue that comes from the $75 penalty for each violation (as well as a $25 late fee for violations not paid within 30 days) will go towards the funding traffic safety programs.



Percent of cases terminated to cases filed, also referred to as the clearance rate, is calculated by dividing the number of cases terminated by the number of cases filed. Terminated cases include the number of cases closed annually by dismissal, full payment, jail credit, or community service. This measure is calculated using only Municipal Court cases. Court's annual Warrant Roundup nets a substantial increase in cases terminated for this measure. Based on history, the FY 2008-09 cases terminated versus cases filed are estimated at 94%.

Downtown Austin Community Court (DACC)

Downtown Austin Community Court (DACC) program includes the transfer of one Case Manager to the Austin Travis County Mental Health and Mental Retardation Center (MHMR). This position is a part of the Project Recovery program that is administered by MHMR with oversight by DACC. The position will be funded as part of the contract cost DACC pays, so the net impact is $0.



Municipal Court — Total Budget $15.0 million

Downtown Austin Community Court (DACC) aims at reducing recidivism of public order Class C misdemeanor offenders in the downtown area. Offenders are held accountable for their actions through creative sentencing and community service restitution. The DACC provides rehabilitative services to assist offenders with modifying their offending behavior. For FY 2007-08 the number of projected hours completed is 40,000.

Capital Improvement Projects

The Proposed Capital Budget does not include any new appropriations for Municipal Court.

Revenue

The Municipal Court collects fines, court costs, and fees assessed on traffic, parking, red light camera, City ordinance, and other class 'c' misdemeanor cases. The Proposed Budget General Fund revenue, which includes all fines along with some costs and fees, is $18,213,929, which is an increase of $1,490,491 over the FY 2007-08 budgeted amount. This is an increase of 3% increase from the current year estimate of $17,687,438. Projected revenue is based on an increase number of cases filed and implemented collection programs.

Proposed Savings

The Proposed Budget includes savings of $339,426 strategically selected to maintain the department's ability to provide core services. A reduction of $275,000 is derived from a collection fee assessed to cases turned over to a collection service. This expense is now paid by the individuals for the collection fee instead of Municipal Court paying for it. Other operational reductions of $64,426 are also included. These reductions are for various support costs such as cleaning supplies, telephone equipment, subscriptions, mileage reimbursement, office supplies, clothing, food/ice, small tools, memberships, printing and binding, and gas/heating fuels.

One-Time Critical Items

The Proposed Budget includes funding for the following critical one-time items in the General Fund:

- $29,000 for Capital Equipment

Municipal Court Department – 2008-09

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. An increase in revenue of $1,490,491 is proposed for FY 2009, which includes a $1,412,388 increase in collections from fines and a $78,103 increase in collections for fees.	$1,490,491	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $176,771 for salary increases associated with Pay for Performance in FY 2009. An additional $94,188 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$270,959	
The Proposed Budget includes $6,070 for the FY 2009 annualized cost for a market study implementation in FY 2008.	$6,070	
The Proposed Budget also includes a $10,340 decrease for the Awards and Recognition program and a $29,000 decrease in travel and training requirements.	($39,340)	
An increase of $931 for fuel and $1,059 for fleet maintenance is included in the Proposed Budget.	$1,990	
The Proposed Budget includes $70,859 for a 1% service incentive enhancement in FY 2009 for non-civil service employees.	$70,859	
2. Municipal Court Operations		
Included is $15,000 for the start of a denial of vehicle registration program.	$15,000	
A pilot internet based call out system costing $20,000 is included in the Proposed Budget.	$20,000	
The Proposed Budget includes the transfer of 3 FTEs to the Traffic Safety Fund. The FTEs were being paid for through an expense refund so the net impact to the General Fund of the transfer is $0.	$0	(3.00)
An increase of $1,800 is included for bilingual testing.	$1,800	
3. Downtown Austin Community Court		
The Proposed Budget includes a decrease of $1,000 to back-out one-time costs from FY 2008.	($1,000)	
The transfer of one Case Manager position to the Mental Health and Mental Retardation Center is included in the Proposed Budget. This position will be working with clients in the Project Recovery program and the department will continue to pay for the position in the contract costs.	$0	(1.00)
4. Department Changes		
A reduction of $64,426 in various operational contractuals and commodities is included in the Proposed Budget.	($64,426)	

Municipal Court Juvenile Case Manager Fund — 2008-09

Youth Case Management

Youth Services

LEGEND= ***Programs*** Activities

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$450,030	$475,290	$593,050	$652,461
Requirements	$145,371	$331,597	$213,635	$336,955
Full-time Equivalents (FTEs)	5.00	5.00	5.00	6.00

Municipal Court Juvenile Case Manager Fund — 2008-09

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes a 37% increase in revenue. This is based on revenue brought in during FY 2008, an increase in cases filed and the proposed implementation of collection programs.	$177,171	

Expenditure Changes	**Dollars**	**FTEs**
1. City Wide		
The Proposed Budget includes $3,616 for salary increases associated with Pay for Performance in FY 2009. An additional $2,820 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$6,436	
The Proposed Budget includes $1,449 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $1,017 from a 2% enhancement pay in FY 2008.	$1,017	
The Proposed Budget includes a total stipend of $3,894, which is an incremental increase of $2,060, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$2,060	
The Proposed Budget includes $799 for the FY 2009 market study implementation.	$799	
The Proposed Budget also includes a $350 decrease for the Awards and Recognition program and a $1,000 decrease in travel and training requirements.	($1,350)	
2. Youth Case Management		
Interdepartmental charges are proposed to decrease by $27,500 for costs that were associated with administrative time Municipal Court spent on the Youth Services program.	($27,500)	
An increase of $901 is included in the Proposed Budget for employee stability pay.	$901	
A decrease of $3,000 in supplies and $1,260 in cell phone allowance is included in the Proposed Budget.	($4,260)	
The Proposed Budget includes the impact of reclassifying positions in the FY 2008 Budget and the addition of one Case Manager in FY 2009.	$29,113	1.00

Municipal Court Traffic Safety Fund — 2008-09

Red Light Camera Traffic Safety

Civil Red Light Administration

LEGEND= ***Program*** Activity

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$0	$1,300,500	$37,500	$1,220,750
Requirements	$0	$1,078,427	$49,090	$1,209,160
Full-time Equivalents (FTEs)	0.00	0.00	0.00	3.00

Municipal Court Traffic Safety Fund — 2008-09

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes a decrease in revenue. This is based on 10 cameras for the entire year and 5 more cameras coming in for half a year with a 50% collection rate.	($79,750)	

Expenditure Changes	**Dollars**	**FTEs**
1. City Wide		
The Proposed Budget includes $1,370 for salary increases associated with Pay for Performance in FY 2009. An additional $1,692 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$3,062	
The Proposed Budget includes $1,268 for the FY 2009 market study implementation.	$1,268	
The Proposed Budget also includes $195 for the Awards and Recognition program.	$195	
The Proposed Budget includes $549 for a 1% service incentive enhancement in FY 2009 for non-civil service employees.	$549	
2. Red Light Camera Traffic Safety		
A transfer of 3 FTEs from Municipal Court General Fund is included in the Proposed Budget for a net impact of $0. These FTEs were being paid for through an expense refund by the Traffic Safety Fund in FY 2008.	$0	3.00
The Proposed Budget includes $138,273 for a transfer of 50% of the net revenue to a special revenue fund that will be used to fund various traffic safety programs in accordance with legislation.	$138,273	
The State receives the remaining 50% of the net revenue. The estimated portion that the State will receive has decreased $83,351 from the FY 2008 amount of $221,624.	($83,351)	
The Proposed Budget includes a decrease of $36,515 due to projected vacancy savings.	($36,515)	
The contract cost is based on a monthly fee per camera. Since the number of cameras increased by 5 over the FY 2008 budget, the contract cost for the red light camera vendor increased $168,697.	$168,697	
Various one-time cost of $51,000 for the initial start of the program are being backed out in the Proposed Budget.	($51,000)	

Municipal Court – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
DOWNTOWN AUSTIN COMMUNITY COURT								
Class B Services	$66,627	1.00	$426,547	1.00	$381,618	1.00	$423,040	0.00
Community Service Restitution	$301,033	5.50	$335,824	7.50	$292,252	7.50	$343,989	7.50
Court Services	$176,156	2.00	$197,593	2.00	$209,795	2.00	$193,671	2.00
DACC Operations / Coordination	$378,698	4.50	$511,525	5.50	$500,974	5.50	$489,180	5.50
Rehabilitation Services	$433,600	2.00	$501,677	3.00	$453,963	3.00	$516,906	3.00
Subtotal	$1,356,114	15.00	$1,973,166	19.00	$1,838,602	19.00	$1,966,786	18.00
JUDICIARY								
Central Booking	$578,343	3.50	$657,988	3.50	$637,548	3.50	$696,824	3.50
Municipal Court Services	$1,174,358	9.50	$1,220,742	9.50	$1,248,537	9.50	$1,298,514	9.50
Subtotal	$1,752,701	13.00	$1,878,730	13.00	$1,886,085	13.00	$1,995,338	13.00
MUNICIPAL COURT OPERATIONS								
Caseflow Management	$2,106,203	41.75	$2,177,634	42.75	$2,096,749	42.75	$2,292,122	44.50
Central Booking Support	$482,451	11.50	$549,113	11.50	$562,462	11.50	$590,336	11.75
Civil Parking Administration	$318,463	5.75	$369,170	8.75	$364,284	8.75	$343,066	5.25
Collection Services	$491,092	8.75	$565,457	8.75	$511,489	8.75	$621,167	9.25
Customer Services	$2,025,477	43.25	$2,365,544	44.25	$2,282,106	44.25	$2,371,228	43.00
Subtotal	$5,423,685	111.00	$6,026,918	116.00	$5,817,090	116.00	$6,217,919	113.75
SUPPORT SERVICES								
Administration and Management	$369,024	3.78	$362,121	3.78	$333,477	3.78	$335,481	3.53
Facility Expenses	$85,413	0.00	$78,979	0.00	$102,303	0.00	$102,582	0.00
Financial Monitoring / Budgeting	$215,815	3.74	$244,565	3.74	$238,395	3.74	$245,441	3.60
Information Technology Support	$643,099	7.00	$689,420	7.00	$662,944	7.00	$661,197	6.80
Personnel / Training	$93,591	1.74	$186,380	2.74	$140,859	2.74	$170,366	2.36
Purchasing / M/WBE	$129,032	1.74	$122,296	1.74	$147,309	1.74	$159,217	1.96
Subtotal	$1,535,975	18.00	$1,683,761	19.00	$1,625,287	19.00	$1,674,284	18.25
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$11,127	0.00	$21,195	0.00	$4,706	0.00	$10,855	0.00

Municipal Court – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Subtotal	$11,127	0.00	$21,195	0.00	$4,706	0.00	$10,855	0.00
Total	$10,079,602	157.00	$11,583,770	167.00	$11,171,770	167.00	$11,865,182	163.00

Municipal Court – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
DOWNTOWN AUSTIN COMMUNITY COURT								
Community Service Restitution	$44,057	0.00	$94,213	0.00	$94,213	0.00	$94,363	0.00
Rehabilitation Services	$4,768	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$48,825	0.00	$94,213	0.00	$94,213	0.00	$94,363	0.00
MUNICIPAL COURT OPERATIONS								
Caseflow Management	$18,929	0.00	$0	0.00	$0	0.00	$0	0.00
Central Booking Support	$4,702	0.00	$0	0.00	$0	0.00	$0	0.00
Civil Parking Administration	$0	0.00	$0	0.00	$4,843	0.00	$0	0.00
Collection Services	$0	0.00	$0	0.00	$1,260	0.00	$0	0.00
Subtotal	$23,631	0.00	$0	0.00	$6,103	0.00	$0	0.00
SUPPORT SERVICES								
Administration and Management	$0	0.00	$0	0.00	$1,996	0.00	$0	0.00
Subtotal	$0	0.00	$0	0.00	$1,996	0.00	$0	0.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$2,267	0.00	$0	0.00	$6,489	0.00	$0	0.00
Subtotal	$2,267	0.00	$0	0.00	$6,489	0.00	$0	0.00
Total	$74,723	0.00	$94,213	0.00	$108,801	0.00	$94,363	0.00

Municipal Court – 2008-09

Juvenile Case Management

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
YOUTH CASE MANAGEMENT								
Youth Services	$145,371	5.00	$331,597	5.00	$213,635	5.00	$336,955	6.00
Subtotal	$145,371	5.00	$331,597	5.00	$213,635	5.00	$336,955	6.00
Total	$145,371	5.00	$331,597	5.00	$213,635	5.00	$336,955	6.00

Municipal Court – 2008-09

Traffic Safety Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
RED LIGHT CAMERA TRAFFIC SAFETY								
Civil Red Light Administration	$0	0.00	$1,078,427	0.00	$49,090	0.00	$1,209,160	3.00
Subtotal	$0	0.00	$1,078,427	0.00	$49,090	0.00	$1,209,160	3.00
Total	$0	0.00	$1,078,427	0.00	$49,090	0.00	$1,209,160	3.00

Municipal Court Building Security Fund — 2008-09

Purpose and Nature of Fund

The Municipal Court Building Security Fund is a special revenue fund that was created in FY 1995-96. The purpose of the fund is to provide funding to enhance courthouse security.

Factors Affecting Revenue

Revenue is derived from a $4 security fee authorized under Article 102.017 of the Code of Criminal Procedure paid by a defendant convicted of an offense or receiving deferred disposition. The revenue collected is directly related to the number of offenses and deferrals resulting from Class C misdemeanor charges filed.

Factors Affecting Requirements

The primary requirement of the fund is to enhance courthouse security. Use of the funds collected is limited to security personnel, security enhancements, and training.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$395,130	$445,200	$482,398	$492,398
Requirements	$484,648	$522,776	$472,286	$494,832

Municipal Court Technology Fund — 2008-09

Purpose and Nature of Fund

The Municipal Court Technology Fund is a special revenue fund created in FY 1998-99. The purpose of the fund is to provide funding to enhance courthouse technology.

Factors Affecting Revenue

Revenue is derived from a $4 technology fee authorized under Article 102.017 of the Code of Criminal Procedure paid by a defendant convicted of a misdemeanor offense or receiving deferred disposition. The revenue collected is directly related to the number of convictions and deferrals resulting from Class C misdemeanor charges.

Factors Affecting Requirements

The primary requirement of the fund is to finance the purchase and maintenance of technological enhancements for municipal courts. Use of the funds collected is limited to Court technology. During FY 2008-09, funds will be used for projects within the Municipal Court Technology Plan.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$531,436	$603,750	$640,664	$652,461
Requirements	$718,069	$716,040	$470,773	$995,324

Police

Police Federal Asset Forfeiture Fund
Police State Asset Forfeiture Fund

Police Department — 2008–09

LEGEND= ***Programs*** Activities

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$3,421,158	$3,267,350	$4,126,861	$3,708,700
Requirements	$197,432,837	$219,915,918	$217,729,918	$233,231,352
Full-time Equivalents (FTEs)				
Sworn	1,442.00	1,515.00	1,515.00	1,538.00
Civilian	604.75	611.50	611.50	612.50

* Footnote: In addition to the amount shown above, the FY 2008-09 Proposed Budget also includes $749,576 for capital and critical one-time costs.

Police Department – 2008-09

Mission

The mission of the Police Department is to keep you, your family and our community safe. To help the department achieve its mission the following goals have been developed:

Goals

- Reduce the violent crime rate by 2% with the goal of Austin ranking among the top three safest major cities in the United States with regard to violent crime.

- Reduce the property crime rate by 2% with the goal of Austin ranking among the top fifteen safest major cities in the United States with regard to property crime.

- Improve traffic safety.
    - Reduce traffic fatalities by 5%
    - Reduce serious injury collisions by 5%
    - Reduce DWI-related fatalities by 5%

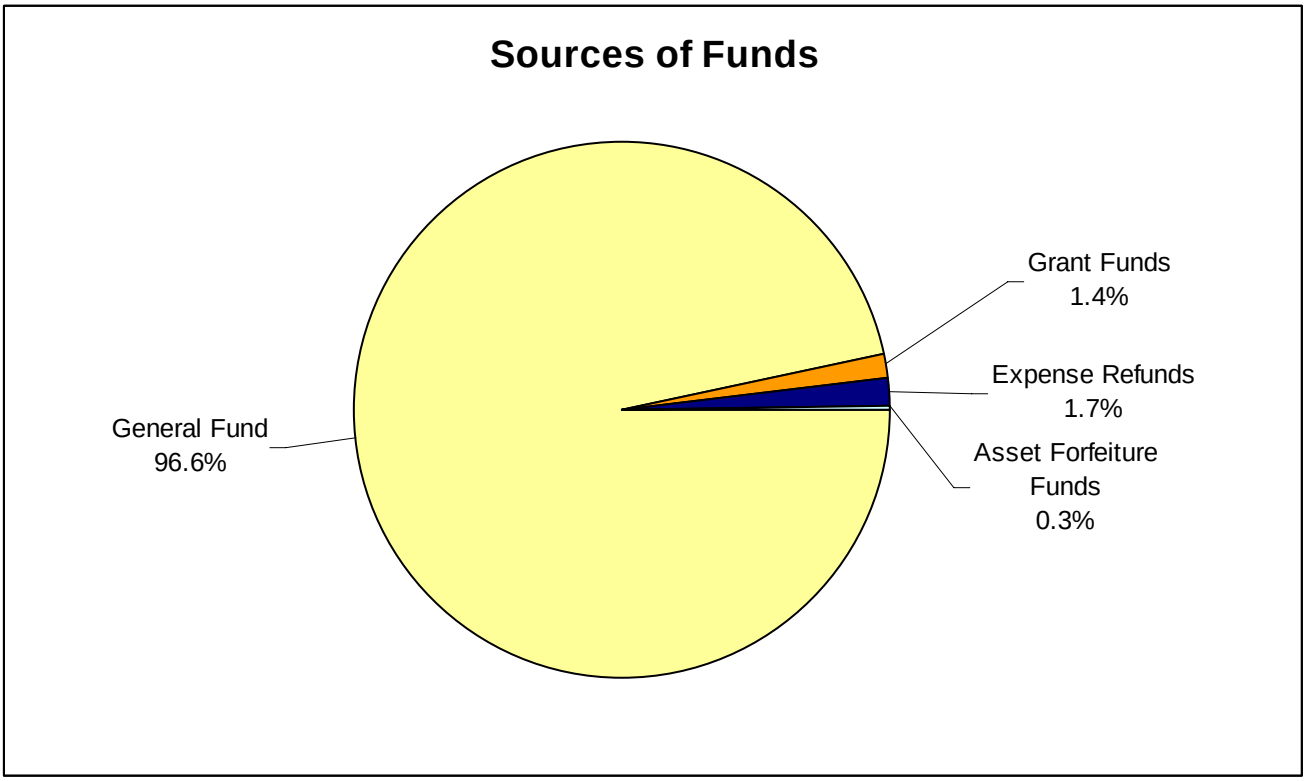
- Improve the residents of Austin's perception of safety in their neighborhoods and their satisfaction with Police professionalism.
    - Reduce the average response time to Priority 1 calls by 15 seconds
    - Increase the percentage of residents who feel safe walking alone in their neighborhoods during the day to 95% and at night to 75%
    - Increase the percentage of residents who feel safe walking alone downtown during the day to 90% and at night to 65%
    - Expand the number of youth programs coordinated by APD by adding two programs, Explorers and Police Athletic League (PAL)
    - Increase customer satisfaction relating to police contacts to 70%

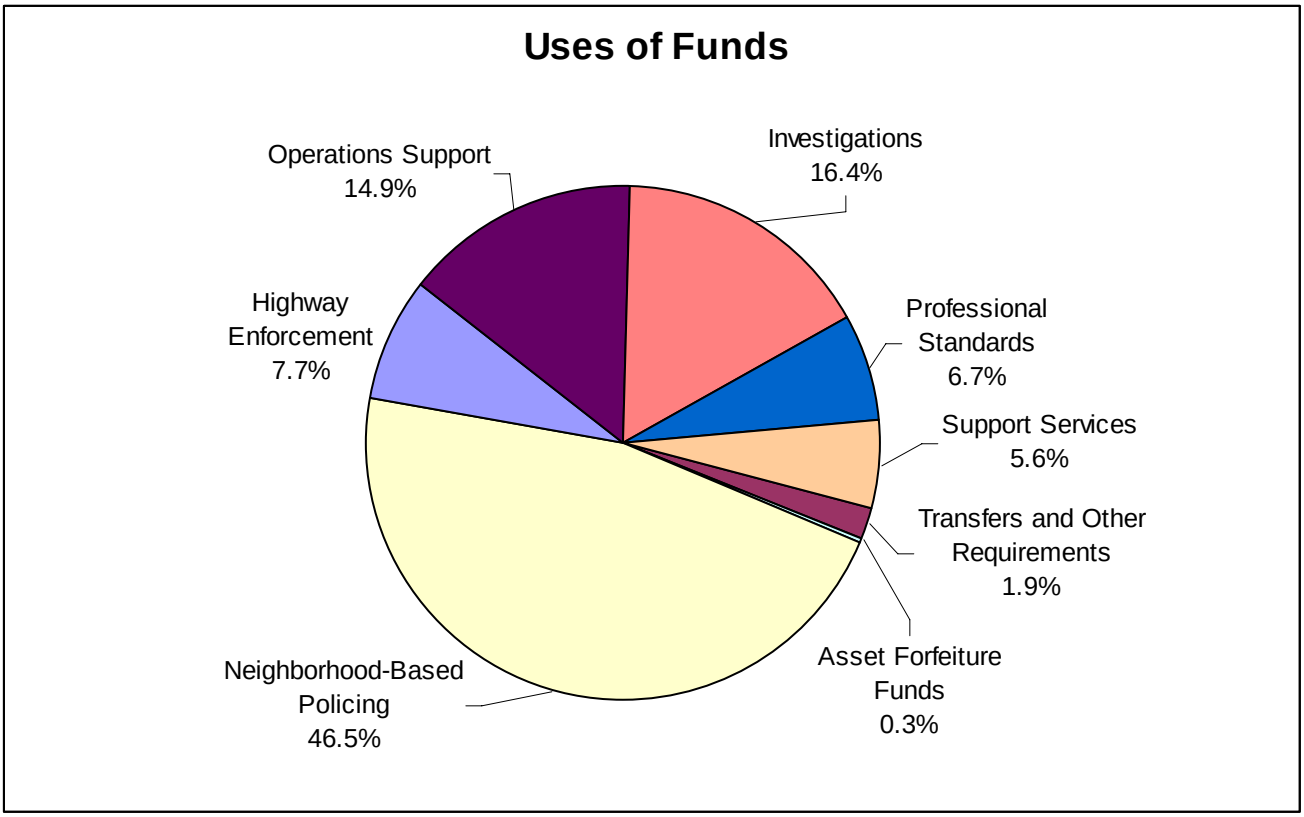
Key Indicators

The key indicators used by the Austin Police Department include:

- Violent crime rate
- Property crime rate
- Index Crime ranking of cities over 500,000 population
- Diversity of cadets entering the academy
- Percent of authorized positions filled
- Average response time to Priority 1 calls
- Percent of residents who feel safe in their neighborhoods at night
- Percent of residents who feel safe in their neighborhoods during the day
- Rate of serious injury producing collisions per 100,000 population
- Rate of traffic fatalities per 100,000 population
- Customer satisfaction relating to police contacts

Police – Total Budget $241.4 million





Police – Total Budget $241.4 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
General Fund				
Revenue	$3,421,158	$3,267,350	$4,126,861	$3,708,700
Requirements	$197,432,837	$219,915,918	$217,729,918	$233,231,352
Full-Time Equivalents (FTEs)				
Sworn	1,442.00	1,515.00	1,515.00	1,538.00
Civilian	604.75	611.50	611.50	612.50
Grant Reimbursements	$2,964,000	$4,840,000	$4,840,000	$3,439,000
Full-Time Equivalents (FTEs)	25.00	23.00	23.00	24.00
Expense Refunds	$4,852,397	$4,168,949	$4,701,162	$4,080,906
Asset Forfeiture Funds	$311,734	$449,000	$153,522	$620,613

Budget Highlights

FY 2008 Successes and Accomplishments

In FY 2008, the Austin Police Department completed a department-wide reorganization plan in the effort to increase the department's versatility and enable the department to adapt to shifting crime trends. This new plan included enhanced traffic enforcement, increased frequency of shift rotations among officers, and the centralization of specialized units.

The reorganization plan included a multitude of changes and increased efficiencies. Among these changes were the creation of Watch Commander positions, the formation of the centralized Motors and the Metro Tactical Unit (formerly decentralized Street Response units), the development of the Risk Management Section, and an increased focus on expanding youth services.

The new Watch Commander positions are stationed at CTECC and are available 24 hours a day to monitor and direct resources to critical situations. The Risk Management Section was created in order to monitor the department's risk factors, including physical and psychological issues. Included in this section are the Peer Support and Safety programs, and the consolidation of the Guidance Advisory Program, health services and wellness programs. In the effort to serve a larger area of the community, the department will also focus on expanding youth services to include the Police Activities League program (PAL) and the Explorers program. The PAL program strives to connect law enforcement and youth in a positive way. The program utilizes athletics, as well as recreational and educational activities, to instill positive life principles and character building tools in the youth of the community. The goal of this program is to deter juvenile crime and violence. The Explorer program is a subsidiary of the Boy Scouts of America and is a worksite-based program of Learning for Life. This program is for men and women between the ages of 14 and 20 years old who are interested in a career in law enforcement.

Traffic safety continues to be a major focus of the Austin Police Department and substantial resources are committed to traffic safety improvements and enforcement. As part of the department's focus on enhanced traffic enforcement, the "Home for the Holidays" initiative was implemented in FY 2008. The mission of this initiative is to decrease the number of injuries and fatalities from traffic related incidents during the holiday period of Thanksgiving to New Year's Day. This initiative is carried out by increasing the visibility of patrol officers and increasing the enforcement of traffic violations, including driver intoxication, speeding, unsafe lane changes and jaywalking. This initiative is also utilized for other special events such as Mardi Gras. The department's Public

Information Office is also devoted to traffic safety and continues to raise community awareness of traffic enforcement issues and laws.

Another significant part of the department's reorganization was the revamp of law enforcement uniforms and vehicles. This included the beginning of the conversion of squad cars to a black and white scheme, larger identification badges that feature the Star of Texas above the Capitol building, and the removal of red from officer uniforms.

In addition to the major changes that the department completed, there were also a number of other accomplishments. The Forensic Sciences Division maintained its ASCLD/LAB accreditation in the areas of biology, blood alcohol, toxicology, latent print, chemistry, crime scene and firearms. This state-of-the-art lab facility continues to expand and is one of only a few police department laboratories in the State of Texas. The department's nine area commands continued to host the Commander's Forums. These forums afford residents and business owners the opportunity to interact and communicate with the officers assigned to their neighborhoods.

The budget includes the personnel, tools, and equipment to provide public safety services and to continue to achieve the goals and objectives of the department.

Maintains Commitment to Public Safety

2.0 Officers per 1,000 Residents: The City of Austin has a police service-staffing ratio of 2.0 officers per 1,000 residents. The FY 2009 Proposed Budget includes $1,582,609 to add 24 officer positions and related equipment to maintain this staffing ratio. The Proposed Budget also includes $1,157,406 to provide full-year funding for the 39 officers added in the FY 2008 Approved Budget. Cadet classes will be held to fill these new positions, as well as any vacancies that occur through attrition during the fiscal year. These sworn positions will be deployed to the Neighborhood Policing Program to provide adequate staffing for population growth. The officers will be added to Area Commands in the patrol function with the goal of achieving a decrease in response time and an increase in community specific problem solving efforts.

Annexation Needs: The FY 2009 Proposed Budget includes $1,010,688 to provide full-year funding for 34 officer positions added in the FY 2008 Approved Budget to cover the annexed areas of Anderson Mill Road, North Acres, the Peninsula, and Anderson Mill MUD.

Sworn Staffing: The FY 2009 Proposed Budget includes a reduction in reimbursements from the Universal Hiring Grant in the amount of $621,657 as this grant expired during FY 2008. The Proposed Budget also includes an increase of $738,043 to provide full-year funding for reclassification promotions approved by City Council during FY 2008. These promotions were necessary due to the reorganization of the department. Three Commander positions were created to operate as Executive Staff Commander Positions with the responsibility to support and aid the Assistant Chiefs with day to day operations. Five Lieutenants staff the Watch Commander positions and one Lieutenant is assigned to the restructured Community Education and Outreach division.

Support Staff: The FY 2009 Proposed Budget includes an additional Senior Attorney position to provide legal services to the department. An expiring contractual arrangement for legal services will not be renewed in October 2008, in order to fund this additional 1.00 FTE.

Employee Benefits

The Proposed Budget includes $3,425,527 for all sworn and civilian employee salary increases associated with pay as well as health insurance costs increases of $1,132,794 department-wide. The proposed funding plan for FY 2009 includes step and longevity increases for sworn positions in the amount of $2,155,484. The Proposed Budget also includes $219,426 for a 1% service incentive enhancement and $32,078 for the Awards and Recognition program for non-civil service employees. An additional $130,206 for annualized market adjustments for non-sworn employees is included in the Proposed Budget.

Police – Total Budget $241.4 million

Proposed Savings

The Proposed Budget includes savings of $1,583,643 strategically selected to maintain the Department's ability to provide core police services. The savings include the elimination of a currently vacant sworn Commander position, which will generate a savings of $175,313. The facility for the Child Abuse unit is not anticipated to be occupied during FY 2009, resulting in a reduction of $102,000 for the rental of that facility. To better reflect the cost of overtime rate services, a $150,000 increase in expense refunds is included in the department's savings plan. Additionally, $258,330 in savings will be generated from a reduction in overtime a a result of using Detectives to fill in as additional officers for non-reimbursed overtime special events, including Mardi Gras, Texas Relays, Halloween and South by Southwest. Finally, an additional $898,000 in savings for overtime will be generated as a result of departmental initiatives such as "Home for the Holidays" and the elimination of minimum staffing.

One-Time Critical Items

The Proposed Budget includes funding for the following capital and critical one time items in the General Fund:

- $749,576 for capital equipment

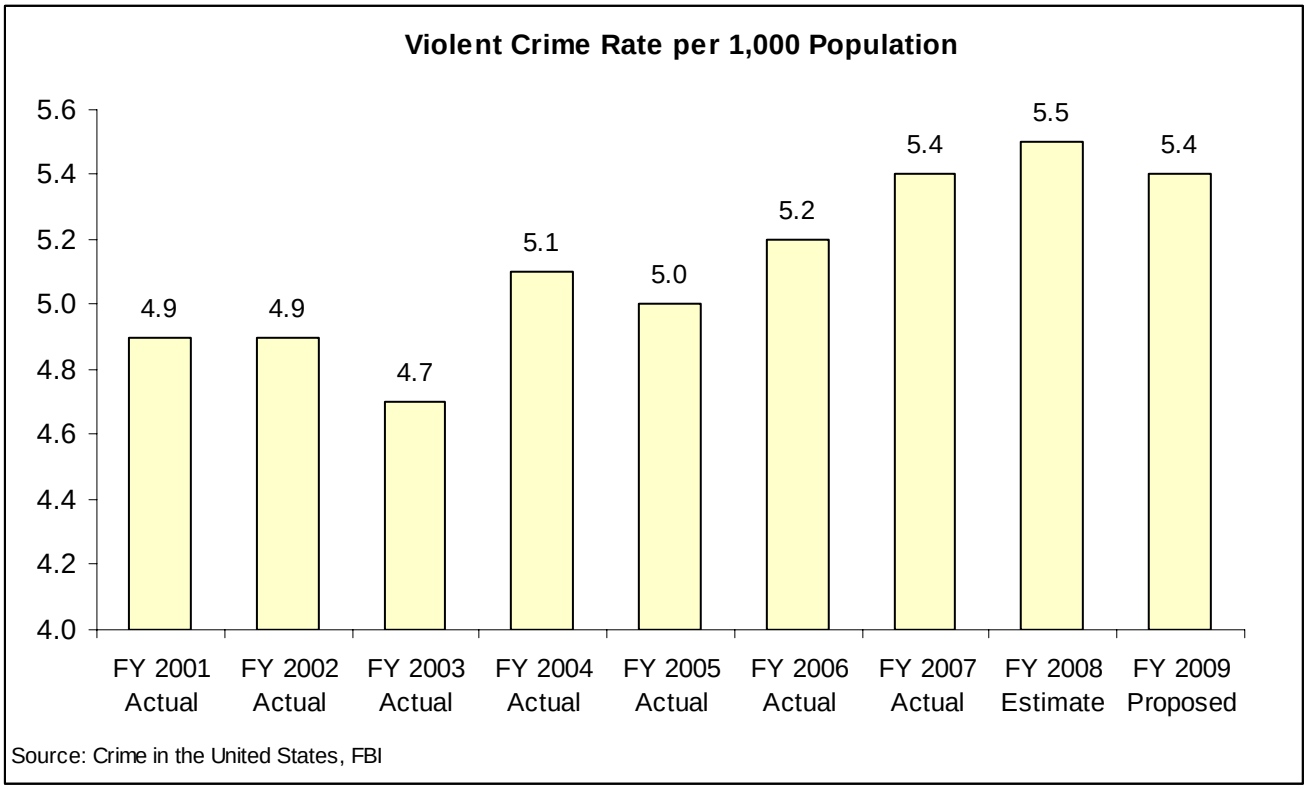
Capital Improvements Project

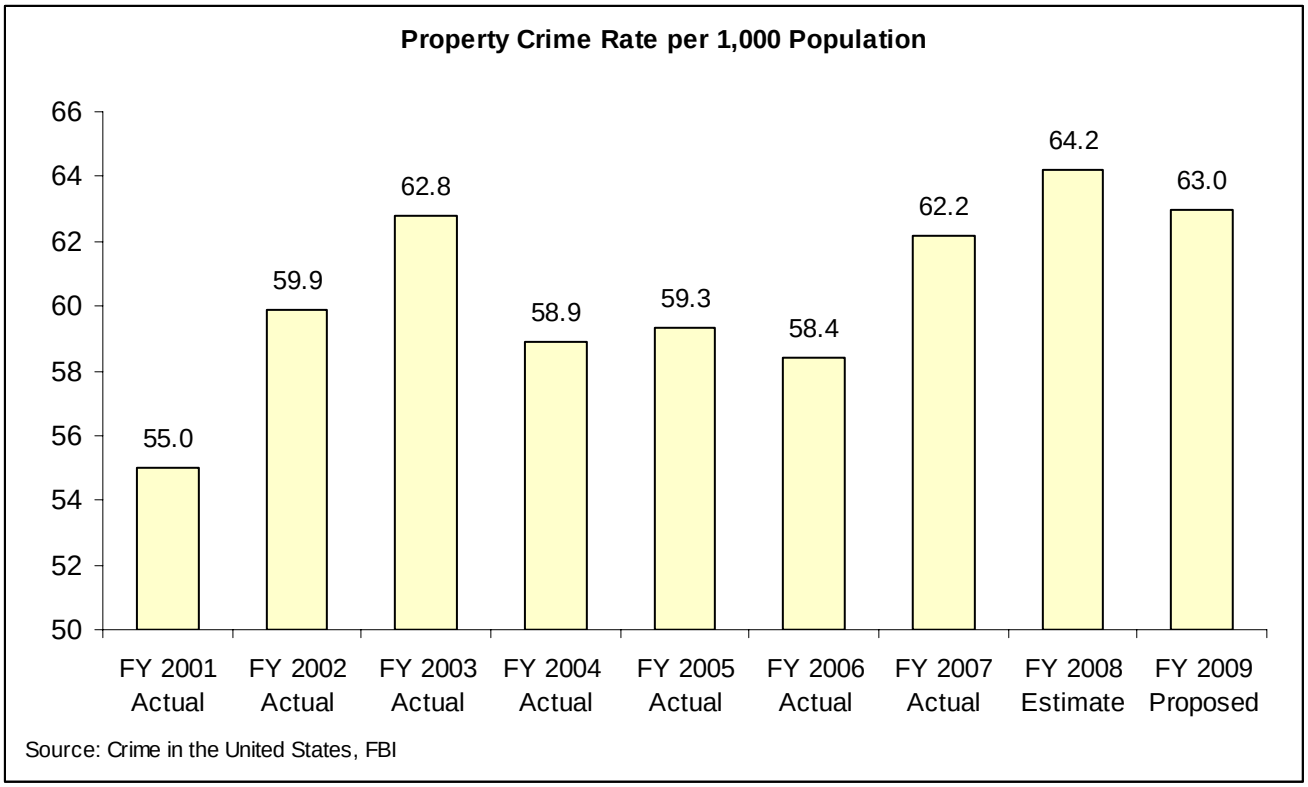
The 2008-09 Proposed Capital Budget includes:

- $5,000,000 for Northeast Substation
- $300,000 for Austin Ridge Facility

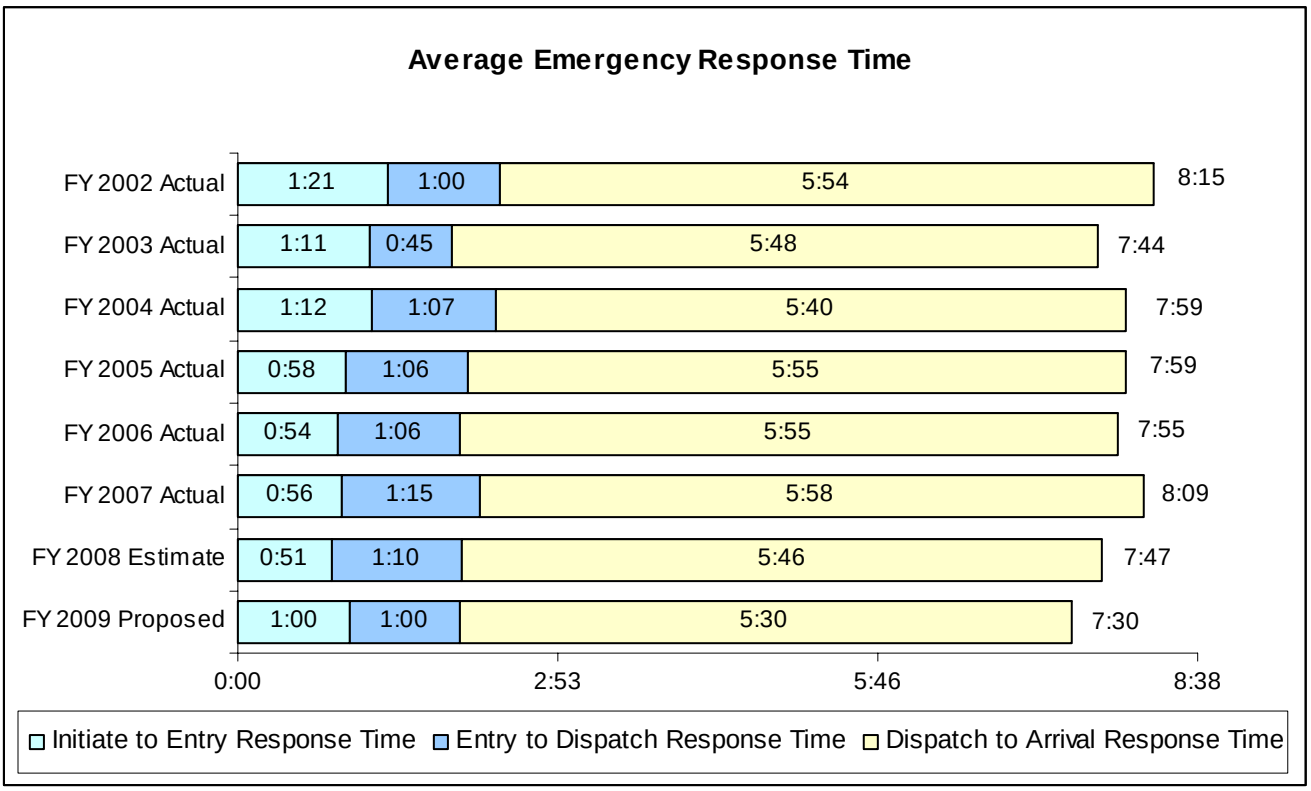
Police – Total Budget $241.4 million

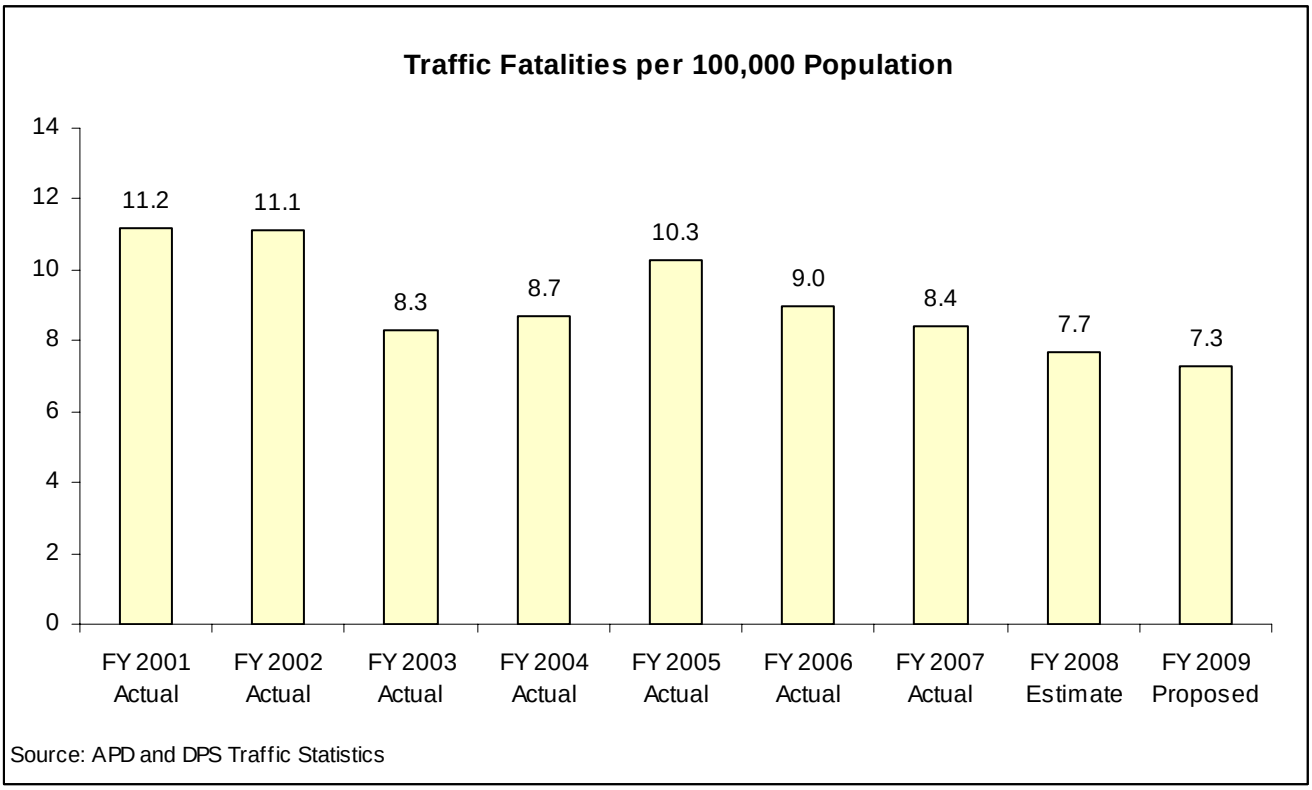
Selected Key Indicators





Police – Total Budget $241.4 million





Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase in revenue of $441,350 from the number of alarms permited. Additional revenue will be collected from miscellaneous fees, fines, licenses and sales.	$441,350	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $3,425,527 for all uniformed and non-uniformed employee salary increases associated with pay in FY 2009. An additional $1,132,794 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$4,558,321	
The Proposed Budget includes a reduction of $4,640 removing one-time costs associated with the Bilingual Pay Program.	($4,640)	
The Proposed Budget includes $130,206 for the FY 2009 annualized cost for a market study implementation in FY 2008.	$130,206	
The Proposed Budget includes $219,426 for a 1% service incentive enhancement in FY 2009 for non-civil service employees.	$219,426	
The Proposed Budget also includes a $49,564 decrease for the Awards and Recognition program and a $65,133 decrease in travel and training requirements.	($114,697)	
2. Pay and Benefit Changes		
The Proposed Budget includes step and longevity increases related to service tenure for existing officers in the amount of $2,155,484.	2,155,484	
3. Maintain Ratio of 2.0 Officers per 1,000 Residents		
Funding is included in the Proposed Budget to meet the staffing ratio of 2.0 officers per 1,000 residents. Population projections indicate that in FY 2009 the department should increase its effective sworn strength by a total of 24 positions to maintain this goal. Partial year cost for these positions is $1,582,609.	$1,582,609	24.00
Full-year funding is being added in FY 2009 for 34 sworn positions created in FY 2008 to cover annexation requirements to service Anderson Mill, North Acres and the Peninsula. The annexation staffing requirement includes a cost of $1,010,688.	$1,010,688	
In addition, the Proposed Budget adds $1,157,406 for the 39 sworn FTEs added and partially funded in the FY 2008 Approved Budget to meet the 2.0 officers per 1,000 ratio.	$1,157,406	
5. Neighborhood-Based Policing		
The Proposed Budget includes an increase of $621,657 due to the elimination of the Universal Hiring Grant reimbursement.	$621,657	

	Dollars	FTEs
The Proposed Budget includes $738,043 to fully fund the reclassification in FY 2008 of 9 sworn officer positions to 3 Commanders and 6 Lieutenants.	$738,043	
In the Proposed Budget, Fleet Services maintenance charges are increasing by $141,035 and fleet fuel charges department-wide are increasing by $2,000,954.	$2,141,989	
6. Operations Support		
The Proposed Budget includes an increase of $463,134 for increases to the jail contract with Travis County.	$463,134	
The Proposed Budget includes a decrease to GO Debt of $118,595.	($118,595)	
7. Professional Standards		
The FY 2009 Proposed Budget includes an additional Senior Attorney position to provide legal services to the department. An expiring contractual arrangement for legal services will not be renewed in order to fund this position.	$0	1.00
8. Support Services		
The Proposed Budget includes an increase of $200,000 to meet rising utility costs.	$200,000	
9. Department-Wide		
The elimination of a currently vacant sworn Commander position will result in a savings of $175,313 for the department.	($175,313)	(1.00)
The Child Abuse unit does not anticipate occupying its current facility in FY 2009, generating a $102,000 savings in facility leasing.	($102,000)	
The Police Department is increasing its reimbursed overtime rate from $45.70 to $49.08 per hour. The result is an increase of $150,000 in expense refunds.	($150,000)	
A savings of $258,330 will be generated from a reduction in overtime as a result of using Detectives to fill in as additional officers for non-reimbursed overtime special events, including Mardi Gras, Texas Relays, Halloween and South by Southwest.	($258,330)	
Overtime in the Proposed Budget is being reduced by $898,000 mainly as a result of departmental initiatives such as “Home for the Holidays" and the elimination of minimum staffing.	($898,000)	

Police – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
HIGHWAY ENFORCEMENT								
Air Support	$1,941,813	9.00	$2,262,913	8.00	$2,262,490	8.00	$2,721,246	8.00
Traffic Enforcement	$12,053,999	133.00	$13,710,582	131.00	$13,635,969	131.00	$14,764,596	133.00
Subtotal	$13,995,812	142.00	$15,973,495	139.00	$15,898,459	139.00	$17,485,842	141.00
INVESTIGATIONS								
Centralized Investigations	$18,100,210	167.00	$22,404,114	182.75	$21,698,608	182.75	$23,121,353	185.75
Organized Crime	$13,866,219	135.33	$16,087,330	137.00	$16,363,359	137.00	$15,654,391	125.00
Subtotal	$31,966,430	302.33	$38,491,444	319.75	$38,061,967	319.75	$38,775,744	310.75
NEIGHBORHOOD-BASED POLICING								
Community Partnerships	$6,475,510	73.50	$7,361,194	72.00	$7,073,018	72.00	$8,360,742	83.00
East Side Story	$791,367	6.00	$824,201	6.00	$768,158	6.00	$738,180	6.00
Patrol	$73,844,548	743.67	$82,192,487	809.50	$83,167,869	809.50	$86,287,010	816.00
Patrol Support	$14,851,795	122.50	$16,993,218	118.50	$16,070,392	118.50	$14,677,690	113.00
Subtotal	$95,963,220	945.67	$107,371,100	1006.00	$107,079,437	1006.00	$110,063,622	1018.00
OPERATIONS SUPPORT								
Communications (9-1-1 / Dispatch Operations)	$10,198,690	175.75	$10,325,740	173.75	$10,388,333	173.75	$10,603,551	171.75
Forensics Science Services	$5,438,732	78.00	$5,917,070	80.00	$6,018,197	80.00	$6,178,573	78.00
Special Operations	$4,145,020	58.00	$5,651,188	58.00	$5,550,621	58.00	$5,638,196	59.00
Strategic Command	$7,542,130	56.00	$7,942,956	56.00	$7,921,443	56.00	$8,720,099	59.00
Victim Services	$1,531,501	21.00	$1,777,976	22.00	$1,747,932	22.00	$1,816,524	22.00
Subtotal	$28,856,072	388.75	$31,614,930	389.75	$31,626,526	389.75	$32,956,943	389.75
PROFESSIONAL STANDARDS								
Accreditation/Inspections	$1,229,723	10.00	$1,342,576	11.00	$1,292,362	11.00	$1,638,773	14.00
Internal Affairs	$2,819,941	22.00	$2,601,931	20.00	$2,611,473	20.00	$3,136,262	20.00
Recruiting	$1,470,958	11.00	$1,582,143	11.00	$1,501,266	11.00	$1,579,415	11.00
Risk Prevention	$421,372	3.00	$447,433	3.00	$441,619	3.00	$695,262	6.00
Training	$11,278,755	155.00	$8,678,181	155.00	$8,658,601	155.00	$9,107,376	160.00
Subtotal	$17,220,749	201.00	$14,652,264	200.00	$14,505,321	200.00	$16,157,088	211.00

Police – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
SUPPORT SERVICES								
Administration and Management	$2,013,424	18.00	$4,566,652	17.00	$4,678,873	17.00	$5,161,475	16.00
Facility Expenses	$1,556,991	9.00	$2,055,032	9.00	$1,894,894	9.00	$1,937,483	9.00
Financial Monitoring / Budgeting	$218,366	4.00	$718,675	11.00	$728,817	11.00	$1,012,168	14.00
Information Technology Support	$832,370	0.00	$1,292,040	2.00	$1,055,394	2.00	$1,462,335	5.00
Personnel / Training	$1,183,477	12.00	$952,857	14.00	$961,812	14.00	$1,004,317	13.00
Public Information	$277,561	3.00	$285,902	3.00	$287,431	3.00	$773,588	8.00
Purchasing / M/WBE	$949,477	10.00	$741,548	5.00	$661,296	5.00	$754,355	6.00
Vehicle / Equipment Maintenance	$2,339,810	11.00	$1,048,614	11.00	$1,314,326	11.00	$1,522,031	9.00
Subtotal	$9,371,477	67.00	$11,661,320	72.00	$11,582,843	72.00	$13,627,752	80.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$59,078	0.00	$151,365	0.00	($1,024,635)	0.00	$4,164,361	0.00
Subtotal	$59,078	0.00	$151,365	0.00	($1,024,635)	0.00	$4,164,361	0.00
Total	$197,432,837	2046.75	$219,915,918	2126.50	$217,729,918	2126.50	$233,231,352	2150.50

Police – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
HIGHWAY ENFORCEMENT								
Traffic Enforcement	$229,198	0.00	$482,052	0.00	$482,052	0.00	$233,717	0.00
Subtotal	$229,198	0.00	$482,052	0.00	$482,052	0.00	$233,717	0.00
INVESTIGATIONS								
Centralized Investigations	$309,611	0.00	$291,387	0.00	$353,182	0.00	$299,502	0.00
Organized Crime	$272,762	0.00	$179,000	0.00	$211,500	0.00	$0	0.00
Subtotal	$582,373	0.00	$470,387	0.00	$564,682	0.00	$299,502	0.00
NEIGHBORHOOD-BASED POLICING								
East Side Story	$42,257	0.00	$31,000	0.00	$54,900	0.00	$31,000	0.00
Patrol	$257,065	0.00	$155,001	0.00	$255,000	0.00	$155,001	0.00
Patrol Support	$1,669,551	0.00	$750,000	0.00	$1,088,105	0.00	$1,126,876	0.00
Subtotal	$1,968,873	0.00	$936,001	0.00	$1,398,005	0.00	$1,312,877	0.00
OPERATIONS SUPPORT								
Communications (9-1-1 / Dispatch Operations)	$1,500	0.00	$0	0.00	$0	0.00	$0	0.00
Forensics Science Services	$21,603	0.00	$89,201	0.00	$81,600	0.00	$81,600	0.00
Special Operations	$2,012,236	0.00	$2,152,708	0.00	$2,167,133	0.00	$2,145,710	0.00
Strategic Command	$1,291	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$2,036,630	0.00	$2,241,909	0.00	$2,248,733	0.00	$2,227,310	0.00
SUPPORT SERVICES								
Administration and Management	$2,099	0.00	$0	0.00	$0	0.00	$0	0.00
Facility Expenses	$365	0.00	$0	0.00	$190	0.00	$0	0.00
Personnel / Training	$336	0.00	$0	0.00	$0	0.00	$0	0.00
Purchasing / M/WBE	$32,524	0.00	$38,600	0.00	$7,500	0.00	$7,500	0.00
Subtotal	$35,324	0.00	$38,600	0.00	$7,690	0.00	$7,500	0.00
Total	$4,852,397	0.00	$4,168,949	0.00	$4,701,162	0.00	$4,080,906	0.00

Police – 2008-09

Grants

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
HIGHWAY ENFORCEMENT								
Traffic Enforcement	$502,000	0.00	$353,000	0.00	$353,000	0.00	$863,000	0.00
Subtotal	$502,000	0.00	$353,000	0.00	$353,000	0.00	$863,000	0.00
INVESTIGATIONS								
Centralized Investigations	$0	6.00	$662,000	2.00	$662,000	2.00	$606,000	2.00
Organized Crime	$917,000	0.00	$1,217,000	1.00	$1,217,000	1.00	$206,000	1.00
Subtotal	$917,000	6.00	$1,879,000	3.00	$1,879,000	3.00	$812,000	3.00
NEIGHBORHOOD-BASED POLICING								
Community Partnerships	$388,000	9.00	$1,582,000	10.00	$1,582,000	10.00	$752,000	10.00
Patrol	$135,000	0.00	$148,000	0.00	$148,000	0.00	$155,000	0.00
Subtotal	$523,000	9.00	$1,730,000	10.00	$1,730,000	10.00	$907,000	10.00
OPERATIONS SUPPORT								
Communications (9-1-1 / Dispatch Operations)	$0	0.00	$0	0.00	$0	0.00	$0	0.00
Forensics Science Services	$293,000	0.00	$353,000	0.00	$353,000	0.00	$326,000	0.00
Strategic Command	$0	0.00	$0	0.00	$0	0.00	$0	1.00
Victim Services	$646,000	10.00	$420,000	10.00	$420,000	10.00	$421,000	10.00
Subtotal	$939,000	10.00	$773,000	10.00	$773,000	10.00	$747,000	11.00
PROFESSIONAL STANDARDS								
Training	$83,000	0.00	$105,000	0.00	$105,000	0.00	$110,000	0.00
Subtotal	$83,000	0.00	$105,000	0.00	$105,000	0.00	$110,000	0.00
Total	$2,964,000	25.00	$4,840,000	23.00	$4,840,000	23.00	$3,439,000	24.00

Police Asset Forfeiture Funds — 2008-09

Purpose and Nature of Funds

Asset forfeiture is a valuable tool used by society to take back the "profits" from the criminals who illegally obtain them. Federal and state legislation provide for the civil forfeiture of property to law enforcement agencies when such property is:

> *"Used or intended to be used in the commission of a crime, or proceeds gained from the commission of a crime, or acquired with proceeds gained from crime."*

The Austin Police Department on its own, or in conjunction with other local, state or federal agencies, seizes property which it considers to be illegally obtained. A civil court proceeding is then initiated against the property. If the court finds the property is contraband, the court may award the property to the seizing agency or agencies.

Both state and federal law dictate that once awarded, forfeited funds may only be used to increase and not supplant law enforcement resources, nor may the existence of an award be used to offset or decrease total salaries, expenses, or allowances that are appropriated to an agency.

Factors Affecting Revenue

The process from seizure to award can take anywhere from months to years. The nature of the legal system makes it difficult to determine the outcome, timing, or amount of any pending litigation. Therefore, the Proposed Budget amount does not project any forfeiture revenue. Future appropriations will be based on actual forfeiture amounts received.

Factors Affecting Requirements

The proposed expenditures from the Federal Asset Forfeiture Fund for FY 2008-09 total $394,063. Planned expenditures from the fund include $231,063 in capital purchases, $100,000 for employee training and leadership and management skill building, $35,000 for police equipment and $28,000 for contractual agreements.

The proposed expenditures from the State Asset Forfeiture Fund for FY 2008-09 total $226,550. Planned expenditures from the fund include $200,000 in capital purchases, $20,000 for employee training and leadership and management skill building and $6,620 for contractual agreements.

Federal Asset Forfeiture Fund Summary

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$268,690	$269,000	$370,342	$0
Requirements	$217,885	$269,000	$87,050	$394,063

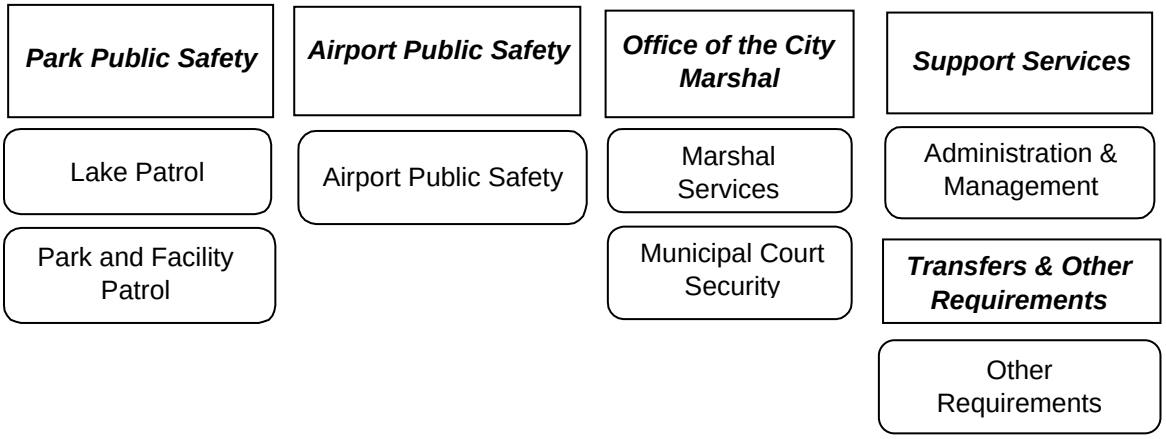
State Asset Forfeiture Fund Summary

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$222,170	$184,000	$162,135	$0
Requirements	$93,849	$180,000	$66,472	$226,550

Public Safety and Emergency Management

Aviation Asset Forfeiture Fund
PARD Police Asset Forfeiture Fund

Public Safety and Emergency Management — 2008-09



LEGEND= ***Program*** Activities

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$5,233,019	$5,937,064	$5,937,064	$6,733,636
Full-time Equivalents (FTEs)				
Uniformed	116.00	115.00	115.00	114.00
Non-uniformed	12.00	12.00	12.00	4.00

Public Safety and Emergency Management — 2008-09

Mission

The mission of the Public Safety and Emergency Management Department is to provide the highest level of specialized public safety services and emergency coordination for the community. To help the department achieve its mission the following goals have been developed:

Goals

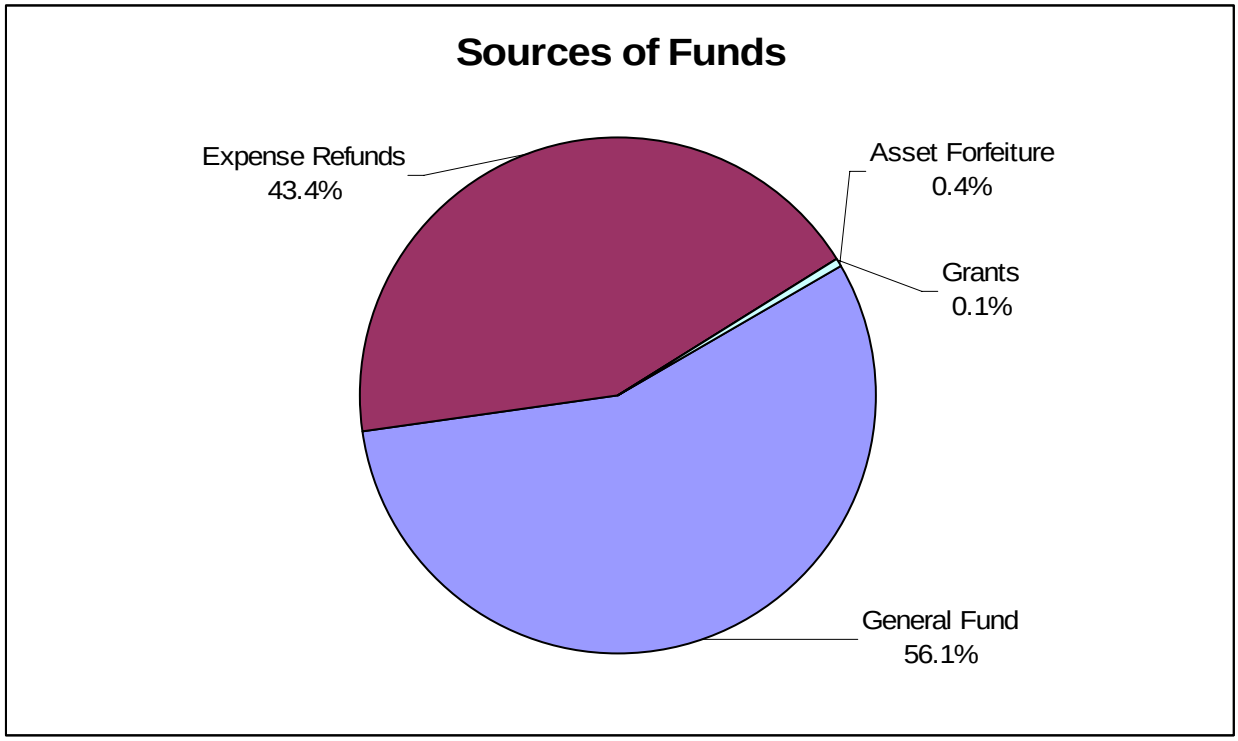
- By 2010, PSEM will be recognized as the most professional public safety department in the United States.
  - By 2010, the department will achieve Commission for Accreditation for Law Enforcement (C.A.L.E.A.) accreditation.
  - The department will maintain 100% of National Incident Management System (N.I.M.S.) requirements.
  - Complainants will be contacted within 5 business days from the time the Department is informed of the complaint and within 7 business days after the conclusion of fact.
- To provide the highest level of specialized public safety and security services to client departments.
  - All calls for service at ABIA will be responded to, on average, in less than 3.5 minutes from time dispatched.
  - Maintain certification as Medical First Responders of all public safety officers at 100%.
  - 85% of citizens will state they feel safe in the City's parks and recreation facilities.
  - The percentage of Class C Misdemeanor warrants cleared will increase to 11% annually by 2009.
- Reduce annual officer turnover to 5%.

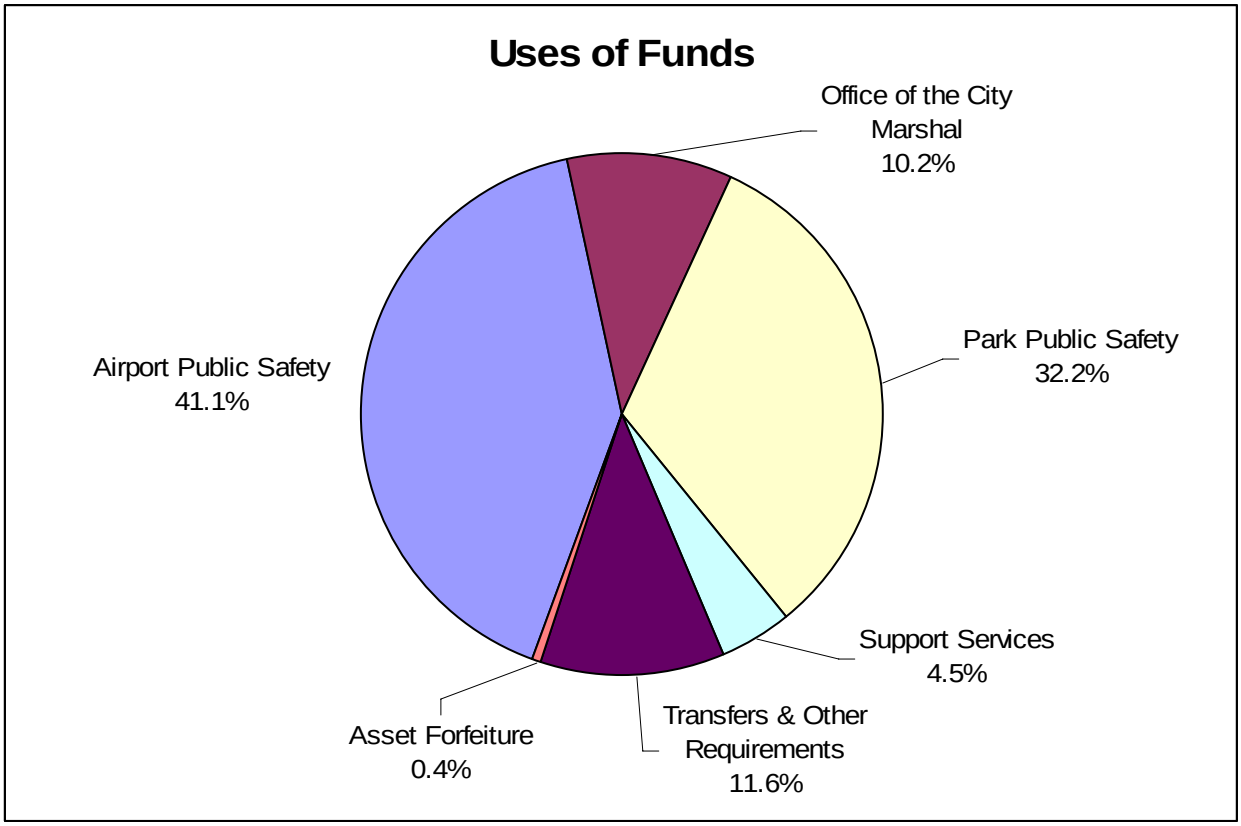
Key Indicators

The key indicators used by the Public Safety and Emergency Management Department include:

- Average number of business days to initially contact a complainant
- Average number of business days to contact a complainant after conclusion of fact
- Average response time for all calls for service at ABIA
- Percent of citizens stating they feel safe in the City's parks and recreation facilities
- Percent of Class C Misdemeanor warrants cleared
- Percent of annual officer turnover

Public Safety and Emergency Management—
Total Budget $12.0 million





Public Safety and Emergency Management— Total Budget $12.0 million

General Fund	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$5,233,019	$5,937,064	$5,937,064	$6,733,636
Full-Time Equivalents (FTEs)	128.00	127.00	127.00	118.00
Grant Reimbursement	$2,122,392	$2,209,000	$2,209,000	$12,000
Expense Refunds	$4,820,639	$5,013,228	$5,163,745	$5,201,279
Asset Forfeiture	$72,762	$75,000	$50,000	$50,000

Budget Highlights

The Proposed Budget for the Public Safety and Emergency Management Department includes the personnel and equipment necessary to achieve the goals and objectives of the department.

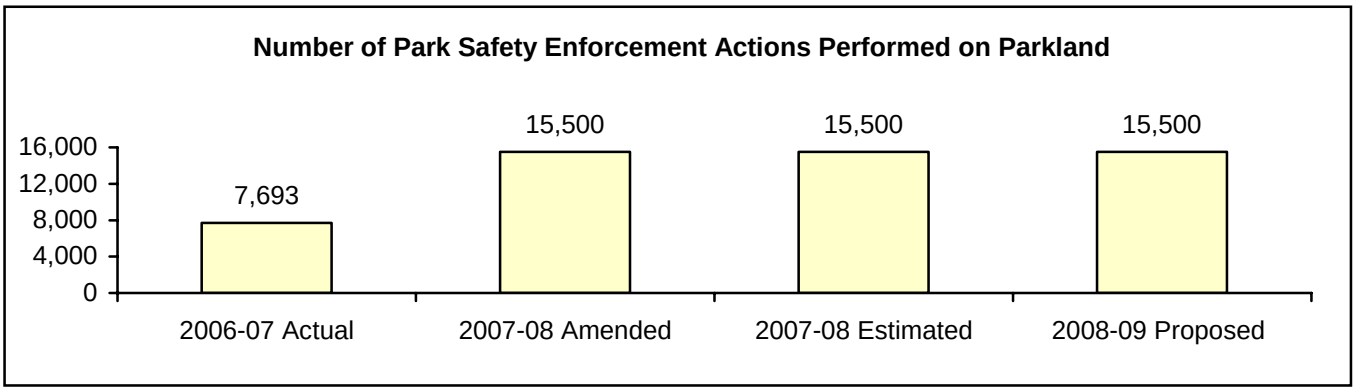
Employee Benefits

The Proposed Budget includes $107,525 for all uniformed and non-uniformed employee salary increases associated with Pay for Performance. An additional $47,376 has been included for anticipated changes in health insurance costs. The Proposed Budget also includes a decrease of $22,300 to department-wide travel and training and the Awards and Recognition program.

Park Public Safety

In FY 2009, a Financial Manager position and budget of $104,508 is being transferred from PSEM to the Financial Services Department. This position provides financial and accounting assistance to PSEM and other City departments.

Park Public Safety Lake Patrol provides safety enforcement and routine security boat patrols of Lake Austin on a daily basis and on Lady Bird Lake and Lake Walter E. Long on an as-needed basis. The major enforcement emphasis is to encourage voluntary compliance by educating lake users about the laws, rules and regulations that affect them.



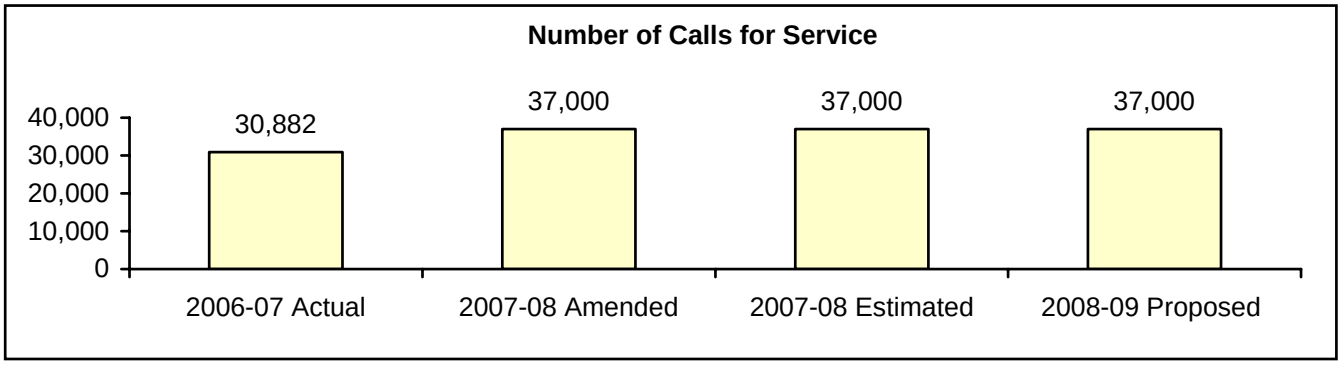
The Park and Facility Patrol activity of Park Public Safety provides safety enforcement and routine security patrols of all Parks and Recreation Department's land-based parks, facilities, and greenbelts with emphasis placed on recreation centers, playgrounds, swimming pools and targeted problem areas. The major enforcement emphasis is to encourage voluntary compliance by educating park users about the laws, rules and regulations that affect them.

Public Safety and Emergency Management— Total Budget $12.0 million

Airport Public Safety

The Proposed Budget includes $4,932,421 for the Airport Public Safety program. However, since the Department of Aviation fully reimburses PSEM for all airport-related expenditures, the net cost to the General Fund is zero.

The Airport Public Safety program provides security as set by the Department of Transportation Title 49 CFR Part 1542-Airport Security. In 1972, the federal government began requiring certain airports to assign state-certified law enforcement officers to combat hijackings and other acts of terrorism against civil aviation. Airport Public Safety enforces all laws required at Austin Bergstrom International Airport (ABIA) and is a 24-hour operation that provides immediate response to all airfield emergency incidents or accidents.



Office of the City Marshal

Marshal Services, an activity within the Office of the City Marshal (OCM), directly impacts public safety by executing warrants under Code of Criminal Procedure 45.014(a) and 45.202 which results in the apprehension of Class C or higher charge offenders. Deputy City Marshals are responsible for locating and detaining defendants in the absence of voluntary appearance or compliance.

Municipal Court Security, the second activity within OCM, is comprised of Deputy City Marshals who provide direct courthouse and employee security. They also oversee the contracted security guards that provide building security for the Municipal Court, the Downtown Austin Community Court, and a substation. Security court fees, payable upon conviction of criminal offenses, were authorized by legislation and established by ordinance in 1997 to fund this activity.

Emergency Management

The Office of Emergency Management (OEM) is transferring into Management Services in FY 2009. As a result, PSEM's budget will be reduced by 8.0 FTEs and $585,234.

Department Wide

The Proposed Budget also includes $1,300,000 for costs associated with the proposed Public Safety consolidation.

Capital Improvement Projects

The FY 2008-09 Proposed Capital Budget does not include any new appropriations for the Public Safety and Emergency Management Department.

Public Safety and Emergency Management – 2008-09

Significant Revenue and Expenditure Changes by Program

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $107,525 for all uniformed and non-uniformed employee salary increases associated with Pay for Performance in FY 2009. An additional $47,376 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$154,901	
The Proposed Budget includes $7,385 for a 1% service incentive enhancement in FY 2009 for non-civil service employees.	$7,385	
The Proposed Budget includes a decrease of $16,500 to the departmental Awards and Recognition program and a $5,800 decrease to department-wide travel and training.	($22,300)	
An additional $52,711 is included in the Proposed Budget. This includes an increase of $40,276 for fuel and $12,435 for vehical maintenance.	$52,711	
The Proposed Budget includes $1,300,000 for costs associated with the proposed Public Safety consolidation plan.	$1,300,000	
2. Parks Public Safety		
In FY 2009, a Financial Manager position and budget of $104,508 is being transferred from PSEM to the Financial Services Department.	($104,508)	(1.00)
3. Emergency Management		
The Office of Emergency Management is moving out of Public Safety and Emergency Management into Management Services. The FY 2009 budget for PSEM will decrease by 8.0 FTEs and $585,234.	($585,234)	(8.00)
4. Support Services		
The reallocation of salaries between the Aviation Fund and the General Fund for staff who spend time on department-wide initiatives will result in a savings to the General Fund of $6,383.	($6,383)	

Public Safety and Emergency Management – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
AIRPORT PUBLIC SAFETY								
Airport Public Safety	$13,444	50.86	$0	46.60	$0	46.60	$0	46.51
Subtotal	$13,444	50.86	$0	46.60	$0	46.60	$0	46.51
EMERGENCY MANAGEMENT								
Preparedness / Mitigation	$442,916	7.00	$507,481	7.60	$529,445	7.60	$0	0.00
Response & Recovery	$27,678	1.00	$57,933	0.40	$12,859	0.40	$0	0.00
Subtotal	$470,593	8.00	$565,414	8.00	$542,304	8.00	$0	0.00
OFFICE OF THE CITY MARSHAL								
Marshal Services	$769,604	11.00	$882,216	11.00	$993,323	11.00	$957,340	12.00
Municipal Court Security	$23,229	4.00	$0	4.00	$0	4.00	$0	3.00
Subtotal	$792,833	15.00	$882,216	15.00	$993,323	15.00	$957,340	15.00
PARK PUBLIC SAFETY								
Lake Patrol	$676,169	10.00	$796,699	10.00	$658,031	10.00	$755,599	10.00
Park and Facility Patrol	$2,803,353	42.00	$3,171,998	42.00	$3,058,749	42.00	$3,105,298	41.00
Subtotal	$3,479,523	52.00	$3,968,697	52.00	$3,716,780	52.00	$3,860,897	51.00
SUPPORT SERVICES								
Administration and Management	$474,582	2.14	$510,243	5.40	$674,412	5.40	$528,327	5.49
Subtotal	$474,582	2.14	$510,243	5.40	$674,412	5.40	$528,327	5.49
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$2,044	0.00	$10,494	0.00	$10,245	0.00	$1,387,072	0.00
Subtotal	$2,044	0.00	$10,494	0.00	$10,245	0.00	$1,387,072	0.00
Total	$5,233,019	128.00	$5,937,064	127.00	$5,937,064	127.00	$6,733,636	118.00

Public Safety and Emergency Management – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
AIRPORT PUBLIC SAFETY								
Airport Public Safety	$3,717,191	0.00	$4,442,462	0.00	$4,233,120	0.00	$4,932,421	0.00
Subtotal	$3,717,191	0.00	$4,442,462	0.00	$4,233,120	0.00	$4,932,421	0.00
EMERGENCY MANAGEMENT								
Preparedness / Mitigation	$20,621	0.00	$11,000	0.00	$12,061	0.00	$0	0.00
Subtotal	$20,621	0.00	$11,000	0.00	$12,061	0.00	$0	0.00
OFFICE OF THE CITY MARSHAL								
Marshal Services	$22,241	0.00	$25,000	0.00	$25,000	0.00	$0	0.00
Municipal Court Security	$324,792	0.00	$315,803	0.00	$306,115	0.00	$268,858	0.00
Subtotal	$347,033	0.00	$340,803	0.00	$331,115	0.00	$268,858	0.00
PARK PUBLIC SAFETY								
Lake Patrol	$1,680	0.00	$1,000	0.00	$1,400	0.00	$0	0.00
Park and Facility Patrol	$39,481	0.00	$208,968	0.00	$111,103	0.00	$0	0.00
Subtotal	$41,161	0.00	$209,968	0.00	$112,503	0.00	$0	0.00
SUPPORT SERVICES								
Administration and Management	$694,633	0.00	$8,995	0.00	$474,946	0.00	$0	0.00
Subtotal	$694,633	0.00	$8,995	0.00	$474,946	0.00	$0	0.00
Total	$4,820,639	0.00	$5,013,228	0.00	$5,163,745	0.00	$5,201,279	0.00

Public Safety and Emergency Management – 2008-09

Grants

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
EMERGENCY MANAGEMENT								
Preparedness / Mitigation	$2,113,358	0.00	$2,197,000	0.00	$2,197,000	0.00	$0	0.00
Subtotal	$2,113,358	0.00	$2,197,000	0.00	$2,197,000	0.00	$0	0.00
SUPPORT SERVICES								
Administration and Management	$9,034	0.00	$12,000	0.00	$12,000	0.00	$12,000	0.00
Subtotal	$9,034	0.00	$12,000	0.00	$12,000	0.00	$12,000	0.00
Total	$2,122,392	0.00	$2,209,000	0.00	$2,209,000	0.00	$12,000	0.00

Airport Asset Forfeiture Fund — 2008-09

Purpose and Nature of Fund

Asset forfeiture is a valuable tool used by society to take back the "profits" from the criminals who illegally obtain them. Federal and state legislation provide for the civil forfeiture of property to law enforcement agencies when such property is:

"Used or intended to be used in the commission of a crime, or proceeds gained from the commission of a crime, or acquired with proceeds gained from crime."

Public Safety and Emergency Management on its own, or in conjunction with other local, state or federal agencies, seizes property, which it considers to be illegally obtained. A civil court proceeding is then initiated against the property. If the court finds the property is contraband, the court may award the property to the seizing agency or agencies.

Both state and federal law dictate that once awarded, forfeited funds may only be used to increase, not supplant, law enforcement resources, nor may the existence of an award be used to offset or decrease total salaries, expenses, or allowances that are appropriated to an agency.

Factors Affecting Revenue

The process from seizure to award can take anywhere from months to years. The nature of the legal system makes it difficult to determine the outcome, timing, or amount of any pending litigation. Therefore, the Proposed Budget amounts are subject to substantial variances.

Factors Affecting Requirements

The proposed expenditures from the Asset Forfeiture Fund will be used to cover one-time, unbudgeted special needs such as specialized police equipment, training and software. Further requirements under this fund will be contingent upon future arrests on Airport Property.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$123,418	$36,000	$7,893	$36,900
Requirements	$72,762	$75,000	$50,000	$50,000

Parks Police Asset Forfeiture Fund — 2008-09

Purpose and Nature of Fund

Asset forfeiture is a valuable tool used by society to take back the "profits" from the criminals who illegally obtain them. Federal and state legislation provide for the civil forfeiture of property to law enforcement agencies when such property is:

"Used or intended to be used in the commission of a crime, or proceeds gained from the commission of a crime, or acquired with proceeds gained from crime."

Austin Park Police on their own, or in conjunction with other local, state or federal agencies, seizes property, which it considers to be illegally obtained. A civil court proceeding is then initiated against the property. If the court finds the property is contraband, the court may award the property to the seizing agency or agencies.

Both state and federal law dictate that once awarded, forfeited funds may only be used to increase and not supplant law enforcement resources, nor may the existence of an award be used to offset or decrease total salaries, expenses, or allowances that are appropriated to an agency.

Factors Affecting Revenue

The process from seizures to award can take anywhere from months to years. The nature of the legal system makes it difficult to determine the outcome, timing, or amount of any pending litigation. Therefore, the Proposed Budget amounts are subject to substantial variances.

Factors Affecting Requirements

The proposed expenditures from the Asset Forfeiture will be used to cover one-time, unbudgeted special needs such as specialized police equipment, training and software. Further requirements under this fund will be contingent upon future arrests on Park Property. There are no projected expenditures for the FY 2008-09 Proposed Budget.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$77	$75	$67	$60
Requirements	$0	$0	$0	$0

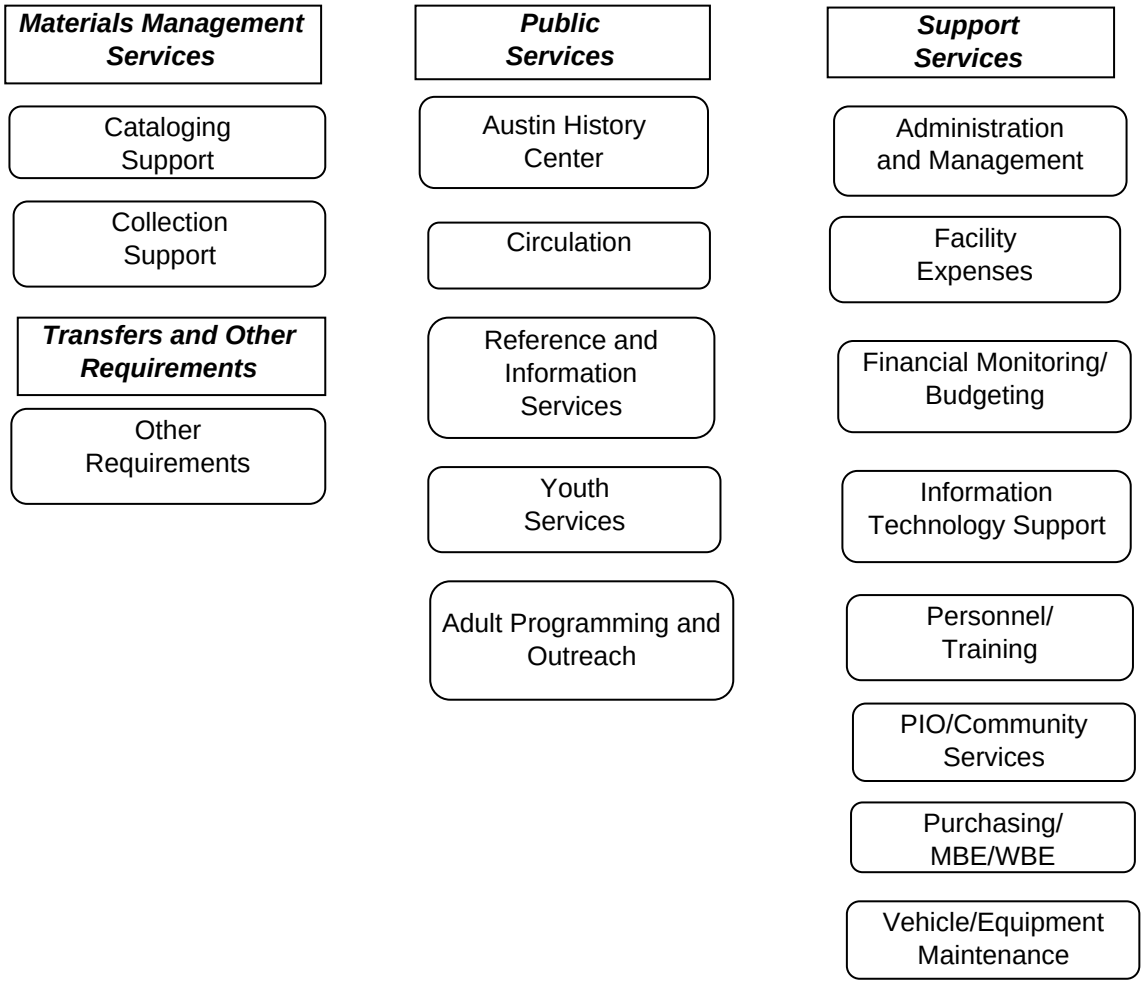
City of Austin
2008-2009
Proposed
Budget

Executive Summary
Recreation & Culture

Library

New Central Library Fund

Library—2008-09



LEGEND= ***Program*** Activities

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$751,936	$791,096	$732,104	$729,238
Requirements	$21,019,935	$23,541,004	$23,467,287	$24,907,897
Full-time Equivalents (FTEs)	337.73	345.73	345.73	350.43

*Footnote: In addition to the amount shown above, the FY 2008-09 Proposed Budget also includes $3,180 for capital and critical one-time costs.

Library—2008-09

Mission

The mission of the Austin Public Library is to provide a wide range of information and services to enrich the lives of all members of our community. To help the department achieve its mission the following goals have been developed:

Goals

To help the Department achieve its mission the following goals have been developed:

- Provide access to information and services that are meaningful and relevant to customers.
  - Increase the percent of customers who find the materials they need to 86% in 2009.
  - Maintain the percent of customers who find the reference information they need at 95% in 2009.
  - Increase the number of youth items circulated to 1,248,955 in 2009.
  - Increase the number of adult items circulated to 2,557,155 in 2009.
  - At least 36,270 customers will attend adult programs in 2009.
  - At least 25% of youth enrolled in the Summer Reading Program will successfully complete the program in 2009.
  - Increase the number of customers who visit all library locations to 3,690,075 in 2009.
  - 1,064,250 Internet users will access Library resources electronically and the number of web hits will increase to 24,900,000 in 2009.
  - The number of database searches performed by customers will reach 638,435 in 2009.
  - The number of items digitized at the Austin History Center will increase by 800 in 2009.
  - Increase the number of express check machine transactions as a percent of total circulation by at least 5% in 2009.
  - Increase the number of wireless sessions accessed by customers to 230,000 in 2009.
  - Maintain the number of security related incidents at 1,520 in 2009.

- Increase awareness of the library system as a valuable and prominent City resource.
  - The value of department initiated media coverage will reach at least $200,000 in 2009.
  - The number of department initiated media contacts will reach 100 in 2009.
  - Increase the amount of annual donations to the Austin Public Library by 10% in 2009.
  - Maintain the percent of citizens who give the Library an overall favorable rating of library services at 90% in 2009.
  - Increase the number of volunteer hours contributed annually by 5% each year in 2009 and 2010.

- Create a work environment that attracts, retains and develops a diverse and customer-oriented workforce.
  - Maintain the overall employee job satisfaction rating at 82% in 2009.
  - The percent of employees who perceive their work environment to be safe will reach 55% by 2009.

Key Indicators

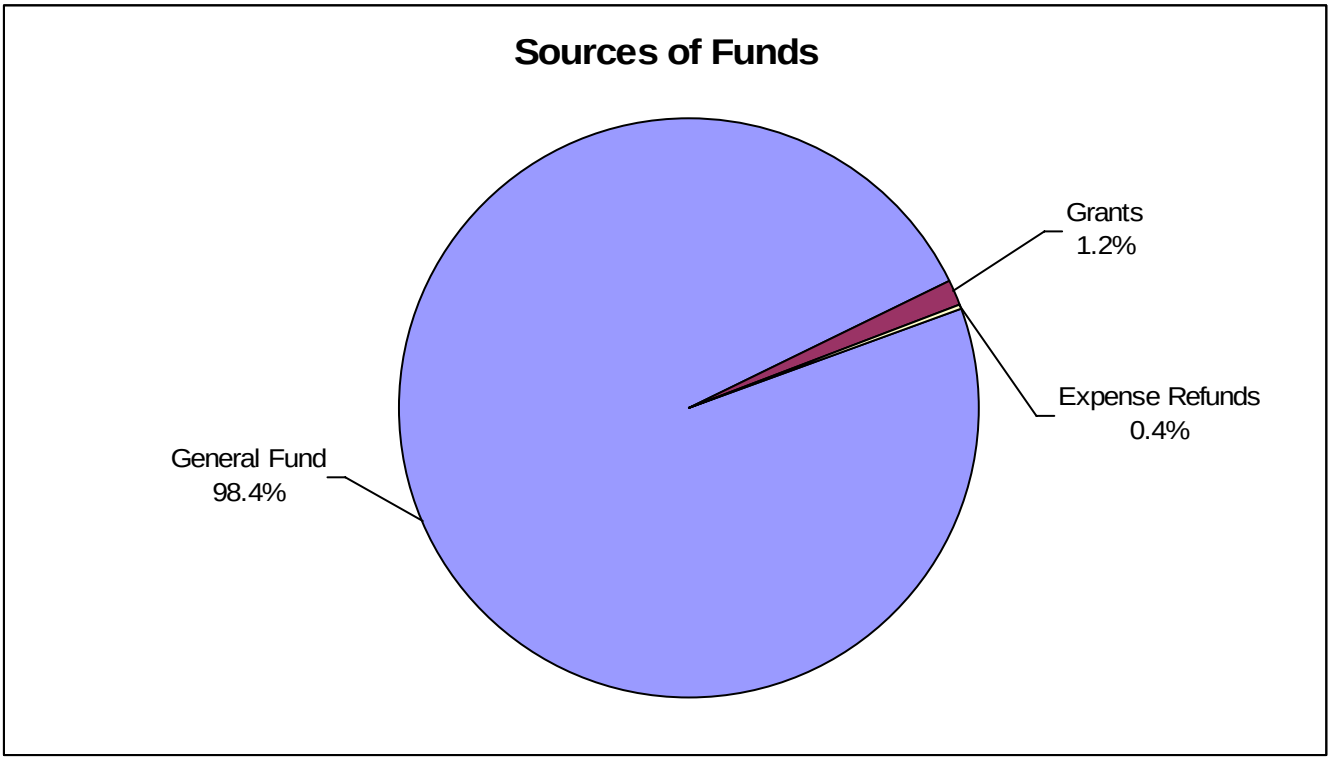
The key indicators used by the Library Department include:

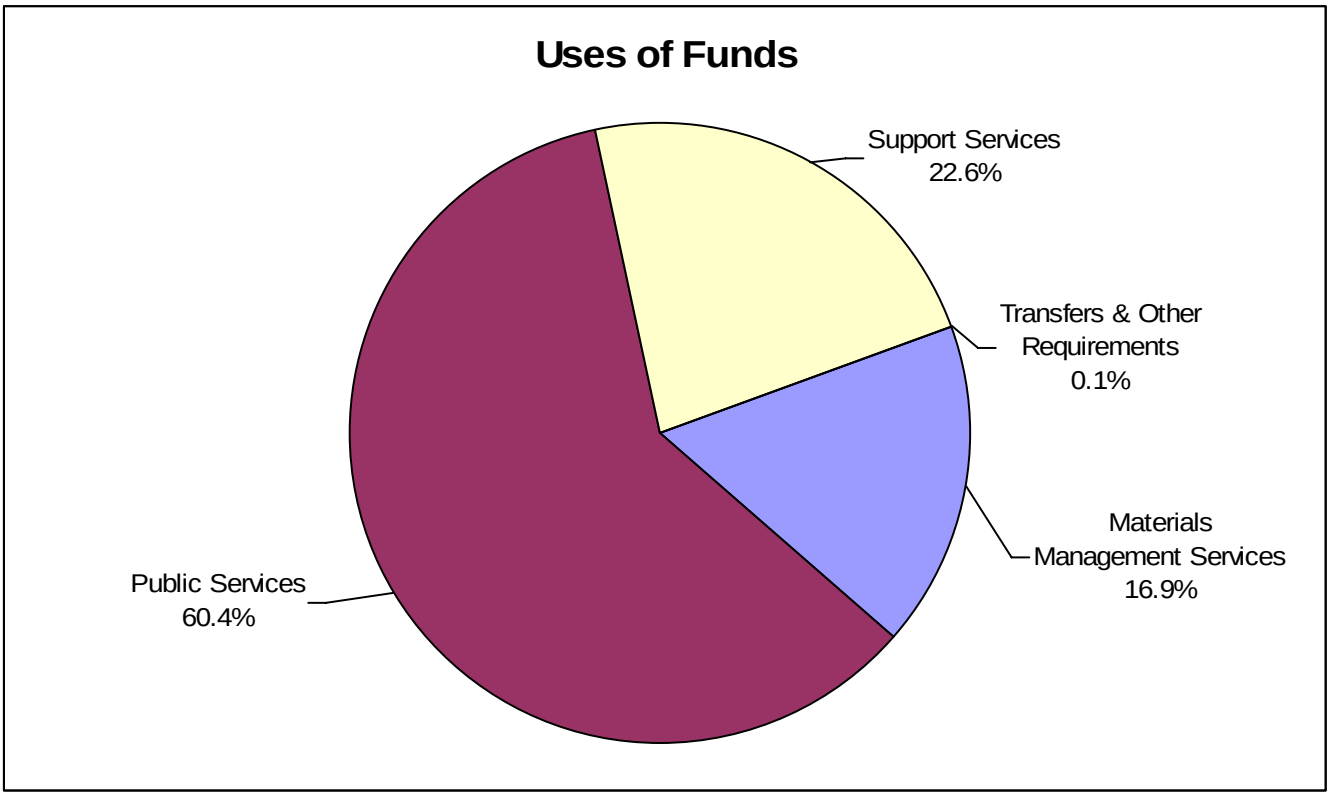
- Average Daily Visits
- Average Daily Circulation
- Library Cost per Circulated Item
- Library Cost per Registered Borrower
- Library Cost per Capita

Library—2008-09

- Materials Support per Capita
- Citizen Satisfaction with Materials
- Percent of Customers Who Get the Information They Need (Reference)
- Percent of Customers Who Find the Materials They Need (Austin History Center)
- Percent of Citizens Rating Overall Library Services as Favorable
- Percent of Customers Who Find the Title They are Seeking
- Percent of Citizens Who Feel Safe at Library Facilities

Library – Total Budget $25.3 million





Library – Total Budget $25.3 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
General Fund				
Revenue	$751,936	$791,096	$732,104	$729,238
Requirements	$21,019,935	$23,541,004	$23,467,287	$24,907,897
Full-time Equivalents (FTEs)	337.73	345.73	345.73	350.43
Grant Reimbursements	$100,529	$208,000	$181,268	$303,000
Full-time Equivalents (FTEs)	1.00	2.00	2.00	2.00
Expense Refunds	$147,847	$92,329	$163,728	$92,329

Budget Highlights

The Proposed Budget includes the personnel, tools, and equipment necessary to provide all core library services and achieve the goals and objectives of the department.

Public Services

In an effort to focus on the quality of services offered, the Library Department will reinvest current resources in four critical services areas: custodial, security, maintenance and library materials for the entire system. In FY 2009, all branch libraries will close one day per week. Neighboring library locations will close on different days to ensure that the library system remains easily accessible for the community. As a result of the reduction of operating hours, 10.30 FTE vacant positions will be eliminated. The funding associated with these positions will be reallocated to fund the addition of 4.00 FTE Building & Grounds Assistant positions, 2.00 FTE Security Guard positions, a 1.00 FTE Maintenance Worker II position and an addition of $100,000 to the system-wide book budget. The Proposed Budget includes funding to maintain current levels of service at the Faulk Central Library and the Austin History Center.

In FY 2009, two newly constructed branch libraries will open, replacing the last of the leased space facilities: the North Village Branch Library is currently projected to open in January 2009, and the Twin Oaks Branch Library is currently projected to open in August 2009.

The Proposed Budget includes funding in the amount of $197,536 and 4.00 FTEs to staff the larger North Village Branch Library and $90,386 and 4.00 FTEs to staff the larger Twin Oaks Branch Library upon their opening. The Proposed Budget also includes savings in the amount of $99,141 resulting from the closure of the leased space for both North Village and Twin Oaks. Additionally, $59,645 is included to begin restoration of line item funds critical to maintaining library operations and service levels. The Proposed Budget also includes a decrease of $33,321 to department-wide travel and training.

Materials Management Services

The Proposed Budget includes total funding of $2,243,225 for library books, periodicals, and electronic databases; a 4% increase over the current year. Included in this increase is an additional $100,000 to the system-wide book budget, and $17,308 for books and periodicals for the Twin Oaks and North Village Branch libraries. Additional funding in the amount of $80,000 is included in the Proposed Budget to help offset inflationary increases experienced in the materials cataloging and processing operation. Funding in the amount of $132,637 is included to fund the lease cost associated with the relocation of the Library's book-sorting operation and used bookstore, which was previously located at what is now the site of the new Twin Oaks Branch Library. Also included is $5,900 to begin restoration of line item funds critical to maintaining library operations and service levels. The Proposed Budget also includes a decrease of $1,978 to department-wide travel and training.

Library – Total Budget $25.3 million

Support Services

The Proposed Budget includes an increase of $17,157 for the North Village Branch Library and $9,037 for the Twin Oaks Branch Library to support increases in facility custodial and maintenance costs and technological infrastructure associated with both their openings. In FY 2009, $132,000 is proposed to fund the total cost of a parking lease for employees of the Faulk Central Library and the Austin History Center. This was previously funded by the Financial Services Department. Funding in the amount of $70,527 is included to being restoration of line item funds critical to maintaining library operations and service levels. The Proposed Budget also includes a decrease of $30,046 to department-wide travel and training. The Proposed Budget includes an increase of $2,024 for fleet maintenance costs and an increase of $17,597 for fleet fuel costs.

Revenue

Revenue is primarily generated from fines and fees. The Proposed Budget includes estimated revenue in FY 2008-09 in the amount of $729,238.

Employee Benefits

The Proposed Budget includes $353,988 for salary increases associated with Pay for Performance in FY 2008-09. An additional $211,862 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance. The Proposed Budget also includes an increase of $8,232 for the annualized costs of market increases implemented in FY 2008. A slight decrease of $3,120 is included for bilingual stipend testing conducted in FY 2008. A decrease of $23,121 to the departmental Awards & Recognition program is also included. Additionally, $141,897 is also included in the Proposed Budget for 1% service incentive enhancement for non-civil service employees.

Proposed Savings

The Proposed Budget includes savings of $138,684, strategically selected to maintain the department's ability to provide core library services. The reductions include a $34,494 decrease as a result of holding a 1.00 FTE Purchasing Technician position vacant for the entire fiscal year. Additionally, a decrease of $43,867 in the periodicals budget and a $60,323 decrease in the department travel and training budget are included in the department's savings plan.

Capital Budget

The FY 2008-09 Proposed Capital Budget includes:

- $18,000,000 for Central Library
- $300,000 for Security Camera System
- $238,000 for Howson Branch Library Re-roof
- $162,000 for Zaragoza Warehouse Fire Suppression

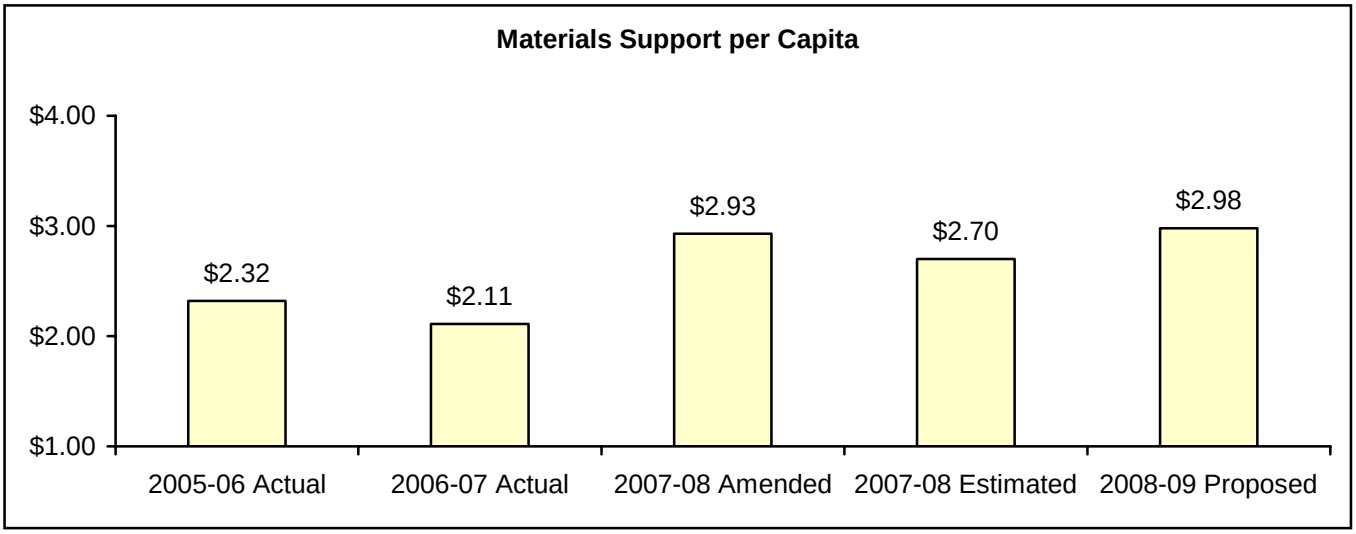
One-Time Critical Items

The Proposed Budget includes funding for the following capital and critical one-time items in the General Fund:

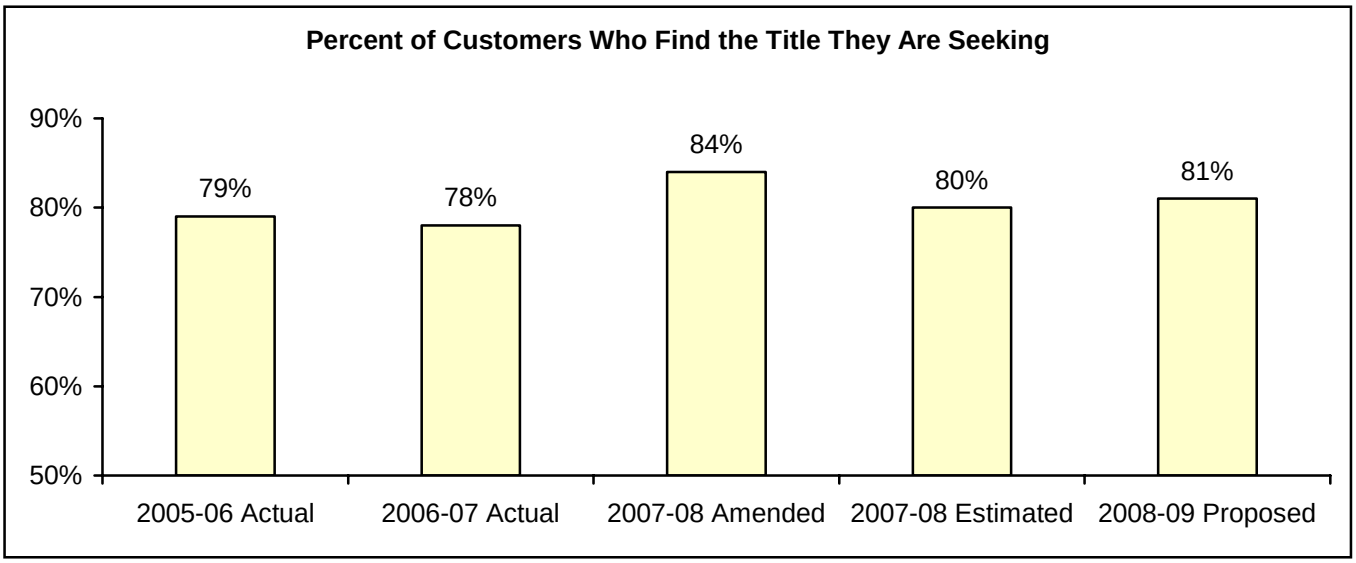
- $1,700 for a new Ethernet switch for the newly constructed Twin Oaks Branch Library
- $1,480 for new access points for the newly constructed Twin Oaks Branch Library

Library – Total Budget $25.3 million

The Library Department uses the following key indicators to monitor progress toward its goals**:**

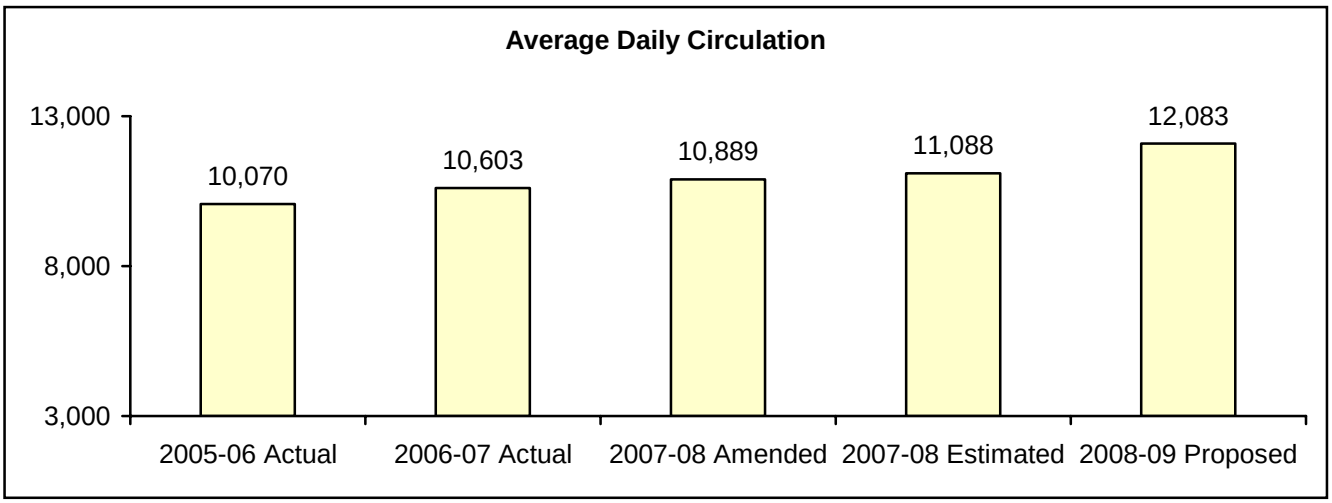


Materials support per capita is an indicator based on total population and total materials expenditures for the department. This indicator is proposed to increase just slightly over the FY 2007-08 Amended amount but is projected to increase approximately 10% over the FY 2007-08 Estimated amount.



The percent of customers who find the title they are seeking is an indicator based on a bi-annual customer survey conducted at all library locations. The current year estimate of 80% represents a decrease from the FY 2007-08 Amended amount due to the lower than projected outcome of both surveys conducted during FY 2008. The FY 2008-09 goal of 81% represents our desire to continue to increase this indicator each year.

Library – Total Budget $25.3 million



In FY 2009, the operating hours of all branch libraries will be reduced by closing 1 day per week and the associated funding will be reallocated to reinvest in four critical service areas: custodial, security, maintenance, and library materials for the entire system. Despite the closures, total circulation for FY 2008-09 is projected to remain relatively stable with the current year estimate as several library locations that were closed for extended periods over the last year for significant construction and/or maintenance projects have reopened. Additionally the new North Village Branch Library is scheduled to open in January 2009, and an increase in total circulation is projected.

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes a decrease in revenue of $67,416 from library fines and decreased customer demand for fee based services including internet printing and photocopies. This decrease in revenue is partially offset by an increase $1,155 from replacement card fees due to projected population growth.	($66,261)	
2. The Proposed Budget includes an increase in revenue of $4,403 from proposed fee increases and new fees for the Austin History Center and miscellaneous fees for the Austin Public Library.	$4,403	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $353,988 for salary increases associated with Pay for Performance in FY 2009. An additional $211,862 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$565,850	
The Proposed Budget includes $8,232 for the FY 2009 annualized cost for a market study implementation in FY 2008.	$8,232	
The Proposed Budget also includes a $23,121 decrease for the Awards & Recognition program and a $65,345 decrease in travel and training requirements.	($88,466)	
The Proposed Budget includes a decrease of $3,120 for bilingual stipend testing conducted in FY 2008.	($3,120)	
The Proposed Budget includes $141,897 for a 1% service incentive enhancement in FY 2009 for non-civil service employees.	$141,897	
The Proposed Budget includes an increase in funding in the amount of $2,024 for increases in Fleet maintenance costs and an increase in funding of $17,597 for increases in Fleet fuel costs.	$19,621	
2. Public Services		
The Proposed Budget includes a decrease of $99,141 to accommodate decreases in lease costs for both the North Village Branch Library and the Twin Oaks Branch Library associated with the opening of the newly constructed facilities.	($99,141)	
The Proposed Budget includes an increase of $182,709 for 4.0 FTEs and $14,827 in associated support costs for the newly constructed North Village Branch Library.	$197,536	4.00

	Dollars	FTEs
The Proposed Budget includes an increase of $86,035 for 4.0 FTEs and $4,351 in associated support costs for the newly constructed Twin Oaks Branch Library.	$90,386	4.00
The Proposed Budget includes an increase of $59,645 to begin restoration of line item funding critical to library operations and $3,000 for the costs of monitoring software for 5 new Automatic Vehicle Locator systems for the Delivery Services operation.	$62,645	
3. Materials Management Services		
The Proposed Budget includes an increase of $9,621 for books and periodicals and $906 for associated cataloging and processing costs for the newly constructed North Village Branch Library.	$10,527	
The Proposed Budget includes an increase of $7,687 for books and periodicals and $618 for associated cataloging and processing costs for the newly constructed Twin Oaks Branch Library.	$8,305	
The Proposed Budget includes an increase of $132,637 to fund the lease cost associated with the relocation of the Library's book sorting and used bookstore operations.	$132,637	
Included in the Proposed Budget is an increase of $80,000 for the increased costs of cataloging and processing materials and $5,900 to begin restoration of line item funding critical to library operations.	$85,900	
As part of the department's proposed savings plan, 1.0 FTE Purchasing Technician position will be held vacant for the entire fiscal year, resulting in a $34,494 increase in vacancy savings. The proposed savings plan also includes a $43,867 decrease in the periodicals budget.	($78,361)	
4. Support Services		
The Proposed Budget includes an increase of $17,157 for facility custodial and maintenance costs and technological infrastructure associated with the opening of the newly constructed North Village Branch Library.	$17,157	
The Proposed Budget includes an increase of $9,037 for facility custodial and maintenance costs and technological infrastructure associated with the opening of the newly constructed Twin Oaks Branch Library.	$9,037	
The Proposed Budget includes an increase of $132,000 for a transfer from the Financial Services Department to fund the total cost of a parking lease for employees of the Faulk Central Library and the Austin History Center.	$132,000	
The Proposed Budget includes an increase of $70,527 to begin restoration of line item funding critical to library operations.	$70,527	

	Dollars	FTEs
5. Department-Wide		
Included in the Proposed Budget is $144,047 for pay adjustments due to reclassification of positions during FY 2007-08.	$144,047	
The Proposed Budget includes the elimination of 10.30 FTEs in association with reducing the operating hours of branch libraries to reinvest in the core service areas of the entire library system.	($419,007)	(10.30)
The funding associated with the reduction of branch library operating hours will be reinvested in custodial, security, maintenance and materials for the entire library system. This will result in the addition of 7.00 FTEs and a $100,000 increase in the system-wide book budget.	$419,007	7.00
The Proposed Budget includes an additional decrease of $60,323 to department-wide travel and training as part of the department's proposed savings plan.	($60,323)	

Library – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
MATERIALS MANAGEMENT SERVICES								
Cataloging Support	$689,242	8.00	$718,300	7.00	$707,586	7.00	$834,627	7.00
Collection Support	$2,267,439	13.88	$3,097,157	15.88	$3,019,416	15.88	$3,442,939	18.88
Subtotal	$2,956,681	21.88	$3,815,457	22.88	$3,727,002	22.88	$4,277,566	25.88
PUBLIC SERVICES								
Adult Programming and Outreach	$0	0.00	$0	0.00	$0	0.00	$104,429	1.00
Austin History Center	$814,300	15.00	$959,292	15.00	$908,925	15.00	$888,104	14.00
Circulation	$10,226,204	205.72	$11,137,536	205.72	$11,170,296	205.99	$10,966,067	195.42
Reference and Information Services	$994,532	15.38	$1,055,845	15.38	$972,838	15.38	$1,091,571	15.65
Youth Services	$1,558,188	27.00	$1,700,853	27.00	$1,617,481	27.00	$1,875,531	30.00
Subtotal	$13,593,223	263.10	$14,853,526	263.10	$14,669,540	263.37	$14,925,702	256.07
SUPPORT SERVICES								
Administration and Management	$730,076	5.00	$736,914	5.27	$781,729	5.00	$984,938	6.00
Facility Expenses	$1,586,512	26.00	$1,794,970	31.00	$2,033,871	31.00	$2,244,682	39.00
Financial Monitoring / Budgeting	$115,151	1.65	$122,648	1.65	$129,501	1.65	$131,771	1.65
Information Technology Support	$1,094,662	10.27	$1,256,590	11.00	$1,120,895	11.00	$1,261,698	10.00
Personnel / Training	$489,617	4.73	$460,712	5.73	$499,706	5.73	$537,719	6.73
PIO / Community Services	$179,492	2.00	$179,509	2.00	$169,931	2.00	$214,198	2.00
Purchasing / M/WBE	$165,016	3.10	$194,173	3.10	$190,649	3.10	$206,618	3.10
Vehicle / Equipment Maintenance	$90,459	0.00	$80,911	0.00	$98,869	0.00	$100,532	0.00
Subtotal	$4,450,985	52.75	$4,826,427	59.75	$5,025,151	59.48	$5,682,156	68.48
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$19,045	0.00	$45,594	0.00	$45,594	0.00	$22,473	0.00
Subtotal	$19,045	0.00	$45,594	0.00	$45,594	0.00	$22,473	0.00
Total	$21,019,935	337.73	$23,541,004	345.73	$23,467,287	345.73	$24,907,897	350.43

Library – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
MATERIALS MANAGEMENT SERVICES								
Collection Support	$0	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$0	0.00	$0	0.00	$0	0.00	$0	0.00
PUBLIC SERVICES								
Reference and Information Services	$61,701	0.00	$64,000	0.00	$59,316	0.00	$64,000	0.00
Youth Services	$28,392	0.00	$0	0.00	$77,503	0.00	$0	0.00
Subtotal	$90,092	0.00	$64,000	0.00	$136,819	0.00	$64,000	0.00
SUPPORT SERVICES								
Administration and Management	$26,953	0.00	$28,329	0.00	$25,599	0.00	$28,329	0.00
Facility Expenses	$27,601	0.00	$0	0.00	$110	0.00	$0	0.00
Information Technology Support	$3,200	0.00	$0	0.00	$1,200	0.00	$0	0.00
Subtotal	$57,754	0.00	$28,329	0.00	$26,909	0.00	$28,329	0.00
Total	$147,847	0.00	$92,329	0.00	$163,728	0.00	$92,329	0.00

Library – 2008-09

Grants

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
PUBLIC SERVICES								
Austin History Center	$14,592	0.00	$5,000	0.00	$4,560	0.00	$0	0.00
Circulation	$0	0.00	$0	0.00	$0	0.00	$3,000	0.00
Youth Services	$85,937	1.00	$203,000	2.00	$176,708	2.00	$300,000	2.00
Subtotal	$100,529	1.00	$208,000	2.00	$181,268	2.00	$303,000	2.00
Total	$100,529	1.00	$208,000	2.00	$181,268	2.00	$303,000	2.00

New Central Library Fund – 2008-09

Purpose and Nature of Fund

The City Council approved a resolution on May 3, 2007, directing the City Manager to negotiate and execute an agreement with the Austin Public Library Foundation to use the interest income generated on $9.9 million in proceeds from the sale of City-owned Block 21 in downtown Austin, together with matching funds to be generated by the Foundation funds for operating costs of the new central library. The agreement was approved by the City Council on June 18, 2008, with a term of ten years, effective on July 1, 2008. Upon the effective date of the agreement, the City agrees to place Block 21 sales proceeds (approximately $9.9 million) in a dedicated internal City account, and to maintain interest generated by these sales proceeds in a separate, City special revenue fund for the new central library. The Library Foundation will match the interest the City earns on the fund on an annual basis. If the Foundation's matching funds account reaches $5 million before the agreement expires, the City may begin using the interest from the matching funds account to help operate and maintain the new library and the agreement shall terminate following the Foundation's donation of the matching funds to the City. Otherwise, the Foundation will donate the matching funds to the City when the agreement expires. These funds will be held in a trust and agency fund and all interest must be dedicated for use in operating the new central library. It is anticipated that, at the end of ten years, the City principal provided by the Block 21 sales proceeds, City-generated interest and Foundation matching funds combined could total approximately $20 million. This amount could generate about $1 million in interest earnings per year, which could be used to help pay for operating expenses for the new central library, if the City Council wishes to continue to use the Block 21 proceeds for that purpose upon expiration of the agreement.

Factors Affecting Revenue

Interest earned in fiscal year 2009 is expected to approximate $400,000. The Austin Public Library Foundation would be required to match interest generated during the twelve months ended June 30, 2009, and place the funds (at the discretion of the Foundation) in a separate account maintained/controlled by the Foundation, with annual certification provided by the Foundation Board to the City of the amount of the Foundation's annual deposit and balance, or deposit the funds with the City to be placed in a dedicated Foundation library trust and agency fund, separate from the fund holding the Block 21 sales proceeds.

Factors Affecting Requirements

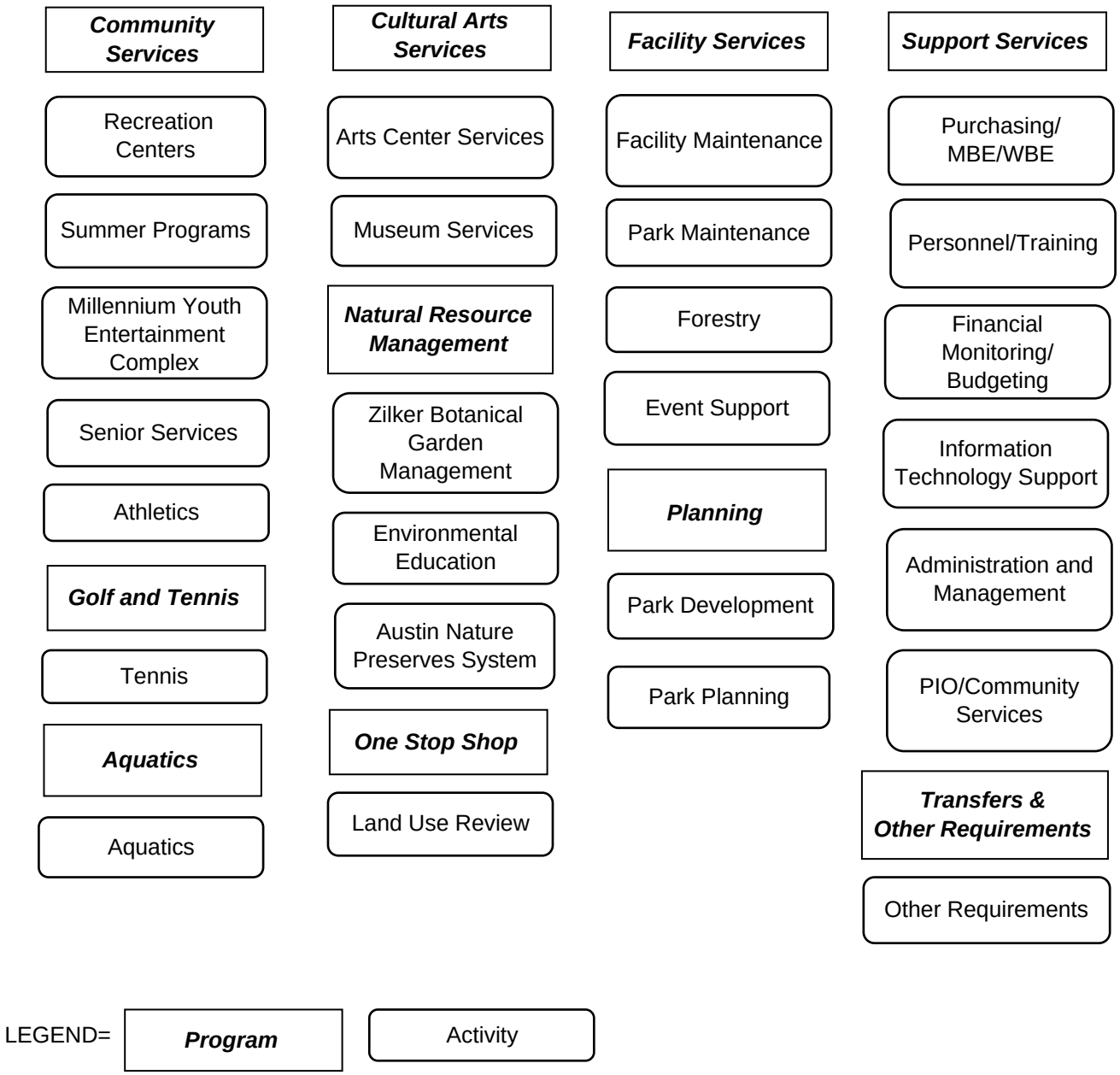
It is currently anticipated that the new central library will open in 2013 or 2014. If future economic conditions require the use of the interest income earned on the Block 21 proceeds to help pay for the staffing and materials needed to open the new central library, the City may use such funds for this purpose after notifying and consulting with the Foundation regarding such proposed expenditures. No expenditures are anticipated in fiscal year 2009.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$0	$0	$10,088,640	$400,000
Requirements	$0	$0	$0	$0

Parks and Recreation

Golf Enterprise Fund
Golf Surcharge Fund
Recreation Programs Enterprise Fund
Softball Enterprise Fund

Parks and Recreation — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$3,090,541	$3,782,594	$3,413,442	$3,483,948
Requirements	$31,642,833	$35,882,478	$34,439,478	$35,804,608
Full-time Equivalents (FTEs)	435.00	471.50	471.50	473.50

*Footnote: In addition to the amount shown above, the FY 2008-09 Proposed Budget also includes $61,150 for capital and critical one-time costs.

Parks and Recreation — 2008-09

Mission

The purpose of the Parks and Recreation Department is to provide, protect and preserve a Park System that promotes recreational, cultural and outdoor experiences for the Austin community. To help the department achieve its mission the following goals have been developed:

Goals

- PARD will foster environmental stewardship and preservation of the department's constructed and natural resources by:
  - Completing 85% of all work orders
  - Irrigating 802.5 acres with non-potable water by 2009
  - Achieving community wildlife habitat certification by 2009
  - Ensuring that 95% of participants in environmental education indicate an increase of environmental awareness

- To promote a safer park system, the department will manage the level of unsafe activity by ensuring:
  - A 10% decrease in the number of reported employee injuries
  - A 95% average patron safety rating at pools

- In order to increase participation in Parks and Recreation services, the department will:
  - Offer 38% of department services for free by 2009
  - Increase participant satisfaction rating to 92% by 2011
  - Increase participation in the Summer Playground program by 2%
  - Increase customer satisfaction rating for Youth Summer Programs to 96% from 94% by 2010

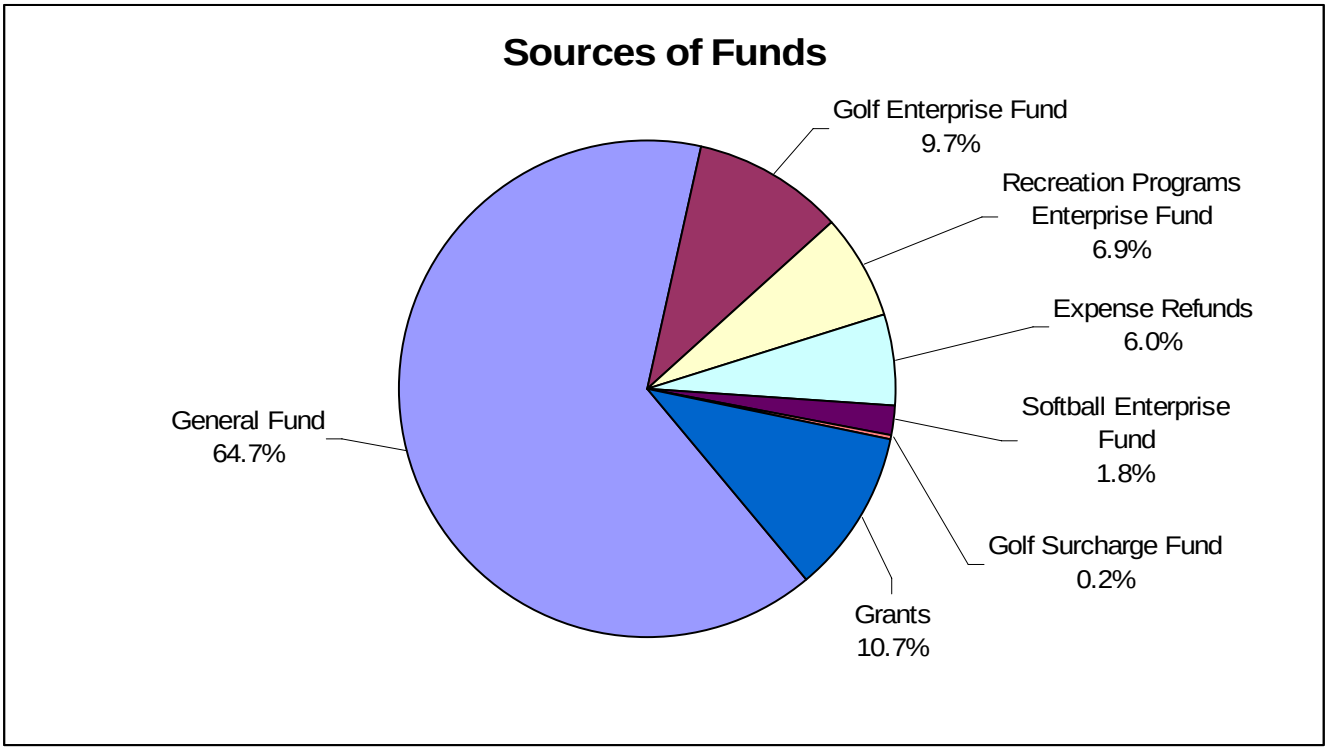
- The department will provide accessible open green space by:
  - Maintaining a ratio of 24 acres of parkland to 1,000 population (national benchmark)

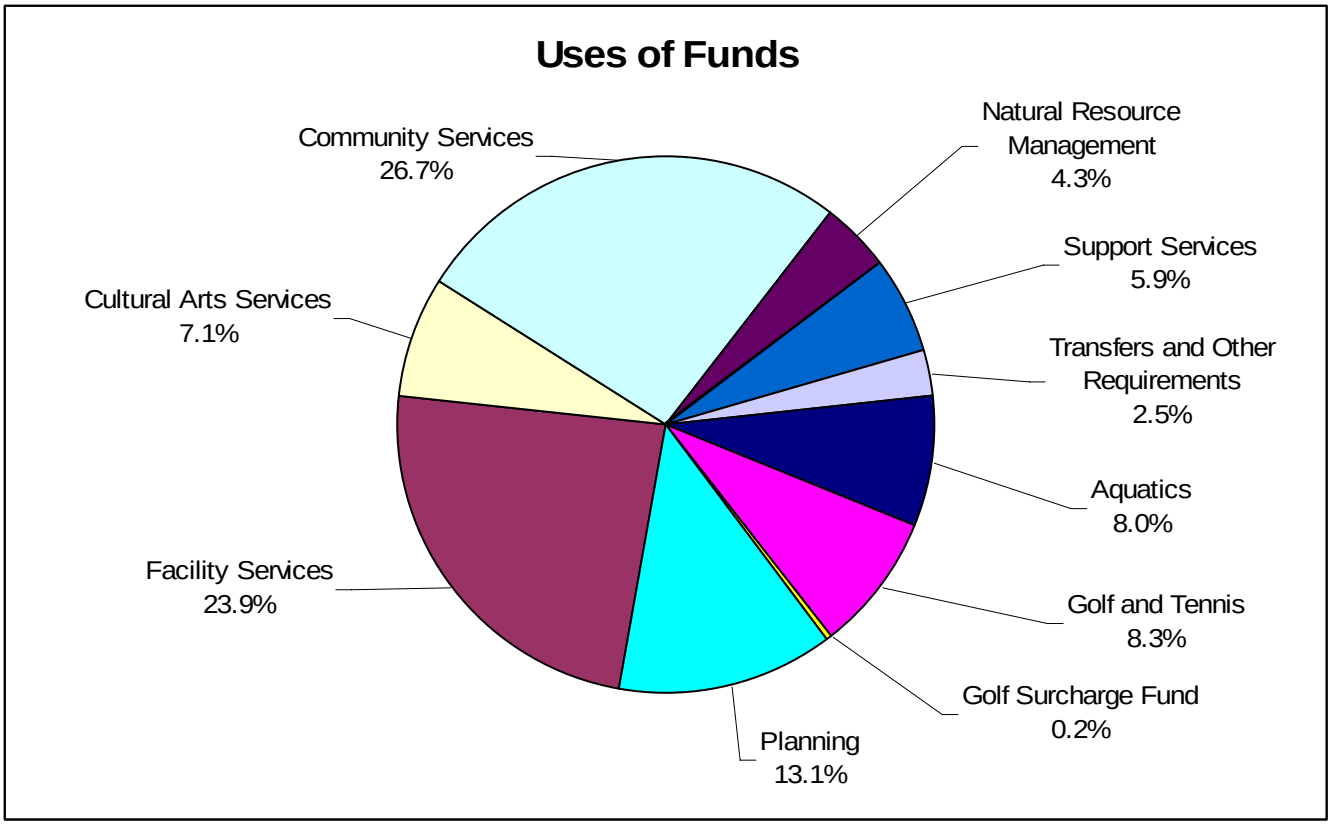
Key Indicators

The key indicators used by the Parks and Recreation Department include:

- Total number of supervised youth activities
- Percent of work orders completed
- Number of estimated youth participant hours
- Cost per youth participant hour
- Number of park acres per 1,000 population

Parks and Recreation — Total Budget $55.3 million





Parks and Recreation — Total Budget $55.3 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
General Fund				
Revenue	$3,090,541	$3,782,594	$3,413,442	$3,483,948
Requirements	$31,642,833	$35,882,478	$34,439,478	$35,804,608
Full-time Equivalents (FTEs)	435.00	471.50	471.50	473.50
Golf Enterprise Fund				
Revenue	$4,269,612	$5,428,391	$5,268,979	$5,587,936
Requirements	$5,014,743	$5,241,309	$5,204,111	$5,379,969
Full-time Equivalents (FTEs)	46.00	42.00	42.00	42.00
Golf Surcharge Fund				
Revenue	$95,994	$100,000	$104,593	$100,000
Requirements	$106,664	$100,000	$100,000	$100,000
Recreation Programs Enterprise Fund				
Revenue	$3,758,040	$3,633,247	$3,698,223	$3,764,022
Requirements	$3,657,233	$3,805,782	$3,840,332	$3,799,651
Full-time Equivalents (FTEs)	34.00	39.25	39.25	36.50
Softball Enterprise Fund				
Revenue	$957,423	$1,006,500	$1,125,303	$1,124,325
Requirements	$896,528	$955,339	$1,049,145	$1,013,878
Full-time Equivalents (FTEs)	9.50	9.50	9.50	9.50
Grants	$689,081	$2,281,000	$2,281,000	$5,903,000
Full-time Equivalents (FTEs)	15.50	13.00	13.00	9.00
Expense Refunds	$3,130,532	$3,577,040	$3,725,520	$3,306,648

Budget Highlights

FY 2008 Successes and Accomplishments

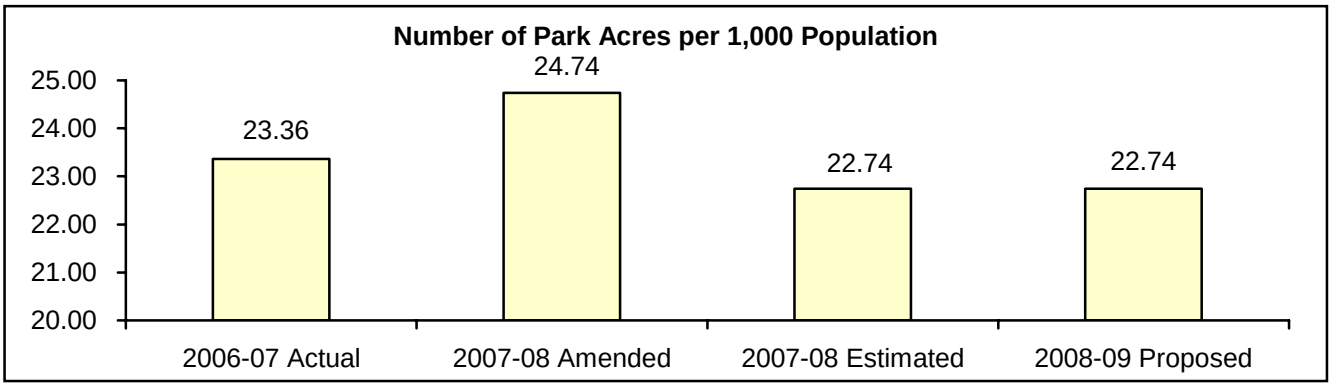
In 2007, the Austin Parks and Recreation Department became one of seventy-three park and recreation agencies in the country to receive national accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA). CAPRA accreditation is a remarkable accomplishment. Because of our commitment to the citizens of Austin, we strive for continuous improvement. The CAPRA accreditation process and results help to ensure a high level of accountability throughout our department and facilitates efficient and effective delivery of park and recreation services to our citizens. This award marks the third national recognition for the Austin Parks and Recreation Department in the last five years.

The Parks and Recreation Department's Programs Division was awarded the Lone Star Programming Award: Class I from the Texas Recreation and Parks Society (TRAPS) during the Annual Institute and Trade Show held in San Angelo, Texas. TRAPS confers this award for innovative recreation programming to an organization that has offered a new program to one of its client groups for the first time, and the department was recognized for its P3 (Play, Pride, Prosper) Program.

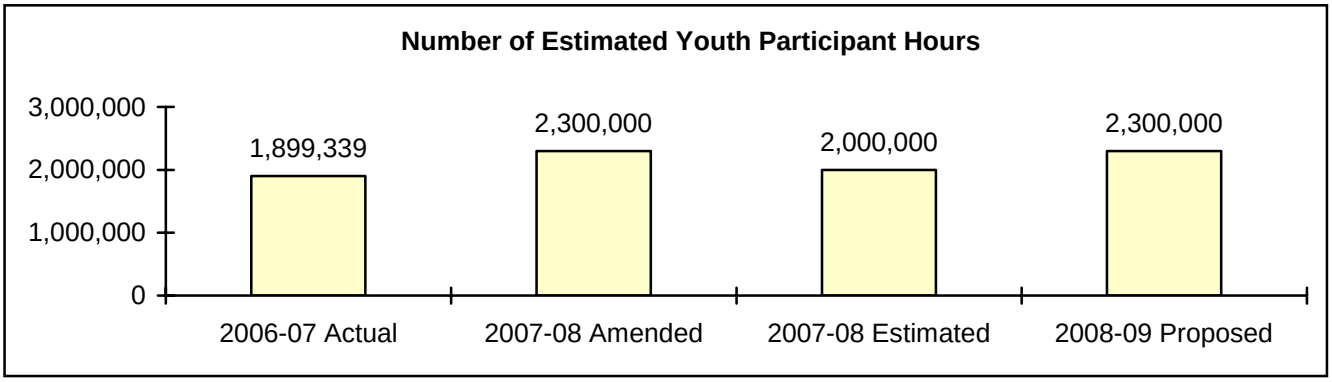
Parks and Recreation — Total Budget $55.3 million

The Parks and Recreation 2007 Trail of Lights was the largest event ever, with over 400,000 people attending the 15-day Trail of Lights and the month-long Zilker Tree display. Last year, the Trail of Lights enjoyed national media attention with stories in *U.S.A. Today, People Magazine and the Weather Channel*. It is featured annually on the Country Music Channel as one of the must-see lighting festivals in the country. We received visitors from throughout Texas, the U.S. and the world at the 1.5 mile long display. New exhibits and new services for the mobility impaired attracted new audiences to this popular family event.

The Carver Museum originated in the first public library facility in Austin, and when the Carver library building was moved to East Austin in 1947, it became the bedrock of Austin's African American community. Now, the historic building has been re-visioned as the first stand-alone African American Genealogical Research Center, scheduled to open December, 2009. Plans for the research center will include access to collections; micro-fiche and DNA testing that will help African Americans retrace their history, to tell a story of our City and our country's history. This program will complement the Carver Museum's current activities of collecting artifacts related to African American history, mounting exhibits that illuminate African American stories and genealogical classes for adults that provide educational tools for research.



The Department measures its performance in the area of park development by tracking the number of parkland acres per capita. The standard set by the National Recreation and Parks Association (NRPA) for parkland acres per 1,000 population is 10 acres. It is estimated that in FY 2008 Austin has 22.74 acres of parkland per 1,000 population. This number is expected to remain the same for FY 2009.



The Community Service Program offers a wide variety of recreational activities to youths, teens, adults and seniors. The number of youth participant hours is a key indicator used by PARD to measure the amount of time the Community Services Program devotes to Austin's youth in the Summer Playground Program, the Totally Cool, Totally Art program and Community Recreation programs. Funding received in FY 2008 allowed the Department to open the new Turner-Roberts and Gus Garcia Recreation Centers to serve additional youth and families.

Parks and Recreation — Total Budget $55.3 million

The Proposed Budget for the Parks and Recreation Department contains the personnel and equipment necessary to provide recreational, cultural and park services and to continue to achieve the goals and objectives of the department.

Maintains Commitment to Park and Recreation Services

New/Expanded Facilities: The Cultural Arts Services Program provides a variety of historical and artistic experiences for the community to enjoy. The restoration of the Dickinson Museum is scheduled to open in spring 2009. Once the house is restored, it will offer educational programs, tours and special events relating to Texas Revolutionary War history to the public. An increase of $118,066 is included in the Cultural Arts Services program budget to provide partial funding of contractual and commodities and salaries for two FTEs.

The Parks and Recreation department's tennis program strives to offer year round tennis to the community through comprehensive programs for all ages. The new Austin Tennis Center is scheduled to open in December 2008. Annualized funding of $48,167 is included in the FY 2008-09 Proposed Budget for eight months of contractual and commodity expenditures.

Additional ornamental beds, planted medians and other landscaping items are being installed as part of the Great Street Project. The installation of irrigation and landscaping along Cesar Chavez will require new daily maintenance by the Department. The FY 2008-09 Proposed Budget includes an increase of $31,950 to cover contractuals and commodities for median maintenance.

Rising Operational Requirements: Maintaining the award winning park system continues to be a major focus of the Parks and Recreation Department. The City's rights-of-way maintenance includes medians, triangles, circles and City-owned undeveloped properties. The Proposed Budget includes an increase of $103,500 in contractual expenditures for right-of-way and median mowing for high-growth areas.

Implementation of 2006 Bond Program: In November 2006, voters overwhelmingly approved $84.7 million for Parks Facilities & Parkland. Investments include improvements to recreation and cultural centers, pools and trails, as well as several new facilities and the purchase of additional parkland, with a focus on in-fill parks. The FY 2009 Proposed Capital Budget includes third year funding in the amount of $22 million.

Employee Benefits

The Proposed Budget includes an increase of $691,249 for the incremental increases for health insurance and Pay for Performance. Also included is an increase of $80,000 for the scheduled Federal Minimum Wage increase and an increase of $170,492 for a 1% service incentive enhancement for FY 2009.

Proposed Savings

The Proposed Budget includes savings of $1,587,398, strategically selected to maintain the department's ability to provide core Parks and Recreation services, while meeting the City goal of presenting a balanced budget. For the entire fiscal year, the department will hold 24 positions vacant, resulting in a savings of $967,769. Contractual and commodity expenditures will be reduced department-wide for a total savings of $323,141. Additionally, the department will maximize use of alternate funds for expenditures. Special Revenue Funds, such as Trust and Agencies and Park Land Dedication Funds (PLDs), will be used to fund eligible expenditures for a total savings to the General Fund of $296,488.

Parks and Recreation — Total Budget $55.3 million

Capital Improvements Project

The FY 2008-09 Proposed Capital Budget includes:

- $660,000 for Bartholomew Pool Shell
- $1,950,000 for Dittmar Recreation Center
- $100,000 for Golf Course Improvements
- $2,925,000 for Northwest Recreation Center Expansion
- $4,000,000 for Parkland Acquisition
- $2,562,353 for Parkland Dedication
- $20,000 for Parkland Mitigation at Onion Creek Park
- $750,000 for Playscape Renovations and Improvements
- $100,000 for Pool Improvements and Renovations
- $2,075,000 for Pool Renovation Program
- $1,670,000 for Roof/HVAC Replacement Program
- $400,000 for Rosewood Park-Chestnut House
- $525,000 for South Austin Recreation Center Renovations
- $900,000 for Trail Renovations and Improvements
- $1,000,000 for Zach Scott Theatre
- $2,500,000 for Zilker Park Improvements

One-Time Critical Items

The Proposed Budget includes funding for the following capital and critical one-time items in the General Fund:

- $650 for 1 blower and $1,500 for 1 power washer for the Great Streets Program – Cesar Chavez
- $8,000 for 1 skid steer trencher attachment
- $8,500 for replacement pool covers at Balcones Pool
- $5,400 for replacement diving boards
- $11,100 for 6 replacement lifeguards stands
- $2,200 for 2 replacement pool vacuums
- $2,800 for 1 replacement professional grade camera
- $4,300 to replace the phone system at the Clay-Kizer golf course
- $9,400 for new driving range artificial tees at the Clay-Kizer driving range
- $3,600 for 12 new driving range targets for the Clay and Morris Williams driving ranges
- $3,700 for 1 shade structure for the Learning Center at the Joe Balander Short Course

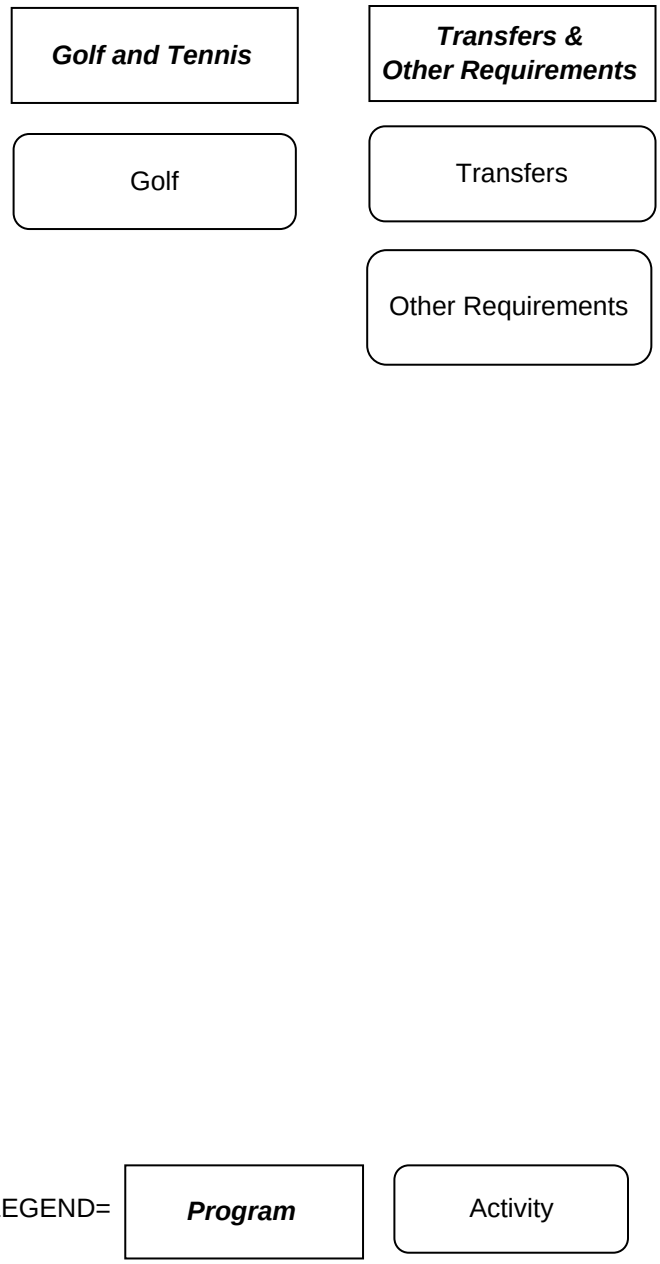
Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes a decrease of $298,646 for revenue from entry fees, concessions sales and facility rentals.	($298,646)	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $425,323 for salary increases associated with Pay for Performance in FY 2009. An additional $265,926 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$691,249	
The Proposed Budget includes $170,492 for a 1% service incentive enhancement for FY 2009 for non-civil service employees.	$170,492	
The Proposed Budget includes $42,164 for the FY 2009 annualized cost for a market study implementation in FY 2008.	$42,164	
Included in the Proposed Budget is a reduction of $3,960 for the implementation of the bilingual program that was included in the FY 2008 Approved Budget.	($3,960)	
In anticipation of the Federal Minimum Wage increase, $80,000 has been included in the Proposed Budget to meet the new required minimum wage.	$80,000	
The Proposed Budget also includes a $28,078 decrease for the Awards and Recognition program and a $77,850 decrease in travel and training requirements.	($105,928)	
The Proposed Budget includes an additional $228,752 for increases in Fleet fuel costs and an increase of $107,803 for Fleet maintenance costs.	$336,555	
2. Cultural Arts Services		
The Proposed Budget includes an increase of $118,066 to fund two FTEs for the Dickinson Museum scheduled to open in Spring 2009. Funding will cover salary and benefits for thirteen pay periods for a Culture and Arts Education Coordinator, Administrative Assistant and related contractuals and commodities.	$118,066	2.00
3. Facility Services		
The Proposed Budget includes an increase of $31,950 for the Great Streets Program-Cesar Chavez for median maintenance. Funding will cover contractuals and commodities.	$31,950	
In an effort to meet increased landscaping needs in high-growth areas, the Proposed Budget includes a $103,500 increase for right-of-way and median mowing contractual expenses.	$103,500	

	Dollars	FTEs
4. Golf and Tennis		
The Proposed Budget includes an increase of $48,167 for the Austin Tennis Center, which is scheduled to open in December 2008. Funding will cover contractuals and commodities for 8 months.	$48,167	
5. Support Services		
Included in the Proposed Budget is a reduction of $2,700 for one-time costs associated with the addition of 3 FTEs in the FY 2008 Approved Budget.	($2,700)	
6. Department-Wide		
As a part of the deparment savings plan, 24 positions will be held vacant for the entire fiscal year, resulting in a $967,796 increase in vacancy savings.	($967,796)	
A reduction in contractuals and commodities totaling $323,141 is included in the Proposed Budget as a part of the department's savings plan.	($323,141)	
The Proposed Budget includes a $296,488 reduction in General Fund requirements. As part of the department's savings plan, eligible expenditures will be spent out of the departments Special Revenue Funds.	($296,488)	

Golf Enterprise Fund — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$4,269,612	$5,428,391	$5,268,979	$5,587,936
Requirements	$5,014,743	$5,241,309	$5,204,111	$5,379,969
Full-time Equivalents (FTEs)	46.00	42.00	42.00	42.00

Golf Enterprise Fund — 2008-09

Significant Revenue and Expenditure Changes by Program

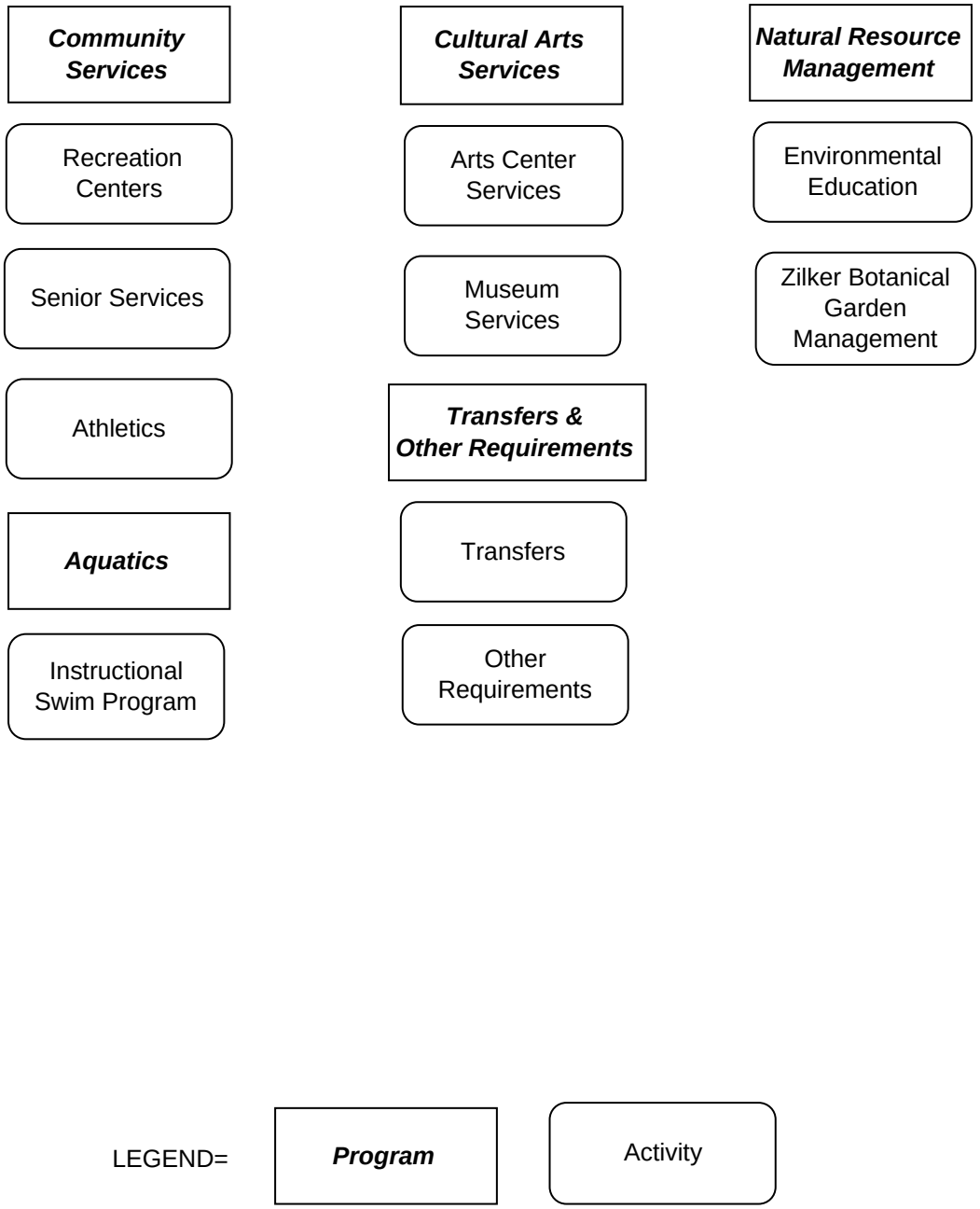
Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase of $159,545 for revenue from an increase in green fees.	$159,545	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $39,842 for salary increases associated with Pay for Performance in FY 2009. An additional $23,688 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$63,530	
The Proposed Budget also includes a $3,480 decrease for the Awards and Recognition program and a $4,000 decrease in travel and training requirements.	($7,480)	
The Proposed Budget includes a total stipend of $30,696, which is an incremental increase of $14,660, to the Employee's Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$14,660	
The Proposed Budget includes $1,320 for the FY 2009 market study implementation.	$1,320	
The Proposed Budget includes $15,971 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $16,990 from a 2% enhancement pay in FY 2008.	($16,990)	
The Proposed Budget includes an increase of $50,188 for Fleet fuel costs and an increase of $16,732 for vehicle maintenance requirements.	$66,920	
2. Golf and Tennis		
To more accurately match current requirements and available resources, a decrease of $116,048, associated with the reduction of rental equipment, is included in the Proposed Budget.	($116,048)	
Due to rising fuel costs, an increase in agricultural practice requirements is anticipated for FY 2009. A total increase of $125,215 in maintenance materials and the delivery of sand and gravel is included in the Proposed Budget.	$125,215	
The Proposed Budget includes a net decrease of $5,616 for utility services due to current requirements.	($5,616)	
To more accurately reflect current staffing patterns, a $126,065 reduction in vacancy savings is included in the Proposed Budget. Also included in the Proposed Budget is an increase in seasonal employees of $133,883, which is being partially offset by a $92,343 reduction in temporary employees.	$167,605	

Golf Enterprise Fund — 2008-09

	Dollars	FTEs
3. Transfers and Other Requirements		
A reduction of $1,000 in accrued payroll is included in the Proposed Budget.	($1,000)	
The Proposed Budget includes a total reduction of $156,195 for the following items: a decrease of $66,143 in Workers Compensation, $28,105 reduction in administrative support and an reduction of $61,947 in GO Debt Service.	($156,195)	

Recreation Programs Enterprise Fund — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$3,758,040	$3,633,247	$3,698,223	$3,764,022
Requirements	$3,657,233	$3,805,782	$3,840,332	$3,799,651
Full-time Equivalents (FTEs)	34.00	39.25	39.25	36.50

Recreation Programs Enterprise Fund — 2008-09

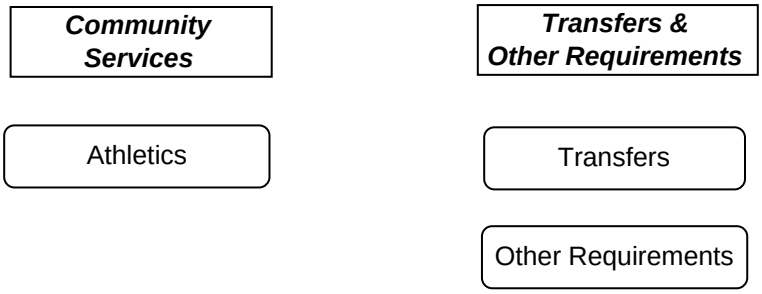
Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase of $130,755 for revenue from increased participation in Community Services and Cultural Arts programs.	$130,775	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $22,220 for salary increases associated with Pay for Performance in FY 2009. An additional $22,137 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$44,357	
The Proposed Budget also includes a $2,039 decrease for the Awards and Recognition program.	($2,039)	
The Proposed Budget includes a total stipend of $21,722, which is an incremental increase of $12,882, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$12,882	
The Proposed Budget includes $5,187 for the FY 2009 market study implementation.	$5,187	
The Proposed Budget includes $8,907 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $10,719 from a 2% enhancement pay in FY 2008.	($10,719)	
The Proposed Budget includes an increase in funding in the amount of $6,515 for increases in Fleet fuel costs.	$6,515	
2. Natural Resource Management		
Based on staffing patterns, a decrease of $20,000 in seasonal employees and a $52,675 increase in personnel savings is included in the Proposed Budget.	($72,675)	
3. Cultural Arts Services		
In an effort to reallocate funds to match current spending patterns and available resources, a decrease of $8,450 in commodites and a $17,000 decrease in seasonal employees is included in the Proposed Budget.	($25,450)	
4. Community Services		
Recreation Centers are unable to support 2.75 FTE positions through user fees, resulting in the elimination of these vacant positions in the Proposed Budget.	($107,739)	(2.75)

	Dollars	FTEs
To more accurately represent current spending patterns and match available resources, an increase of $93,094 in seasonal and temporary employees has been included in the Proposed Budget. This increase is partially offset by a $10,701 decrease in contractuals and commodities including rental of vehicles, food and ice and small tools.	$82,393	
5. <u>Transfers and Other Requirements</u> The Proposed Budget includes an increase of $29,769 for Worker's Compensation, a $1,000 increase for accrued payroll and a $35,780 increase in administrative support.	$66,549	

Softball Enterprise Fund — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$771,423	$820,500	$939,303	$938,325
Transfer In	$186,000	$186,000	$186,000	$186,000
Requirements	$896,528	$955,339	$1,049,145	$1,013,878
Full-time Equivalents (FTEs)	9.50	9.50	9.50	9.50

Softball Enterprise Fund — 2008-09

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase of $65,852 for revenue from field rentals, league registrations and adult softball team entry fees.	$106,325	
2. The Proposed Budget includes an increase of $11,500 for revenue from the development of a new women's fast pitch softball league.	$11,500	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $7,591 for salary increases associated with Pay for Performance in FY 2009. An additional $5,358 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$12,949	
The Proposed Budget includes a total stipend of $5,517, which is an incremental increase of $2,917, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$2,917	
The Proposed Budget also includes a $665 decrease for the Awards and Recognition program and a $900 decrease in travel and training requirements.	($1,565)	
The Proposed Budget includes $2,218 for the FY 2009 market study implementation.	$2,218	
The Proposed Budget includes $3,043 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $3,132 from a 2% enhancement pay in FY 2008.	($3,132)	
A decrease of $10,703 for Fleet fuel costs and an increase of $634 for vehicle maintenance requirements are included in the Proposed Budget.	($10,069)	
2. Community Services		
In order to accurately meet increasing costs associated with the adult softball program, $32,974 has been added to the Proposed Budget. This additional funding is for increases in payments to officials, electrical costs and maintenance supplies.	$32,974	
Based on current staffing patterns and available resources, a $13,000 increase in seasonal employees is included in the Proposed Budget. This increase is partially offset by a reduction of $2,730 in overtime requirements.	$10,270	
3. Transfers and Other Requirements		
The Proposed Budget includes an increase of $2,424 for the following items: an increase of $10,229 for administrative support and a reduction of $7,805 for Worker's Compensation.	$2,424	

Parks and Recreation – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
AQUATICS								
Aquatics	$3,701,816	25.75	$4,095,308	26.75	$3,984,831	26.75	$4,037,484	26.50
Subtotal	$3,701,816	25.75	$4,095,308	26.75	$3,984,831	26.75	$4,037,484	26.50
COMMUNITY SERVICES								
Athletics	$352,420	0.00	$372,936	1.00	$372,105	1.00	$373,500	1.00
Millennium Youth Entertainment Complex	$794,256	0.00	$703,982	0.00	$792,453	0.00	$714,563	0.00
Recreation Centers	$6,546,199	105.75	$7,966,185	109.50	$7,435,185	109.50	$7,787,451	108.50
Senior Services	$1,800,689	25.00	$2,001,527	24.00	$2,079,165	24.00	$2,035,441	25.25
Summer Programs	$362,327	1.00	$586,179	1.00	$573,683	1.00	$543,423	0.50
Subtotal	$9,855,890	131.75	$11,630,809	135.50	$11,252,591	135.50	$11,454,378	135.25
CULTURAL ARTS SERVICES								
Arts Center Services	$1,237,140	18.75	$1,560,346	18.25	$1,506,723	18.25	$1,649,755	20.75
Museum Services	$847,388	12.50	$1,041,604	12.50	$954,952	12.50	$1,024,919	12.50
Subtotal	$2,084,528	31.25	$2,601,950	30.75	$2,461,675	30.75	$2,674,674	33.25
FACILITY SERVICES								
Event Support	$540,023	0.00	$424,722	0.00	$407,952	0.00	$384,188	0.00
Facility Maintenance	$1,921,203	28.00	$2,613,988	42.00	$2,531,044	42.00	$2,245,672	42.00
Forestry	$1,237,446	23.00	$1,192,991	24.00	$1,108,601	24.00	$1,488,700	24.00
Park Maintenance	$7,596,402	121.75	$7,984,494	123.75	$7,422,771	123.75	$8,030,097	119.25
Subtotal	$11,295,074	172.75	$12,216,195	189.75	$11,470,368	189.75	$12,148,657	185.25
GOLF AND TENNIS								
Tennis	$223,072	0.00	$239,562	0.00	$219,548	0.00	$287,729	0.00
Subtotal	$223,072	0.00	$239,562	0.00	$219,548	0.00	$287,729	0.00
NATURAL RESOURCE MANAGEMENT								
Austin Nature Preserves System	$73,066	1.00	$173,270	2.00	$135,195	2.00	$174,067	2.00
Environmental Education	$698,166	9.50	$772,798	11.50	$843,084	11.50	$689,731	11.50
Zilker Botanical Garden Management	$664,063	12.00	$836,261	13.50	$824,199	13.50	$845,619	13.00
Subtotal	$1,435,295	22.50	$1,782,329	27.00	$1,802,478	27.00	$1,709,417	26.50

Parks and Recreation – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
ONE STOP SHOP								
Land Use Review	$1,051	0.15	$8,478	0.15	$8,478	0.15	$8,780	0.15
Subtotal	$1,051	0.15	$8,478	0.15	$8,478	0.15	$8,780	0.15
PLANNING								
Park Development	$138,892	5.00	$102,155	10.00	$102,155	10.00	$80,841	9.00
Park Planning	$269,362	13.60	$390,259	15.60	$254,951	15.60	$338,410	16.60
Subtotal	$408,254	18.60	$492,414	25.60	$357,106	25.60	$419,251	25.60
SUPPORT SERVICES								
Administration and Management	$1,083,835	8.00	$835,789	8.00	$1,013,503	8.00	$768,766	8.00
Financial Monitoring / Budgeting	$430,730	8.00	$631,023	10.00	$627,098	10.00	$941,013	13.75
Information Technology Support	$68,623	1.00	$75,142	1.00	$75,142	1.00	$77,488	1.00
Personnel / Training	$733,302	9.25	$889,803	12.00	$790,712	12.00	$922,312	13.25
PIO / Community Services	$137,973	3.00	$162,643	2.00	$159,643	2.00	$154,914	2.00
Purchasing / M/WBE	$151,550	3.00	$162,308	3.00	$157,580	3.00	$169,098	3.00
Subtotal	$2,606,012	32.25	$2,756,708	36.00	$2,823,678	36.00	$3,033,591	41.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$31,841	0.00	$58,725	0.00	$58,725	0.00	$30,647	0.00
Subtotal	$31,841	0.00	$58,725	0.00	$58,725	0.00	$30,647	0.00
Total	$31,642,833	435.00	$35,882,478	471.50	$34,439,478	471.50	$35,804,608	473.50

Parks and Recreation – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
AQUATICS								
Aquatics	$231,473	0.00	$98,000	0.00	$165,493	0.00	$70,000	0.00
Instructional Swim Program	$21,336	0.00	$0	0.00	$2,292	0.00	$0	0.00
Subtotal	$252,809	0.00	$98,000	0.00	$167,785	0.00	$70,000	0.00
COMMUNITY SERVICES								
Athletics	$1,075	0.00	$0	0.00	$0	0.00	$0	0.00
Recreation Centers	$146,064	0.00	$11,480	0.00	$44,106	0.00	$4,600	0.00
Senior Services	$42,563	0.00	$0	0.00	$24,297	0.00	$0	0.00
Summer Programs	$191	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$189,892	0.00	$11,480	0.00	$68,403	0.00	$4,600	0.00
CULTURAL ARTS SERVICES								
Arts Center Services	$26,089	0.00	$0	0.00	$18,124	0.00	$0	0.00
Museum Services	$4,835	0.00	$0	0.00	$301	0.00	$0	0.00
Subtotal	$30,924	0.00	$0	0.00	$18,425	0.00	$0	0.00
FACILITY SERVICES								
Event Support	$4,518	0.00	$0	0.00	$1,170	0.00	$0	0.00
Facility Maintenance	$13,426	0.00	$21,000	0.00	$20,489	0.00	$296,488	0.00
Forestry	$2,112	0.00	$311,196	0.00	$197,380	0.00	$0	0.00
Park Maintenance	$1,024,580	0.00	$1,112,597	0.00	$1,050,755	0.00	$751,520	0.00
Subtotal	$1,044,635	0.00	$1,444,793	0.00	$1,269,794	0.00	$1,048,008	0.00
GOLF AND TENNIS								
Golf	$122,013	0.00	$3,000	0.00	$11,972	0.00	$0	0.00
Tennis	$5,000	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$127,013	0.00	$3,000	0.00	$11,972	0.00	$0	0.00
NATURAL RESOURCE MANAGEMENT								
Environmental Education	$49,737	0.00	$56,000	0.00	$49,800	0.00	$48,000	0.00
Zilker Botanical Garden Management	$1,808	0.00	$0	0.00	$7,068	0.00	$0	0.00
Subtotal	$51,545	0.00	$56,000	0.00	$56,868	0.00	$48,000	0.00

Parks and Recreation – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
PLANNING								
Park Development	$409,085	0.00	$670,307	0.00	$670,307	0.00	$675,477	0.00
Park Planning	$949,717	0.00	$1,081,880	0.00	$1,248,983	0.00	$1,248,983	0.00
Subtotal	$1,358,801	0.00	$1,752,187	0.00	$1,919,290	0.00	$1,924,460	0.00
SUPPORT SERVICES								
Administration and Management	$64,192	0.00	$211,580	0.00	$212,000	0.00	$211,580	0.00
Financial Monitoring / Budgeting	$10,551	0.00	$0	0.00	$983	0.00	$0	0.00
Personnel / Training	$161	0.00	$0	0.00	$0	0.00	$0	0.00
Purchasing / M/WBE	$9	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$74,913	0.00	$211,580	0.00	$212,983	0.00	$211,580	0.00
Total	$3,130,532	0.00	$3,577,040	0.00	$3,725,520	0.00	$3,306,648	0.00

Parks and Recreation – 2008-09

Grants

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
COMMUNITY SERVICES								
Recreation Centers	$44,246	1.00	$57,000	1.00	$57,000	1.00	$60,000	1.00
Senior Services	$420,000	14.50	$419,000	12.00	$419,000	12.00	$290,000	8.00
Summer Programs	$224,835	0.00	$300,000	0.00	$300,000	0.00	$60,000	0.00
Subtotal	$689,081	15.50	$776,000	13.00	$776,000	13.00	$410,000	9.00
CULTURAL ARTS SERVICES								
Arts Center Services	$0	0.00	$0	0.00	$0	0.00	$75,000	0.00
Museum Services	$0	0.00	$0	0.00	$0	0.00	$498,000	0.00
Subtotal	$0	0.00	$0	0.00	$0	0.00	$573,000	0.00
FACILITY SERVICES								
Forestry	$0	0.00	$0	0.00	$0	0.00	$18,000	0.00
Subtotal	$0	0.00	$0	0.00	$0	0.00	$18,000	0.00
PLANNING								
Park Development	$0	0.00	$1,505,000	0.00	$1,505,000	0.00	$4,902,000	0.00
Subtotal	$0	0.00	$1,505,000	0.00	$1,505,000	0.00	$4,902,000	0.00
Total	$689,081	15.50	$2,281,000	13.00	$2,281,000	13.00	$5,903,000	9.00

Parks and Recreation – 2008-09

Golf Enterprise Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
GOLF AND TENNIS								
Golf	$3,825,831	46.00	$4,015,487	42.00	$4,019,427	42.00	$4,298,842	42.00
Subtotal	$3,825,831	46.00	$4,015,487	42.00	$4,019,427	42.00	$4,298,842	42.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$30,166	0.00	$38,407	0.00	$25,246	0.00	$49,907	0.00
Transfers	$1,158,746	0.00	$1,187,415	0.00	$1,159,438	0.00	$1,031,220	0.00
Subtotal	$1,188,912	0.00	$1,225,822	0.00	$1,184,684	0.00	$1,081,127	0.00
Total	$5,014,743	46.00	$5,241,309	42.00	$5,204,111	42.00	$5,379,969	42.00

Parks and Recreation – 2008-09

Recreation Programs Enterprise Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
AQUATICS								
Instructional Swim Program	$275,620	2.00	$322,581	2.00	$322,581	2.00	$312,559	2.00
Subtotal	$275,620	2.00	$322,581	2.00	$322,581	2.00	$312,559	2.00
COMMUNITY SERVICES								
Athletics	$64,456	0.00	$76,679	0.00	$58,945	0.00	$55,610	0.00
Recreation Centers	$1,904,431	19.00	$1,822,739	19.00	$1,894,907	19.00	$1,851,199	16.25
Senior Services	$33,714	0.00	$34,585	0.00	$32,002	0.00	$34,585	0.00
Subtotal	$2,002,602	19.00	$1,934,003	19.00	$1,985,854	19.00	$1,941,394	16.25
CULTURAL ARTS SERVICES								
Arts Center Services	$689,914	4.50	$686,508	5.50	$661,392	5.50	$672,849	5.50
Museum Services	$9,743	0.00	$13,550	0.00	$13,550	0.00	$13,550	0.00
Subtotal	$699,657	4.50	$700,058	5.50	$674,942	5.50	$686,399	5.50
NATURAL RESOURCE MANAGEMENT								
Environmental Education	$513,397	8.50	$638,740	11.75	$657,011	11.75	$571,223	11.75
Zilker Botanical Garden Management	$17,221	0.00	$64,640	1.00	$42,184	1.00	$59,737	1.00
Subtotal	$530,618	8.50	$703,380	12.75	$699,195	12.75	$630,960	12.75
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$29,408	0.00	$26,430	0.00	$38,430	0.00	$43,460	0.00
Transfers	$119,330	0.00	$119,330	0.00	$119,330	0.00	$184,879	0.00
Subtotal	$148,738	0.00	$145,760	0.00	$157,760	0.00	$228,339	0.00
Total	$3,657,233	34.00	$3,805,782	39.25	$3,840,332	39.25	$3,799,651	36.50

Parks and Recreation – 2008-09

Softball Enterprise Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
COMMUNITY SERVICES								
Athletics	$845,178	9.50	$903,817	9.50	$996,623	9.50	$955,462	9.50
Subtotal	$845,178	9.50	$903,817	9.50	$996,623	9.50	$955,462	9.50
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$6,711	0.00	$6,883	0.00	$7,883	0.00	$11,353	0.00
Transfers	$44,639	0.00	$44,639	0.00	$44,639	0.00	$47,063	0.00
Subtotal	$51,350	0.00	$51,522	0.00	$52,522	0.00	$58,416	0.00
Total	$896,528	9.50	$955,339	9.50	$1,049,145	9.50	$1,013,878	9.50

Golf Surcharge Fund – 2008-09

Purpose and Nature of Fund

The Golf Surcharge Fund was established to account for the collection of surcharges for rounds of golf played at Jimmy Clay, Morris Williams, Lions and Hancock golf courses. Proceeds are used for capital improvements and infrastructure repairs at the City's golf courses.

Factors Affecting Revenue

Although the Proposed Budget projects a slight increase in revenue for the Golf Fund resulting from an increase in the fee per round played, revenue in the Golf Surcharge Fund is expected to remain constant as the surcharge will not increase. The golf surcharge is $1.00 for each adult round and $0.50 for each junior and senior round played.

Factors Affecting Requirements

In FY 2009, the Golf Surcharge Fund will transfer $100,000 to the Capital Budget for improvements at the City's golf courses. Current plans for the funding include repair of water falls, drainage improvements and cart path repairs to Jimmy Clay, Roy Kizer and Morris Williams golf courses. These improvements are designed to maintain a high quality experience for the golfing public in Austin.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$95,994	$100,000	$104,593	$100,000
Requirements	$106,664	$100,000	$100,000	$100,000

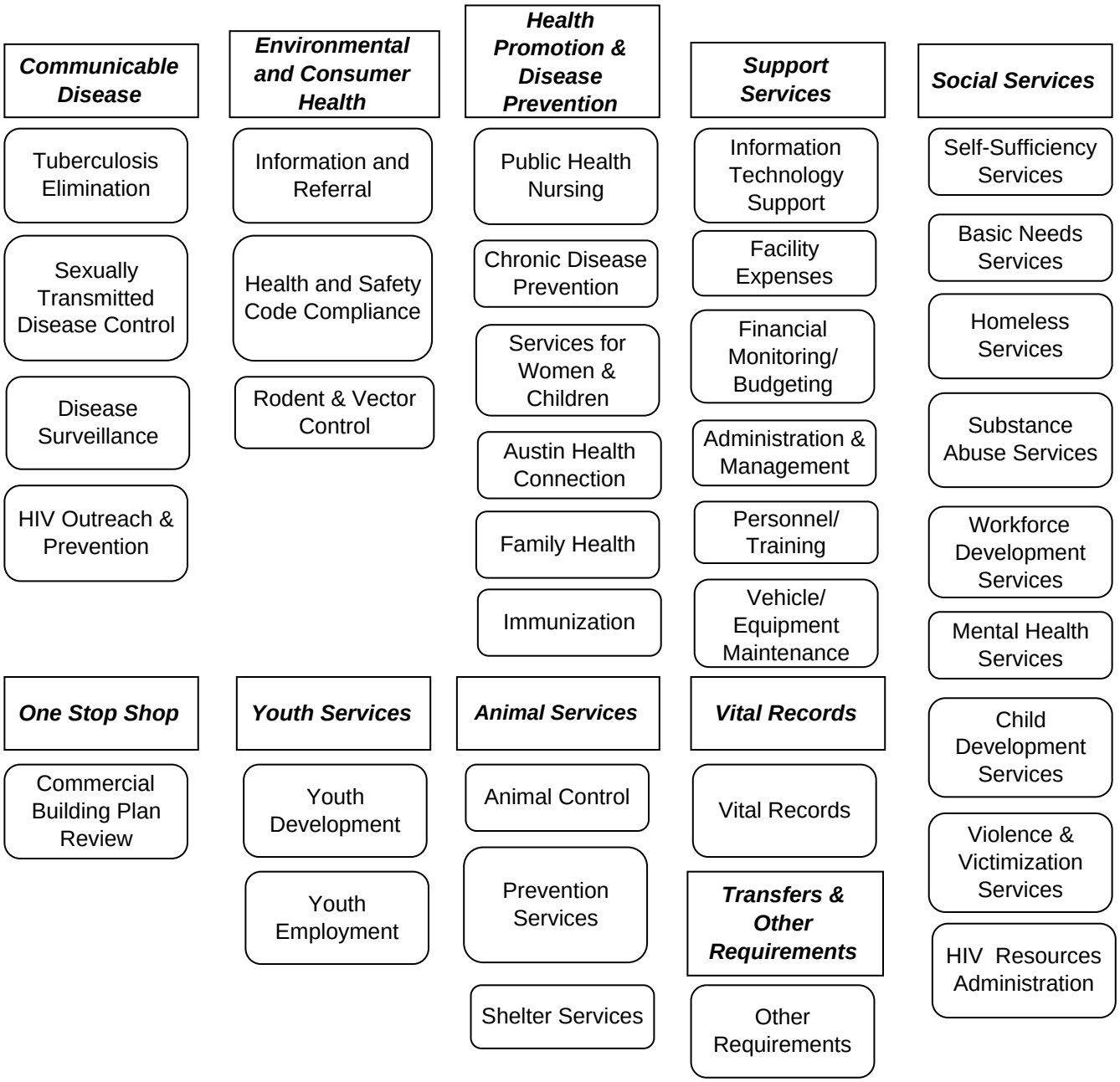
City of Austin
2008-2009
Proposed
Budget

Executive Summary
Human Services

Health and Human Services

Brackenridge Hospital Fund
HHS Travis County Reimbursed Fund
Travis County Hospital District

Health and Human Services — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$4,952,120	$4,903,178	$4,526,868	$7,866,309
Requirements	$31,864,116	$35,970,180	$35,684,180	$39,520,543
Full-time Equivalents (FTEs)	250.50	258.50	258.50	288.50

*Footnote: In addition to the amount shown above, the FY 2008-09 Proposed Budget also includes $219,320 for capital and critical one-time costs.

Health and Human Services — 2008-09

Mission

The mission of the Austin/Travis County Health and Human Services Department (HHSD) is to work in partnership with the community to promote health, safety, and well being. The department has adopted the following goals in order to help achieve this mission.

The role of public health is to:

- PROMOTE community-wide wellness,
- PREVENT disease, and
- PROTECT the community from infectious diseases, epidemics, and environmental hazards.

Goals

The over-all goal of HHSD is to promote a healthy community, which reflects social equity. This will be achieved through prevention, protection, provision, and promotion:

- **Promotion/Prevention/Protection: Health Services** Promote a healthy community by preventing chronic and communicable diseases and promoting improvements in social/economic/environmental factors that will result in an improved overall health status and a reduction of health disparities.
  - Reduce the racial and ethnic mortality rates by 5% by 2012.
  - Reduce the racial and ethnic infant mortality rates by 10% by 2012.
  - Ensure health care services provided by the Department are in compliance with national or community standards.
    - Maintain at least 90% of TB cases completing therapy.
    - Maintain at least 75% of HIV clients tested who return for post-test counseling.
    - Maintain at least 90% of clients presenting for Sexually Transmitted Disease care offered exam or testing by the end of the following business day.
  - Increase the percentage of individuals reporting general health as good, very good, or excellent to 93% by 2012 in response to CDC survey for non-institutionalized population aged 16-64.
- **Protection: Health Services** Minimize the public's exposure to health and environmental hazards.
  - Conduct 2.0 inspections per fixed food establishment each year.
  - Achievement of a tobacco smoke free environment in all indoor public places by 2012.
- **Protection: Public Health and Human Services Emergency Preparedness** Maintain a public health and human services emergency preparedness capacity in coordination with other City Departments and community partners that allocates existing and emergency resources in a flexible and responsive manner to address public health risks and human services needs in an emergency.
  - Achieve and maintain National Association of City/County Health Officials certification as "Public Health Ready" by 2012.
- **Promotion/Prevention/Protection: Social Services** Promote and foster increased self-sufficiency, healthy behaviors and lifestyle among targeted populations.
  - Increase the percent of households case-managed whose income increases beyond the federal poverty level by 25 percentage points by 2012 (from 10% to 35%).
  - Increase the percentage of early childhood programs that meet quality standards to 15% by year 2010.
  - Maintain the percent of homeless persons who receive case management that move into safe and stable housing at a minimum level of 60%.
  - Increase the percentage of individuals with HIV who are linked to medical care to 75% by 2010.
  - Graffiti is removed within 1 to 2 business days by 2010.

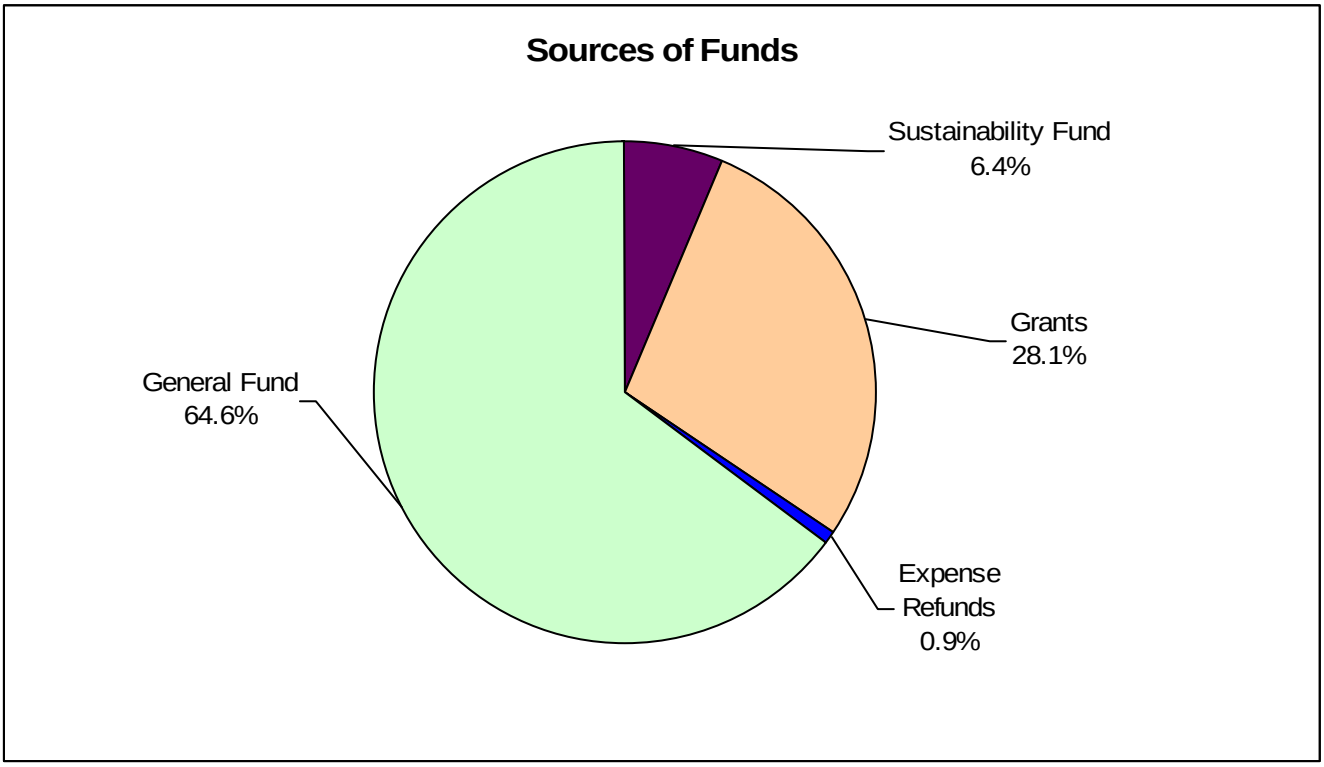
- **Promotion/Prevention/Protection: Animal Services** Promote responsible pet ownership in order to reduce animal homelessness.
    - Decrease shelter intake from 24,000 to 12,000 by 2012.

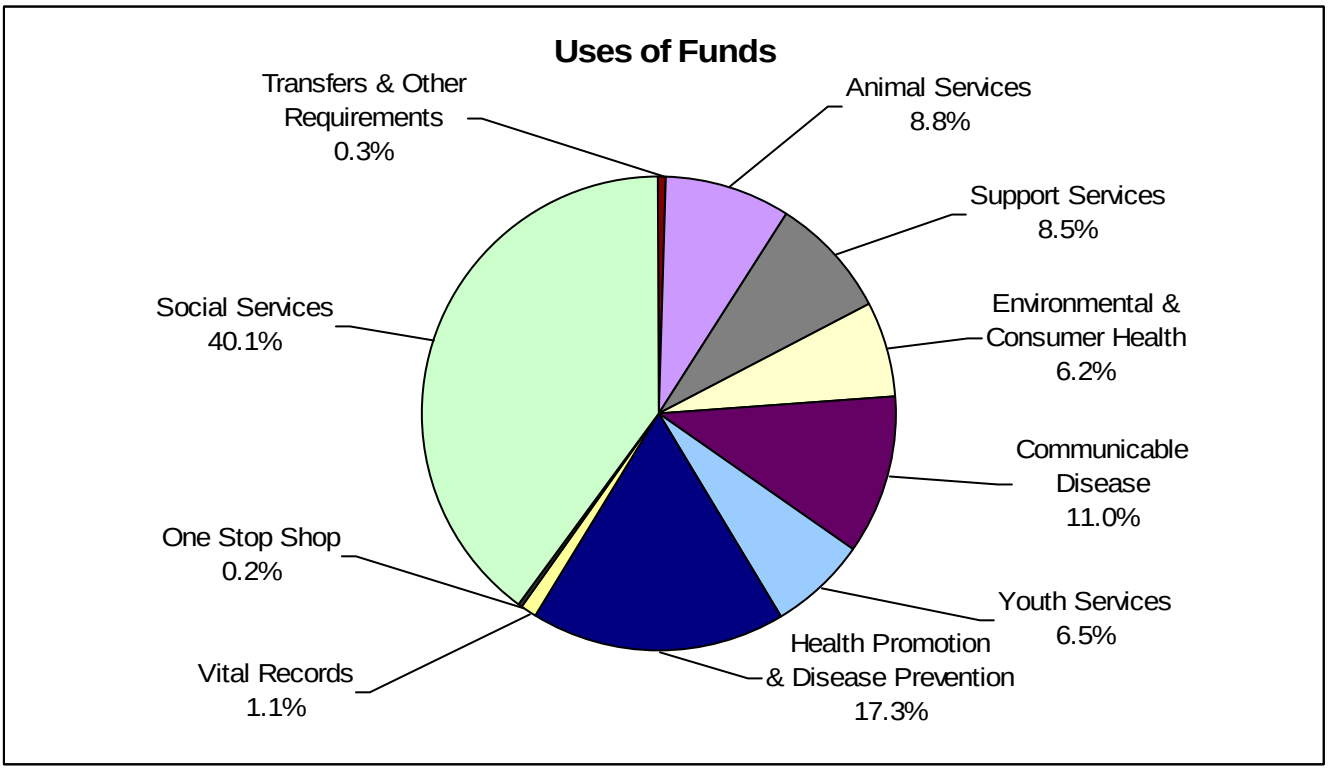
Key Indicators

The key indicators used by the Health and Human Services Department include:

- Percent reduction in live shelter intake
- Percent of sheltered animals euthanized
- Comparative mortality rates in the Austin/Travis County area
- Comparative infant mortality rates in the Austin/Travis County area
- Comparative incidence rates of HIV per 100,000 population
- Average number of business days before reported graffiti is removed
- Percentage of reported graffiti cleaned up within 1-2 business days
- Percent of individuals reporting general health as good, very good, or excellent

Health and Human Services — Total Budget $61.1 million





Health and Human Services — Total Budget $61.1 million

General Fund	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$4,952,120	$4,903,178	$4,526,868	$7,866,309
Requirements	$31,864,116	$35,970,180	$35,684,180	$39,520,543
Full-Time Equivalents (FTEs)	250.50	258.50	258.50	288.50
Travis County Reimbursed Fund				
Revenue	$1,910,957	$2,657,879	$2,657,879	$0
Requirements	$1,947,241	$2,657,879	$2,657,879	$0
Full-Time Equivalents (FTEs)	30.00	30.00	30.00	0.00
Sustainability Fund	$3,649,354	$3,777,842	$3,777,842	3,884,618
Grant Reimbursements	$16,289,293	$15,874,796	$15,874,796	$17,163,926
Full-Time Equivalents (FTEs)	191.50	196.50	196.50	186.50
Expense Refunds	$780,888	$648,092	$884,377	$522,245

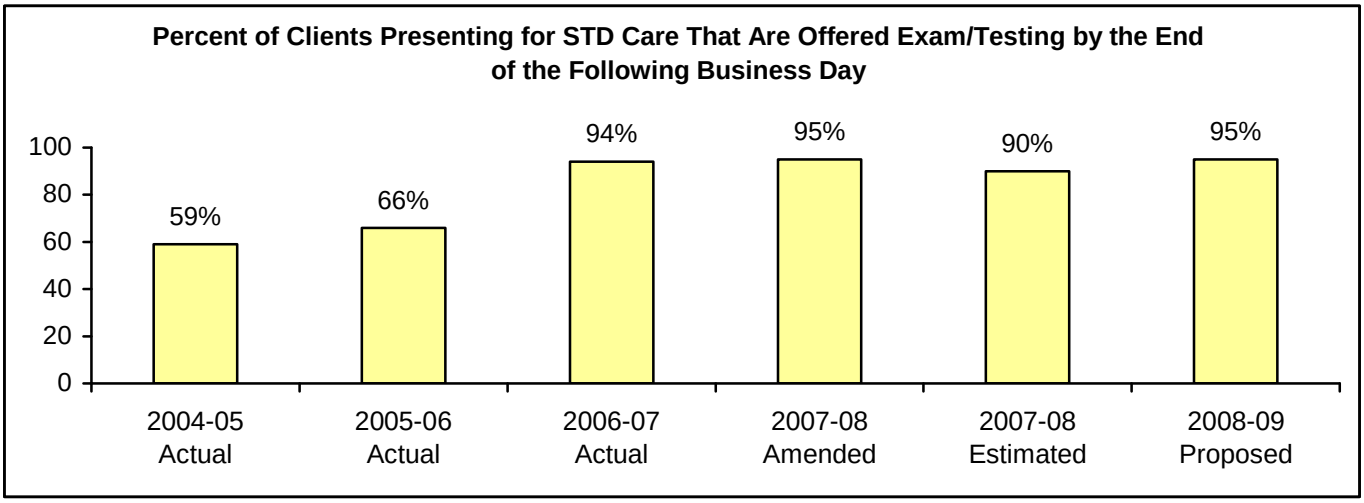
Budget Highlights

The Proposed Budget includes the personnel, tools, and equipment to provide public health protection and prevention services, social services, youth development and employment services, and animal control services, and to achieve the goals and objectives of the department.

Health Protection, Prevention and Basic Services

The Proposed Budget includes funding to continue basic prevention services to minimize the public's exposure to disease and reduce the number of incidences.

In FY 2009, the department anticipates 95% of clients who present for care of a sexually transmitted disease (STD) will be offered an exam by the end of the following business day, a slight increase over our state mandated goal of 90%.



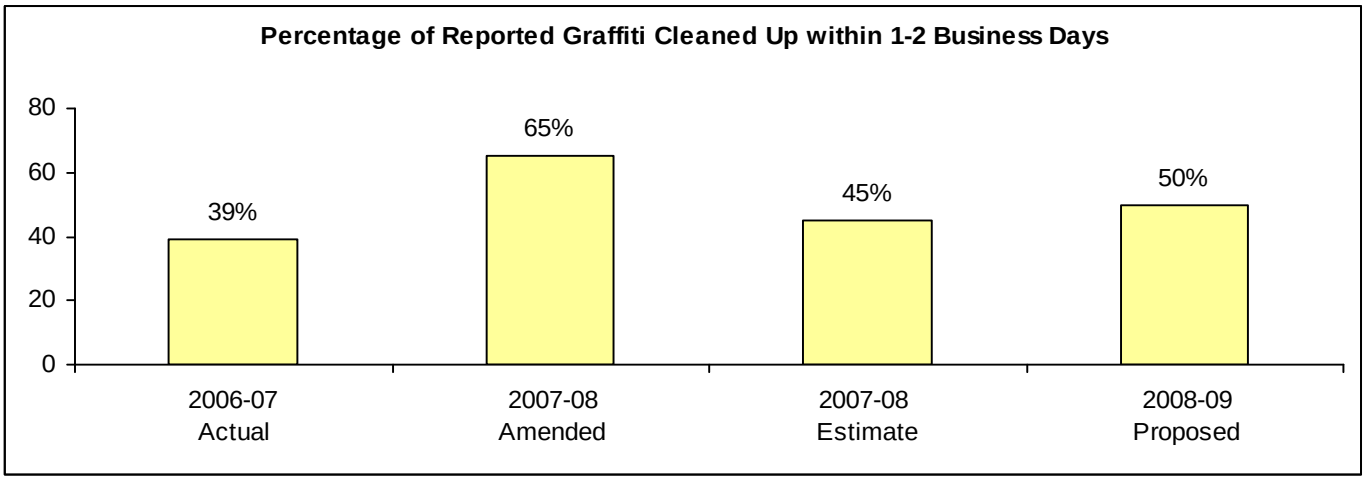
In the Environmental Health program, funding is included to continue basic protection and enforcement service to minimize environmental health hazards in the areas of food establishments and rodent and vector control. In FY 2009, approximately 7,000 investigations regarding rodent and vector (insect) issues will be conducted. This is an increase from the FY 2008 Approved Budget amount of 6,000.

Social Services

The Social Services Program includes funding for various social service contracts including: basic needs, child care, homeless services, mental health, substance abuse, violence and victimization services and workforce development. The Proposed Budget includes a 3.5% increase in Social Services contracts, funding for partners to provide free tax services to qualified households, and contract inflationary cost increases. In FY 2009, approximately 174,000 units of basic needs services will be delivered at neighborhood centers. The number of children who will receive childcare services will increase to 750 in FY 2009. The Department projects that 59% of the homeless population who receive case management and support services will move into safe and stable housing.

Youth Services

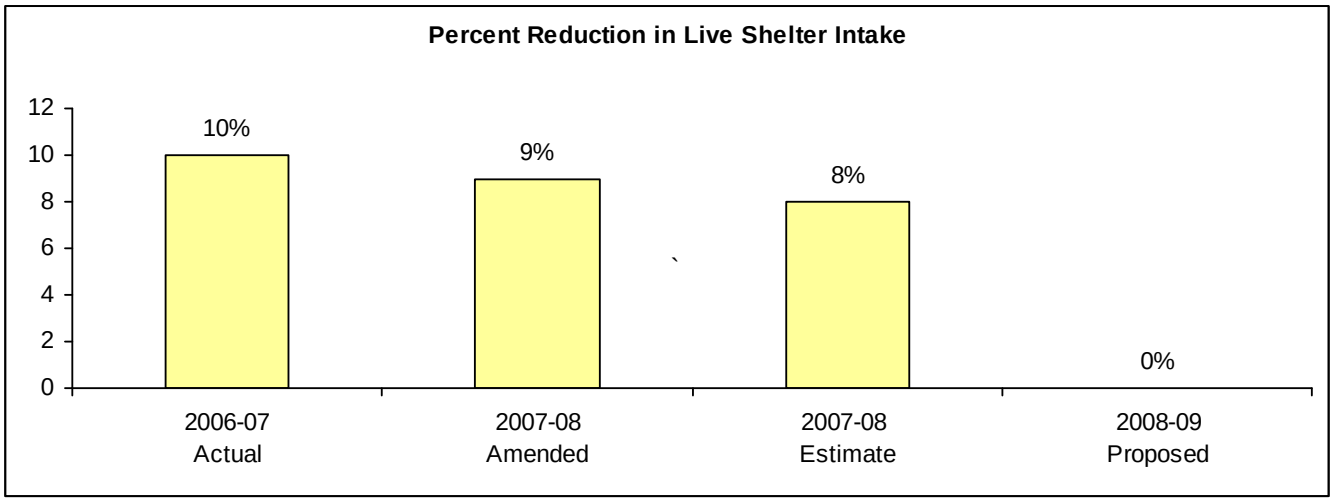
Youth Services provides basic work-based opportunities as well as youth enrichment activities to the Austin/Travis County Community so that youth stay in school or complete their GED and learn to be productive members of society. In FY 2009, 20% of youth in targeted areas are expected to participate in HHSD youth development activities, compared to the 8% budgeted in FY 2008, because the grantor has rescinded the requirement of the intensive evidence-based programs, which significantly limited the number of youth that could be served. In the summer youth employment program, approximately 750 youth will be placed in jobs in FY 2009. The Proposed Budget contains a minimum wage increase for employees in the summer youth and youth development programs. A core component of the Youth Development Activity is the provision of graffiti abatement. Departmental performance has been less than anticipated due to the increased number of power wash abatements required.



Animal Services

The Proposed Budget provides funding to continue basic service levels for animal care and control. In FY 2009, approximately 13% of sheltered animals will be transferred to partners, which is an increase from 10% in FY 2008. Additionally, it is projected that 4,750, or 19%, of sheltered animals will be adopted. In FY 2009, it is anticipated that the live shelter intake rate will remain flat and 50% of sheltered animals will be euthanized, a decrease from 53% in FY 2009.

The Proposed Budget includes additional funding for spay/neuter contract increases and inflationary increases relating to animal food, drugs and shelter supplies.



Travis County Interlocal

As a result of the approval of a new Interlocal agreement with Travis County, the revenue and expenditures previously budgeted in the Travis County Reimbursed Fund will be transferred into the General Fund.

Employee Benefits

The Proposed Budget includes an increase of $448,216 for employee performance pay and benefits increases and $239,040 for pay and benefits increases not covered by grants. $121,227 is also included for a 1% service enhancement for non-civil service employees.

Proposed Savings

The Proposed Budget includes savings of $230,830, strategically selected to maintain the department's ability to provide its core services. Contractual and commodity expenditures will decrease $32,500 department-wide in an effort to meet the savings plan target. These reductions will not make a service impact to the community.

The pilot adult immunization program that began in FY 2008 will reduce funding for a temporary position. Upon reviewing the program's staffing requirements, it was determined that the additional staffing is not needed for FY 2009. Additional staffing reductions will be made within the Administrative and Management activity, where a position will be held vacant for FY 2009 to produce a vacancy savings of $66,344. This vacancy will impact the department's centralized records management. A $64,386 savings will be recognized within the department due to a savings in back charged salaries and benefits.

The Proposed Budget will also include a reduction in unallocated bilingual pay for 22 positions for a savings of $39,600. This reduction will not impact service levels because the department will have enough funding for 20 positions if needed in the coming fiscal year.

General Fund Revenue and Fees

HHSD General Fund revenue for FY 2009 is projected to be $7,866,309, which is a $2,963,131 increase to the FY 2008 Amended Budget. Significant changes in the projected revenue include:

- Transferring of revenue from the Travis County Reimbursed Fund in the amount of $2,882,549;
- Increasing food permit and other environmental health revenue for an anticipated increase of $270,125; and,
- Eliminating the pet registration fee, with a projected reduction of $148,900.

Proposed fee-related changes include:

- Establishing a $150 variance request fee resulting in additional revenue of $3,750;
- Creating uniformity among three of the environmental health inspection fees (the new owner inspection fee, the re-inspection fee, and the certificate of occupancy inspection fee) by setting each fee at $125 for a net impact of $8,750; and,
- Establishing a $10 food handler fee, resulting in $150,000 in revenue.

One-Time Critical Items

The Proposed Budget includes funding for the following capital and critical one time items in the General Fund:

- $39,320 for capital equipment
- $180,000 for payment to Family Eldercare

Capital Improvement Projects

The FY 2008-09 Proposed Capital Budget includes:

- $9,150,000 for Animal Shelter

Significant Revenue and Expenditure Changes by Program

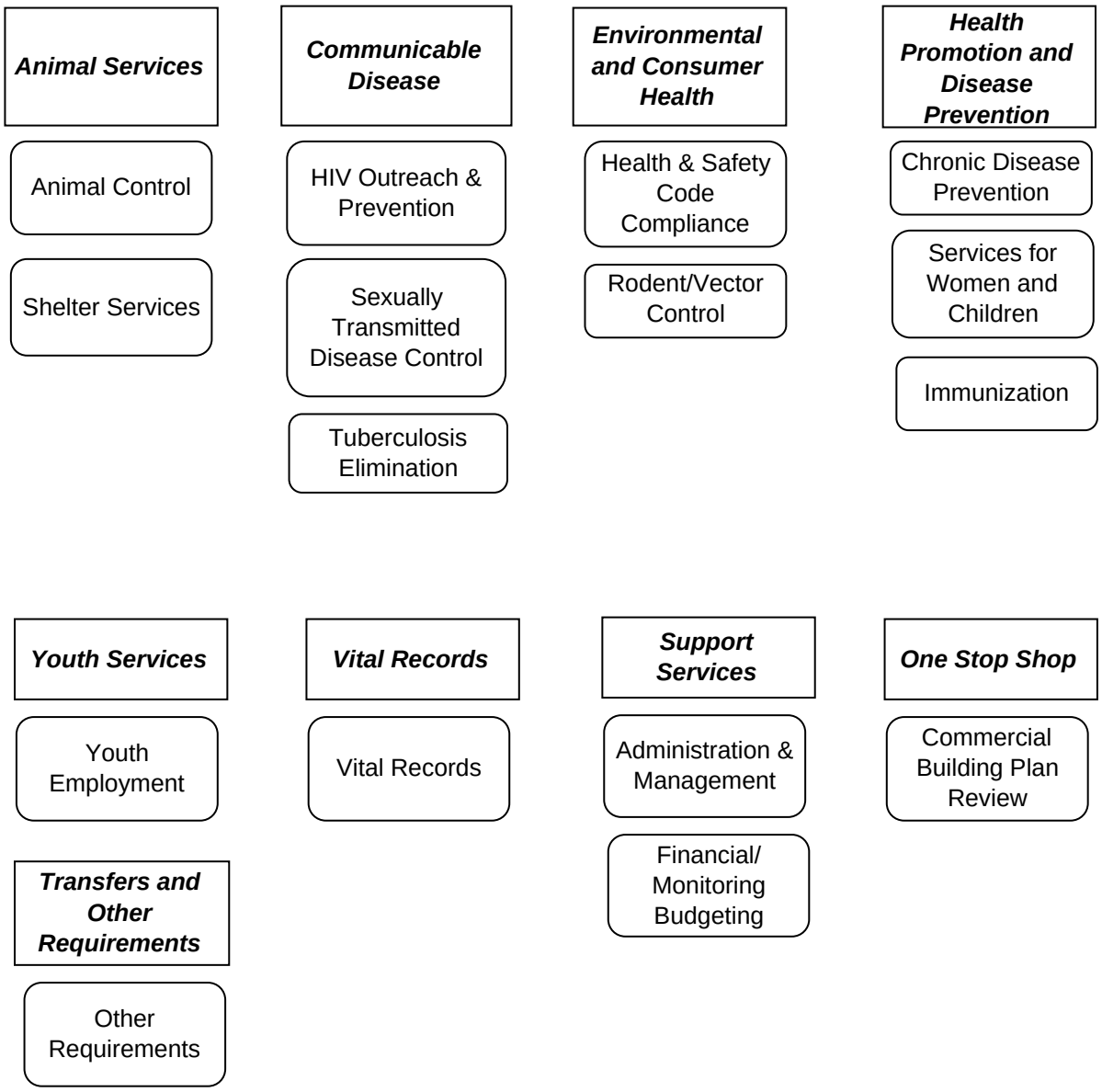
Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase of $2,882,549 for revenue due to the adoption of the new City of Austin-Travis County Public Health Interlocal Agreement. Revenue from the dissolving Travis County Reimbursed Fund will be budgeted in the General Fund beginning FY 2009.	$2,882,549	
2. Various revenue sources within Animal Services are being adjusted based on current trends and historic data: animal board and care, pet offenders, animal adoption fees, rabies quarantine fees, animal reclaim fees and vet care fees are decreasing by $29,246; and, dangerous dog fees, rescue fees and miscellaneous revenue is increasing by $3,225.	($32,471)	
3. The Proposed Budget includes a decrease of $148,900 for revenue from eliminating animal registration fees due to the issuance of lifetime licenses.	($148,900)	
4. Various revenue sources within Environmental and Consumer Health are being adjusted based on historical data: temporary food booth permit revenue, food establishment permit revenue, mobile food vendor permits, licensing inspection revenue and swimming pool permits are projected to increase by $273,484. Other proposed EHS revenue is decreasing by $3,359.	$270,125	
5. Patient fees and Medicaid and Medicare reimbursements for immunization services are projected to decrease by $65,754.	($65,754)	
6. Birth and death certificate revenues are projected to decrease by $92,418. The decrease in birth certificate revenue is due to economic conditions and a change in passport requirements. The death certificate revenue decrease is due primarily to a new requirement for funeral homes to use the automated Texas Electronic Death Registration System.	($92,418)	
7. The Proposed Budget includes an increase of $150,000 for revenue from the new $10 food handler registration fee.	$150,000	

Expenditure Changes	**Dollars**	**FTEs**
1. **City-Wide**		
The Proposed Budget includes $302,422 for salary increases associated with Pay for Performance in FY 2009. An additional $145,794 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$448,216	
The Proposed Budget includes $85,610 for the FY 2009 annualized cost for a market study implementation.	$85,610	

	Dollars	FTEs
The Proposed Budget also includes a $17,015 decrease for the Awards and Recognition program and a $47,900 decrease in travel and training requirements.	($64,915)	
The Proposed Budget includes an increase of $65,412 to address increased fuel and fleet maintenance charges.	$65,412	
The Proposed Budget includes $121,227 for a 1% service incentive enhancement in FY 2009 for non-civil service employees.	$121,227	
2. Department-Wide		
Due to increases for insurance, Pay for Performance and retirement, an additional $239,040 in General Fund support is included for costs not covered by grants.	$239,040	
Requiremtents increase by $2,769,370 and 30 FTEs due to the adoption of a new public health interlocal agreement with Travis County and the integration of resources from the retired Travis County Fund into the General Fund.	$2,769,370	30.00
The department's expenditures are decreasing $6,400 for the one-time exam fees related to bilingual pay.	($6,400)	
The Proposed Budget includes an increase of $83,358 for pending position reclassifications that are occurring throughout the department.	$83,358	
A decrease of $4,925 for one-time equipment costs associated with employees added in FY 2008 is included in the Proposed Budget.	($4,925)	
Commodities and contractual expenditures are decreasing $32,500 in an effort to increase savings for FY 2009.	($32,500)	
Unallocated Bilingual Pay is decreasing $39,600 throughout the department as a part of the FY 2009 proposed savings plan.	($39,600)	
3. Animal Services		
A decrease of $3,750 is proposed for FY 2009 to remove one-time funding for animal cages purchased in the previous fiscal year.	($3,750)	
The Proposed Budget includes $15,000 for animal food contract increases.	$15,000	
A $65,000 increase is included for kennel cleaning supplies, drugs and medical supplies to address inflationary increases.	$65,000	
To cover contract increases for spay/neuter clinics provided free-of-charge for area residents, an additional $40,000 is included in the Proposed Budget.	$40,000	
4. Health Promotion & Disease Prevention		
The Proposed Budget includes a transfer in of a 1.0 grant-funded FTE to the General Fund for $66,591 and a transfer out of a 1.0 General-Funded FTE to a grant funded position for $83,909.	($17,318)	0.00

	Dollars	FTEs
Funding for temporary staffing in the pilot adult immunization clinic is being reduced $28,000 as part of the FY 2009 savings plan.	($28,000)	
Temporary salaries will increase $70,000 to provide administrative support for the new food handler program in FY 2009. Revenue generated by program registration fees will more than cover this increased cost.	$70,000	
5. Social Services		
Both the Austin Resource Center of the Homeless (ARCH) and the Salvation Army Women's and Children's Shelter (WCS) have 2.5% inflators included in the operating contracts. To fund these obligations, $51,733 and 39,498 have been added to the Proposed Budget for ARCH and WCS, respectively.	$91,231	
An additional $100,000 has been included for the Community Tax Service Centers transferring into HHSD from EGRSO.	$100,000	
One-time funding of $100,000 for Austin Children's Shelter and $125,000 for Family Eldercare has been eliminated.	($225,000)	
The Proposed Budget includes an increase of $297,475 for a pro-rated 3.5% Cost of Living adjustment for social service contracts.	$297,475	
6. Support Services		
Debt service for Certificates of Obligation that funded the purchase and renovation of the Health and Human Services Campus is decreasing in the amount of $461,941. This obligation will be met through the debt service fund.	($461,941)	
The Proposed Budget includes a decrease of $10,580 to the technology budget for one-time costs for wireless card services purchased in FY 2008.	($10,580)	
A Health Information Management Administrator position will be held vacant for FY 2009 to increase vacancy savings by $66,344. An additional savings of $64,386 will be recognized in administrative back charges.	($130,730)	
7. Youth Services		
The Proposed Budget includes an increase of $85,083 for seasonal and temporary youth employees in the Youth Services Program due to the impact of the Federal minimum wage increase.	$85,083	

HHSD Travis County Reimbursed Fund — 2008-09



LEGEND= ***Program*** Activity

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$1,910,957	$2,657,879	$2,657,879	$0
Requirements	$1,947,241	$2,657,879	$2,657,879	$0
Full-time Equivalents (FTEs)	30.00	30.00	30.00	0.00

HHSD Travis County Reimbursed Fund—2008-09

Significant Revenue and Expenditure Changes by Program

	Dollars	FTEs
Revenue Changes		
1. This fund is dissolving into the General Fund due to the new public health interlocal agreement between the City of Austin and Travis County. All revenue will be recognized in the General Fund.	($2,657,879)	
Expenditure Changes		
1. **Department-Wide** A decrease of $2,657,879 and 30 FTEs due to the adoption of a new public health interlocal agreement with Travis County and the integration of resources from the retired Travis County Fund into the General Fund. The 30 FTEs and associated costs are being transferred to the Health and Human Services General Fund.	($2,657,879)	(30.00)

Health and Human Services – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
ANIMAL SERVICES								
Animal Control	$1,091,282	17.80	$1,175,067	18.80	$1,223,952	18.80	$1,424,104	23.05
Prevention Services	$309,131	2.00	$311,820	2.00	$265,297	2.00	$405,369	2.00
Shelter Services	$3,219,295	55.70	$3,283,425	55.70	$3,422,916	55.70	$3,538,792	56.45
Subtotal	$4,619,707	75.50	$4,770,312	76.50	$4,912,165	76.50	$5,368,265	81.50
COMMUNICABLE DISEASE								
Disease Surveillance	$393,726	4.65	$419,868	4.65	$410,946	4.65	$399,302	4.45
HIV Outreach & Prevention	$663,398	5.84	$514,699	6.34	$513,417	6.34	$684,452	8.34
Sexually Transmitted Disease Control	$1,007,483	13.18	$1,021,358	12.68	$1,079,454	12.68	$1,446,126	16.38
Tuberculosis Elimination	$564,381	5.83	$708,736	5.83	$693,840	5.83	$1,090,287	8.83
Subtotal	$2,628,988	29.50	$2,664,661	29.50	$2,697,657	29.50	$3,620,167	38.00
ENVIRONMENTAL AND CONSUMER HEALTH								
Health and Safety Code Compliance	$2,146,781	32.50	$2,458,088	34.50	$2,395,806	34.50	$2,861,236	38.57
Information and Referral	$298,336	6.25	$389,287	7.25	$321,211	7.25	$451,344	7.20
Rodent & Vector Control	$347,314	3.60	$357,482	3.60	$371,776	3.60	$452,134	4.55
Subtotal	$2,792,431	42.35	$3,204,857	45.35	$3,088,793	45.35	$3,764,714	50.32
HEALTH PROMOTION & DISEASE PREVENTION								
Austin Health Connection	$9,318	0.00	$8,350	0.00	$11,478	0.00	$11,073	0.00
Chronic Disease Prevention	$643,775	9.25	$773,401	9.25	$735,638	9.25	$863,890	9.25
Family Health	$214,083	2.50	$301,021	2.50	$311,099	2.50	$298,162	2.50
Immunization	$663,436	8.25	$946,567	8.25	$837,614	8.25	$1,177,645	10.25
Public Health Nursing	$360,241	5.55	$403,881	5.55	$414,834	5.55	$402,684	5.30
Services for Women and Children	$158,153	0.00	$273,882	0.00	$240,712	0.00	$364,463	0.00
Subtotal	$2,049,005	25.55	$2,707,102	25.55	$2,551,375	25.55	$3,117,917	27.30
ONE STOP SHOP								
Commercial Building Plan Review	$44,712	1.05	$73,566	1.05	$74,001	1.05	$117,324	1.83
Subtotal	$44,712	1.05	$73,566	1.05	$74,001	1.05	$117,324	1.83

Health and Human Services – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
SOCIAL SERVICES								
Basic Needs Services	$2,016,557	7.04	$2,223,496	7.04	$2,235,297	7.04	$2,281,778	8.44
Child Development Services	$128,482	1.65	$149,093	1.65	$143,222	1.65	$134,123	1.30
HIV Resources Administration	$835,977	3.10	$900,789	3.10	$889,538	3.10	$917,666	3.10
Homeless Services	$4,469,456	2.80	$4,881,672	3.80	$4,870,114	3.80	$5,046,498	3.80
Mental Health Services	$2,495,710	0.80	$2,534,576	0.80	$2,576,509	0.80	$2,670,318	0.80
Self-Sufficiency Services	$138,206	2.01	$165,243	2.01	$162,990	2.01	$210,296	2.91
Substance Abuse Services	$757,184	0.55	$753,677	0.55	$762,887	0.55	$774,329	0.55
Violence and Victimization Services	$1,015,557	0.65	$1,281,403	0.65	$1,289,105	0.65	$1,232,730	0.55
Workforce Development Services	$723,074	4.45	$1,435,156	4.45	$1,432,407	4.45	$1,518,922	5.35
Subtotal	$12,580,202	23.05	$14,325,105	24.05	$14,362,069	24.05	$14,786,660	26.80
VITAL RECORDS								
Vital Records	$604,035	8.05	$638,345	8.05	$576,233	8.05	$669,777	9.05
Subtotal	$604,035	8.05	$638,345	8.05	$576,233	8.05	$669,777	9.05
YOUTH SERVICES								
Youth Development	$2,314,790	7.45	$2,626,984	9.45	$2,587,052	9.45	$2,800,761	9.95
Youth Employment	$138,262	0.00	$258,246	0.00	$258,246	0.00	$487,811	0.00
Subtotal	$2,453,052	7.45	$2,885,230	9.45	$2,845,298	9.45	$3,288,572	9.95
SUPPORT SERVICES								
Administration and Management	$609,821	9.50	$645,534	9.50	$677,460	9.50	$968,988	13.25
Facility Expenses	$896,566	2.00	$1,227,713	2.00	$1,081,599	2.00	$1,218,469	2.00
Financial Monitoring / Budgeting	$845,675	11.90	$891,757	11.90	$920,454	11.90	$1,018,569	12.90
Information Technology Support	$619,299	7.20	$765,453	8.20	$760,436	8.20	$802,198	8.20
Personnel / Training	$590,886	7.40	$625,453	7.40	$604,181	7.40	$623,550	7.40
Vehicle / Equipment Maintenance	$5,720	0.00	$21,333	0.00	$8,100	0.00	$10,327	0.00
Subtotal	$3,567,967	38.00	$4,177,243	39.00	$4,052,230	39.00	$4,642,101	43.75

Health and Human Services – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$524,017	0.00	$523,759	0.00	$524,359	0.00	$145,046	0.00
Subtotal	$524,017	0.00	$523,759	0.00	$524,359	0.00	$145,046	0.00
Total	$31,864,116	250.50	$35,970,180	258.50	$35,684,180	258.50	$39,520,543	288.50

Health and Human Services – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
ANIMAL SERVICES								
Animal Control	$445	0.00	$0	0.00	$122	0.00	$0	0.00
Prevention Services	$0	0.00	$0	0.00	$54,000	0.00	$0	0.00
Shelter Services	$6,895	0.00	$10,000	0.00	$10,000	0.00	$10,000	0.00
Subtotal	$7,341	0.00	$10,000	0.00	$64,122	0.00	$10,000	0.00
COMMUNICABLE DISEASE								
Disease Surveillance	$300	0.00	$0	0.00	$0	0.00	$0	0.00
HIV Outreach & Prevention	$3,040	0.00	$0	0.00	$4,404	0.00	$0	0.00
Sexually Transmitted Disease Control	$2,494	0.00	$0	0.00	$1,152	0.00	$0	0.00
Tuberculosis Elimination	$1,776	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$7,610	0.00	$0	0.00	$5,556	0.00	$0	0.00
ENVIRONMENTAL AND CONSUMER HEALTH								
Health and Safety Code Compliance	$19,766	0.00	$18,840	0.00	$18,840	0.00	$19,484	0.00
Information and Referral	$0	0.00	$0	0.00	$46,000	0.00	$0	0.00
Subtotal	$19,766	0.00	$18,840	0.00	$64,840	0.00	$19,484	0.00
HEALTH PROMOTION & DISEASE PREVENTION								
Chronic Disease Prevention	$34,404	0.00	$0	0.00	$50,127	0.00	$0	0.00
Family Health	$20,651	0.00	$50,000	0.00	$57,737	0.00	$53,108	0.00
Immunization	$20,323	0.00	$0	0.00	$6,742	0.00	$0	0.00
Services for Women and Children	$33,246	0.00	$0	0.00	$23,367	0.00	$0	0.00
Subtotal	$108,625	0.00	$50,000	0.00	$137,973	0.00	$53,108	0.00
SOCIAL SERVICES								
Basic Needs Services	$269	0.00	$0	0.00	$0	0.00	$0	0.00
HIV Resources Administration	$12,124	0.00	$0	0.00	$7,915	0.00	$0	0.00
Violence and Victimization Services	$20	0.00	$0	0.00	$530	0.00	$0	0.00
Subtotal	$12,413	0.00	$0	0.00	$8,445	0.00	$0	0.00

Health and Human Services – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
YOUTH SERVICES								
Youth Development	$129,454	0.00	$142,800	0.00	$162,974	0.00	$157,140	0.00
Youth Employment	$46,223	0.00	$46,223	0.00	$46,223	0.00	$46,223	0.00
Subtotal	$175,677	0.00	$189,023	0.00	$209,197	0.00	$203,363	0.00
SUPPORT SERVICES								
Administration and Management	$449,294	0.00	$380,229	0.00	$394,190	0.00	$236,290	0.00
Facility Expenses	$126	0.00	$0	0.00	$6	0.00	$0	0.00
Information Technology Support	$0	0.00	$0	0.00	$48	0.00	$0	0.00
Personnel / Training	$37	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$449,457	0.00	$380,229	0.00	$394,244	0.00	$236,290	0.00
Total	$780,888	0.00	$648,092	0.00	$884,377	0.00	$522,245	0.00

Health and Human Services – 2008-09

Grants

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
COMMUNICABLE DISEASE								
Disease Surveillance	$670,180	9.15	$643,933	9.30	$643,933	9.30	$643,933	8.50
HIV Outreach & Prevention	$1,369,318	12.00	$1,092,620	11.00	$1,092,620	11.00	$1,682,620	11.00
Sexually Transmitted Disease Control	$241,815	5.00	$250,855	6.00	$250,855	6.00	$250,855	6.00
Tuberculosis Elimination	$456,441	10.00	$522,262	10.00	$522,262	10.00	$522,262	10.00
Subtotal	$2,737,754	36.15	$2,509,670	36.30	$2,509,670	36.30	$3,099,670	35.50
HEALTH PROMOTION & DISEASE PREVENTION								
Chronic Disease Prevention	$1,516,672	10.00	$964,294	13.00	$964,294	13.00	$1,405,553	7.80
Family Health	$444,414	4.00	$518,757	6.00	$518,757	6.00	$518,757	6.20
Immunization	$721,023	12.00	$694,345	16.00	$694,345	16.00	$694,345	16.00
Public Health Nursing	$215,898	4.10	$100,979	4.70	$100,979	4.70	$100,979	3.50
Services for Women and Children	$4,113,205	81.00	$4,455,498	81.00	$4,455,498	81.00	$4,700,366	81.00
Subtotal	$7,011,212	111.10	$6,733,873	120.70	$6,733,873	120.70	$7,420,000	114.50
SOCIAL SERVICES								
Basic Needs Services	$591,009	11.28	$611,167	11.10	$611,167	11.10	$611,167	11.10
Child Development Services	$144,834	0.00	$0	0.00	$0	0.00	$0	0.00
HIV Resources Administration	$4,307,317	9.50	$4,639,638	9.50	$4,639,638	9.50	$4,652,641	9.50
Homeless Services	$281,379	1.00	$329,116	1.00	$329,116	1.00	$329,116	1.00
Self-Sufficiency Services	$207,652	3.97	$214,735	3.90	$214,735	3.90	$214,735	3.90
Subtotal	$5,532,191	25.75	$5,794,656	25.50	$5,794,656	25.50	$5,807,659	25.50
YOUTH SERVICES								
Youth Development	$323,177	7.50	$450,000	4.50	$450,000	4.50	$450,000	4.50
Youth Employment	$35,909	0.50	$50,000	0.50	$50,000	0.50	$50,000	0.50
Subtotal	$359,086	8.00	$500,000	5.00	$500,000	5.00	$500,000	5.00
SUPPORT SERVICES								
Administration and Management	$649,050	10.50	$336,597	9.00	$336,597	9.00	$336,597	6.00
Subtotal	$649,050	10.50	$336,597	9.00	$336,597	9.00	$336,597	6.00
Total	$16,289,293	191.50	$15,874,796	196.50	$15,874,796	196.50	$17,163,926	186.50

Health and Human Services – 2008-09

Sustainability Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
SOCIAL SERVICES								
Child Development Services	$1,729,601	0.00	$1,790,135	0.00	$1,790,135	0.00	$1,840,379	0.00
Workforce Development Services	$1,919,753	0.00	$1,987,707	0.00	$1,987,707	0.00	$2,044,239	0.00
Subtotal	$3,649,354	0.00	$3,777,842	0.00	$3,777,842	0.00	$3,884,618	0.00
Total	$3,649,354	0.00	$3,777,842	0.00	$3,777,842	0.00	$3,884,618	0.00

Health and Human Services – 2008-09

Travis County Reimbursed Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
ANIMAL SERVICES								
Animal Control	$113,876	5.00	$324,369	5.00	$324,369	5.00	$0	0.00
Shelter Services	$17,624	0.00	$15,036	0.00	$15,036	0.00	$0	0.00
Subtotal	$131,501	5.00	$339,405	5.00	$339,405	5.00	$0	0.00
COMMUNICABLE DISEASE								
HIV Outreach & Prevention	$146,706	2.00	$158,364	2.00	$158,364	2.00	$0	0.00
Sexually Transmitted Disease Control	$291,289	5.00	$324,903	5.00	$324,903	5.00	$0	0.00
Tuberculosis Elimination	$307,130	3.00	$324,364	3.00	$324,364	3.00	$0	0.00
Subtotal	$745,125	10.00	$807,631	10.00	$807,631	10.00	$0	0.00
ENVIRONMENTAL AND CONSUMER HEALTH								
Health and Safety Code Compliance	$302,098	4.80	$315,976	4.80	$347,053	4.80	$0	0.00
Rodent & Vector Control	$80,284	2.00	$72,096	2.00	$80,896	2.00	$0	0.00
Subtotal	$382,382	6.80	$388,072	6.80	$427,949	6.80	$0	0.00
HEALTH PROMOTION & DISEASE PREVENTION								
Chronic Disease Prevention	$67,871	1.00	$108,715	1.00	$106,725	1.00	$0	0.00
Immunization	$133,337	2.00	$145,469	2.00	$145,469	2.00	$0	0.00
Services for Women and Children	$46,403	0.00	$43,540	0.00	$43,540	0.00	$0	0.00
Subtotal	$247,611	3.00	$297,724	3.00	$295,734	3.00	$0	0.00
ONE STOP SHOP								
Commercial Building Plan Review	$10,680	0.20	$13,497	0.20	$13,497	0.20	$0	0.00
Subtotal	$10,680	0.20	$13,497	0.20	$13,497	0.20	$0	0.00
VITAL RECORDS								
Vital Records	$38,087	1.00	$40,862	1.00	$40,862	1.00	$0	0.00
Subtotal	$38,087	1.00	$40,862	1.00	$40,862	1.00	$0	0.00
YOUTH SERVICES								
Youth Employment	$155,000	0.00	$179,482	0.00	$179,482	0.00	$0	0.00
Subtotal	$155,000	0.00	$179,482	0.00	$179,482	0.00	$0	0.00

Health and Human Services – 2008-09

Travis County Reimbursed Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
SUPPORT SERVICES								
Administration and Management	$152,976	3.00	$163,516	3.00	$163,516	3.00	$0	0.00
Financial Monitoring / Budgeting	$71,994	1.00	$75,612	1.00	$75,612	1.00	$0	0.00
Subtotal	$224,969	4.00	$239,128	4.00	$239,128	4.00	$0	0.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$11,887	0.00	$352,078	0.00	$314,191	0.00	$0	0.00
Subtotal	$11,887	0.00	$352,078	0.00	$314,191	0.00	$0	0.00
Total	$1,947,241	30.00	$2,657,879	30.00	$2,657,879	30.00	$0	0.00

Brackenridge Hospital Fund — 2008-09

Purpose and Nature of Fund

The Brackenridge Hospital Fund is an enterprise fund that accounts for the winding down of operations associated with formerly city-owned Brackenridge Hospital. Ownership of Brackenridge Hospital was transferred to the Travis County Hospital District in 2005. The City continues to make significant progress in closing remaining issues related to the operations of the Hospital. This fund will be eliminated in FY 2009. All remaining FTEs will be transferred to the Support Services Fund.

Factors Affecting Revenue

All revenue in this fund will reduce to $0 due to the elimination of the fund in FY 2009.

Factors Affecting Requirements

The Brackenridge Hospital Fund total requirements will decrease to $0 due to the fund's elimination.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$116,443	$85,000	$71,156	$0
Requirements	$231,729	$228,603	$204,418	$0
Full-time Equivalents	1.50	1.50	1.50	0.00

Travis County Healthcare District — 2008-09

Purpose and Nature of Fund

On May 15, 2004, the voters of Travis County created a county-wide healthcare district in an election initiated by citizen petition. Currently, in FY 2007-08, the District and the City of Austin operate under an interlocal agreement whereby the City continues to operate the clinics and perform certain administrative functions. The Board of Managers of the new District is responsible for making policy decisions regarding the delivery of health care services. The Healthcare District Fund accounts for the Community Care Services Department's operations of the Federally Qualified Health Centers (FQHCs) and the Medical Assistance Program (MAP) under the interlocal agreement with the Healthcare District. The Department is anticipated to transition to the Travis County Healthcare District on March 1, 2009, and therefore, the Proposed Budget reflects a five-month fiscal year.

Factors Affecting Revenue

Total proposed funding for the five-month period for FY 2009 is $18.2 million, or $3.3 million more when annualized and compared to the current budget. Patient-related revenue is anticipated to increase by approximately $1.4 million on an annualized basis, primarily due to the service expansions initiated in FY 2008. Medicare revenue is expected to be $0.6 million, while Medicaid revenue is expected to be $3.9 million. Healthcare District payments are budgeted at $12.7 million for the five-month fiscal year, or estimated to increase by $1.9 million as compared to the current budget on an annualized basis.

Factors Affecting Requirements

Total proposed requirements in FY 2009 are $18.5 million, or an increase of $3.1 million as compared to the FY 2008 amended budget on an annualized basis. Personnel expenses are budgeted to be $12.3 million, while contractuals and commodities are budgeted at $4.2 million and $1.7 million, respectively. Capital and other requirements are budgeted similarly to FY 2008 and are budgeted at $0.2 and $0.3 million, respectively, for the five-month period.

Restricted Ending Balance

The interlocal agreement with the Healthcare District states that within 120 days of year end, the City shall deliver a report to the District identifying the amount of any excess or deficiency in revenue and payments over costs and expenses. For Fiscal Year 2008, the City is projecting a deficit of $0.2 million due to a reduction in service payments in August and September, 2008, to recoup the FY 2007 ending balance. The current year ending balance is projected to be a surplus of $0.9 million, which will carry forward to FY 2009.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Total Available Funds	$34,306,617	$40,528,663	$36,644,619	$18,258,810
Total Requirements	$36,307,984	$41,099,885	$36,804,755	$18,490,992
Full-time Equivalents (FTEs)	361.58	391.08	391.08	391.08

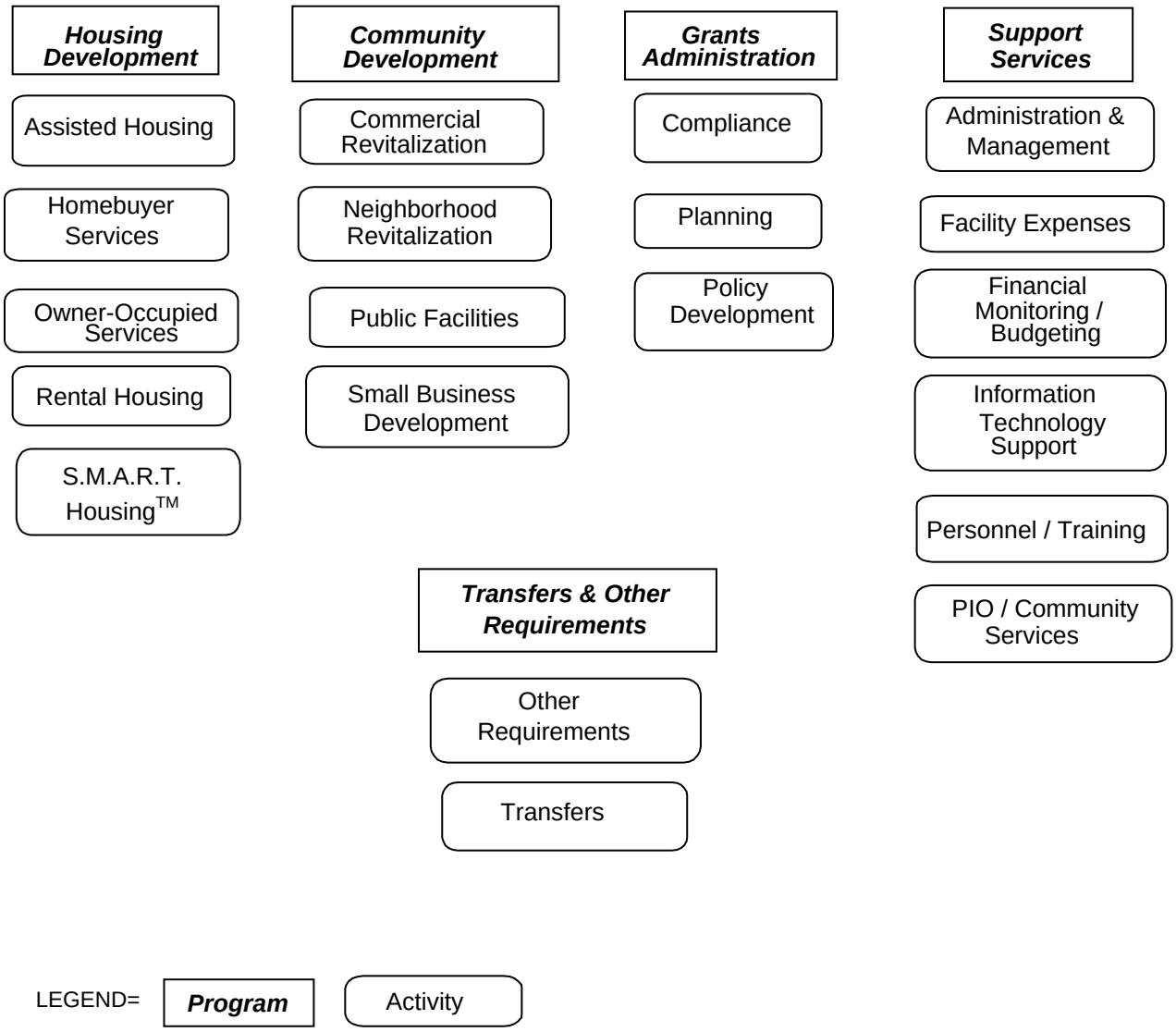
City of Austin
2008-2009
Proposed
Budget

Executive Summary
Housing

Neighborhood Housing & Community Development

Housing Trust Fund
University Neighborhood District (UNO)

Neighborhood Housing & Community Development — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$2,575,947	2,699,055	$2,699,055	$2,699,055
Requirements	$2,458,774	3,244,833	$3,284,522	$3,536,025
Full-time Equivalents (FTEs)	4.00	9.00	9.00	9.00

Neighborhood Housing & Community Development – 2008-09

Mission

The purpose of Neighborhood Housing and Community Development Department (NHCD) is to provide housing, community and small business development services to benefit eligible residents so they can have access to livable neighborhoods and can increase their opportunities for self-sufficiency.

Goals

Assist 44,493 eligible families with services that lead to opportunities for self-sufficiency annually by 2009 as measured by:

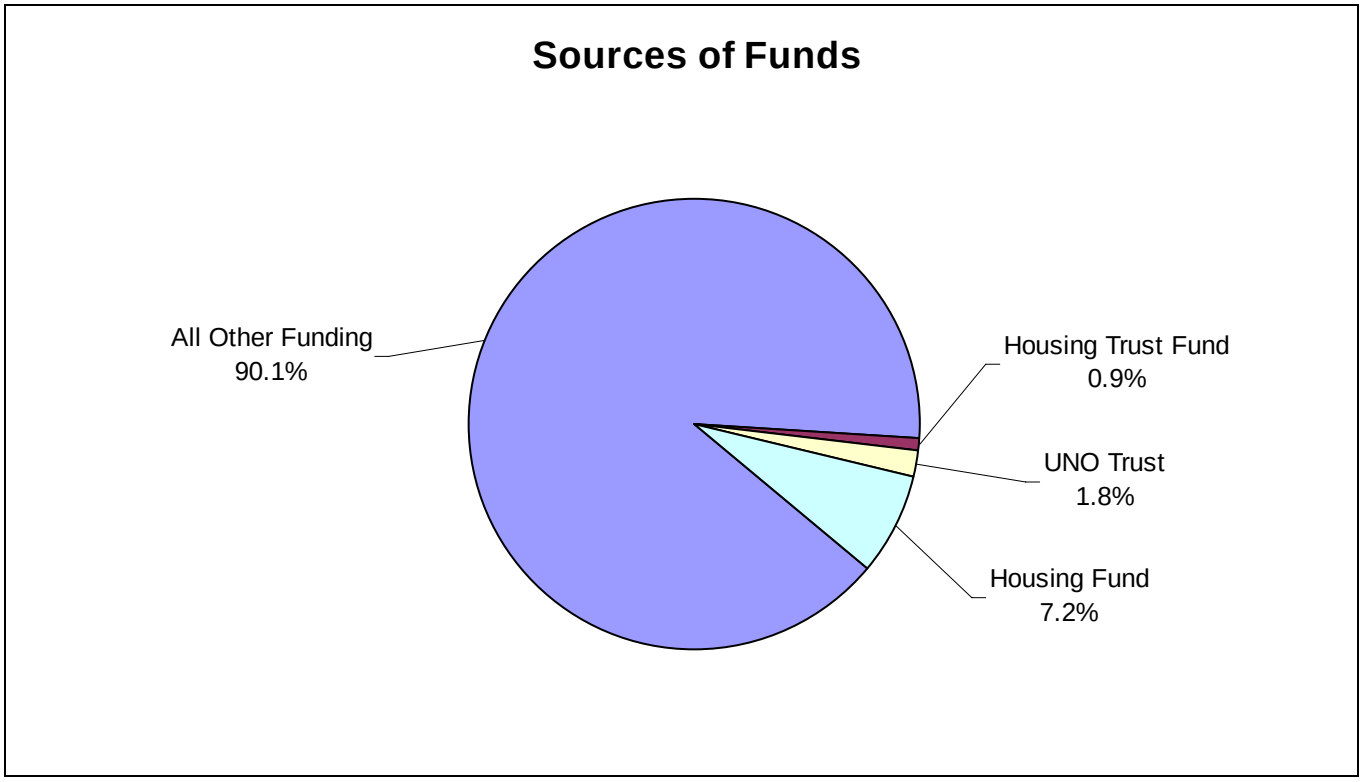
- Housing: 4,255 households will gain and /or retain housing
  - Assisted – Provide resources to eligible households to access or retain affordable rental units
  - Rental – Provide resources to non-profit/for-profit housing developers to construct S.M.A.R.T. Housing ™ rental units and rehabilitate existing rental units.
  - Homebuyer Services – Provide opportunities for homebuyers through financing and construction to access S.M.A.R.T. Housing™ produced by non-profits and for-profit housing developers.
  - Owner Occupied – Provide opportunities for households to retain their homes through rehabilitation and construction.
  - S.M.A.R.T. Housing™ – Facilitate regulatory reform to reduce institutional barriers to housing development that will benefit households.
- Community Development: Serve 40,238 low-income households with community development services
  - Community Revitalization: Provide resources to eligible organization and businesses to support economic growth and job creation.
  - Small Business Development: Provide financial and technical assistance to eligible organization and businesses to create and/or retain job.
  - Public Services: Provide resources for community based service that benefits low-to-moderate income households.

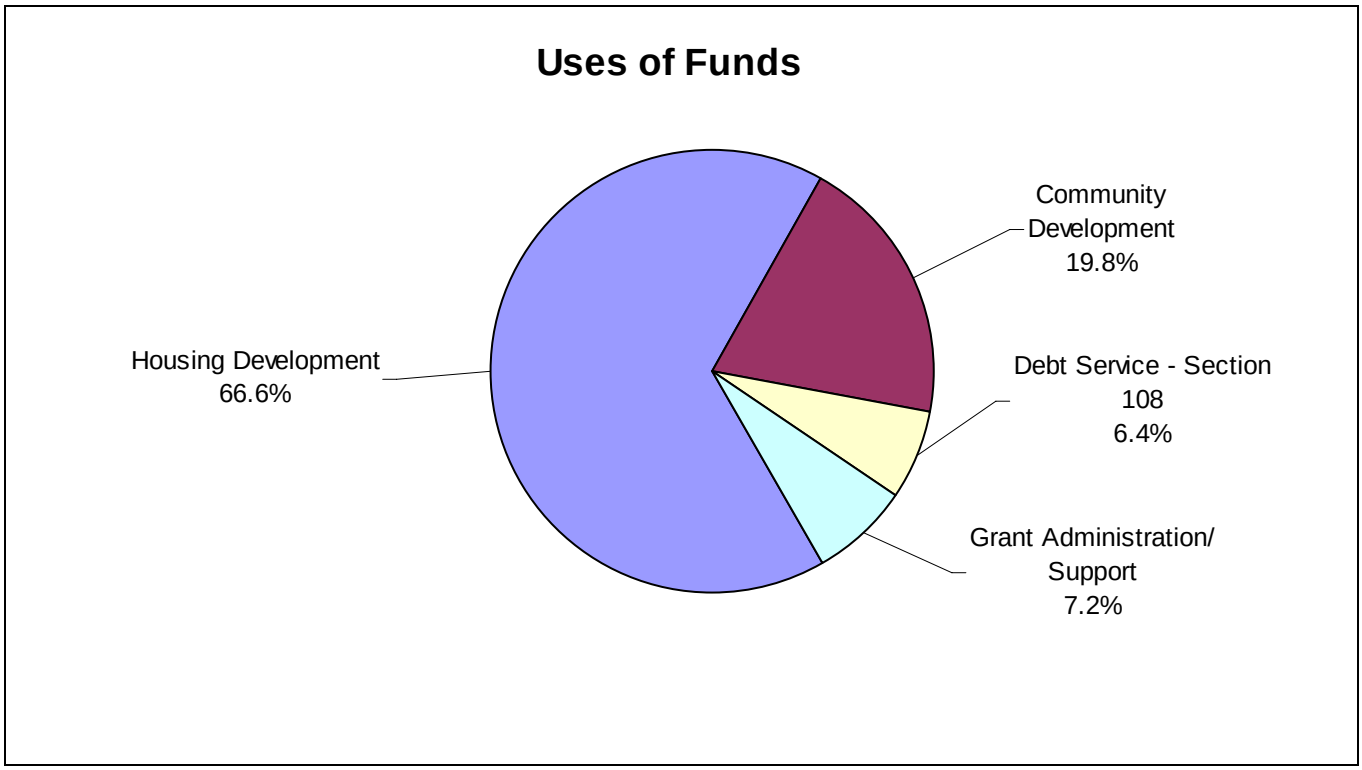
Key Indicators

NHCD will use the following key indicators to monitor its progress in achieving business plan goals:

- Number of eligible households/persons served
- Cost per eligible households persons served
- No more than 1.5 times the annual CDBG allocation will be available July 31
- Number of S.M.A.R.T. Housing ™ units completed

Neighborhood Housing and Community Development — Total Budget $48.8 million





Neighborhood Housing and Community Development — Total Budget $48.8 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Housing Fund				
Estimated Beg Balance	$1,305,062	$724,031	$1,422,437	$836,970
Revenue	$2,575,947	$2,699,055	$2,699,055	$2,699,055
Requirements	$2,458,774	$3,244,833	$3,284,522	$3,536,025
Full Time Equivalents (FTEs)	4.00	9.00	9.00	9.00
Housing Trust Fund				
Estimated Beg Balance	$1,830,562	$451,407	$2,494,953	$413,900
Revenue	$1,111,437	$1,043,000	$1,043,000	$0
Requirements	$447,046	$1,494,407	$3,124,053	$413,900
UNO Trust Fund				
Estimated Beg Balance	$174,368	$257,687	$358,018	$619,098
Revenue	$183,650	$261,080	$261,080	$260,750
Requirements	$0	$518,767	$0	$879,848
All Other Funds**				
Estimated Beg Balance	Multi-Year	Multi-Year	Multi-Year	$20,183,140
Entitlement				$23,802,845
Requirements				$43,985,986
Full Time Equivalents (FTEs)	67.00	66.00	66.00	66.00

**Grant awards received by NHCD are for multiple years and do not need individual appropriations each new fiscal year for spending purposes.

Budget Highlights

The Proposed Budget includes funding for services to benefit eligible residents so they can have access to livable neighborhoods, affordable housing and expanded economic opportunities that will increase their opportunities for self-sufficiency. For the FY 2008-09 Proposed Budget, the table above includes the total funding sources and uses in the following categories: General Fund Transfer, Housing Trust Fund, University Neighborhood District (UNO), and grant funds such as Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), American Dream Downpayment Initiative (ADDI), Section 108 the Economic Development Initiative (EDI), and Housing Bonds and CIP. Also included within these funding sources are estimated beginning balances that roll forward from previous years. While these estimated beginning balances may have been appropriated in prior years, specifically the grant funds, the amount shown for them, in addition to all new funding sources, represent the total amount of funds that are planned to be spent on housing and community development programs in FY 2008-09.

The Neighborhood Housing and Community Development (NHCD) department has several new policy initiatives for FY 2008-09, including a Comprehensive Housing Market Analysis. This study is in response to recommendations from stakeholders and citizen groups, including the African American Quality of Life Initiative
and the Affordable Housing Incentives Task Force. It will identify data on current housing uses and trends in Austin, including projections of future demographic and housing growth. NHCD also issued the report, *Preserving Affordable Housing in Austin, A Platform for Action,* in April 2008 in order to proactively address the loss of affordable housing stock in the community. The City of Austin was one of 21 applicants invited to submit full proposals to the John D. and Catherine T. MacArthur Foundation for $5 million for grants and low-interest loans. The grant and loan funds would be used for data gathering, analysis, and the creation of a Rapid Strike Preservation Fund to help preserve affordable rental housing through the Austin Housing Finance Corporation.

Neighborhood Housing and Community Development — Total Budget $48.8 million

Housing Development

Citizens of Austin approved the use of General Obligation Bonds to increase homeownership and rental opportunities for low-to-moderate income households. The bond package, which includes $55 million for affordable housing, was approved by voters on November 7, 2006. The bonds are allocated into $33 million for rental and $22 million for homeownership over a seven year period. Rental projects that receive General Obligation Bonds serve households with yearly incomes of no more than 50 percent median family income (MFI) with a goal of assisting households at 30 percent MFI and below. Homeownership projects that receive General Obligation Bonds serve households with yearly incomes of no more than 80 percent MFI with a goal of serving households between 50 percent and 65 percent MFI.

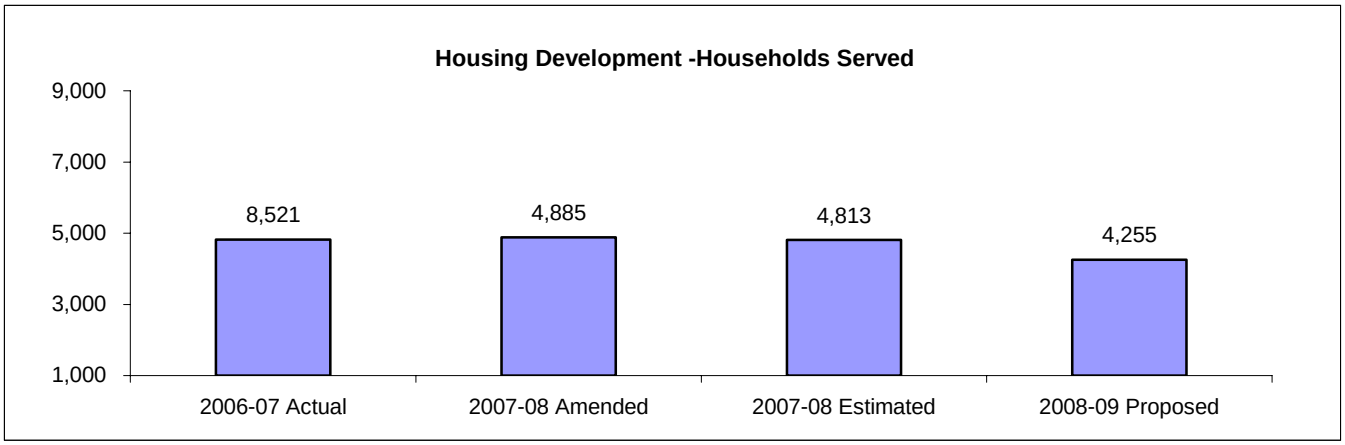
The Proposed Budget includes $32.5 million to assist, create and retain 4,255 affordable housing units for Austin's low and moderate-income residents through construction and financial services to eligible residents and organization through programs such as Tenant Based Rental Assistance, Rental Housing Development, Downpayment Assistance, Acquisition and Development, Homeowner Rehabilitation, Architectural Barrier Removal, Emergency Home Repair and Materials Rebate.

The FY 2008-09 Proposed Budget includes $2.4 million for Lead Hazard Abatement program to assist with education and abatement of lead hazard materials in pre-1978 homes that have children under 6 living in rental or homeownership units.

NHCD will receive, for the sixth year, the American Dream Downpayment Initiative Grant (ADDI) for $41,137. This grant will assist low to moderate income citizens with down payment funding. ADDI follows the current HOME guidelines.

The Proposed Budget for UNO Housing Trust fund is $0.9 million. This trust fund is restricted for rental housing that is available to households at or below 50% median family income in the area generally west of the University of Texas campus.

The FY 2008-09 Proposed Budget for Housing Trust funds will continue to support Tenant Based Rental Assistance, Rental Housing Development, Downpayment Assistance and the Material Rebate Program.



Neighborhood Housing and Community Development — Total Budget $48.8 million

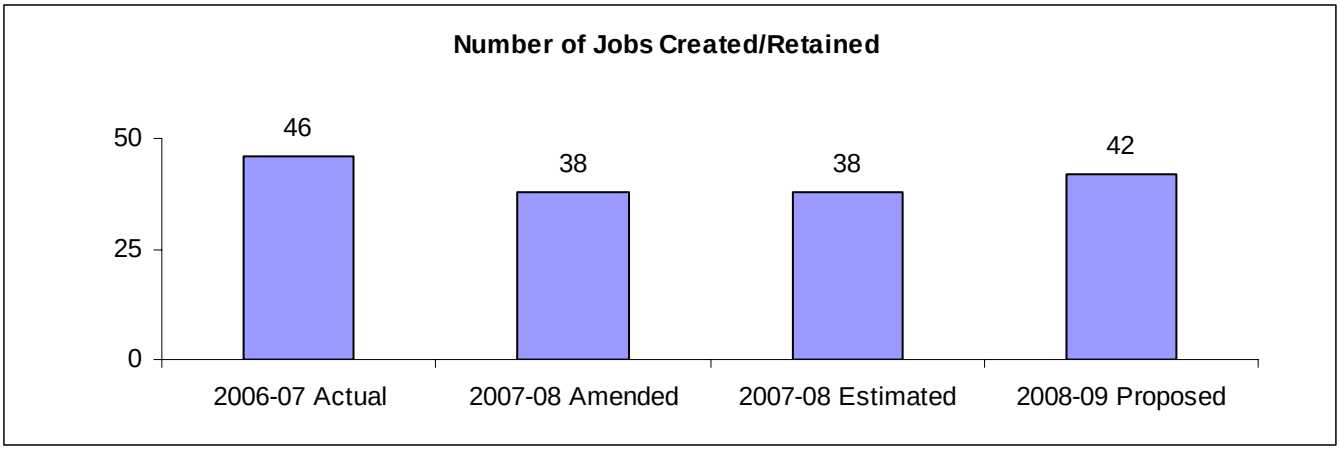
Community Development

The FY 2008-09 Proposed Budget includes funding of $9.7 million for Community Development activities. This funding will serve 40,238 households, create and retain 42 jobs and assist 42 businesses including microenterprise companies.

The Proposed Budget includes $3.0 million for Section 108 loan funds that were approved by the U.S. Department of Housing and Urban Development for the Neighborhood Commercial Management Program to assist with job creation. In addition the budget includes $147,000 from an Economic Development Initiative grant approved during the previous fiscal year to assist business with façade improvements in the commercial revitalization corridor.

As part of the Proposed Budget NHCD will also fund the Homebuyer Counseling Program with Housing Trust Funds to assist homebuyers with realizing the dream of homeownership as well as a post-ownership foreclosure prevention program. $2.5 million will continue the revitalization of the East 11th and 12th Street Corridors, small business development and public services, such as childcare, youth and elderly services.

The Proposed Budget also includes $3.1 million for Section 108 debt service which funded the following projects: Millennium Youth Entertainment Center, East 11th and 12th Street Redevelopment Project, Homeless Shelter and Neighborhood Commercial Management Small Business Loans. A portion of the debt service comes from a balance of the original Homeless Shelter Section 108 Loan Funds in accordance with the terms and conditions of the loan structure.



Capital Budget

The 2008-09 Proposed Capital Budget includes:

- $10,500,000 for Affordable Housing
- $752,624 for Housing Acquisitions & Development
- $100,000 for Downtown Affordable Housing Study

Neighborhood Housing & Community Development — 2008-09

Significant Revenue and Expenditure Changes by Program

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $9,974 for salary increases associated with Pay for Performance in FY 2009. An additional $5,076 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$15,050	
The Proposed Budget includes $3,998 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $1,305 from a 2% enhancement pay in FY 2008.	($1,305)	
The Proposed Budget includes $4,546 for the FY 2009 annualized cost for a market study implementation in FY 2008 and $2,406 for the FY 2009 market study implementation.	$6,952	
The Proposed Budget includes a total stipend of $9,909, which is an incremental increase of $7,408 to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$7,408	
The Proposed Budget includes an increase of $600 for Travel and Training.	$600	
A decrease in funding of $12,193 is included in the Proposed Budget for grant FTEs that were allocated in the operating fund in the FY 2008 Amended Budget.	($12,193)	
The Proposed Budget includes savings in the amount of $17,557 for departmental contractuals and commodities.	($17,557)	
2. Other Transfers and Requirements		
Included in the Proposed Budget is an increase of $1,000 for Accrued Payroll.	$1,000	
Awards and Recognition program increased by $45.	$45	

Housing Trust Fund — 2008-09

Purpose and Nature of Fund

The Housing Trust Fund is managed by the Austin Housing Finance Corporation (AHFC), a part of the Neighborhood Housing & Community Development Office. It was established on April 20, 2000, and is dedicated to preserving and creating reasonably priced housing in the City of Austin.

Factors Affecting Revenue

The Housing Trust Fund will use the balance of its estimated beginning balance of $413,900.

Factors Affecting Requirements

Proposed requirements for the Housing Trust Fund in FY 2008-09 are $413,900. $60,500 for Material Rebate, $70,000 to provide rental assistance for people that would otherwise be homeless, $50,000 for Down Payment Assistance for those persons with disabilities, $180,000 for Homebuyer Counseling and $53,400 for Rental Housing for services such as rental unit construction and rehabilitation.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$1,111,437	$1,043,000	$1,043,000	$0
Requirements	$447,046	$1,494,407	$3,124,053	$413,900

University Neighborhood District (UNO) - Housing Trust Fund — 2008-09

Purpose and Nature of Fund

The University Neighborhood District Housing Trust Fund is managed by the Austin Housing Finance Corporation (AHFC), a part of the Neighborhood Housing & Community Development Office. The University Neighborhood Overlay (UNO) District was approved and established by Council on September 2, 2004. The UNO – Housing Trust Fund was created to increase the amount of rental housing that is available to households at or below 50% Median Family Income in the area generally west of the University of Texas campus.

Factors Affecting Revenue

In FY 2008-09, the UNO-Housing Trust Fund anticipates receiving $250,000 in developer fees from the development of a residential property that is complying with the provisions stated specifically that 10% of the units will serve families at 80% Median Family Income (MFI) and exercised the options in the Ordinances of fee-in-lieu of providing an additional 10% of the units at 65% MFI per the UNO Ordinance.

Factors Affecting Requirements

Proposed requirements for the UNO - Housing Trust Fund in FY 2008-09 is $879,848 for rental housing development projects that include rental unit construction and rehabilitation.

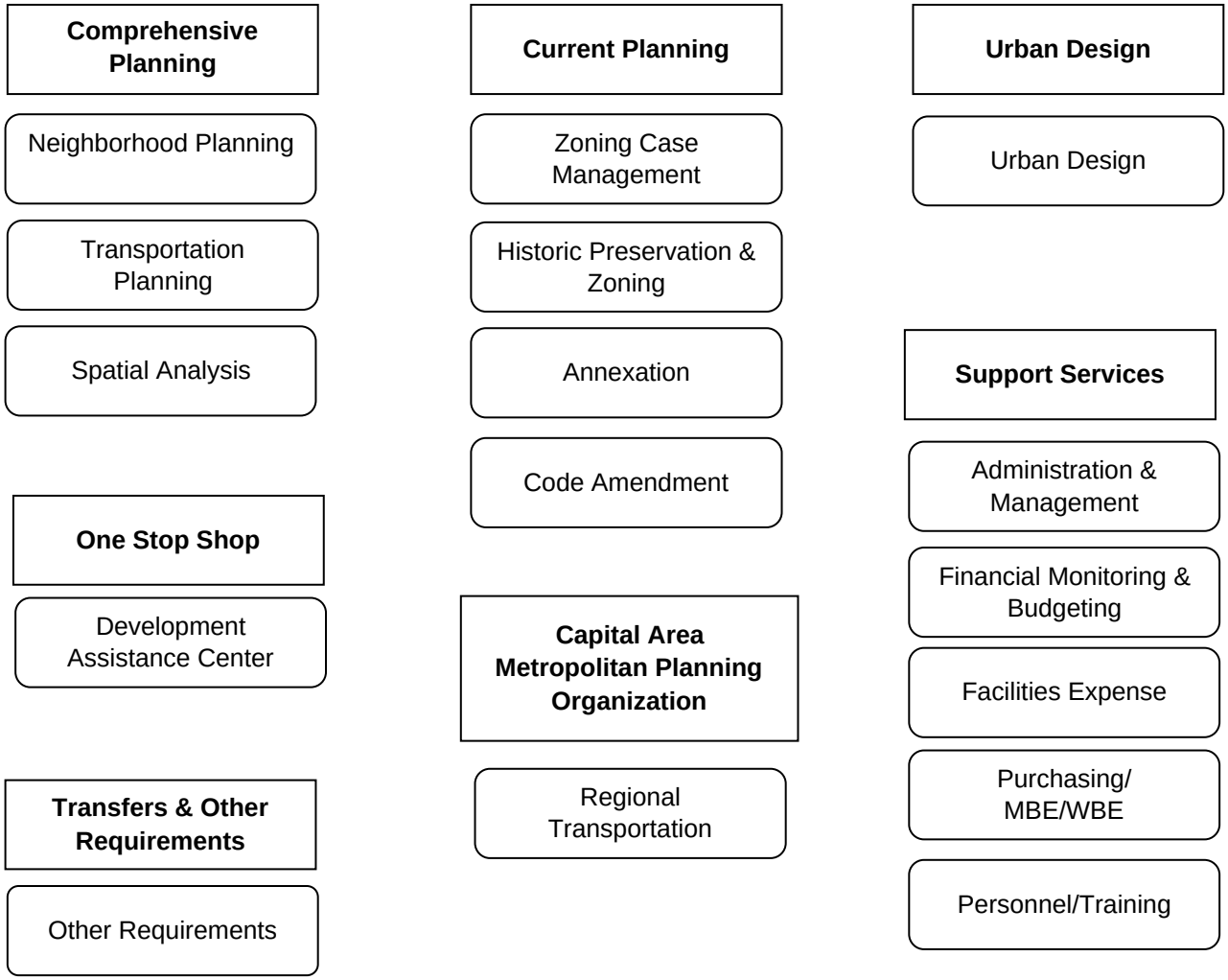
	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$183,650	$261,080	$261,080	$260,750
Requirements	$0	$518,767	$0	$879,848

City of Austin
2008-2009
Proposed
Budget

Executive Summary
Infrastructure

Neighborhood, Planning and Zoning

Neighborhood Planning and Zoning — 2008–09



LEGEND= **Programs** Activities

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2007-08 Proposed
Revenue	$339,727	$241,165	$241,165	$519,293
Requirements	$4,217,977	$5,319,689	$4,801,718	$5,453,355
Full-time Equivalents (FTEs)	70.50	77.50	77.50	76.50

Neighborhood Planning and Zoning — 2008-09

Mission

The purpose of the Neighborhood Planning and Zoning Department (NPZD) is to provide land use planning and growth management in order to preserve, promote, protect and improve the general welfare of the community.

Goals

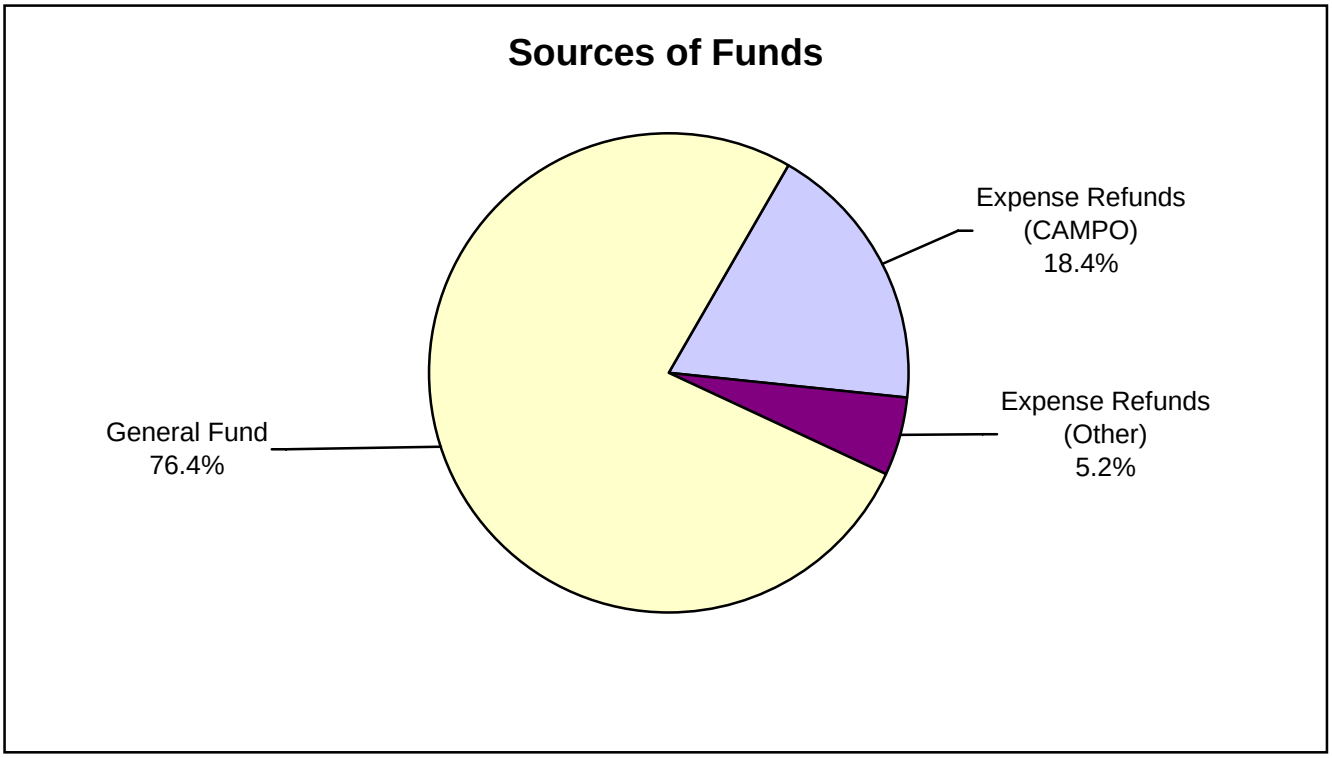
- Complete neighborhood plans for all urban core planning areas by 2010.
- Implement all urban core neighborhood plans through rezoning by 2010.
- Ensure a more compact and well-designed city
    - Incorporate Great Street-type improvements into all downtown projects and streetscapes for City projects.
- Initiate 10 historic zoning cases of medium/high priority properties listed in any City survey annually.

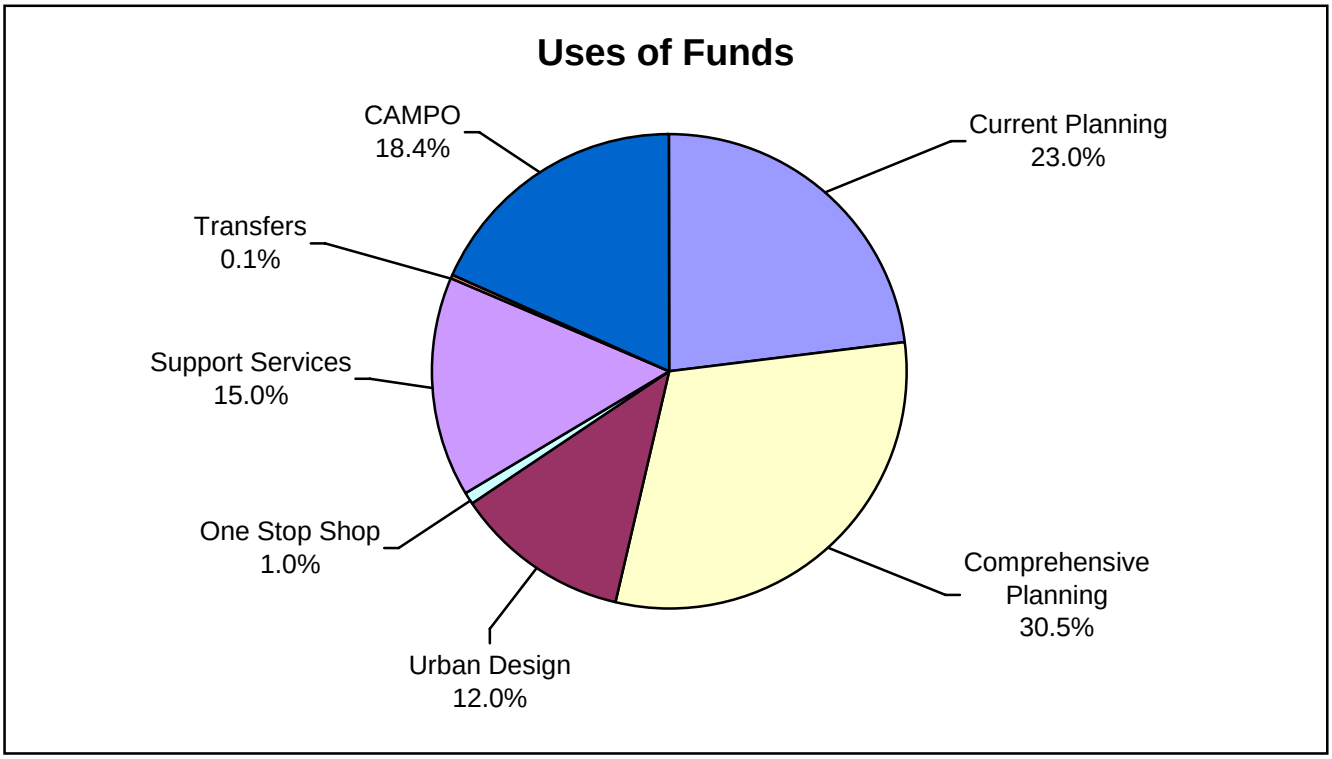
Key Indicators

The Neighborhood Planning and Zoning Department will use the following key indicators to monitor the department's progress in achieving business plan goals:

- Number of neighborhood plans scheduled on Planning Commission agenda
- Number of neighborhood plan rezonings scheduled on Planning Commission agenda
- Number of neighborhood plans adopted by the City Council
- Number of neighborhood plan rezonings adopted by the City Council
- Percent of neighborhood planning participants satisfied with the neighborhood planning process

Neighborhood Planning and Zoning — Total Budget $7.1 million





Neighborhood Planning and Zoning — Total Budget $7.1 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$339,727	$241,165	$241,165	$519,293
Requirements	$4,217,977	$5,319,689	$4,801,718	$5,453,355
Full-Time Equivalents (FTEs)	70.50	77.50	77.50	76.50
Expense Refunds	$1,294,871	$1,535,180	$1,254,913	$1,668,862

Budget Highlights

The Proposed Budget for the Neighborhood Planning and Zoning Department includes the personnel and equipment necessary to achieve the goals and objectives of the department.

Comprehensive Planning

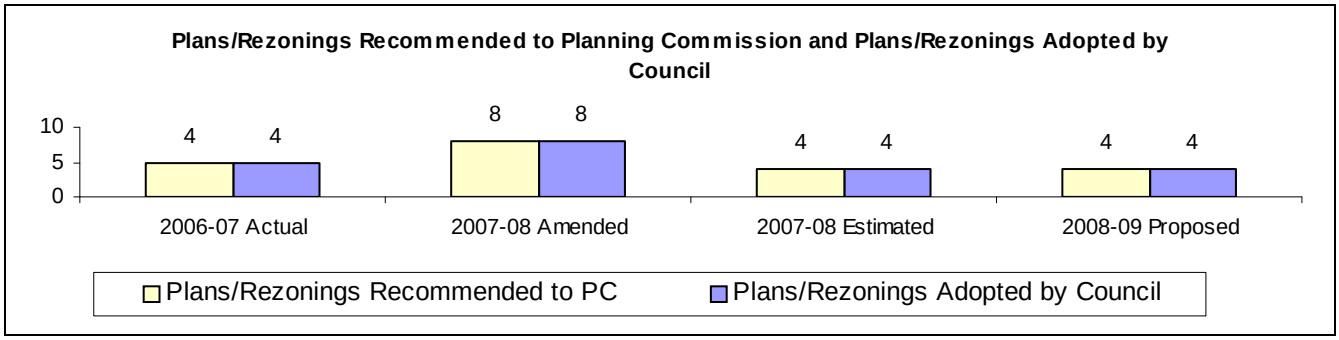
The Comprehensive Planning program is organized to develop neighborhood plans with community stakeholders that incorporate a future land use plan, a long-range transportation component, GIS mapping, and demographic/ economic projections and analysis.

The Department's effort in 2009 will be to begin work on replacing the 29 year old Austin Tomorrow Comprehensive Plan, with a new plan that is concise, easy to understand, and comprehensive. This effort will preserve Austin's past and current initiatives such as Smart Growth, Neighborhood Planning, and Transportation Oriented Development, while looking forward to anticipate where and how Austin should grow and how future resources should be allocated. This will be a two year effort that will include a robust citizen participation process and will result in a plan that establishes and creates the vision of Austin's future.

In FY 2009, four planning areas are scheduled for adoption (Central West Austin, Windsor Road, North Lamar, and Georgian Acres). Neighborhood Planning will continue to work with community stakeholders to create neighborhood plans for the 8 planning areas that City Council identified for planning services in December 2006. These planning areas are Windsor Road, Central West Austin, North Lamar, Georgian Acres, Heritage Hills, Windsor Hills, St. Johns, and Coronado Hills. There are now 40 adopted neighborhood plans and as redevelopment occurs in the urban core more plan amendment applications are occurring that requires increased staff resources.

Increased redevelopment activity occurring in inner city neighborhoods have prompted the interest of the stakeholders of the originally adopted neighborhood plans to update their initial neighborhood plans. By the end of FY 2007-08, there will be a total of 21 neighborhood plans eligible for their 5-year update. The Comprehensive Planning program will be moving 2 FTEs to the Urban Design program to assist with station area planning.

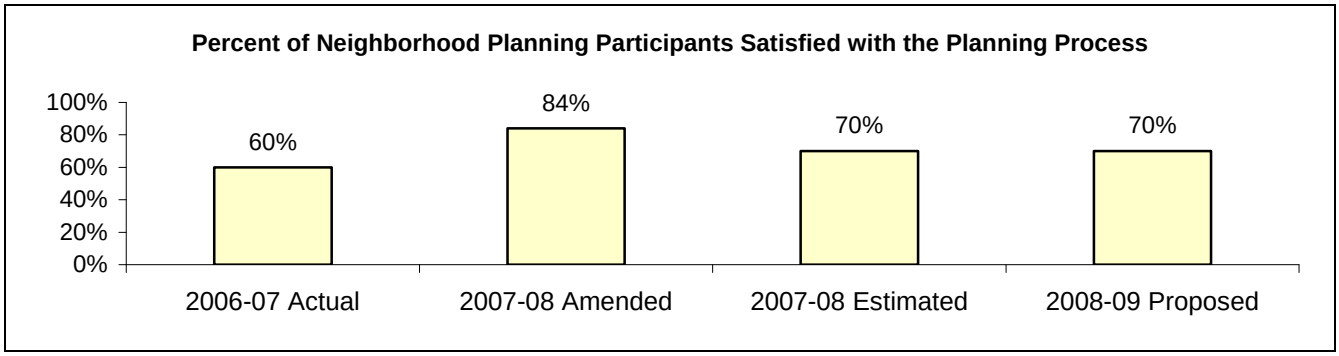
The FY09 Proposed Budget includes funding for two ombudsmen in the amount of $147,404 to provide community representatives with enhanced development information on significant proposed developments in Austin.



Neighborhood Planning and Zoning — Total Budget $7.1 million

Current Planning

The Current Planning division is organized to process zoning text and map amendments; maintain historic preservation; and develop and maintain the City's three year annexation plan. Zoning cases for the next fiscal year are predicted to remain at their historical average. The historic preservation program will continue to work towards the implementation of local historic districts while continuing to process historic zoning cases and demolition permits. The annexation division will finalize the peninsula annexation arbitration, process annexation requests, start on new MAP annexation areas and work on the new PID proposals in the SH 130 area.



Urban Design

The Urban Design activity is organized to design and build public spaces that create economic, environmental and community value. The focus of urban design is on the form and organization of buildings and the public spaces between them, rather than on the design of individual structures.

During FY 2008-09 the Urban Design division will focus on the completion of the currently approved elements of the Downtown Plan (Downtown Transportation and Mobility Planning and Affordable Housing and Density Bonus Strategies), the Waller Creek District Master Plan, and the East Riverside Corridor Plan. Urban Design will receive 2 FTEs from the Comprehensive Planning program to assist with station area planning.

Other major on-going work items will include review and coordination of streetscape improvements in Downtown and the University Neighborhood Overlay (UNO) area, implementation of the Vertical Mixed Use Opt-In/Opt-Out process and amendments to the Design Standards, completion of the development code for the North Burnet-Gateway (NBG) Master Plan, continued coordination with Capital Metro on the commuter rail line, and the I-35 Makeover and South Congress Improvement Project.

Capital Area Metropolitan Planning Organization (CAMPO)

The Proposed Budget includes 1 FTE for the Executive Director position. This position was previously at Williamson County and will be moved to the City of Austin in FY09. All costs associated with CAMPO are fully reimbursed by TxDOT.

Support Services

Funding for in the amount of $206,733 has been included in the FY09 proposed budget for:

- Austin San Antonio Corridor Council
- Austin San Antonio Commuter Rail District
- Alliance for Public Transportation
- Capital Area Council of Governments

Neighborhood Planning and Zoning — Total Budget $7.1 million

Employee Benefits

The Proposed Budget includes an increase of $43,710 for insurance and the anticipated increase in Pay for Performance is $102,003. The Proposed Budget also includes $40,888 for a 1% service incentive enhancement in FY 09 for non-civil service employees.

Proposed Savings

The Proposed Budget includes a savings in the amount of $44,800 in areas such as books, seminars, advertising/publication, memberships, photographic supplies/services, food & ice, computer supplies, and software. Additionally, three existing Senior Planner positions will back charge the on-going Comprehensive Plan CIP project, in order to maintain program and personnel needs.

Capital Budget

The Proposed Budget includes:

- $400,000 for Streetscape Improvements
- $825,000 for the Downtown Plan
- $1,800,000 for Comprehensive Plan
- $350,000 for Station Area Plans
- $131,000 for West Campus Parking District Project

Neighborhood Planning and Zoning — 2008-09

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase in revenue in the amount of $278,128. This increase is primarily due to an agreement with Lost Creek Municipal Utility District for full purpose municipal services.	$278,128	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $102,003 for salary increases associated with pay for Performance in FY 2009. An additional $43,710 in included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$145,713	
The Proposed Budget includes $3,314 for the FY 2009 annualized cost for a market study implementation in FY 2008.	$3,314	
The Proposed Budget also includes a $4,480 decrease for the Awards and Recognition and a $11,000 decrease in travel and training requirements.	($15,480)	
The Proposed Budget includes $40,888 for a 1% service incentive enhancement in FY 09 for non-civil service employees.	$40,888	
2. Comprehensive Planning		
The Comprehensive Planning Program will move 2 FTEs to the Urban Design Program, which will enhance station area planning efforts.	($141,355)	(2.00)
During FY 2008 4 Ombudsmen were added to the department's budget. Two of these FTEs will be removed having no fiscal impact on the Proposed Budget due to the fact that these positions were budgeted to be back-charged to the Capital Improvement Program.	$0	(2.00)
The remaining two FTEs will no longer be backcharged to the CIP. Funding in the amount of $147,404 is included for this in the Proposed Budget.	$147,404	
3. Urban Design		
Urban Design will receive 2 FTEs from the Comprehensive Planning program to continue work on station area planning	$141,355	2.00
4. CAMPO		
The Proposed Budget includes 1 additional FTE to transfer the Executive Director position from Williamson County to the City of Austin. Because CAMPO provides a backcharge to the City for this, there is no fiscal impact to the department.	$0	1.00
Increase in Expense Refunds for personnel costs including pay for performance, market study and insurance.	($40,102)	

		Dollars	FTEs
5.	**Support Services** Membership fees for the Corridor Council in the amount of $50,000 and the Capital Area Council of Governments in the amount of $69,577 have been included in the Proposed Budget.	$119,577	
6.	**Department Wide** As part of departmental savings plans a total of 3 Senior Planners will back-charge the Comprehensive Plan CIP project in order to meet program and personnel needs.	($222,795)	
	To reflect corporate savings efforts, a total of $44,800 cuts have been made in areas such as books, photographic, food & ice, computer supplies, and software.	($44,800)	

Neighborhood Planning and Zoning – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION								
CAMPO	$0	15.00	$0	15.00	$0	15.00	$0	16.00
Subtotal	$0	15.00	$0	15.00	$0	15.00	$0	16.00
COMPREHENSIVE PLANNING								
Neighborhood Planning	$1,482,459	22.75	$1,690,882	26.75	$1,670,623	26.75	$1,676,547	21.75
Spatial Analysis	$168,919	2.00	$178,625	2.00	$178,190	2.00	$186,017	2.00
Transportation Planning	$132,016	2.50	$254,934	2.50	$168,907	2.50	$221,711	2.50
Subtotal	$1,783,394	27.25	$2,124,441	31.25	$2,017,720	31.25	$2,084,275	26.25
CURRENT PLANNING								
Annexation	$161,457	2.00	$189,658	2.00	$159,442	2.00	$222,721	2.00
Code Amendment	$20,227	1.00	$86,234	1.00	$57,510	1.00	$86,858	1.00
Historic Preservation and Zoning	$212,956	3.00	$237,115	3.00	$229,403	3.00	$292,494	3.00
Zoning Case Management	$735,900	8.75	$921,549	9.75	$817,544	9.75	$865,912	8.75
Subtotal	$1,130,541	14.75	$1,434,556	15.75	$1,263,899	15.75	$1,467,985	14.75
ONE STOP SHOP								
Development Assistance Center	$63,976	1.00	$67,592	1.00	$67,177	1.00	$69,999	1.00
Subtotal	$63,976	1.00	$67,592	1.00	$67,177	1.00	$69,999	1.00
URBAN DESIGN								
Urban Design	$402,301	6.75	$659,247	7.75	$412,934	7.75	$774,098	10.75
Subtotal	$402,301	6.75	$659,247	7.75	$412,934	7.75	$774,098	10.75
SUPPORT SERVICES								
Administration and Management	$527,804	3.25	$713,051	4.25	$707,830	4.25	$728,939	4.25
Facility Expenses	$92,977	0.00	$94,477	0.00	$93,234	0.00	$94,477	0.00
Financial Monitoring / Budgeting	$162,954	2.00	$175,574	2.00	$192,097	2.00	$184,759	2.00
Personnel / Training	$29,878	0.25	$28,253	0.25	$31,785	0.25	$28,700	0.25
Purchasing / M/WBE	$13,863	0.25	$12,980	0.25	$5,524	0.25	$15,085	0.25
Subtotal	$827,475	5.75	$1,024,335	6.75	$1,030,470	6.75	$1,051,960	6.75

Neighborhood Planning and Zoning – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$10,291	0.00	$9,518	0.00	$9,518	0.00	$5,038	0.00
Subtotal	$10,291	0.00	$9,518	0.00	$9,518	0.00	$5,038	0.00
Total	$4,217,977	70.50	$5,319,689	77.50	$4,801,718	77.50	$5,453,355	75.50

Neighborhood Planning and Zoning – 2008-09

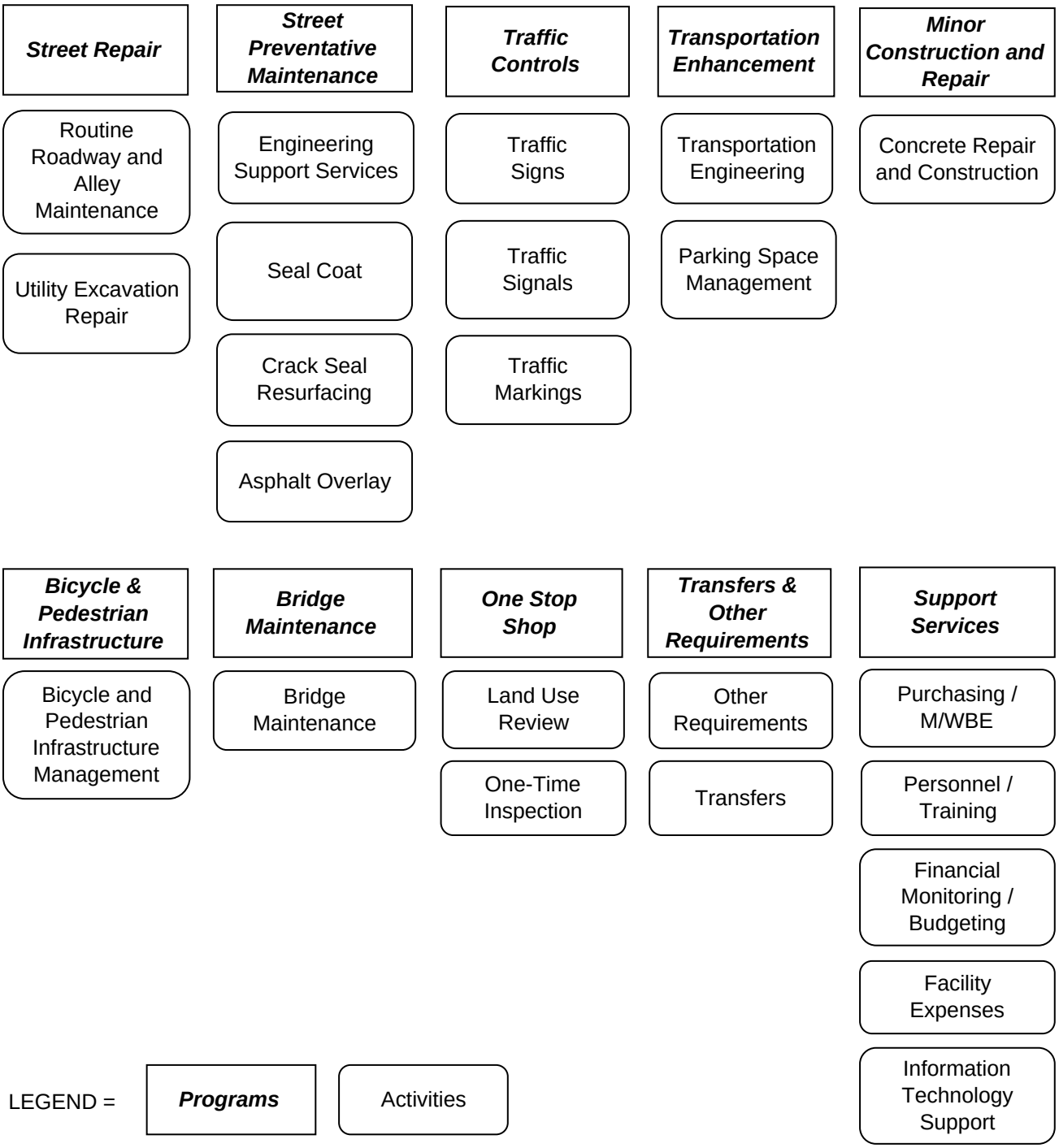
Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION								
CAMPO	$1,021,729	0.00	$1,091,565	0.00	$1,073,883	0.00	$1,302,811	0.00
Subtotal	$1,021,729	0.00	$1,091,565	0.00	$1,073,883	0.00	$1,302,811	0.00
COMPREHENSIVE PLANNING								
Neighborhood Planning	$0	0.00	$294,805	0.00	$32,220	0.00	$148,530	0.00
Spatial Analysis	$146,189	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$146,189	0.00	$294,805	0.00	$32,220	0.00	$148,530	0.00
CURRENT PLANNING								
Annexation	$122,142	0.00	$143,256	0.00	$143,256	0.00	$143,256	0.00
Subtotal	$122,142	0.00	$143,256	0.00	$143,256	0.00	$143,256	0.00
URBAN DESIGN								
Urban Design	$4,567	0.00	$5,554	0.00	$5,554	0.00	$74,265	0.00
Subtotal	$4,567	0.00	$5,554	0.00	$5,554	0.00	$74,265	0.00
SUPPORT SERVICES								
Administration and Management	$245	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$245	0.00	$0	0.00	$0	0.00	$0	0.00
Total	$1,294,871	0.00	$1,535,180	0.00	$1,254,913	0.00	$1,668,862	0.00

Public Works

Child Safety Fund
Capital Projects Management Fund
Transportation Fund

Public Works Transportation Fund — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$31,050,370	$31,271,600	$32,218,170	$32,789,600
Transfers In	$6,729,728	$8,572,371	$8,572,371	$8,572,371
Requirements	$37,319,717	$43,832,349	$44,154,076	$43,217,722
Full-Time Equivalents (FTEs)	350.00	360.00	360.00	361.00

Public Works Transportation Fund — 2008-09

Mission

The mission of the Public Works Department is to maintain and improve infrastructure for the benefit and safety of the community. The Transportation Fund goals for the Public Works Department are:

Goals

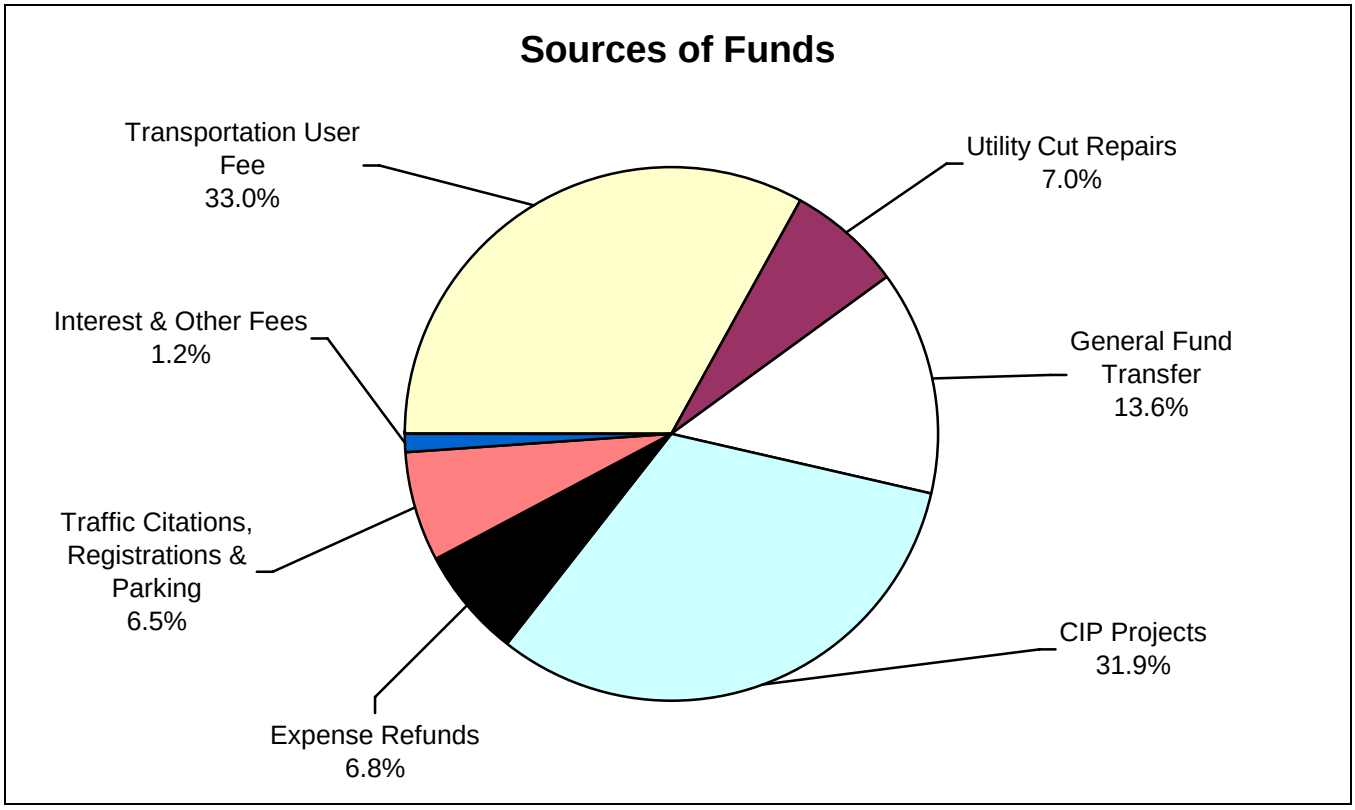
- Public Works will maintain and improve the quality of Austin's streets.
  - Maintain 80% of the street inventory in Fair to Excellent condition.
  - Provide preventive maintenance on 10% of the roadway inventory annually.
- Public Works will ensure a safe and efficient multi-modal transportation system.
  - Investigate and implement appropriate solutions for all fatal and the top 25 accident locations each year.
  - Optimize roadway capacity by re-timing 1/3 of all traffic signals and programming all funded Transportation System Management (TSM) projects yearly.
  - Program 100% of bicycle, pedestrian and road projects in the approved annual schedule.
  - Increase accessibility and connectivity of existing sidewalk infrastructure by adding 14,000 linear feet of sidewalks and 100 curb ramps annually.

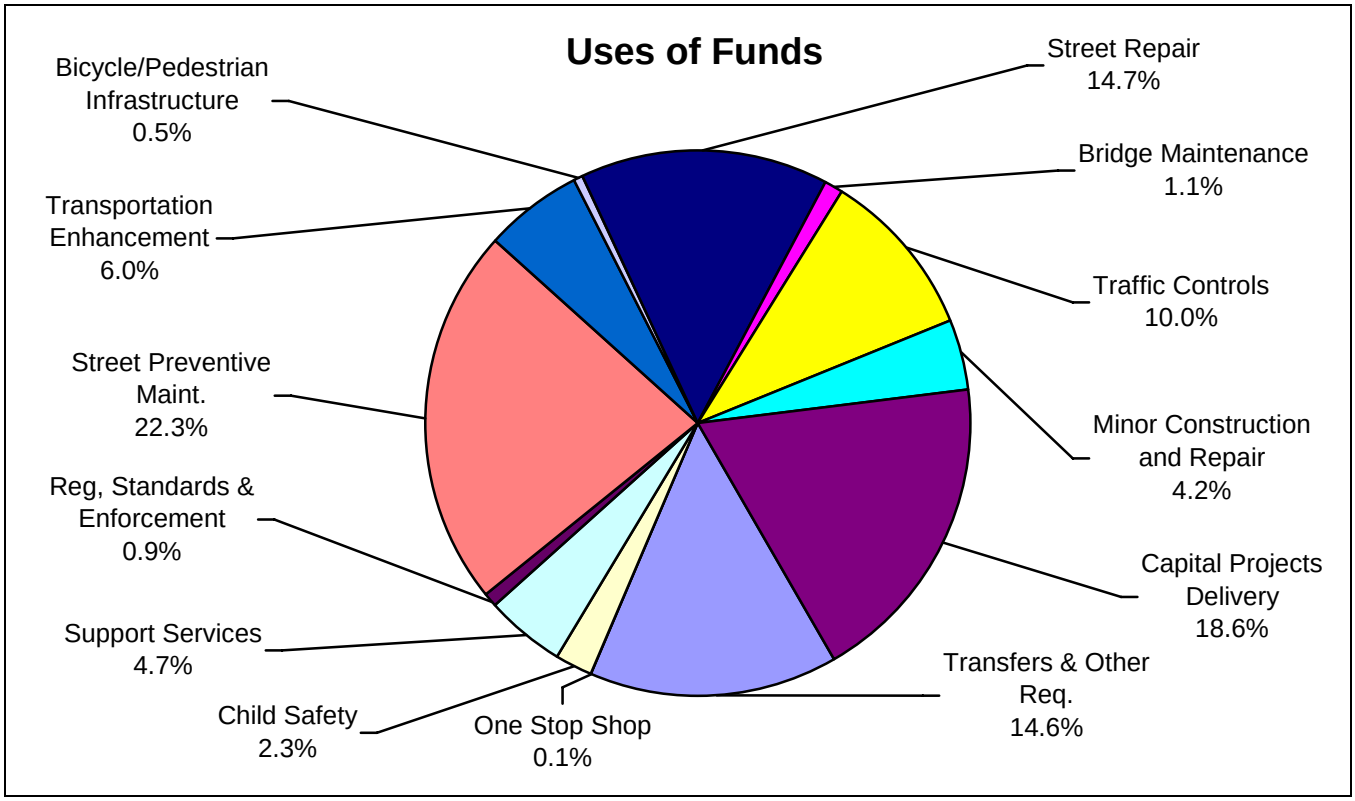
Key Indicators

The Transportation Fund supported key indicators for the Public Works Department are listed below.

- Condition class of lane miles in the street inventory
- Lane miles of street maintenance
- Percent reduction of corridor travel time after implementation of signal timing
- Number of new bicycle route miles constructed
- Linear feet of new sidewalks constructed
- Number of new curb ramps constructed

Public Works — Total Budget $66.7 million





Public Works — Total Budget $66.7 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Capital Projects Mgmt Fund				
Revenue	$16,395,665	$20,092,000	$19,341,184	$23,134,000
Transfers In	$2,073,442	$2,120,278	$2,120,278	$1,450,000
Requirements	$19,044,502	$22,560,290	$21,537,214	$16,926,928
Full-Time Equivalents (FTEs)	206.00	216.00	216.00	161.00
Transportation Fund				
Revenue	$31,050,370	$31,271,600	$32,218,170	$32,789,600
Transfers In	$6,729,728	$8,572,371	$8,572,371	$8,572,371
Requirements	$37,319,717	$43,832,349	$44,154,076	$43,217,722
Full-Time Equivalents (FTEs)	305.00	360.00	360.00	361.00
Child Safety Fund				
Revenue	$1,372,977	$1,407,600	$1,410,000	$1,410,000
Requirements	$1,367,961	$1,587,009	$1,544,009	$1,611,210
Full-Time Equivalents (FTEs)	5.00	5.00	5.00	5.00
Expense Refunds	$5,163,289	$5,156,537	$5,833,830	$4,925,908

Budget Highlights

Revenue

Approximately 86 percent of the revenue utilized by the Public Works Department is derived from the collection of Transportation User Fees, Charges to CIP Projects, Parking Meter Revenue, expense refunds, and other smaller sources. The remaining support, about 14 percent, is provided through transfers from the General Fund. For FY 2009, the transfer from the General Fund is $8.6 million, which is the same as FY 2008. The Proposed Budget includes no increase in revenue from the Transportation User Fee. The total revenue is higher due to the increase in the number of customers billed. The utility cut street repair fees are increasing for the Proposed Budget and are anticipated to generate an additional $630,000 in revenue. A portion of the funds needed to support expenditures will be provided from the Transportation Fund Ending Balance.

Transportation Fund

Goal: Public Works will maintain and improve the quality of Austin's streets.

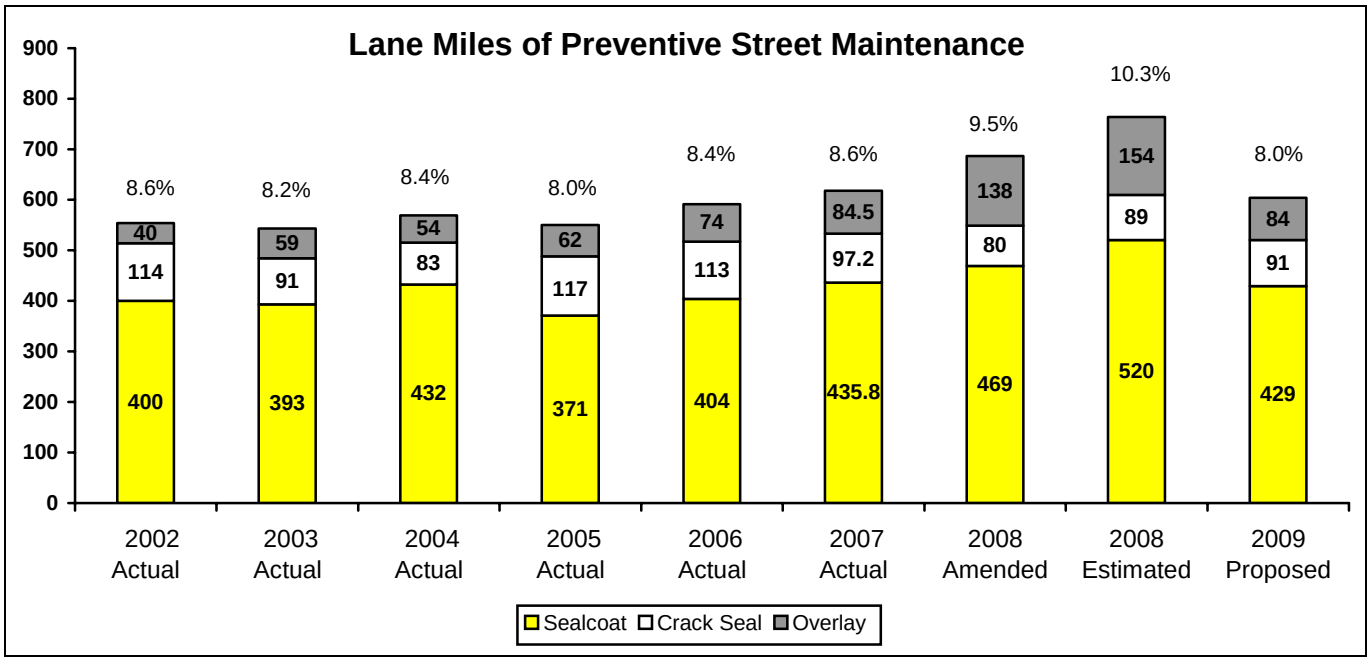
- **Maintain 80% of the street inventory in Fair to Excellent condition.**
- **Provide preventive maintenance on 10% of the roadway inventory annually.**

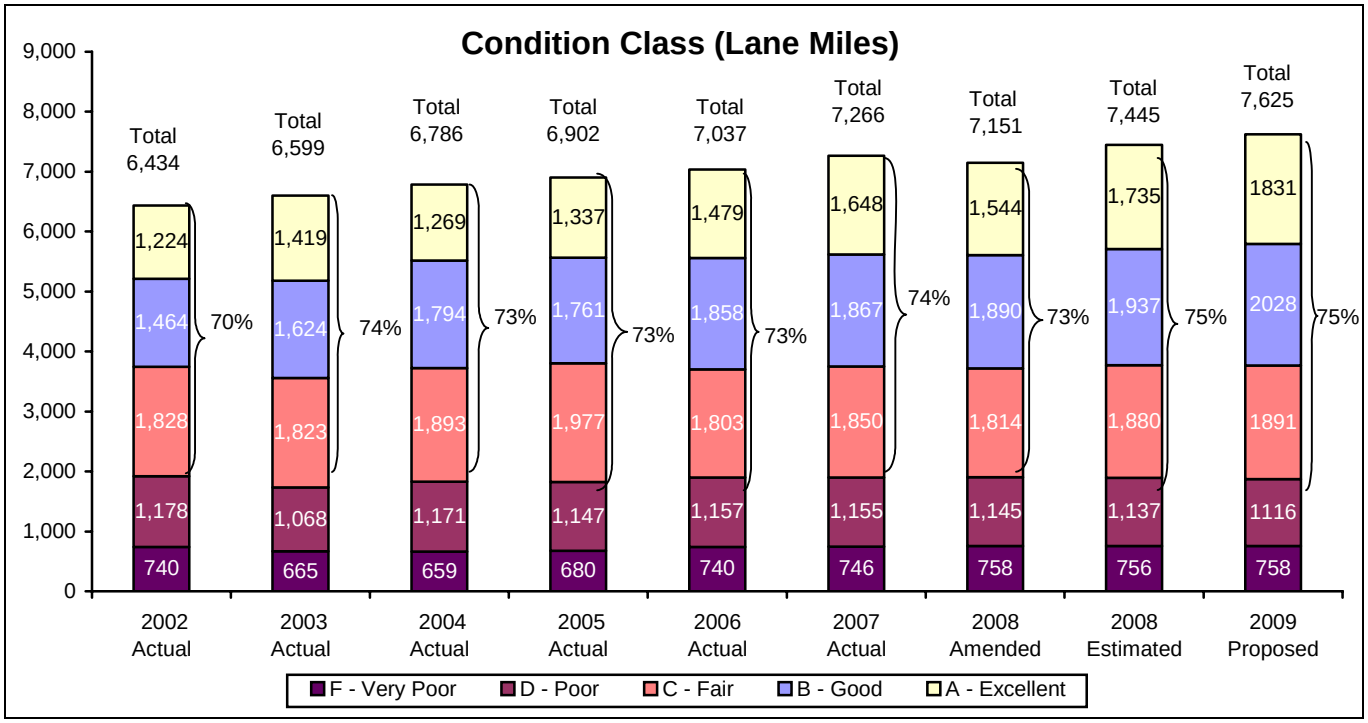
Street Preventive Maintenance

The Public Works Street and Bridge Division maintains the street inventory using seal coat, overlay, and crack sealing preventive maintenance methods to support Public Works' goal to provide maintenance on 10% of the roadway inventory annually. The FY 2009 Proposed Budget includes funding for 91 lane miles of preventive maintenance crack seal, 429 lane miles of seal coat and slurry seal, and 84 lane miles of asphalt overlay. The 604 lane miles planned for maintenance represents 8% of the total street inventory which is a decrease from the FY 2008 Amended Budget. Due to rising material costs and salaries and the expansion of services supported by the transportation fee, as well as continuous growth of the city's street network, current revenue is unable to fully support the goal of performing preventive maintenance on 10% of the road network annually.

Public Works — Total Budget $66.7 million

Petroleum-based materials in particular, such as asphalt, have experienced significant price increases in recent years. The Proposed Budget also includes a decrease of $6,042,187 in contracted asphalt overlay to generate additional department savings. Additionally, the Proposed Budget reflects the loss of $451,000 in expense refunds and CIP reimbursements to the Asphalt Overlay activity. The two following charts detail the preventive methods utilized in recent years and the impact of these measures on the conditions of Austin's streets.





Condition Class in Lane Miles is determined by a comprehensive evaluation of pavement condition and results in a quality rating given to each street and lane mile in the City's inventory. One of the Public Works Department's goals is to keep at least 70% of the street inventory in Fair to Excellent condition. The Department maintains

streets using a combination of Transportation User Fee revenue, General Fund Transfers and one-time funds. Capital Budget funds are used on streets that have degraded below the Fair condition class and can only be remedied with total reconstruction of the roadway. The street condition proposed for FY 2009 will be accomplished through a combination of operating and capital budget expenditures. The cost of reconstructing one lane mile of roadway that is in failed or poor condition is about $500,000 as opposed to about $13,000 for seal coat and about $67,000 for an overlay, when performed by City forces.

Street Repair

A new challenge for the Street Repair program is maintenance on the City of Austin's Parks and Recreation Department (PARD) park roads and parking lots. Therefore, included in the Proposed Budget is funding in the amount of $262,500 for contractual costs to further assist this effort. This service will be phased in over the next two years throughout the City's parks system. Additionally, the Proposed Budget also includes funding in the amount of $131,000 for price increases in commodities, such as asphalt and trap rock, used in the Utility Excavation Repair and Routine Roadway & Alley Maintenance activities.

Transportation Enhancement

Another priority of the Public Works Department is the planning and design of traffic calming implements. In FY 2008, a traffic calming crew was added with 6 FTEs to perform the installation of the traffic calming devices. To further aid this effort, the Proposed Budget includes funding in the amount of $301,218 for three Engineers to provide traffic calming plans for the traffic calming crew. This amount is funded exclusively by expense refunds from the Public Works Capital Budget. Additionally, the Proposed Budget includes a decrease of $515,019 in expense refunds from bond funding for sidewalk and curb and gutter repair work.

Austin Parking Enterprise

On January 10, 2008, the City Council passed a resolution directing the City Manager to create a public parking enterprise to finance, own and operate structured parking and to fund investments in pedestrian, bicycle and transit infrastructure, and trails. An enterprise fund has been established on the City's books to account for public parking activities in the future. Consistent with Council direction, staff is also evaluating consolidation of existing publicly-owned parking facilities into the parking enterprise. Work completed to date includes an inventory of the parking spaces available for events in the downtown area, including parking at Town Lake Center, One Texas Center and City Hall. The Austin Convention Center is coordinating a plan to accommodate overflow parking for the Long Center. Net overflow parking revenues from Long Center events will be deposited into the parking enterprise fund. A survey of successful parking enterprise systems was completed by the City's financial advisor in 2008. Their analysis concluded that one of the common themes of self-supporting public parking systems was the inclusion of business district parking meters in the system.

A parking meter study is currently underway to assess opportunities for restructuring rates and hours of operation to increase revenue collections and provide funding to replace aging meters. A feasibility analysis will also be conducted as part of planning for the Green Water Treatment Plant redevelopment. This work will begin this summer and continue into fiscal year 2009. No funding has been included in the 2009 budget for personnel needed to staff the new enterprise. This funding would be sought as an amendment to the budget at the future date after the research noted above has been completed, and a general framework for business and operational plans has been developed.

Child Safety Fund

Activities funded by Child Safety Fund revenue also support the Department's goal for a safe and efficient inter-modal transportation system. The School Crossing Guard activity provides crossing guard coverage for all warranted school crossings. A warranted location is one where unsafe crossing conditions exist due to continuous traffic that would not allow children to cross safely. The Child Safety program includes a Safety Education activity that has proven effective in promoting pedestrian safety among school children. The Safety Education staff plans to train 35,000 students about pedestrian and bicycle safety in the coming fiscal year. The Proposed Budget includes funding for school infrastructure improvements to assess hazardous locations and

install traffic signs, signalization and crosswalks to address safety concerns around schools. The Proposed Budget also includes funding for a 50-cent per hour raise for crossing guards.

Capital Projects Management Fund

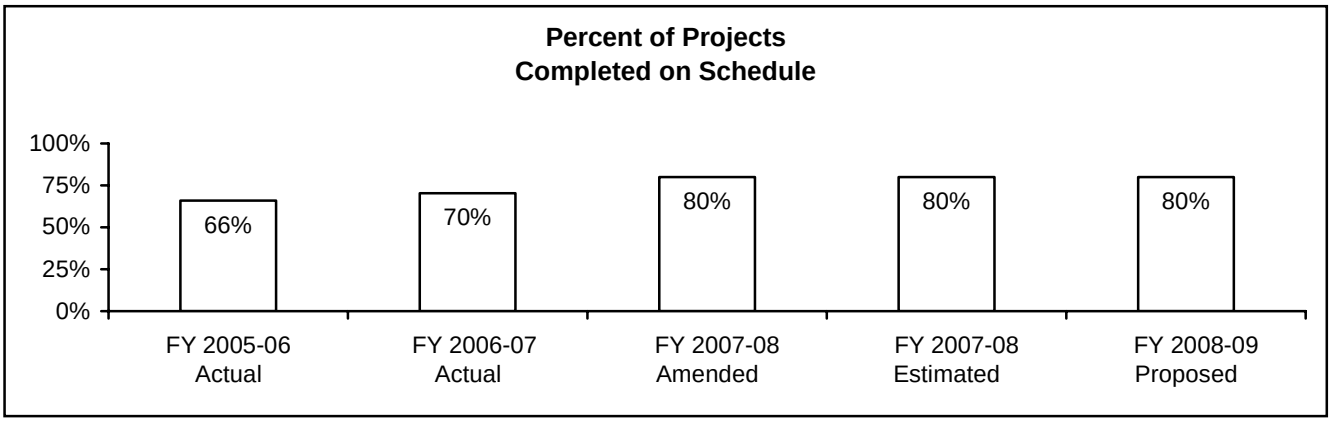
Goal: Implement Capital Improvement Program (CIP) projects on time, within budget, and with high quality.

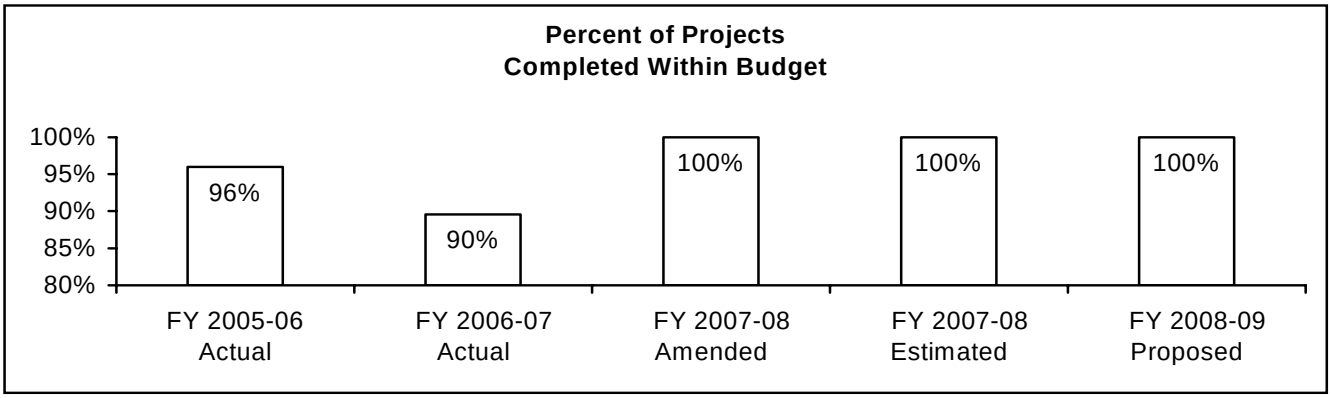
Capital Projects Delivery

In February of 2008, the Contract and Land Management Department (CLMD) was formed as a new department within the Public Works' Capital Projects Management Fund (CPMF). This department includes 65 transferred FTEs and 9 new FTEs for a total of 74 FTEs. The Proposed Budget includes this reallocation of FTEs as well as the budget to support their operations.

A primary source of revenue to the Capital Projects Management Fund comes from the indirect, or overhead rate, charged for CIP and enterprise related projects managed. The Proposed Budget includes a total amount of $22,880,000 in revenue from these CIP project charges, which is an indirect rate of approximately 194%. Additionally, the CPMF Proposed Budget also includes a General Fund transfer in the amount of $1,250,000, a decrease of $670,278 from the FY 2008 Amended Budget.

The indicators shown below reflect the Department's progress in implementing projects on time and within budget. In FY 2000, the Public Works Department began to track these measures by monitoring each project's adherence to a schedule and budget that is updated at the start of each fiscal year, rather than relying solely on the final completion date. This method provides more useful information about the phases in which projects are deviating from schedule so that more can be learned about the causes of schedule slippage and/or cost overruns.





Public Works — Total Budget $66.7 million

Capital Budget

The FY 2008-09 Proposed Capital Budget includes:

- $15,214 for the Asbestos Management Program
- $2,500,000 for Bicycle Improvements
- $850,000 for Parking Meter Replacement
- $1,200,000 for Sidewalk/Curb & Gutter Repairs
- $9,411,000 for Street Improvements
- $22,060,000 for Street Reconstruction & Repairs
- $1,572,676 for Traffic Signals
- $617,000 for Traffic Calming
- $2,715,000 for Vehicles and Equipment

Street Improvements, Reconstruction and Preventive Maintenance Spending Plans

Funding for street improvements, reconstruction and preventive maintenance comes from both the Operating and Capital Budgets of the Public Works Department. Since these budgets are presented separately, this section summarizes what has been accomplished in the previous fiscal year, what is being worked on currently, and what is planned for the upcoming fiscal year in regard to the City's street projects. The following table provides a summary of past, current and proposed spending for street improvements, reconstruction and preventive maintenance.

Funding Source	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Public Works Transportation Fund *(Preventive Maintenance)*	$12,412,336	$17,659,069	$18,281,928	$22,604,681
Public Works Capital Budget* *(Street Reconstruction)*	$6,835,234	$16,494,000	$14,844,600	$26,703,000
Public Works Capital Budget* *(Street Improvements)*	$2,490,042	$14,909,000	$10,527,600	$43,914,000
Total	**$21,737,612**	**$49,062,069**	**$43,654,128**	**$93,221,681**

*Includes Capital Metro ¼ cent and Build Central Texas funding.

Street projects completed October 2006-September 2007

Street Reconstruction and Maintenance projects

- Monroe from Eastside Dr. to Congress Ave
- Little Hill Circle
- Oltorf from Congress to S. 5th

- *Preventive Maintenance Completed*
  - Seal Coat: 435.8 lane miles
  - Crack Seal: 97.2 lane miles
  - Overlay: 84.5 lane miles

Street Improvement projects

- Latta Ln. from Davis to Muskdeer

Public Works — Total Budget $66.7 million

Street projects in construction October 2007 – September 2008

Street Reconstruction and Maintenance projects

- MLK from Rio Grande to Lamar
- Oltorf from S. 1st to Congress
- Collector and Residential Streets Southwest (Group 1)
- Collector and Residential Streets Southwest (Group 6)

Street Improvement projects

- Cesar Chavez Conversion to 2-way
- Stassney Lane at IH35 Improvements
- Todd (Pleasant Valley) from Ben White to St. Elmo
- Parmer from US 290 to Braker (Travis Co. project with COA participation)
- Cameron Rd. from 51st to US 290

- *Preventive Maintenance Estimated*
  - Overlay: 155.4 lane miles*
  - Seal Coat: 520.4 lane miles*
  - Crack Seal: 89 lane miles

  *includes carry-over lane miles from FY 2007 contracts completed in beginning of FY 2008

Street projects planned in 2008-2009

Street Reconstruction and Maintenance projects

- Rio Grande from MLK to 29th
- Collector and Residential Streets Southwest (Group 1, Phase 2)
- E. 7th from Navasota to Pedernales (Grp 28)
- Pedernales from 6th to Webberville Rd. (Grp 7)
- Collector Streets Northwest (Group 12)
- Shoal Creek Blvd from North Park to Foster
- Justin Lane from Reese Lane to Yates Ave
- Collector and Residential Streets Southeast (Group 11)
- Collector and Residential Streets Northeast (Group 9)
- Collector and Residential Streets Central West (Group 8)
- 5th Street from I35 to Pedernales
- Preventive Maintenance Planned:
  - Overlay: 150 lane miles
  - Seal Coat: 483 lane miles
  - Crack Seal: 91 lane miles

Street Improvement projects

- Rundberg Ln. from Metric Blvd. to Burnet Rd.
- Pleasant Valley from Button Bend to St. Elmo
- Westgate from Cameron Loop to Cohoba Dr.
- Wells Branch Parkway from near I35 to Heatherwilde
- Tuscany Way from Exchange drive to Sprinkle Road at Ferguson (Travis Co. project with COA participation)
- Decker Lake Rd from FM 973 to SH 130 (Travis Co. project with COA participation)

Significant Revenue and Expenditure Changes by Program

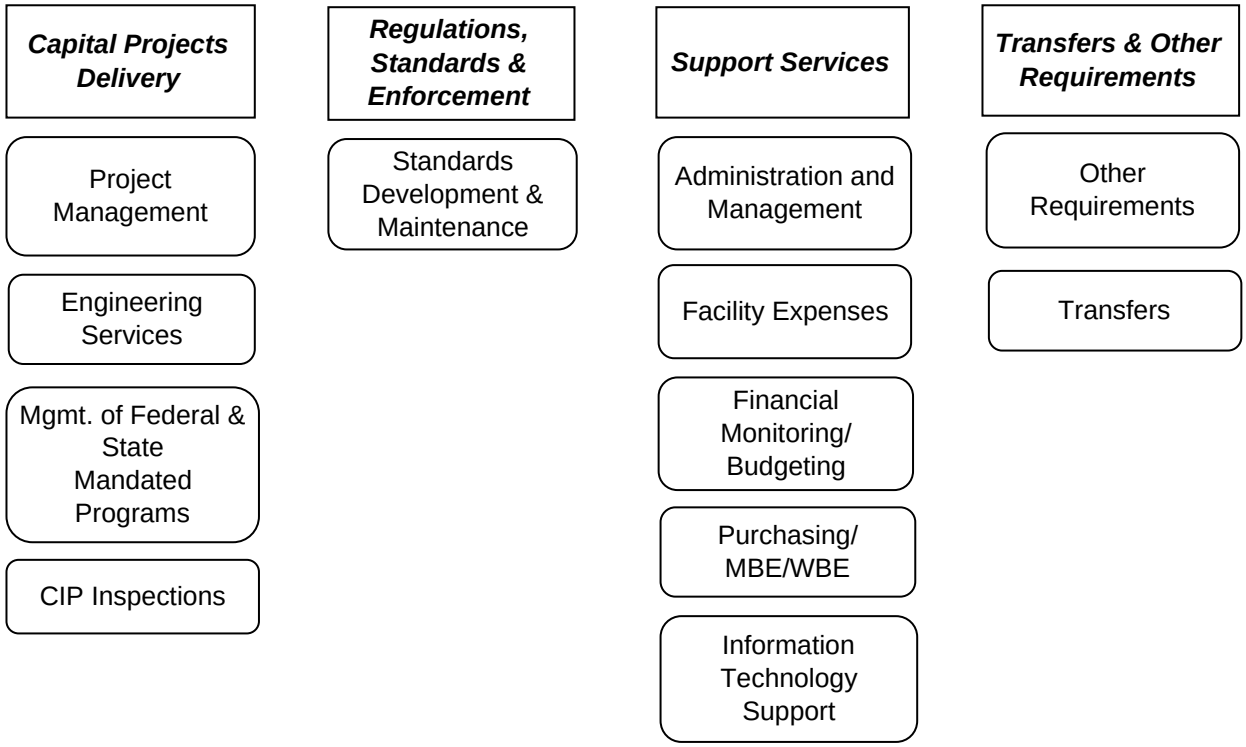
Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase of $420,000 for revenue from an increase in the customer base based on population growth.	$420,000	
2. An increase of $630,000 for revenue from Utility Repair Fee revenue associated with increased demand for these services and proposed fee increase is included.	$630,000	
3. Revenue from Parking Meters, Taxicabs, and Chauffeur and Limousine licenses are anticipated to increase by $318,000.	$318,000	
4. The Proposed Budget includes an increase of $150,000 for revenue from other income such as property sales and interest income.	$150,000	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $348,752 for salary increases associated with Pay for Performance in FY 2009. An additional $62,610 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$411,362	
The Proposed Budget includes $139,798 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $135,051 from a 2% enhancement pay in FY 2008.	($135,051)	
The Proposed Budget includes a total stipend of $289,015, which is an incremental increase of $156,095, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$156,095	
The Proposed Budget includes $32,894 for the FY 2009 annualized cost for a market study implementation in FY 2008 and $47,967 for the FY 2009 market study implementation.	$80,861	
The Proposed Budget also includes a $23,850 decrease for the Awards and Recognition program and a $67,400 decrease in travel and training requirements.	($91,250)	
Due to rising fuel costs and anticipated fleet maintenance, the Proposed Budget includes a total increase of $1,792,109 for both contractual expenses.	$1,792,109	
2. Street Preventive Maintenance		
Contractual costs for overlay and slurry seal contracts are reducing in the Proposed Budget for a total amount of $6,042,187.	($6,042,187)	
Commodity costs for asphalt overlay and sand, gravel, and stone are increasing by a total $1,718,657 due to rising fuel costs and the amount of asphalt materials needed for 84 lane miles of overlay preventative maintenance.	$1,718,657	

	Dollars	FTEs
One Administrative Senior in the amount of $51,133 is being transferred to the newly created Contract and Land Management Department (CLMD).	($51,133)	(1.00)
To provide additional administrative support, one Administrative Senior FTE is being transferred in from the Capital Projects Management Fund (CPM).	$44,760	1.00
Expense refunds and CIP reimbursements are decreasing by a total of $451,004 in the Proposed Budget.	$451,004	
3. Street Repair		
Personnel costs for overtime are increasing for the Proposed Budget for a total amount of $93,453.	$93,453	
The Proposed Budget includes an increase of $55,736 in personnel costs resulting from proposed reclassification of various Street and Drainage Maintenance titles to concrete finisher titles.	$55,736	
In order to provide maintenance for PARD parking lots and park roads, contractual costs are increasing in the amount of $262,500.	$262,500	
Commodity costs for asphalt, trap rock and other construction materials are increasing in the amount of $131,000 for the Proposed Budget.	$131,000	
4. Minor Construction and Repair		
One FTE in the amount of $41,454 is transferring to the newly created Contract and Land Management Department that resides in the Capital Projects Management Fund.	($41,454)	(1.00)
A Street and Drainage Maintenance Supervisor is included in the Proposed Budget in the amount of $67,603.	$67,603	1.00
The Proposed Budget includes an increase of $56,409 in personnel costs resulting from proposed reclassification of various Street and Drainage Maintenance titles to concrete finisher titles.	$56,409	
Expense refunds are decreasing in the amount of $176,335 due to bond related sidewalk, curb and gutter repair work.	$176,335	
Commodity expenses for the Minor Construction and Repair program are increasing in the amount of $145,075 primarily due to the cost for asphalt, concrete and other construction materials.	$145,075	
5. Traffic Controls		
The Proposed Budget includes an increase of $58,639 in the Traffic Signals Activity associated with 1 Accountant Associate FTE being transferred in from the Public Works Capital Projects Management Fund.	$58,639	1.00

	Dollars	FTEs
One Accounting Technician FTE is being transferred out to the Public Works Capital Projects Management Fund to provide additional financial support.	($48,605)	(1.00)
The department is eliminating one vacant Administrative Senior FTE in the amount of $37,163 for the Proposed Budget.	($37,163)	(1.00)
6. Transportation Enhancement		
To further support transportation safety and engineering, an increase of $301,218 is included in the Proposed Budget for traffic calming studies.	$301,218	3.00
An expense refund of the $301,218 is included for costs associated with conducting traffic calming studies.	($301,218)	
7. Bicycle and Pedestrian Infrastructure		
Expense refunds are increasing in the amount of $70,826 for the Bicycle and Pedestrian Infrastructure program.	($70,826)	
8. Support Services		
One Financial Consultant FTE in the amount of $79,710 is being transferred out to the Public Works Capital Projects Management Fund to provide additional financial and accounting support.	($79,710)	(1.00)
9. Transfers		
The General Obligation debt service is increasing $422,733 for the Proposed Budget related to equipment purchases.	$422,733	
The Proposed Budget includes a decrease of $312,716 for the transfer to the Sustainability Fund.	($312,716)	
The amount of $131,000 is transferred to the Neighborhood Planning and Zoning CIP for West Campus Parking District projects.	$131,000	
10. Other Requirements		
The Proposed Budget includes increases of $47,216 for costs associated with for City-wide Administrative Support and $10,000 for Accrued Payroll.	$57,216	
UCSO Billing Support requirements are increasing for the Proposed Budget in the amount of $92,706.	$92,706	
The Communications Technology Management (CTM) support expenses are decreasing in the amount of $100,000.	($100,000)	
An additional $5,084 is included for increases associated with property insurance and a $15,831 increase in trunked radio.	$20,915	

Public Works Capital Projects Management Fund — 2008-09



LEGEND = ***Programs*** Activities

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$16,395,671	$20,092,000	$19,341,184	$23,134,000
Transfers In	$2,073,442	$2,120,278	$2,120,278	$1,450,000
Requirements	$19,044,500	$22,560,290	$21,537,214	$16,926,928
Full-time Equivalents (FTEs)	206.00	216.00	216.00	161.00

Public Works Capital Projects Management Fund — 2008-09

Mission

The mission of the Public Works Department is to maintain and improve infrastructure for the benefit and safety of the community. To achieve its mission, the Department has developed several measurable goals. Two of those goals are supported by the Capital Projects Management Fund and are listed below:

Goals

- Public Works will implement Capital Improvement Program (CIP) projects on time, within budget, and with high quality.
  - 80% of projects managed by Public Works will be completed on schedule.
  - 100% of projects managed by Public Works will be completed within budget.
  - Change orders will make up less than 5% of total construction contract awards.

- Public Works will ensure quality design and construction of infrastructure.
  - 90% of projects managed by Public Works will pass the one-year warranty inspection without significant construction deficiencies.

Key Indicators

Public Works uses the following Capital Projects Management Fund key indicators to monitor its progress in achieving its business plan goals:

- Percent of projects that are substantially completed on schedule (as measured against schedule estimated at the beginning of fiscal year)
- Percent of projects completed within budget (appropriated funding)
- Percent increase in total construction contract awards due to change orders (for completed projects)
- Percent of projects passing 1-year warranty inspection

Public Works Capital Projects Management Fund — 2008-09

Significant Revenue and Expenditure Changes by Program

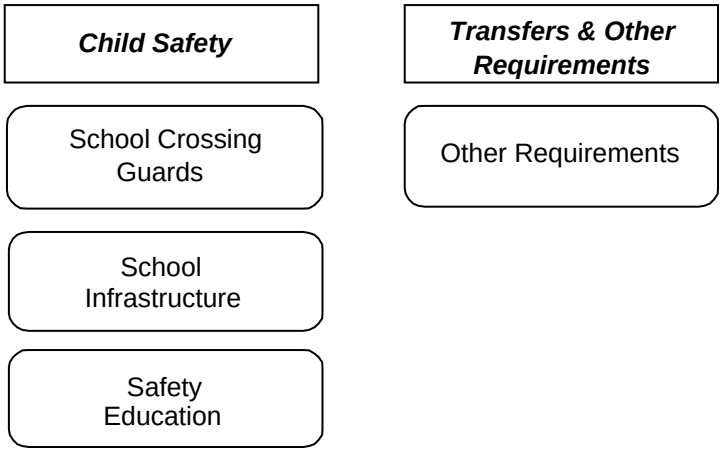
Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase of $3,030,000 for revenue from CIP/Enterprise Project Charges.	$3,030,000	
2. The Proposed Budget includes a decrease of $670,278 for revenue from the General Fund transfer to the Capital Projects Management Fund.	($670,278)	
3. The Proposed Budget includes an increase of $12,000 for revenue from Real Estate fees.	$12,000	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $331,840 for salary increases associated with Pay for Performance in FY 2009. An additional $121,824 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$453,664	
The Proposed Budget includes $133,019 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $116,979 from a 2% enhancement pay in FY 2008.	($116,979)	
The Proposed Budget includes a total stipend of $268,675, which is an incremental increase of $146,615, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$146,615	
The Proposed Budget includes $319,445 for the FY 2009 annualized cost for a market study implementation in FY 2008 and $23,118 for the FY 2009 market study implementation.	$342,563	
The Proposed Budget includes a $13,770 decrease for the Awards and Recognition program and a $37,000 decrease in travel and training requirements.	($50,770)	
Due to rising fuel costs and anticipated fleet maintenance, the Proposed Budget includes a total increase of $45,570 for both contractuals.	$45,570	
2. Department-Wide		
For the creation of the new Contract and Land Management Department (CLMD), 63 FTEs are being transferred out from the Capital Projects Management Fund. Included in this amount are the commodities, contractuals and requirements necessary for the department to deliver services.	($6,771,802)	(63.00)
A total of eight new FTEs are being added to the Proposed Budget to provide support throughout the Capital Projects Management Fund for a total amount of $658,401.	$658,401	8.00
Expenses for temporary employees are decreasing by $200,000 due to less than anticipated department vacancies.	($200,000)	

Public Works Capital Projects Management Fund — 2008-09

	Dollars	FTEs
3. Transfers and Other Requirements		
The Proposed Budget includes an increase of $421,564 in the transfer for City-wide Administrative Support.	$421,564	
Accrued payroll is increasing for the Proposed Budget in the amount of $18,000.	$18,000	
Communications Technology and Management (CTM) Support is decreasing by $50,000 and Trunked Radio is increasing by $4,709 for a net decrease of $45,291.	($45,291)	
An increase of $5,997 for Workers' Compensation is included in the Proposed Budget.	$5,997	
The Transfer to the Public Works Transportation Fund's CIP is being reduced by $500,000 for the Proposed Budget.	($500,000)	

Public Works Child Safety Fund — 2008-09



Child Safety Fund	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$1,372,977	$1,407,600	$1,410,000	$1,410,000
Requirements	$1,367,961	$1,587,009	$1,544,009	$1,611,210
Full-time Equivalents (FTEs)	5.00	5.00	5.00	5.00

Public Works Child Safety Fund — 2008-09

Mission

The mission of the Public Works Department is to maintain and improve infrastructure for the benefit and safety of the community.

Goals

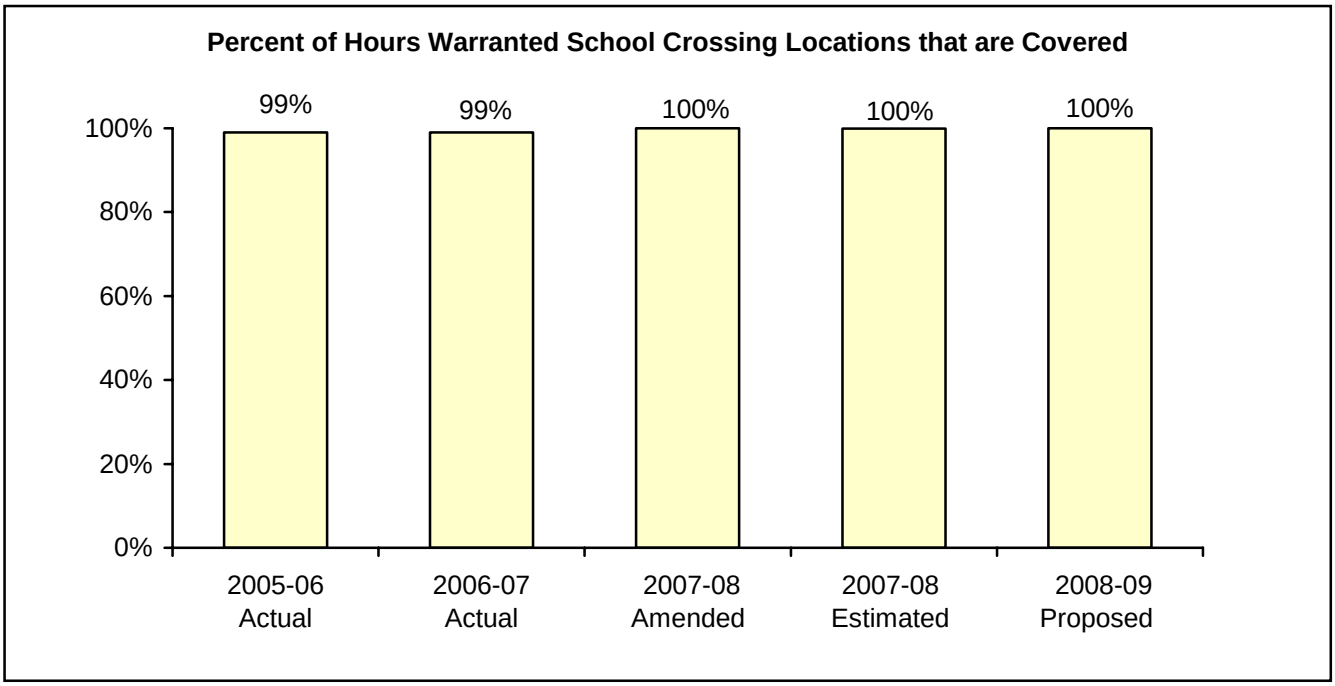
The goals supported by the Child Safety Fund are listed below.

- Public Works will ensure a safe and efficient multi-modal transportation system.
  - Provide crossing guard coverage for all designated school crossings 100% of the time.

Key Indicator

Public Works uses the following Child Safety Fund key indicator to monitor its progress in achieving its business plan goals:

- Percent of hours that warranted school crossing locations are covered.



Public Works Child Safety Fund — 2008-09

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase of $2,400 for revenue from interest income.	$2,400	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $4,045 for salary increases associated with Pay for Performance in FY 2009. An additional $2,820 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$6,865	
The Proposed Budget includes a total stipend of $3,601, which is an incremental increase of $1,877, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$1,877	
The Proposed Budget includes $1,621 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $2,245 from a 2% enhancement pay in FY 2008.	($2,245)	
The Proposed Budget also includes a $350 decrease for the Awards and Recognition program and a $1,000 decrease in travel and training requirements.	($1,350)	
2. Child Safety		
Included in the Proposed Budget is an additional $78,536 for salary increases for crossing guards due to a $0.50 increase in hourly wages.	$78,536	
Postage, fuel, and rental of computer hardware budgets are decreasing by a total of $2,803.	($2,803)	
Other personnel related costs are decreasing in the Proposed Budget.	($60,000)	
3. Transfers and Other Requirements		
Administrative support costs are increasing by $2,621 in the Proposed Budget.	$2,621	

Public Works – 2008-09

Transportation Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
BICYCLE & PEDESTRIAN INFRASTRUCTURE								
Bicycle and Pedestrian Infrastructure Management	$179,347	4.00	$238,206	3.00	$238,206	3.00	$191,780	3.00
Subtotal	$179,347	4.00	$238,206	3.00	$238,206	3.00	$191,780	3.00
BRIDGE MAINTENANCE								
Bridge Maintenance	$526,041	0.00	$725,000	0.00	$725,000	0.00	$747,000	0.00
Subtotal	$526,041	0.00	$725,000	0.00	$725,000	0.00	$747,000	0.00
MINOR CONSTRUCTION AND REPAIR								
Concrete Repair and Maintenance	$503,732	24.25	$102,000	25.25	$107,537	25.25	$603,419	31.25
Subtotal	$503,732	24.25	$102,000	25.25	$107,537	25.25	$603,419	31.25
ONE STOP SHOP								
Land Use Review	$28,286	0.00	$0	0.00	$26,044	0.00	$0	0.00
One-Time Inspection	$11,073	0.50	$30,119	0.50	$13,173	0.50	$30,668	0.50
Subtotal	$39,359	0.50	$30,119	0.50	$39,217	0.50	$30,668	0.50
STREET PREVENTIVE MAINTENANCE								
Asphalt Overlay	$3,703,453	22.25	$8,623,330	22.25	$8,874,475	22.25	$4,933,653	22.25
Crack Seal Resurfacing	$525,596	13.40	$798,755	12.30	$537,354	12.30	$717,702	10.00
Engineering Support Services	$1,929,547	19.50	$2,155,240	16.50	$2,158,579	16.50	$2,205,539	16.50
Seal Coat	$6,169,131	28.10	$6,081,744	29.20	$6,544,420	29.20	$6,775,503	31.50
Subtotal	$12,327,726	83.25	$17,659,069	80.25	$18,114,828	80.25	$14,632,397	80.25
STREET REPAIR								
Routine Roadways and Alley Maintenance	$4,739,500	66.75	$5,587,232	66.75	$5,368,590	66.75	$6,516,314	66.75
Utility Excavation Repair	$3,191,696	41.25	$2,880,660	41.25	$3,469,665	41.25	$3,234,672	41.25
Subtotal	$7,931,197	108.00	$8,467,892	108.00	$8,838,255	108.00	$9,750,986	108.00
TRAFFIC CONTROLS								
Traffic Markings	$1,184,038	16.50	$1,299,190	17.50	$1,278,763	17.50	$1,272,769	17.50
Traffic Signals	$2,021,150	32.25	$2,089,275	32.50	$1,872,077	32.50	$2,263,252	32.25
Traffic Signs	$1,436,338	16.25	$1,457,195	19.00	$1,351,710	19.00	$1,503,264	18.25

Public Works – 2008-09

Transportation Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRAFFIC CONTROLS								
Subtotal	$4,641,526	65.00	$4,845,660	69.00	$4,502,550	69.00	$5,039,285	68.00
TRANSPORTATION ENHANCEMENT								
Parking Space Management	$1,587,100	33.00	$1,794,733	33.00	$1,793,554	33.00	$1,884,949	33.00
Transportation Engineering	$1,425,607	20.00	$1,607,698	26.00	$1,572,342	26.00	$1,605,374	23.00
Subtotal	$3,012,707	53.00	$3,402,431	59.00	$3,365,896	59.00	$3,490,323	56.00
SUPPORT SERVICES								
Facility Expenses	$323,731	0.00	$123,321	0.00	$39,154	0.00	$124,092	0.00
Financial Monitoring / Budgeting	$228,645	3.00	$415,875	5.00	$404,334	5.00	$331,172	4.00
Information Technology Support	$0	0.00	$15,515	0.00	$15,515	0.00	$15,515	0.00
Personnel / Training	$544,951	8.00	$649,659	9.00	$651,663	9.00	$662,402	9.00
Purchasing / M/WBE	$57,681	1.00	$45,626	1.00	$53,995	1.00	$46,579	1.00
Subtotal	$1,155,008	12.00	$1,249,996	15.00	$1,164,661	15.00	$1,179,760	14.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$2,758,801	0.00	$2,908,531	0.00	$2,871,531	0.00	$3,094,021	0.00
Transfers	$4,244,273	0.00	$4,203,445	0.00	$4,186,395	0.00	$4,458,083	0.00
Subtotal	$7,003,074	0.00	$7,111,976	0.00	$7,057,926	0.00	$7,552,104	0.00
Total	$37,319,717	350.00	$43,832,349	360.00	$44,154,076	360.00	$43,217,722	361.00

Public Works – 2008-09

Capital Projects Management

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CAPITAL PROJECTS DELIVERY								
CIP Inspections	$3,548,005	42.50	$3,545,026	42.50	$3,488,912	42.50	$3,654,121	42.00
Claims Management	$156,959	2.90	$160,286	1.50	$152,563	1.50	$0	0.00
Construction Contract Procurement and Administration	$756,571	11.75	$1,016,338	12.75	$949,499	12.75	$0	0.00
Engineering Services	$3,003,726	36.00	$3,219,493	37.50	$3,086,573	37.50	$3,563,047	38.75
Management of Federal & State Mandated Programs	$314,869	3.00	$326,340	3.00	$327,107	3.00	$343,247	3.00
Professional Services Procurement and Administration	$517,156	4.50	$301,910	3.50	$231,242	3.50	$0	0.00
Program Management	$153	0.00	$774,489	8.00	$722,841	8.00	$0	0.00
Project Management	$4,592,521	57.60	$5,389,219	58.50	$5,177,126	58.50	$4,870,847	51.50
Real Property Acquisition	$1,804,324	21.50	$1,953,346	21.75	$1,892,683	21.75	$0	0.00
Subtotal	$14,694,285	179.75	$16,686,447	189.00	$16,028,546	189.00	$12,431,262	135.25
LEASING & PROPERTY MANAGEMENT								
Leasing, Property and Land Management	$439,508	5.75	$460,949	5.50	$440,171	5.50	$0	0.00
Subtotal	$439,508	5.75	$460,949	5.50	$440,171	5.50	$0	0.00
REGULATIONS, STANDARDS & ENFORCEMENT								
Standards Development & Maintenance	$341,784	5.50	$505,828	5.50	$466,369	5.50	$571,231	6.25
Subtotal	$341,784	5.50	$505,828	5.50	$466,369	5.50	$571,231	6.25
SUPPORT SERVICES								
Administration and Management	$766,102	7.00	$824,105	6.00	$745,573	6.00	$797,084	7.50
Facility Expenses	$61,809	0.00	$136,700	0.00	$136,700	0.00	$131,750	0.00
Financial Monitoring / Budgeting	$393,737	5.50	$441,233	6.50	$395,430	6.50	$413,220	6.00
Information Technology Support	$0	0.00	$40,635	0.00	$40,635	0.00	$106,536	1.00
Purchasing / M/WBE	$185,877	2.50	$219,518	3.50	$209,915	3.50	$341,983	5.00
Subtotal	$1,407,526	15.00	$1,662,191	16.00	$1,528,253	16.00	$1,790,573	19.50

Capital Projects Management

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$724,030	0.00	$1,186,507	0.00	$1,186,507	0.00	$763,499	0.00
Transfers	$1,437,369	0.00	$2,058,368	0.00	$1,887,368	0.00	$1,370,363	0.00
Subtotal	$2,161,399	0.00	$3,244,875	0.00	$3,073,875	0.00	$2,133,862	0.00
Total	$19,044,502	206.00	$22,560,290	216.00	$21,537,214	216.00	$16,926,928	161.00

Public Works – 2008-09

Child Safety Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CHILD SAFETY								
Safety Education	$99,981	2.00	$106,487	2.00	$106,487	2.00	$119,216	2.00
School Crossing Guards	$1,010,543	3.00	$1,147,682	3.00	$1,097,682	3.00	$1,155,005	3.00
School Infrastructure	$228,100	0.00	$285,000	0.00	$285,000	0.00	$285,000	0.00
Subtotal	$1,338,624	5.00	$1,539,169	5.00	$1,489,169	5.00	$1,559,221	5.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$29,337	0.00	$47,840	0.00	$54,840	0.00	$51,989	0.00
Subtotal	$29,337	0.00	$47,840	0.00	$54,840	0.00	$51,989	0.00
Total	$1,367,961	5.00	$1,587,009	5.00	$1,544,009	5.00	$1,611,210	5.00

Public Works – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
BICYCLE & PEDESTRIAN INFRASTRUCTURE								
Bicycle and Pedestrian Infrastructure Management	$53,050	0.00	$69,000	0.00	$70,750	0.00	$139,826	0.00
Subtotal	$53,050	0.00	$69,000	0.00	$70,750	0.00	$139,826	0.00
BRIDGE MAINTENANCE								
Bridge Maintenance	$7,675	0.00	$0	0.00	$1,924	0.00	$0	0.00
Subtotal	$7,675	0.00	$0	0.00	$1,924	0.00	$0	0.00
CAPITAL PROJECTS DELIVERY								
CIP Inspections	$2,318,823	0.00	$0	0.00	$0	0.00	$0	0.00
Claims Management	$33,761	0.00	$0	0.00	$0	0.00	$0	0.00
Construction Contract Procurement and Administration	$149,444	0.00	$0	0.00	$0	0.00	$0	0.00
Engineering Services	$2,081,516	0.00	$0	0.00	$0	0.00	$0	0.00
Management of Federal & State Mandated Programs	$78,508	0.00	$0	0.00	$0	0.00	$0	0.00
Professional Services Procurement and Administration	$124,932	0.00	$0	0.00	$0	0.00	$0	0.00
Project Management	$2,885,830	0.00	$0	0.00	$0	0.00	$0	0.00
Real Property Acquisition	$933,689	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$8,606,502	0.00	$0	0.00	$0	0.00	$0	0.00
LEASING & PROPERTY MANAGEMENT								
Leasing, Property and Land Management	$346	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$346	0.00	$0	0.00	$0	0.00	$0	0.00
MINOR CONSTRUCTION AND REPAIR								
Concrete Repair and Maintenance	$1,807,819	0.00	$2,380,950	0.00	$2,230,515	0.00	$2,229,281	0.00
Subtotal	$1,807,819	0.00	$2,380,950	0.00	$2,230,515	0.00	$2,229,281	0.00
REGULATIONS, STANDARDS & ENFORCEMENT								
Standards Development & Maintenance	$7,045	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$7,045	0.00	$0	0.00	$0	0.00	$0	0.00

Public Works – 2008-09

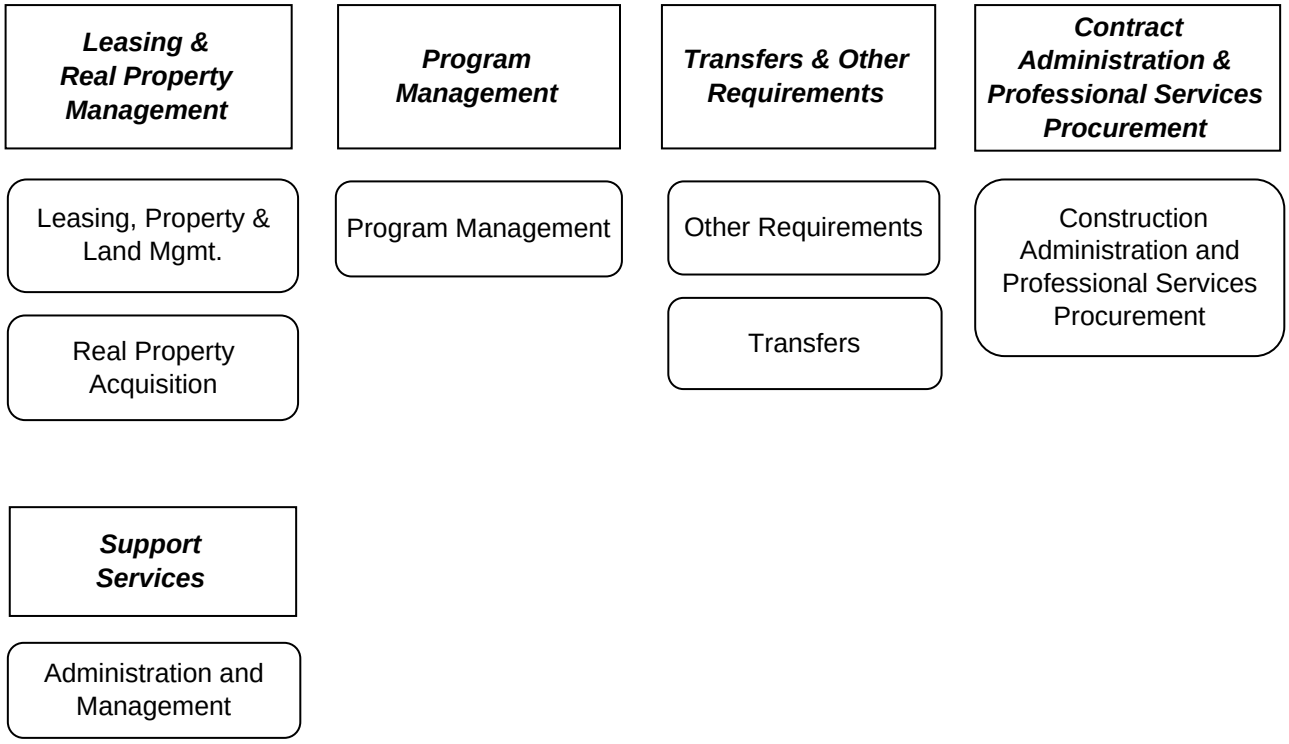
Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
STREET PREVENTIVE MAINTENANCE								
Asphalt Overlay	$2,167,319	0.00	$601,004	0.00	$726,500	0.00	$150,000	0.00
Crack Seal Resurfacing	$644	0.00	$0	0.00	$17,802	0.00	$0	0.00
Seal Coat	$134,301	0.00	$0	0.00	$15,982	0.00	$0	0.00
Subtotal	$2,302,264	0.00	$601,004	0.00	$760,284	0.00	$150,000	0.00
STREET REPAIR								
Routine Roadways and Alley Maintenance	$280,621	0.00	$50,000	0.00	$256,751	0.00	$50,000	0.00
Utility Excavation Repair	$771	0.00	$0	0.00	$5,561	0.00	$0	0.00
Subtotal	$281,392	0.00	$50,000	0.00	$262,312	0.00	$50,000	0.00
TRAFFIC CONTROLS								
Traffic Markings	$185,640	0.00	$226,706	0.00	$226,706	0.00	$226,706	0.00
Traffic Signals	$1,323,394	0.00	$1,220,000	0.00	$1,558,023	0.00	$1,220,000	0.00
Traffic Signs	$168,713	0.00	$197,668	0.00	$291,785	0.00	$197,668	0.00
Subtotal	$1,677,747	0.00	$1,644,374	0.00	$2,076,514	0.00	$1,644,374	0.00
TRANSPORTATION ENHANCEMENT								
Parking Space Management	$1,521	0.00	$0	0.00	$0	0.00	$0	0.00
Transportation Engineering	$301,425	0.00	$241,467	0.00	$244,485	0.00	$542,685	0.00
Subtotal	$302,946	0.00	$241,467	0.00	$244,485	0.00	$542,685	0.00
SUPPORT SERVICES								
Administration and Management	$20,370	0.00	$0	0.00	$0	0.00	$0	0.00
Facility Expenses	$37,442	0.00	$37,442	0.00	$37,442	0.00	$37,442	0.00
Financial Monitoring / Budgeting	$9,686	0.00	$17,000	0.00	$25,703	0.00	$17,000	0.00
Personnel / Training	$142,883	0.00	$115,300	0.00	$123,901	0.00	$115,300	0.00
Subtotal	$210,382	0.00	$169,742	0.00	$187,046	0.00	$169,742	0.00
Total	$15,257,168	0.00	$5,156,537	0.00	$5,833,830	0.00	$4,925,908	0.00

Contract and Land Management

Capital Projects Management Fund

Contract and Land Management — 2008-09



LEGEND = ***Programs*** Activities

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$0	$0	$0	$7,531,667
Full-Time Equivalents (FTEs)	0.00	0.00	0.00	74.00

Contract and Land Management — 2008-09

Mission

The mission of the Contract and Land Management Department is to facilitate effective, efficient capital improvements and to provide judicious management of real estate matters, resulting in improved quality of life for all City of Austin residents. To achieve its mission, the Department has developed measurable goals. These goals are supported by the Capital Projects Management Fund and are listed below:

Goals

- Contract and Land Management will facilitate effective Capital Improvement Program (CIP) project delivery by providing efficient, quality services for construction-related procurement and contract management.
    - Reduce the number of calendar days between RFQ issuance and Council Award from 170 to 126
    - Keep the percent increase in total construction contract awards due to change orders (for completed projects) below 5%

- Contract and Land Management will provide effective oversight and management of CIP projects at the program level to ensure that projects are being delivered on schedule, within budget, and with quality work performed in accordance with City ordinances.
    - Achieve 80% success in projects managed that are substantially completed on schedule (as measured against schedule estimated at the beginning of fiscal year)
    - Ensure that 100% of CIP projects managed have consultant performance evaluations completed

- Contract and Land Management will provide quality real estate services in support of CIP project delivery and other City initiatives.
    - 100% of properties will be acquired on time and within budget

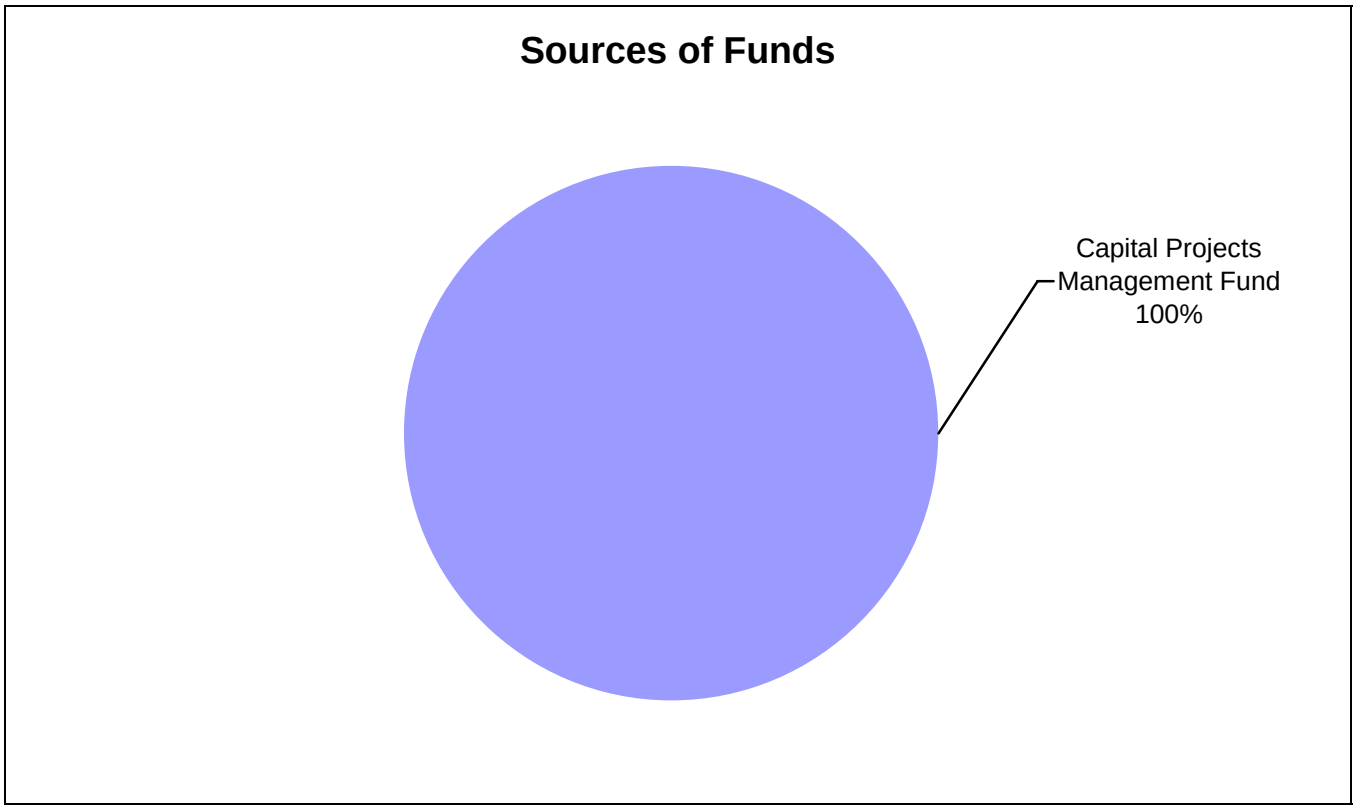
- Contract and Land Management will provide timely leasing, property, and land management services to City departments to meet operational needs.
    - 85% of transactions will be processed on time

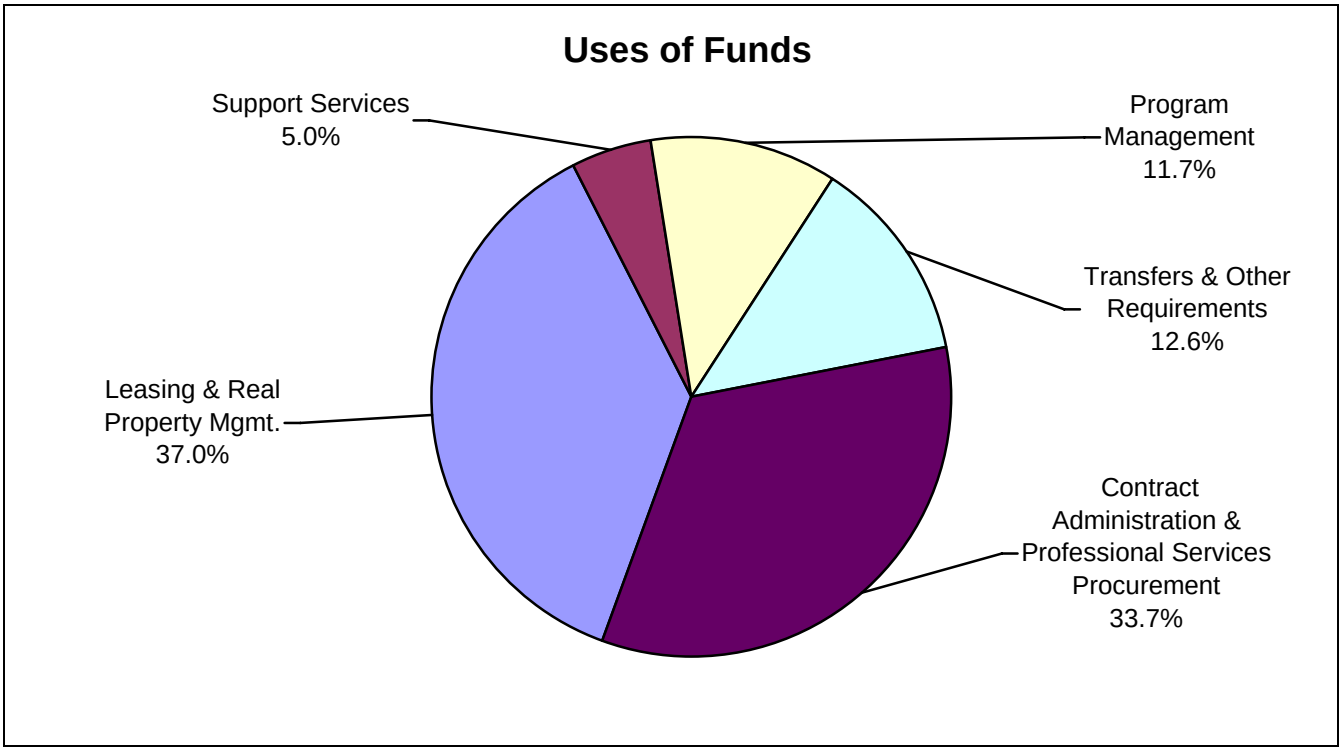
Key Indicators

The Contract and Land Management Department uses the following key indicators to monitor its progress in achieving its business plan goals:

- Average number of calendar days between RFQ issuance and Council Award
- Percent of projects managed that are substantially completed on schedule (as measured against schedule estimated at the beginning of fiscal year)
- Percent increase in total construction contract awards due to change orders (for completed projects)
- Percent of CIP projects managed that have consultant performance evaluations completed
- Percent of real estate transactions processed on time

Contract and Land Management — Total Budget $7.5 million





Contract and Land Management — Total Budget $7.5 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Capital Projects Management Fund				
Requirements	$0	$0	$0	$7,531,667
Full-Time Equivalents (FTEs)	0.00	0.00	0.00	74.00

Budget Highlights

During FY 2008, the Contract and Land Management Department (CLMD) was created to facilitate effective, efficient capital improvements and to provide judicious management of real estate matters, resulting in improved quality of life for all City of Austin residents. Four major programs, Leasing and Real Property Management, Contract Administration and Professional Services Procurement, Program Management, and Support Services, were created or moved from the Public Works Department's Capital Projects Management Fund into the Contract and Land Management Department.

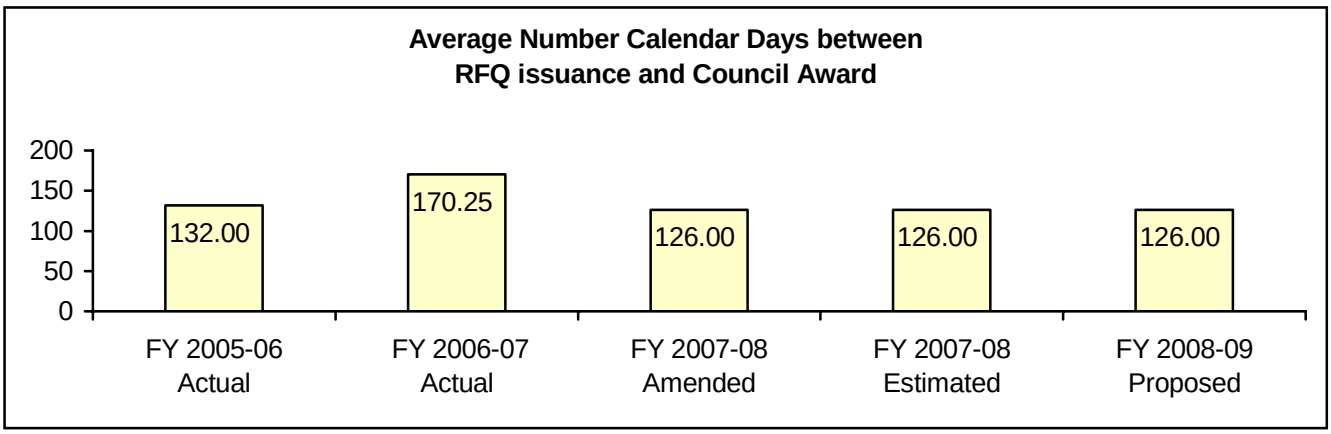
Of the total seventy-four FTEs, sixty-five were reallocated from the Public Works Capital Projects Management Fund (CPMF) and the Transportation Fund to the Contract and Land Management Department along with associated contractual and commodity expenses. A total of nine new FTEs are proposed for the FY 2009 budget. This includes five FTEs for Real Estate Services and four FTEs for Contract Administration and Professional Services Procurement.

Revenue

All of the revenue utilized by the Contract and Land Management Department is derived from the CPMF. The revenue is realized by CPMF through a collection of charges to CIP projects along with fees collected by Real Estate Services.

Contract Administration and Professional Services Procurement

This program is responsible for ensuring that the City and its contractors and vendors are in compliance with local, state and federal standards and provisions. As part of the creation of the Contract and Land Management Department, 25 FTEs are being reallocated from the Public Works Department.



Additionally, to assist with increased project management and contract matters, 4 new FTEs, for a total of $361,003, are included in the Proposed Budget. These new positions will provide added support in the areas of procurement, reviewing requests for qualifications (RFQs), bid processing, and contract monitoring and compliance.

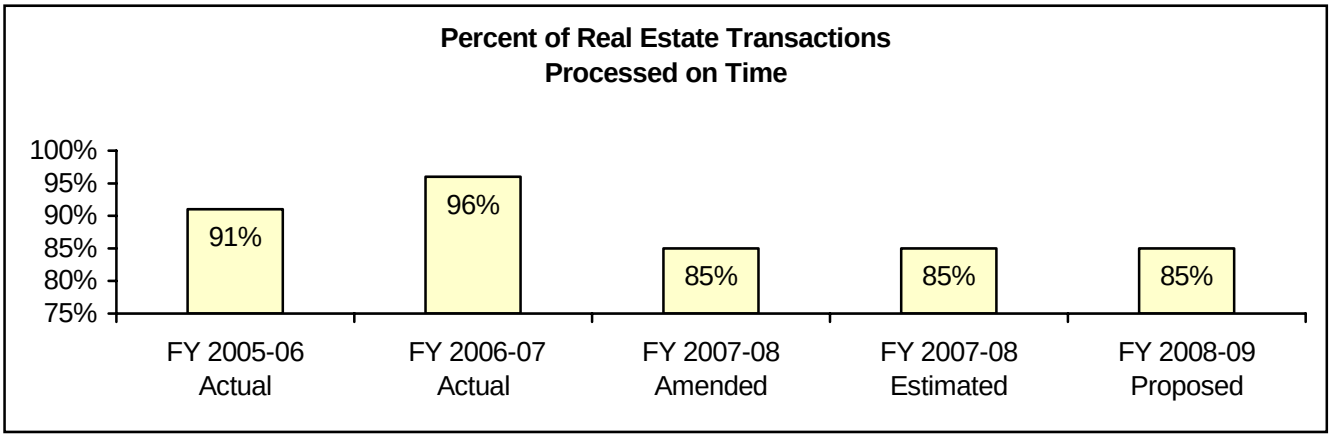
Contract and Land Management — Total Budget $7.5 million

Program Management

Program Management's primary purpose is ensuring that high quality projects are delivered on schedule and within budget. For the Proposed Budget, Program Management includes 8 FTEs which were reallocated from the Public Works Department for a total of $806,206. Also included in the Proposed Budget are the commodities and contractuals associated with these transferred positions.

Leasing and Real Property Management

This is an existing program that is being transferred from the Public Works Capital Projects Management Fund. When City departments or the public require technical assistance concerning land management and real estate services, this is where those requests are managed. This program has a total of 27 FTEs transferring from CPMF. For the FY 2009 Proposed Budget, the Contract and Land Management Department is requesting 5 new FTEs. This includes 2 GIS Analyst FTEs to assist with research and to develop and implement the current GIS system for $124,235. The other 3 new FTEs are property and real estate agents to help deliver projects on schedule and within budget. A total cost of $182,040 is being requested to fund these three new positions.



Support Services

The Support Services program houses the Director of CLMD and also includes the staff to assist the department with administrative, financial, and contract administrative duties. To carry out these responsibilities, CPMF transferred five FTEs to this program to aid the staff within this new department.

Significant Revenue and Expenditure Changes by Program

Expenditure Changes	**Dollars**	**FTEs**
1. Department-Wide		
For the FY 2009 Proposed Budget, the Contract and Land Management Department (CLMD) was created to facilitate effective, efficient capital improvements and to provide judicious management of real estate matters. For this creation of CLMD, 63 FTEs are being transferred in from the Capital Projects Management Fund. Also included are the contractuals, commodities and other requirements necessary for the department to deliver services.	$6,771,802	63.00
The new Contract and Land Management Department is also adding 9 new FTEs throughout the department for a total amount of $667,278.	$667,278	9.00
Two FTEs are transferring to CLMD from the Public Works' Transportation Fund to provide additional departmental support.	$92,587	2.00

Contract and Land Management – 2008-09

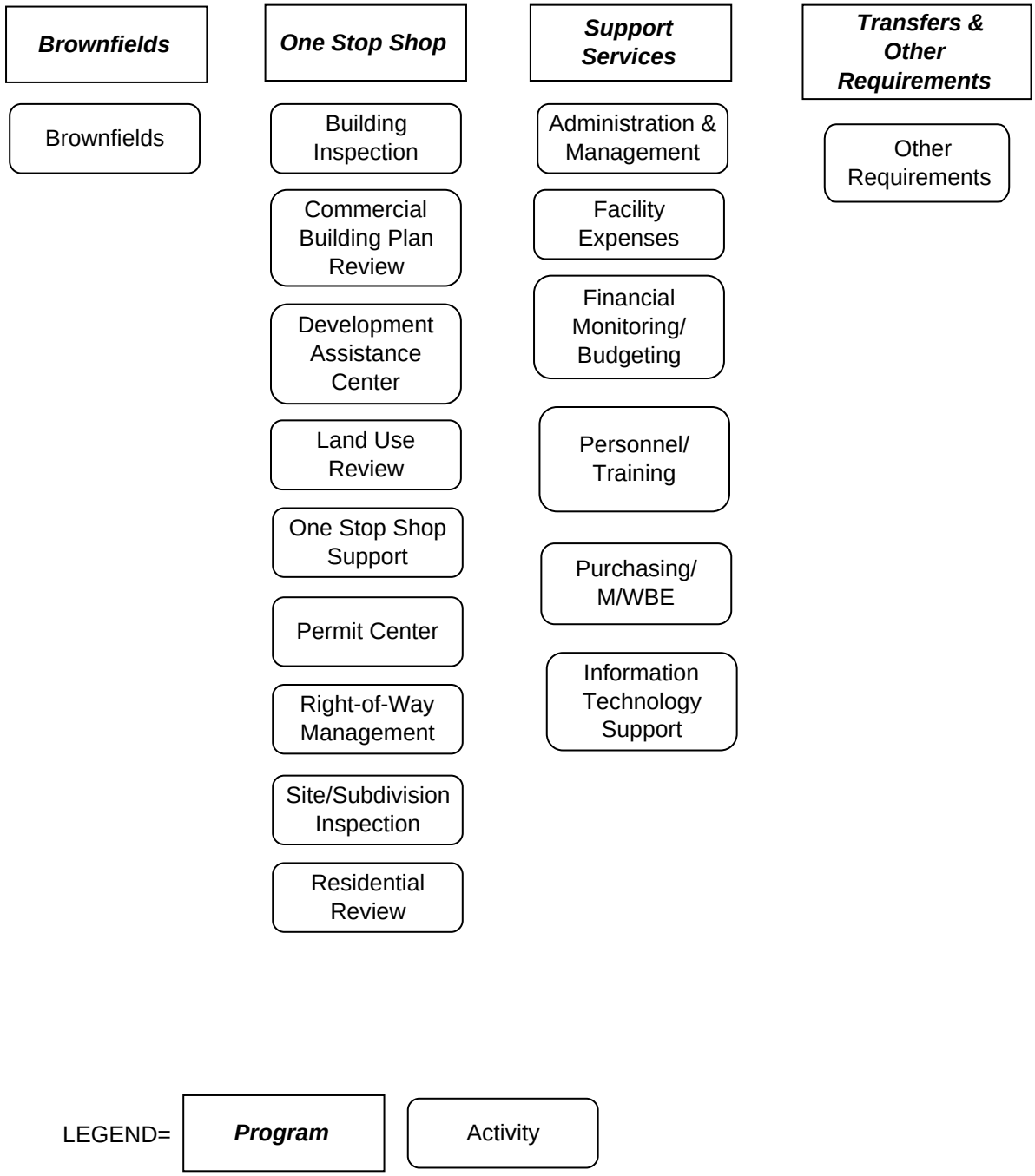
Capital Projects Management

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
PROGRAM MANAGEMENT								
Program Management	$0	0.00	$0	0.00	$0	0.00	$881,312	8.00
Subtotal	$0	0.00	$0	0.00	$0	0.00	$881,312	8.00
SUPPORT SERVICES								
Administration and Management	$0	0.00	$0	0.00	$0	0.00	$375,695	5.00
Subtotal	$0	0.00	$0	0.00	$0	0.00	$375,695	5.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$0	0.00	$0	0.00	$0	0.00	$337,626	0.00
Transfers	$0	0.00	$0	0.00	$0	0.00	$614,278	0.00
Subtotal	$0	0.00	$0	0.00	$0	0.00	$951,904	0.00
CONTRACT ADMIN & PROFESSIONAL SERVICES PROCUREMENT								
Contract Admin & Professional Services Procurement	$0	0.00	$0	0.00	$0	0.00	$2,538,327	29.00
Subtotal	$0	0.00	$0	0.00	$0	0.00	$2,538,327	29.00
LEASING AND REAL PROPERTY MANAGEMENT								
Leasing, Property & Land Management	$0	0.00	$0	0.00	$0	0.00	$494,655	5.75
Real Property Acquisition	$0	0.00	$0	0.00	$0	0.00	$2,289,774	26.25
Subtotal	$0	0.00	$0	0.00	$0	0.00	$2,784,429	32.00
Total	$0	0.00	$0	0.00	$0	0.00	$7,531,667	74.00

Watershed Protection and Development Review

Drainage Utility Fund
Environmental Remediation Fund

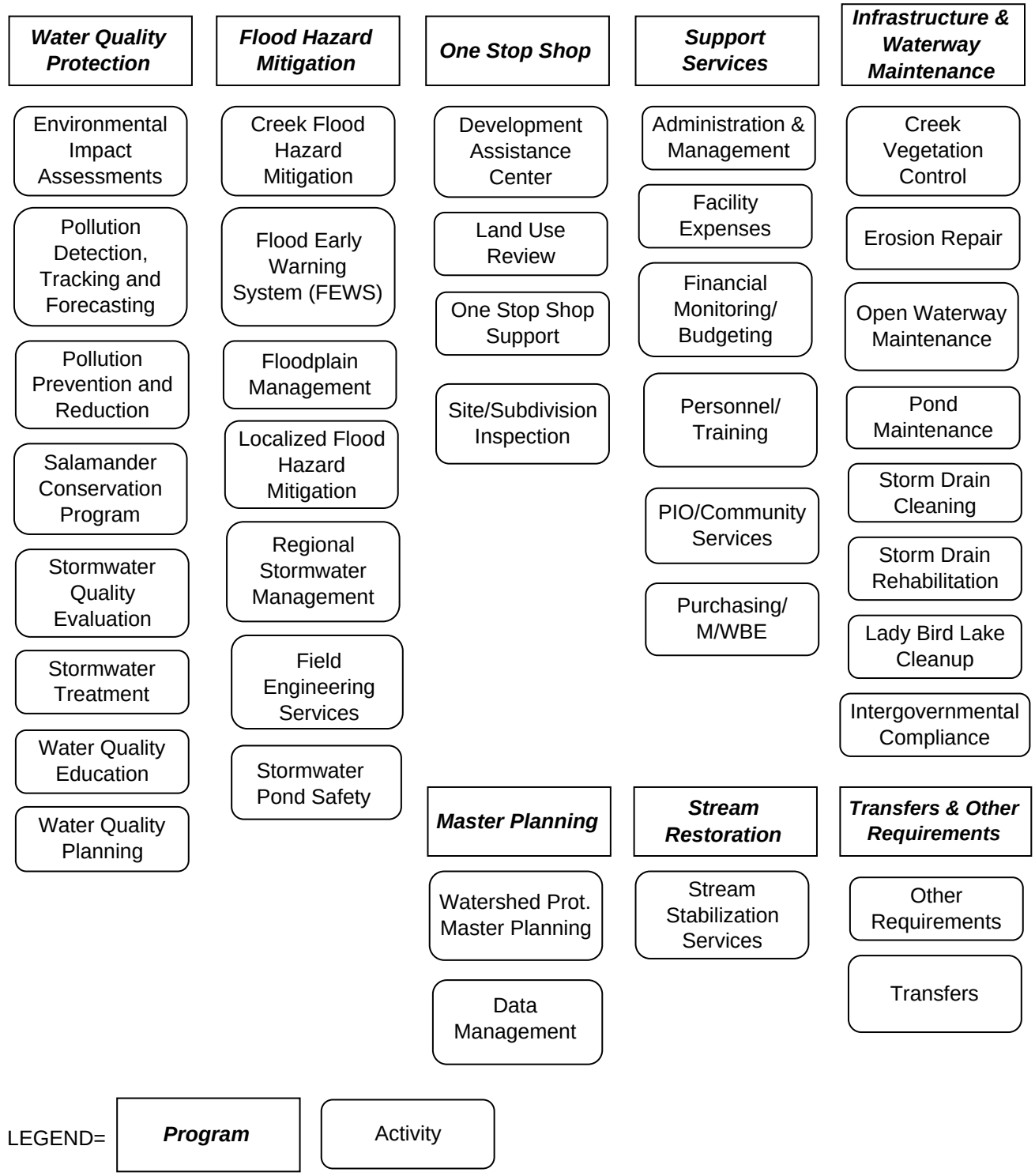
Watershed Protection and Development Review Department (General Fund) — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$19,960,401	$19,691,812	$17,991,812	$18,783,545
Requirements	$14,348,024	$16,186,375	$15,448,475	$16,048,948
Full-time Equivalents (FTEs)	194.00	220.00	220.00	220.00

* Footnote: In addition to the amount shown above, the FY 2008-09 Proposed Budget also includes $9,000 for capital and critical one-time costs.

Watershed Protection and Development Review Department (Drainage Utility Fund) — 2008-09



LEGEND= ***Program*** Activity

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$54,433,273	$54,226,924	$54,372,411	$55,405,259
Transfer In	$298,504	$722,963	$371,641	$298,504
Requirements	$53,310,878	$59,433,469	$58,507,812	$58,320,352
Full-time Equivalents (FTEs)	289.50	301.00	301.00	298.00

Watershed Protection and Development Review — 2008-09

Mission

The purpose of the Watershed Protection and Development Review Department is to protect lives, property, and the environment of our community by reducing the impact of flooding, erosion, and water pollution and providing comprehensive development review and inspection services.

Goals

- Protect lives, property, and the environment from the impact of flooding, erosion, and water pollution by:
    - Maintaining and improving water quality.
        - Construct water quality controls to reduce stormwater pollutants from 5,600 acres by FY 2009.
        - Conduct business inspections and spill response to recover a total of 1,100,000 gallons and 125 cubic yards of pollutants in FY 2009.
        - Maintain or improve baseline levels of the Environmental Integrity Index (water, sediment and recreational quality, aquatic habitat and physical integrity) in 50% of watersheds evaluated.
    - Reducing flood impacts to life and property.
        - 10% of threatened structures with increased flood protection through drainage system improvements by FY 2009.
        - Prevent loss of life due to flooding.
        - Maintain or improve Community Rating System/National Flood Insurance Program rating.
    - Creating a stable stream system that decreases property loss from erosion and increases the beneficial uses of waterways.
        - Repair 1.0% of localized erosion sites annually and restore 4,000 linear feet of stream channel annually by FY 2012.
    - Providing adequate maintenance of drainage infrastructure.
        - Continue to maintain 91% of residential dry ponds maintained on an annual basis as inventory continues to increase through FY 2010.
        - Complete 14 localized erosion site projects and 500 feet of stream channel stabilization providing increased erosion protection to property on an annual basis through FY 2010.

- Provide the public with a single One Stop Shop location for development needs to promote efficient use of citizen and City staff time and resources.
    - Ensure that development is in compliance with regulations in an efficient and effective manner by achieving 95% of Code-mandated review and inspection deadlines by FY 2009.
    - Perform 95% of building inspections within 24 hours.
    - Perform environmental inspections on 100% of commercial sites and 70% of residential sites in FY 2009.

- Maintain 100% of activities in compliance with Federal and State permits and regulatory requirements.

Key Indicators

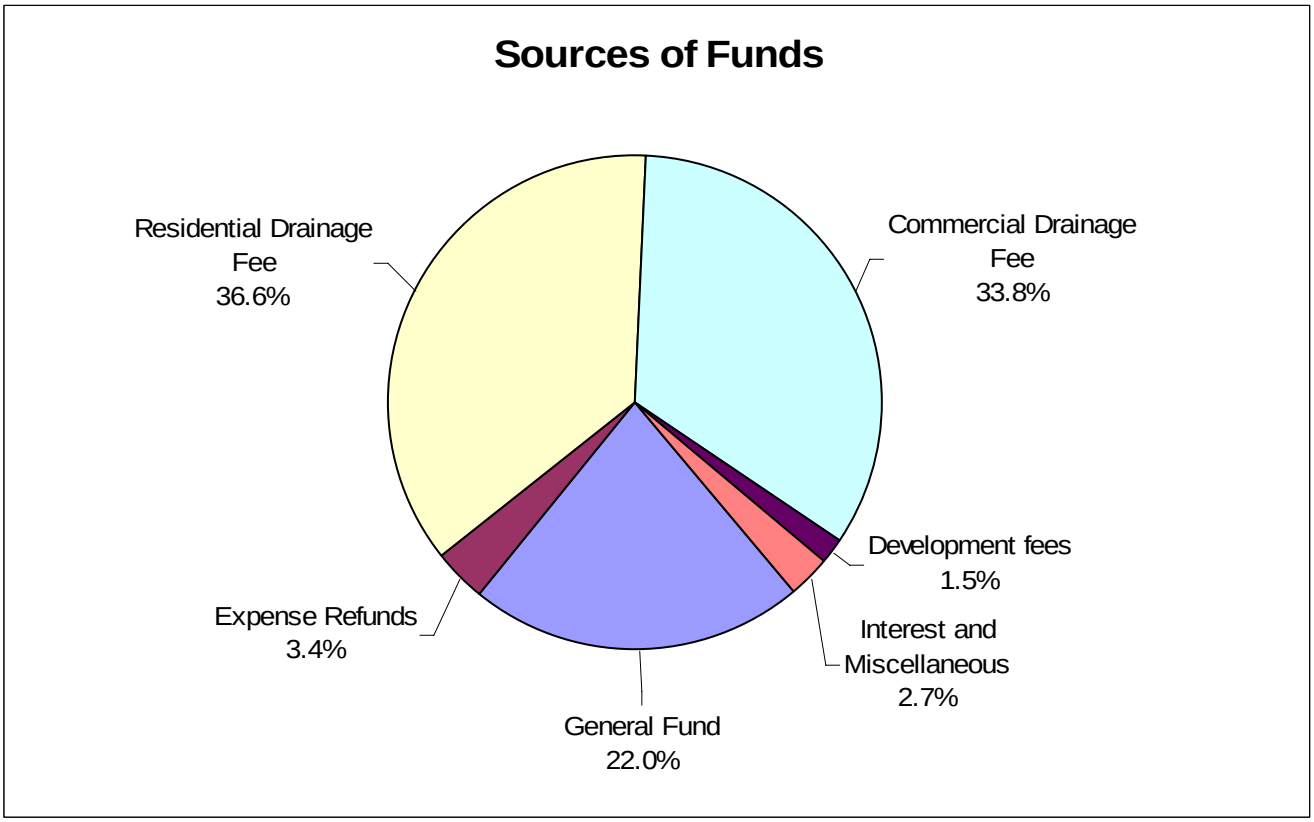
The Watershed Protection and Development Review Department will use the following key indicators to monitor the department's progress in achieving business plan goals:

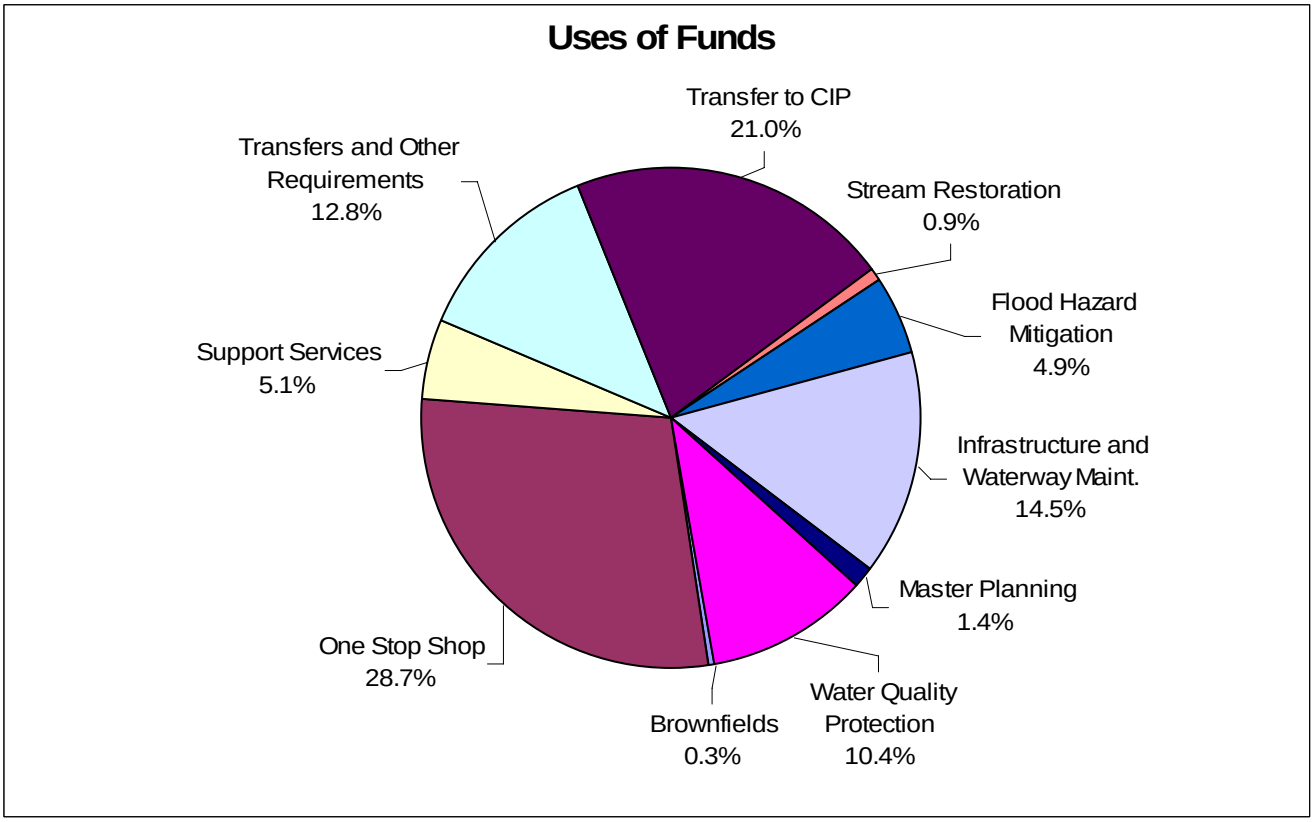
- Percent of on-time subdivision and site plan initial reviews.
- Percent of building inspections performed within 24 hours.
- Percent of on-time initial new residential reviews.

Watershed Protection and Development Review — 2008-09

- Percent of initial commercial building plan reviews completed within Land Development Code mandated time of 21 days.
- Percent of commercial and residential sites receiving environmental inspection
- Number of gallons and cubic yards of pollutants recovered as a result of business inspections and spill response.
- Percent of localized erosion sites with increased erosion protection.
- Percent of residential ponds maintained
- Percent of activities in compliance with Federal and State stormwater permits.
- Number of structures with increased flood hazard protection – project completed
- Percent of watersheds evaluated that maintained or improved baseline levels of the Environmental Integrity Index (water, sediment, and recreational quality, aquatic habitat and physical integrity levels).
- Percent of Capital Spending Plan met.
- Number of floodplain stream miles modeled and mapped
- Number of Flood Early Warning System-Emergency Action Recommendations issued

Watershed Protection and Development Review — Total Budget $76.9 million





Watershed Protection and Development Review — Total Budget $76.9 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
General Fund				
Revenue	$19,960,401	$19,691,812	$17,991,812	$18,783,545
Requirements	$14,348,024	$16,186,375	$15,448,475	$16,048,948
Full-Time Equivalents (FTEs)	194.00	220.00	220.00	220.00
Drainage Fund				
Revenue	$54,433,273	54,226,924	$54,372,411	$55,405,259
Transfers in	$298,504	$722,963	$371,641	$298,504
Requirements	$53,310,878	$59,433,469	$58,507,812	$58,320,352
Full-Time Equivalents (FTEs)	289.50	301.00	301.00	298.00
Grants	$25,000	$0	$0	$0
Full-Time Equivalents (FTEs)	1.00	0.00	0.00	0.00
Expense Refunds	$1,716,405	$2,217,781	$2,360,755	$2,490,125

Budget Highlights

The Proposed Budget for the Watershed Protection and Development Review Department (WPDR) includes the personnel and equipment necessary to achieve the goals and objectives of the department.

One Stop Shop

Over three years ago, the City launched the One Stop Shop for development review, permitting, and inspection. Prior to that, an applicant had to go to multiple buildings and locations to visit with numerous departments involved in the development process. Based on input from customers, employees and other stakeholders, the City combined 13 departments into one location in order to streamline development review, permitting, and inspection services. In FY 2007, the One Stop Shop completed conversion from the PIER permitting database to AMANDA but continues to address implementation and reporting issues. The Department maintains strong working relationships with external customers, the collocated departments and City management to ensure that services are provided in the most effective manner.

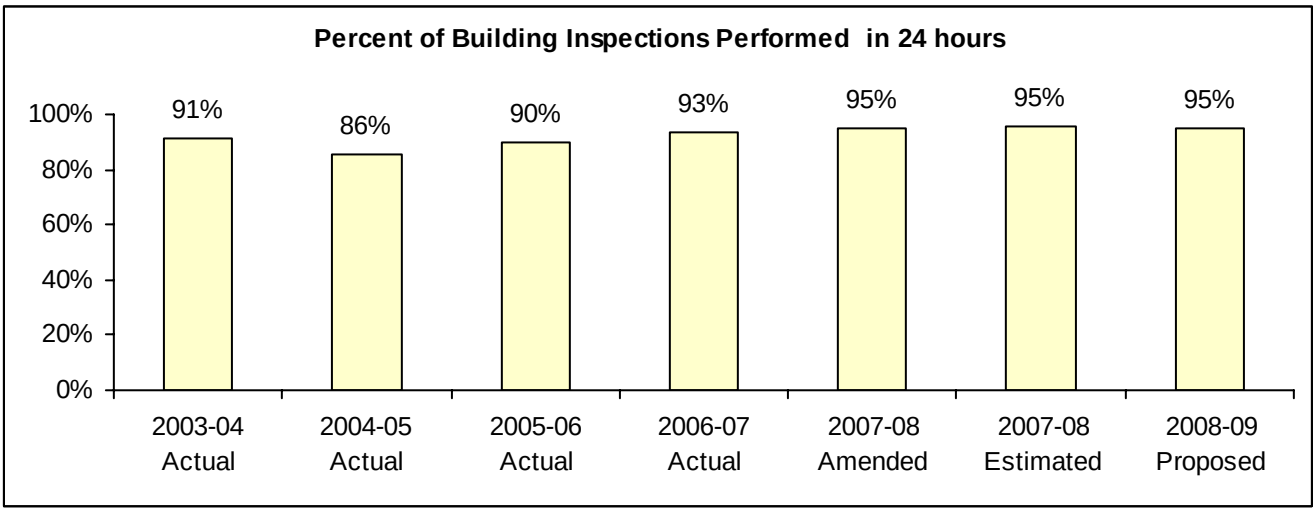
Current economic conditions have resulted in a decline in development activities and the Department has implemented a budget savings strategy for the current fiscal year. As a result, the General Fund FY 2009 Proposed Budget includes no new FTEs. The One Stop Shop will continue to address challenges utilizing existing resources. For example, increasingly complex commercial and residential design standards result in the need for more extensive staff training and the need for additional interaction with customers to reach agreement on the interpretation of City codes.

In 2002, the Department entered into a service agreement with Austin Water Utility for the purpose of facilitating the issuance of permits for construction plans and inspection for Austin Clean Water Program (ACWP) projects under construction. Four FTE positions in the Land Use Review Division were added for this purpose. The successful implementation of this program has decreased the need for full-time staff support. The Department has entered into a new service agreement with the Austin Water Utility as there are additional programs that will increase the number of reviews of City projects such as Water Treatment Plant 4, and the South IH35 Water/Wastewater Infrastructure Improvement Program.

Building Inspection is an important component of both the Revenue and Expense budgets for the One Stop Shop. Contractors rely on rapid turnaround on their inspection requests to avoid delays in completing their projects. The

Watershed Protection and Development Review — Total Budget $76.9 million

Building Inspection activity uses the key indicator illustrated in the following graph to track progress in timely responses to the demand for inspections.



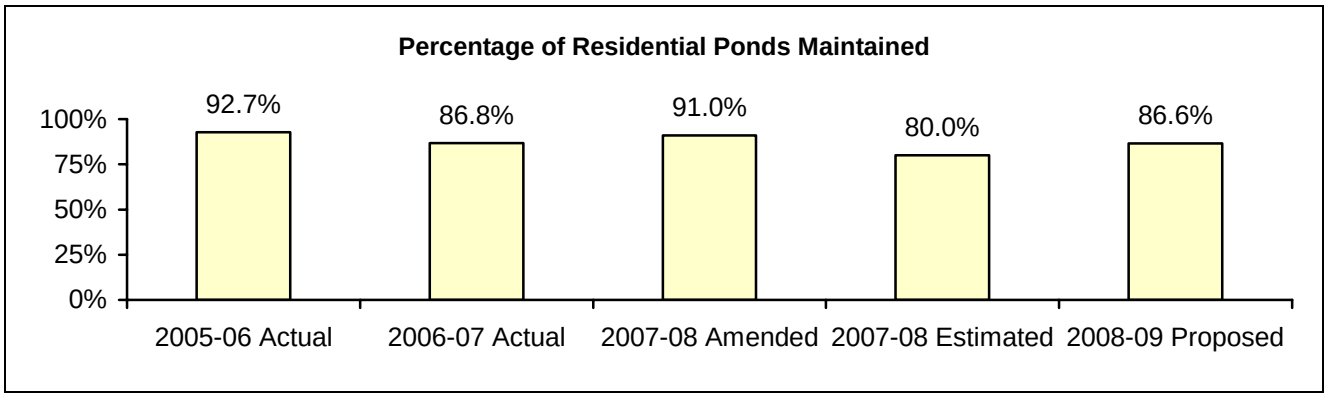
Drainage Fund

The Drainage Fund supports the Department's goal of protecting lives, property, and the environment from the impact of flooding, erosion and water pollution as well as compliance with Federal and State regulatory requirements. The Phase One Watershed Protection Master Plan identified the need for operating program enhancements and $800 million in capital project needs. Individual Master Plan project costs were preliminary in nature based on conceptual designs and are used for long-range or order of magnitude program planning purposes. The Proposed Budget contains baseline increases for items such as Pay for Performance and health insurance and decreases the operating transfer to the Capital Improvement Program (CIP) by 6.8% or $1,175,000. This will support preliminary engineering and design phase services for projects to be constructed with bond funds. The transfer also supports information technology acquisition, vehicle and equipment acquisition and Drainage Infrastructure Geographic Information System (GIS) data development.

In late 2006, the Department entered into a memorandum of understanding with the Austin Water Utility (AWU) when AWU was developing Bull Creek as the proposed site for Water Treatment Plant 4. In addition to evaluating environmental concerns associated with construction, the agreement projected the anticipated costs and reimbursement for commissioning and monitoring the plant. Due to the site change for WTP4, the FY 2009 Proposed Budget removes two of the positions that had been added per the staffing plan in the agreement. Since the new site is not in as environmentally sensitive an area as Bull Creek, the additional positions are not needed.

The Proposed Budget includes funding in the Infrastructure and Waterway Maintenance program for operational equipment, and vegetation control contracts in detention and water quality ponds and on special flood mitigation projects. The City requires the use of structural flood control and water quality controls for new development to mitigate the effects of urbanization. Three crews in the pond maintenance activity ensure that the controls for residential subdivisions function as intended. Their progress in maintaining ponds in the City's inventory is reflected in the key indicator graph below.

Watershed Protection and Development Review — Total Budget $76.9 million



Revenue

The primary funding source for the Drainage Utility is the monthly drainage fee assessed to City of Austin utility customers. The Proposed Budget includes a 1.8% or $923,089 increase in residential and commercial fee revenue associated with growth in the customer base. Development fee revenue is anticipated to increase due to growth in the demand for review and inspection services and a new Chapter 245 Review fee. Interest income is anticipated to decrease, consistent with interest rate trends in the current year.

The Department's development review and inspection services provided under the One Stop Shop program generate revenue for the General Fund and a smaller amount for the Drainage Utility. The Proposed Budget includes an increase of $185,000 for revenue from revisions in fees for site plan review, notifications, after hours inspections, temporary certifications, and subdivision construction plans. Also, new fees are being proposed for expired permits, preliminary review, processing, new construction, and remodel/additions: preliminary plan reviews, which are estimated to bring in $57,550 in revenue. Overall the Proposed Budget projects a 5% decrease in General Fund development and inspection fee revenue from $19.7 million to $18.8 million, based on current and projected development trends.

The monthly drainage fee has not changed since FY 2006. As was discussed during the Financial Forecast, the department will be working on a cost of service study/rate model that will plan for a utility funded capital improvement program once the 2006 bond funding has been exhausted.

Proposed Savings

The Proposed Budget includes savings of $1,007,701, strategically selected to maintain the department's ability to provide core services. An increase in vacancy savings in the amount of $344,291 will be achieved through a managed vacancies plan. As positions become vacant, the department plans to keep them open at least 4 months on average. The department will also have savings of $329,771 to hold 6.0 FTEs vacant for the entire year related to event traffic control. This will leave a full crew of 7 FTEs in place for FY 2009 to begin implementing the City's new traffic control plan.

Additional backcharges to Austin Water Utility are included in the reductions. WPDR has negotiated an increase in the backcharge of $58,383 to AWU based on use of Austin Clean Water Plan (ACWP) FTEs to provide a Special Projects Review Team to facilitate the issuance of permits for three large scale AWU projects: Water Treatment Plan 4, the South IH-35 Water/Wastewater Program, and the Austin Clean Water Program. The other backcharge from AWU is for partial funding in the amount of $132,634 of three existing Right-of-Way Management FTEs to work on the South IH-35 Water/Wastewater Program. Other operational reductions of $142,622 are also included. These reductions are for various support costs such as testing services, mileage reimbursement, printing and binding, office supplies and small tools.

Watershed Protection and Development Review — Total Budget $76.9 million

Capital Budget

The 2008-09 Proposed Capital Budget includes:

- $10,000,000 for Watershed Protection Master Plan Projects
- $10,000,000 for Open Space Acquisition
- $1,165,000 for Database and GIS Projects
- $5,469,000 for Erosion Control Projects
- $4,265,000 for Flood Control Improvement Projects
- $1,000,000 for Localized Drainage Improvements
- $3,782,000 for Master Plan & Recurring
- $2,375,000 for Water Quality Protection Projects
- $1,250,000 for Regional Stormwater Management Projects

One-Time Critical Items

The Proposed Budget includes funding for the following capital and critical one-time items in the General Fund:

- $9,000 for capital equipment

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. A decrease in revenue of $1,150,817 is proposed for FY 2009, which is based on current and projected development trends.	($1,150,817)	
2. The Proposed Budget includes an increase of $185,000 for revenue from revisions in fees for site plan review, notifications, after hours inspections, temporary certifications, and subdivision construction plans.	$185,000	
3. The Proposed Budget includes an increase of $57,550 for revenue from new fees for expired permits, preliminary review, processing, new construction, and remodel/additions.	$57,550	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $268,794 for salary increases associated with Pay for Performance in FY 2009. An additional $124,080 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$392,874	
The Proposed Budget includes $40,096 for the FY 2009 annualized cost for a market study implementation in FY 2008.	$40,096	
The Proposed Budget also includes a $11,890 decrease for the Awards and Recognition program and a $33,000 decrease in travel and training requirements.	($44,890)	
The Proposed Budget includes increases of $180,679 for fuel and $8,133 for fleet maintenance.	$188,812	
The Proposed Budget includes a decrease of $900 to back out the one-time cost of bilingual testing.	($900)	
The Proposed Budget includes $107,747 for a 1% service incentive enhancement in FY 2009 for non-civil service employees.	$107,747	
2. One Stop Shop		
A decrease of $10,000 is included for the one- time contractuals and commodities costs related to new FTEs in FY 2008.	($10,000)	
The Proposed Budget includes $58,383 expense reimbursement from Austin Water Utility for the Austin Clean Water Program (ACWP).	($58,383)	
The Proposed Budget includes a backcharge to the Austin Water Utility for Right-of-Way Management activities.	($132,634)	

	Dollars	FTEs
The expense refund of $196,535 from Public Works for the Special Event Traffic Control and/or Planning Services is eliminated.	$196,535	
The Proposed Budget includes personnel savings from holding 6 of the positions for Special Event Traffic Control and/or Planning Services vacant.	($329,771)	
3. <u>Department Changes</u>		
A reduction of $142,622 in various operational contractuals and commodities is included in the Proposed Budget.	($142,622)	
An increase in personnel savings of $344,291 will be achieved through a managed vacancies plan.	($344,291)	

Watershed Protection and Development Review (Drainage Utility Fund) — 2008-09

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. Residential and commercial drainage fee revenue is anticipated to increase because of growth in the customer base associated with development and annexations. Commercial revenue is adjusted to account for potential reductions resulting from a 20% discount given to customers with well-maintained ponds.	$923,089	
2. Development fee revenue is anticipated to increase slightly due to growth in the demand for review and inspection services.	$119,500	
3. Storm sewer discharge permits, underground storage permits, monitoring and maintenance fees and Maple Run income is projected to increase.	$65,746	
4. Interest income is projected to decrease based on actual collections and the current trend in interest rates.	($100,000)	
5. Eliminate the transfer in from Austin Water Utility, related to Water Treatment Plant 4, due to Council rejection of the Bull Creek site.	($424,459)	
6. The Proposed Budget includes an increase of $170,000 for revenue from a new Chapter 254 Review fee.	$170,000	

Expenditure Changes	**Dollars**	**FTEs**
1. **City-Wide**		
The Proposed Budget includes $425,069 for salary increases associated with Pay for Performance in FY 2009. An additional $169,764 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$594,833	
The Proposed Budget includes a total stipend of $327,188, which is an incremental increase of $177,568, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$177,568	
The Proposed Budget includes $170,390 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $156,579 from a 2% enhancement pay in FY 2008.	($156,579)	
The Proposed Budget includes $28,544 for the FY 2009 annualized cost for a market study implementation in FY 2008 and $14,517 for the FY 2009 market study implementation.	$43,061	
The Proposed Budget also includes a $19,518 decrease for the Awards and Recognition program and a $53,500 decrease in travel and training requirements.	($73,018)	

	Dollars	FTEs
The Proposed Budget includes a decrease of $930 to back out one-time for bilingual testing.	($930)	
The Proposed Budget includes a $344,036 increase for fuel and a $156,779 increase for fleet maintenance.	$500,815	
2. <u>Flood Hazard Mitigation</u>		
A decrease is included for personnel savings for projected vacant positions.	($6,000)	
The elimination of $5,825 for one-time costs is included in the Proposed Budget.	($5,825)	
The radio wireless transfer to Communication & Technology Management decreased $180,364.	($180,364)	
3. <u>Infrastructure and Waterway Maintenance</u>		
The Proposed Budget transfers the Intergovernmental Compliance function and an Environmental Project Coordinator from the Water Quality Protection Program.	$85,546	1.00
The radio wireless transfer to Communication & Technology Management decreased $20,965.	($20,965)	
The Proposed Budget includes personnel savings for projected vacant positions.	($18,000)	
An increase in vegetation control contracts for ponds and flood mitigation projects and funding for maintenance equipment and tools is included in the Proposed Budget.	$162,250	
4. <u>Master Planning</u>		
The Proposed Budget includes $200,000 for additional temporary employees to implement the Drainage Infrastructure Geographic Information System (DIG) project with the cost to be reimbursed by the DIG Capital Improvement Project (CIP) account.	$0	
One-time funding for office space reconfiguration and software is being eliminated from the Proposed Budget.	($16,000)	
The Proposed Budget includes the reallocation of staff from Support Services program.	$33,640	0.25
5. <u>One Stop Shop</u>		
The reallocation of staff between the One-Stop Shop and Support Services programs is included in the Proposed Budget.	($55,498)	(1.00)
The transfer of an Environmental Inspection position to Austin Water Utility is included to continue utility TAP and infrastructure inspections.	($73,637)	(1.00)

Watershed Protection and Development Review (Drainage Utility Fund) — 2008-09

	Dollars	FTEs
6. Water Quality Protection		
The Proposed Budget transfers the Intergovernmental Compliance function and an Environmental Project Coordinator to the Infrastructure and Waterway Maintenance Program.	($85,546)	(1.00)
An increase of $52,500 in funding for the Colorado River Watch program is proposed for FY 2009.	$52,500	
The Proposed Budget includes a decrease of $199,170 for two positions and two temporary staff for commissioning and monitoring Water Treatment Plant 4 (WTP4). Funding of $77,975 is also being eliminated for WTP4 monitoring and discharge remediation contracts, equipment, and analysis.	$277,145	(2.00)
The elimination of one-time funding for office space reconfiguration and includes personnel savings for projected vacant positions is included in the Proposed Budget.	($44,000)	
The Proposed Budget includes a CIP expense reimbursement related to WTP4 from Austin Water Utility for the funding of one Project Coordinator.	($68,823)	
Funding to replace/upgrade stormwater monitoring equipment, safety equipment and telephone equipment for emergency and field personnel and eliminates one-time funding for radios is included in the Proposed Budget.	($26,000)	
7. Support Services		
The Proposed Budget decreases half of the funding for temporary employees who are document scanning and microfilming to implement the City-wide records management action plan.	($135,000)	
The reallocation of staff between the Support Service program and One-Stop Shop and Master Planning programs is included in the Proposed Budget.	$21,858	0.75
8. Transfers/Other Requirements		
The Proposed Budget decreases the transfer to the Enterprise Capital Improvements Program, Sustainability Fund, and PARD Flood Control, and eliminates the transfer to the Regional Stormwater Management Program.	($1,913,728)	
The Proposed Budget includes an increase in the transfer for trucked radio services provided by CTM, and a decrease in General Obligation debt service for the Crystalbrook project.	$51,479	
The Proposed Budget includes an increase for Austin Energy billing support, accrued payroll, administrative support, fire insurance, and workers' compensation and a decrease in CTM information systems support.	$355,466	

Watershed Protection & Development Review – 2008-09

General Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
BROWNFIELDS								
Brownfields	$0	2.00	$582	2.00	$0	2.00	$0	2.00
Subtotal	$0	2.00	$582	2.00	$0	2.00	$0	2.00
ONE STOP SHOP								
Building Inspection	$4,245,415	51.00	$4,582,631	56.00	$4,452,086	56.00	$4,701,129	56.00
Commercial Building Plan Review	$974,434	14.50	$1,102,063	15.25	$1,100,015	15.25	$1,121,612	15.25
Development Assistance Center	$780,063	13.00	$888,630	13.00	$885,980	13.00	$801,330	12.00
Land Use Review	$1,668,721	34.00	$1,786,331	34.00	$1,772,812	34.00	$1,891,522	35.00
One Stop Shop Support	$531,226	5.00	$565,847	5.25	$563,347	5.25	$494,726	4.25
Permit Center	$514,276	8.50	$553,155	9.25	$553,737	9.25	$555,698	9.25
Residential Review	$901,094	14.00	$950,249	14.25	$936,999	14.25	$941,688	14.25
Right-of-Way Management	$1,116,586	15.00	$1,506,974	30.00	$1,085,042	30.00	$1,312,511	30.00
Site/Subdivision Inspection	$3,206,076	34.00	$3,619,078	37.00	$3,518,610	37.00	$3,568,325	37.00
Subtotal	$13,937,890	189.00	$15,554,958	214.00	$14,868,628	214.00	$15,388,541	213.00
SUPPORT SERVICES								
Administration and Management	$90,123	0.00	$282,014	0.00	$241,776	0.00	$236,674	0.00
Facility Expenses	$4,630	0.00	$4,123	0.00	$4,123	0.00	$4,123	0.00
Financial Monitoring / Budgeting	$169,170	2.00	$182,786	3.00	$182,286	3.00	$193,954	3.00
Information Technology Support	$0	0.00	$0	0.00	$0	0.00	$73,449	1.00
Personnel / Training	$66,150	0.00	$64,506	0.00	$64,506	0.00	$64,506	0.00
Purchasing / M/WBE	$68,526	1.00	$71,216	1.00	$70,966	1.00	$73,401	1.00
Subtotal	$398,600	3.00	$604,645	4.00	$563,657	4.00	$646,107	5.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$11,534	0.00	$26,190	0.00	$16,190	0.00	$14,300	0.00
Subtotal	$11,534	0.00	$26,190	0.00	$16,190	0.00	$14,300	0.00
Total	$14,348,024	194.00	$16,186,375	220.00	$15,448,475	220.00	$16,048,948	220.00

Watershed Protection & Development Review – 2008-09

Drainage Utility Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
FLOOD HAZARD MITIGATION								
Creek Flood Hazard Mitigation	$737,914	6.85	$778,153	7.85	$733,956	7.85	$775,420	7.85
Field Engineering Services	$361,881	3.50	$390,881	3.50	$360,055	3.50	$396,328	3.50
Flood Early Warning System (FEWS)	$577,393	3.75	$938,087	3.75	$741,962	3.75	$743,443	3.75
Floodplain Management	$691,548	8.25	$845,815	8.25	$791,372	8.25	$825,018	8.25
Localized Flood Hazard Mitigation	$580,193	5.75	$644,687	5.75	$600,681	5.75	$650,358	5.75
Regional Stormwater Management	$135,970	1.25	$144,985	1.25	$88,000	1.25	$146,204	1.25
Stormwater Pond Safety	$103,847	1.65	$167,362	1.65	$150,054	1.65	$176,171	1.65
Subtotal	$3,188,746	31.00	$3,909,970	32.00	$3,466,080	32.00	$3,712,942	32.00
INFRASTRUCTURE & WATERWAY MAINTENANCE								
Creek Vegetation Control	$1,102,985	1.00	$1,408,432	1.00	$1,412,496	1.00	$1,451,932	1.00
Erosion Repair	$965,999	13.00	$917,401	13.00	$960,502	13.00	$1,004,958	13.00
Intergovernmental Compliance	$0	0.00	$0	0.00	$0	0.00	$94,199	1.00
Lady Bird Lake Cleanup	$245,472	4.00	$267,703	4.00	$270,621	4.00	$303,979	4.00
Open Waterway Maintenance	$2,047,706	28.00	$2,286,220	28.00	$2,305,579	28.00	$2,367,810	28.00
Pond Maintenance	$1,977,770	20.00	$2,393,862	20.00	$2,345,884	20.00	$2,541,045	20.00
Storm Drain Cleaning	$901,330	14.00	$983,200	14.00	$956,598	14.00	$987,351	13.00
Storm Drain Rehabilitation	$2,369,050	22.00	$2,233,036	22.00	$2,279,158	22.00	$2,418,541	23.00
Subtotal	$9,610,313	102.00	$10,489,854	102.00	$10,530,838	102.00	$11,169,815	103.00
MASTER PLANNING								
Data Management	$350,782	4.50	$437,981	5.00	$437,981	5.00	$467,097	5.25
Watershed Protection Master Planning	$164,695	1.50	$203,992	1.50	$200,441	1.50	$229,750	1.50
Subtotal	$515,477	6.00	$641,973	6.50	$638,422	6.50	$696,847	6.75
ONE STOP SHOP								
Development Assistance Center	$201,923	2.50	$194,757	2.50	$214,501	2.50	$199,946	2.50
Land Use Review	$2,536,967	31.00	$2,543,188	29.00	$2,620,175	29.00	$2,778,072	30.00

Watershed Protection & Development Review – 2008-09

Drainage Utility Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
ONE STOP SHOP								
One Stop Shop Support	$338,634	4.50	$369,119	4.00	$363,987	4.00	$374,953	4.00
Site/Subdivision Inspection	$1,583,319	20.00	$2,016,345	25.00	$1,880,104	25.00	$1,850,131	22.00
Subtotal	$4,660,843	58.00	$5,123,409	60.50	$5,078,767	60.50	$5,203,102	58.50
STREAM RESTORATION								
Stream Stabilization Services	$518,868	5.00	$623,009	6.00	$581,109	6.00	$629,335	6.00
Subtotal	$518,868	5.00	$623,009	6.00	$581,109	6.00	$629,335	6.00
WATER QUALITY PROTECTION								
Environmental Impact Assessments	$256,873	3.85	$514,844	4.85	$510,866	4.85	$501,595	4.85
Pollution Detection, Tracking and Forecasting	$1,369,661	12.40	$1,936,868	16.15	$1,740,971	16.15	$1,846,113	14.90
Pollution Prevention and Reduction	$1,014,166	11.00	$1,332,030	12.00	$1,280,130	12.00	$1,312,474	12.00
Salamander Conservation Program	$371,631	3.50	$586,966	6.00	$475,575	6.00	$458,850	5.00
Stormwater Quality Evaluation	$1,404,146	9.00	$1,549,675	10.00	$1,542,160	10.00	$1,630,217	10.00
Stormwater Treatment	$457,278	4.50	$445,477	4.75	$491,110	4.75	$475,052	4.75
Water Quality Education	$1,285,489	11.25	$1,082,684	5.25	$1,031,801	5.25	$1,020,496	5.50
Water Quality Planning	$542,797	6.00	$751,795	8.00	$689,995	8.00	$686,952	7.00
Subtotal	$6,702,041	61.50	$8,200,339	67.00	$7,762,608	67.00	$7,931,749	64.00
SUPPORT SERVICES								
Administration and Management	$1,095,333	7.75	$1,606,937	8.75	$1,502,599	8.75	$1,406,751	8.50
Facility Expenses	$72,577	0.00	$95,100	0.00	$92,048	0.00	$95,100	0.00
Financial Monitoring / Budgeting	$577,443	9.00	$606,992	9.00	$699,030	9.00	$680,322	9.25
Personnel / Training	$454,019	5.00	$448,441	5.00	$475,261	5.00	$501,926	5.25
PIO / Community Services	$117,434	2.00	$154,461	2.00	$134,508	2.00	$196,874	2.00
Purchasing / M/WBE	$150,430	2.25	$166,218	2.25	$174,703	2.25	$184,960	2.75
Subtotal	$2,467,236	26.00	$3,078,149	27.00	$3,078,149	27.00	$3,065,933	27.75
TRANSFERS & OTHER REQUIREMENTS								

Watershed Protection & Development Review – 2008-09

Drainage Utility Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$6,386,830	0.00	$7,553,787	0.00	$7,485,866	0.00	$7,925,876	0.00
Transfers	$19,260,525	0.00	$19,812,979	0.00	$19,885,973	0.00	$17,984,753	0.00
Subtotal	$25,647,355	0.00	$27,366,766	0.00	$27,371,839	0.00	$25,910,629	0.00
Total	$53,310,880	289.50	$59,433,469	301.00	$58,507,812	301.00	$58,320,352	298.00

Watershed Protection & Development Review – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
BROWNFIELDS								
Brownfields	$188,195	0.00	$207,373	0.00	$207,955	0.00	$214,740	0.00
Subtotal	$188,195	0.00	$207,373	0.00	$207,955	0.00	$214,740	0.00
FLOOD HAZARD MITIGATION								
Creek Flood Hazard Mitigation	$0	0.00	$72,460	0.00	$42,460	0.00	$78,110	0.00
Field Engineering Services	$0	0.00	$0	0.00	$1,004	0.00	$0	0.00
Floodplain Management	$0	0.00	$0	0.00	$8,358	0.00	$0	0.00
Localized Flood Hazard Mitigation	$0	0.00	$0	0.00	$67,629	0.00	$0	0.00
Subtotal	$0	0.00	$72,460	0.00	$119,451	0.00	$78,110	0.00
INFRASTRUCTURE & WATERWAY MAINTENANCE								
Pond Maintenance	$8,280	0.00	$0	0.00	$8,280	0.00	$0	0.00
Storm Drain Rehabilitation	$1,303	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$9,583	0.00	$0	0.00	$8,280	0.00	$0	0.00
MASTER PLANNING								
Data Management	$64,188	0.00	$163,325	0.00	$163,325	0.00	$363,325	0.00
Subtotal	$64,188	0.00	$163,325	0.00	$163,325	0.00	$363,325	0.00
ONE STOP SHOP								
Building Inspection	$250,120	0.00	$168,000	0.00	$168,000	0.00	$168,000	0.00
Commercial Building Plan Review	$45,871	0.00	$58,000	0.00	$58,000	0.00	$58,000	0.00
Land Use Review	$601,605	0.00	$774,000	0.00	$774,000	0.00	$832,383	0.00
Residential Review	$8,644	0.00	$0	0.00	$0	0.00	$0	0.00
Right-of-Way Management	$35,516	0.00	$468,781	0.00	$468,781	0.00	$412,844	0.00
Site/Subdivision Inspection	$3,889	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$945,644	0.00	$1,468,781	0.00	$1,468,781	0.00	$1,471,227	0.00
STREAM RESTORATION								
Stream Stabilization Services	$0	0.00	$80,658	0.00	$80,658	0.00	$78,716	0.00
Subtotal	$0	0.00	$80,658	0.00	$80,658	0.00	$78,716	0.00

Watershed Protection & Development Review – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
WATER QUALITY PROTECTION								
Environmental Impact Assessments	$152,218	0.00	$0	0.00	$3,059	0.00	$0	0.00
Pollution Detection, Tracking and Forecasting	$17,896	0.00	$0	0.00	$6,661	0.00	$68,823	0.00
Stormwater Quality Evaluation	$25,836	0.00	$40,000	0.00	$40,000	0.00	$30,000	0.00
Water Quality Planning	$107,256	0.00	$0	0.00	$68,698	0.00	$0	0.00
Subtotal	$303,206	0.00	$40,000	0.00	$118,418	0.00	$98,823	0.00
SUPPORT SERVICES								
Administration and Management	$19,584	0.00	$9,898	0.00	$18,601	0.00	$9,898	0.00
Financial Monitoring / Budgeting	$79,767	0.00	$62,296	0.00	$62,296	0.00	$62,296	0.00
Personnel / Training	$64,506	0.00	$64,506	0.00	$64,506	0.00	$64,506	0.00
PIO / Community Services	$36,036	0.00	$36,036	0.00	$36,036	0.00	$36,036	0.00
Purchasing / M/WBE	$5,696	0.00	$12,448	0.00	$12,448	0.00	$12,448	0.00
Subtotal	$205,589	0.00	$185,184	0.00	$193,887	0.00	$185,184	0.00
Total	$1,716,405	0.00	$2,217,781	0.00	$2,360,755	0.00	$2,490,125	0.00

Watershed Protection & Development Review – 2008-09

Grants

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
ONE STOP SHOP								
Land Use Review	$25,000	1.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$25,000	1.00	$0	0.00	$0	0.00	$0	0.00
Total	$25,000	1.00	$0	0.00	$0	0.00	$0	0.00

Environmental Remediation Fund — 2008-09

Purpose and Nature of Fund

The purpose of this fund is to provide for remediation of sites, such as closed landfills and abandoned storage tanks, which could affect ground and surface water quality or public health and safety. Use of these funds will be limited to those sites for which the City has either partial or total liability. The City will seek to recover costs from other parties where liability is shared.

Factors Affecting Revenue

Transfers from Solid Waste Services, the Austin Water Utility's Water and Wastewater Funds, and the Drainage Utility Fund of the Watershed Protection and Development Review Department support the Environmental Remediation Fund. The enterprise fund transfers are based on the number of sites scheduled for remediation and their associated costs. The FY 2009 proposed funding for this work is $0.7 million.

Factors Affecting Requirements

The Solid Waste Services Department utilizes this fund for payment of General Obligation debt service for the remediation of the sites at Mabel Davis Park. The cost of the clean-up phase of the project is estimated to be $8.9 million, with a debt service requirement of $0.6 million in FY 2009. The project was completed in FY 2006.

The Proposed Budget continues a citywide contract of $50,000 for remediation and disposal of hazardous waste found abandoned on City property and right-of-way. It also includes repayment of $78,000 to the Brownfields Revolving Loan Fund.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$743,207	$748,500	$733,296	$733,500
Requirements	$1,207,948	$753,887	$713,047	$738,063

City of Austin
2008-2009
Proposed
Budget

Executive Summary
Support Services

Support Services

Support Services Fund — 2008-09

Purpose and Nature of Fund

The Support Services Fund, which is an internal service fund, is composed of a diverse group of departments that work together to provide quality services to the citizens of Austin and all City departments. The departments included in this fund are:

- Communications and Public Information
- Financial Services
- Government Relations
- Human Resources
- Law
- Management Services
- Mayor and Council
- Office of the City Auditor
- Office of the City Clerk
- Small and Minority Business Resources

The Support Services departments provide needed assistance to the City of Austin and its citizens. These services include providing objective analysis of the adequacy of the City's management systems, maintaining the financial integrity of the entire city government, providing a liaison between the City and other governmental entities and legislative bodies, and managing the implementation of all programs and services.

Factors Affecting Revenue

Funding consists of transfers and charges to other departments and the General Fund for the support services provided. The total available funds are proposed at an amount of $62.4 million.

Factors Affecting Requirements

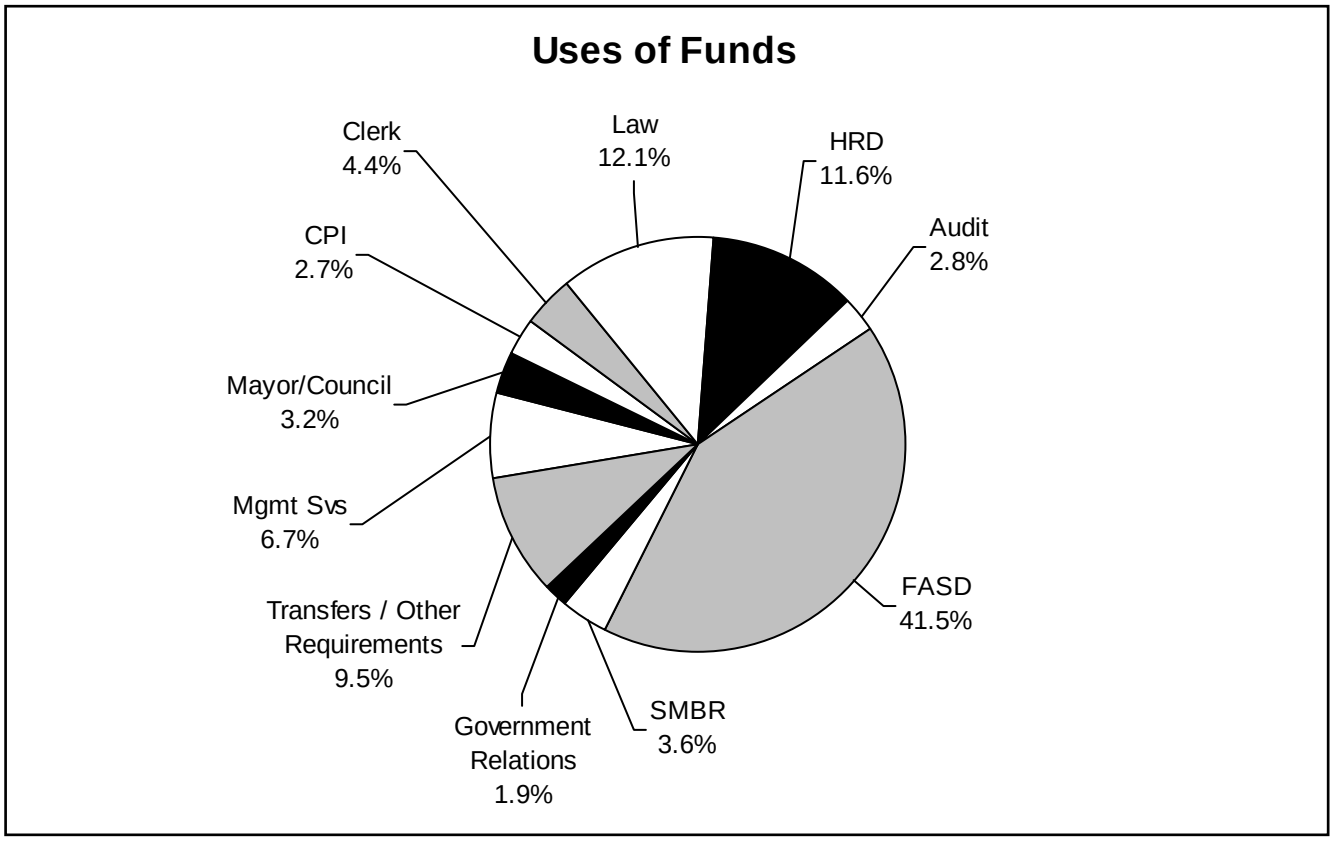
The FY 2009 funding requirements of $67.4 million increased 3.9% from the total FY 2008 Amended Budget. Although this represents a slight increase in the FY 2009 budget proposal, this includes some departmental base budget reductions in order to incorporate additional budget needs. Some of the more significant budget changes include the following:

- the addition of pay for performance, market adjustments, increases in health insurance and a 1% service incentive enhancement for employees
- a decrease of overall travel and training as well as the awards and recognition program for all departments
- an increase to the Office of the City Clerk for anticipated cost of elections as well as the reduction of various contractuals and commodities
- an increase to Management Services of 8.0 FTEs for the reorganization and transfer in of the Office of Emergency Management; the reduction of 1.0 FTE due to the transfer out of PE and ACE programs to the Communications & Public Information Office; the Office of Police Monitor with Management Services

is adding an Assistant Integrity Officer FTE; expenditure requirements are reduced by having two administrative positions remain vacant throughout FY 2009

- funding and 1.0 FTE for the corporate PE and ACE programs are transferred into the Communications & Public Information Department; expenditures for overtime and small equipment is reduced
- the law department will maintain 1.0 attorney senior position vacant throughout the full year and will manage additional vacancies for additional savings
- proposed expenditures for the Human Resources Department include a reduction due to a one time credit on property insurance; vacancy savings increase due to maintaining a 1.0 human resources consultant vacant all year as well as managing other vacancies through natural attrition
- in the Office of the City Auditor expenditures are reduced by reducing various commodities and including a backcharge for services to the Austin Water Utility
- requirements for the Financial Services Department include an increase for the cost of appraisal services from Travis and Williamson Counties as well as an increase for external audit fees; appropriations are reduced throughout the department by maintaining various positions vacant and purposfully reducing contractuals and commodities; with the transition of the Community Care Department to the Healthcare District for a portion of FY 2009, budget requirements for Building Services are reduced
- the reduction of various contractuals and commodities in the Small and Minority Business Resources Department (SMBR)
- funding for travel in the Mayor & Council Budget has been reduced in the amount of $5,000 per office for a total reduction of $35,000

Support Services Fund — Total Budget $67.4 million



The Support Services Fund receives revenue from General Fund and Enterprise Funds based on a cost allocation model. The proposed budgets of the Support Services Fund Departments include a total of 710.0 FTEs.

Support Services Fund Departments include:

- **Communications & Public Information –** (17.00 FTEs) Provides customers with a central location to ensure concerns are addressed and questions answered along with disseminating information to City employees and citizens.

- **Finance and Administrative Services** – (378.75 FTEs) Provides the City with comprehensive and integrated financial management services, and is responsible for maintaining the financial integrity of the City.

- **Government Relations** – (3.00) Supports, promotes, initiates and monitors legislation that strengthens and protects the City's interests.

- **Human Resources** – (97.00 FTEs) Secures, develops, and maintains the human resources necessary for achievement of the City's goals and objectives including personnel services, civil service, Equal Employment Opportunity Compliance, and risk management services.

- **Law –** (89.00 FTEs) Provides a variety of general and specialized legal services, collects delinquent accounts, and files cases involving bankruptcy, workers' compensation and other claims.

- **Management Services –** (41.25 FTEs) Implements and executes Council policy and performs the duties and responsibilities specified in the City Charter; coordinates, directs and reviews the activities of all municipal operations.

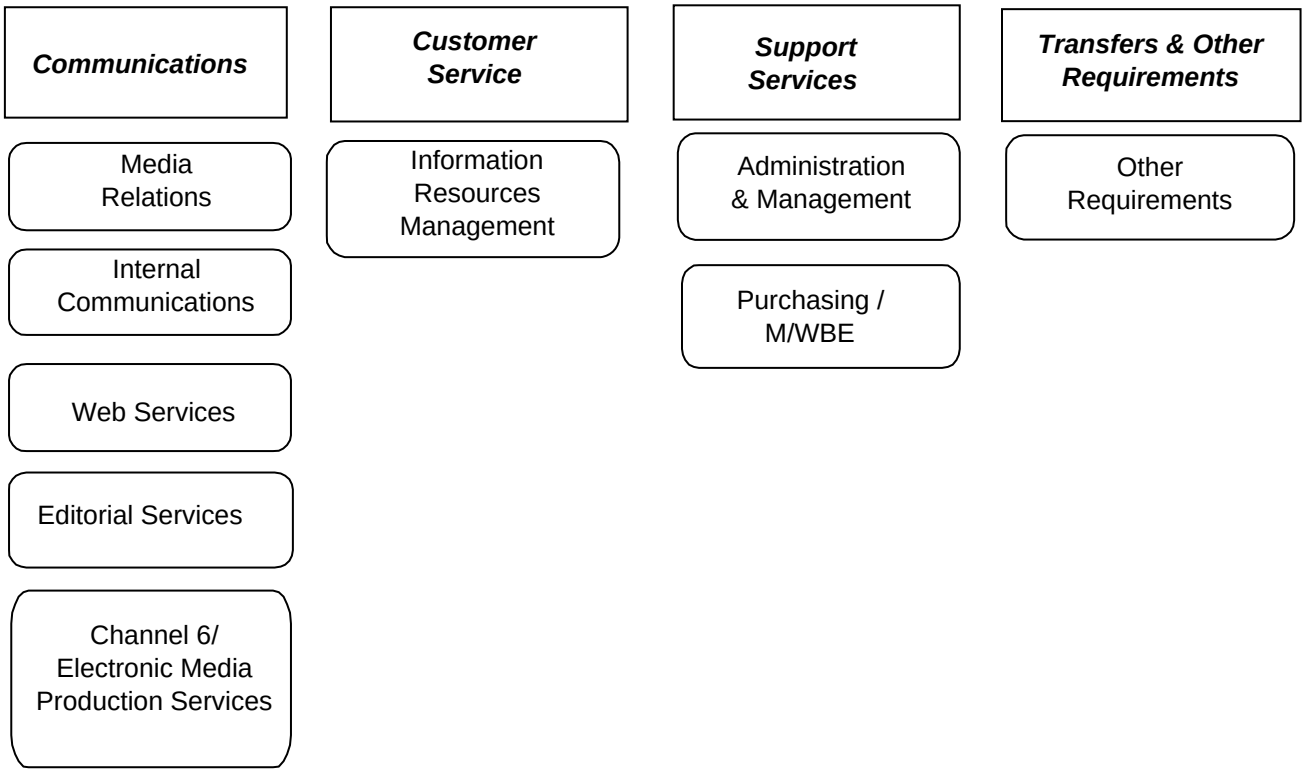
Support Services Fund — Total Budget $67.4 million

- **Mayor and Council –** (30.00 FTEs) Provides policy direction for the City.
- **Office of the City Auditor** – (24.0 FTEs) Assists the City in strengthening accountability and improving city systems and service delivery.
- **Office of the City Clerk –** (19.50 FTEs) Ensures that all City records are accurately kept in compliance with City ordinances, state and federal law, and conducts City elections.
- **Small and Minority Business Resources –** (29.00 FTEs) Promotes and develops business opportunities for small, minority and women owned firms.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$50,441,176	$57,634,421	$57,810,935	$61,013,392
Requirements	$50,919,295	$59,618,338	$57,831,407	$64,688,039
Full-time Equivalents (FTEs)	636.80	681.80	681.80	710.00

Communications & Public Information

Communications and Public Information — 2008-09



LEGEND= ***Program*** Activity

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$1,414,824	$1,666,435	$1,551,257	$1,810,060
Full-time Equivalents (FTEs)	15.00	16.00	16.00	17.00

Communications and Public Information — 2008-09

Mission

The mission of Communications and Public Information is to create public awareness and understanding about City government as well as serve as an internal communication resource for City employees.

Goals

- Provide coordinated, accurate material to the general public, the media and City personnel so they can have the information they need in a timely manner.
  - Increase the number of television productions completed to 600.
  - Ensure that 99% of respondents to the editorial services survey are satisfied with content and presentation of material.

- Make the City and its departments more visible to the public by effectively communicating the impact that services and issues have on the community.
  - Promote City events and issues, resulting in media coverage that equates to $2,200,000.
  - Increase the number of page views per capita on the City of Austin Web site.
  - Achieve 5,000 postings/edits to the City's Web site.

- Provide an effective internal communication system that will increase knowledge of City issues throughout the organization.
  - Increase to 90% the percentage of employee respondents reporting knowledge of specific City issues (Listening to the Workforce survey).

Key Indicators

The Communications and Public Information Department will use the following key indicators to monitor progress toward achieving its business plan goals:

- Value of Corporate-initiated media coverage
- Number of page views on the City's Website per capita
- Number of postings/edits to the City Website
- Number of productions completed
- Number of public information requests (PIRs) related to the Public Information Act
- Percentage of employee respondents reporting knowledge of specific City issues (Listening to the Workforce)

Communications and Public Information — Total Budget $1.8 million

Budget Highlights

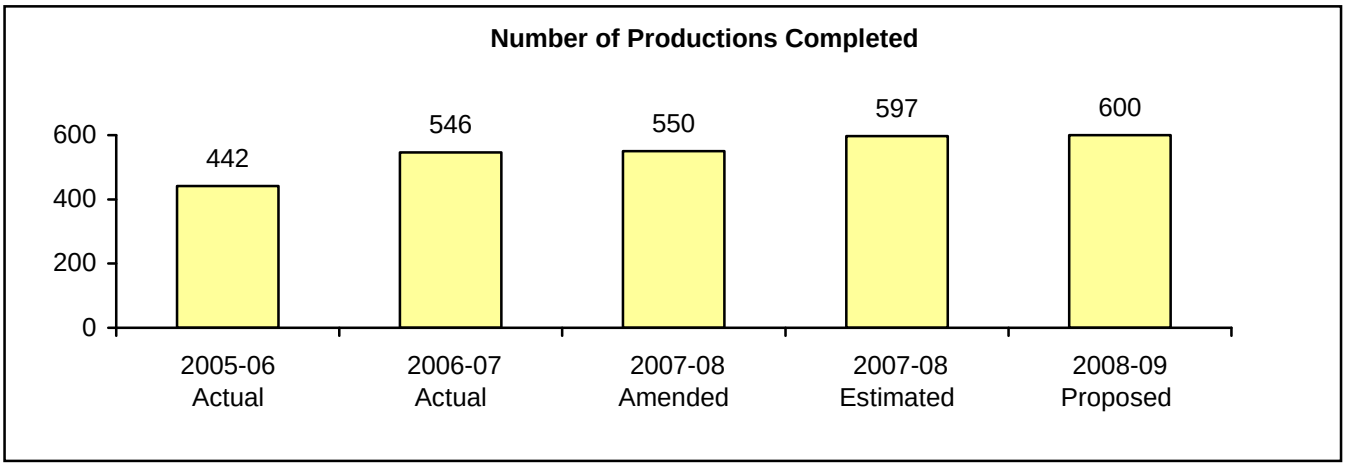
The Communications and Public Information (CPI) Department's Proposed Budget provides the necessary resources to achieve the goals and objectives of the department.

Employee Benefits

The Proposed Budget includes an increase of $25,043 for employee performance pay increases and $9,024 for the City's contribution for employee health insurance. The department will decrease the awards and recognition program by $985 and reduce the travel and training requirements by $2,200. There is a one-time 1 percent service incentive enhancement pay to non-civil service employees of $10,038 in FY 2009.

Channel 6/Electronic Media Production Services

Channel 6 is the City-operated television channel that broadcasts certain City meetings as well as other City-related news. This activity not only covers Channel 6 broadcasts, but also productions related to corporate projects. As the number of productions completed show, demand for services is expected to remain stable after a period of significant growth. There are no significant changes to the budget for this program.



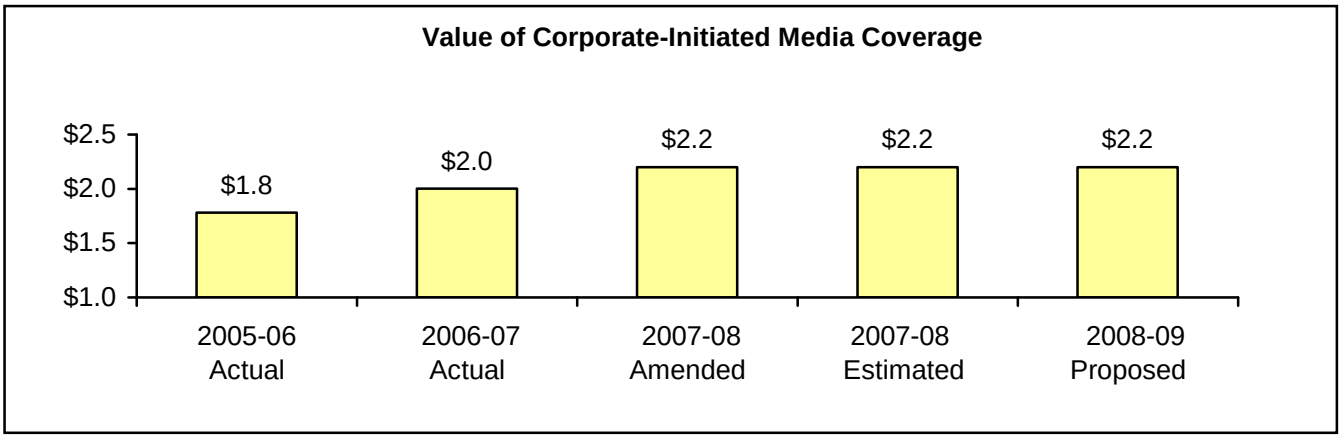
Internal Communications

Included in the Proposed Budget is $20,000 to fund the CitySource magazine, a bi-monthly employee publication started in FY 2008. The funding will allow for electronic distribution of the periodical.

Media Relations

Communications and Public Information tracks media coverage and may initiate news coverage in a variety of ways including news releases, news conferences and general discussions with media. The initiated coverage is circulated to cast the City in a positive manner. The value of this coverage is derived from what it would cost the City to place advertisements with the message in lieu of what is being covered without charge. The graph on the following page addresses the value of corporate-initiated coverage.

Communications and Public Information — Total Budget $1.8 million



Proposed Savings

Overtime will be reduced by $10,000 in the Channel 6 Activity. This reduction in overtime will not result in a service impact to television productions or broadcasts. In addition, the Department will increase vacancy savings by $25,000 in FY 2009 as a result of attrition.

The FY 2009 Proposed Budget includes the transfer of responsibility for the Austin City Employees (ACE) Appreciation and Physical Education (PE) programs to CPI. Funding for these programs was originally transferred in from the Human Resources Department in the amount of $120,000 for FY 2009. Due to budget savings plan reductions for ACE in the amount of $60,000 and an increase in the PE program of $18,665 for more employee participation, the budget is increased by $78,665. Additionally, a Public Information Specialist Senior FTE and $77,555 is proposed to be transferred in from Management Services to manage these programs. The total budget increase for CPI is $156,220.

The small tools budget will decrease by $10,000 department wide in FY 2009.

Capital Budget

The Proposed Capital Budget does not include any new appropriations for the Communications and Public Information department.

Significant Revenue and Expenditure Changes by Program

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $25,043 for salary increases associated with Pay for Performance in FY 2009. An additional $9,024 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$34,067	
The Proposed Budget also includes a $985 decrease for the Awards and Recognition program and a $2,200 decrease in travel and training requirements.	($3,185)	
The Proposed Budget includes $10,038 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $8,308 from a 2% enhancement pay in FY 2008.	($8,308)	
2. Communications		
Included in the Proposed Budget is an increase of $20,000 to fund the CitySource magazine, a bi-monthly electronic employee publication started in FY 2008.	$20,000	
One time funding of $34,500 for software and hardware used in producing corporate initiated digital media products is being removed from the Proposed Budget.	($34,500)	
Channel 6 will decrease the overtime budget by $10,000 for the FY 2009 savings plan.	($10,000)	
The Proposed Budget includes an increase in vacancy savings of $25,000 as a result of holding a recently retired position vacant as a part of the FY 2009 savings plan.	($25,000)	
The FY 2009 Proposed Budget includes the transfer of responsibility for the Austin City Employees (ACE) Appreciation and Physical Education (PE) programs to CPI. Funding for these programs was originally transferred in from the Human Resources Department in the amount of $120,000 for FY 2009. Due to budget savings plan reductions for ACE in the amount of $60,000 and an increase in the PE program of $18,665 for increased participation, the budget is increased by $78,665. Additionally, a Public Information Specialist Senior FTE and $77,555 is proposed to be transferred in from Management Services to manage these programs. The total budget increase for CPI is $156,220.	$156,220	1.00
3. Support Services		
One time funding of $5,000 for a commercial paper shredder is being removed from the Proposed Budget.	($5,000)	
In an effort to increase savings in FY 2009, the Proposed Budget includes a decrease of $10,000 in small tools.	($10,000)	
In FY 2008, a Public Information Specialist Senior position, budgeted at $73,701, was reclassified to a Deputy Public Information Officer with a total salary, including fringe benefits, of $102,593. The difference between the salaries, $28,892, is being added to the Proposed Budget.	$28,892	

Communications and Public Information – 2008-09

Support Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
COMMUNICATIONS								
Channel 6/Electronic Media Production Services	$435,416	4.00	$585,665	5.00	$521,535	5.00	$455,407	4.00
Editorial Services	$95,094	1.25	$117,426	1.30	$100,059	1.30	$119,180	1.30
Internal Communications	$92,616	1.00	$107,420	1.15	$122,999	1.15	$286,823	2.00
Media Relations	$373,119	4.25	$411,966	3.95	$471,532	3.95	$270,460	2.70
Web Services	$193,125	2.25	$224,209	2.80	$170,535	2.80	$188,302	2.40
Subtotal	$1,189,371	12.75	$1,446,686	14.20	$1,386,660	14.20	$1,320,172	12.40
CUSTOMER SERVICE								
Information Resources Management	$77,702	1.00	$82,527	1.10	$78,722	1.10	$117,106	1.60
Subtotal	$77,702	1.00	$82,527	1.10	$78,722	1.10	$117,106	1.60
SUPPORT SERVICES								
Administration and Management	$143,625	1.00	$135,197	0.70	$83,850	0.70	$371,742	3.00
Purchasing / M/WBE	$2,418	0.25	$0	0.00	$0	0.00	$0	0.00
Subtotal	$146,044	1.25	$135,197	0.70	$83,850	0.70	$371,742	3.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$1,708	0.00	$2,025	0.00	$2,025	0.00	$1,040	0.00
Subtotal	$1,708	0.00	$2,025	0.00	$2,025	0.00	$1,040	0.00
Total	$1,414,824	15.00	$1,666,435	16.00	$1,551,257	16.00	$1,810,060	17.00

Communications and Public Information – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
COMMUNICATIONS								
Channel 6/Electronic Media Production Services	$102	0.00	$0	0.00	$33,200	0.00	$0	0.00
Editorial Services	$0	0.00	$0	0.00	$49,900	0.00	$0	0.00
Subtotal	$102	0.00	$0	0.00	$83,100	0.00	$0	0.00
SUPPORT SERVICES								
Administration and Management	$1,234	0.00	$0	0.00	$24	0.00	$0	0.00
Subtotal	$1,234	0.00	$0	0.00	$24	0.00	$0	0.00
Total	$1,336	0.00	$0	0.00	$83,124	0.00	$0	0.00

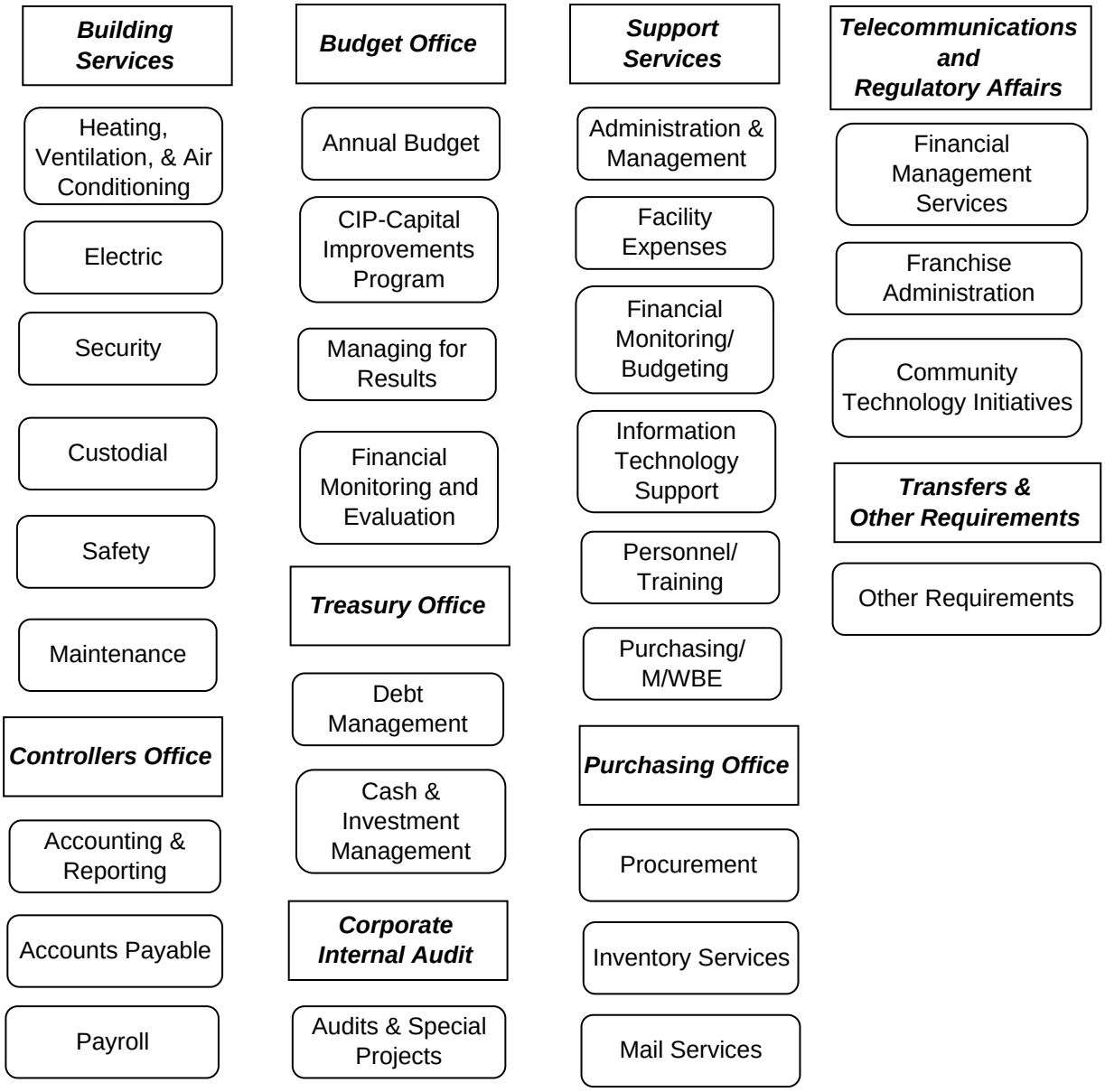
Financial and Administrative Services

Austin Cable Access Fund
City Hall Fund
IH 35 Parking Program Fund
Liability Reserve Fund
Mueller Tax Increment Financing Fund
One Texas Center Fund
Rutherford Lane Facility Fund
Sustainability Fund
Waller Creek Reserve
Waller Creek Tax Increment Financing Fund

Communications and Technology Management Office
Combined Transportation and Emergency Communications Center Fund
Wireless Communications

Fleet Services
Vehicle Acquisition Fund

Financial and Administrative Services — 2008-09



LEGEND=

Program Activity

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$23,558,524	$27,984,718	$25,690,993	$27,932,221
Full-time Equivalents (FTEs)	366.25	374.25	374.25	378.75

Financial and Administrative Services — 2007-08

Mission

The mission of the Financial and Administrative Services Department is to maintain the financial integrity of the City and to provide comprehensive and integrated financial management, administration, and support services to City departments and other customers so that they can accomplish their missions. The department has developed the following goals in order to achieve this mission:

Goals

- Maximize the City's return on investments in accordance with the adopted investment policies, with annual yield that is equal to or exceeds the one year constant maturity Treasury Bill rate

- Provide cost effective City-wide support services to departments, management and Council by:
  - Maintaining total support costs at a constant percentage of the total operating budget and capital spending plan

- Provide safe, attractive and efficiently managed facilities
  - Annual Customer Satisfaction rating of 95%

- Provide accurate and timely financial information to departments, management and Council by:
  - Providing revenue and expenditure estimates of the General and Support Services funds within 1% of actual
  - Delivering 5-Year Forecast, CIP Plan and Proposed Budget documents as scheduled on the corporate calendar
  - Delivering monthly and quarterly reports within 45 days of close

- Ensure the best and most remunerative use of public right-of-way by:
  - Realizing franchise revenue above the average for major Texas cities

- Incorporate sustainability as a key influencing factor in the way the City procures its goods and services
  - 5% of applicable commodities and services purchased in FY 2008 meet Sustainability Guidelines

- Streamline the exchange of information and make more efficient use of resources through the effective distribution and receipt of electronic information within the organization, with other governmental entities and with the public
  - 10% of commodity bids received electronically by FY 2009

- Receive a "clean-opinion" on the Comprehensive Annual Financial Report (CAFR)

- Provide independent, objective assurance to the City Manager and Audit Committee that controls and processes are in place to ensure assets are being managed effectively and that data reported by departments is accurate
  - Develop tools departments can use to improve their controls and processes
  - Perform audits in conformance with the Standards for the Professional Practice of Internal Auditing and the Code of Ethics of the Institute of Internal Auditors
  - Complete audits established in the annual audit plan plus any special projects on time and within budget

Key Indicators

The Financial and Administrative Services Department (FASD) will use the following key indicators to monitor achievement of its goals:

- Dollar amount of purchases made that meet Sustainability Guidelines
- Investment Pool yield equal to or exceeds the 1-Year constant maturity Treasury Bill rate

Financial and Administrative Services — 2007-08

- Success in receiving Governmental Finance Officer's Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for CAFR.
- Success in receiving Governmental Finance Officer's Association's (GFOA) Budget Award for budget document
- City of Austin's Bond Rating
- Customer satisfaction with services provided.
- Percent of audit recommendations "concurred with" by management
- Operation and maintenance expense per square foot for all facilities maintained by Financial Services

Financial and Administrative Services — Total Budget $36.3 million

Budget Highlights

The Financial & Administrative Services Department's (FASD) Proposed Budget for FY 2009 totals $27.9 million, which represents a decrease of $52,497 from FY 2007-08.

The mission of the Financial and Administrative Services Department is to maintain the financial integrity of the City and to provide comprehensive and integrated financial management, administration, and support services to City departments and other customers so that they can accomplish their missions.

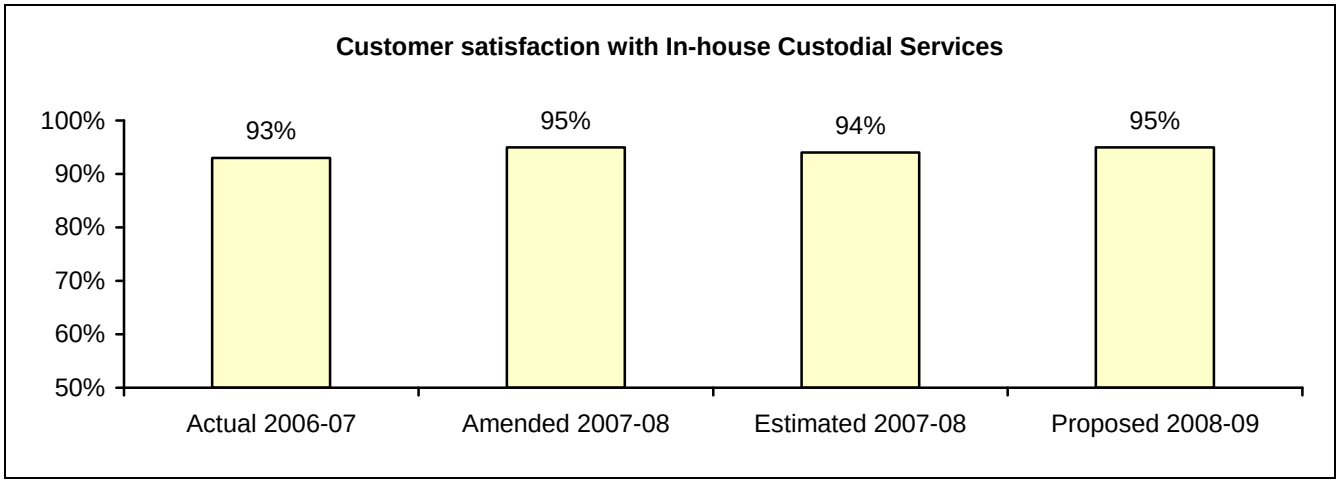
The Proposed Budget includes a decrease in funding in the amount of $103,320 due to the transfer of funding for parking for some of the Central Library employees to the Library.

The costs of appraisal services for Travis County increased 24% from 2007 to 2008; and Williamson County increased 40% from 2007 to 2008. The amount of $340,000 is included in the FY 2009 Proposed Budget to cover both the increased costs in 2008 and a projected increase of 5% for both counties in 2009.

The Proposed Budget also includes the transfer of $80,900 for memberships to National League of Cities, Texas Municipal League and the U.S. Conference of Mayors to Management Services and the Mayor's budgets.

Building Services

In FY 2009, Building Services will continue to provide safe and attractive facilities. Major program areas include custodial, plumbing, air conditioning, electrical, security, locksmith, grounds maintenance, property management and remodeling services. Customers are randomly surveyed to determine satisfaction levels with services. The chart below provides information on satisfaction targets and survey results.



Although a workload shift is expected in FY 2009 as the Community Care Services Department moves away from the City's umbrella, overall demand for services is expected to increase as new facilities are brought on line. Changes in demand will be closely monitored and adjustments made as needed.

The Proposed Budget includes savings of $293,310, strategically selected to maintain Building Services core services. Building Services will hold vacant a 1.00 Facility Coordinator FTE resulting in a savings of $56,168. The proposed savings plan also includes a decrease in contractual services in the amount of $237,142.

Budget Office

In 2009, the Budget Office will continue to submit timely and accurate information to City Council, management and citizens and will focus on improving both internal and external communication.

Financial and Administrative Services — Total Budget $36.3 million

The Budget Office will continue to provide and manage all existing services while freezing 1.00 Budget Analyst FTE required for next year's proposed savings plan. Duties of this FTE will be internally allocated to existing staff. Additionally, the Budget Office will increase back charges for services directly related to Austin Energy as they relate to the City's internal project management and budget systems.

The Proposed Budget also includes a transfer of an Accounting Associate in the amount of $59,009 from the Public Safety and Emergency Management Department enabling the Budget Office to accommodate the growing demand for payment processing from departments for which the Budget Office staff provides financial management services. The additional position will also aid in decreasing payment processing time, increase accuracy and provide increased customer service ability.

Controller's Office

During FY 2009, the Controller's Office will continue to provide city-wide services for accounting, payroll and accounts payable. The Controller's budget increased by $552,883 primarily due to the closure of the Brackenridge Hospital Fund and increased audit costs.

The Brackenridge Hospital fund closure transferred 1.50 FTEs in the amount of $78,174 along with the associated responsibilities. Additionally, this closure removed the expense refund from the Brackenridge Hospital Fund in the amount of $50,000, which paid for support associated with the management of the Hospital's winding down operations.

In addition, the City's 5-year external audit contract has expired. The Proposed Budget includes an increase of $183,106 in anticipation of increased auditing costs due to a change in the auditing standards and requirements over that 5-year period.

The Controller's Office proposed savings plan for FY 2009 requires holding vacant a 1.00 Accountant Senior FTE and a reduction of $80,000 for consultant services.

Purchasing

The primary mission of the Purchasing Office is to procure goods and services for the City of Austin. In FY 2009, the Purchasing Office will continue to focus on training and assisting departmental users with the new accounting system, to develop new reporting capabilities, begin testing of electronic bidding and preparation for system upgrades. Additionally, the Purchasing Office will expand and enhance the Pro Card Procurement usage and system. In order to continue to meet the City's goal of being the most livable City in the nation, the Purchasing Office plans on developing procedures to ensure that the climate protection plan and sustainability becomes a key influencing factor in the way the City procures its contracts.

In the FY 2009 Proposed Budget, a 1.00 ACM Assistant FTE is being transferred to Management Services for a reduction to the Purchasing Office budget of $70,537.

In FY 2009, MAXIMO which is an inventory and power plant cost allocation and management project will be implemented. As a result, three new positions are requested by Austin Energy in the upcoming budget due to the Nodal Market requirement to account for all expenses by unit rather than by plant. This requirement will cause Austin Energy and Austin Energy Purchasing to split all purchases into the twelve potential units which means that Austin Energy must have a greater level of detail input into MAXIMO. Austin Energy Purchasing will be required to work in both the MAXIMO and AIMS systems. These three new positions will be backcharged to Austin Energy.

The Proposed Budget for Purchasing also includes an additional $62,118 backcharge to Austin Energy for a Buyer position for the proposed savings plan. Other operational savings of $133,650 are also included for various contractuals and commodities.

Financial and Administrative Services — Total Budget $36.3 million

Corporate Internal Audit

The Corporate Internal Audit Office is part of the City's overall control environment. The main goal of the Corporate Internal Audit Office is to provide City Management assurances about City assets, data, processes and internal controls.

The Corporate Internal Audit Office has continued to refine its goals to align with City goals and internal auditing industry expectations. This year the Corporate Internal Audit Office will work toward achieving annual performance measure goals of at least 90% of audit recommendations "concurred with" by management, a minimum of 72% of hours worked that are charged to audits/special projects, and at least 9 audits and special projects completed.

The main challenge for Corporate Internal Audit Office is keeping up with the demand for audits and special projects with its small staff size of four FTEs. During FY 2009, Corporate Internal Audit Office will freeze a Corporate Internal Auditor I for a savings of $58,984. This vacancy will result in fewer audit and special request projects during the year.

The Corporate Internal Audit Office budget request is increasing by approximately $13,000 due to a reclassification of one of the audit staff positions. The reclassification was done to facilitate a change in the reporting structure of three additional auditors in the City, who will now functionally report to the Corporate Internal Audit Manager.

Telecommunication and Regulatory Affairs

The purpose of Telecommunications and Regulatory Affairs Office (TARA) is to provide financial and right-of-way management services to client City departments and the City of Austin in order to maximize collected and available funds and to provide community media and technology-related economic development services to a diverse customer service base.

The changes requested by the Telecommunication and Regulatory Affairs Office in the Proposed FY 2009 Budget include a funding increase of $30,000 for the Grant of Technology Opportunities Program (GTOPs) to reflect the correct budgeted amount of $150,000 for the program previously approved by Council in the FY 2008 budget. This program will continue to be funded through a backcharge to Austin Energy.

The Grant of Technology Opportunities Program (GTOPS) provides matching grant funds to Austin organizations for projects that provide information technology literacy, education and training for projects that create digital opportunities and foster digital inclusion, especially amount underserved segments of our community. The program has one application cycle per year with grants up to $20,000. Grant applications are reviewed and scored by a group of qualified community representatives who are appointed by the Austin Community Technology & Telecommunications Commission who votes to accept the review board's recommendations on grant awardees. The City Manager will have the authority to approve the negotiation, execution and payment of contracts with grant awardees. The FY 2009 Proposed Budget includes funding of $150,000 for this contract.

Other changes include an increase of $9,604 to compensate for the loss of an expense refund from Austin Energy due to TARA no longer providing claim services for AE, and an increase of $13,086 to cover an employee reclassification in 2008.

Savings in the TARA budget include the elimination of $30,000 in consultant fees for a strategic planning and technical services survey in FY 2008. In addition, TARA will realize a decrease of $360,780 due to the transfer of funding for incubators projects to Economic Growth and Redevelopment Services in FY 2009.

Treasury Office

The Treasury Office will continue to operate its two main activities – Cash and Investment Management and Debt Management.

City of Austin's bond ratings

GO Bonds	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Amended	FY 2008 Estimated	FY 2009 Proposed
Moody's	Aa2	Aa1	Aa1	Aa1	Aa1	Aa1
Standard & Poor's	AA+	AA+	AA+	AAA	AAA	AAA
Fitch Investors	AA+	AA+	AA+	AA+	AA+	AA+

Combined Utility Revenue Bonds	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Amended	FY 2008 Estimated	FY 2009 Proposed
Moody's	A2	A1	A1	A1	A1	A1
Standard & Poor's	A+	AA-	AA-	AA-	AA-	AA-
Fitch Investors	A+	AA-	AA-	AA-	AA-	AA-

A bond rating is a measure of a City's ability to repay its debt. The three major credit rating agencies are Moody's, Standard & Poor's and Fitch. The performance of the local economy, strength of the City's financial and administrative management, and various debt ratios are considered when assigning a rating. The highest debt rating possible is a "AAA", but in practice the highest rating given to General Obligation (G.O.) bonds is an "AA". The "AA" rating is considered a good credit risk. On January 8, 2008, Standard & Poor's Rating Services (S&P) raised its standard long-term rating and underlying rating to "AAA" on the City's G.O. debt. The upgrade was based on management's maintenance of strong reserve levels established by policy, which would likely allow the City to sustain its elevated financial condition even in the event of financial stresses. Additionally, the city's employment base, led by the health care sector and a strong rebound of IT, has grown and diversified.

An "A" assigned to revenue bonds also indicates good credit risk. The revenue bonds were upgraded by Fitch and Standard and Poor's from an A+ to an AA-, and by Moody's from an A2 to an A1 in May, 2006. The upgrade on the revenue bonds was based on the strong confidence of the utilities' management team and its long range strategic plan.

Overall performance of the City's investments remain successful when comparing the Investment Pool yield to the FY 2008 Budget, other Texas cities and the One-year Constant Maturity Treasury Bill. Debt Management has achieved its goal of providing financing rates at or exceeding the Delphis Index and maintaining the quality debt ratings in the FY 2008 Budget.

After decades of doing business with JPMorgan Chase, a City-wide banking conversion project began with City Council's approval of the depository contract with Bank of America in April 2007. The project, managed by Treasury, had five main phases. Online systems and reporting were in place at Bank of America in May 2007, collateral and deposit services began in June, payment systems including payroll were converted in July, and securities safekeeping and custody were complete in August. The last phase, closure of JPMorgan Chase checking accounts, is pending to allow for online viewing of paid checks. JPMorgan Chase agreed to maintain a relationship with the City of Austin through the conversion and final closeout of the JPMorgan Chase accounts. As the conversion progressed, daily monitoring of the City's banking activity provided information needed to accurately project cash needs as well as anticipated cash balances to be left in the accounts overnight. The float assumptions and calculations previously used during the City's tenure with JPMorgan Chase were continually revised to reflect one and two day float balances experienced with Bank of America. Collected balances in the accounts at Bank of America are higher than those experienced while at JPMorgan Chase due to differences in how fees on negative collected balances are assessed. While the overall banking fees at Bank of America are

more than 52% lower than those experienced at JPMorgan Chase, prudent cash management needed to keep the average collected balance from going negative in any one business day has resulted in an increase in the proposed FY 2009 investment pool daily average bank balance performance measure from $200,000 to $500,000 for all $1.825 billion portfolios combined.

Employee Benefits

The Proposed Budget includes $439,938 for salary increases associated with Pay for Performance in FY 2009. An additional $211,077 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance. Also included is a $25,118 decrease for the Awards and Recognition program and a $161,689 decrease for a 1 percent service incentive enhancement pay to non-civil service employees.

Capital Budget

The FY 2008-09 Proposed Budget includes:

- $1,100,000 for African American Heritage Facility
- $497,200 for Building Maintenance
- $1,035,000 for CIP Contingency
- $400,000 for the Financial System Upgrade
- $2,250,000 for Renovations and Relocations

Significant Revenue and Expenditure Changes by Program

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $439,938 for salary increases associated with Pay for Performance in FY 2008. An additional $211,077 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$651,015	
The Proposed Budget includes $74,417 for the FY 2009 annualized cost for a market study implementation in FY 2008.	$74,417	
The Proposed Budget also includes a $25,118 decrease for the Awards and Recognition program and a $70,650 decrease in travel and training requirements.	($95,768)	
The Proposed Budget includes an increase of $32,257 for fuel and a decrease of $35,004 for fleet maintenance.	($2,747)	
The Proposed Budget includes $176,350 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $161,689 from a 2% enhancement pay in FY 2008.	($161,689)	
The Proposed Budget includes a decrease of $2,340 to back out one-time for bilingual testing.	($2,340)	
2. Department-Wide		
An increase of $340,000 for the services provided by Travis Central and Williamson County Appraisal Districts and an increase of $4,650 in funding for tax collection services is proposed in FY 2009.	$344,650	
The Proposed Budget includes $103,320 for the transfer of parking costs for Library employees to the Library.	($103,320)	
Funding in the amount of $54,700 is being transferred to Management Services for memberships to National League of Cities and Texas Municipal League. Also, $26,200 is being transferred to Mayor and Council for membership to U.S. Conference of Mayors.	($80,900)	
Department-wide increases in utility costs of $68,101 are proposed in FY 2009.	$68,101	
3. Budget Office		
The Proposed Budget includes the transfer of one FTE from the Public Safety and Emergency Management department to the Budget Office.	$59,009	1.00
Expense refunds will be increasing in the amount of $129,296.	($129,296)	
The Proposed Budget includes an increase in vacancy savings of $33,354 as a result of holding a Budget Analyst position vacant for 14 pay periods.	($33,354)	

	Dollars	FTEs
4. Building Services		
The Proposed Budget includes a decrease in funding of $282,929 due to the transfer of Community Care to the Travis County Health Care District as of March 1, 2009.	($282,929)	
A decrease in the amount of $293,310 for contracted services such as overhead door, moving, painting and landscaping is included in the Proposed Budget.	($293,310)	
The Proposed Budget includes funding of $33,450 for security systems upgrades for City Hall and the Municipal Building.	$33,450	
Included is a decrease of $203,226 in vacancy savings for the FY 2009 Proposed Budget.	$203,226	
The Proposed Budget includes an increase of $31,704 for temporary employees and a decrease of $50,111 for cleaning supplies and small tools.	($18,407)	
An increase in the amount of $71,888 is included for positions that were reclassified during FY 2008.	$71,888	
The Proposed Budget includes personnel savings from holding a Facility Coordinator position vacant.	($56,168)	
A decrease in expense refunds of $244,172 is included in the Proposed Budget.	$244,172	
5. Controller's Office		
Costs for the reclassification of positions that took place in FY 2008 are included in the Proposed Budget.	$112,604	
The Proposed Budget includes the transfer to 1.5 FTE's from the Hospital Fund to the Controller's Office.	$78,174	1.50
An increase in the amount of $183,106 is included for a new external audit contract.	$183,106	
The Proposed Budget includes funding for Advantage (ADV3) Patch Updates.	$75,000	
One-time costs for a cubicle build out in 2008 is shown as a reduction in the Proposed Budget.	($25,000)	
An increase of $50,000 is included in the Proposed Budget for the elimination of the Brackenridge Hospital expense refund.	$50,000	
The Proposed Budget includes an increase of $53,000 for terminal pay and $8,444 for Banner maintenance and server warranty renewals.	$61,444	
The Proposed Budget includes personnel savings from holding an Accountant Senior position vacant for 18 pay periods.	($47,112)	
Decreases of $10,000 for temporary employment and $70,000 for consultant services are proposed in FY 2009.	($80,000)	

	Dollars	FTEs
6. Corporate Internal Audit		
The Proposed Budget includes funding in the amount of $13,086 for reclassifications in FY 2008.	$13,086	
The Proposed Budget includes personnel savings from holding a Corporate Internal Auditor I position vacant.	($58,984)	
7. Director's Office		
The Proposed Budget includes a decrease of one-time expenses.	($3,500)	
8. Purchasing		
The transfer of an ACM Executive Assistant position from Purchasing to Management Services is included in the Proposed Budget.	($70,537)	(1.00)
The Proposed Budget includes a decrease of $18,000 for one-time cost for software.	($18,000)	
Costs for temporary employees for training and manning the help line for the new financial system are being deleted in FY 2009.	($20,000)	
The Proposed Budget includes funding for a Buyer Senior, Buyer II and an Administrative Senior for the Maximo program. Costs will be covered by Austin Energy.	$0	3.00
An increase in backcharges to Austin Energy is included in the amount of $62,118 to fund a Buyer position.	($62,118)	
Various contractuals and commodities have been decreased by $133,650.	($133,650)	
Due to retirements in the department, stability pay is proposed to decrease $10,679.	($10,679)	
Interdepartmental charges increase $9,332 for FY 2009.	$9,332	
The Proposed Budget includes an increase in expense refunds due to increased rebates from the Citywide ProCard program.	($30,000)	
The Proposed Budget includes an increase in expense refunds to cover cost increases in personnel costs, fuel, vehicle maintenance, rent.	($192,838)	
9. Telecommunications and Regulatory Affairs		
An increase in the amount of $13,086 is included for positions that were reclassified during FY 2008.	$13,086	
The Proposed Budget includes a decrease in funding for incubators and Marketing program which are being transferred to the Economic Growth and Redevelopment department.	($360,780)	
A decrease is included in the amount of $30,000 for one-time costs of an outside consultant that was used to identify and design potential technology applications to maximize the use of the network after the expiration of the Time Warner franchise in 2011.	($30,000)	

	Dollars	FTEs
The elimination of the Claims Investigator backcharge to Austin Energy is included in FY 2009.	$9,604	
A decrease for a one-time capital expense in the amount of $4,100 is included in the Proposed Budget.	($4,100)	

Financial and Administrative Services – 2008-09

Support Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
BUDGET OFFICE								
Annual Budget	$876,795	9.45	$1,032,425	12.80	$756,698	12.80	$1,094,641	12.80
CIP - Capital Improvements Program	$369,374	4.15	$381,193	4.65	$291,672	4.65	$229,563	4.65
Financial Monitoring and Evaluation	$234,158	9.35	$668,186	9.25	$605,940	9.25	$668,511	9.25
Managing for Results	$111,799	1.20	$172,293	1.30	$104,079	1.30	$171,382	1.30
Subtotal	$1,592,126	24.15	$2,254,097	28.00	$1,758,389	28.00	$2,164,097	28.00
BUILDING SERVICES								
Custodial	$2,908,295	99.75	$2,843,844	99.75	$2,943,985	99.75	$3,067,196	97.75
Electric	$463,883	6.00	$587,881	7.00	$407,122	7.00	$576,779	7.00
Heating, Ventilation and Air Conditioning	$768,682	11.00	$999,605	12.00	$813,741	12.00	$1,019,492	12.00
Maintenance	$1,270,278	21.00	$2,027,364	23.00	$1,550,093	23.00	$1,766,978	25.00
Safety	$92,030	1.00	$97,191	1.00	$95,691	1.00	$93,875	1.00
Security	$479,878	10.00	$612,055	10.00	$567,695	10.00	$616,433	10.00
Subtotal	$5,983,045	148.75	$7,167,940	152.75	$6,378,327	152.75	$7,140,753	152.75
CONTROLLER'S OFFICE								
Accounting and Reporting	$3,759,221	44.00	$4,438,074	40.00	$4,280,520	40.00	$4,897,795	40.75
Accounts Payable	$921,256	12.40	$870,663	13.40	$881,897	13.40	$917,611	14.15
Payroll	$807,302	10.60	$1,130,349	10.60	$970,254	10.60	$1,092,360	10.60
Subtotal	$5,487,779	67.00	$6,439,086	64.00	$6,132,671	64.00	$6,907,766	65.50
CORPORATE INTERNAL AUDIT								
Audits and Special Projects	$282,398	3.35	$283,792	3.35	$269,425	3.35	$249,848	3.35
Subtotal	$282,398	3.35	$283,792	3.35	$269,425	3.35	$249,848	3.35
PURCHASING OFFICE								
Inventory Services	$137,749	7.50	$0	7.50	$129,100	7.50	($1,380)	7.35
Mail Services	($44,197)	5.25	$0	5.25	($64,875)	5.25	($833)	4.25
Procurement	$3,095,103	58.82	$4,010,822	61.82	$3,586,462	61.82	$3,729,373	64.97
Subtotal	$3,188,655	71.57	$4,010,822	74.57	$3,650,687	74.57	$3,727,160	76.57

Financial and Administrative Services – 2008-09

Support Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TELECOMMUNICATIONS AND REGULATORY AFFAIRS (TARA)								
Community Technology Initiatives	$483,872	3.00	$675,600	3.25	$702,173	3.25	$327,596	3.25
Financial Management Services	$148,046	3.25	$167,256	3.10	$164,499	3.10	$185,908	3.10
Franchise Administration	$412,559	4.75	$466,961	4.75	$424,975	4.75	$465,096	4.75
Subtotal	$1,044,476	11.00	$1,309,817	11.10	$1,291,647	11.10	$978,600	11.10
TREASURY OFFICE								
Cash and Investment Management	$240	4.00	$13,368	4.00	$0	4.00	$14,627	3.50
Debt Management	$0	3.00	$5,643	3.00	$0	3.00	$10,254	3.50
Subtotal	$240	7.00	$19,011	7.00	$0	7.00	$24,881	7.00
SUPPORT SERVICES								
Administration and Management	$1,251,125	14.35	$1,258,022	14.50	$1,173,719	14.50	$1,292,311	16.50
Facility Expenses	$1,821,694	0.00	$1,874,640	0.00	$1,870,839	0.00	$1,846,438	0.00
Financial Monitoring / Budgeting	$159,627	3.50	$276,269	3.80	$169,838	3.80	$293,177	3.80
Information Technology Support	$457,071	7.25	$653,374	5.25	$436,331	5.25	$737,288	5.25
Personnel / Training	$331,681	5.58	$482,887	7.43	$412,096	7.43	$436,024	7.43
Purchasing / M/WBE	$194,596	2.75	$148,423	2.50	$97,024	2.50	$86,010	1.50
Subtotal	$4,215,794	33.43	$4,693,615	33.48	$4,159,847	33.48	$4,691,248	34.48
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$1,764,010	0.00	$1,806,538	0.00	$2,050,000	0.00	$2,047,868	0.00
Subtotal	$1,764,010	0.00	$1,806,538	0.00	$2,050,000	0.00	$2,047,868	0.00
Total	$23,558,524	366.25	$27,984,718	374.25	$25,690,993	374.25	$27,932,221	378.75

Financial and Administrative Services – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
BUDGET OFFICE								
Annual Budget	$150,846	0.00	$192,958	0.00	$211,004	0.00	$166,167	0.00
CIP - Capital Improvements Program	$0	0.00	$94,654	0.00	$96,220	0.00	$256,850	0.00
Financial Monitoring and Evaluation	$39,217	0.00	$101,624	0.00	$104,773	0.00	$95,515	0.00
Subtotal	$190,063	0.00	$389,236	0.00	$411,997	0.00	$518,532	0.00
BUILDING SERVICES								
Custodial	$1,038,209	0.00	$1,681,101	0.00	$1,402,544	0.00	$1,473,660	0.00
Electric	$145,231	0.00	$127,000	0.00	$90,000	0.00	$100,826	0.00
Heating, Ventilation and Air Conditioning	$217,666	0.00	$110,000	0.00	$140,000	0.00	$115,278	0.00
Maintenance	$829,670	0.00	$699,828	0.00	$624,009	0.00	$683,993	0.00
Security	$1,321	0.00	$0	0.00	$2,700	0.00	$0	0.00
Subtotal	$2,232,096	0.00	$2,617,929	0.00	$2,259,253	0.00	$2,373,757	0.00
CONTROLLER'S OFFICE								
Accounting and Reporting	$631,931	0.00	$402,673	0.00	$474,097	0.00	$352,673	0.00
Accounts Payable	$1,173	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$633,103	0.00	$402,673	0.00	$474,097	0.00	$352,673	0.00
PURCHASING OFFICE								
Inventory Services	$334,133	0.00	$496,432	0.00	$372,056	0.00	$494,913	0.00
Mail Services	$318,032	0.00	$292,070	0.00	$325,622	0.00	$282,791	0.00
Procurement	$1,229,104	0.00	$1,227,178	0.00	$1,356,482	0.00	$1,651,909	0.00
Subtotal	$1,881,270	0.00	$2,015,680	0.00	$2,054,160	0.00	$2,429,613	0.00
TELECOMMUNICATIONS AND REGULATORY AFFAIRS (TARA)								
Community Technology Initiatives	$90,002	0.00	$120,000	0.00	$120,000	0.00	$150,000	0.00
Financial Management Services	$50,685	0.00	$65,012	0.00	$65,012	0.00	$60,468	0.00
Subtotal	$140,687	0.00	$185,012	0.00	$185,012	0.00	$210,468	0.00
TREASURY OFFICE								
Cash and Investment Management	$333,598	0.00	$469,239	0.00	$397,497	0.00	$388,302	0.00

Financial and Administrative Services – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TREASURY OFFICE								
Debt Management	$399,460	0.00	$364,827	0.00	$334,028	0.00	$422,071	0.00
Subtotal	$733,058	0.00	$834,066	0.00	$731,525	0.00	$810,373	0.00
SUPPORT SERVICES								
Administration and Management	$1,431,035	0.00	$1,452,680	0.00	$1,464,597	0.00	$1,450,611	0.00
Facility Expenses	$42,579	0.00	$45,552	0.00	$56,228	0.00	$61,816	0.00
Financial Monitoring / Budgeting	$80,842	0.00	$30,000	0.00	$82,556	0.00	$16,550	0.00
Information Technology Support	$53,942	0.00	$0	0.00	$0	0.00	$0	0.00
Personnel / Training	$119,268	0.00	$112,500	0.00	$107,845	0.00	$106,890	0.00
Purchasing / M/WBE	$1,952	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$1,729,619	0.00	$1,640,732	0.00	$1,711,226	0.00	$1,635,867	0.00
Total	$7,539,897	0.00	$8,085,328	0.00	$7,827,270	0.00	$8,331,283	0.00

Sustainability Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TELECOMMUNICATIONS AND REGULATORY AFFAIRS (TARA)								
Community Technology Initiatives	$278,100	0.00	$278,100	0.00	$278,100	0.00	$287,833	0.00
Subtotal	$278,100	0.00	$278,100	0.00	$278,100	0.00	$287,833	0.00
Total	$278,100	0.00	$278,100	0.00	$278,100	0.00	$287,833	0.00

Austin Cable Access Fund – 2008-09

Purpose and Nature of Fund

The Austin Cable Access Fund is a special revenue fund used to support access television activities. The funding is provided by Grande Communications and Time Warner Cable as a condition of their franchise agreements.

Factors Affecting Revenue

Revenue is contingent upon the total number of cable subscribers. The cable companies make quarterly payments to the City based upon a $0.35 per month/per subscriber fee. The estimated revenue for FY 2009 is $0.65 million.

Factors Affecting Requirements

Expenditures are limited to the amount of revenue collected from the cable companies. Under federal law, these funds can only be used to support public, educational or governmental access television operations. Proposed FY 2009 expenditures total $0.87 million.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$315,635	$652,600	$864,263	$652,600
Requirements	$835,822	$710,000	$519,559	$868,567

City Hall Fund – 2008-09

Purpose and Nature of Fund

The City Hall Fund is a special revenue fund that accounts for revenue and operating expenses related to City Hall's underground parking garage and retail leases.

Factors Affecting Revenue

City Hall at 301 W. 2nd Street opened in December 2004. In addition to offices for Mayor, Council Members and City staff, the building houses retail and restaurant spaces and a multi-level underground parking garage.

Parking garage revenue collection began in October 2006 with parking spaces leased to a private valet operator for 2nd Street retail activities. Parking fees for other users began in June 2007 to coincide with increased area retail, residential and office development. Economic development agreements allow 2nd Street retail and restaurant business to provide some validated parking to encourage retail patronage. City Hall visitors receive validated parking.

Revenue from retail leases began in January 2007. Revenue estimates for FY 2008 from valet, daily parking and retail leases are estimated to be $353,740. Revenue for FY 2009 is projected to be $386,736.

Factors Affecting Requirements

Garage operating expenses, including maintenance, repair and operator management costs are estimated at $259,060 in FY 2008. Operating expenses for FY 2009 are expected to be $280,420, slightly higher due to a general increase in garage use.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$116,200	$349,980	$ 353,740	$ 386,736
Requirements	$ 219,012	$ 259,060	$ 259,060	$ 280,420

IH-35 Parking Program Fund— 2008-09

Purpose and Nature of Fund

The IH-35 Parking Program is a special revenue fund that accounts for revenue, operations and maintenance requirements for two parking lots located under the I-35 overpass between East 6th and 8th Streets. These state-owned lots fall under the City's control through a 1963 lease agreement. The City collects parking fees from these lots on certain evenings and during special events.

Under the terms of its agreement with the state, the City must spend any and all revenue collected from these lots specifically on operating and maintaining these lots.

Factors Affecting Revenue

Revenue collection for these lots began in FY 2003-04. Estimated parking revenue for FY 2007-08 is $184,000. Parking revenue for FY 2008-09 is projected to be $154,000. This decrease is expected because the lots will be closed briefly during planned renovations. Additionally, the renovations will result in an overall reduction of parking spaces, also impacting revenue. Interest income is expected to drop to $0 in FY 2008-09 because the fund will not earn interest as the fund balance moves from positive to negative.

Factors Affecting Requirements

Current year operating requirements are $90,550, down significantly from the budgeted amount of $118,400; the budget included maintenance and landscaping that did not take place because of the postponed renovation project. Proposed operating requirements are $130,850 for FY 2008-09 and include parking management to staff lots and collect fees during certain evenings and special events and parking lot maintenance costs. The FY 2008-09 fund balance is projected to end the year as a negative $4,967. This negative balance is expected to be made up in future years from income from operations.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$203,330	$189,000	$203,000	$154,000
Requirements	$97,452	$718,400	$690,550	$130,850

Liability Reserve Fund – 2008-09

Purpose and Nature of Fund

The Liability Reserve Fund was established in FY 1984-85 in response to nationwide problems associated with obtaining liability insurance. The fund pays the City's settled claims and losses related to third-party liability for bodily injury and property damage, including contractual and professional liability.

Governmental Accounting Standards Board (GASB) Statement Number 10, which provides accounting standards for risks and insurance, became effective during the City's 1994-95 fiscal year. This statement requires governments to disclose potential losses and explain how they expect to cover them. It is the City's policy to recognize known claims and fund 75 percent of the estimated claim liability.

Factors Affecting Revenue

The Liability Reserve Fund revenue is comprised of transfers from the General Fund and other operating funds. The transfers in the FY 2009 Proposed Budget total $3.5 million.

Factors Affecting Requirements

Annual costs of the Liability Reserve Fund include small claims and any claims payments that exceed reserved amounts. Total FY 2009 proposed requirements are $4.5 million, leaving a budgeted fund ending balance of $6.5 million.

Although it is difficult to predict when large claims will be incurred, the fund's recent history has been favorable, and the $6.5 million ending balance projected for FY 2009 is after funding all current estimated claims.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Transfers In	$4,437,455	$3,368,000	$3,368,000	$3,518,000
Requirements	$4,652,146	$4,500,000	$4,500,000	$4,500,000

Mueller Tax Increment Financing Fund – 2008-09

Purpose and Nature of Fund

The Mueller Tax Increment Fund was established to account for property tax revenue that is collected in the Mueller Tax Increment Financing (TIF) Reinvestment Zone No. 16 that was created by the City Council in December 2004. The funds will be used to pay the principal and interest payments and associated costs for bonds issued to redevelop the Robert Mueller airport during the term of TIF Reinvestment Zone No. 16. The redevelopment project includes single and multi- family housing, commercial, and hospital uses.

Factors Affecting Revenue

To finance the Mueller redevelopment project, the City of Austin formed TIF Reinvestment Zone No. 16 in accordance with State law. In a TIF, one or more political subdivisions contribute up to 100 percent of the property tax on the increase in value of real property in the district (tax increment) for TIF purposes. Under the terms of TIF Reinvestment Zone No. 16, the City of Austin will contribute 100 percent of its tax increment. The first year of tax collection occurred in fiscal year 2008 and was $213,262. For FY2009 it is projected that the TIF will generate $609,743.

Factors Affecting Requirements

The Mueller redevelopment project will be funded, in part, by the issuance of debt that will be repaid primarily from the tax increment revenues collected during the 20-year duration of TIF Reinvestment Zone No. 16. No expenditures are anticipated for FY2009.

	2006-07 Actual	2006-07 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$0	$0	$213,262	$609,743

One Texas Center Fund – 2008-09

Purpose and Nature of Fund

The One Texas Center Fund is a special revenue fund that accounts for net revenue, renovation and debt service requirements for One Texas Center, a city-owned multi-story office building located on Barton Springs Road. This fund receives income after operations from the building's tenants.

Factors Affecting Revenue

One Texas Center is the location of the City's One Stop Shop for development activity and houses several city departments, including Public Works, Watershed Protection and Development Review, Neighborhood Planning and Zoning, Human Resources, Communications and Technology Management and a code-related division of the Fire Department. Rent received from City departments covers building operating costs. The current year estimated operating income of $2,131,903 is higher than budgeted because some planned renovations that would have been subtracted from income were delayed to next year. Income net of operating expenses is projected to be $1,575,784 in FY 2009.

Factors Affecting Requirements

Requirements in FY 2009 include $1,500,000 for major building renovations and energy savings-related HVAC improvements that were delayed from FY 2008 and debt service payments of $1,231,530. The fund is expected to end FY 2009 with a negative fund balance of $170,616. This negative balance is expected to be replenished with future years' revenue.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$1,919,447	$1,381,844	$2,131,903	$1,575,784
Requirements	$1,231,743	$1,838,418	$1,393,418	$2,731,530

Rutherford Lane Campus Fund – 2008-09

Purpose and Nature of Fund

The Rutherford Lane Campus (formerly Cameron Road Campus) Fund is a special revenue fund that accounts for revenue, operating expenses and debt service requirements for the Rutherford Lane Campus, a City-owned site including 4 buildings and 33 acres of land located on Rutherford Lane. This site was purchased in January 2006, to reduce the need to lease space for ongoing City operations.

Factors Affecting Revenue

The Rutherford Lane Campus houses several City departments, including the 311 Call Center, Trail of Lights workshop, Solid Waste Services administration activities, Office of the Police Monitor and some Austin Energy and Police functions. Rent received from City departments helps cover operating and debt service costs.

The campus is expected to reach near-full occupancy in FY 2008-09 as renovation work that began in 2006 is completed. Rent income is expected to be $2,765,800 in FY 2008-09.

Factors Affecting Requirements

Rutherford Lane Campus' operations, maintenance and debt service expenses will be paid from the Rutherford Lane Campus Fund.

Operational activities will be closely monitored, with operating costs projected to be $1,602,954 in FY 2008-09 and debt service payments estimated at $1,358,100. The fund is expected to end FY 2008-09 with a negative balance of $893,289. This negative balance is expected to be recovered in later years through rent payments as the campus' occupancy approaches 100%.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$1,623,000	$2,770,000	$2,537,400	$2,765,800
Requirements	$2,638,201	$3,082,395	$2,700,712	$2,961,054

Sustainability Fund – 2008-09

Purpose and Nature of Fund

The Sustainability Fund was created in FY 2000-01 to provide resources for projects that will help the City of Austin build a sustainable economic, environmental, and equitable infrastructure.

Factors Affecting Revenue

Proposed Sustainability Fund revenue of $4.7 million is comprised of transfers from the City's major enterprise operating funds. The Proposed Budget includes FY 2008-09 revenue from the Solid Waste Services, Drainage Utility, and the Austin Water Utility funds.

Factors Affecting Requirements

The Sustainability Fund's Proposed Budget of $4.7 million will be used for initiatives to achieve a sustainable economic, environmental, and equitable infrastructure. The fund continues to support workforce development and childcare initiatives in order to increase access to the workplace for Austin's citizens in the amount of $3.9 million. Funding for the reauthorization of a social service contract to Skillpoint Alliance (formerly the Capital Area Training Foundation) for the Community Technology Initiative is also included. The City Manager will have the authority to approve the negotiation, execution, and payment of contract with Skillpoint Alliance in amount not to exceed $0.3 million. The Proposed Budget includes a $0.6 million transfer to the Neighborhood Housing Capital Budget to continue the funding of the SMART Housing Review process.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Transfers In	$6,838,927	$6,389,708	$6,389,708	$4,715,749
Requirements	$6,767,454	$6,483,942	$6,483,942	$4,722,451

Waller Creek Reserve Fund – 2008-09

Purpose and Nature of Fund

The Waller Creek Reserve Fund was established to provide reserve funding for the Waller Creek tunnel project. The City and County tax increments, as set out in the agreement between the City of Austin and Travis County, are expected to provide sufficient funds to pay the costs of the project over the 20-year life of the Waller Creek Tax Increment Financing (TIF) Reinvestment Zone No. 17. Collection of TIF revenue is expected to begin in fiscal year 2009 and end in fiscal year 2028. To smooth out the cash flows during the life of the TIF, an additional source of funding for the project is available from within the Convention Center/Waller Creek venue to supplement the available TIF revenue when needed to help cover project costs or debt service.

Factors Affecting Revenue

The Hilton Hotel bonds were refunded in December 2006 and the resulting savings provides for the payment of net revenue from the hotel to the Austin Convention Enterprises Corporation (ACE) and ultimately to the City of Austin. This net revenue is not hotel occupancy tax revenue, but represents revenue from the hotel project. The use of these revenues strengthens the final financing plan. Using this additional funding will provide additional security for the bond holders when debt is issued to finance the project, thus helping to lower the interest rate. Use of these revenues will also solve cash flow issues in the early years of the TIF before the tax increment has significantly grown, and will provide a reserve for unanticipated problems that might be encountered during the long design and construction phases. Net revenue of $1.8 million was received in 2008 based on 2007 financial results for the hotel. $2.1 million is expected funding 2009 based on 2008 results.

Factors Affecting Requirements

As outlined in the TIF project and financing plan, should actual costs exceed estimated project costs, then the City of Austin will be responsible for funding those additional costs if project or operating costs exceed the available TIF revenues to be contributed by the City and Travis County. These reserve funds will provide the contingency funds needed in the event of cost overruns or other unexpected issues. No expenditures or transfers to other funds are anticipated in 2009.

	2006-07 Actual	2006-07 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$0	$0	$1,801,000	$2,110,000

Waller Creek Tax Increment Financing Fund – 2008-09

Purpose and Nature of Fund

The Waller Creek Tax Increment Fund was established to account for property tax revenue that is collected in the Waller Creek Tax Increment Financing (TIF) Reinvestment Zone No. 17 that was created by the City Council in June 2007. The funds will be used to pay the principal and interest payments and associated costs for bonds issued to develop the Waller Creek tunnel, as well as tunnel operations and maintenance during the term of TIF Reinvestment Zone No. 17. The purpose of the Waller Creek tunnel project is to provide 100-year storm event flood protection with no out-of-bank or roadway flooding for the lower Waller Creek watershed. The project will provide flood protection to existing buildings, prevent the flooding of roadway crossings, and reduce the width of the floodplain in the Reinvestment Zone area, essentially containing it within the creekbed. This reduction in floodplain area resulting from the project will significantly increase the amount of developable land area in the lower Waller Creek watershed.

Factors Affecting Revenue

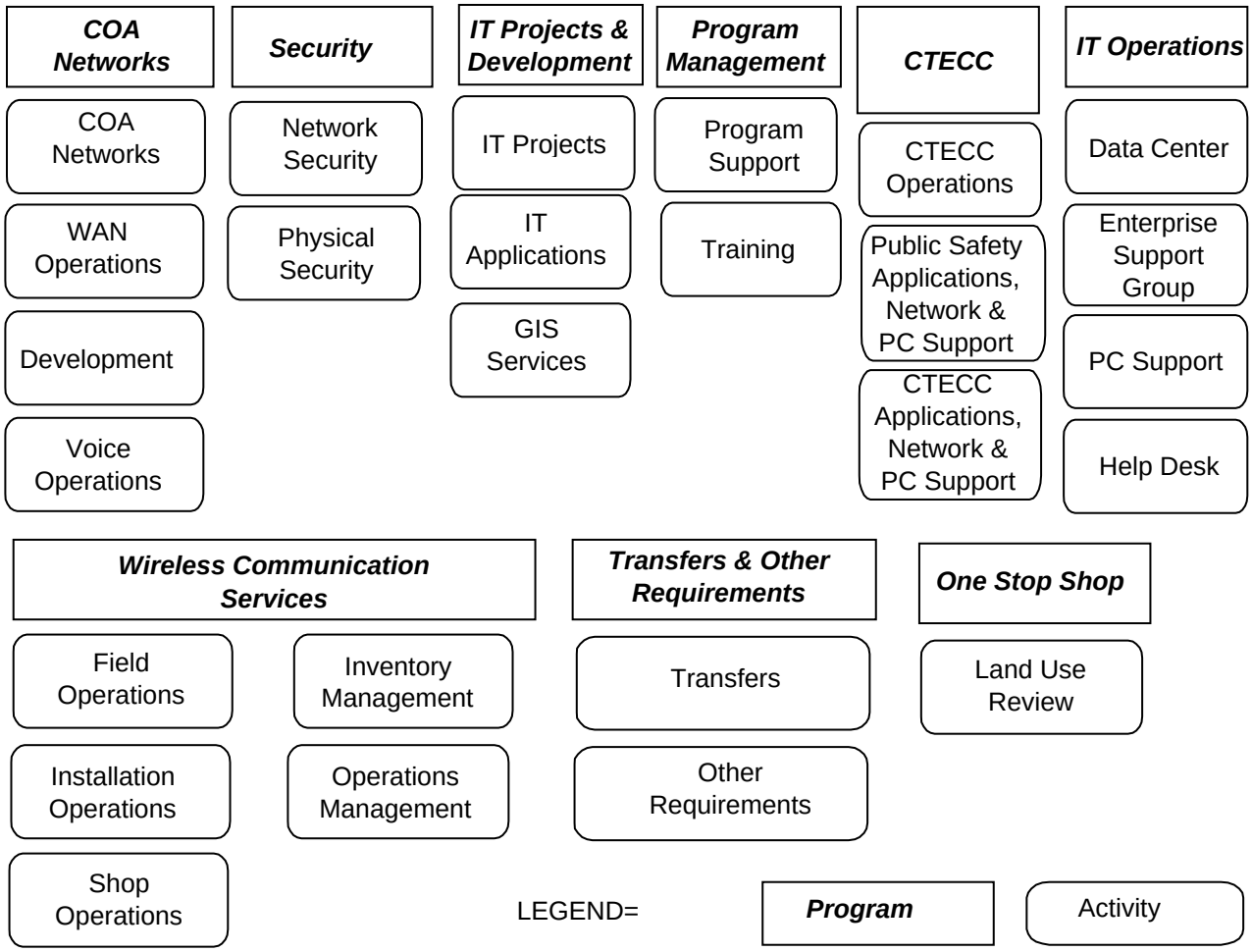
To finance the Waller Creek tunnel project, the City of Austin formed TIF Reinvestment Zone No. 17 in accordance with State law. In a TIF, one or more political subdivisions contribute up to 100 percent of the property tax on the increase in value of real property in the district (tax increment) for TIF purposes. Under the terms of TIF Reinvestment Zone No. 17 and an Agreement to Participate in Tax Increment Reinvestment Zone No. 17, between the City of Austin and Travis County, the City of Austin will contribute 100 percent of its tax increment, and Travis County will contribute 50 percent of its tax increment. The first year of tax collections will occur in fiscal year 2009 and are expected to approximate $515,185 from the City of Austin and $223,000 from Travis County.

Factors Affecting Requirements

The Waller Creek tunnel project will be funded by the issuance of debt that will be repaid primarily from the tax increment revenues collected during the 20-year duration of TIF Reinvestment Zone No. 17. At the end of the 20-year TIF, the City will be solely responsible for all remaining debt and operations and maintenance expenditures. No expenditures or transfers to other funds are anticipated in fiscal year 2009.

	2006-07 Actual	2006-07 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$0	$0	$0	$738,185

Communications and Technology Management — 2008-09



Communications and Technology Management Combined Funds	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Communications and Technology Management (CTM) Fund				
Revenue	$30,465,694	$32,886,962	$32,833,962	$29,363,968
Requirements	$30,522,076	$33,822,550	$31,260,852	$32,249,617
Full-time Equivalents (FTEs)	224.00	244.00	244.00	248.00
Wireless Communication Services Fund				
Revenue	$6,728,666	$7,959,223	$7,060,463	$7,962,895
Requirements	$6,749,329	$7,991,822	$6,996,568	$8,140,520
Full-time Equivalents (FTEs)	37.00	37.00	37.00	38.00
Combined Transportation, Emergency, and Communications Center (CTECC) Fund				
Revenue	$9,591,016	$11,108,371	$9,992,581	$10,033,536
Requirements	$8,639,845	$11,353,455	$10,463,754	$10,477,207
Full-time Equivalents (FTEs)	40.00	46.00	46.00	42.00

Communications and Technology Management —2008-09

Mission

The mission of Communications and Technology Management (CTM) is to provide efficient and reliable information technology services to City departments as well as outside agencies where applicable, and to provide leadership in the integration of emergency communication within the State to achieve business goals. CTM has adopted the following goals to help achieve this mission:

Goals

- In FY 2009, continue a high level of customer service by:
  - Achieving 99.5% availability and reliability of COA networks and servers.
  - Closing at least 71% of Help Desk calls within one business day.
  - Increasing Citizen access to COA information and services by expanding internet services.
  - Increasing exchange of information among agencies in the Central Texas area and Statewide by expanding the Regional Radio System.

- Provide 99.99% system infrastructure reliability to radio communication users of the Regional Radio System.

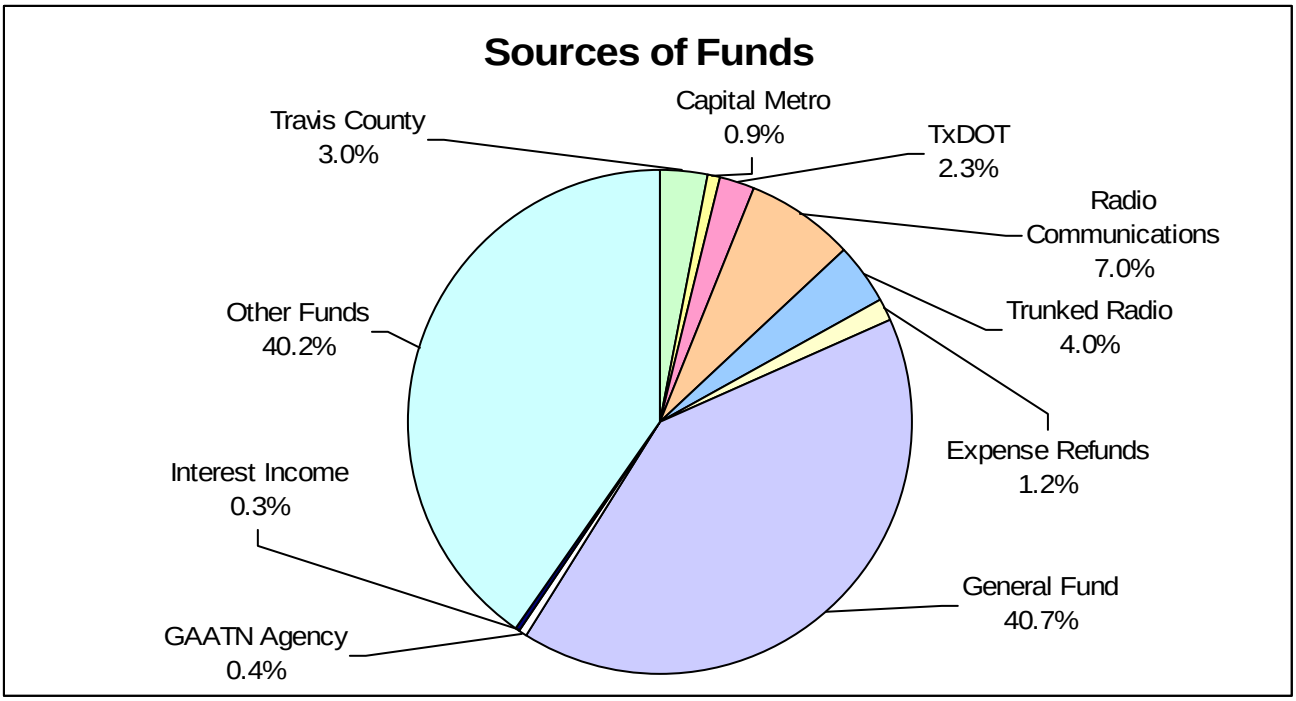
- Implement a strategy for a business intelligence program to provide better access to data. This includes technology refresh and enterprise data warehousing.

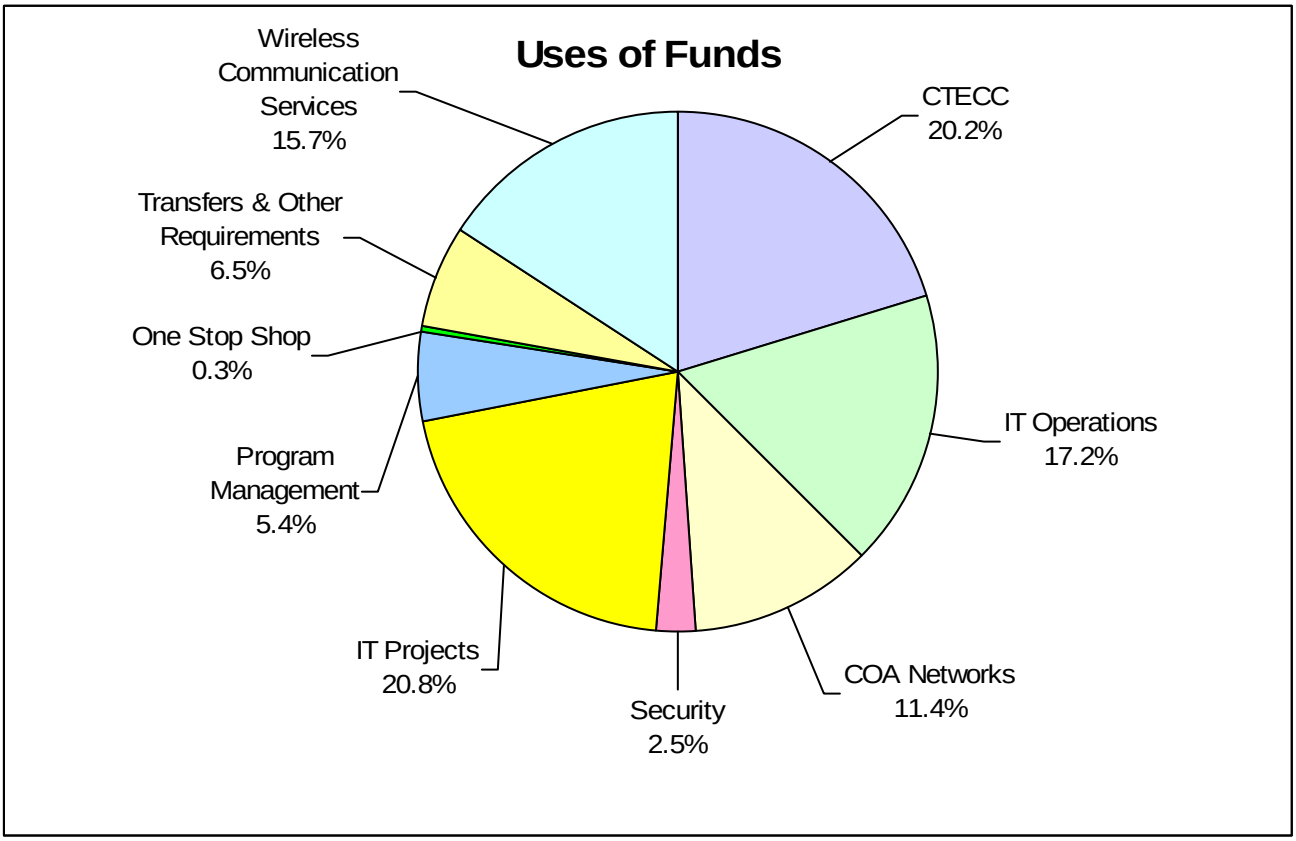
Key Indicators

Communications and Technology Management will use the following key indicators to monitor progress toward achieving its goals:

- Percentage of Help Desk calls closed within one day
- Percentage of time COA data network is available
- Percentage of time CTM-supported departmental servers are available
- Percentage of time CTM-supported enterprise servers are available
- Percentage of project milestones completed on schedule and within budget each fiscal year
- Percentage of time the Regional Radio System infrastructure is in operation

Communications and Technology Management — Total Budget $51.4 million





Communications and Technology Management — Total Budget $51.4 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Community and Technology Management (CTM) Fund				
Revenue	$369,977	$351,000	$298,000	$297,999
Transfers In	$30,095,717	$32,535,962	$32,535,962	$29,065,969
Requirements	$30,522,076	$33,822,550	$31,260,852	$32,249,617
Full-time Equivalents (FTES)	224.00	244.00	244.00	248.00
Wireless Communication Services Fund				
Revenue	4,306,520	5,506,815	4,608,055	5,281,332
Transfers In	2,422,146	2,452,408	2,452,408	2,681,563
Requirements	6,749,329	7,991,822	6,996,568	8,140,520
Full-time Equivalents (FTES)	37.00	37.00	37.00	38.00
Combined Transportation, Emergency, and Communications Center (CTECC) Fund				
Revenue	$3,056,864	$3,386,743	$2,270,953	$2,939,563
Transfers In	$6,534,152	$7,721,628	$7,721,628	$7,093,973
Requirements	$8,639,845	$11,353,455	$10,463,754	$10,477,207
Full-time Equivalents (FTES)	40.00	46.00	46.00	42.00
Expense Refunds	$549,273	$523,771	$528,861	$573,974

Budget Highlights

As a provider of information technology services for City of Austin (COA) departments, as well as outside agencies in the Central Texas region, CTM's scope of activity is largely dictated by the rate of technology change and the support needs of its customers. CTM's customer base is continuously increasing from internal as well as external sources. This increase is driven by the consolidation of IT contracts, networks and services to realize cost savings; technology services improvement; and increased interoperability of communication services throughout the region. Moreover, CTM is the custodian and manager for IT Projects, large-scale servers, networks, security, telephone systems, and software to support the COA enterprise.

CTM's budget, consisting of CTM, Combined Transportation, Emergency and Communications Center (CTECC) and Wireless Communication Services funds, reflects maintenance expenses of large-scale hardware and software systems and only the most critical capital upgrades and replacement requirements for technical systems. The operating budgets across the three funds—CTM, CTECC and Wireless Operations total $50.9 million, a decrease of 4.3% from FY 2008. The CTM fund projects vacancy savings of $1.8 million in FY 2009. Vacancy savings will assist in funding the Critical Replacement Capital Improvement Projects (CIP). The transfer to CIP will increase by $1.4 million in FY 2009. Following are the budget highlights for the CTM, CTECC and Wireless Communication Services funds.

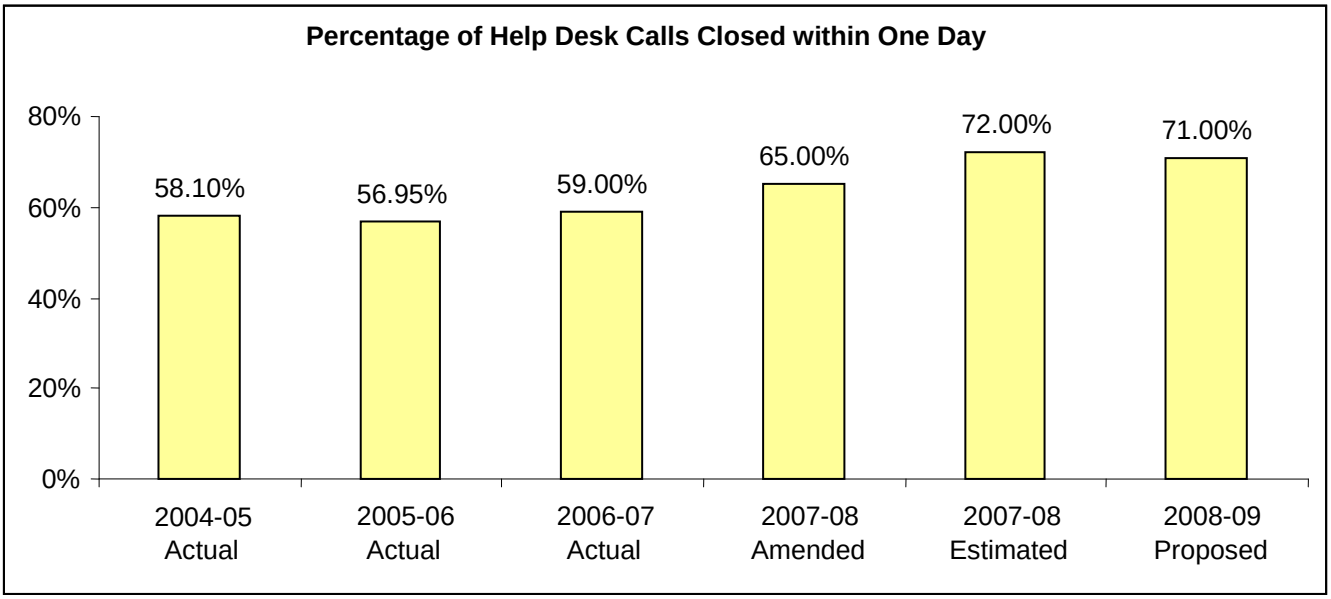
Communications and Technology Management (CTM)

The CTM fund receives revenue primarily from the General Fund and Enterprise Funds based on a cost allocation model. Total revenue proposed in FY 2009 is $29.4 million. The total FY 2009 requirement for CTM is $32.2

million, a decrease of $1.6 million or 4.7% from FY 2008. CTM's overall 2009 budget decrease is primarily attributed to a reduction in G.O. Debt service of $1.1 million and the elimination of the Transfer to CTECC of $627,698 implemented in 2008 to assist with capital equipment expense. The CTM budget will support the following major activities in FY 2009:

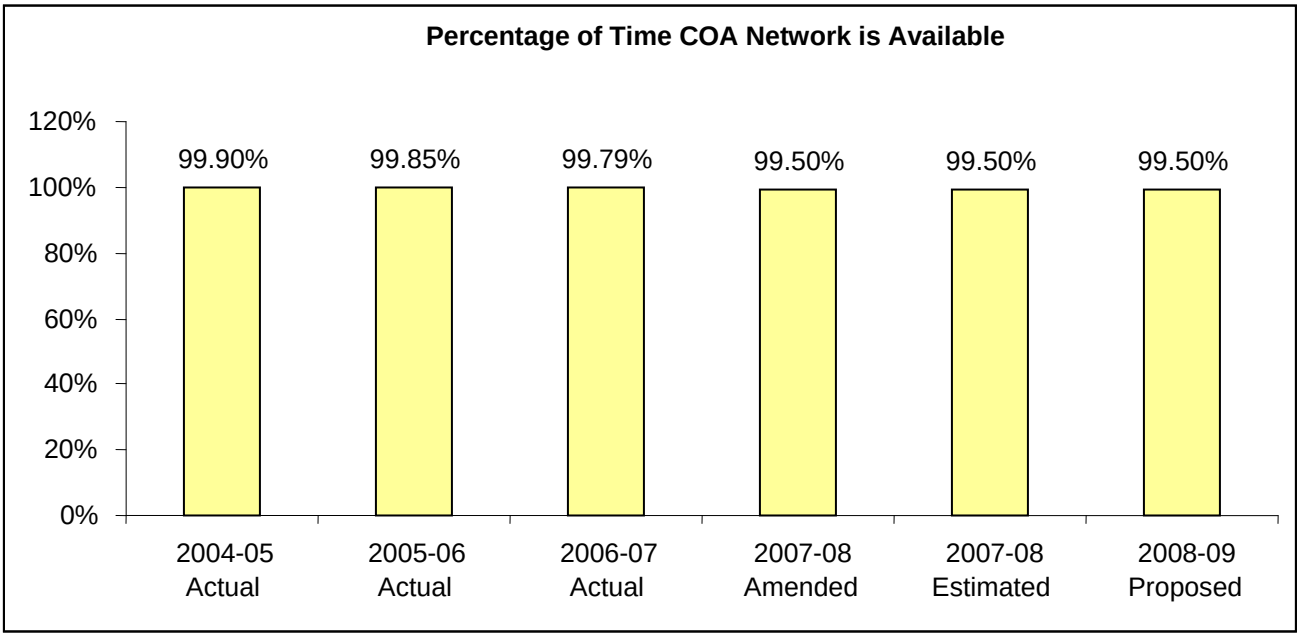
- Operational support for the Electronic Documents and Imaging Management System (EDIMS), City Hall audio visual; CTECC Help Desk, and IT projects transitioning into production in 2009;
- City of Austin Website redesign implementation;
- Maintenance and support of major software/hardware systems; and,
- Upgrade of server hardware and software to accommodate storage and increase storage management efficiency.

The Communication and Technology Management Help Desk currently supports over twenty-five (25) different departments within the City. The Help Desk attendants receive calls for assistance on servers, desktops, printers, mainframe, applications, voice, data, Internet, email, departmental purchases, and CTECC systems. The cost per call remained well under the budget due to the increasing number of calls processed. Help Desk calls are recorded into a software package called Magic. Magic is used to create statistical reports on performance.



Communications and Technology Management — Total Budget $51.4 million

The City of Austin Telecommunications Network (COATN) provides the connectivity throughout the City to the technology resources the departments need to perform their jobs. These resources include email, mainframe and server access, printers, and data storage devices. The network availability is critical for normal City business to occur efficiently. Two software products, Spectrum and Opticom, are used to determine COATN availability.



Combined Transportation and Emergency Communications Center (CTECC)

The Budget for CTECC supports requirements for the City of Austin as well as partnering agencies—Travis County, Capital Metro and Texas Department of Transportation. Total requirements for CTECC in FY 2009 are $10.5 million. This represents a decrease of 7.7% from FY 2008. The budget decrease is due primarily to the following factors:

- Personnel costs decreasing $435,038 from a net decrease of 4 FTEs;
- Contractuals and commodities for systems maintenance and CTECC facility utilities and services decreasing $370,648; and,
- A net decrease in Operating Capital representing requirements of the CTECC partners for capital equipment of $163,925.

The CTECC FY 2009 budget will support the following major activities:

- Upgrade of public safety equipment that is out of warranty or failing;
- Management, maintenance and security for the CTECC facility;
- Support of Computer Aided Dispatch and Mobile Data Computing Systems;
- Support of Austin Travis County EMS and Police Records Management Systems; and,
- Support of the 9-1-1 Backup Facility.

Wireless Communication Services

The Wireless Communication Services fund continues to maintain a high measure of reliability to radio communication users of the Regional Radio System within Austin/Travis County, Williamson County and other jurisdictions. The Wireless Communications program will also have increased service to public safety vehicles for installation and repairs to voice radios, mobile data computers, data radios, sirens, emergency lighting, and automatic vehicle locations devices.

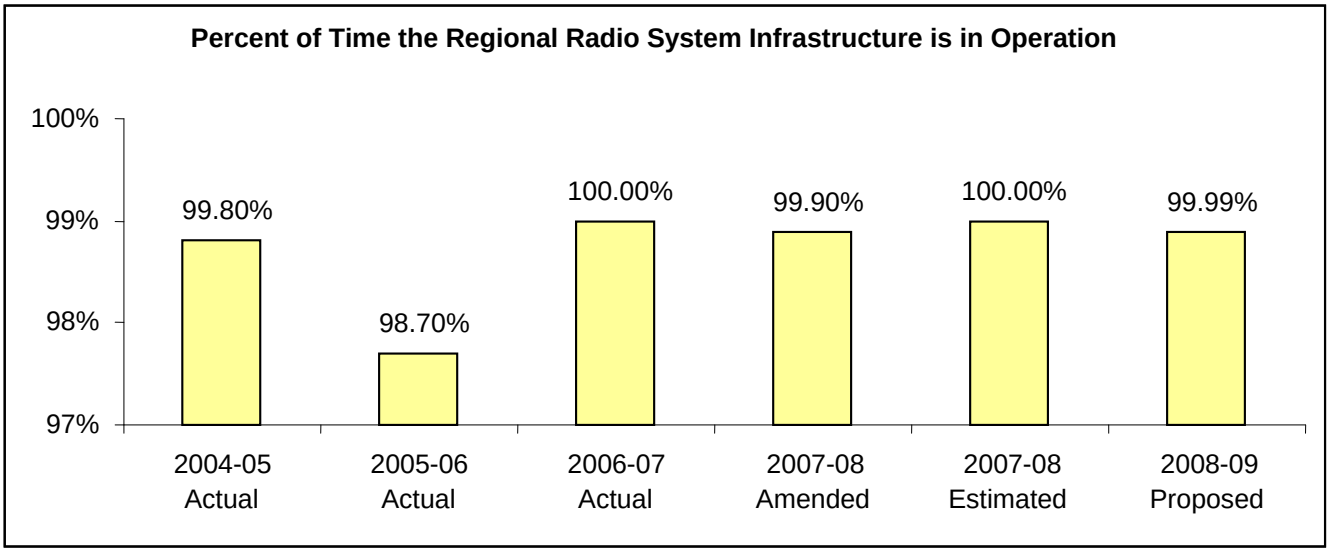
The Wireless Communications budget will increase by $148,698 in FY 2009. Some major budget drivers for Wireless Communication Services include:

- The addition of commercial cellular broadband airtime for Mobile Data support at a cost of $92,000;
- An increase in Motorola computer equipment maintenance of $78,000; and,
- An increase of one FTE to align funding with job duties at a cost of $76,000.

The Wireless Communication Services FY 2009 budget will support the following major activities:

- Mobile Data Support;
- Radio Shop public safety vehicle installations, repair and maintenance;
- Radio tower maintenance;
- Texas Radio Coalition formation and support; and,
- WiFi installations.

The Regional Radio System provides services to Austin, Travis County, Williamson County and other Texas jurisdictions. The Wireless Communications Services program will continue to increase in scope as the Statewide Interoperability Plan for radio services is executed. Because this is a public safety system, it is critical that operations are maintained at 99.99%. To meet this measure, Wireless Field Operations will perform routine monitoring and maintenance of system components and monitoring of alarm system for network failures.



Communications and Technology Management — Total Budget $51.4 million

Employee Benefits

The Proposed Budget includes the following increases to employee benefits for FY 2009:

- Communications and Technology Management (CTM) will have an increase of $504,288 associated with Pay for Performance and anticipated changes in health contributions. The fund will also have a 1% service incentive enhancement for non-civil service employees of $146,981, a net decrease of $133,172 from the 2% enhancement pay in FY 2008.
- The Combined Transportation and Emergency Communications Center (CTECC) has a $63,483 increase for salaries associated with Pay for Performance. The anticipated increases associated with the City's contribution for health insurance are $25,944 for FY 2009. The 1% service enhancement pay for this fund is $25,447.
- The Wireless Communication Services' Proposed Budget includes a net increase of $64,007 for Pay for Performance and increases in health contributions. The 1% enhancement pay for this fund is $17,292.

Capital Budget

The FY 2008-09 Proposed Capital Budget includes:

- $3,338,486 for Critical Technology Replacement & Upgrades

Significant Revenue and Expenditure Changes by Program

Communications and Technology Management Fund

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes a decrease in funding from the General Fund.	($3,000,000)	
2. The Proposed budget includes a decrease in funding from other funds.	($469,993)	
3. Interest Income will decrease due to an interest rate cut in 2008.	($53,001)	

Expenditure Changes		
1. **City-Wide**		
The Proposed Budget includes $366,672 for salary increases associated with Pay for Performance in FY 2009. An additional $137,616 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$504,288	
The Proposed Budget includes $146,981 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $133,172 from a 2% enhancement pay in FY 2008.	($133,172)	
The Proposed Budget also includes a $14,120 decrease for the Awards and Recognition program and a $141,418 decrease in travel and training requirements.	($155,538)	
The Proposed Budget includes a total stipend of $319,319, which is an incremental increase of $178,781 to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	($178,781)	
The Proposed Budget includes a reduction of $168,258 for the cost of the FY 2008 market study implementation. This is a true up of the actual cost of the study.	($168,258)	
The Proposed Budget includes $7,697 for the FY 2009 market study.	$7,697	
2. **Fund-Wide**		
Vacancy savings has increased $1,807,111 due to projected vacancies in FY 2009.	($1,807,111)	
Fuel and fleet maintenance costs increased $12,926 for FY 2009.	$12,926	
Computer maintenance for hardware and software will have a net increase of $19,990 for FY 2009.	$19,990	
Temporary Staffing will increase $343,779 in FY 2009 to assist in addressing increased business needs.	$343,779	
Contractual expenditures have a net increase of $235,160. The increases include increased costs for equipment maintenance	$235,160	

		Dollars	FTEs
3.	**IT Operations**		
	A department-wide reorganization resulted in a transfer of 1.00 FTE to CTECC and personnel reductions of $35,192 for FY 2009.	($35,192)	(1.00)
	Operating Capital decreases $474,743 in FY 2009.	($474,743)	
4.	**Security**		
	Consultant fees for wireless audit consulting will increase $50,000 in FY 2009.	$50,000	
5.	**COA Networks**		
	A Network Administrator is transferring to Wireless Communication with a personnel decrease of $91,489.	($91,489)	(1.00)
6.	**IT Projects and Development**		
	A department wide reorganization resulted in a net transfer of 5.00 FTEs from CTECC and $450,073 in personnel costs.	$450,073	5.00
	Engineering consulting services and other contractual services are increasing $39,517 in FY 2009	$39,517	
7.	**Program Management**		
	Fleet Services transferred a Systems Support Technician FTE to CTM's Program Support Activity. This transfer coupled with a 1.0 FTE transfer to Wireless Communication Services Fund and a subsequent 1.0 FTE transfer from Wireless for the department wide reorganization, resulted in a net increase of 1.0 FTE and $58,136 in personnel costs.	$58,136	1.00
	The Proposed Budget includes a $54,750 increase in Office Rental Space.	$54,750	
8.	**Transfers and Other Requirements**		
	The transfers to GO Debt and to the CTECC fund was eliminated in FY 2009 for a total savings of $1,766,484.	($1,766,484)	
	The fund's obligation to workers' compensation increased $18,101.	$18,101	
	The transfer to CIP increased $1,442,155 to fund CTM's FY 2009 capital improvement projects.	$1,442,155	
	Accrued Payroll will increase by $14,000 in FY 2009.	$14,000	

Significant Revenue and Expenditure Changes by Program

Combined Transportation, Emergency, and Communications Center Fund

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes a $436,180 decrease in Interlocal Agreement revenue expectations from Travis County, Texas Department of Transportation, and Capital Metro due to reductions of shared expenditures.	($436,180)	
2. The Proposed Budget also includes an anticipated $11,000 decrease in revenue from interest income.	($11,000)	
3. The Proposed Budget includes a net decrease of $627,655 in interdepartmental transfers from the Aviation Department and from the Communications and Technology Management (CTM) Fund.	($627,655)	
Expenditure Changes		
1. City-Wide		
The Proposed Budget includes $63,483 for salary increases associated with Pay for Performance in FY 2009. An additional $25,944 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$89,427	
The Proposed Budget includes a total stipend of $56,223, which is an incremental increase of $32,378 to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$32,378	
The Proposed Budget includes a reduction of $45,150 for the cost of the FY 2008 market study implementation. This is a true-up of the actual cost of the study.	($45,150)	
The Proposed Budget includes $25,447 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $21,764 from a 2% enhancement pay in FY 2008.	($21,764)	
The Proposed Budget also includes a $2,410 decrease for the Awards and Recognition program and a $13,600 decrease in travel and training requirements.	($16,010)	
2. CTECC		
The Proposed Budget includes a net decrease of 4 FTEs and $435,038 in personnel costs due to organizational structure changes. Five positions are transferring in from the Communications and Technology Management (CTM) Fund and 9 other positions are transferring out to the CTM fund.	($435,038)	(4.00)

	Dollars	FTEs
Personnel costs related to overtime and call back time are expected to increase $29,466 in FY 2009.	$29,466	
The Proposed Budget includes an $11,566 reduction in terminal pay for FY 2009.	($11,566)	
Security service costs are increasing $68,570.	$68,570	
Costs related to fuel and vehicle maintenance are increasing $2,890 in FY 2009.	$2,890	
Department wide maintenance on hardware, software, equipment and building maintenance will have a net increase of $453,861 in FY 2009.	$453,861	
The Proposed Budget includes a net increase of $9,908 in other contractuals such as telephone costs, mileage reimbursement and printing costs.	$9,908	
In an effort to produce savings in FY 2009, various commodities including minor computer hardware and equipment, office supplies and computer supplies has decreased by $46,115.	($46,115)	
The Proposed Budget includes a decrease of $978,737 in one-time costs of operating capital required to replace obsolete hardware and software.	($978,737)	
The Proposed Budget includes a $16,037 decrease in Property Insurance for FY 2009.	($16,037)	

Significant Revenue and Expenditure Changes by Program

Wireless Communication Services Fund

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes a $378,263 increase in revenue for radio system management and trunked radio interlocal account receivables.	$378,263	
2. The Proposed Budget includes a $299,155 increase in transfers from City Departments for commercial cellular broadband airtime for mobile Data support.	$229,155	
3. Revenue from City Departments and interlocal agencies for installation requests, repairs, and maintenance is anticipated to decrease $577,746 in FY 2009.	($577,746)	
4. Interest income is reduced $26,000 in the Proposed Budget.	($26,000)	
Expenditure Changes		
1. City-Wide		
The Proposed Budget includes $43,139 for salary increases associated with Pay for Performance in FY 2009. An additional $20,868 is included in the Proposed budget for anticipated changes in the City's contribution for health insurance.	$64,007	
The Proposed Budget includes $17,292 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $13,996 from a 2% enhancement pay in FY 2008.	($13,996)	
The Proposed Budget includes a total stipend of $37,823 which is an incremental increase of $19,489 to the Employees' Retirement system that is equivalent to 2% of payroll for non-civil service employees.	$19,489	
The Proposed Budget includes a reduction of $7,243 for the costs of the FY 2008 market study implementation. This is a true-up of the actual cost of the study.	($7,243)	
The Proposed Budget also includes a $2,590 decrease for the Awards and Recognition program and a $7,400 decrease in travel and training requirements.	($9,990)	
2. Wireless Communication Services		
Tower site inspections will increase $34,200 in FY 2009.	$34,200	
One-time capital outlay is decreasing $80,732 in FY 2009.	($80,732)	
The Proposed Budget includes personnel changes to align funding with job duties. Two positions are transferred out to CTM and three positions are transferred to Wireless Communications for an increase of $75,737 in personnel costs and one full-time equivalent position.	$75,737	1.00

Communications and Technology Management — 2008-09

	Dollars	FTEs
The Proposed Budget includes a $31,600 increase for leased landlines for EMS.	$31,600	
The Proposed Budget includes a $20,000 reduction of the Maximo license fee.	($20,000)	
The Proposed Budget includes a net increase of $47,696 to address an over-time pay increase of $54,415 and a $6,719 reduction in termination pay.	$47,696	
Motorola computer equipment maintenance will increase $78,328 in the Proposed Budget.	$78,328	
The Proposed Budget includes a $30,000 reduction for consulting services.	($30,000)	
Vacancy savings has increased $37,057 to address the savings plan for FY 2009.	($37,057)	
The Proposed Budget includes a $4,295 reduction of minor equipment.	($4,295)	

Communications and Technology Management – 2008-09

CTM Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
COA NETWORKS								
COA Networks	$1,014,927	3.83	$1,032,898	3.25	$1,137,598	3.25	$1,054,153	3.25
Development	$1,030,215	8.09	$1,279,325	10.25	$1,086,210	10.25	$1,297,002	10.25
Voice Operations	$1,317,678	16.25	$1,727,135	16.25	$1,564,137	16.25	$1,735,229	16.25
WAN Operations	$1,479,385	8.33	$2,179,745	10.00	$2,075,584	10.00	$1,660,080	10.00
Subtotal	$4,842,204	36.50	$6,219,103	39.75	$5,863,529	39.75	$5,746,464	39.75
IT OPERATIONS								
Data Center	$3,004,271	19.50	$3,304,330	18.00	$3,439,722	18.00	$2,498,049	17.00
Enterprise Support Group	$1,258,023	9.50	$2,558,037	18.50	$2,425,832	18.50	$3,035,159	19.50
Help Desk	$1,020,006	10.25	$1,091,211	13.00	$1,050,439	13.00	$1,093,807	13.00
PC Support	$2,101,826	25.50	$2,122,256	22.50	$2,065,913	22.50	$2,148,688	20.50
Subtotal	$7,384,125	64.75	$9,075,834	72.00	$8,981,906	72.00	$8,775,703	70.00
IT PROJECTS AND DEVELOPMENT								
GIS Services	$3,145,638	34.50	$3,379,032	33.75	$3,014,290	33.75	$3,367,759	33.75
IT Applications	$3,880,215	34.50	$5,152,147	40.50	$4,061,976	40.50	$4,506,198	44.50
IT Projects	$2,840,445	22.75	$2,347,799	20.25	$2,001,179	20.25	$2,405,628	21.25
Subtotal	$9,866,298	91.75	$10,878,978	94.50	$9,077,445	94.50	$10,279,585	99.50
ONE STOP SHOP								
Land Use Review	$134,248	2.50	$158,196	2.50	$122,637	2.50	$162,648	2.50
Subtotal	$134,248	2.50	$158,196	2.50	$122,637	2.50	$162,648	2.50
PROGRAM MANAGEMENT								
Program Support	$1,498,354	13.75	$1,972,881	20.00	$1,793,620	20.00	$1,954,403	21.00
Training	$713,052	8.00	$678,824	8.25	$757,234	8.25	$829,741	8.25
Subtotal	$2,211,406	21.75	$2,651,705	28.25	$2,550,854	28.25	$2,784,144	29.25
SECURITY								
Network Security	$966,954	4.75	$1,037,377	4.75	$1,098,915	4.75	$1,017,989	4.75
Physical Security	$133,471	2.00	$245,163	2.25	$204,639	2.25	$278,810	2.25
Subtotal	$1,100,425	6.75	$1,282,540	7.00	$1,303,554	7.00	$1,296,799	7.00

Communications and Technology Management – 2008-09

CTM Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$191,109	0.00	$497,045	0.00	$356,943	0.00	$524,619	0.00
Transfers	$4,792,260	0.00	$3,059,149	0.00	$3,003,984	0.00	$2,679,655	0.00
Subtotal	$4,983,369	0.00	$3,556,194	0.00	$3,360,927	0.00	$3,204,274	0.00
Total	$30,522,075	224.00	$33,822,550	244.00	$31,260,852	244.00	$32,249,617	248.00

Communications and Technology Management – 2008-09

CTECC

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CTECC								
CTECC Operations	$4,345,641	2.00	$5,902,712	2.00	$4,968,297	2.00	$5,248,380	3.00
CTECC Applications, Network and PC Support	$2,726,469	21.00	$3,371,171	27.00	$3,604,652	27.00	$2,949,715	19.00
Public Safety Applications, Network and PC Support	$1,543,521	17.00	$1,978,482	17.00	$1,839,560	17.00	$2,202,159	20.00
Subtotal	$8,615,631	40.00	$11,252,365	46.00	$10,412,509	46.00	$10,400,254	42.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$24,214	0.00	$101,090	0.00	$51,245	0.00	$76,953	0.00
Subtotal	$24,214	0.00	$101,090	0.00	$51,245	0.00	$76,953	0.00
Total	$8,639,845	40.00	$11,353,455	46.00	$10,463,754	46.00	$10,477,207	42.00

Communications and Technology Management – 2008-09

Wireless Communication Services Fund

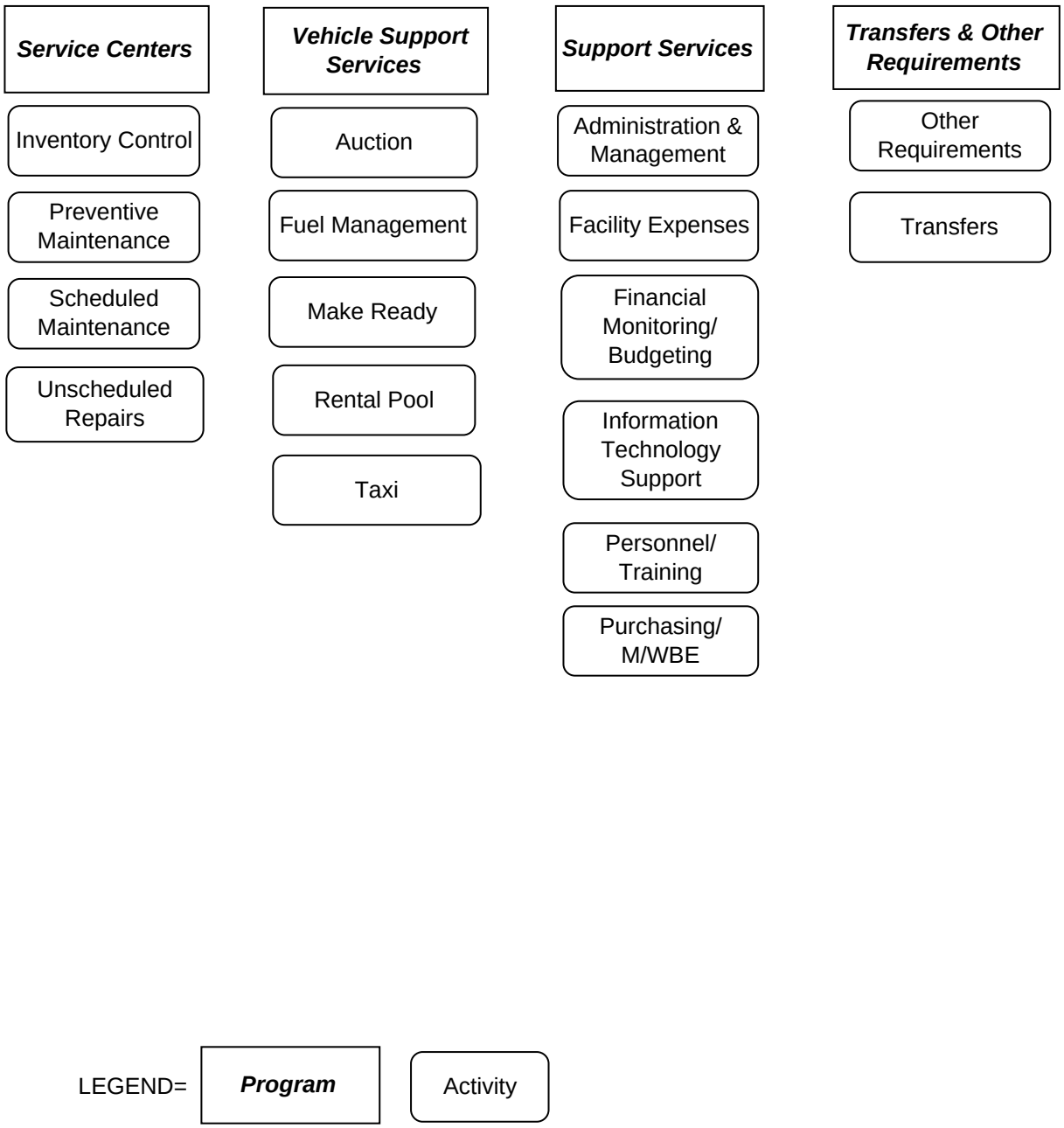
	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
WIRELESS COMMUNICATION SERVICES								
Field Operations	$4,640,718	16.00	$5,104,261	16.00	$4,709,721	16.00	$5,304,737	16.00
Installation Operations	$496,067	6.33	$494,730	6.33	$494,373	6.33	$511,519	6.33
Inventory Management	$222,848	4.33	$285,214	4.33	$284,348	4.33	$257,570	3.33
Operations Management	$779,277	5.00	$1,180,628	5.00	$761,295	5.00	$1,207,029	7.00
Shop Operations	$598,582	5.34	$882,668	5.34	$698,502	5.34	$804,366	5.34
Subtotal	$6,737,493	37.00	$7,947,501	37.00	$6,948,239	37.00	$8,085,221	38.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$11,836	0.00	$44,321	0.00	$48,329	0.00	$55,299	0.00
Subtotal	$11,836	0.00	$44,321	0.00	$48,329	0.00	$55,299	0.00
Total	$6,749,329	37.00	$7,991,822	37.00	$6,996,568	37.00	$8,140,520	38.00

Communications and Technology Management – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
COA NETWORKS								
Voice Operations	$159,271	0.00	$138,074	0.00	$138,074	0.00	$138,074	0.00
Subtotal	$159,271	0.00	$138,074	0.00	$138,074	0.00	$138,074	0.00
IT OPERATIONS								
Help Desk	$45,000	0.00	$45,000	0.00	$45,000	0.00	$45,000	0.00
Subtotal	$45,000	0.00	$45,000	0.00	$45,000	0.00	$45,000	0.00
IT PROJECTS AND DEVELOPMENT								
GIS Services	$297,164	0.00	$340,697	0.00	$340,697	0.00	$390,900	0.00
IT Applications	$13,377	0.00	$0	0.00	$5,090	0.00	$0	0.00
IT Projects	$16,129	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$326,670	0.00	$340,697	0.00	$345,787	0.00	$390,900	0.00
PROGRAM MANAGEMENT								
Training	$18,331	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$18,331	0.00	$0	0.00	$0	0.00	$0	0.00
Total	$549,273	0.00	$523,771	0.00	$528,861	0.00	$573,974	0.00

Fleet Services — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$35,717,684	$34,857,624	$35,577,670	$47,078,011
Requirements	$33,976,480	$34,851,497	$39,604,830	$45,674,949
Full-time Equivalents (FTEs)	196.00	195.00	195.00	194.00

Fleet Services – 2008-09

Mission

The Fleet Services Division is committed to providing a full range of fleet management services, to serving the City of Austin departmental needs and continually staying abreast of new technologies and procedures related to fleet management.

Goals

- Fleet services will strive to keep 95% of all city vehicles operational and available at all times.

- Fleet services will strive to achieve and maintain a 95% or higher combined “Excellent” or “Good” customer satisfaction rating on quality, timeliness, and overall satisfaction on all services.

- Fleet’s goal of improving communications with its customers includes:
    - Providing electronic daily Fleet Availability reports on 95% of all days
    - Initiating annual service agreements with 90% of customer departments
    - Maintaining a customer satisfaction rating of 95% or above for the maintenance and repair program

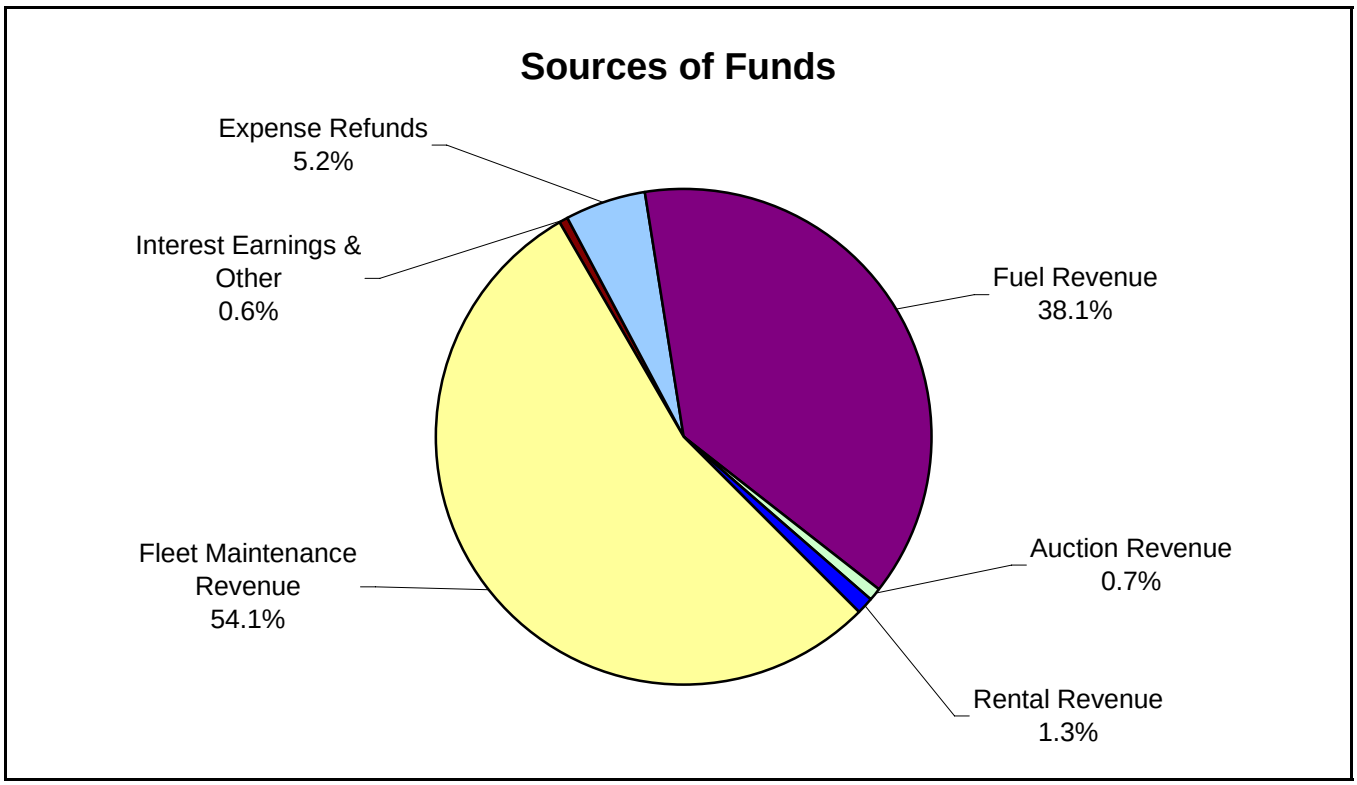
- Fleet’s goal is to work toward achieving carbon neutrality by 2020.

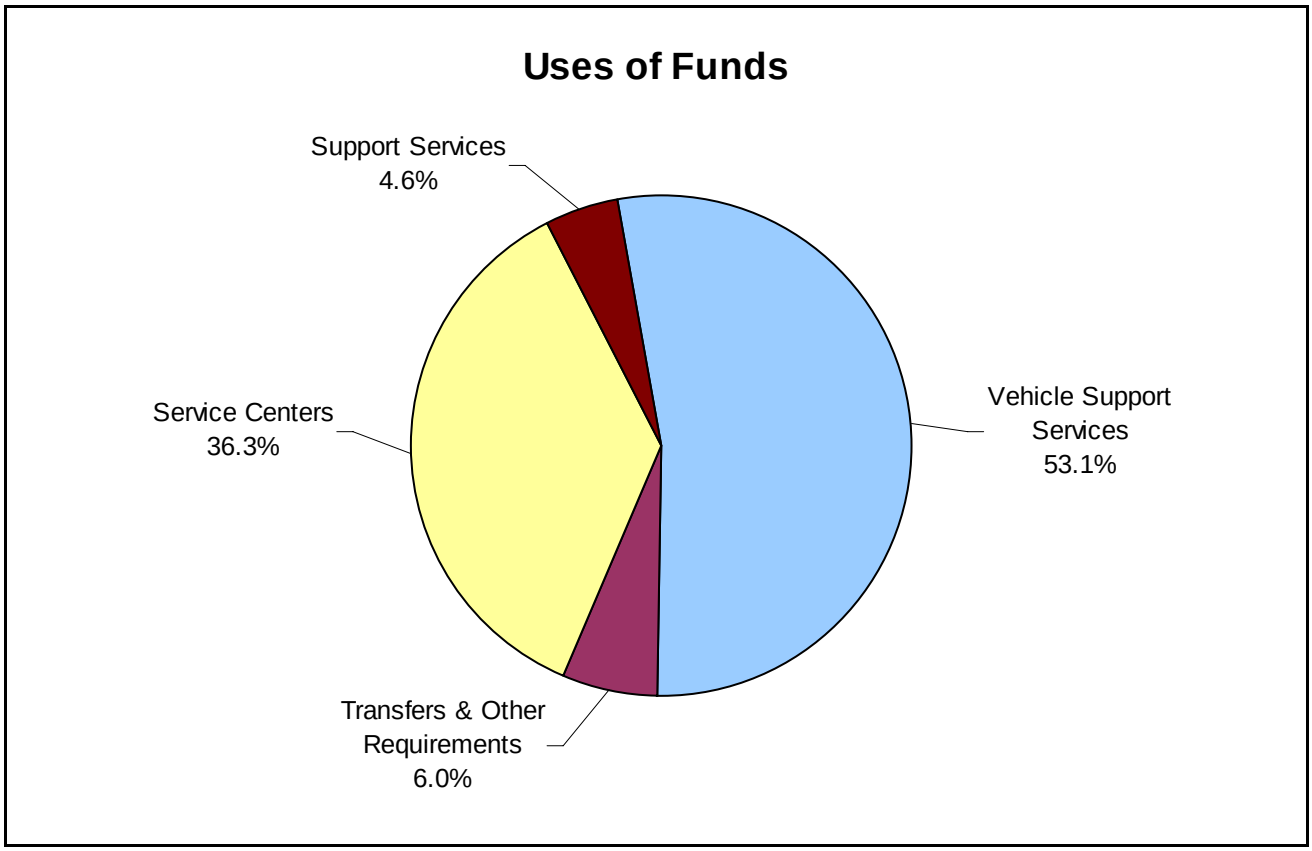
Key Indicators

The following key indicators have been developed to help the department track how well the goals are being met.

- Fleet Availability rate
- Percent of units exceeding replacement requirements
- Customer Satisfaction Rating
- Alternative Fuel Vehicles (AFV) as a percent of total units operated
- Alternative Fuel issued as a percentage of all fuels used

Fleet Services — Total Budget $47.1 million





Fleet Services — Total Budget $47.1 million

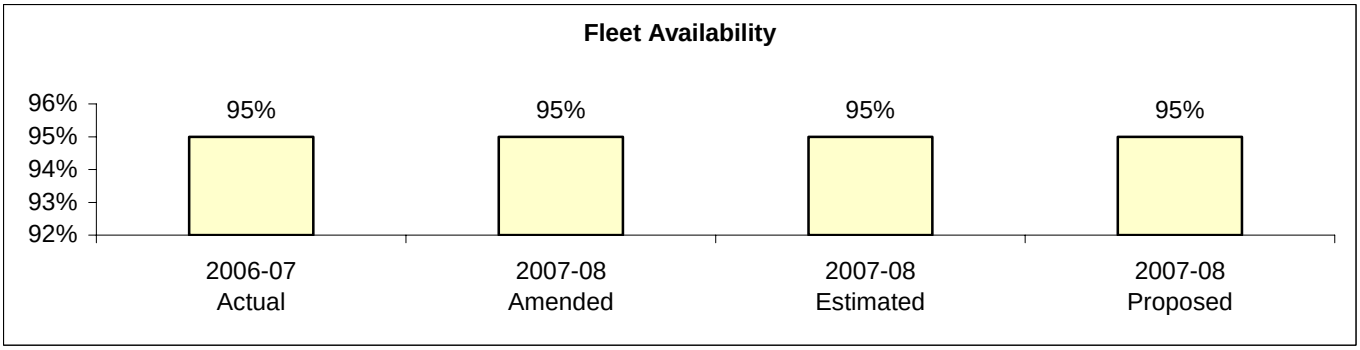
	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Fleet Fund				
Revenue	$35,717,684	$34,857,624	$35,577,670	$47,078,011
Requirements	$33,976,481	$34,851,497	$39,686,770	$45,674,949
Full-Time Equivalents (FTEs)	196.00	195.00	195.00	194.00
Expense Refunds	$1,063,483	$1,910,000	$1,561,278	$1,469,317

Budget Highlights

Fleet must improve each year to stay competitive. Our vision is to be the preferred provider of choice of all fleet services. Fleet is continually modernizing and upgrading facilities and seeking efficiencies in maintenance, parts and fuel inventory, purchasing, management and contracting. The Proposed Budget includes several proposals to streamline operations and to challenge conventional Fleet Service's policies and practices.

Service Centers Program

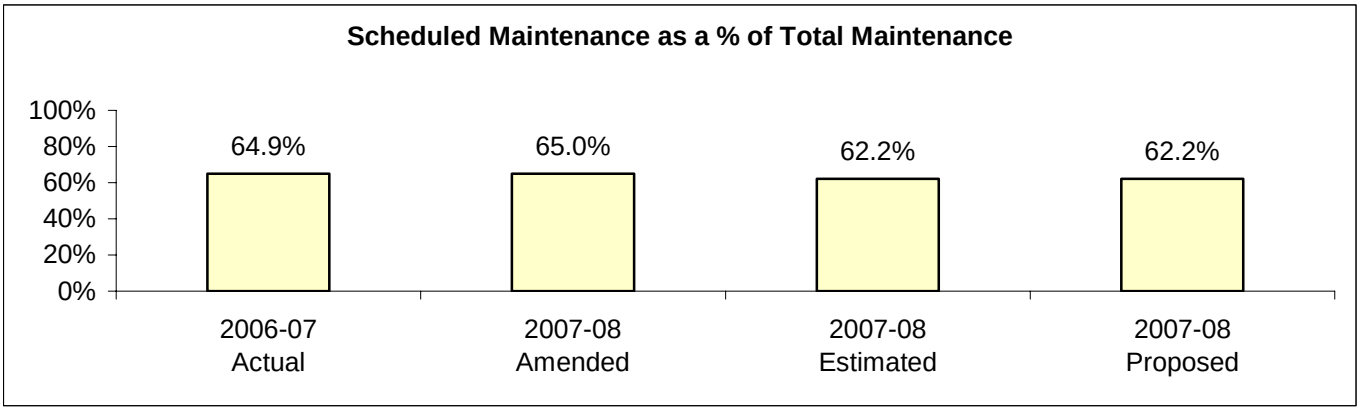
Fleet Services is responsible for the acquisition, maintenance, repair, replacement, salvage and disposal of vehicles and fleet-related equipment owned and operated by the City. The department's goal is to achieve high schedule maintenance and preventative maintenance to minimize unscheduled repairs and downtime. Fleet has a goal of 95% Fleet Availability for FY 2008-09.



The City's fleet is very diverse, ranging from sanitation trucks, fire engines, ambulances, police sedans, and other heavy hydraulic equipment. The fleet also consists of various alternative-fueled or hybrid-based vehicles. The technology utilized in these vehicles is very complex, requiring technicians with certain specializations to repair and service the vehicles. Fleet has focused on providing the specialized training required to maintain a highly-skilled workforce capable of maintaining high levels of customer service. ASE certification has been emphasized to service center technicians; as a result one Service Center has received the ASE Blue Seal of Excellence, with another service center pending certification. To receive ASE certification, 75% of the service center staff must be ASE certified. Fleet was also awarded the Crystal Award from Fleet Counselor Services, Inc., that designates achieving comparable performance benchmarks to the private sector.

When a vehicle requires maintenance, the visit is categorized as preventative, scheduled or unscheduled. At the beginning of FY 2006-07, Fleet began training service center technicians and service writers to properly classify the visit. This was a management decision that was made to better meet industry standards. As a result of this change, Fleet experienced a 30% increase in scheduled maintenance visits as a percentage of total maintenance visits with a corresponding decrease in unscheduled maintenance visits. The department expects this trend to continue into FY 2008-09. Data related to scheduled maintenance is a major component of Fleet's Preventive Maintenance program. A strong preventive maintenance program reduces costly breakdowns and unscheduled

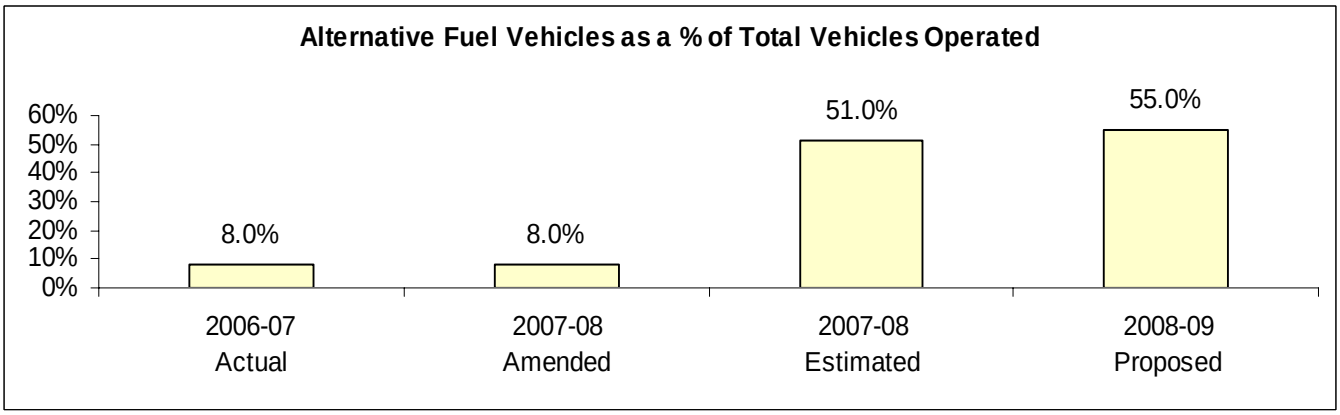
repairs. Fleet consistently achieves and will continue to achieve its targeted 95% availability rate. In FY 2008-09, Fleet expects to spend 65% of the total maintenance and repair budget on scheduled maintenance, 15% on preventative maintenance and 20% on unscheduled maintenance.



Vehicle Support Services Program

The Vehicle Support Program is composed of the following activities: Auction, Fuel Management, Make Ready, Rental Pool and Taxi. Fuel Management will increase by approximately $11,901,879 due to the substantial increase in the cost of diesel and unleaded gasoline. The wholesale cost of fuel products has risen approximately 65% for diesel and 24% for unleaded and propane. Fleet currently uses bio diesel, propane, compressed natural gas, hybrids and ethanol. By maintaining a diversified fuel infrastructure, Fleet Services is able to offset some of the rising and volatile fuel costs while working towards obtaining the City's goal of carbon neutrality by 2020. Fleet will also work towards reducing fuel consumption by enacting city-wide conservation policies to promote fuel saving strategies by drivers of City vehicles.

The mix of vehicles in the City is varied and complex. In FY 2007-08 with the purchase of bio-diesel vehicles, Fleet Services was able to surpass its alternative fuel goal of 8%. Approximately 51% of all City-owned vehicles are capable of using alternative fuel or hybrid technology. For FY 2008-09, dependent upon budget parameters for the purchase of vehicles, Fleet Services expects to achieve a target alternative fuel goal of 55%. Purchasing decisions made by departments are influenced heavily by Fleet's recommendations to evaluate alternative fuel vehicles where practical and sustainable. In FY 2008-09, Fleet management will continue to be involved with every vehicle replacement. In addition Fleet intends to continually work towards right sizing the City fleet and analyzing on departmental vehicle utilization.



Fleet Services — Total Budget $47.1 million

Department-Wide

The Proposed Budget includes $216,478 for salary increases associated with Pay for Performance in FY 2008-09. An additional $109,980 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance. The Proposed Budget includes $12,675 for the Awards and Recognition program. Additionally, $86,776 has been included for a 1% service incentive enhancement pay to non-civil service employees. The Proposed Budget includes a stipend of $180,554 to the Employees' Retirement System that is equivalent to 1% of payroll for non-civil service employees. The Proposed Budget includes $22,839 for the continuation of a market study which was implemented during FY 2007-2008.

The department is including personnel savings of $750,000 in the Proposed Budget to reflect the cost savings generated through normal attrition and the time lag to fill vacant positions. Fleet has experienced similar vacancy savings amounts during FY 2007-08. The Proposed Budget also includes reductions in overtime and various contractuals and commodities department-wide to reduce costs. For example to achieve a reduction in on-call of $65,200, Fleet Services evaluated the shift schedules at its various sites. Service Center hours were realigned to better reflect the requirements of our customers thus reducing on-call requirements.

Facilities Upgrades and Construction

The Proposed Budget includes a decrease in Transfers Out to Capital Improvement Projects of $400,000. Fleet's fuel system upgrade is over 50% complete. The two-year project will need an additional $450,000 to reach completion. The department's fuel system is utilizing wireless technology to automate all fuel sites. Under-utilized fuel sites have been closed and existing fuel sites have been improved.

Capital Budget

The FY 2008-09 Proposed Capital Budget includes:

- $150,000 for Facility Improvements
- $400,000 for Fleet IT Projects

Fleet Services – 2008-09

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase of $2,177,678 for revenue for Fleet Maintenance.	$2,177,678	
2. The Proposed Budget includes an increase of $15,000 from Scrap Sales.	$15,000	
3. The Proposed Budget includes an increase of $55,353 for revenue from Auction Revenue.	$55,353	
4. The Proposed Budget includes an increase of $184,127 for revenue from Rental Revenue.	$184,127	
5. The Proposed Budget includes an increase of $100,000 for revenue from Facility Rental for space leased to Wireless Communications.	$100,000	
6. The Proposed Budget includes an increase of $9,688,229 for revenue from Fuel Revenue due to substantial cost increases of diesel and unleaded fuel.	$9,688,229	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $216,478 for salary increases associated with Pay for Performance in FY 2009. An additional $109,980 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$326,458	
The Proposed Budget includes $86,776 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $89,768 from a 2% enhancement pay in FY 2008.	($89,768)	
The Proposed Budget includes $9,440 for the annualized cost for a market study implementation in FY 2008 and $13,399 for the FY 2009 market study implementation.	$22,839	
The Proposed Budget also includes a $13,785 decrease for the Awards and Recognition program and a $39,400 decrease in travel and training requirements.	($53,185)	
The Proposed Budget includes a decrease of $126,979 for fleet maintenance costs. This is partially offset by an increase of $89,876 for fuel requirements.	($37,103)	
The Proposed Budget includes a total stipend of $180,554, which is an incremental increase of $91,723, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$91,723	

Fleet Services – 2008-09

	Dollars	FTEs
2. Service Centers		
The Proposed Budget includes a decrease of one-time funding of $350,000 for building remodeling and an increase of $100,002 in one-time funding for heavy-duty equipment.	($249,998)	
Due to an increase in the City's fleet size, an increase of $350,098 for commerical vehicle maintenance and accident repair is included in the Proposed Budget.	$350,098	
To more effectively meet maintenance demands, work schedules have been restructured resulting in a net decrease of $65,200 in Call-back time.	($65,200)	
3. Vehicle Support Services		
In FY 2009, 1.00 FTE Program Coordinator position and budget of $67,345 will transfer to the Communications and Technology Management Department.	($67,345)	(1.00)
Due to the rising fuel costs and increase in consumption, along with the reallocation of resources into the Fuel Management program, an increase of $11,652,079 is included in the Proposed Budget for fuel.	$11,901,879	
In an effort to offset rising fuel costs and to match available resources, a $93,063 decrease in contractuals is included in the Proposed Budget.	($93,063)	
The Proposed Budget includes an increase of $90,685 due to the decrease of expense refunds.	$90,685	
4. Support Services		
An increase of $350,000 is included in the Proposed Budget due to the removal of expense refunds.	$350,000	
In order to properly track fuel consumption, the Proposed Budget includes the reallocation of $250,000 in gasoline funding to the Fuel Management program.	($250,000)	
5. Transfers and Other Requirements		
The Proposed Budget includes an increase of $276,814 for the following items: $132,454 increase for Worker's Compensation, $6,000 increase for Accrued Payroll, $57,013 increase for GO Debt Service, $2,176 increase for Trunked Radio, and a $12,552 decrease for data system and wireless communication requirements.	$185,091	
Included in the Proposed Budget is the transfer to the Capital Improvement Fund in the amount of $550,000. This is a decrease of $400,000 from FY 2008.	($400,000)	
6. Department-Wide		
Vacancy savings of $750,000 in addition to reductions of $343,901 in overtime, contractuals and commodities is also included.	($1,093,901)	

Fleet Services – 2008-09

Fleet Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
SERVICE CENTERS								
Inventory Control	$1,004,627	20.00	$1,099,016	19.00	$998,651	19.00	$988,675	17.00
Preventive Maintenance	$2,614,976	22.30	$1,715,873	20.85	$3,793,618	20.85	$878,814	20.55
Scheduled Maintenance	$10,316,425	49.10	$11,242,265	90.35	$9,012,779	90.35	$11,252,240	89.05
Unscheduled Repairs	$3,546,374	70.60	$3,473,261	27.80	$2,643,834	27.80	$3,461,757	27.40
Subtotal	$17,482,403	162.00	$17,530,415	158.00	$16,448,882	158.00	$16,581,486	154.00
VEHICLE SUPPORT SERVICES								
Auction	$252,406	3.10	$266,580	2.10	$221,461	2.10	$252,010	2.30
Fuel Management	$11,078,702	5.00	$11,033,810	5.00	$17,077,261	5.00	$22,904,045	4.75
Make Ready	$383,541	4.50	$450,334	5.50	$363,057	5.50	$473,697	8.75
Rental Pool	$873,856	1.30	$486,764	1.30	$520,773	1.30	$525,738	0.90
Taxi	$128,798	2.10	$99,579	2.10	$145,275	2.10	$116,452	2.30
Subtotal	$12,717,303	16.00	$12,337,067	16.00	$18,327,827	16.00	$24,271,942	19.00
SUPPORT SERVICES								
Administration and Management	$393,178	3.00	$461,246	4.00	$477,658	4.00	$527,968	4.00
Facility Expenses	$251,934	0.00	$186,200	0.00	$240,787	0.00	$233,575	0.00
Financial Monitoring / Budgeting	$398,923	7.00	$622,729	9.00	$609,555	9.00	$528,114	9.00
Information Technology Support	$383,021	4.00	$456,820	4.00	$349,987	4.00	$324,209	3.00
Personnel / Training	$256,713	2.00	$295,017	2.00	$190,714	2.00	$295,684	2.00
Purchasing / M/WBE	$139,720	2.00	$141,991	2.00	$140,471	2.00	$207,390	3.00
Subtotal	$1,823,489	18.00	$2,164,003	21.00	$2,009,172	21.00	$2,116,940	21.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$1,146,023	0.00	$1,252,239	0.00	$1,251,176	0.00	$1,477,619	0.00
Transfers	$807,262	0.00	$1,567,773	0.00	$1,649,713	0.00	$1,226,962	0.00
Subtotal	$1,953,285	0.00	$2,820,012	0.00	$2,900,889	0.00	$2,704,581	0.00
Total	$33,976,480	196.00	$34,851,497	195.00	$39,686,770	195.00	$45,674,949	194.00

Fleet Services – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
SERVICE CENTERS								
Preventive Maintenance	$588,704	0.00	$1,250,000	0.00	$1,028,881	0.00	$1,250,002	0.00
Subtotal	$588,704	0.00	$1,250,000	0.00	$1,028,881	0.00	$1,250,002	0.00
VEHICLE SUPPORT SERVICES								
Auction	$54	0.00	$0	0.00	$64,391	0.00	$64,390	0.00
Fuel Management	$7,115	0.00	$0	0.00	$325	0.00	$325	0.00
Make Ready	$17,975	0.00	$10,000	0.00	$57,614	0.00	$140,405	0.00
Rental Pool	$68,306	0.00	$300,000	0.00	$14,195	0.00	$14,195	0.00
Subtotal	$93,449	0.00	$310,000	0.00	$136,525	0.00	$219,315	0.00
SUPPORT SERVICES								
Administration and Management	$365,655	0.00	$350,000	0.00	$395,872	0.00	$0	0.00
Facility Expenses	$15,674	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$381,330	0.00	$350,000	0.00	$395,872	0.00	$0	0.00
Total	$1,063,483	0.00	$1,910,000	0.00	$1,561,278	0.00	$1,469,317	0.00

Vehicle Acquisition Fund – 2008-09

Purpose and Nature of Fund

The Vehicle Acquisition Fund is an internal service fund which provides a funding mechanism for the replacement of the General Fund departments' fleet units.

Factors Affecting Revenue

The Vehicle Acquisition Fund receives an annual General Fund transfer. The proposed transfer for FY 2008-09 is $6.0 million.

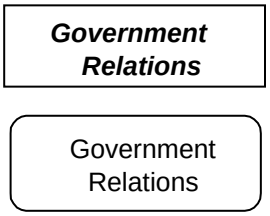
Factors Affecting Requirements

Proposed requirements in FY 2008-09 are $6.1 million for vehicle replacements. During FY 2008-09, this fund anticipates purchasing vehicles based on an evaluation conducted by Fleet Services and the user departments in the General Fund. Specification of vehicles is the responsibility of Fleet Services and purchases are coordinated with the City's Purchasing office.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Transfers In	$8,859,374	$4,650,026	$4,650,026	$6,000,000
Requirements	$8,714,222	$4,829,900	$4,892,313	$6,126,127

Government Relations

Government Relations — 2008-09



LEGEND= ***Program*** Activity

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$1,053,436	$1,102,675	$1,102,675	$1,302,476
Full-time Equivalents (FTEs)	3.00	3.00	3.00	3.00

Government Relations — 2008-09

Mission

The mission of the Government Relations Office is to communicate and promote the interests of the City of Austin to other local governments, to the State of Texas and to the Federal Government of the United States.

Goals

Support, promote, initiate and monitor legislation that strengthens and protects the City's interests. The City will have an 85% success rate for key bills during the Legislative Session.

Key Indicators

The Government Relations Department will use the following key indicator to monitor progress toward achieving its business plan goals:

- Percent of priority bills with a positive outcome for the City

Government Relations — Total Budget $1.3 million

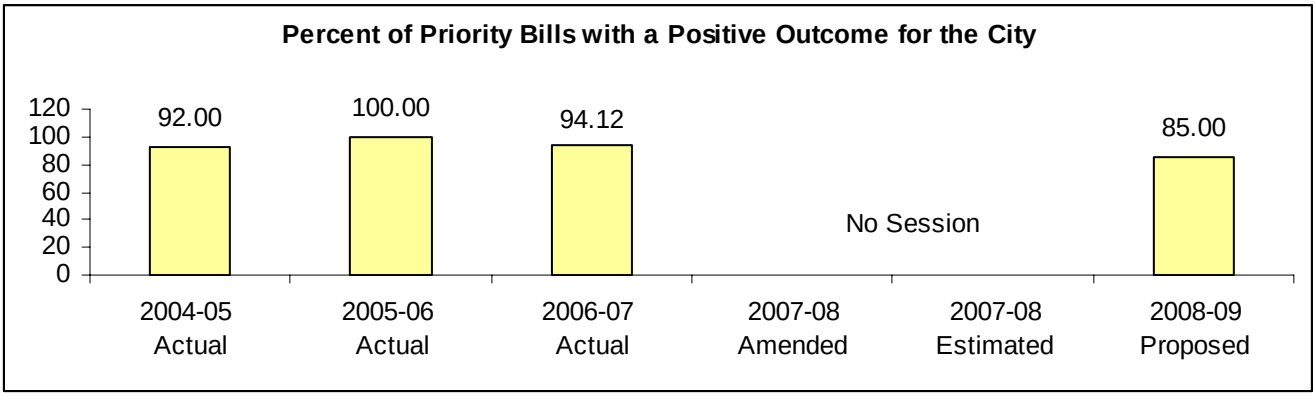
Budget Highlights

Government Relations Proposed Budget includes requirements of $1,302,476 and 3.00 FTEs.

Government Relations

The Government Relations Office (GRO) is adding $195,000 to the budget in FY 2009 to allow for the contracts for lobby services to be sustained to the same level awarded in FY 2008.

The Government Relations Office is responsible for monitoring all state and Federal legislation to determine what impact the bill might have on the City of Austin. Once a bill is identified as pertinent to the City, GRO staff and consultants lobby the legislative bodies on behalf of the City. This chart shows the success in ensuring that the City is not negatively impacted by new legislation.



Employee Benefits

The Proposed Budget includes $6,572 for salary increases associated with Pay for Performance. An additional $1,692 has been included for anticipated changes in health insurance costs. A one-time 1 percent service incentive enhancement pay to non-civil service employees will be $2,635 for FY 2009; this is a $2,653 decrease from the 2% lump sum received in FY 2008. Funding for awards & recognition and travel & training has decreased $210 and $600 respectively, for FY 2009.

Capital Budget

The FY 2009 Proposed Capital Budget does not include any new appropriations for the Government Relations Office.

Significant Revenue and Expenditure Changes by Program

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $6,572 for salary increases associated with Pay for Performance in FY 2009. An additional $1,692 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$8,264	
The Proposed Budget also includes a $210 decrease for the Awards and Recognition program and a $600 decrease in travel and training requirements.	($810)	
The Proposed Budget includes $2,635 for a 1% service incentive enhancment in FY 2009 for non-civil service employees. This is a decrease of $2,653 from a 2% enhancement pay in FY 2008.	($2,653)	
2. Government Relations		
To allow additional lobbying contracts in FY 2009, $195,000 is being added to the Proposed Budget.	$195,000	

Government Relations – 2008-09

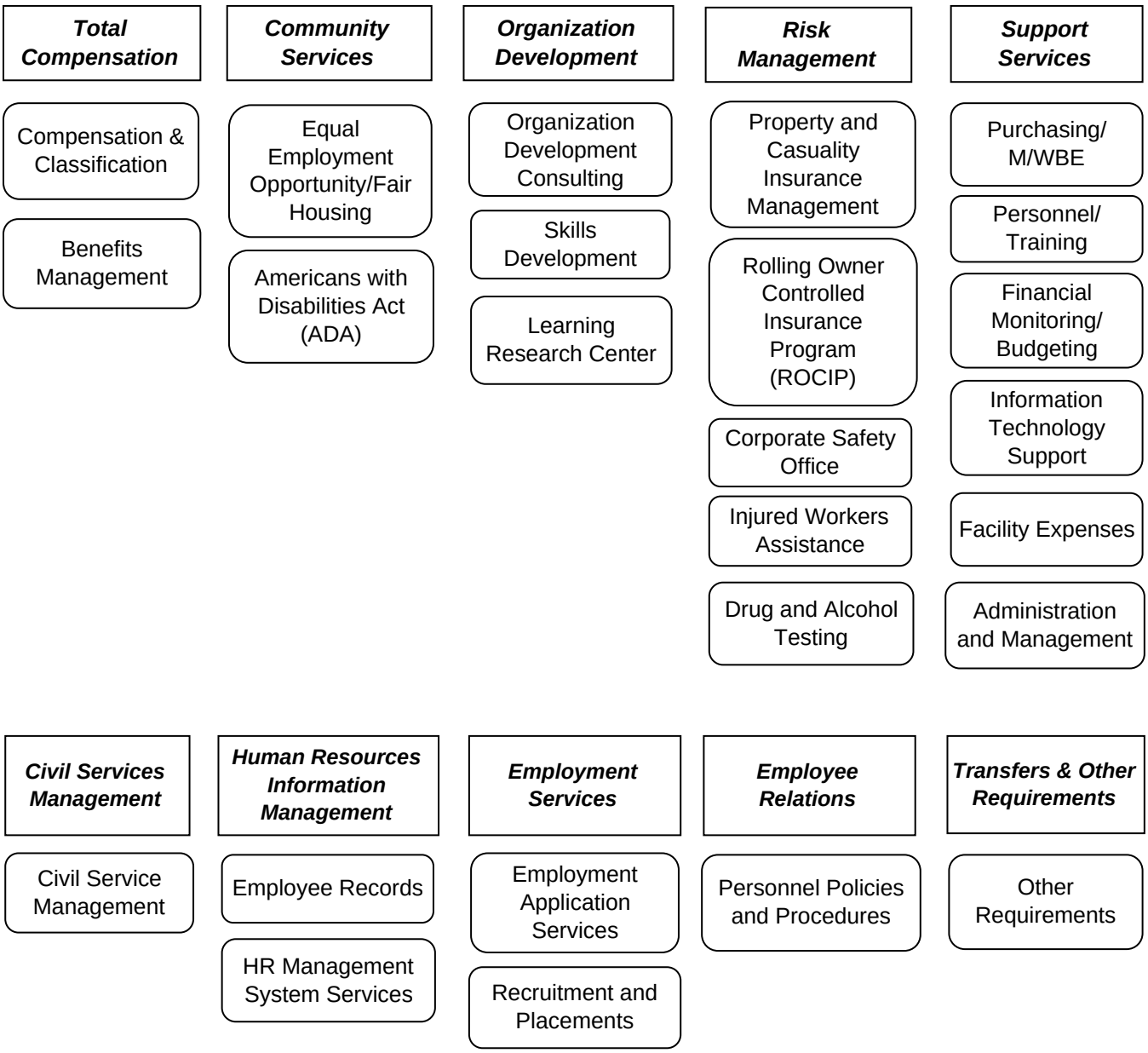
Support Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
GOVERNMENT RELATIONS								
Government Relations	$1,053,436	3.00	$1,102,675	3.00	$1,102,675	3.00	$1,302,476	3.00
Subtotal	$1,053,436	3.00	$1,102,675	3.00	$1,102,675	3.00	$1,302,476	3.00
Total	$1,053,436	3.00	$1,102,675	3.00	$1,102,675	3.00	$1,302,476	3.00

Human Resources

Employee Benefits Fund
Workers Compensation Fund

Human Resources — 2008-09



LEGEND= ***Program*** Activity

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$7,138,102	$8,232,863	$7,832,623	$7,782,119
Full-time Equivalents (FTEs)	92.00	98.00	98.00	97.00

Human Resources — 2008-09

Mission

The mission of the Human Resources Department is to help City departments attract, motivate, retain and develop qualified, diverse and productive employees.

Goals

- The Human Resources Department will provide department managers with the tools necessary to maintain a productive workforce. By September 30, 2009, the Department will:
  - Decrease sick leave utilization per 1,000 hours worked from 35.30 to 32.00 hours.
  - Increase employee ratings of personnel policy administration from 58% to 67%.
  - Ensure annual performance evaluations are conducted for at least 98% of the employees.

- The Human Resources Department will help department managers attract and retain a qualified workforce. By September 30, 2009, the Department will:
  - Reduce the employee turnover rate to 12% or less.
  - Decrease the average time to complete the recruitment process from 24 to 20 days or less.
  - Increase employee ratings of overall job satisfaction from 75% to 85%.
  - Ensure the lost time injury rate of 2.60 stays below the best practice benchmark of 3.00 which is based on the Bureau of Labor Statistics (BLS) and Texas Workers' Compensation Commission (TWCC) industry standards.

- The Human Resources Department will provide a competitive and affordable pay and benefits package for City employees. By September 30, 2009, the Department will:
  - Increase in average cost per employee enrolled in a medical benefits plan is to less than or equal to 10%.
  - Increase employee satisfaction with pay from 64% to 65%.
  - Increase employee satisfaction with benefits from 78% to 80%.

To help the department track how well the goals are being met, key indicators have been developed along with appropriate performance measures.

Key Indicators

The key indicators used by the Human Resources Department include:

- Citywide Employee Turnover Rate
- Employee Ratings of Overall Job Satisfaction
- Number of Personnel Action Grievances Resolved
- Average Time to Complete the Recruitment Process
- Citywide Sick Leave Utilization per 1,000 Hours Worked
- Citywide Lost Time Injury Rate

Human Resources — Total Budget $9.9 million

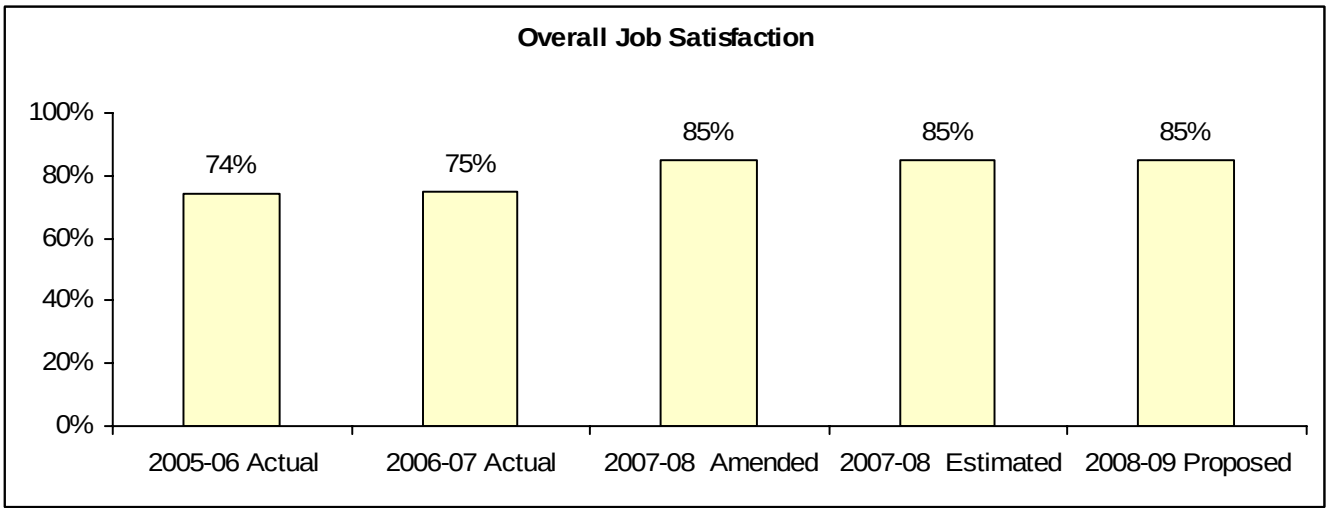
Budget Highlights

The Proposed Budget for the Human Resources Department (HRD) includes the personnel and equipment necessary to achieve the goals and objectives of the department.

Management of the Human Resources Service Delivery System

The increasing complexity of managing human resources requires HRD to work closely with departments and City management to address employee issues to achieve their desired business results. Managing employees in today's workplace is becoming increasingly complex due to new legislation, legal interpretations, regulations, and enforcement activities. Ensuring compliance with requirements is further complicated by the decentralized structure of the human resources function in the City. In order to continue to address emerging workforce issues and technological needs, HRD is proposing to maintain current service levels in FY 2009.

In addition, employees are becoming more interested in maintaining a healthy work-family balance. This means that the City needs to address employee concerns in new ways, including the use of flexible work schedules, telecommuting, child care support, paperless personnel records processing and payroll, and electronic dissemination of information.

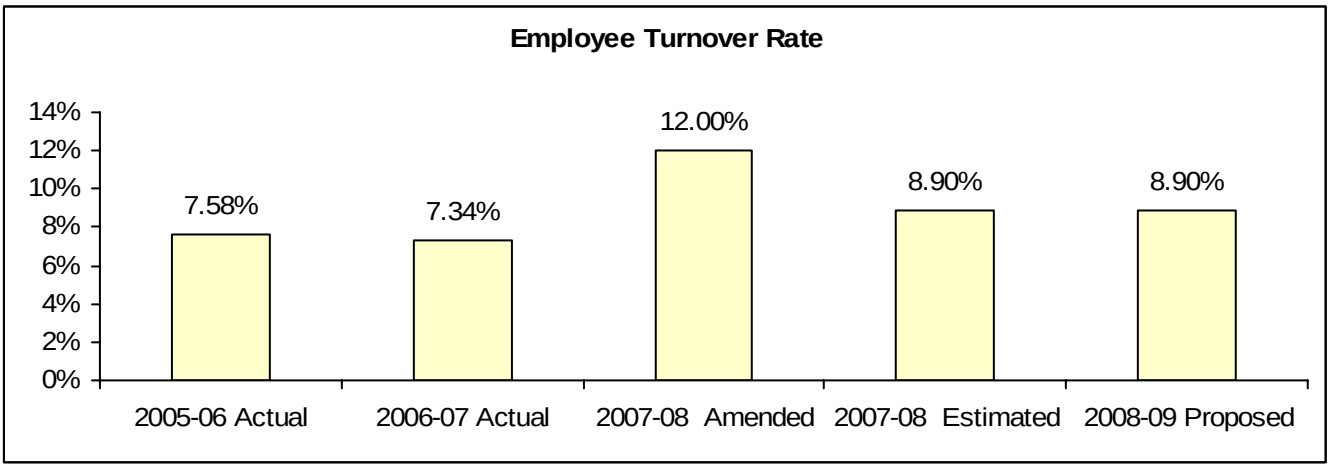


One measure of a healthy organizational climate is overall job satisfaction. Overall job satisfaction remains at high levels. The City continues to explore ways to improve the overall work environment and to support healthy work-family balance. In particular, the City has undertaken a number of employee initiatives including conducting a comprehensive compensation study, implementing a City-wide reward and recognition program, and establishing an employee committee on workforce issues.

Maintenance of the Compensation and Classification System

Continued maintenance of the compensation and classification system is needed in order to maintain internal equity and market competitiveness, as well as aid in identifying career progressions in order to retain employees with highly sought after skills. The City continues to monitor the pay structure and communicate with employees. Although employee turnover is affected by a variety of factors, a lack of clearly defined career progressions and market competitiveness in certain jobs have been identified as problem areas. The following graph shows the goal is to maintain a City-wide employee turnover rate of 8.9 percent or less.

Human Resources — Total Budget $9.9 million



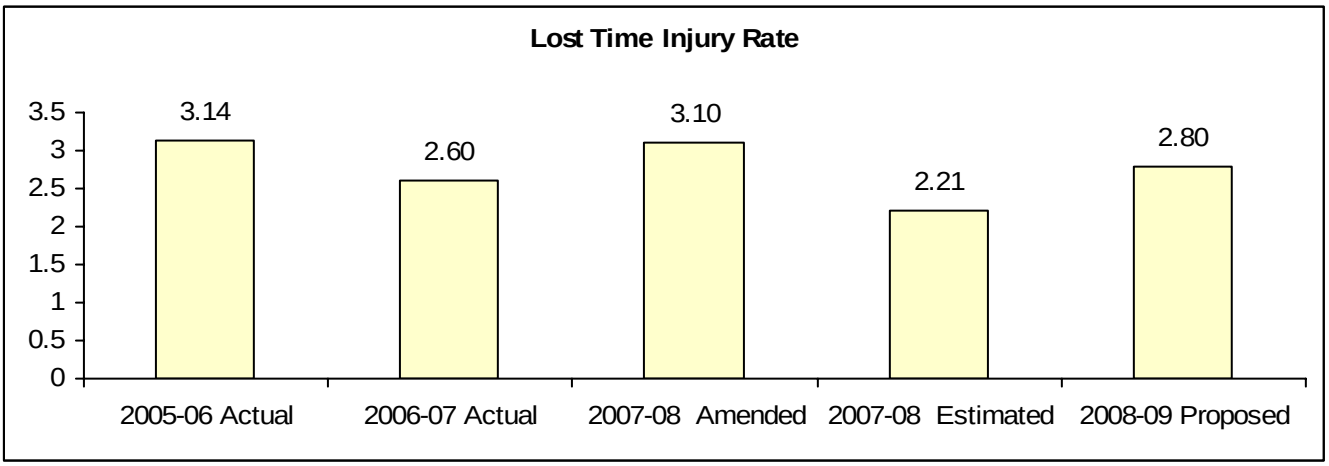
Employment Services

HRD will continue to focus available resources on strengthening the effectiveness and timeliness of the recruiting process. In particular, HRD has developed and implemented e-recruiting methodologies (accepting applications on-line and using web recruiters) that will reduce the amount of processing time required before hiring supervisors receive applications and develop the ability to share applicant pools between departments.

HRD will also strengthen recruiting for hard to fill positions including better marketing of the City as a preferred employer, developing partnerships with local universities and colleges, sponsoring and participating in job fairs and developing a method for sharing applications. The department continues to assist City employees with career progression and development by adding $16,820 for career development assessment tools.

Risk Management

The Proposed Budget maintains staffing of the Corporate Safety Office at the current level in order to decrease the number of employee injuries and decrease workers' compensation costs.



The lost time injury rate measures the number of lost time injuries occurring during the year per the equivalent of 100 employees. Lost time injuries are all injuries where any lost time from work has occurred, not including the time off on the day of the injury. The rate has fluctuated over the past several years.

Human Resources — Total Budget $9.9 million

Austin Climate Protection Plan Employee Education

In February 2007, the City adopted the Austin Climate Protection Plan (ACPP) which is aimed at reducing and reversing the negative impacts of global warming. The ACPP involves the development of an employee climate education program with awards and incentives to help employees reduce their personal impact on climate change, as well as employee training to engage in community outreach for climate protection. One Performance Consultant Corporate position was added to the Human Resources Department in FY 2007-08 to be responsible for the design and delivery of this employee education program. The position is being transferred to Austin Energy which has overall responsibility for the ACPP.

Proposed Savings

The Proposed Budget includes savings of $529,079 strategically selected to maintain the department's ability to provide corporate human resources services while aiding the City in its efforts to balance the budget. Vacancy savings was increased by $195,227 based on analysis of normal department attrition. Also included as part of the department's proposed reductions is a decrease in the amount of $24,359 for property and boiler insurance.

Additionally, in October 2008, the City of Austin will receive a membership credit on property insurance in the form of a one-time premium reduction in the amount of $309,493. The credit is a result of the mutual insurance company structure and its better-than-expected operating performance due primarily to lower-than-expected property losses in the immediate previous years. However, this credit will not be available in October 2009 due to higher claims experience in 2008.

Capital Budget

The FY 2008-09 Proposed Capital Budget does not include any new appropriations for the Human Resources Department.

Significant Revenue and Expenditure Changes by Program

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $147,865 for salary increases associated with Pay for Performance in FY 2009. An additional $55,272 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$203,137	
The Proposed Budget includes $59,272 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $47,170 for a 2% enhancement pay in FY 2008.	($47,170)	
The Proposed Budget includes $3,106 for the FY 2009 annualized cost for a market study implementation in FY 2008.	$3,106	
The Proposed Budget also includes a $6,050 decrease for the Awards and Recognition program and a $16,600 decrease in travel and training requirements.	($22,650)	
2. Organization Development		
The Proposed Budget includes the transfer of one Corporate Performance Consultant FTE position to Austin Energy.	$0	(1.00)
3. Risk Management		
As part of the HRD's savings plan, the Proposed Budget includes a decrease of $24,359 for property and boiler insurance. This is partially offset by an increase in property and boiler insurance of $116,314.	$91,955	
The HRD savings plan includes a one-time premium reduction of $309,493 for a membership credit on property insurance that will occur in FY 2009.	($309,493)	
4. Employment Services		
The Proposed Budget includes $16,820 for career development assessment tools and a $1,500 increase for annualized rent in the south career development office.	$18,320	
5. Support Services		
The annual cost for HRD facilities and office leases is increasing by $27,538.	$27,538	
As part of the savings plan, vacancy savings is increasing by $127,624 based on historical analysis. An additional $67,603 will be added to vacancy savings due to one Human Resources Consultant position being held vacant.	($195,227)	
Funding for training in the amount of $35,000 is being transferred to the Mayor and Council Offices. HRD is further reducing their training budget by $35,000.	($70,000)	
Funding is transferring to the Public Information Office: $80,000 for the City-wide ACE program and $40,000 for the Physical Education Program.	($120,000)	

Human Resources – 2008-09

Support Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CIVIL SERVICES MANAGEMENT								
Civil Service Management	$258,254	2.50	$235,419	2.50	$285,515	2.50	$209,390	2.25
Subtotal	$258,254	2.50	$235,419	2.50	$285,515	2.50	$209,390	2.25
COMMUNITY SERVICES								
Americans with Disabilities Act (ADA)	$189,185	1.75	$212,242	1.75	$212,389	1.75	$179,440	1.00
Equal Employment Opportunity / Fair Housing	$129,761	2.00	$185,367	2.00	$120,454	2.00	$218,941	3.00
Subtotal	$318,945	3.75	$397,609	3.75	$332,843	3.75	$398,381	4.00
EMPLOYEE RELATIONS								
Personnel Policies and Procedures	$572,366	6.50	$611,229	6.50	$622,834	6.50	$617,718	6.60
Subtotal	$572,366	6.50	$611,229	6.50	$622,834	6.50	$617,718	6.60
EMPLOYMENT SERVICES								
Employment Application Services	$286,874	6.50	$524,486	7.50	$522,963	7.50	$569,753	8.00
Recruitment and Placements	$590,784	6.75	$541,168	6.75	$556,602	6.75	$609,451	7.25
Subtotal	$877,658	13.25	$1,065,654	14.25	$1,079,565	14.25	$1,179,204	15.25
HUMAN RESOURCES INFORMATION MANAGEMENT								
Employee Records	$291,345	5.00	$307,428	5.00	$255,761	5.00	$381,756	6.00
HR Management System Services	$386,571	4.50	$479,716	5.50	$479,716	5.50	$433,226	4.50
Subtotal	$677,916	9.50	$787,144	10.50	$735,477	10.50	$814,982	10.50
ORGANIZATION DEVELOPMENT								
Learning Research Center	$2,368	1.20	$0	1.20	$0	1.20	$0	1.20
Organization Development Consulting	$215	6.45	$0	7.45	$0	7.45	$0	6.45
Skills Development	$17,314	1.85	$0	1.85	$0	1.85	$0	1.85
Subtotal	$19,897	9.50	$0	10.50	$0	10.50	$0	9.50
RISK MANAGEMENT								
Corporate Safety Office	$75,723	3.10	$115,961	3.10	$115,961	3.10	$117,757	3.10
Drug and Alcohol Testing	$75,661	0.75	$61,170	0.75	$61,170	0.75	$55,291	0.65

Human Resources – 2008-09

Support Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
RISK MANAGEMENT								
Injured Workers Assistance	$346,127	4.85	$386,940	4.85	$386,940	4.85	$400,113	4.85
Property and Casualty Insurance Management	$890,989	1.30	$984,291	1.30	$675,293	1.30	$701,547	1.30
Rolling Owner Controlled Insurance Program (ROCIP)	$348	1.00	$0	1.00	$0	1.00	$10,248	1.00
Subtotal	$1,388,848	11.00	$1,548,362	11.00	$1,239,364	11.00	$1,284,956	10.90
TOTAL COMPENSATION								
Benefits Management	$1,179,459	17.25	$1,201,992	18.25	$1,199,642	18.25	$1,181,013	17.25
Compensation & Classification	$564,678	9.25	$807,963	9.25	$795,202	9.25	$783,644	9.25
Subtotal	$1,744,137	26.50	$2,009,955	27.50	$1,994,844	27.50	$1,964,657	26.50
SUPPORT SERVICES								
Administration and Management	$548,389	1.75	$714,903	2.75	$713,965	2.75	$481,696	2.75
Facility Expenses	$72,277	0.00	$72,212	0.00	$72,212	0.00	$94,750	0.00
Financial Monitoring / Budgeting	$285,856	3.40	$309,568	3.40	$309,568	3.40	$319,801	3.40
Information Technology Support	$204,685	2.00	$234,191	2.00	$236,037	2.00	$233,421	2.00
Personnel / Training	$103,080	1.25	$168,971	2.25	$132,753	2.25	$108,657	2.25
Purchasing / M/WBE	$64,293	1.10	$65,226	1.10	$65,226	1.10	$68,136	1.10
Subtotal	$1,278,581	9.50	$1,565,071	11.50	$1,529,761	11.50	$1,306,461	11.50
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$1,500	0.00	$12,420	0.00	$12,420	0.00	$6,370	0.00
Subtotal	$1,500	0.00	$12,420	0.00	$12,420	0.00	$6,370	0.00
Total	$7,138,102	92.00	$8,232,863	98.00	$7,832,623	98.00	$7,782,119	97.00

Human Resources – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CIVIL SERVICES MANAGEMENT								
Civil Service Management	$170	0.00	$0	0.00	$602	0.00	$0	0.00
Subtotal	$170	0.00	$0	0.00	$602	0.00	$0	0.00
COMMUNITY SERVICES								
Americans with Disabilities Act (ADA)	$849	0.00	$0	0.00	$231	0.00	$0	0.00
Equal Employment Opportunity / Fair Housing	$6,265	0.00	$0	0.00	$199	0.00	$0	0.00
Subtotal	$7,114	0.00	$0	0.00	$430	0.00	$0	0.00
EMPLOYEE RELATIONS								
Personnel Policies and Procedures	$4,766	0.00	$0	0.00	$10,205	0.00	$0	0.00
Subtotal	$4,766	0.00	$0	0.00	$10,205	0.00	$0	0.00
EMPLOYMENT SERVICES								
Employment Application Services	$166	0.00	$0	0.00	$1,523	0.00	$0	0.00
Recruitment and Placements	$7	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$173	0.00	$0	0.00	$1,523	0.00	$0	0.00
HUMAN RESOURCES INFORMATION MANAGEMENT								
Employee Records	$104	0.00	$0	0.00	$665	0.00	$0	0.00
HR Management System Services	$162	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$266	0.00	$0	0.00	$665	0.00	$0	0.00
ORGANIZATION DEVELOPMENT								
Learning Research Center	$429,209	0.00	$464,738	0.00	$464,738	0.00	$465,562	0.00
Organization Development Consulting	$540,491	0.00	$635,257	0.00	$635,258	0.00	$570,216	0.00
Skills Development	$148,048	0.00	$270,935	0.00	$270,935	0.00	$273,882	0.00
Subtotal	$1,117,748	0.00	$1,370,930	0.00	$1,370,931	0.00	$1,309,660	0.00
RISK MANAGEMENT								
Corporate Safety Office	$174,188	0.00	$181,495	0.00	$181,495	0.00	$185,392	0.00
Drug and Alcohol Testing	$19,943	0.00	$0	0.00	$25,615	0.00	$0	0.00

Human Resources – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
RISK MANAGEMENT								
Property and Casualty Insurance Management	$8,662	0.00	$0	0.00	$0	0.00	$0	0.00
Rolling Owner Controlled Insurance Program (ROCIP)	$75,000	0.00	$75,000	0.00	$75,000	0.00	$75,000	0.00
Subtotal	$277,793	0.00	$256,495	0.00	$282,110	0.00	$260,392	0.00
TOTAL COMPENSATION								
Benefits Management	$155,671	0.00	$199,575	0.00	$199,575	0.00	$148,248	0.00
Compensation & Classification	$92,122	0.00	$0	0.00	$12,761	0.00	$0	0.00
Subtotal	$247,793	0.00	$199,575	0.00	$212,336	0.00	$148,248	0.00
SUPPORT SERVICES								
Administration and Management	$150	0.00	$0	0.00	$546	0.00	$0	0.00
Facility Expenses	$284	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$434	0.00	$0	0.00	$546	0.00	$0	0.00
Total	$1,656,256	0.00	$1,827,000	0.00	$1,879,348	0.00	$1,718,300	0.00

Human Resources – 2008-09

Grants

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
COMMUNITY SERVICES								
Equal Employment Opportunity / Fair Housing	$400,050	5.00	$488,000	5.00	$488,000	5.00	$431,000	5.00
Subtotal	$400,050	5.00	$488,000	5.00	$488,000	5.00	$431,000	5.00
Total	$400,050	5.00	$488,000	5.00	$488,000	5.00	$431,000	5.00

Employee Benefits Fund — 2008-09

Purpose and Nature of Fund

The Employee Benefits Fund was established to finance the City's benefits program which includes: a self-funded medical and dental program, a health maintenance organization (HMO), retiree medical and dental, basic and supplemental life insurance and accidental death and dismemberment (AD&D), a short- and long-term disability program, a vision program, an employee assistance program, a wellness program, a child care program, unemployment and a prepaid legal program.

Factors Affecting Revenue

The programs provided through the Employee Benefits Fund are paid for by a contribution from the City and contributions of active employees, retirees and COBRA participants. Revenue from participant contributions is determined by the number of participants enrolled and the type of benefits each participant selects. The City's contribution is based on a budgeted amount per eligible position.

The proposed revenue for the Employee Benefits Fund for FY 2009 is $137.7 million which is a $9.4 million increase from the FY 2008 Amended Budget. The FY 2009 Proposed Budget also reflects a $12.1 million beginning balance which is a $0.2 million decrease from the FY 2008 Amended Budget. The $12.1 million beginning balance includes $9.4 million of stop loss and claims reserves that are being carried forward to FY 2009.

Factors Affecting Requirements

The proposed requirements for the Employee Benefits Fund for FY 2009 are $149.8 million which is a $9.2 million increase from the FY 2008 Amended Budget. Employee medical claims are expected to increase by $4.9 million and retiree claims are anticipated to increase by $3.0 million primarily due to increased health care costs. Other increases are expected for the employee prescription program, the employee dental program and retiree dental program for a total increase of $1.1 million. Decreases in requirements for the FY 2009 Proposed Budget are expected in long-term disability premiums by $0.4 million and the vision program in the amount of $0.3 million.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$112,132,126	$128,215,388	$130,216,416	$137,660,578
Requirements	$116,327,795	$140,581,677	$131,145,231	$149,808,755

Workers' Compensation Fund — 2008-09

Purpose and Nature of Fund

The Workers' Compensation Fund provides payments mandated by state law for City employees' medical expenses associated with job-related injuries and illnesses. The fund also compensates eligible individuals with indemnity payments as required by the State of Texas. In addition, the fund supports other related activities such as safety programs and the Return to Work program. Workers' Compensation expenses are funded entirely by transfers from the General Fund and other City of Austin funds.

Factors Affecting Revenue

The FY 2009 Workers' Compensation Fund includes Transfers In totaling $7.9 million, an increase of $1.5 million from the FY 2008 Amended Budget in order to provide sufficient funding to meet projected expenses for FY 2009.

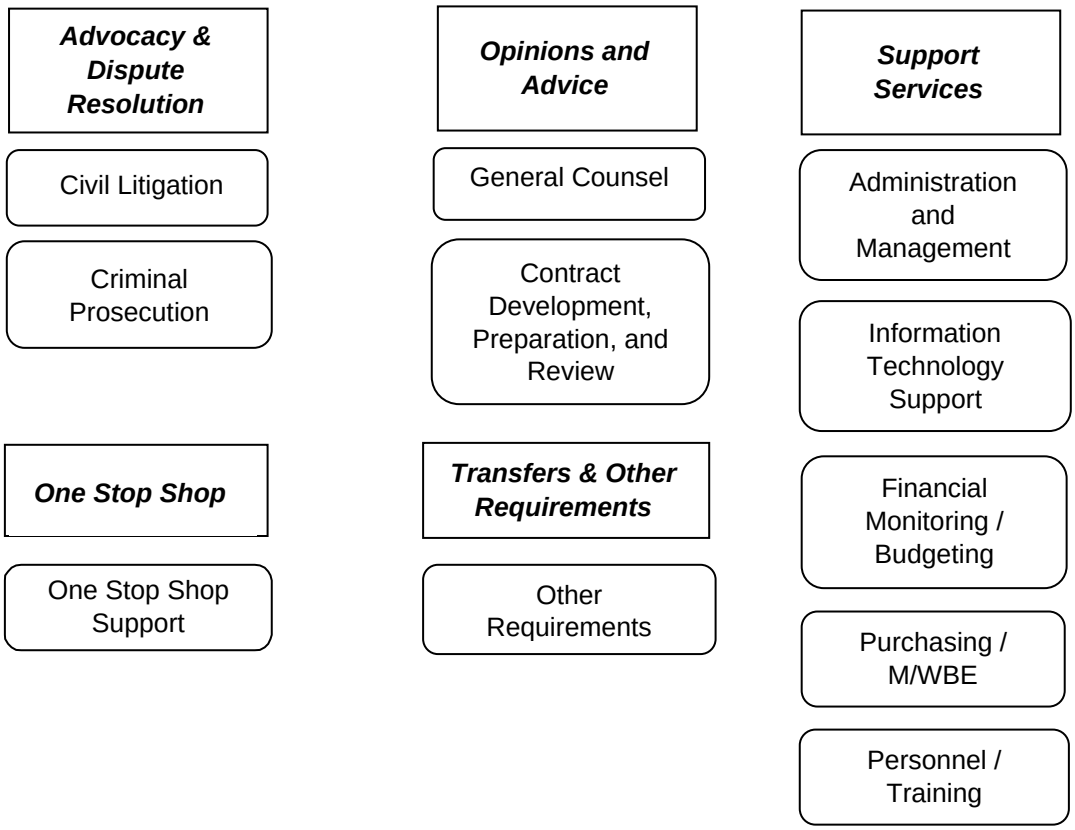
Factors Affecting Requirements

Proposed requirements for FY 2009 for the Workers' Compensation Fund are $11.0 million, a $1.4 million decrease from the FY 2008 Amended Budget. The continued emphasis on safety in the workplace has resulted in reduced costs. Operations and Administration is projected to decrease $0.2 million, while Settlements and Impairment Benefits are projected to remain level. Medical Benefits are also projected to decrease $0.7 million and indemnity payments are projected to remain near its current level. Interdepartmental and Expense Refunds are projected to increase by $0.2 million. The Claims Reserve, which must equal 25 percent of budgeted claims and settlement expenses based on the City's approved financial policies, is projected to decrease $0.1 million and is included in total requirements for FY 2009.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Transfers In	$7,199,009	$6,383,703	$6,383,703	$7,878,740
Requirements	$9,271,740	$12,366,894	$8,739,540	$11,001,303

Law

Law — 2008-09



LEGEND= ***Program*** Activity

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$7,023,114	$8,371,326	$7,885,427	$8,183,546
Full-time Equivalents (FTEs)	84.00	88.00	88.00	89.00

Law — 2008-09

Mission

The mission of the Law Department is to provide the highest quality legal services to the City of Austin so that it can govern lawfully with the highest ethical standards and serve the community effectively.

Vision

The Law Department strives to be a “world” class law firm. We will maintain the trust of our clients and continue to be known within the legal community as lawyers who provide excellent legal advice and perform excellent legal work that is timely, thorough and continuously improving. We will continue to have a staff that is proud to be part of this organization, is supportive of each other and the City, and always seeks to enhance the quality of our work and our professional reputation. We will be an organization that attracts, and retains, the best and the brightest.

Goals

To deliver legal services of the highest quality, the Law Department has adopted the following goals and key strategies:

- Maintain relationship with clients as a trusted advisor.
- Ensure that the legal advice communicated to client departments is clear, relevant and timely, and that the advice focuses on specific client needs.
- Evaluate outside counsel costs for effective and efficient use of funds each fiscal year, by implementing a contract monitoring system and by maintaining the average outside counsel services below $325 per hour.
- Increase Law Department employee skills and expertise by providing relevant substantive in-house continuing legal education, and access to outside training.
- Provide opportunities for career development within the Law Department.
- Provide legal risk management training to City employees, officials and appointees, which will result in reduced legal liability.

Key Indicators

The Law Department will use the following key indicators to monitor the Department’s progress in achieving business plan goals.

- Percent of clients who report advice provided by attorneys is clear and relevant
- Percent of clients who report advice provided by attorneys is timely
- Percent of clients who report that service received is good or excellent
- Maintain City’s average hourly rate for outside counsel services below $325 per hour
- Number of trainings the Law Department provides to employees, officials and appointees

Law — Total Budget $8.8 million

Budget Highlights

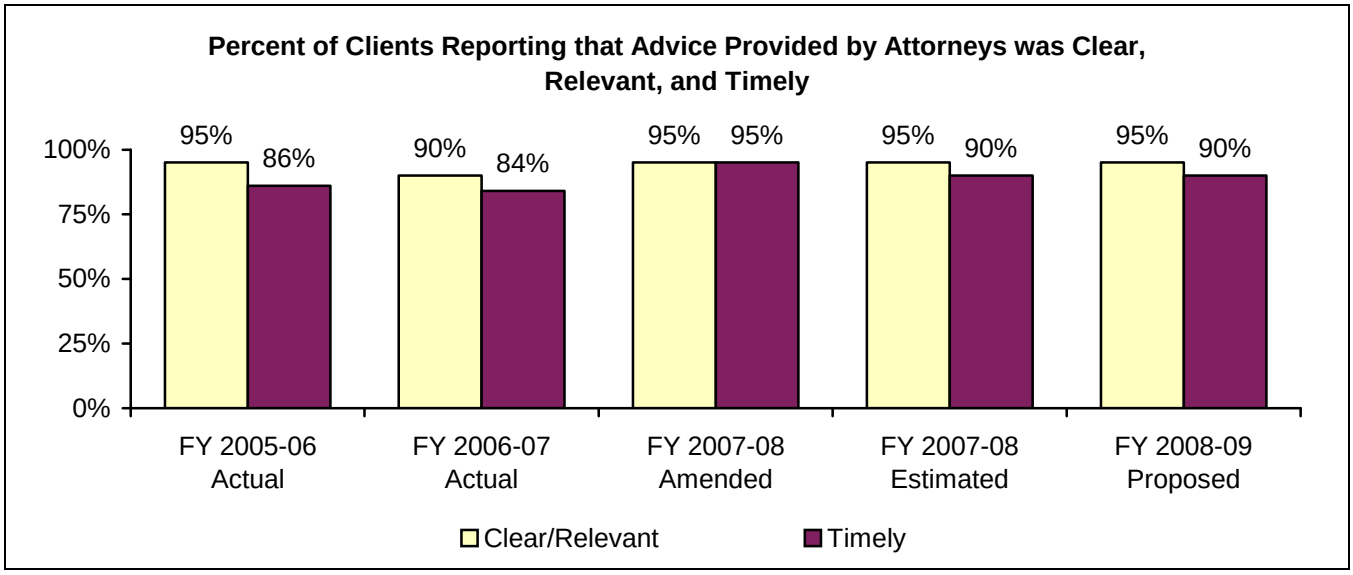
The Law Department's goals reflect our commitment to providing high quality service and maintaining excellent working relationships with clients built on trust and confidence in our legal advice. Additionally, goals of the Law Department include continuing to provide better opportunities for career development within the Department, as well as implementing a succession strategy to prepare for the loss of talent and experience through retirement or other attrition.

Our FY 2009 Proposed Budget continues our successful strategy to improve customer service by promoting a cultural change that recognizes the best way to provide quality legal advice to the City as a corporate client is to develop exceptional relationships with the individuals with whom we work.

Included in the Proposed Budget is one Attorney Senior FTE to assist the Austin Water Utility (AWU). Though the full cost for this FTE is $108,256, the entire amount is reimbursed by the Austin Water Utility because this FTE will be dedicated to providing AWU legal services.

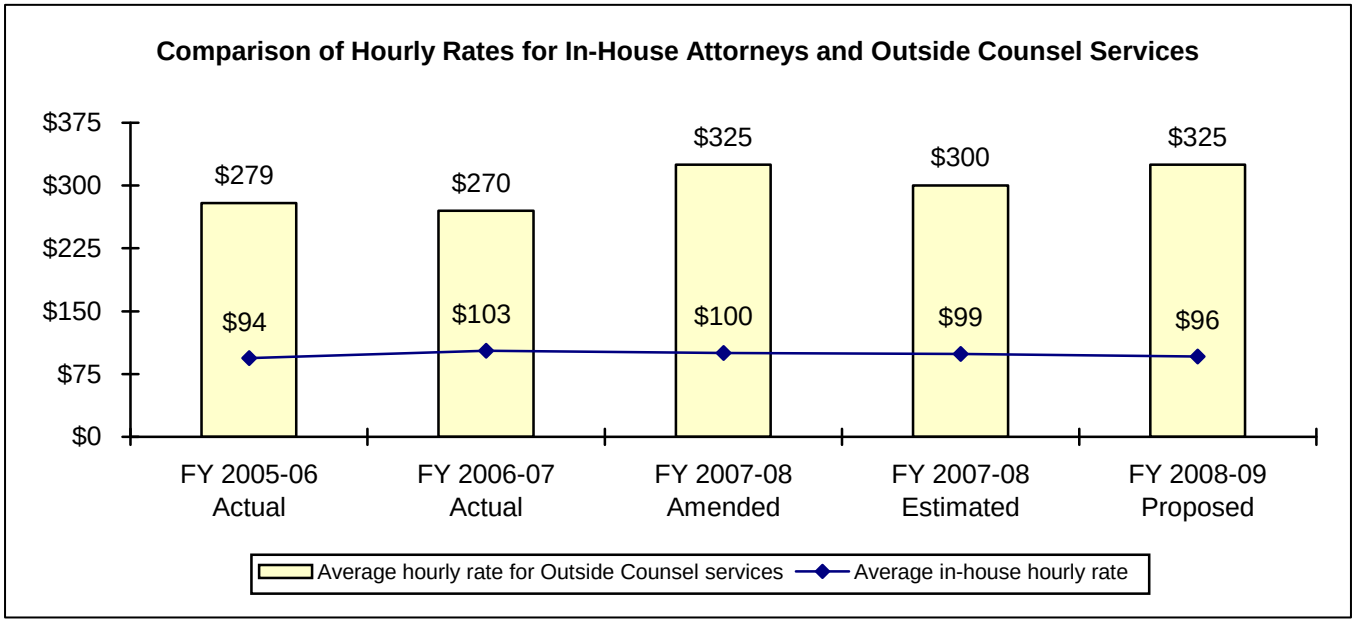
Client Satisfaction

One of the Department's key indicators, client satisfaction, is tracked by an annual survey of the Law Department's clients and is conducted at the end of each fiscal year. Since FY 2005, the survey has been administered in partnership with the Office of the City Auditor.



One of the Department's key strategies to improve client satisfaction is to develop in-house experts on emerging legal issues so that the City may continue to benefit from the combination of high quality products and affordable rates that only in-house legal counsel can provide. As the key indicator graph on the next page illustrates, in-house attorneys are more cost-effective than outside legal counsel.

Law — Total Budget $8.8 million



Proposed Savings

The Proposed Budget includes savings of $308,561 strategically selected to maintain the department's ability to provide legal services. To generate these savings, the Law Department is increasing vacancy savings by $200,000 based on historical analysis and attrition. Additionally, one Attorney Senior position will be held vacant for FY 2009, which will foster personnel savings in the amount of $108,561.

Capital Budget

The Proposed Capital Budget does not include any new appropriations for the Law Department.

Significant Revenue and Expenditure Changes by Program

Expenditure Changes

	Dollars	FTEs
1. City-Wide		
The Proposed Budget includes $160,119 for salary increases associated with Pay for Performance in FY 2009. An additional $49,632 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$209,751	
The Proposed Budget includes $64,184 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $48,931 from a 2% enhancement pay in FY 2008.	($48,931)	
The Proposed Budget also includes a $5,620 decrease for the Awards and Recognition program and a $15,400 decrease in travel and training requirements.	($21,020)	
The Proposed Budget includes a decrease of $540 for exam fees for the Bilingual pay program. The Proposed Budget includes a decrease of $18,479 for terminal pay.	($19,019)	
2. Opinions and Advice		
To further enhance legal services, 1.0 Attorney Senior FTE is being added to the Proposed Budget and will be fully reimbursed by the Austin Water Utility.	$0	1.00
3. Department-wide		
The Law Department's efforts to generate savings has resulted in increasing vacancy savings by $200,000.	($200,000)	
One Attorney Senior position will be held vacant for FY 2009 in the Proposed Budget.	($108,561)	

Law – 2008-09

Support Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
ADVOCACY & DISPUTE RESOLUTION								
Civil Litigation	$1,992,466	22.25	$2,008,780	22.85	$2,034,512	22.85	$2,048,770	23.85
Criminal Prosecution	$1,001,208	13.50	$1,143,631	13.50	$1,065,717	13.50	$1,140,805	13.25
Subtotal	$2,993,674	35.75	$3,152,411	36.35	$3,100,229	36.35	$3,189,575	37.10
ONE STOP SHOP								
One Stop Shop Support	$115,967	1.00	$121,699	1.00	$71,299	1.00	$89,814	1.00
Subtotal	$115,967	1.00	$121,699	1.00	$71,299	1.00	$89,814	1.00
OPINIONS AND ADVICE								
Contract Development, Preparation, and Review	$837,350	8.33	$1,026,345	9.33	$814,365	9.33	$858,859	7.79
General Counsel	$2,537,185	30.42	$3,141,147	32.32	$3,238,685	32.32	$3,185,430	35.11
Subtotal	$3,374,535	38.75	$4,167,492	41.65	$4,053,050	41.65	$4,044,289	42.90
SUPPORT SERVICES								
Administration and Management	$98,038	1.50	$327,405	2.00	$157,022	2.00	$308,571	2.00
Financial Monitoring / Budgeting	$56,157	0.50	$78,236	0.75	$79,192	0.75	$79,549	0.75
Information Technology Support	$144,322	1.75	$254,064	1.75	$102,007	1.75	$169,291	0.75
Personnel / Training	$75,622	0.75	$83,366	1.50	$157,779	1.50	$117,313	1.50
Purchasing / M/WBE	$153,239	4.00	$175,313	3.00	$153,909	3.00	$179,424	3.00
Subtotal	$527,378	8.50	$918,384	9.00	$649,909	9.00	$854,148	8.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$11,560	0.00	$11,340	0.00	$10,940	0.00	$5,720	0.00
Subtotal	$11,560	0.00	$11,340	0.00	$10,940	0.00	$5,720	0.00
Total	$7,023,114	84.00	$8,371,326	88.00	$7,885,427	88.00	$8,183,546	89.00

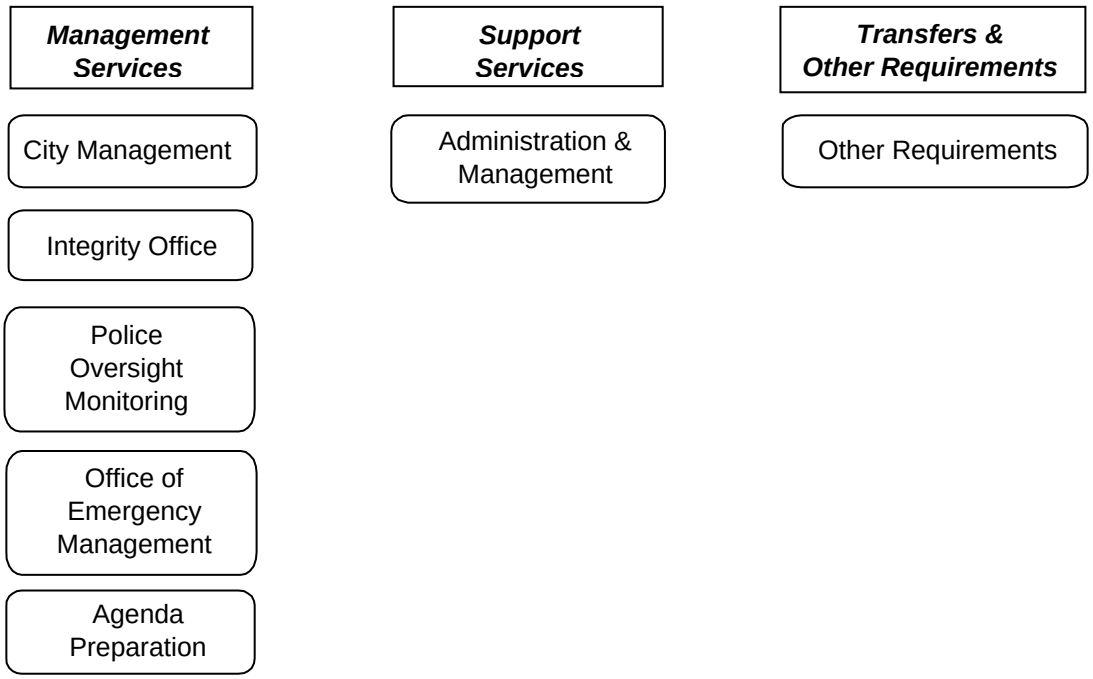
Law – 2008-09

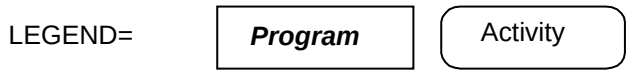
Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
ADVOCACY & DISPUTE RESOLUTION								
Civil Litigation	$245,946	0.00	$144,500	0.00	$131,795	0.00	$150,000	0.00
Criminal Prosecution	$3,402	0.00	$0	0.00	$793	0.00	$0	0.00
Subtotal	$249,348	0.00	$144,500	0.00	$132,588	0.00	$150,000	0.00
OPINIONS AND ADVICE								
Contract Development, Preparation, and Review	$67,150	0.00	$66,000	0.00	$66,425	0.00	$105,781	0.00
General Counsel	$247,252	0.00	$255,831	0.00	$280,831	0.00	$332,928	0.00
Subtotal	$314,402	0.00	$321,831	0.00	$347,256	0.00	$438,709	0.00
SUPPORT SERVICES								
Administration and Management	$527	0.00	$0	0.00	$0	0.00	$0	0.00
Information Technology Support	$1,686	0.00	$0	0.00	$0	0.00	$0	0.00
Purchasing / M/WBE	$0	0.00	$0	0.00	$815	0.00	$0	0.00
Subtotal	$2,213	0.00	$0	0.00	$815	0.00	$0	0.00
Total	$565,963	0.00	$466,331	0.00	$480,659	0.00	$588,709	0.00

Management Services

Management Services — 2008-09





	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$3,036,716	$3,385,519	$3,741,405	$4,523,510
Full-time Equivalents (FTEs)	26.75	28.75	28.75	41.25

Management Services — 2008-09

Mission

The mission of the Management Services Department is to ensure that all City Council priorities, policies, and programs are successfully implemented and effectively managed. To help the department achieve its mission the following goals have been developed:

Goals

- Provide thorough and timely assistance to the Mayor and Council by ensuring that 95% of the time Council Agenda packets are available four business days prior to Council meetings through the City Clerk's Office and the City of Austin Website.

- Provide thorough and timely assistance to City staff through the Agenda Management System (AMS) by ensuring that 90% percent of surveyed staff rated assistance as excellent or acceptable.

- Provide fair and impartial oversight of Internal Affairs investigation of complaints within the Austin Police Department. Furthermore, through our community outreach efforts, we will strive to promote mutual respect between Police Officers and the Public.
  - 100% of citizen contacts will be responded to within 5 business days
  - Office of the Police Monitor will attend at least 50 outreach meetings/educational forums annually
  - Office of the Police Monitor will conduct 4 outreach meetings/educational forums annually
  - Office of the Police Monitor will publish 4 newsletters annually
  - 100% of annual reports will be published by due date

- Implement and execute the policies set by the City Council and perform the duties and responsibilities specified in the City Charter to ensure economic, environmental, and cultural prosperity throughout the community by developing a financial plan and the annual budget by the dates established.

- Make Austin's workforce the most ethical municipal workforce in the country.
  - The ethics policies will be 100% revised by 2009.
  - Web-based and regularly scheduled in-person integrity training will be available to 100% of the workforce by 2009.

- Review and update 50% of existing emergency plans, annexes and procedures annually and review and make comprehensive revisions to 20% of existing emergency plans annexes and procedures annually.

- Coordinate development of a consolidated regional evacuation plan and develop a Hazardous Materials route around the City by 2010.

Key Indicators

The key indicators used by the Management Services Department include:

- Percent of surveyed AMS users that rated assistance as excellent or acceptable
- Percent of Council Agenda packets available four business days prior to Council meeting (end of business Friday before meeting)
- Percent of citizen contacts responded to within 5 business days by the Office of the Police Monitor
- Number of outreach meetings/educational forums conducted by the Office of the Police Monitor
- Number of outreach meetings/educational forums attended by the Office of the Police Monitor
- Number of newsletters published by the Office of the Police Monitor
- Percent of annual reports published by due date by the Office of the Police Monitor
- Percent of agency representatives that rate EOC operations as good or excellent

Management Services — Total Budget $15.0 million

Budget Highlights

The Proposed Budget for Management Services includes requirements of $4,523,510 and 41.25 FTEs which will enable the department to maintain all current service levels and achieve the goals and objectives of the department.

City Management

In FY 2008, a new City Manager was appointed and several staffing changes were made that are reflected in the FY 2009 Proposed Budget, including the addition of an Assistant City Manager and two Executive Secretaries. A part-time Executive Assistant has also been added to the FY 2009 Proposed Budget. This position was previously funded by Austin Energy. The Proposed Budget includes an increase of $404,476 to fund these changes.

Also during FY 2008, responsibility for the Austin City Employees (ACE) Appreciation and Physical Education (PE) programs moved to the Communication and Public Information (CPI) Department. To manage the programs, one Public Information Specialist Senior position and $77,555 was transferred into CPI from Management Services.

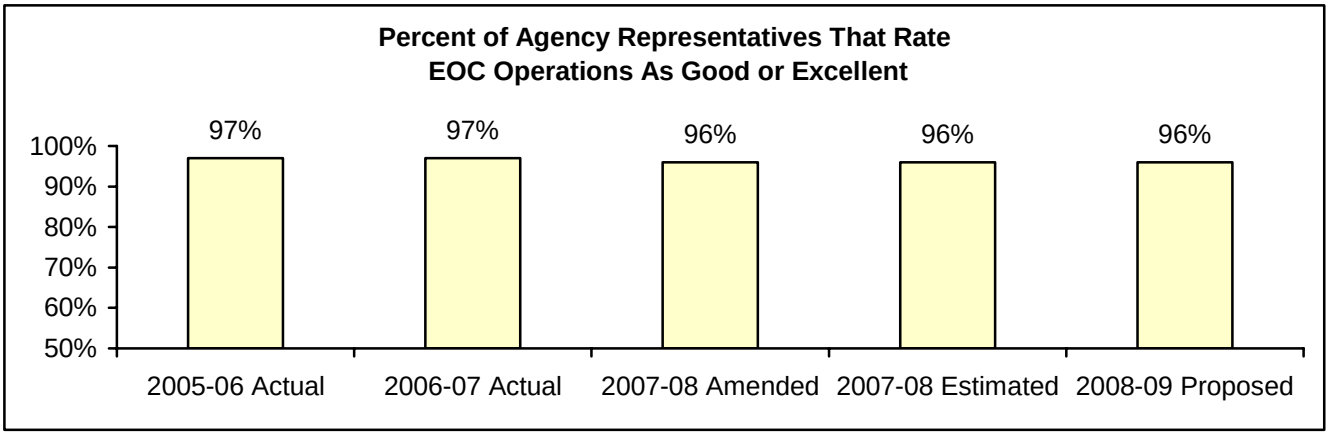
Integrity Office

A new Deputy Integrity Officer position was added in FY 2008 to assist the Integrity Officer with ethics training, program development, research and administration. One FTE and $93,074 is being added to the Proposed Budget to accommodate the change.

Office of Emergency Management

The Office of Emergency Management (OEM) is transferring into Management Services from the Public Safety and Emergency Management Department. As a result, the FY 2009 budget for Management Services will increase by 8.0 FTEs and $585,234.

In addition to operating the Emergency Operations Center, OEM manages numerous emergency preparedness planning and mitigation initiatives including the Community Emergency Response Team (CERT) volunteer program.



OEM also manages several homeland security grant programs for the City including the Metropolitan Medical Response System program, the Homeland Security Grant Program and, beginning in FY 2008, the Urban Area

Security Initiative. These grants greatly enhance the City's ability to prevent, protect against, respond to and recover from terrorist attacks, major disasters and other emergencies.

Employee Benefits

The Proposed Budget includes $60,657 for salary increases associated with Pay for Performance. An additional $16,215 has been included for anticipated changes in health insurance costs. The Proposed Budget includes $24,315 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $23,653 from a 2% enhancement pay in FY 2008. One-time funding of $540 for bi-lingual exam fees is removed in the Proposed Budget, along with a decrease of $6,243 to department-wide travel and training and the departmental Awards and Recognition program.

Proposed Savings

The Proposed Budget includes a savings of $87,320, strategically selected to maintain the department's ability to provide core services. The reduction includes holding 2.0 FTE Assistant City Manager Executive Secretary positions vacant for the entire fiscal year.

Capital Budget

The Proposed Capital Budget does not include any new appropriations for the Management Services Department.

Significant Revenue and Expenditure Changes by Program

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $60,657 for salary increases associated with Pay for Performance in FY 2009. An additional $16,215 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$76,872	
The Proposed Budget includes $24,315 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $23,653 from a 2% enhancement pay in FY 2008.	($23,653)	
Included in the Proposed Budget is a $540 decrease for the removal of one-time funding for bi-lingual exam fees.	($540)	
The Proposed Budget includes a decrease of $1,743 to the departmental Awards and Recognition program and a $4,500 decrease to department-wide travel and training.	($6,243)	
Included in the Proposed Budget is a reduction of $337 for fuel and vehicle maintenance.	($337)	
2. Management Services		
To fully fund the compensation package of the new City Manager hired in FY 2008, an additional $22,831 is being added to the Proposed Budget.	$22,831	
In FY 2008, a new City Manager was appointed and several staffing changes were made that are reflected in the FY 2009 Proposed Budget, including the addition of an Assistant City Manager and two Executive Secretaries. A part-time Executive Assistant has also been added to the FY 2009 Proposed Budget. This position was previously funded by Austin Energy. The Proposed Budget includes an increase of $404,476 to fund these changes.	$404,476	3.50
An additional Assistant City Manager Executive Assistant position and budget of $71,452 is transferring into Management Services from Financial Services.	$71,452	1.00
During FY 2008, responsibility for the Austin City Employees (ACE) Appreciation and Physical Education (PE) programs moved to the Communication and Public Information (CPI) Department. To manage the programs, one Public Information Specialist Senior position and $77,555 was transferred into CPI from Management Services.	($77,555)	(1.00)
A new Deputy Integrity Officer position was added in FY 2008 to assist the Integrity Officer with ethics training, program development, research and administration, resulting in an increase of $93,074.	$93,074	1.00

	Dollars	FTEs
The Office of Emergency Management is moving into Management Services from the Public Safety and Emergency Management Department. The FY 2009 Proposed Budget for Management Services will increase by 8.0 FTEs and $585,234.	$585,234	8.00
The FY 2009 Proposed Budget has been increased by $25,000 to help fund new initiatives by the City Manager.	$25,000	
3. Support Services Funding of $54,700 for the annual membership payments to the National League of Cities ($24,000) and the Texas Municipal League ($30,700) is being transferred out of Financial Services and into Management Services in FY 2009.	$54,700	
4. Department-Wide The Proposed Budget includes a decrease of $87,320 as the result of holding 2.0 FTE Assistant City Manager Executive Secretary positions vacant for the entire fiscal year as part of the department's savings plan.	($87,320)	

Management Services – 2008-09

Support Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
MANAGEMENT SERVICES								
Agenda Preparation	$86,035	2.00	$90,231	1.00	$88,345	1.00	$84,873	1.00
City Management	$1,878,745	15.25	$1,985,592	16.25	$2,462,222	16.25	$2,391,168	20.25
Integrity Office	$167,122	1.00	$168,694	1.00	$168,024	1.00	$267,059	2.00
Office of Emergency Management	$0	0.00	$0	0.00	$0	0.00	$584,314	8.00
Police Oversight Monitoring	$665,394	7.00	$922,457	9.00	$890,449	9.00	$930,521	9.00
Subtotal	$2,797,296	25.25	$3,166,974	27.25	$3,609,040	27.25	$4,257,935	40.25
SUPPORT SERVICES								
Administration and Management	$237,576	1.50	$214,934	1.50	$132,221	1.50	$263,707	1.00
Personnel / Training	$669	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$238,245	1.50	$214,934	1.50	$132,221	1.50	$263,707	1.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$1,175	0.00	$3,611	0.00	$144	0.00	$1,868	0.00
Subtotal	$1,175	0.00	$3,611	0.00	$144	0.00	$1,868	0.00
Total	$3,036,716	26.75	$3,385,519	28.75	$3,741,405	28.75	$4,523,510	41.25

Management Services – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
MANAGEMENT SERVICES								
City Management	$327,045	0.00	$196,447	0.00	$196,447	0.00	$196,447	0.00
Office of Emergency Management	$0	0.00	$0	0.00	$0	0.00	$14,000	0.00
Subtotal	$327,045	0.00	$196,447	0.00	$196,447	0.00	$210,447	0.00
Total	$327,045	0.00	$196,447	0.00	$196,447	0.00	$210,447	0.00

Management Services – 2008-09

Grants

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
MANAGEMENT SERVICES								
Office of Emergency Management	$0	0.00	$0	0.00	$0	0.00	$10,311,000	5.00
Subtotal	$0	0.00	$0	0.00	$0	0.00	$10,311,000	5.00
Total	$0	0.00	$0	0.00	$0	0.00	$10,311,000	5.00

Mayor and Council

Mayor and Council — 2008-09

Total for Mayor and Council, including funding from Office of the City Clerk, by place:

Mayor's Office	2008-09 Proposed
Requirements	$469,836
Full-time Equivalents (FTEs)	6.00

Council Place 1	2008-09 Proposed
Requirements	$272,861
Full-time Equivalents (FTEs)	4.00

Council Place 2	2008-09 Proposed
Requirements	$272,861
Full-time Equivalents (FTEs)	4.00

Council Place 3	2008-09 Proposed
Requirements	$272,861
Full-time Equivalents (FTEs)	4.00

Council Place 4	2008-09 Proposed
Requirements	$272,861
Full-time Equivalents (FTEs)	4.00

Council Place 5	2008-09 Proposed
Requirements	$272,861
Full-time Equivalents (FTEs)	4.00

Council Place 6	2008-09 Proposed
Requirements	$272,861
Full-time Equivalents (FTEs)	4.00

Shared Administrative Costs	2008-09 Proposed
Requirements	$77,976
Full-time Equivalents (FTEs)	1.00

Mayor and Council Budget

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$693,067	$721,235	$721,235	$2,184,978
Full-time Equivalents (FTEs)	7.00	7.00	7.00	30.00

Mayor and Council Support Funded Through the Office of the City Clerk

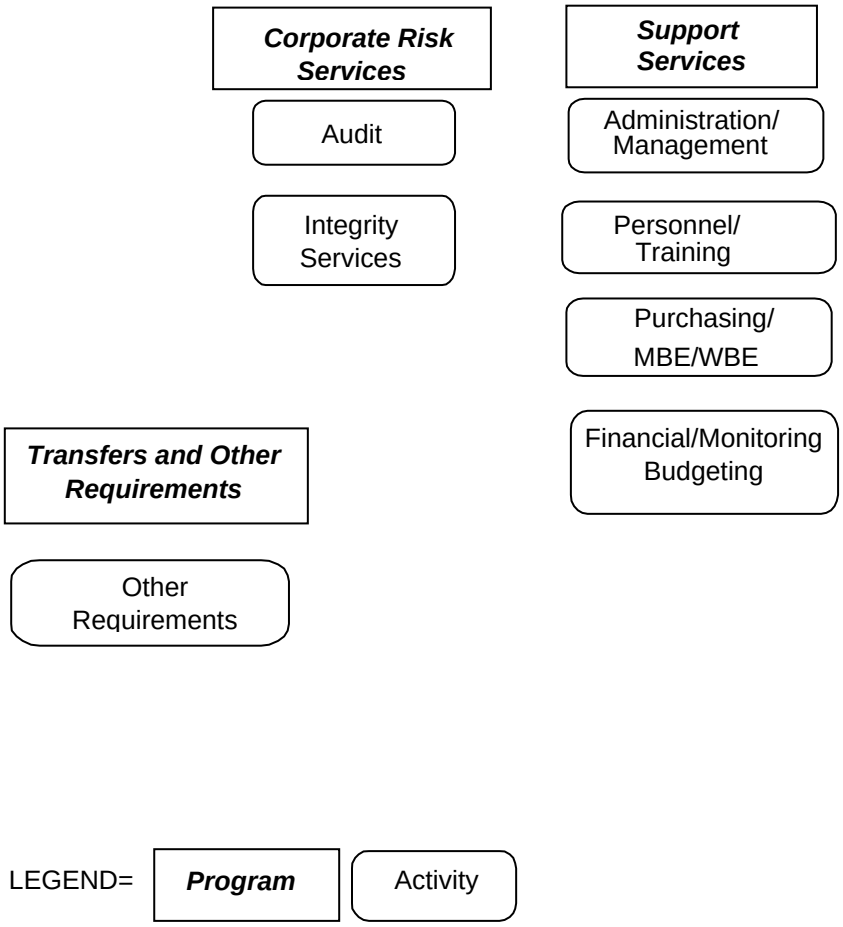
	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$1,243,908	$1,409,269	$1,409,269	$0
Full-time Equivalents (FTEs)	17.00	24.00	24.00	0.00

Significant Revenue and Expenditure Changes by Program

Expenditure Changes	**Dollars**	**FTEs**
1. Mayor and Council		
The Proposed Budget includes $14,928 for salary increases associated with Pay for Performance in FY 2009. An additional $3,948 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$18,876	
To consolidate the Mayor and Council budget, $1,383,667 and 23 FTEs included in the Office of the City Clerk (OCC) for Council staff is being transferred into the Mayor and Council Budget in FY 2009. All costs, including the anticipated changes for the City's contribution for health insurance, pay for performance, and service incentive enhancement, have been included in this figure. A Council receptionist, and funding of $70,089 will remain in the OCC budget.	$1,383,667	23.00
To further consolidate the Mayor and Council budget, $35,000 in the Human Resources Department for Mayor and Council travel and training is being transferred into the Mayor and Council budget in FY 2009. Each office will have access to $5,000. This represents a reduction of $5,000 per office as compared to the FY 2008 budget.	$35,000	
Funding of $26,200 for the annual membership payment to the US Conference of Mayors is being transferred out of the Financial Services Department and into Mayor and Council in FY 2009.	$26,200	

Office of the City Auditor

Office of the City Auditor — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$1,965,720	$1,885,125	$1,885,125	$1,896,645
Full-Time Equivalents (FTEs)	22.30	24.00	24.00	24.00

Office of the City Auditor — 2008-09

Mission

The mission of the Office of the City Auditor (OCA) is to assist the City Council and citizens in ensuring that City government is accountable, transparent, and cost-effective.

Goals

To help the department achieve its mission the following goals have been developed:

- Improve performance of City programs and activities for selected Council priorities.
  - City Council satisfaction rating of OCA services maintained at 3.0 or better
  - Percent of recommendations from current year audit reports that management agrees to implement maintained at 90% or better

- Promote honesty and openness in conduct of City business.
  - Percent of investigations completed where needed corrective action occurs at 80% or better
  - Percent of control reviews completed where needed corrective action occurs at 85% or better

- Strengthen OCA's capacity for leadership and innovation.
  - Percent of OCA audit staff that have satisfied Government Auditing Standards (GAS) Continuing Education Requirements maintained at 100%

Key Indicators

The key indicators used by the Office of the City Auditor are the program results measures for each of the two direct service activities. The key indicators are:

- Council satisfaction with issued audit products
- Percent of recommendations management agrees to implement
- Percent of investigations completed where needed corrective action occurs
- Percent of control reviews completed where needed corrective action occurs

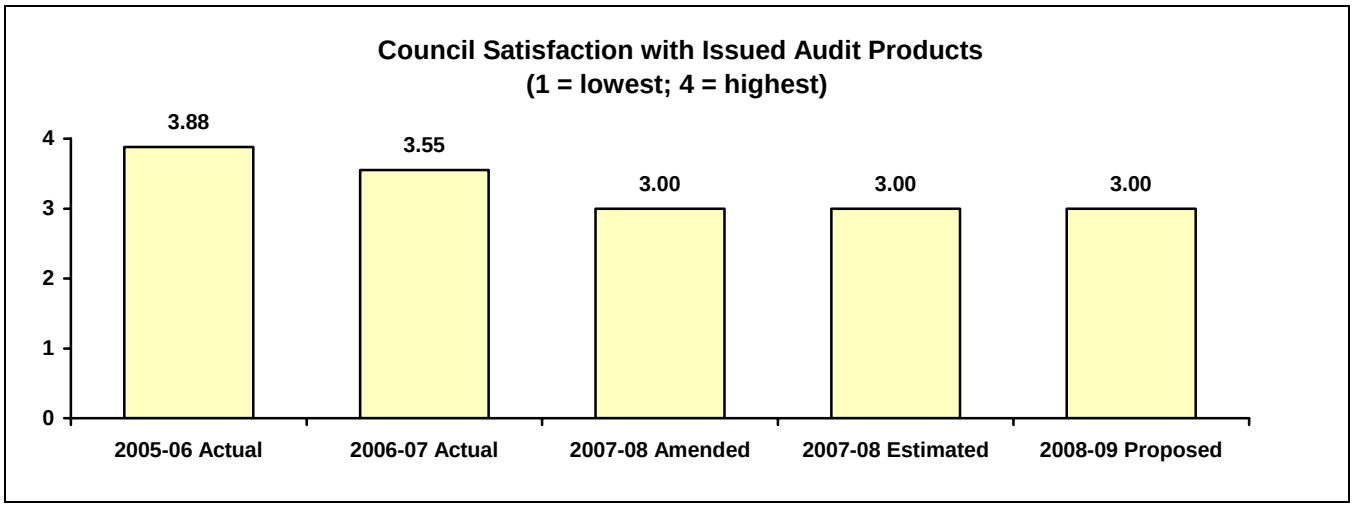
Office of the City Auditor — Total Budget $2.2 million

Budget Highlights

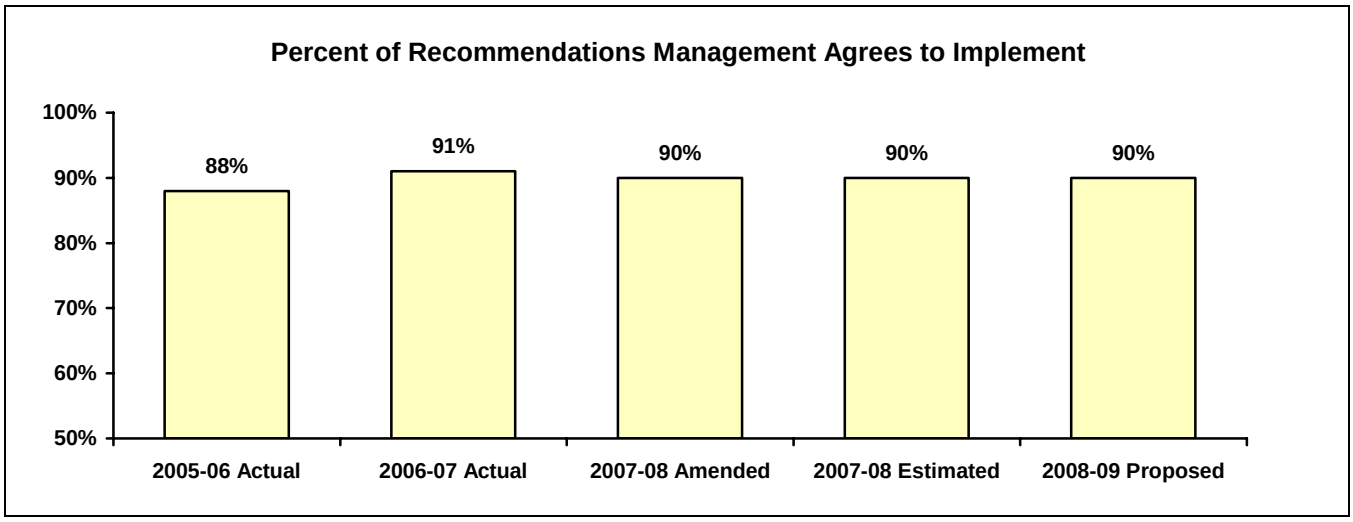
The Proposed Budget continues to focus on the Office of the City Auditor's (OCA) main activities, auditing and integrity services. OCA will continue to receive funding from Austin Energy and the Austin Water Utility to assist with specific audit initiatives in those departments.

Audit

The Office of the City Auditor estimates that Council satisfaction with its audit products will remain at current levels in FY 2008-09. This measure is intended to convey the level of satisfaction for OCA's primary customer with the primary output of the audit activity. OCA administers a survey to Council Members twice each year to solicit this information.



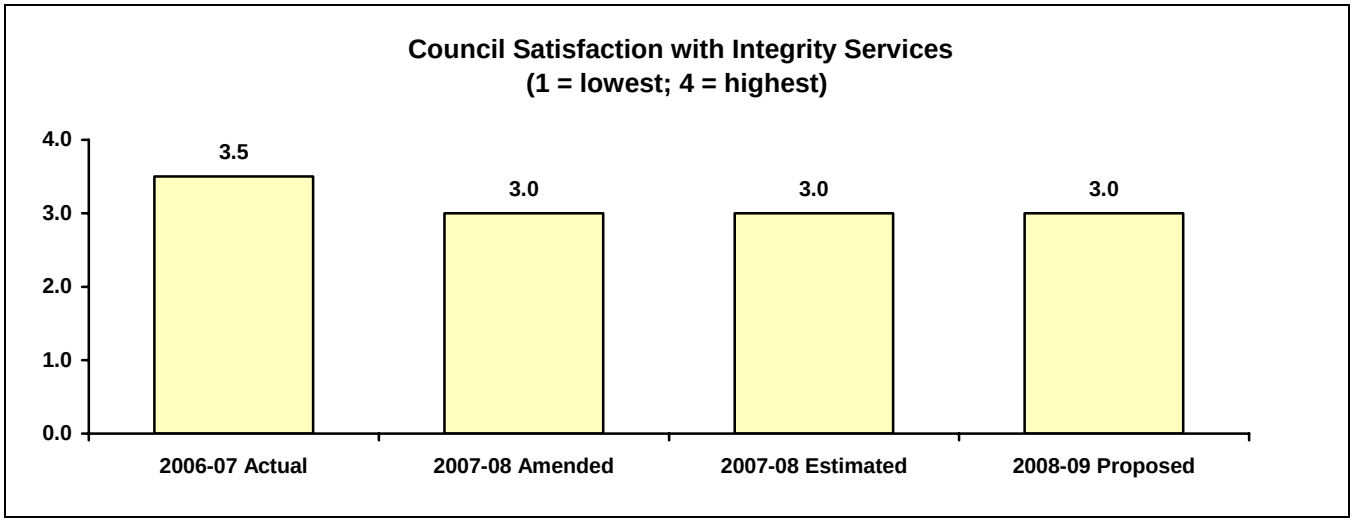
Management has an opportunity to agree, partially agree, or disagree with recommendations made in audit reports by the Office of the City Auditor. The percent of recommendations management agrees to Implement tracks those instances where management agrees or partially agrees with a recommendation.



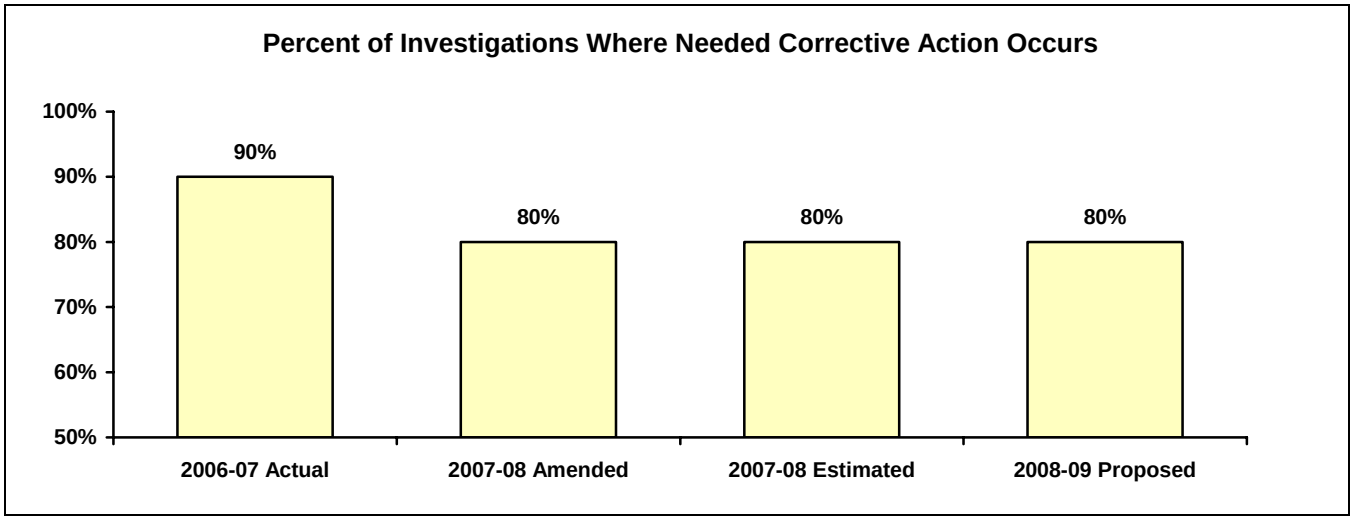
Office of the City Auditor — Total Budget $2.2 million

Integrity Services

The Office of the City Auditor estimates that Council satisfaction with its integrity services will remain at current levels in FY 2008-09. This performance measure is intended to convey the level of satisfaction for OCA's primary customer with the primary output of the integrity services activity. OCA administers a survey to Council Members twice each year to solicit this information.



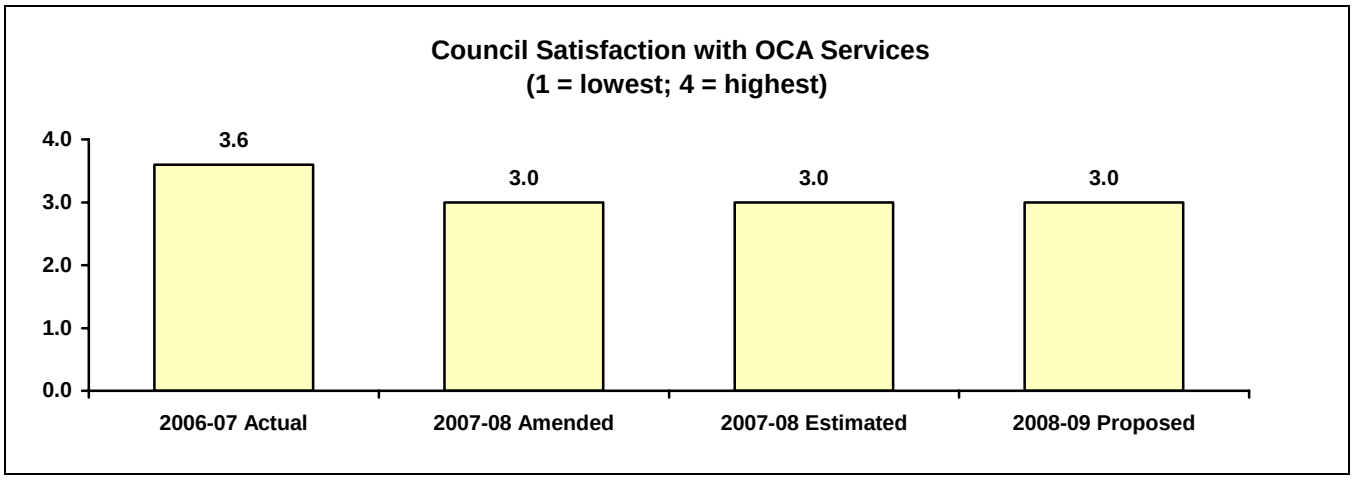
The percent of investigations where needed corrective action occurs performance measure is intended to show accountability actions taken as a result of the integrity services activity investigation of cases. Accountability actions are those actions taken by management and/or outside parties which improve or reinforce internal controls and/or hold employees or contractors accountable for expectations. An accountability action may not be warranted or needed in all cases.



Office of the City Auditor — Total Budget $2.2 million

Corporate Risk Services

The Office of the City Auditor estimates that Council satisfaction with its OCA services will remain at current levels in FY 2008-09. This measure is intended to convey the level of satisfaction for OCA's primary customer with the services provided by OCA, including audits, integrity services and requests for assistance from Council or City management**.** OCA administers a survey to Council Members twice each year to solicit this information.



Support Services

For FY 2009, the Proposed Budget includes a net decrease of $11,815 for departmental terminal pay expenses.

Employee Benefits

Salary costs are proposed to increase by $36,852 associated with Pay for Performance. The City's contribution for health insurance is anticipated to add $13,536 of requirements. The Proposed Budget also includes a decrease of $1,451 in the Awards and Recognition program and a decrease of $3,780 in travel and training requirements.

The Proposed 1% service incentive enhancement of $14,722 is included in FY 2009 for non-civil service employees. This is decrease of $13,319 from a 2% enhancement pay in FY 2008.

A requirement of $12,271 is proposed for the FY 2009 annualized cost for a market study implementation in FY 2008.

The Proposed Budget includes an increase of $420 for a phone allowance.

Proposed Savings

The Proposed Budget includes savings of $58,335, strategically selected to maintain the department's ability to provide core services. These savings include a $50,000 increase in a backcharge to Austin Water Utility (AWU) and a $8,335 decrease in departmental commodities and contractual expenses.

Capital Budget

The FY 2008-09 Proposed Capital Budget does not include any new appropriations for the Office of the City Auditor.

Significant Revenue and Expenditure Changes by Program

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $36,852 for salary increases associated with Pay for Performance in FY 2009. An additional $13,536 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$50,388	
The Proposed Budget includes $14,772 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $13,319 from a 2% enhancement pay in FY 2008.	($13,319)	
The Proposed Budget also includes a $1,451 decrease for the Awards and Recognition program and a $3,780 decrease in travel and training requirements.	($5,231)	
An additional $420 is included in the Proposed Budget for a phone allowance.	$420	
The Proposed Budget includes $12,271 for the FY 2009 annualized cost for a market study implementation in FY 2008.	$12,271	
2. Corporate Risk Services		
Funding in the amount of $37,141 is included in the Proposed Budget for a decrease in departmental vacancy savings.	$37,141	
The Proposed Budget includes savings in the amount of $58,335 which includes a $50,000 increase to the backcharge to the Austin Water Utility (AWU) and a $8,335 decrease in contractuals and commodities.	($58,335)	
3. Support Services		
The Proposed Budget includes a net decrease of $11,815 for terminal pay for FY 2009.	($11,815)	

Office of the City Auditor – 2008-09

Support Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CORPORATE RISK SERVICES								
Audit	$1,423,810	15.80	$1,254,378	16.75	$1,249,742	16.75	$1,183,053	16.10
Integrity Services	$293,615	4.00	$403,120	5.00	$407,756	5.00	$416,939	4.85
Subtotal	$1,717,425	19.80	$1,657,498	21.75	$1,657,498	21.75	$1,599,992	20.95
SUPPORT SERVICES								
Administration and Management	$166,822	1.75	$191,696	1.75	$191,696	1.75	$250,224	2.40
Financial Monitoring / Budgeting	$26,328	0.25	$0	0.00	$0	0.00	$10,977	0.10
Personnel / Training	$37,906	0.25	$19,030	0.25	$19,030	0.25	$19,704	0.30
Purchasing / M/WBE	$17,240	0.25	$13,890	0.25	$13,890	0.25	$14,188	0.25
Subtotal	$248,296	2.50	$224,616	2.25	$224,616	2.25	$295,093	3.05
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$0	0.00	$3,011	0.00	$3,011	0.00	$1,560	0.00
Subtotal	$0	0.00	$3,011	0.00	$3,011	0.00	$1,560	0.00
Total	$1,965,720	22.30	$1,885,125	24.00	$1,885,125	24.00	$1,896,645	24.00

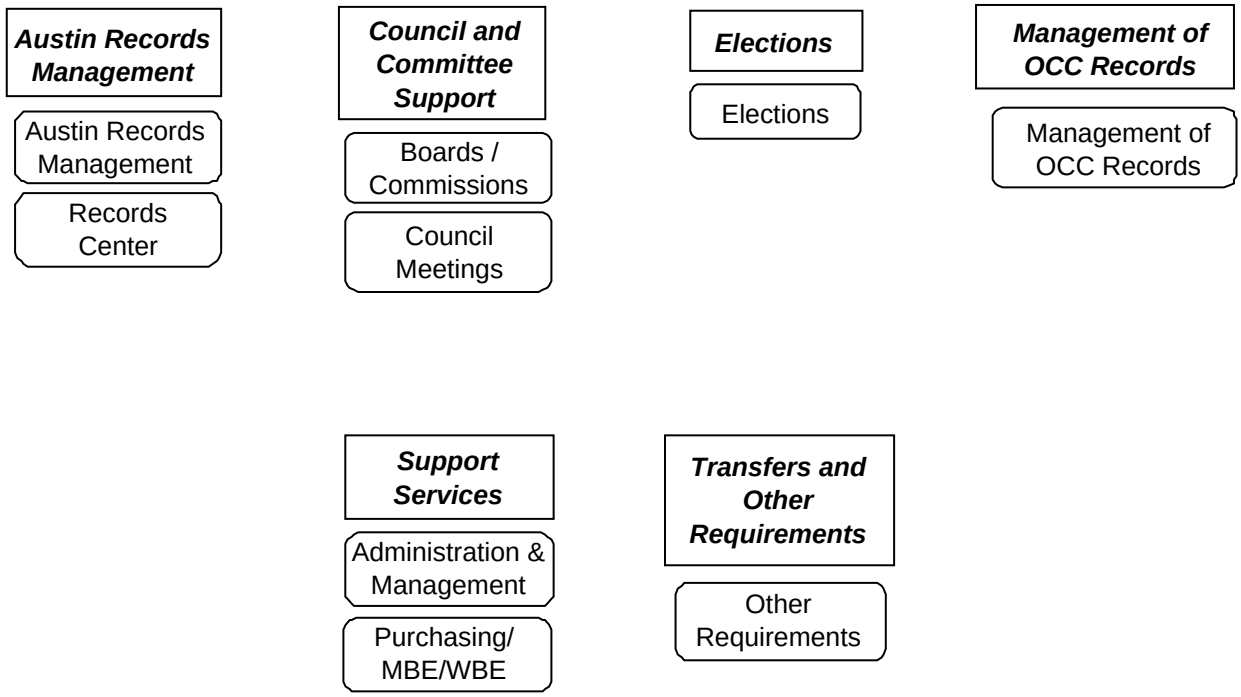
Office of the City Auditor – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CORPORATE RISK SERVICES								
Audit	$250,000	0.00	$250,000	0.00	$250,000	0.00	$300,000	0.00
Subtotal	$250,000	0.00	$250,000	0.00	$250,000	0.00	$300,000	0.00
Total	$250,000	0.00	$250,000	0.00	$250,000	0.00	$300,000	0.00

Office of the City Clerk

Office of the City Clerk — 2008-09



LEGEND= ***Programs*** Activities

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
OCC Requirements	$1,949,951	$2,654,196	$2,654,196	$2,984,691
OCC Full-time Equivalents (FTEs)	17.50	18.50	18.50	19.50
Mayor and Council Support	$1,243,908	$1,409,269	$1,409,269	$0
Full-time Equivalents (FTEs)	24.00	24.00	24.00	0.00
Total Requirements	$3,193,859	$4,063,465	$4,063,465	$2,984,691
Total Full-time Equivalents (FTEs)	41.50	42.50	42.50	19.50

Office of the City Clerk — 2008-09

Mission

The mission of the Office of the City Clerk is to provide information to the City Council, City staff, general public, candidates, voters, and media in order to promote a work environment that leads to compliance with all laws and better decision making.

Goals

Austin Records Management

- Complete the seven deliverables identified in the 10-Step Program by 2015.
- Control the growth of the total records center holdings to less than 10%.

Elections

- Collaborate with Travis County to conduct accessible elections that comply with election laws 100% of the time.

Management of OCC Records

- Execute, publish and file 90% of official documents within 10 days of adoption.
- Update the municipal code in 30 days or less, 90% of the time.

Key Indicators

- Percent of deliverables identified in the 10-Step Program completed
- Percent of growth in the total records center holdings
- Percent of registered voters who voted
- Percent of records executed, published and filed within 10 days of adoption
- Percent of time the code is updated in 30 days or less

Office of the City Clerk — Total Budget $3.1 million

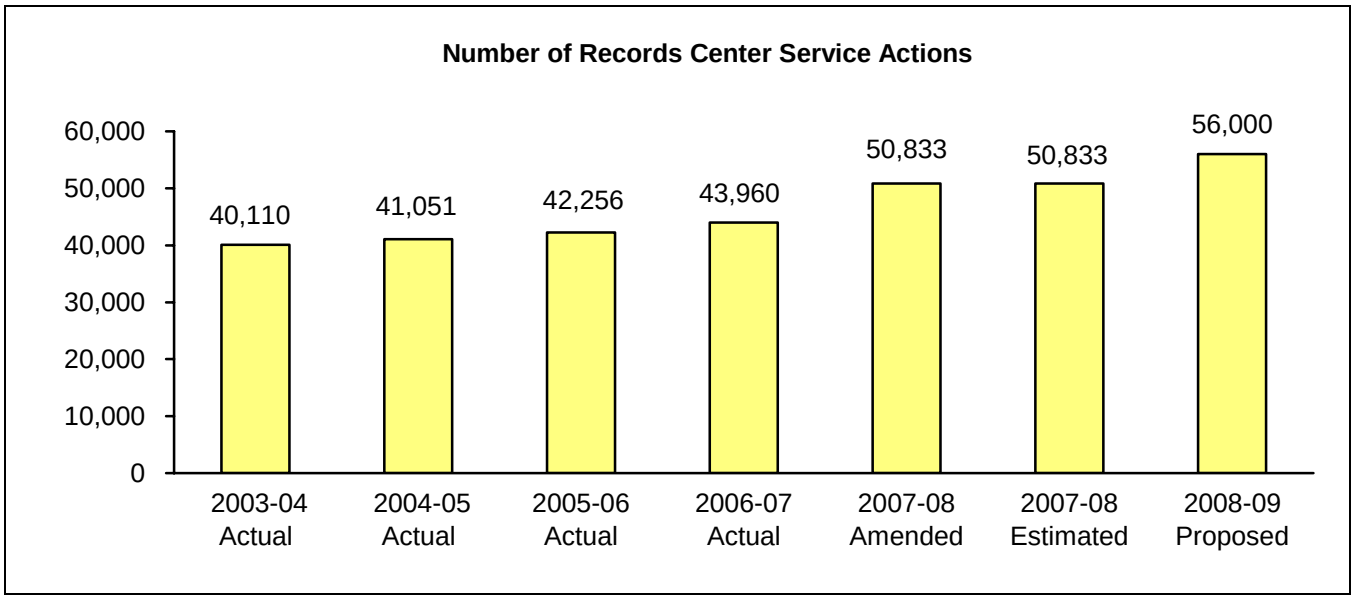
Budget Highlights

The Proposed Budget for the Office of the City Clerk (OCC) includes requirements of $2,984,691 and 19.50 FTEs which will enable the department to maintain all current service levels and achieve the goals and objectives of the department.

Austin Records Management

The Records Center provides off-site storage services to City departments for inactive records. While the number of records for General Fund and Support Services Fund departments continues to grow, enterprise-fund Departments have a large number of boxes eligible for destruction in 2009. Due to this destruction of boxes, it is expected that the total number of enterprise department boxes in storage will decrease in 2009, thus reducing the expense refunds received from these departments by $22,717. A corresponding increase by this amount is included in OCC's budget to offset this loss.

The chart below tracks the demand in service action requests to which the Records Center responds. Service actions include sending out empty boxes, putting new boxes into storage, retrieving records, returning records to storage and destroying records that are beyond their retention period. The records center budget was increased by $50,000 to cover the proposed contractual costs and the increase in records center demands.



Boards and Commissions

The City Manager's Office and the OCC are recommending the postponement of the board and commission appreciation event which was scheduled to be held every other year. This permits a reduction of funding of $30,525 in FY 2009.

Elections

To conduct general and runoff elections, the Proposed Budget includes $1,118,424 which is an increase over the FY 2008 Approved Budget of $273,895 for the November Charter election. Also included in the election budget is $6,000 for an inauguration event for new Council members, a reduction of $29,000 from FY 2008.

Office of the City Clerk — Total Budget $3.1 million

Support Services

In FY 2009, the Council receptionist position and budget of $70,089 for personnel expenses and supplies is being transferred into Support Services from Mayor and Council Support.

Employee Benefits

The Proposed Budget includes $21,544 for salary increases associated with Pay for Performance. An additional $10,998 has been included for anticipated changes in health insurance costs. Also, the Proposed Budget reduces funding of $11,884 for the service incentive enhancement pay to non-civil service employees.

City Clerk – Mayor and Council Support

To consolidate the Mayor and Council budget, $1,339,180 and 23 FTEs included in OCC for Council staff is being transferred into the Mayor and Council budget in FY 2009. The budget and position for the Council receptionist will remain in the OCC budget under the Support Services activity.

Capital Budget

The 2008-09 Proposed Capital Budget does not include any new appropriations for City Clerk.

Proposed Savings

The Proposed Budget includes savings in the amount of $72,199 in areas such as computer software, computer hardware, small tools, packing supplies, mileage, books, and further travel and training reductions.

Significant Revenue and Expenditure Changes by Program

Expenditure Changes - Clerk	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $21,544 for salary increases associated with Pay for Performance in FY 2009. An additional $10,998 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$32,542	
The Proposed Budget includes $7,307 for a 1% service enhancement in FY 2009 for non-civil service employees. This is a decrease of $11,884 from a 2% enhancement pay in FY 2008.	($11,884)	
The Proposed Budget also includes a $1,365 decrease for the Awards and Recognition program and a $4,300 decrease in travel and training requirements.	($5,665)	
2. Austin Records Management		
Funding is included in OCC's budget to offset reduced reimbursements from various departments for records storage.	$22,717	
The growth in the number of boxes in storage and the number of trips made by Iron Mountain continues to escalate the cost of the records storage contract. In the Proposed Budget, an additional $50,000 has been added, bringing the total budget for the Iron Mountain contract to $316,973 for FY 2009.	$50,000	
3. Elections		
To conduct general and runoff elections, $273,895 has been added to the Proposed Budget. The total election contract will be $1,118,424.	$273,895	
The budget for an inauguration event has been reduced to $6,000 in FY 2009 from $35,000 in FY 2008.	($29,000)	
4. Support Services		
The FTE and budget of $70,089 for the Council receptionist salary and supplies is being transferred into Support Services from Mayor and Council Support for FY 2009.	$70,089	1.00
5. Office of the City Clerk-funded Mayor and Council Support		
To consolidate the Mayor and Council budget, $1,339,180 and 23 FTEs included in OCC for Council staff is being transferred into the Mayor and Council budget in FY 2009. This figure does not include any increases for anticipated health increases, pay for performance or service incentive enhancement calculations. The budget for the Council receptionist ($70,089 and 1.0 FTE), however, will remain in the OCC budget.	($1,339,180)	(23.00)
The FTE and budget of $70,089 for the Council receptionist salary and supplies is being transferred into Support Services for FY 2009.	($70,089)	(1.00)
6. Department Wide		
To reflect corporate savings efforts, a total of $72,199 in cuts have been made in areas such as vacancy savings, mileage, books, packing supplies, small tools, computer hardware and computer software.	($72,199)	

Office of the City Clerk – 2008-09

Support Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
AUSTIN RECORDS MANAGEMENT								
Austin Records Management	$295,678	4.50	$364,471	4.50	$364,471	4.50	$353,555	4.50
Records Center	$432,427	2.50	$488,917	3.50	$488,917	3.50	$559,366	3.50
Subtotal	$728,105	7.00	$853,388	8.00	$853,388	8.00	$912,921	8.00
COUNCIL & COMMITTEE SUPPORT								
Boards and Commissions	$51,909	1.00	$54,748	1.00	$54,748	1.00	$55,334	1.00
Council Meetings	$78,446	1.25	$94,921	1.25	$94,921	1.25	$67,414	0.75
Subtotal	$130,355	2.25	$149,669	2.25	$149,669	2.25	$122,748	1.75
ELECTIONS								
Elections	$392,007	0.25	$904,035	0.25	$904,035	0.25	$1,157,457	0.50
Subtotal	$392,007	0.25	$904,035	0.25	$904,035	0.25	$1,157,457	0.50
MANAGEMENT OF OCC RECORDS								
Management of OCC Records	$321,030	4.00	$391,582	4.00	$391,582	4.00	$397,852	4.00
Subtotal	$321,030	4.00	$391,582	4.00	$391,582	4.00	$397,852	4.00
MAYOR AND COUNCIL SUPPORT								
Mayor and Council Support	$1,243,908	24.00	$1,409,269	24.00	$1,409,269	24.00	$0	0.00
Subtotal	$1,243,908	24.00	$1,409,269	24.00	$1,409,269	24.00	$0	0.00
SUPPORT SERVICES								
Administration and Management	$329,786	3.00	$303,097	3.00	$303,097	3.00	$337,618	4.25
Purchasing / M/WBE	$46,151	1.00	$48,843	1.00	$48,843	1.00	$51,857	1.00
Subtotal	$375,937	4.00	$351,940	4.00	$351,940	4.00	$389,475	5.25
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$2,516	0.00	$3,582	0.00	$3,582	0.00	$4,238	0.00
Subtotal	$2,516	0.00	$3,582	0.00	$3,582	0.00	$4,238	0.00
Total	$3,193,858	41.50	$4,063,465	42.50	$4,063,465	42.50	$2,984,691	19.50

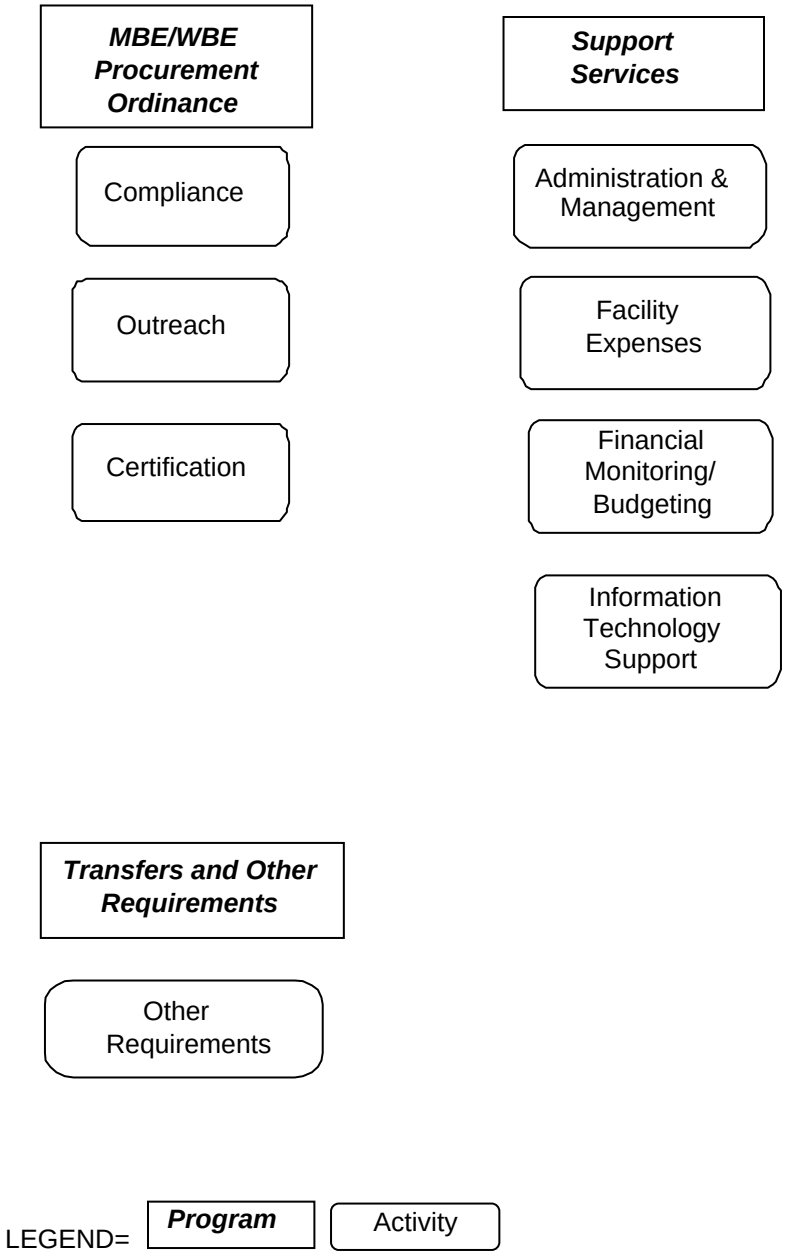
Office of the City Clerk – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
AUSTIN RECORDS MANAGEMENT								
Records Center	$151,333	0.00	$119,061	0.00	$119,061	0.00	$96,344	0.00
Subtotal	$151,333	0.00	$119,061	0.00	$119,061	0.00	$96,344	0.00
MANAGEMENT OF OCC RECORDS								
Management of OCC Records	$123	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$123	0.00	$0	0.00	$0	0.00	$0	0.00
MAYOR AND COUNCIL SUPPORT								
Mayor and Council Support	$12,412	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$12,412	0.00	$0	0.00	$0	0.00	$0	0.00
SUPPORT SERVICES								
Administration and Management	$6	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$6	0.00	$0	0.00	$0	0.00	$0	0.00
Total	$163,874	0.00	$119,061	0.00	$119,061	0.00	$96,344	0.00

Small and Minority Business Resources

Small and Minority Business Resources — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$1,935,406	$2,410,365	$2,385,365	$2,390,710
Full-time Equivalents (FTEs)	24.00	29.00	29.00	29.00

Small and Minority Business Resources — 2008-09

Mission

The purpose of the Department of Small and Minority Business Resources (SMBR) is to administer the MBE/WBE Procurement Program and provide development opportunities and resources for small businesses so that they can have affirmative access to city procurement opportunities and show productive growth.

Goals

- Increase number of Certified MBE/WBE businesses available to do business with the City of Austin by 5%.
- Administer the MBE/WBE Procurement Program to ensure that 100% of City-certified MBE/WBE firms meet eligibility requirements.
- Administer the MBE/WBE Procurement Program to ensure that 100% of compliance determinations are accurate.
- Provide accurate information and instructions for complying with the MBE/WBE Procurement Ordinance to bidders, proposers, and internal and external customers on 100% of City solicitations.
- Provide outreach to the minority and women business community to:
    - Increase awareness of SMBR services
    - Obtain and coordinate a response to all feedback received
    - Provide analysis and statistical data on program trends
    - Provide information about other City of Austin services that are beneficial to small businesses
- Partner with other City departments to improve services for SMBR internal and external customers.
- Provide 12 educational sessions or presentations to internal and external customers to educate them on the roles and responsibilities of City staff as defined by the MBE/WBE Program ordinance, MBE/WBE program rules and management expectations.
- Increase the On-line Plan Room customer base by 15% by providing and promoting online technologies.
- Implement the results of the Minority-Owned and Women-Owned Business Procurement Program disparity study in FY 2009.
- Conduct surveys to determine satisfaction with the MBE/WBE Procurement Program and departmental services on an annual basis.
- Implement a micro-business program in FY 2009.

Key Indicators

The key indicators used by the Department of Small and Minority Business Resources include:

- Number of City-certified MBE/WBE businesses enrolled
- Number of pre-bid and pre-construction and status meetings attended
- Number of pre-award documents reviewed
- Number of post-award documents reviewed
- Number of phone and site audits performed on construction and professional services award contracts annually
- Number of audits performed on professional service award contracts annually

Small and Minority Business Resources — Total Budget $2.6 million

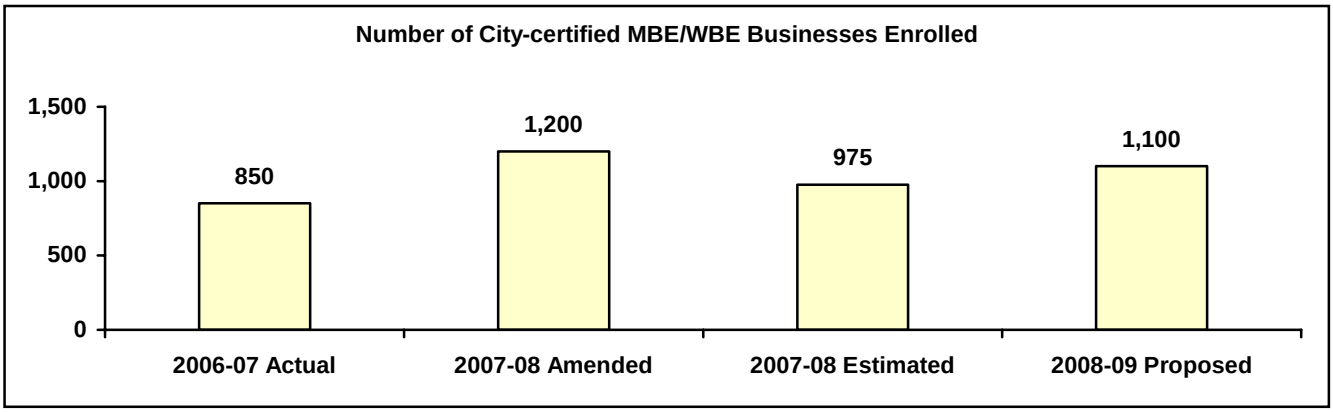
Budget Highlights

The Small and Minority Business Resources (SMBR) department includes two programs: the Minority-Owned Enterprise/Women-Owned Enterprise (MBE/WBE) Procurement Ordinance Program and the Support Services Program. The FY 2008-09 Proposed Budget includes improvements that will affect both programs positively bringing advances to the SMBR departmental goals, thus enabling SMBR to continue to better serve the minority contracting community. The SMBR Proposed Budget includes a realignment of staff in each program to clearly identify the roles and responsibilities they are performing in the department.

MBE/WBE Procurement Ordinance Program

In January 2007, the City canceled the contract with South Central Texas Regional Certification Authority (SCTRCA) who was the certification services provider for the City's market area. SMBR assumed responsibility for providing certification services in January 2007 to ensure that firms would not have a break in service. In FY 2008, SMBR continued to provide certification services and standardized certification processes and procedures in order to provide quality customer service to firms. As a result of these efforts, the number of certified firms continues to grow from the 608 certified firms in January 2007.

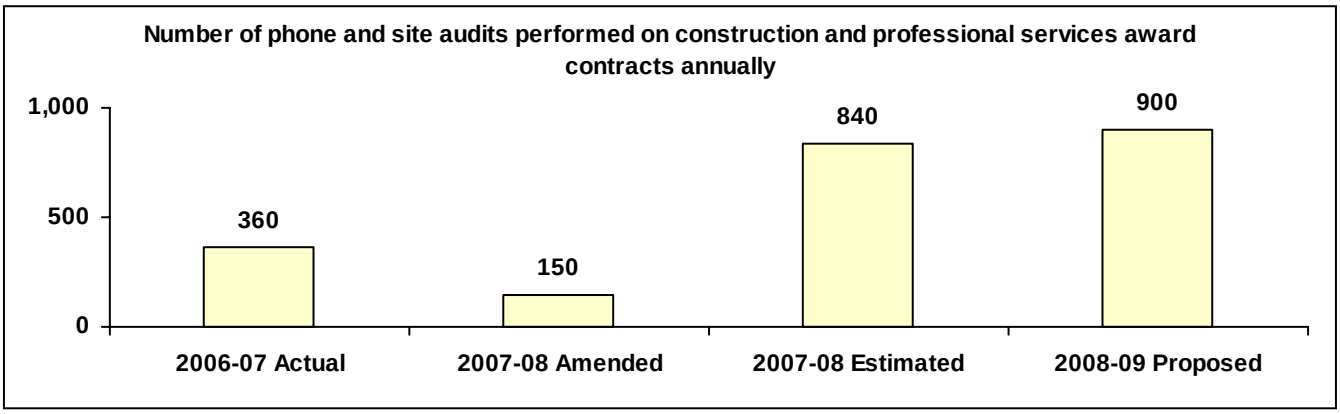
The chart below indicates the trend in certified vendors; however, the source of the information changed when the certification contract was canceled in FY 2007.



Outreach efforts are not only designed for the non-certified community but will also focus on businesses that are already certified to help keep them informed of changes in policies and procedures. Focusing on certified firms also assists with keeping the number of certified firms from decreasing, while efforts aimed at potentially-certified firms will help to increase the total number of certified firms.

SMBR's Post Award staff continues to monitor contracts for MBE/WBE participation closely. Post Award staff conduct both phone and site audits on construction and professional services contracts. These audits include phone calls to verify payments to subcontractors/subconsultants, actual visits to construction and job sites and attendance at project progress meetings. Each of these activities provides information about the utilization of the subcontractors approved to perform work on the contract. The associated chart indicates the number of audits performed on both construction and professional services contracts annually. The significant increase reflected in the associated chart is due to assigning 1.0 FTE to audit Subcontractor Expenditure Reports.

Small and Minority Business Resources — Total Budget $2.6 million



Employee Benefits

The Proposed Budget includes $46,194 for salary increases associated with Pay for Performance in FY 2009. An additional $16,356 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance. Also included in the Proposed Budget is $18,517 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $8,419 from a 2% enhancement pay in FY 2008.

Proposed Savings

The Proposed Budget includes savings of $70,371 strategically selected to maintain the department's ability to provide core services. These savings are for contractual and commodity expenses such as rental of equipment, telephone equipment, food and ice and small tools.

Capital Budget

The FY 2008-09 Proposed Capital Budget does not include any new appropriations for SMBR.

Significant Revenue and Expenditure Changes by Program

Expenditure Changes by Program	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $46,194 for salary increases associated with Pay for Performance in FY 2009. An additional $16,356 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$62,550	
The Proposed Budget includes $18,517 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $8,419 from a 2% enhancement pay in FY 2008.	($8,419)	
The Proposed Budget also includes a $1,355 decrease for the Awards and Recognition program and a $2,800 decrease in travel and training. Also included in the Proposed Budget is a $360 decrease for Bilingual Pay exam costs.	($4,515)	
2. MBE/WBE Procurement Ordinance		
Included in the Proposed Budget is a $400 increase in advertising and publication, and a $200 increase in printing and binding due to the increase in outreach events and $500 for additional contractuals and commodities.	$1,100	
The Proposed Budget includes savings in the amount of $70,371 for departmental contractuals and commodities to meet the required cost savings plan implemented City-wide.	($70,371)	

Small Minority Business Resources – 2008-09

Support Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
MBE/WBE PROCUREMENT ORDINANCE								
Certification	$345,018	0.75	$414,720	5.59	$407,079	5.59	$347,309	5.00
Compliance	$993,559	14.75	$1,197,923	14.25	$1,077,393	14.25	$1,034,069	13.00
Outreach	$209,599	2.50	$400,468	4.50	$385,342	4.50	$253,555	3.00
Subtotal	$1,548,176	18.00	$2,013,111	24.34	$1,869,814	24.34	$1,634,933	21.00
SUPPORT SERVICES								
Administration and Management	$357,250	5.50	$353,898	4.33	$507,144	4.66	$593,629	6.00
Facility Expenses	$0	0.00	$0	0.00	$380	0.00	$350	0.00
Financial Monitoring / Budgeting	$19,488	0.50	$30,064	0.33	$0	0.00	$53,650	1.00
Information Technology Support	$7,161	0.00	$10,052	0.00	$5,287	0.00	$106,263	1.00
Subtotal	$383,899	6.00	$394,014	4.66	$512,811	4.66	$753,892	8.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$3,330	0.00	$3,240	0.00	$2,740	0.00	$1,885	0.00
Subtotal	$3,330	0.00	$3,240	0.00	$2,740	0.00	$1,885	0.00
Total	$1,935,405	24.00	$2,410,365	29.00	$2,385,365	29.00	$2,390,710	29.00

Small Minority Business Resources – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
MBE/WBE PROCUREMENT ORDINANCE								
Compliance	$38,054	0.00	$38,054	0.00	$38,054	0.00	$38,054	0.00
Outreach	$0	0.00	$167,000	0.00	$167,000	0.00	$167,000	0.00
Subtotal	$38,054	0.00	$205,054	0.00	$205,054	0.00	$205,054	0.00
Total	$38,054	0.00	$205,054	0.00	$205,054	0.00	$205,054	0.00

City of Austin
2008-2009
Proposed
Budget

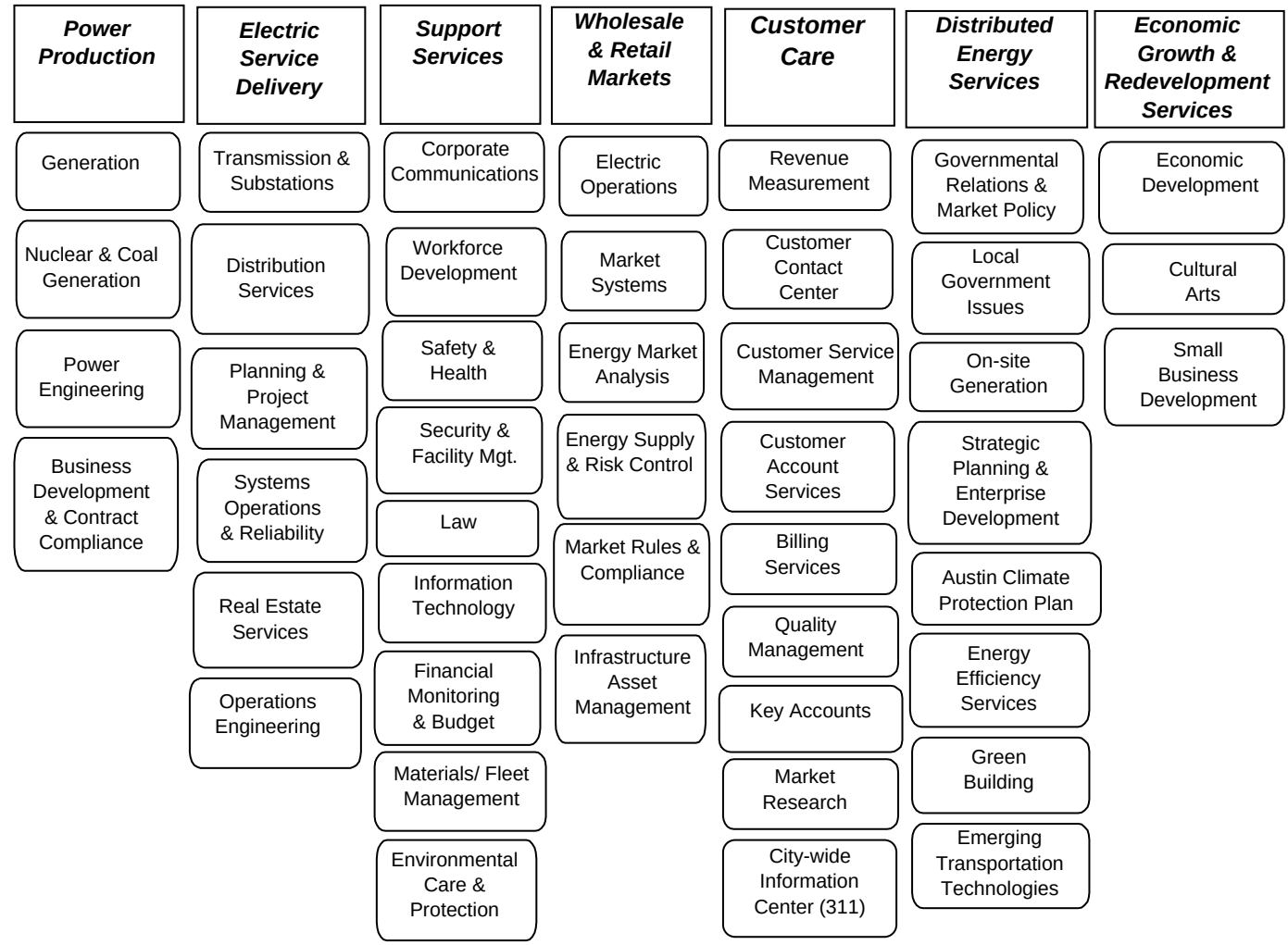
Executive Summary
Utility Major Enterprises

Austin Energy

Austin Energy
Conservation Rebates and Incentives
Performance Contracting Fund
Repair and Replacement Fund
Strategic Reserve Fund

Economic Growth and Redevelopment Services
Business Retention and Enhancement Fund
Cultural Arts
Economic Incentives Reserve Fund
Mueller Development Fund

Austin Energy — 2008-09



LEGEND = ***Program*** Activity

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$1,107,443,319	$1,108,067,437	$1,214,317,399	$1,276,478,514
Transfers In	$4,250,000	$48,085,000	$48,085,000	$43,215,000
Requirements	$1,066,420,724	$1,165,360,556	$1,209,007,802	$1,379,690,769
Full-time Equivalents (FTEs)	1,604.50	1,679.25	1,679.25	1,716.75

Austin Energy —2008-09

Mission

The mission of the Austin Energy Department is to deliver clean, affordable, reliable energy and excellent customer service.

Values

- **Care and concern**: We demonstrate dedication, care and concern for our customers, the community, the environment, and each other.
- **Safety**: We are dedicated to providing both a safe work environment and safe delivery of energy services.
- **Innovation**: We seek innovative ways to improve service delivery, exceed customer expectations and expand the value our energy services provide.
- **Integrity**: We conduct ourselves truthfully and honestly in a manner that strengthens the relationship we have with internal and external customers.
- **Diversity**: We embrace and value the differences and commonalities of our workforce that enable us to accomplish common goals.
- **Teamwork**: We will work cooperatively to accomplish the City's goals and to provide internal and external customers with quality service.
- **Open, honest communication**: We share information, thoughts and ideas with one another to achieve organizational learning and growth.

Strategies and Objectives

Austin Energy (AE) has identified three principal strategies to position itself for the future. Five objectives that cross business unit and functional lines support these strategies.

Principal Strategy	Objective
Excellent Customer Service	Customer Satisfaction Create and Sustain Economic Development Exceptional System Reliability
Risk Management	Maintain Financial Integrity
Energy Resource	Renewable Portfolio Standard and Energy Efficiency

Customer Satisfaction

Austin Energy is proactive in developing an understanding of its customers by monitoring indicators and conducting customer surveys. The nationally recognized American Customer Satisfaction Index (ACSI) was selected as the basis for Austin Energy's Customer Satisfaction Index (AE-CSI). The AE-CSI measures, then averages, the satisfaction levels of Austin Energy's three major customer segments - residential, small/mid-sized-commercial, and key account (large commercial) customers. AE's target is a customer satisfaction score of 83/100 by 2010.

Measure	Target	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007
Customer Satisfaction	83/100	76/100	79/100	79/100	80/100	80/100

Austin Energy will prepare its employees to work successfully in a competitive environment by providing the skill development and information necessary to make informed business decisions. AE targets an employee satisfaction index showing a 10 percent improvement in positive responses on the *City's Listening to the Workforce Survey* by 2010.

Measure	Target	FY 2003	F Y 2004	FY 2005	FY 2006	FY 2007
Employee Satisfaction	70%	64%	57%	55%	58%	61%

Create and Sustain Economic Development

Austin Energy will create and sustain economic development by providing contract opportunities for local businesses, attracting new businesses, and supporting the development of a clean energy industry.

Exceptional System Reliability

Austin Energy will pursue best operating and maintenance practices for its electric delivery system and power plants to ensure availability and reliability which supports its Excellent Customer Service Strategy.
A reliable electric delivery system is important to customer economics and customer satisfaction. Austin Energy is committed to ongoing improvement to reduce the frequency (SAIFI) and duration (SAIDI) of power outages on the distribution system and voltage sags on the transmission system (SATLPI). Improvement is measured by specific targets including:

- SAIFI (system average interruption frequency index) = 0.80 interruptions per year
- SAIDI (system average interruption duration index) = 60 minutes per year
- SATLPI (System Average Transmission Line Performance) of 4.1 average per year

Performance results measuring the frequency (SAIFI) and duration (SAIDI) of power outages and transmission line performance (SATLPI) follow:

Measure	Target	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007
SAIFI	0.80	0.85	0.88	1.05	0.99	1.02
SAIDI	60.00	64.93	62.72	79.06	86.10	82.13
SATLPI	4.1	n/a	4.5	4.1	4.2	4.1

A reliable generation fleet enables Austin Energy to meet its customers' needs during peak demand, improves the economic dispatch of the system's units and provides opportunities to increase revenues via off-system sales. A common measure of reliability for generating units is the Equivalent Availability Factor (EAF). The EAF is a measure of the number of hours a generating unit's full capacity is available for use per the total period hours.
For base load facilities (South Texas Project [STP] and Fayette Power Plant [FPP]), year-round availability is important. For intermediate load and peaking units, it is important that those units be available when they are needed most. Specific availability targets for STP and FPP are adjusted annually depending on the duration of any planned outages for that year. For intermediate and peaking facilities, Austin Energy's peak season availability target is greater than or equal to 95%. Performance results measuring Equivalent Availability Factor (EAF) follow:

Measure	Target	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007
STP EAF	94.8%	71.1%	95.5%	89.5%	95.3%	90.6%
FPP EAF	94.2%	95.2%	82.6%	97.3%	87.0%	93.1%
Intermediate/ Peaking Peak Season EAF	95.0%	96.3%	95.3%	94.9%	93.2%	95.9%

Austin Energy —2008-09

Maintain Financial Integrity

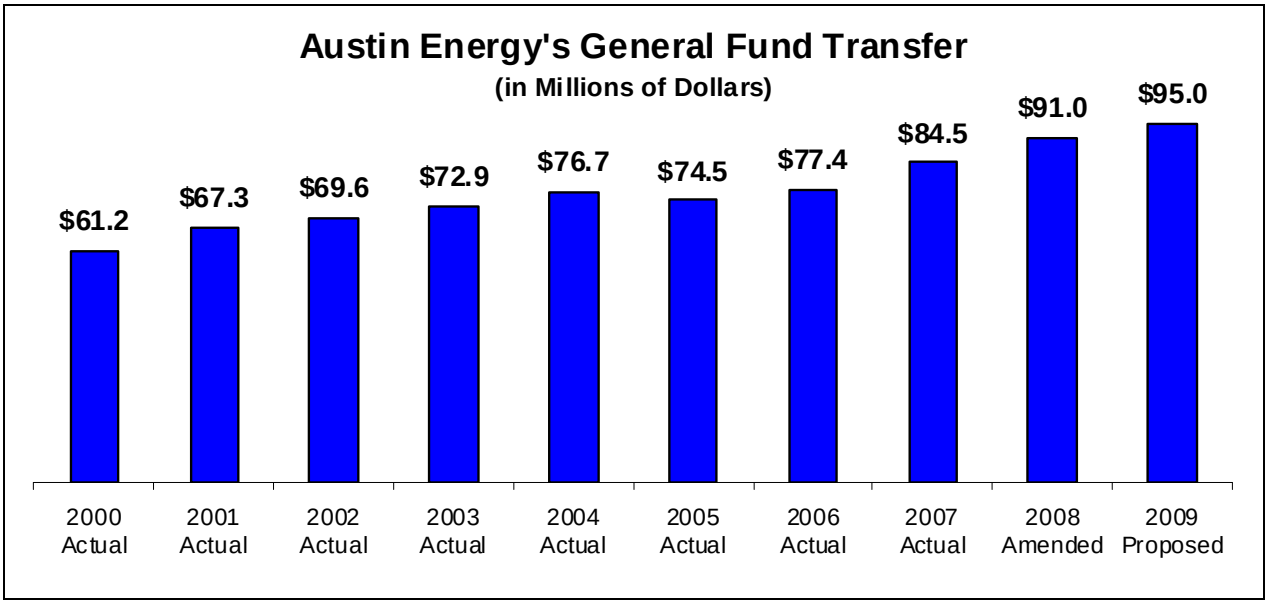
Austin Energy's Maintain Financial Integrity objective directly supports achieving its Risk Management strategy. Performance toward reaching this objective is measured by a target of achieving an "AA" (S&P) Credit Rating by 2010 on Austin Energy's separate lien revenue bonds. This is an aggressive target and not easily attainable. Austin Energy bonds are rated for credit quality by Fitch Ratings (Fitch), Moody's Investors Service (Moody's) and Standard & Poor's (S&P).

Since establishing the Maintain Financial Integrity objective in December 2003, Austin Energy bond ratings have been upgraded twice; in the summer of 2004 (two rating agencies) and in May 2006 (all three rating agencies). Subsequently, Austin Energy's current credit ratings have been affirmed by all three rating agencies and are shown in the following table.

Type of Revenue Bond	FY 2010 Target	Fitch Ratings	Moody's	Standard & Poor's
Combined Utility System:				
Prior lien	**N/A**	"AA-"	"A1"	"AA-"
Subordinate lien		"AA-"	"A1"	"A+"
Electric:				
Separate lien	**"AA-"**	**"AA-"**	**"A1"**	**"A+"**
Water and Wastewater:				
Separate lien	**N/A**	"AA-"	"A1"	"A"

Improved ratings signal better credit quality and will allow the utility to issue debt at a lower interest rate in the future, thus reducing debt service costs.

Austin Energy provides a return to the community in the form of financial support for local government.



Renewable Portfolio Standard and Energy Efficiency

Supporting the Energy Resource Strategy, this strategic objective is addressed by the Austin Energy long-range energy resource plan and other emerging energy technology and energy-focused programs. Under this objective, renewable energy resources and energy efficiency will supply 45% of Austin Energy's retail electricity needs by 2020. Specific targets for achieving this objective include:

- Achieve a renewable portfolio standard of 30% by 2020
- Achieve an energy efficiency target of 15% by 2020
- Achieve 100 MW of solar generation by 2020
- Achieve 700 MW peak demand savings by 2020

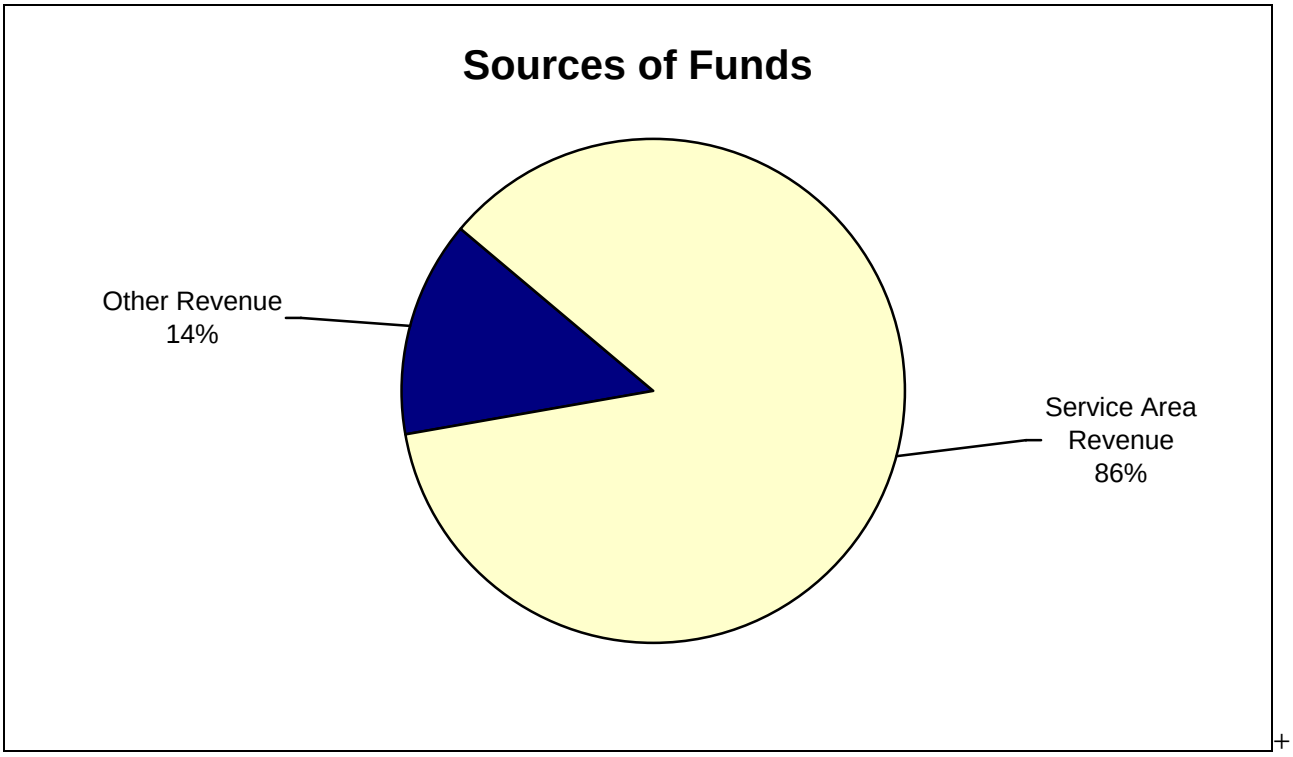
Investment in renewable energy resources will be aggressive to meet the target of achieving 30% of Austin Energy's energy supply from renewable resources by 2020, at least 100 megawatts of which will be provided by solar energy. Investment in energy efficiency and peak load management programs will also be aggressive to achieve the target of meeting 15% of Austin Energy's energy requirements and reducing peak load by 700 megawatts with energy efficiency and load management efforts by 2020.

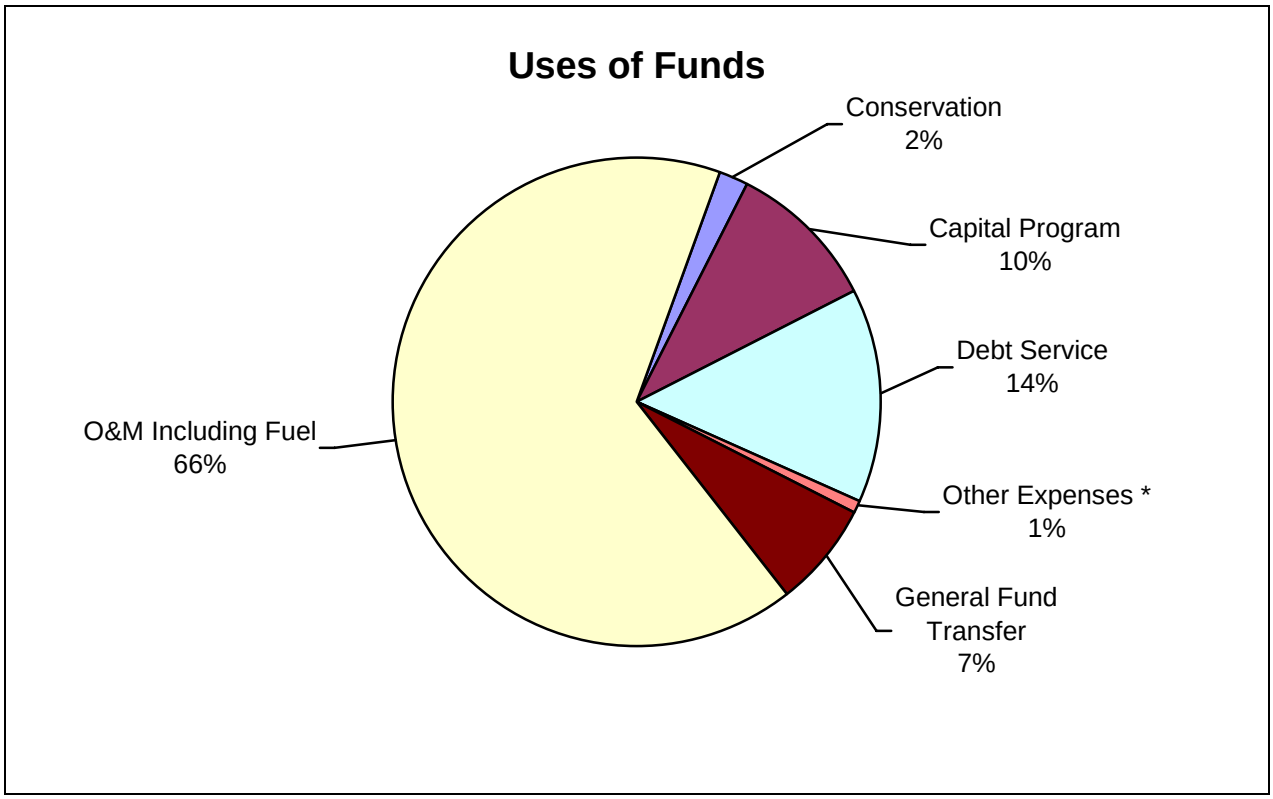
Measure	FY 2020 Target	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007
Renewable Energy Resources *	**30%**	**2.94%**	**2.16%**	**3.80%**	**6.00%**	**5.80%**
Energy Efficiency	**15%**	**5.50%**	**6.00%**	**6.70%**	**7.30%**	**8.20%**
Solar Generation Capacity	**100 MW**	**0.24 MW**	**0.33 MW**	**0.85 MW**	**1.00 MW**	**1.60 MW**
Peak Demand Savings *	**700 MW**	**N/A**	**N/A**	**N/A**	**N/A**	**65.40 MW**
* Amended in City Council Resolution No. 20070215-023 establishing the Austin Climate Protection Plan						

Austin Energy continues its nationally recognized renewable energy resources program (**GreenChoice®**) and programs for Energy Efficiency and Green Building.

Austin Energy's strategic plan and long-range energy resource plan provide a framework for future actions to ensure that Austin Energy provides reliable electric service at affordable prices to its customers, while also achieving its aggressive renewable energy and energy efficiency goals.

Austin Energy — Total Budget $1.38 billion





* Other expenses: Workers' Compensation, Liability Reserve, Administrative Support and Trunked Radio.

Austin Energy — Total Budget $1.38 billion

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$1,107,443,319	$1,108,067,437	$1,214,317,399	$1,276,478,514
Transfers In	$4,250,000	$48,085,000	$48,085,000	$43,215,000
Requirements	$1,066,420,724	$1,165,360,556	$1,209,007,802	$1,379,690,769
Full-time Equivalents	1,604.50	1,679.25	1,679.25	1,716.75

Budget Highlights

The FY 2008-09 Proposed Operating Budget

Revenue, including transfers, totals $1.32 billion for the FY 2008-09 Proposed Budget, which represents a $163.5 million or a 14.2 percent increase compared to the FY 2007-08 Amended Budget of $1.16 billion. The increase is primarily due to increases in revenue from electric sales. There are also transfers from the Repair & Replacement and Strategic Reserve Funds to partially fund the Capital Improvement Spending Plan.

- No base rate increase is included in FY 2008-09. There has been no base rate increase since 1994.

Total requirements of $1.38 billion for the FY 2008-09 Proposed Budget represents a $214.3 million or 18.4% percent increase over the FY 2007-08 Amended Budget of $1.16 billion. Major expenditure changes include the following:

- $188.4 million increase in operating requirements due primarily to increases in fuel cost for natural gas prices and coal transportation costs for deliveries at the Fayette Power Plant. This also includes personnel cost increases of $10.9 million for additional staffing, Pay-for-Performance, supplemental employee retirement contributions and health insurance. Additional staffing costs include $2.7 million increase for 37.5 additional FTEs (36.5 new and 1.0 transfer) and $2.1 million for full year funding of 36.5 FTEs added through a budget amendment in FY 2007-08.
- 36.5 new FTEs for the Utility Energy Efficiency Programs, Customer Care, Information Technology to support the replacement of the Customer Information System, Electric Service Delivery to keep up with customer demand for new service and Workforce Development to address the electric industry issue of retirements, retention and recruiting. 1.0 FTE is transferred from the Human Resources Department to the Austin Climate Protection Program.
- Increase of $0.7 million for energy efficiency programs that promote conservation, efficiency and renewable programs.
- Increase of $0.4 million for the Austin Climate Protection Program developed to reduce greenhouse gas emissions.
- $137.0 million transfer to the Electric Utility Capital Improvement Program, a decrease of $4.5 million or 3.2 percent from the FY 2007-08 Amended Budget.
- Debt service requirements increase $21.9 million for new debt issuance related to the Electric Utility Capital Improvement Program.
- $95.0 million transfer to the General Fund, which is a $4.0 million increase above the FY 2007-08 Amended Budget of $91.0 million. The General Fund Transfer is based on a percent of the Electric Utility's three-year average revenues (calculated using the current year estimate and the previous two years' actual revenues). The General Fund Transfer is based upon 9.1 percent of average revenue in accordance with the City's policy and has been maintained at 9.1% since 1999, except for 2002 (8.9%).
- $4.5 million increase in transfers to Austin Energy's Repair and Replacement Fund.

Austin Energy — Total Budget $1.38 billion

The FY 2008-09 Proposed Capital Budget

The FY 2008-09 Capital Budget includes $245.4 million of new appropriations to support infrastructure improvements. This new appropriation as well as existing appropriation supports the FY 2008-09 Proposed Capital Improvement Spending Plan amount to $347.5 million. The Capital Improvements Spending Plan includes:

- $270.3 million to support projects related to the power production and delivery of energy services, including additional generation peaking capacity at the Sand Hill Energy Center, power plant improvements and various transmission and distribution projects.

- $20.3 million to support non-traditional business and environmental related projects such as the chilled water plants at the Downtown/Convention Center plant, the Domain at IBM and Dell Children's Hospital.

- $55.1 million for replacement of the Customer Information System, expansion of automated meter infrastructure to all customers, new energy control center, automated systems for the ERCOT Statewide Nodal market and other customer service center improvements.

- $1.8 million for non-nuclear decommissioning retirement work in progress for the decommissioning of the Holly Power plant.

The $347.5 million FY 2008-09 Proposed Capital Improvement Spending Plan is funded with $174.6 million issuance of commercial paper and $172.9 million of transfers from operations. Of the $172.9 million, $129.7 million is funded from beginning cash balances and internally generated cash and $43.2 million in transfers from reserve funds.

The FY 2008-09 Proposed Budget includes $43,215,000 of transfers from reserve funds to the Austin Energy Operating Fund for capital funding in lieu of debt issuance for its capital improvements program.

- A $35,000,000 transfer from the Repair & Replacement Fund to the Austin Energy Operating Fund for its capital improvements program to continue funding additional generation peaking capacity at the Sand Hill Energy Center.

- A $8,215,000 transfer from the Strategic Reserve Fund to the Austin Energy Operating Fund for its capital improvements program. This provides one-time capital funding in lieu of debt issuance for a $7,060,000 continued expansion of automated meter infrastructure and $1,155,000 to complete implementation of automated systems for the ERCOT Statewide Nodal market.

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase in Service Area Revenue primarily due to fuel price and transportation cost increases (cost for fuel needed to generate electricity is passed through to the customer).	$181,132,002	
2. Included in the Proposed Budget is a decrease in Other Revenue including bilateral & ancillary service sales, chiller sales, transmission revenue and interest income.	($12,720,925)	
3. Decrease Transfers In from the General Fund.	($100,000)	
4. Increase Transfers In from Austin Energy's Repair and Replacement Fund.	$5,000,000	
5. Decrease Transfers In from Austin Energy's Strategic Reserve Fund.	($9,770,000)	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $2,487,013 for salary increases associated with Pay for Performance. An additional $947,097 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$3,434,110	
The Proposed Budget includes $996,925 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $906,497 from a 2% enhancement pay in FY 2008.	($906,497)	
The Proposed Budget includes a stipend of $1,977,018 which is an incremental increase of $1,084,379, to the Employee's Retirement system that is equivalent to 2% of payroll for non-civil service employees.	$1,084,379	
A market study incremental adjustment cost of $863,136 is included in the Proposed Budget.	$863,136	
2. Operating Requirements		
Increase in operating requirements including fuel price and transportation cost increases (cost for fuel needed to generate electricity) and increases to items affected by market prices for commodities such as steel, copper and vehicle fuel.	$159,799,434	
The Proposed Budget includes a vacancy savings decrease due to full-year funding of 34.25 FTEs added in the FY 2008 Amended Budget.	$969,273	
3. Electric Service Delivery		
Included in the Proposed Budget is an increase of 8.00 FTEs to keep up with customer demand for new services.	$694,387	8.00
Addition of 2.00 FTEs to manage the process improvement, quality management and performance measurements systems.	$173,597	2.00
Increase two 0.50 positions to 0.75 in Public Involvement Real Estate to handle increased work load.	$33,801	0.50

	Dollars	FTEs
One-time cost increase for repair of meters during replacement to the automated meter infrastructure program and associated docking fees.	$2,789,958	
Increase for software upgrades in systems operations and design.	$743,150	
Commodities such as electrical lighting parts, conductor wire and cable increased due to customer growth and price increases.	$276,360	
4. Customer Care and Marketing		
The Proposed Budget includes the Customer Care addition of 5.00 FTEs for opening an additional branch office.	$248,719	5.00
Addition of 2.00 FTEs in Meter Services for meter investigation and turn-on/turn off volume increases.	$97,101	2.00
Increase in temporary employment services for the Austin Energy Call Center operations due to increased call volume.	$861,120	
The Proposed Budget includes an increase in other enterprise fund reimbursements for Customer Care costs.	($2,297,289)	
Increase in billing services contract for customer growth and other contractual requirements.	$852,000	
Telephony improvements and maintenance contracts in the Call Center.	$337,650	
Decrease in Bad Debt expense as a result of better collection practices.	($2,300,000)	
City-wide 311 Information Center increase for language line translation services.	$100,000	
5. Power Production		
Increase in the maintenance costs at Sand Hill Energy Center and Decker Power Plant for turbines, generators, boilers and other equipment due to higher costs for material and labor on contracts.	$4,205,185	
The Proposed Budget includes increased operating costs for the South Texas Nuclear Plant and Fayette Power Plant.	$6,854,760	
6. Distributed Energy Services		
Demand Side Management addition of 1.00 FTE for maintenance of solar program equipment and 1.00 FTE for Power Saver and Green Choice programs.	$141,122	2.00
The Proposed Budget includes a Local Government Affairs addition of 1.00 FTE for assistance on legislative matters affecting the Utility.	$82,372	1.00
Also included in the Proposed Budget is a Climate Protection Program addition of 1.00 FTE transferred from Human Resources Department to continue expanding the program to meet City's goals.	$74,265	1.00
Increased transfer to Conservation Rebates and Incentives Fund to expand the Solar and Residential rebates programs.	$642,992	

	Dollars	FTEs
Increased operating costs of chiller and combined heating power systems due to customer growth and load requirements.	$4,418,008	
7. Wholesale and Retail Markets		
Wholesale and Retail Markets increases to software maintenance, temporary staffing and overtime to prepare for implementation of the ERCOT State-wide Nodal market.	$1,177,664	
8. Corporate, Other Expenses		
Economic Growth and Redevelopment Services Office addition of 2.00 FTEs for $165,395 to enhance marketing of Small Business Development and handle increase in redevelopment projects. Increase of $455,199 funding for technology incubators and other Small Business Development contracts.	$620,594	2.00
Corporate Communications addition of 3.00 FTEs to keep up with growth of expanding programs such as GreenChoice, Austin Climate Protection.	$201,436	3.00
ITT addition of 8.00 FTEs to support the replacement of customer information system and automated meter infrastructure software.	$685,799	8.00
Workforce Development addition of 2.00 FTEs to focus on succession planning and workforce development, an electric industry-wide challenge.	$156,277	2.00
Environmental Care and Protection addition of 1.00 FTE to focus on substation spill maintenance containment to meet stricter federal guidelines.	$54,829	1.00
The Proposed Budget includes an increase in Administrative Support.	$1,121,188	
The Proposed Budget includes an increase in Accrued Payroll.	$138,000	
9. Transfers		
Increase in debt service requirements for planned debt issuance based on FY 2008-09 Electric Capital Improvement Program Spending Plan.	$21,867,900	
Decrease operating transfer to Electric Capital Improvement Program based on FY 2008-09 Electric Capital Improvement Program Spending Plan.	($4,518,200)	
The Proposed Budget includes an increase in the General Fund Transfer.	$4,000,000	
Increase in transfer to Repair and Replacement fund to fund one-time expenditures in the Electric Capital Improvement Program.	$4,495,000	
The Proposed Budget includes an increase in the Transfer to Trunked Radio.	$56,633	

Conservation Rebates and Incentives Fund — 2008-09

Purpose and Nature of Fund

The Conservation Rebates and Incentives Fund accounts for the City's energy and water conservation rebates and incentives. The rebate and incentive programs are designed to achieve the most efficient, equitable and environmentally safe use of Austin's energy and water resources.

The goals of the fund are to:

- Defer future electric generation and water treatment capacity additions
- Lower electric and water bills for customers
- Serve all rate classes
- Provide energy and water services to low-income, elderly and disabled customers
- Provide environmental benefits
- Stimulate community economic development

Factors Affecting Revenue and Requirements

The Conservation Rebates and Incentives Fund receives revenue from Austin Energy and the Austin Water Utility. Austin Energy revenue provides residential and commercial energy conservation and solar rebates and incentives. Austin Water Utility revenue provides residential, commercial and municipal water conservation rebates. Austin Water Utility revenue also funds repairs and renovations to City-owned pools.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Transfers In	$15,763,481	$18,918,728	$18,918,728	$19,561,720
Requirements	$15,878,418	$19,268,728	$19,268,728	$19,561,720

Performance Contracting Fund — 2008-09

Purpose and Nature of Fund

The Performance Contracting Fund implements energy conservation measures that reduce energy consumption and/or operating costs in various City of Austin and other local entity facilities.

Factors Affecting Revenue and Requirements

The Performance Contracting Fund secures a low interest loan through the LoanSTAR (Saving Taxes and Resources) Loan Program. Money saved as a result of the new energy-efficient technologies is used to offset the cost of financing, installing and operating the technology, and the estimated savings offset the implementation costs over a predetermined time period.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$0	$7,500,000	$4,500,000	$5,424,012
Requirements	$237,504	$9,924,012	$4,500,000	$5,110,520

Repair and Replacement Fund — 2008-09

Purpose and Nature of Fund

The Repair and Replacement Fund was created and established with the City Council's adoption of the FY 2001-02 Budget. In accordance with the City's Financial Policies, the Repair and Replacement Fund shall be used for providing extensions, additions, and improvements to the electric system.

Net revenues available after meeting the General Fund Transfer, capital investment (equity contributions from current revenues) and 45 days of working capital may be deposited in the Repair and Replacement Account.

Factors Affecting Revenue

Revenue is generated through transfers into the fund from Austin Energy Operating Fund current revenue and Strategic Reserve Fund.

Factors Affecting Requirements

Expenditure requirements in the Repair and Replacement Fund are related to extensions, additions, and improvements to the electric system.

- In FY 2003-04, $7,650,000 was transferred to the Austin Energy Operating Fund to fund the first two years of Holly Power Plant decommissioning costs.
- The FY 2007-08 Amended Budget includes a $30,000,000 transfer to the Austin Energy Operating Fund to begin funding additional generation peaking capacity at the Sand Hill Energy Center through the Austin Energy Capital Improvement Program.
- The FY 2008-09 Proposed Budget includes a $35,000,000 transfer to the Austin Energy Operating Fund Capital Improvements Program to continue funding additional generation peaking capacity at the Sand Hill Energy Center.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Transfers In	$16,000,000	$505,000	$505,000	$5,000,000
Requirements	$ 0	$30,000,000	$30,000,000	$35,000,000

Strategic Reserve Fund — 2008-09

Purpose and Nature of Fund

The Strategic Reserve Fund as defined in the City's Financial Policies has three components:

- An Emergency Reserve with a minimum of 60 days of operating cash,
- Up to a maximum of 60 days additional operating cash set aside as a Contingency Reserve
- Any additional funds over the maximum 120 days of operating cash may be set aside in a Competitive Reserve.

The Emergency Reserve shall only be used as a last resort to provide funding in the event of an unanticipated or unforeseen extraordinary need of an emergency nature such as costs related to a natural disaster, emergency or unexpected costs created by Federal or State legislation. The Emergency Reserve shall be used only after the Contingency Reserve has been exhausted.

The Contingency Reserve shall be used for unanticipated or unforeseen events that reduce revenues or increase obligations such as extended unplanned plant outages, insurance deductibles, unexpected costs created by Federal or State legislation, and liquidity support for unexpected changes in fuel costs or purchased-power which stabilize fuel rates for customers.

In the event any portion of the Contingency Reserve is used, the balance will be replenished to the targeted amount within two years.

The Competitive Reserve may be used to improve the strategic position of the Electric Utility including, but not limited to, funding capital needs in lieu of debt issuance, reduction of outstanding debt, rate reductions, acquisitions of new products and services, and new technologies.

Funding may be provided from net revenues available after meeting the General Fund Transfer, capital investment (equity contributions from current revenues), Repair and Replacement Fund, and 45 days of working capital.

Factors Affecting Revenue

Sources of revenue include Austin Energy transfers from current revenue.

Factors Affecting Requirements

Requirements may include, but are not limited to, costs related to extended unplanned plant outages, insurance deductibles, unexpected costs due to revised Federal or State legislation, and liquidity support to stabilize fuel rates for customers due to unexpected changes in fuel costs or purchased power.

The FY 2008-09 Proposed Budget includes a transfer from the Competitive Reserve to the Austin Energy Operating Fund of $8,215,000 for its capital improvements program. This provides one-time capital funding in lieu of debt issuance for the remainder of a $19,750,000 expansion of Automated Meter Infrastructure to all customers and the second year of funding for $7,060,000 to implement automated systems for the ERCOT Statewide Nodal market.

	2006-07 Actual	2007-08 Amended	20076-08 Estimated	2008-09 Proposed
Requirements	$4,250,000	$17,985,000	$17,985,000	$8,215,000

Economic Growth & Redevelopment Services Office — 2008-09

Mission

The mission of the Economic Growth and Redevelopment Services Office (EGRSO) is to develop a sustainable cultural and economic environment for the community that enhances the livability and economic vitality of Austin. To help the department achieve its mission the following goals have been developed:

Goals

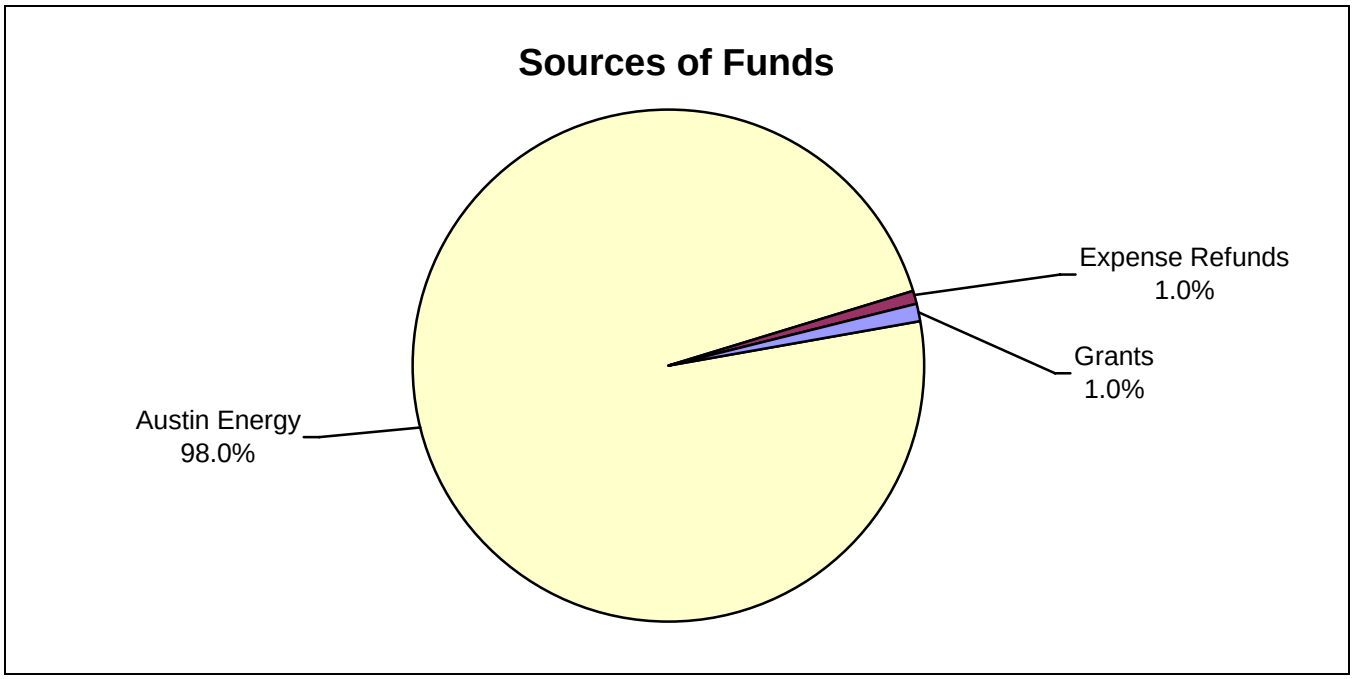
- EGRSO will provide a supportive economic development environment.
    - Create 500 new jobs through economic development efforts in FY 2009.
    - 15 businesses assisted by EGRSO will demonstrate growth in one or more growth indicators in FY 2009.
- EGRSO will support redevelopment initiatives that further the City's sustainable community objectives.
- Project developers will achieve 95% of agreed-upon performance standards.
- By 2009, EGRSO will develop and execute the Small Business Mapping System.
- By 2009, EGRSO will implement the CreateAustin community cultural plan.
- By 2009, EGRSO will have a fully functioning web presence for all of its program areas.

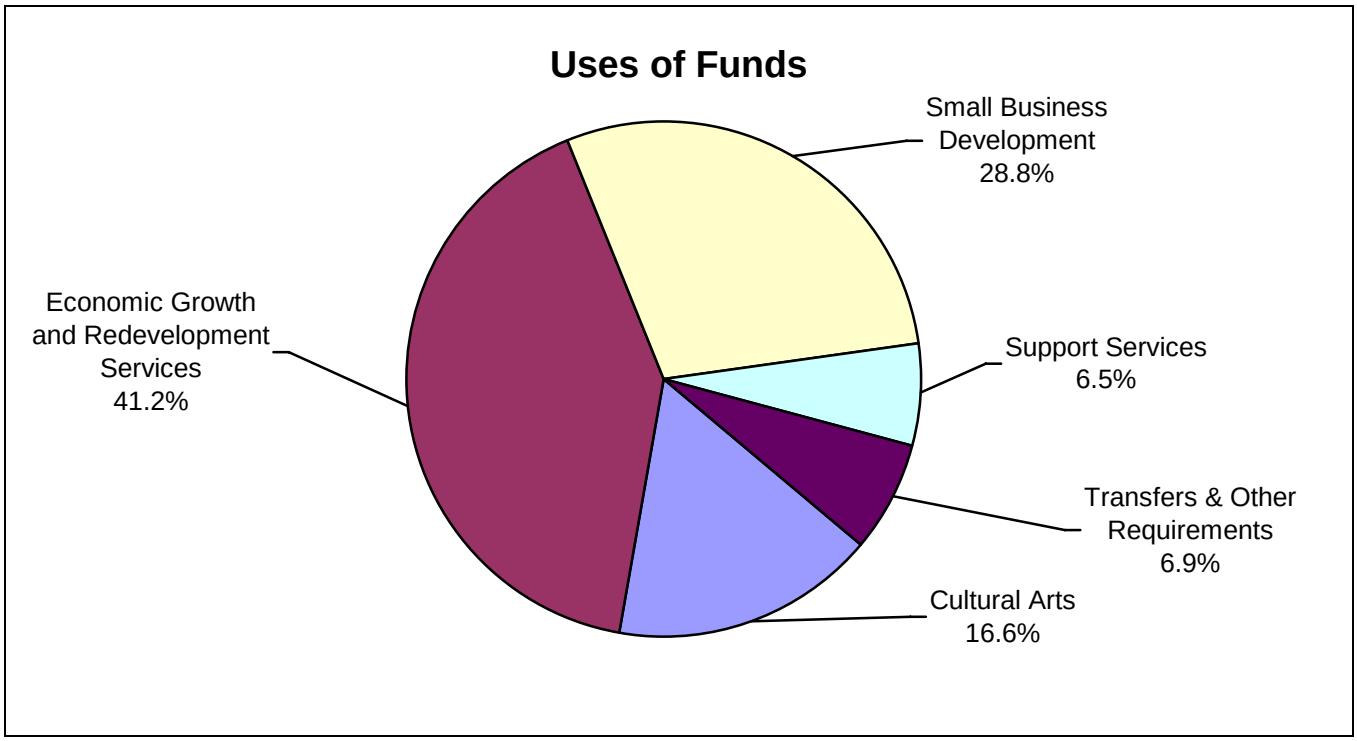
Key Indicators

To help the department track how well the goals are being met, key indicators have been developed along with appropriate performance measures:

- Number of new jobs created through economic development efforts
- Number of businesses assisted that demonstrate growth in one or more growth indicators
- Percentage of agreed-upon performance standards achieved by project developers
- Percentage of customers satisfied with Business Solutions Center services
- Number of contracted business development technical assistance hours delivered
- Total audience members served through cultural contracts

Economic Growth and Redevelopment Services — Total Budget $7.2 million





Economic Growth and Redevelopment Services — Total Budget $7.2 million

Electric Utility Operating Fund	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Requirements	$5,612,037	$6,320,537	$6,320,537	$7,066,176
Full-time Equivalents (FTEs)	39.00	42.75	42.75	44.75
Grants	$32,071	$145,000	$145,000	$72,000
Expense Refunds	$48,317	225,492	$83,293	$75,000

Budget Highlights

The Proposed Budget contains the following proposals that support the goals of the Economic Growth and Redevelopment Services Office (EGRSO).

Economic Development

After a period of growth and low unemployment, the national economic growth is slowing down. The housing market decline, the ensuing credit crunch, and the rise of oil prices are just a few reasons leading to the economic slowdown. While the Austin economy remains relatively healthy and the real estate market has not buckled, especially compared to places like California and Florida, the City is not immune to the national slowdown. As a result, local growth, while still positive, is expected to be about half the rate in 2008 than in prior years. Decreased consumer and business spending and job creation will be one of many contributors to the diminished growth rate.

The Economic Development division of the Economic Growth and Redevelopment Services Office (EGRSO) will pursue initiatives that will facilitate continued growth in the local economy. These initiatives follow the proactive, comprehensive economic development policy and program adopted by Council to promote and foster economic development in the City. This division will work with the Greater Austin Chamber of Commerce to recruit new companies to Austin that will create primary jobs, increase the City's tax base, and diversify the local economy.

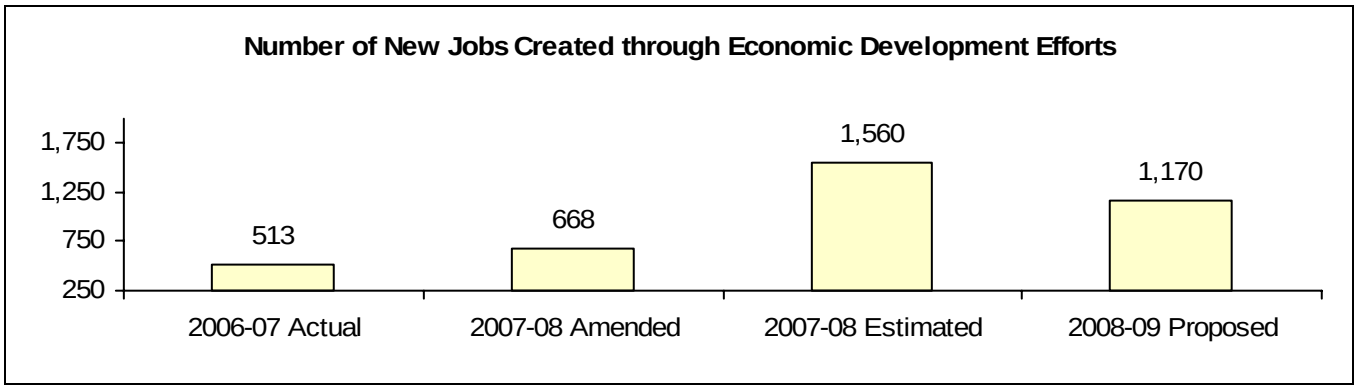
Austin has many opportunities in the clean energy, biotechnology, digital media, and wireless industry sectors. The City Council has directed that an economic development focus be placed on these and other emerging technology sectors, whereby policies and initiatives have been developed to support these industries. As part of this effort, the FY 2008-09 Proposed Budget includes $10,000 for a marketing mission to showcase the Austin emerging technology industry to out-of-state investors and venture capitalists. Also included is $13,000 for booth fees at and attendance costs for marketing events and trade shows both in and outside of Austin which are important to the City's economic development and emerging technology outreach.

Also central to the Economic Development division is the administration of agreements with targeted industries and mixed-use development projects, the objective of which is to promote and facilitate sustainable growth in Austin's Desired Development Zone. The agreements support corporate relocations and expansions, mixed-use project development, and/or downtown redevelopment, with an emphasis on commercial, housing, retail, cultural and multi-modal transportation projects. Currently, several of the project-based agreements have entered construction phases requiring increased levels of departmental involvement. EGRSO staff is working on other development projects where agreements have not been finalized, including the Seaholm Power Plant and Green Water Treatment Plant. The FY 2008-09 Proposed Budget includes $108,256 for a 1.0 FTE Project Manager to provide assistance in the administration of the growing number of development agreements and $50,000 for an increase in legal services.

Council adopted a resolution on December 2007 that requires an independent party verify the compliance review of Chapter 380 economic development agreements. The FY 2008-09 Proposed Budget includes $45,000 for these independent audit assessments of contractual obligations.

Also included in the Proposed Budget is a decrease in the backcharge of $120,000 for a Project Manager position assigned to the Mueller Redevelopment Project. Funding is available for the backcharge; however, recouping the costs for the Project Manager at the end of the redevelopment project is a better long-term solution as it will lower the overall return paid to the developer.

City funding for the Community Tax Center program began in FY 2006. While the funding resided within the EGRSO budget, the contract was managed by the Financial and Administrative Services Department (FASD). The FY 2008-09 Proposed Budget transfers the funding from EGRSO to the Health and Human Services Department to align the funding with the activity. The total transfer for the Community Tax Center is $100,000. Similarly, Council approved funding for two technology incubators in FY 2005, FY 2006 and FY 2007 within FASD, while EGRSO managed the contracts. Proposed for FY 2009 is the transfer of the funding from FASD to EGRSO in the amount of $325,000. Of this total, $200,000 is for the wireless technology incubator and $125,000 is for the biotechnology incubator.



Small Business Development

The City Council has placed an emphasis on assisting the start-up and expansion of small businesses. The Small Business Development Program (SBDP) has established itself as the City's "single point of entry" for small businesses in need of information and resources.

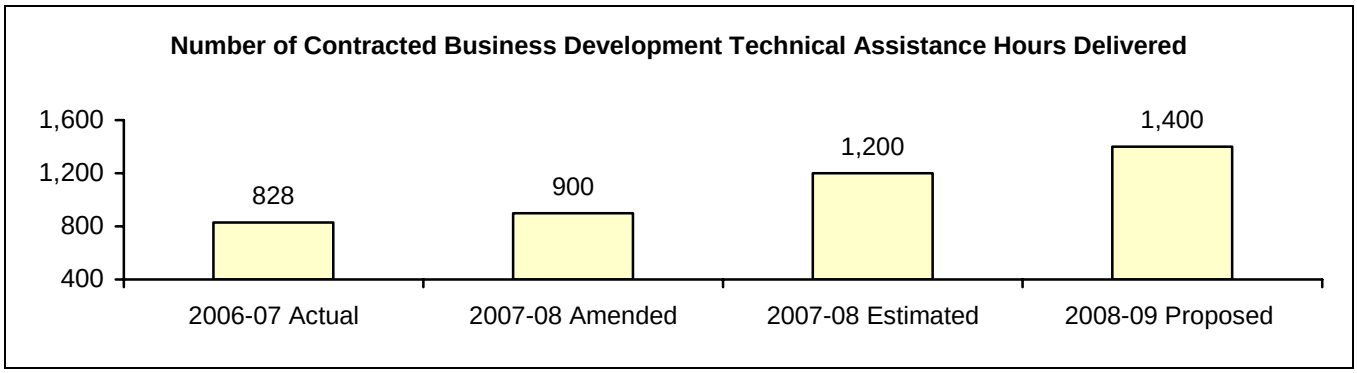
The SBDP outreach, training and technical assistance programs include multiple events held throughout the fiscal year. One of the City Council's goals is to ensure that SBDP markets its programs and events to the public. With the number of new programs increasing, such as Small Business Mapping, and the level and volume of marketing becoming much broader, the practice of contracting a marketing professional for each event becomes exceedingly cost prohibitive. SBDP currently has a temporary employee dedicated to marketing each event, which includes designing advertisements, marketing collateral, and other visual aids. Approximately 225 pieces have been created for SBDP since December 2006. The FY 2008-09 Proposed Budget includes 1.0 FTE and an increase of $57,138 for a Graphic Designer A.

The FY 2008-09 Proposed Budget includes $120,000 to expand grant funding for three minority chambers of commerce. The chambers will conduct an activity designed to increase their membership; create a website of information on their respective communities for companies interested in relocated or doing business in Austin; host a job expo targeted to minorities seeking career opportunities with large and medium-size Austin companies; and, participate in the Greater Austin Chamber's economic development recruitment trips.

Marketing and advertising for Independent Business Investment (IBIZ) Districts which promote small locally-owned businesses are currently budgeted in FASD. The funding is used for the design and production of marketing pieces and advertising campaigns that promote the IBIZ Districts to the public, particularly in adjacent neighborhoods. In the FY 2008-09 Proposed Budget, $36,000 will be transferred to SBDP from FASD for IBIZ.

Economic Growth and Redevelopment Services — Total Budget $7.2 million

Funding in the amount of $120,000 is removed in the Proposed Budget due to the completion of the needs assessment study completed in FY 2007-08.



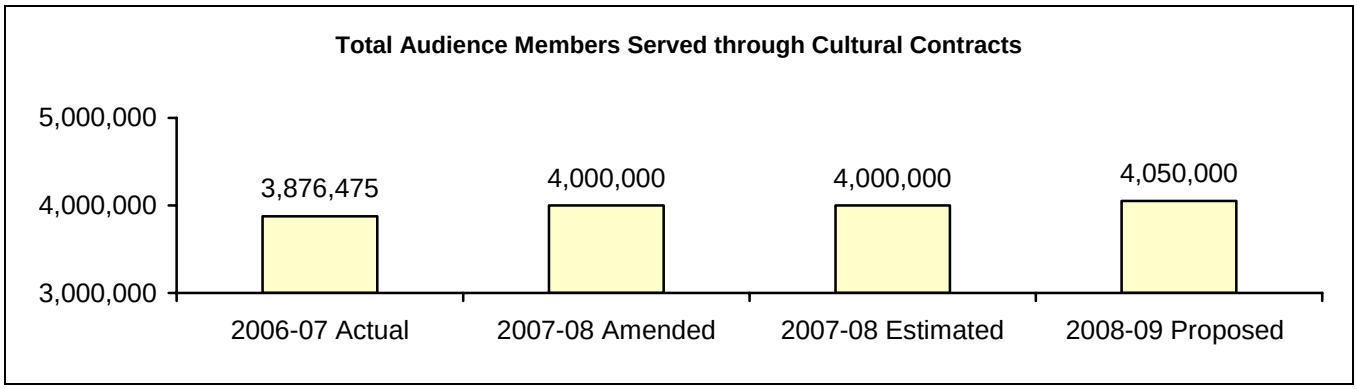
Cultural Arts

There has been an increased focus on the arts over the past several years in the Austin community. Along with this increased interest has been a greater demand for the staffing and resources on a number of new projects.

The Austin Music Memorial, established by Council in FY 2007, recognizes deceased individuals for their contributions to the development of music in Austin. A total of $22,000 is included in the FY 2008-09 Proposed Budget for plaques, printing, marketing, panel costs, and a recognition event for the annual induction.

First Night is a community celebration of the New Year through the arts, seeking to foster the public's appreciation of visual and performing arts through an innovative, diverse, high-quality New Years Eve program. The City has contributed to this event for the last several years. In the FY 2008-09 Proposed Budget, the City's contributions to First Night will increase by $28,000 for a total contribution of $50,000. An additional $50,000 is included for hiring a part-time temporary position to coordinate the "call to artist" process and assist the First Night Austin organization with the artist selection process.

The $15,000 cost of a one-time assessment of Art in Public Places (AIPP) collection pieces by a trained collection specialist and training on preventative maintenance of artwork is decreased in the Proposed Budget due to completion in FY 2007-08. Also included is a decrease in CIP backcharges of $30,492 in order to maintain more CIP funding for artwork and art installation. Insurance coverage paid by artists and required by the City is anticipated to increase in the next year, which will likely lead to higher costs for artwork and art installation.



Capital Budget

The Proposed Capital Budget does not include any new appropriation for the EGRSO department.

Significant Revenue and Expenditure Changes by Program

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $72,354 for salary increases associated with Pay for Performance in FY 2008. An additional $24,111 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$96,465	
The Proposed Budget includes $29,003 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $18,281 from a 2% enhancement pay in FY 2008.	($18,281)	
The Proposed Budget includes an increase in vacancy savings of $65,526.	($65,526)	
The Proposed Budget also includes a $2,486 decrease for the Awards and Recognition program and a $6,650 decrease in travel and training requirements.	($9,136)	
The Proposed Budget includes a $1,320 increase in general liability insurance for City Hall.	$1,320	
Included in the Proposed Budget is a decrease of $180 for one time cost for bilingual testing.	($180)	
2. Economic Development		
A transfer of funding for technology incubators (ATI wireless of $200,000 and ATI biotech of $125,000) from the Financial and Administrative Services Department is included in the Proposed Budget.	$325,000	
The Proposed Budget includes the elimination of a back charge for a Project Manager assigned to the Mueller Redevelopment Project. Recouping the costs at the end of the project will lower developer costs.	$120,000	
Funding of $108,256 and 1.0 FTE for a Project Manager to assist with additional projects entering construction phase is included in the Proposed Budget. Also included is $6,478 for contractuals and commodities.	$114,734	1.00
A decrease of $100,000 is included in the Proposed Budget to transfer the Community Tax Center Program from EGRSO to the Health Department which will align the funding with the department responsible for the activity.	($100,000)	
Included in the Proposed Budget is a reduction in interdepartmental charges of $62,000 due to the elimination of the Smart Growth program requirements.	($62,000)	
Increased legal fees for the Green Water Treatment Plant of $50,000 are included in the Proposed Budget.	$50,000	
Included in the Proposed Budget is $45,000 for independent auditing services to verify compliance of Chapter 380 economic development agreements.	$45,000	
An increase of $10,000 is included in the Proposed Budget to fund a marketing mission designed to showcase the Austin emerging technology industry. Also included is $13,000 for booth fees at and attendance cost for marketing events and trade shows both in and outside of Austin.	$23,000	

	Dollars	FTEs
3. Small Business Development		
The Proposed Budget includes $57,138 for 1.0 new Graphic Designer A to assist in marketing events, designing advertisements, marketing collateral and other visual aids.	$57,138	1.00
A decrease of $120,000 is included in the Proposed Budget for the one-time costs for the Needs Assessment Study for small businesses that was included in the FY 2008 Approved Budget.	($120,000)	
An increase of $120,000 is included in the Proposed Budget to expand grant funding for three minority chambers of commerce.	120,000	
Funding in the amount of $35,780 is included in the Proposed Budget for the transfer from the Financial and Administrative Services Department to EGRSO for marketing and advertising services for Independent Business Investment Zone (IBEZ) districts.	$35,780	
4. Cultural Arts		
A reduction of $30,492 for CIP back charges is included in the Proposed Budget in order to maintain more CIP funding for artwork and art installation. Also included in the Proposed Budget is a decrease of $15,000 for the one-time assessment by a trained specialist and training on preventative maintenance of Art in Public Places collection pieces included in the FY 2008 Approved Budget.	$15,492	
The Proposed Budget includes funding of $22,000 for the Austin Music Memorial for plaques, printing, marketing, panel costs and a recognition event for the annual induction.	$22,000	
An increase of $78,000 is included in the Proposed Budget for a part-time temporary position and an increase for the City's contribution for the First Night event. Combined with current funding, the department will have $50,000 for part-time temporary assistance and $50,000 for the City's contribution for the event.	$78,000	

Economic Growth and Redevelopment Services – 2008-09

Electric Utility Operating Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CULTURAL ARTS								
Contracting Services	$228,864	4.00	$252,317	4.00	$240,516	4.00	$275,448	4.00
Cultural Development Services	$601,288	5.50	$730,276	6.25	$768,774	6.25	$776,231	5.75
Subtotal	$830,152	9.50	$982,593	10.25	$1,009,290	10.25	$1,051,679	9.75
ECONOMIC DEVELOPMENT								
Downtown Initiatives	$90,537	1.00	$144,928	1.00	$150,810	1.00	$147,232	1.00
Economic Development Services	$535,982	3.45	$684,216	3.90	$664,004	3.90	$1,189,101	6.00
International Program	$115,604	3.00	$192,556	3.00	$190,312	3.00	$192,714	3.00
Project Delivery	$1,425,203	8.05	$1,373,307	8.35	$1,450,374	8.35	$1,442,012	7.00
Subtotal	$2,167,326	15.50	$2,395,007	16.25	$2,455,500	16.25	$2,971,059	17.00
SMALL BUSINESS DEVELOPMENT								
Business Outreach & Referral Services	$340,062	1.50	$240,624	1.50	$253,996	1.50	$259,533	1.75
Business Solutions Center	$335,989	3.75	$439,208	3.50	$390,570	3.50	$446,926	4.00
Program Administration and Evaluation	$559,372	4.25	$632,038	5.60	$830,315	5.60	$492,806	5.25
Small Business Assistance Services	$647,154	0.50	$747,230	1.40	$584,219	1.40	$878,872	1.50
Subtotal	$1,882,576	10.00	$2,059,100	12.00	$2,059,100	12.00	$2,078,137	12.50
SUPPORT SERVICES								
Administration and Management	$155,748	2.25	$149,427	2.00	$146,915	2.00	$257,083	3.00
Facility Expenses	$7,629	0.00	$8,900	0.00	$7,600	0.00	$21,260	0.00
Financial Monitoring / Budgeting	$124,948	1.75	$158,914	2.25	$167,132	2.25	$186,958	2.50
Subtotal	$288,325	4.00	$317,241	4.25	$321,647	4.25	$465,301	5.50
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$443,659	0.00	$566,596	0.00	$475,000	0.00	$500,000	0.00
Subtotal	$443,659	0.00	$566,596	0.00	$475,000	0.00	$500,000	0.00
Total	$5,612,038	39.00	$6,320,537	42.75	$6,320,537	42.75	$7,066,176	44.75

Economic Growth and Redevelopment Services – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CULTURAL ARTS								
Contracting Services	$26,778	0.00	$105,492	0.00	$80,000	0.00	$75,000	0.00
Cultural Development Services	$0	0.00	$0	0.00	$3,293	0.00	$0	0.00
Subtotal	$26,778	0.00	$105,492	0.00	$83,293	0.00	$75,000	0.00
ECONOMIC DEVELOPMENT								
Project Delivery	$21,540	0.00	$120,000	0.00	$0	0.00	$0	0.00
Subtotal	$21,540	0.00	$120,000	0.00	$0	0.00	$0	0.00
Total	$48,317	0.00	$225,492	0.00	$83,293	0.00	$75,000	0.00

Economic Growth and Redevelopment Services – 2008-09

Grants

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CULTURAL ARTS								
Cultural Development Services	$32,071	0.00	$145,000	0.00	$145,000	0.00	$72,000	0.00
Subtotal	$32,071	0.00	$145,000	0.00	$145,000	0.00	$72,000	0.00
Total	$32,071	0.00	$145,000	0.00	$145,000	0.00	$72,000	0.00

Business Retention and Enhancement Fund — 2008-09

Purpose and Nature of Fund

The Business Retention and Enhancement (BRE) Fund is a new special revenue fund that supports the BRE Program. This program is an economic development program in accordance with Chapter 380 of the Local Government Code which supports re-establishing Congress Avenue and East 6th Street as retail and urban entertainment district destinations. The BRE Program is intended to provide low-interest loans for eligible costs to existing businesses located within a prescribed eligible area that are being displaced because of development and to attract new businesses to the eligible area.

The goals of the BRE Program are to:

- Improve the image of Congress Avenue and East 6th Street as destinations for the community, visitors and tourists.
- Enhance East 6th Street's live music and entertainment district.
- Stimulate private retail investment within the eligible area through property improvement and business development, retention and expansion.
- Improve the quantity and quality of goods and services available within the eligible area.
- Create and retain jobs.

Factors Affecting Revenue

The estimated revenue for FY 2008 of $55,000 is comprised of temporary use of right-of-way (ROW) fees, alley vacation sales, and license agreement fees that are anticipated to be collected within the BRE Program revenue area. The proposed revenue for FY 2009 of $80,320 is comprised of loan payments received from loans issued.

Factors Affecting Requirements

Estimated requirements for FY 2008 are $250,000 for loans issued to eligible area businesses. The proposed requirements for FY 2009 are $250,000.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$369,889	$43,976	$55,000	$80,320
Requirements	$0	$250,000	$250,000	$250,000

Cultural Arts Fund — 2008-09

Purpose and Nature of Fund

The Cultural Arts Fund is a special revenue fund established by Ordinance 991118.61 to account for the revenue distribution of 11.7% of bed tax receipts from the Hotel/Motel Occupancy Tax Fund. The Texas Tax Code allows this revenue to be used to encourage, promote, and improve the arts. The Code also allows expenditures for administrative costs that are incurred directly in the promotion and servicing of the arts.

Factors Affecting Revenue

The proposed allocation of occupancy tax receipts to this fund for FY 2008-09 is $5.4 million, which is an increase of 1.8% over the current year-end estimate, and an increase of 9.2% when compared to the FY 2007-08 Amended Budget of $5.0 million. The proposed allocation for FY 2008-09 is based on the expected growth rate of occupancy tax receipts.

Factors Affecting Requirements

The allocation of occupancy tax funds to cultural agencies occurs through a predetermined process involving review and recommendation by the Arts Commission and approval of allocations by the City Council. The proposed list of contracts totals $6.1 million.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$4,983,972	$5,000,661	$5,384,263	$5,470,973
Requirements	$4,689,789	$5,976,021	$5,570,000	$6,197,924

Economic Incentives Reserve Fund – 2008-09

Purpose and Nature of Fund

The Economic Incentives Reserve Fund has been established to separately identify and monitor the economic incentive agreements that the City maintains. The agreements originate through a variety of means: through the establishment of performance based Chapter 380 economic development grants, redevelopment agreements or they may be approved by City Council for other reasons. The agreements are established on grounds that they provide higher levels of employment, economic activity, and stability.

The fund will initially track these nine agreements:

- Performance-Based Chapter 380 Economic Development Grants:
  - Advanced Technology Development Facility
  - Domain Shopping Center
  - Friday Night Lights
  - HelioVolt Manufacturing Plan
  - Hewlett-Packard Data Center
  - Home Depot Austin Technology Center
  - Samsung 300 mm Fab Plant

- Redevelopment Agreements
  - Mueller (sales tax portion only)

- Other
  - Robertson Hill

Factors Affecting Revenue

The Economic Incentives Reserve Fund is funded by a transfer from the General Fund for General Fund obligations only. The transfers are completed in anticipation for future payouts as specified in the agreements. In some instances there is a year lag between the collection of revenue and disbursement, and in other cases the revenue and expenses will occur in the same year. By setting aside funds in advance of the fiscal year, the City is in a better position to plan for its obligations. Revenue of $7.4M is proposed for FY 2008-09.

Factors Affecting Requirements

As outlined within individual agreements, the City anticipates requirements of $4.7M in FY 2008-09.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$0	$0	$3,553,101	$7,399,544
Requirements	$0	$0	$0	$4,706,752

Mueller Development Fund — 2008-09

Purpose and Nature of Fund

The Mueller Development Fund is a special revenue fund established to account for the Project Administrative Fee payable to the City in accordance with the Mueller Master Development Agreement with Catellus Corporation. This fee will be used by the City to cover the costs of overseeing the project. In addition, the agreement provides that other costs, such as legal costs, may be reimbursed by Catellus. In the event that the City incurs costs in excess of the project administrative fee, the City will be reimbursed its actual costs, up to a reasonable limit.

Factors Affecting Revenue

Proposed revenue for FY 2008-09 is $250,000, comprised of the Project Administrative Fee which is set forth in the agreement based on the Mueller property's gross number of acres which have not been transferred to Catellus.

Factors Affecting Requirements

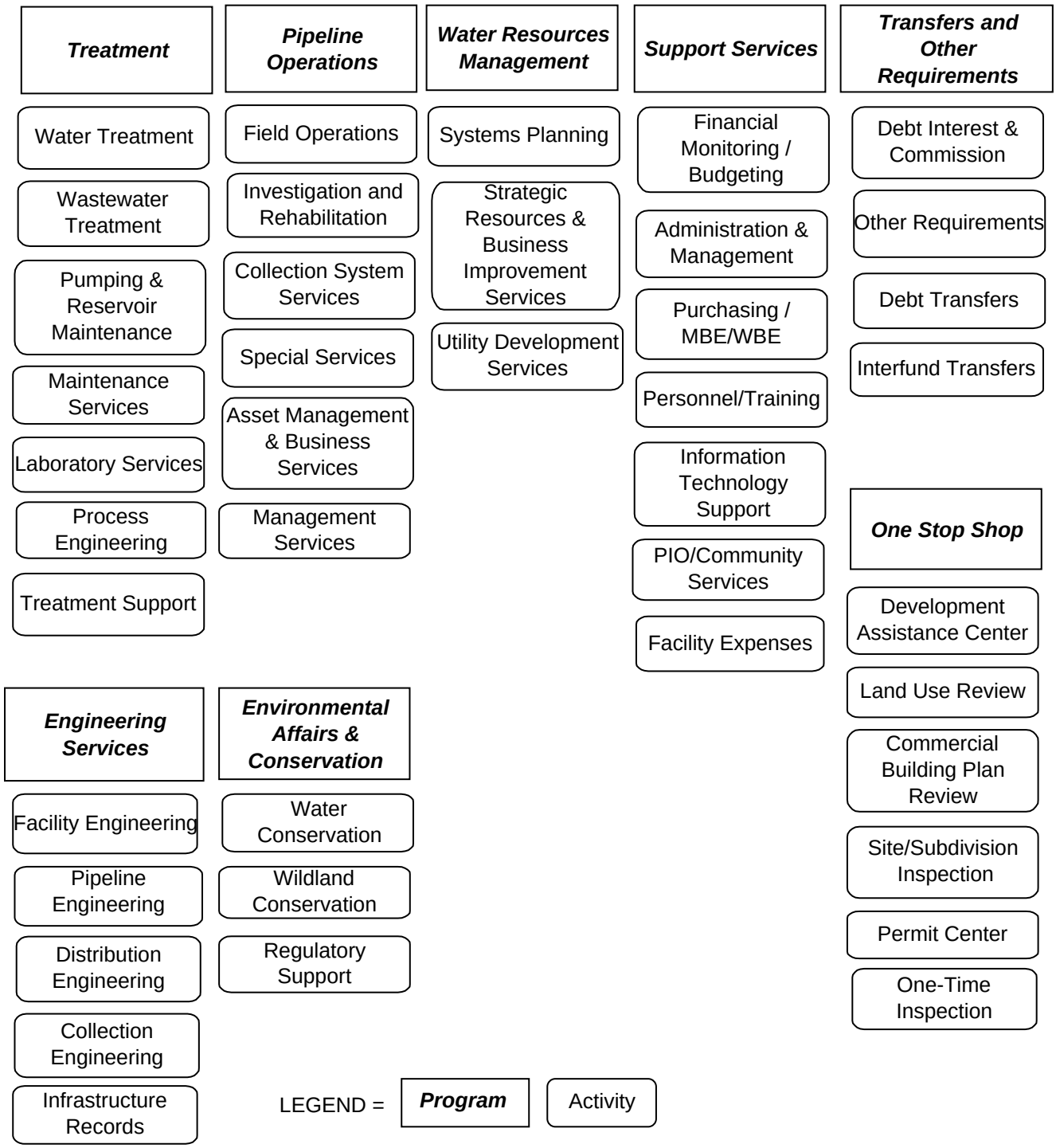
Proposed requirements for FY 2008-09 are projected to be $250,000 for costs incurred to oversee the project.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$250,000	$250,000	$250,000	$250,000
Requirements	$101,625	$250,000	$250,000	$250,000

Austin Water Utility

Wildland Conservation Fund

Austin Water Utility — 2008–09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$296,791,256	$365,396,860	$362,308,648	$394,510,259
Transfers In	$8,788,582	$16,770,582	$18,056,747	$10,850,582
Requirements	$313,813,094	$394,740,981	$377,243,844	$412,316,607
Full-Time Equivalents (FTEs)	1,035.60	1,035.60	1,035.60	1,056.60

Austin Water Utility — 2008-09

Mission

The mission of the Austin Water Utility (AWU) is to provide effective management of public water resources in order to protect the public health and environment while sustaining water resources for future generations. To accomplish this mission AWU will:

- Optimize the use of our available water resources;
- Provide a safe and reliable supply of water;
- Provide quality wastewater collection and treatment services;
- Plan and act in a manner that will sustain clean and bountiful water resources for future generations; and
- Practice cost efficiency, continuous improvement, environmental responsibility, and customer service.

Goals

Public Health, Safety and Fire Protection

- Ensure the public health, safety, and fire protection through optimizing water quality and operations of the system.
    - Maintaining a Superior Water Rating from the Texas Commission on Environmental Quality (TCEQ) as determined by their annual Sanitary Inspection of the City's Water System.
    - Implement the Capacity, Management, Operations and Maintenance (CMOM) Program for the wastewater collection system by June 2009, resulting in reduction of wastewater overflows.
    - Maintain on an annual basis wastewater treatment discharge quality for major Wastewater Treatment Plants (WWTPs) below 5 mg/l for BOD, 5 mg/l for TSS, and 2 mg/l for Ammonia.
    - Ensure all areas in the distribution system have an operational fire hydrant available for fire suppression.

Sustainability

- Ensure a long term water supply and protection of the environment through the expansion and adoption of sustainable operations, processes and practices.
    - Continue implementation of ordinances proposed by the Water Conservation Task Force and conduct public information campaigns to increase public understanding of the need for water conservation
    - Develop programs to reduce AWU's carbon footprint while working with other departments in the City initiative on Climate Change.
    - Develop and implement a new ordinance for Service Extension Requests (SERs) that: provides for prudent, sustainable and cost effective expansion of the AWU water and wastewater system, provides incentives for Austin growth policies as codified in the designation of the Desired Development Zone and the Drinking Water Protection Zone; and guarantees compliance with the City of Austin ordinances, including water conservation ordinances.
    - Complete new reclaimed water code changes and continue extension of reclaimed lines toward the University of Texas and other areas while seeking new customers for reclaimed water.

Customers and Stakeholders

- Strengthen and maintain customer satisfaction
    - Maintain the level of reported Citizen Satisfaction for Tap Water Quality, Emergency Repairs Response, and Water Pressure above 80% on the annual survey.

- Achieve above 70% satisfaction reported by citizens and commercial customers for the Value of Services provided by the Utility on the annual/biennial survey.
- Maintain the level of reported Commercial Customer Satisfaction for Tap Water Quality, Emergency Repairs Response, and Water Pressure above 75% on the biennial survey.

Asset Management

- Efficiently and effectively preserve existing assets while investing wisely for growth and future needs.
  - Develop a comprehensive asset management program.
  - Improve tools and systems for prioritizing the capital improvement program.
  - Complete the Austin Clean Water Program.
  - Develop a plan for water main reinvestment in the Central Business District (CBD) and the University Neighborhoods Overlay (UNO) area.
  - Design extension of infrastructure to the southeast portion of the AWU service area.
  - Ensure that Water Treatment Plant 4 stays on schedule to be operational in 2014.

Financial Management

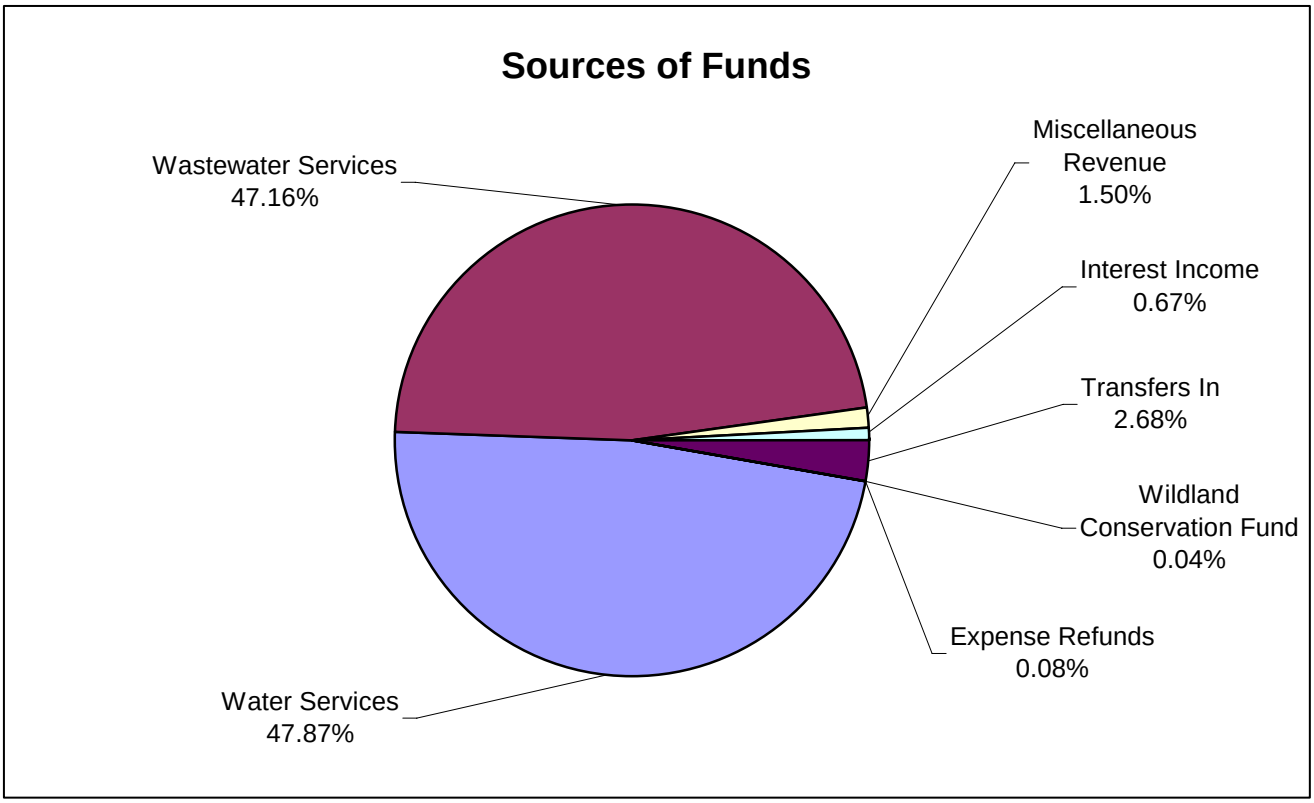
- Maintain a strong financial position to ensure improved operating and capital cost structure, debt balance, contingency reserves, bond ratings, and overall financial competitiveness.
  - Implement cost of service study methodology recommendations, including implementation of Council directives on water conservation based rate structures.
  - Explore debt management opportunities to reduce impacts on water and wastewater rates.
  - Examine reclaimed water rate structure and make recommendation on future rates.

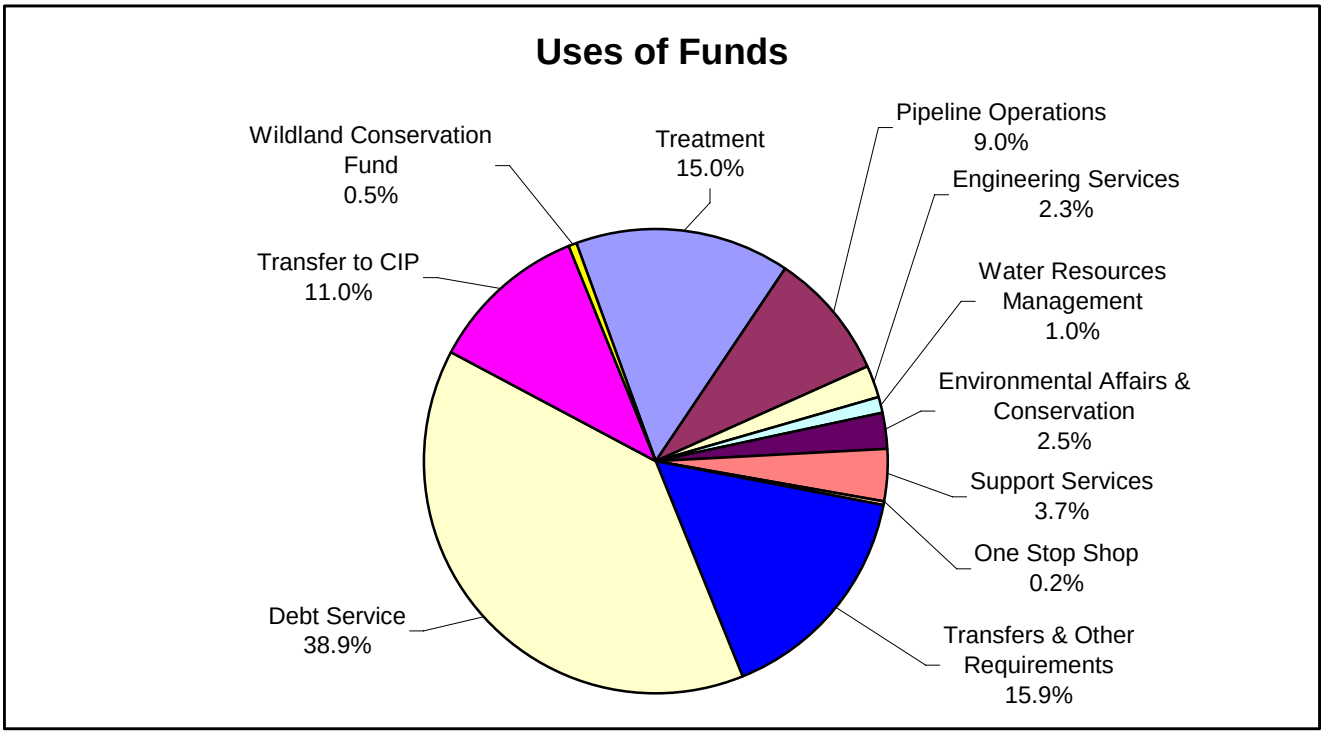
Key Indicators

The key indicators used by the Austin Water Utility include:

- The quality level of treated drinking water as measured by actual Nephelometric Turbidity Unit (NTU) compared to maximum allowed by regulators
- The quality level of treated wastewater effluent that compares the actual level of Biological Oxygen Demand (BOD), in milligrams per liter, as compared to the permitted level mandated by the EPA and TCEQ
- The quality level of treated wastewater effluent that compares the actual level of Ammonia, in milligrams per liter, as compared to the permitted level mandated by the EPA and TCEQ
- Number of reportable wastewater repeat overflows per 100 miles of sewer lines
- Peak day water usage as a percentage of water treatment system capacity
- Percentage of wastewater treated that is beneficially reused
- Percent of water service requests responded to within 2 hours of notice
- Percent of wastewater service requests responded to within 2 hours of notice
- Yearly peak day reduction in water usage – gallons per day (GPD)
- Value of services for citizens as measured by the survey
- Value of services for commercial customers as measured by the survey
- Percent of benchmarked CIP projects that are completed within original estimated budget
- Percent of benchmarked CIP projects that remain on original estimated schedule
- Percentage Water-Loss unaccounted for (system pumpage vs. consumption billed and accounted for)
- Average water and wastewater monthly bills comparison

Austin Water Utility — Total Budget $414.8 Million





Austin Water Utility — Total Budget $414.8 Million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Austin Water Utility Fund				
Revenue	$296,791,256	$365,396,860	$362,308,648	$394,510,259
Transfers In	$8,788,582	$16,770,582	$18,056,747	$10,850,582
Requirements	$313,813,094	$394,740,981	$377,243,844	$412,316,607
Full-Time Equivalents (FTEs)	1,035.60	1,035.60	1,035.60	1,056.60
Wildland Conservation Fund				
Revenue	$1,896,192	$350,000	$860,000	$155,000
Requirements	$306,897	$3,500,000	$3,474,743	$2,150,000
Expense Refunds	$362,580	$282,499	$329,166	$340,933

Budget Highlights

The Fiscal Year 2008-09 Proposed Budget addresses major operating and capital improvement issues of the Austin Water Utility. The Austin Water Utility faces challenges in the future due to the ongoing demands of the system and meeting regulatory requirements, continuing to work toward its vision to provide reliable water and wastewater services in a sustainable manner while protecting public health and safety, preserving the environment, and reducing the Utility's carbon footprint. In FY 2008-09, Austin Water Utility projects to serve 207,256 customers and will treat approximately 55.4 billion gallons of water as well as 33.7 billion gallons of wastewater. The Utility's service area covers 538 square miles with a water distribution system of 3,530 miles of pipe. The wastewater collection system covers 538 square miles with a wastewater collection system of 2,560 miles of pipe.

Revenue

The Austin Water Utility will continue to focus on a reliable water supply, quality customer service and a strong infrastructure while minimizing rate increases. Due to the extensive capital requirements facing the Utility, as well as increased operating costs, the Proposed Budget includes a 9.7 percent rate increase for water service and a 4.5 percent rate increase for wastewater service for a combined rate increase of 7.0 percent in FY 2008-09. As a result, the average monthly cost for a residential customer will increase from $59.32 in 2008 to $63.57 in 2009. Miscellaneous revenues are increasing primarily due to increases in service installations, late payment penalties and after hours turn-ons.

Expenditures

The proposed operating cost increases are due to projected increases in water pumpage and wastewater flows, costs associated with pay for performance, addition of new facilities, chemicals, increased electrical costs for pump stations and lift stations, and overall inflationary increases in operating costs.

Another cost driver is the addition of 21 FTEs. Water Conservation will add six FTEs for implementation and enforcement of the recommendations of the Water Conservation Task Force. Engineering Services will add four FTEs to enhance facility and pipeline activities associated with implementation of the CIP spending plan. Systems Planning proposes to add six FTEs to enhance long range planning, water supply planning, system planning and modeling, CIP planning, LCRA partnership activities, and development services. Business Process Improvements includes two additional FTEs to create a Business Process Improvement section to facilitate process review and improvements using Lean Six Sigma quality improvement methods. Safety and Technical Training will add one FTE for heavy equipment training to enhance employee training on proper use and maintenance of our heavy equipment.

Consumer Services proposes one FTE for development of revenue recovery initiatives that will generate additional revenues for the Utility. Finally, Inspection Services is adding one FTE transferred from Watershed Protection Development Review Department funded by Austin Water Utility for One Stop Shop water connection inspections.

The Utility is also aligning its programs and activities with the business structure. This will provide more meaningful and useful information.

Capital Budget

The Utility has recommended a $1.5 billion 5-year Capital Spending Plan which supports capital projects that are necessary to meet growth in service demands, system reliability standards, compliance with regulatory requirements, and system relocations due to roadway improvements.

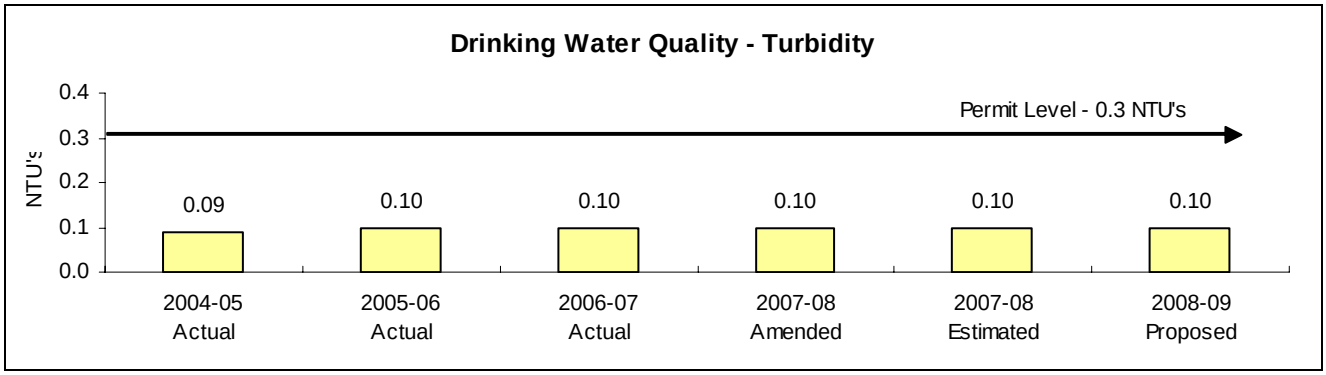
The Utility plans to begin engineering design and construction of Water Treatment Plant #4 and associated transmission mains during the 5-year Capital Spending Plan. The plant is expected to be online in the spring of 2014. Over $269.4 million will be appropriated in FY 2008-09 to fund the Water Treatment Plant #4 projects.

The FY 2008-09 Proposed Capital Budget includes:

- $218,000,000 for plant improvements
- $150,900,000 for transmission and distribution improvements
- $35,600,000 for rehabilitation projects
- $28,200,000 for service extension requests reimbursements
- $22,400,000 for reclamation projects
- $17,100,000 for relocation projects
- $10,700,000 for service to annexed areas
- $10,200,000 for wastewater collection system improvements
- $8,500,000 for buildings and other facilities
- $3,400,000 for capital equipment vehicles
- $3,000,000 for reservoir improvements
- $2,600,000 for lift station improvements
- $1,600,000 for pump station improvements

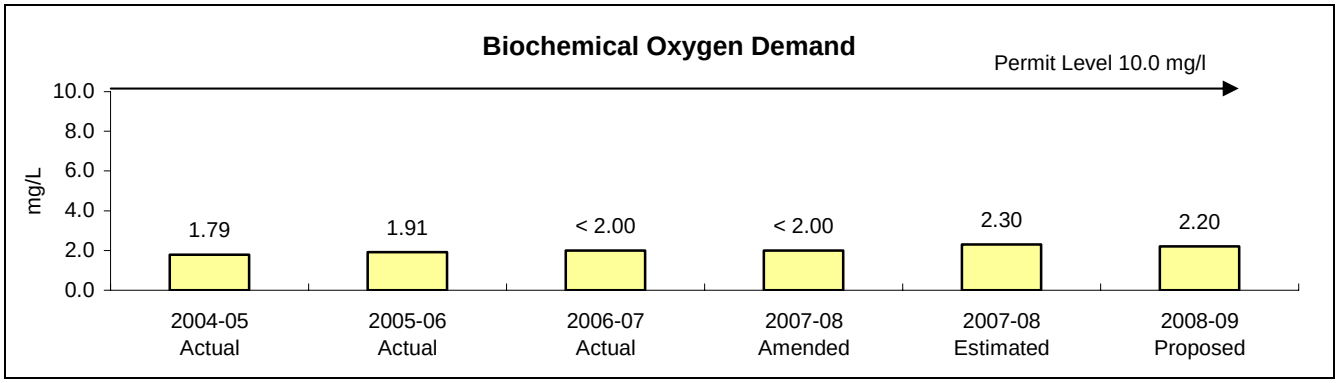
Key Indicators

The following graphs indicate the anticipated impacts of the Proposed Budget on key indicators.

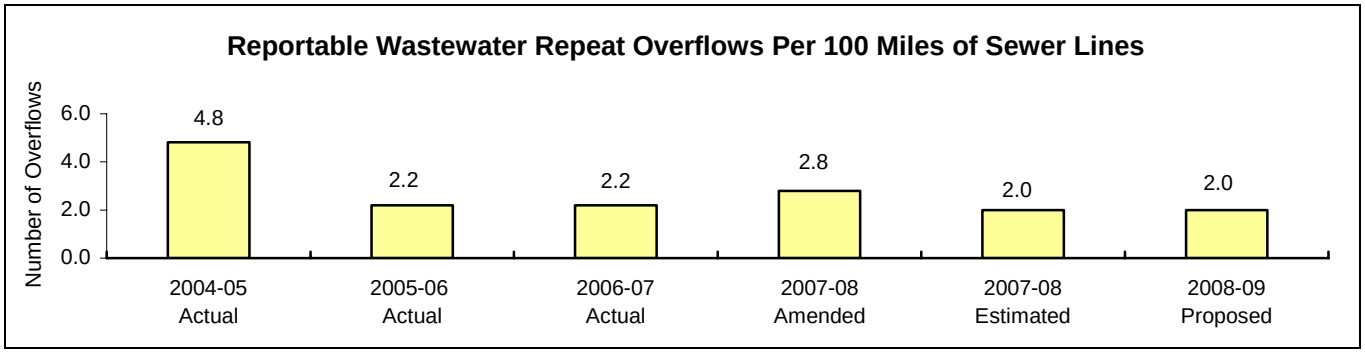


One way of assessing drinking water quality is to examine its turbidity, measured in NTUs. NTU stands for nephelometric turbidity units, which indicates the measure of relative clarity of a liquid. It is also an excellent

measure of plant optimization to ensure maximum public health protection. NTUs of 1.0 or less generally are not detected by the naked eye.

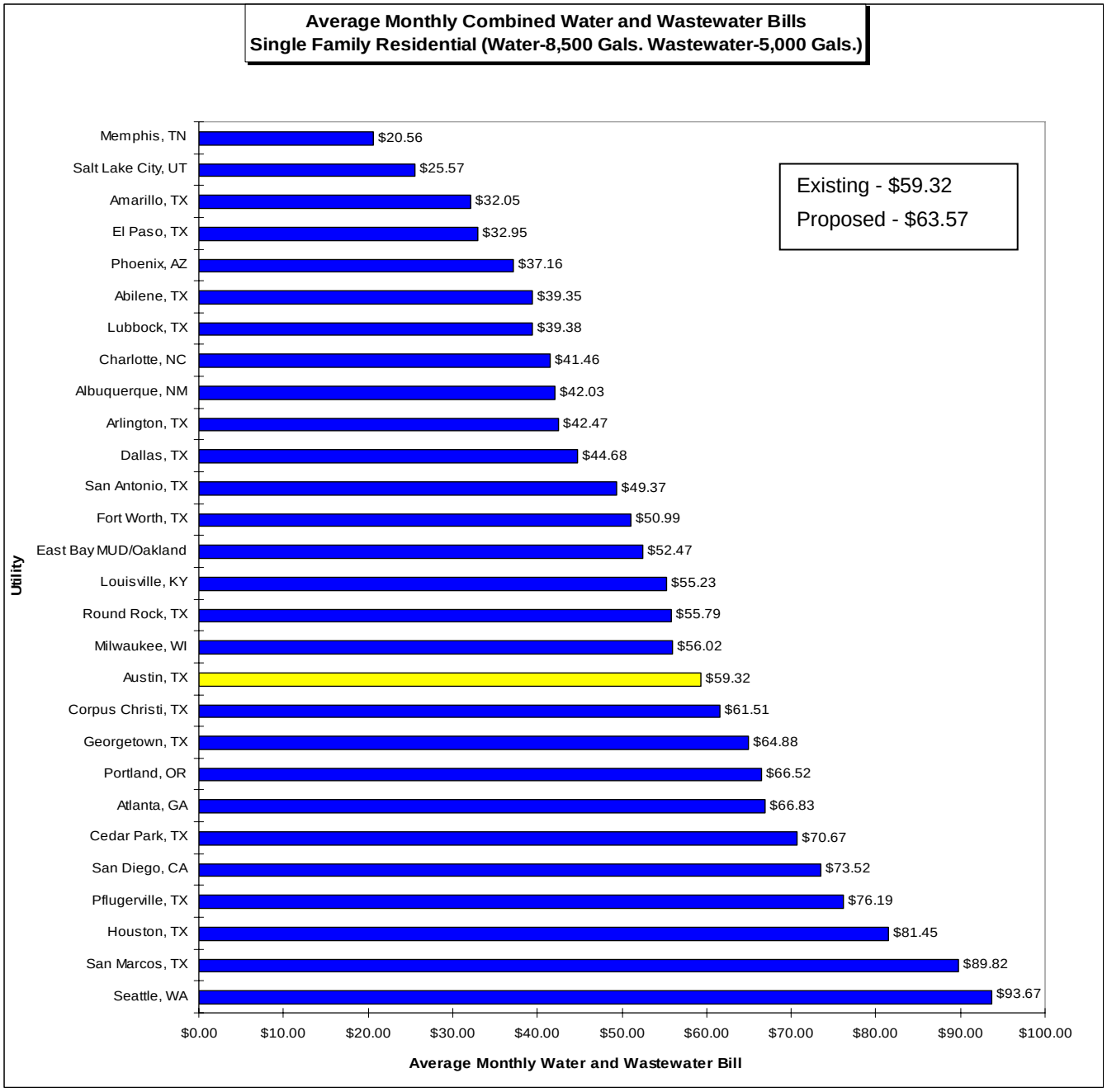


One way of assessing the quality level of treated wastewater effluent is to compare the actual level of Biochemical Oxygen Demand (BOD), in milligrams per liter, to the permitted level mandated by the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ). Austin's wastewater treatment measures have historically been well below the permitted level. In 2007, there was a change in the reporting for BOD in order to be in compliance with EPA parameters based on Quality Assurance/Quality Control (QA/QC). Values less than 2.00 are considered less reliable due to the accuracy of the tests. Therefore, values less than 2 will be reported as < 2.00 mg/L.



This graph reflects the relationship between repeat overflows to miles of main in the collection system. A "repeat overflow" means a sewer spill occurs at the same location within a 3-year period. A lower number indicates better maintenance and condition of the collection system. The improvement seen since FY 2005 is directly attributable to the Utility's investment in the Austin Clean Water Program that implements improvements required by the EPA.

Austin Water Utility — Total Budget $414.8 Million



The average monthly bill comparison measure provides a benchmark of the Utility's overall financial competitiveness in comparison to other cities. The measure compares the combined water and wastewater monthly bill for the average City of Austin residential customer to bills from various cities at the same volume levels. Due to fluctuations in monthly weather patterns, Austin's historical usage trends by month are determined and average bill amounts are calculated for each of these months. An annual charge is determined from the sum of each monthly bill and then divided by twelve to establish the monthly average bills shown in the graph above. The same process is used to determine the average usage totals of 8,500 water gallons per month and 5,000 wastewater gallons per month. Factors which may explain the difference between utilities include service area, topography, system capacity, age of system facilities, customer growth, customer base, treatment processes and level of treatment, process automation, operating policies regarding service extensions, annexations, bond issuance, and other policies mandated by the respective local governments.

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. Water service revenue is increasing by $18,235,146 due to the combined impact of an increase in base revenues of $1,035,146 and an increase in revenues of $17,200,000 resulting from the Proposed 9.7% water rate increase.	$18,235,146	
2. Wastewater service revenue is increasing by $10,153,112 due to the combined impact of an increase in base revenues of $1,978,112 and an increase in revenues of $8,175,000 resulting from the Proposed 4.5% wastewater rate increase.	$10,153,112	
3. Miscellaneous revenue sources are increasing by $715,685 mainly due to system growth and inflationary fee increases.	$715,685	
4. Interest income is increasing by $9,456 due to the net impact of changes in fund balances and interest rates.	$9,456	
5. Transfers-in from Capital Recovery Fee fund balances are used for debt service payments on debt issued to finance Capital Improvement Program projects. The transfer of $8,550,000 is $2,420,000 lower than the $10,970,000 transfer from the prior fiscal year.	($2,420,000)	
6. Transfers-in from CIP decreased by $3,500,000 due to a lower available balance in fee supported funds as a result of the economic slowdown.	($3,500,000)	

Expenditure Changes	**Dollars**	**FTEs**
1. **City Wide**		
The Proposed Budget includes $1,246,327 for salary increases associated with Pay for Performance in FY 2009. An additional $892,688 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$2,139,015	
The Proposed Budget includes $499,593 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $449,888 from a 2% enhancement pay in FY 2008.	($449,888)	
The Proposed Budget includes a total stipend of $1,009,437, which is an incremental increase of $530,769, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$530,769	
The Proposed Budget includes $99,478 for the FY 2009 annualized cost for a market study implementation in FY 2008 and $135,603 for the FY 2009 market study implementation.	$235,081	
The Proposed Budget also includes a $72,680 decrease for the Awards and Recognition program and a $193,638 decrease in travel and training requirements.	($266,318)	

		Dollars	FTEs
2.	**Engineering Services**		
	Four additional Supervising Engineer positions are included in the Proposed Budget to meet increased work load demands.	$461,184	4.00
	The Proposed Budget relocates five FTEs to this program from the One Stop Shop program to support operations.	$403,692	5.00
3.	**Environmental Affairs & Conservation**		
	An additional six positions have been added to the FY 2009 Proposed Budget for the Utility's water conservation program.	$409,387	6.00
	The Proposed Budget includes a net increase of $148,000 in contractuals for consulting services, vehicle rentals and interlocal contracts.	$148,000	
4.	**Pipeline Operations**		
	The Proposed Budget includes additional funds for pipes and fittings as prices from vendors have continued to rise.	$1,750,231	
	The amount budgeted for personnel savings has decreased by $484,287.	$484,287	
	An increase of $657,871 is included for fuel costs and $360,229 for maintence costs.	$1,018,100	
	The Proposed Budget reallocates seven FTEs from Pipeline Operations to Support Services.	($531,746)	(7.00)
5.	**Treatment**		
	An increase in electrical services is being added due to increased pumping projections.	$1,237,024	
	The Proposed Budget includes an increase in the maintenance budget for equipment and supplies.	$1,475,545	
	The Proposed Budget includes increases for fuel costs, fleet maintenance and chemicals.	$1,304,279	
6.	**Water Resources Management**		
	The Proposed Budget adds six positions to the Systems Planning activity to meet increased work load demands.	$606,120	6.00
	Two additional positions are being added to the Strategic Resources and Business Improvement Services activity to create a business process improvement work group.	$193,060	2.00
7.	**One Stop Shop**		
	Five positions are being redeployed to Engineering Services.	($403,692)	(5.00)
	The Proposed Budget transfers in an Environmental Inspector position from the Watershed Protection Department.	$68,143	1.00

		Dollars	FTEs
8.	**Support Services**		
	Two positions are added to the Proposed Budget. A Consumer Service Rep will support revenue recovery and a Technical Trainer will provide heavy equipment training.	$132,801	2.00
	The Proposed Budget reallocates seven FTEs from Pipeline Operations to Support Services.	$531,746	7.00
	The Proposed Budget includes additional funds for computer hardware, software and other supplies.	$331,706	
9.	**Transfers/Other Requirements**		
	The Proposed Budget includes an increase of $49,232 for trunked radio services provided by CTM, $49,237 for the administration support transfer, $57,000 for accrued payroll, $203,511 for the Workers' Compensation Fund transfer and $147,500 for bad debt.	$506,480	
	An increase of $1,875,481 is included for the cost of Austin Energy billing and customer care.	$1,875,481	
	Debt Service requirements are expected to increase due to the net impact of changes to payment schedules for existing debt and estimated debt service for new capital spending.	$2,222,516	
	The Utility transfer to the General Fund is expected to increase as a result of a net increase in the 3-year average annual revenue used to calculate the transfer amount.	$1,875,097	
	The Utility transfer to CIP is decreasing due to decreases in projected capital spending as compared to the current year thus decreasing the amount of equity funding required to comply with Financial Policies.	($1,455,000)	
	The Proposed Budget includes an additional $130,405 for the transfer to the Sustainability Fund.	$130,405	

Austin Water Utility – 2008-09

Water/Wastewater Utility Operating Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
ENVIRONMENTAL AFFAIRS & CONSERVATION								
Regulatory Support	$715,596	7.00	$1,195,297	9.00	$1,205,723	9.00	$1,200,581	9.00
Water Conservation	$2,950,135	13.95	$6,391,811	13.95	$6,622,367	13.95	$6,810,301	24.95
Wildland Conservation	$1,796,456	17.00	$2,269,717	18.00	$2,334,480	18.00	$2,621,419	19.00
Subtotal	$5,462,187	37.95	$9,856,825	40.95	$10,162,570	40.95	$10,632,301	52.95
PIPELINE OPERATIONS								
Asset Management & Business Services	$1,736,398	34.00	$1,869,583	34.00	$1,881,325	34.00	$1,949,268	31.00
Collection System Services	$6,531,576	72.75	$5,461,059	72.75	$5,537,874	72.75	$5,730,045	71.00
Field Operations	$18,260,659	182.00	$20,354,928	182.00	$19,061,468	182.00	$21,693,151	172.00
Investigation and Rehabilitation	$3,944,511	50.00	$4,332,851	50.00	$4,353,138	50.00	$4,833,815	48.00
Management Services	$460,656	6.00	$999,961	7.00	$1,004,158	7.00	$1,048,832	13.00
Special Services	$1,676,266	24.00	$1,704,008	24.00	$1,710,814	24.00	$1,890,328	23.00
Subtotal	$32,610,066	368.75	$34,722,390	369.75	$33,548,777	369.75	$37,145,439	358.00
TREATMENT								
Laboratory Services	$3,773,505	40.00	$3,937,591	40.00	$3,913,954	40.00	$4,285,683	40.00
Maintenance Services	$7,436,211	66.00	$8,391,133	68.00	$8,522,365	68.00	$8,727,962	70.00
Process Engineering	$665,815	6.00	$669,009	6.00	$674,992	6.00	$695,870	6.00
Pumping and Reservoir Maintenance	$5,172,238	34.00	$5,680,801	33.00	$5,698,451	33.00	$5,909,181	30.00
Treatment Support	$1,575,694	26.00	$1,437,064	14.00	$1,544,027	14.00	$1,600,989	16.00
Wastewater Treatment	$16,086,751	102.00	$17,667,421	112.00	$17,662,407	112.00	$19,034,723	110.50
Water Treatment	$18,251,932	95.00	$20,141,132	93.00	$20,713,145	93.00	$21,721,376	85.00
Subtotal	$52,962,147	369.00	$57,924,151	366.00	$58,729,341	366.00	$61,975,784	357.50
WATER RESOURCES MANAGEMENT								
Strategic Resources and Business Improvement Services	$252,772	3.00	$246,540	3.00	$246,218	3.00	$646,293	5.00
Systems Planning	$1,395,981	17.00	$1,754,336	18.00	$1,754,217	18.00	$2,296,173	21.00
Utility Development Services	$840,601	10.00	$994,158	11.00	$1,015,295	11.00	$1,019,230	11.00
Subtotal	$2,489,354	30.00	$2,995,034	32.00	$3,015,730	32.00	$3,961,696	37.00

Austin Water Utility – 2008-09

Water/Wastewater Utility Operating Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
ENGINEERING SERVICES								
Collection Engineering	$925,443	14.25	$2,584,686	14.25	$2,574,580	14.25	$2,873,453	16.00
Distribution Engineering	$0	0.00	$0	0.00	$0	0.00	$789,058	8.00
Facility Engineering	$2,722,554	27.00	$2,798,161	27.00	$2,861,745	27.00	$3,200,771	29.00
Infrastructure Records	$0	0.00	$0	0.00	$0	0.00	$1,197,724	17.00
Pipeline Engineering	$2,225,179	29.00	$2,145,492	28.00	$2,158,967	28.00	$1,316,885	13.00
Subtotal	$5,873,175	70.25	$7,528,339	69.25	$7,595,292	69.25	$9,377,891	83.00
ONE STOP SHOP								
Commercial Building Plan Review	$157,367	4.00	$308,853	4.00	$304,281	4.00	$165,835	2.00
Development Assistance Center	$350	0.05	$3,015	0.05	$2,990	0.05	$3,191	0.05
Land Use Review	$156,434	1.00	$101,717	1.00	$102,522	1.00	$78,078	1.00
One-Time Inspection	$4,633	0.50	$49,090	0.50	$49,389	0.50	$39,039	0.50
Permit Center	$98,908	2.80	$235,514	2.80	$235,734	2.80	$231,933	2.80
Site/Subdivision Inspection	$656,699	10.00	$694,157	10.00	$712,871	10.00	$491,012	7.00
Subtotal	$1,074,391	18.35	$1,392,346	18.35	$1,407,787	18.35	$1,009,088	13.35
SUPPORT SERVICES								
Administration and Management	$787,058	12.00	$1,144,945	11.00	$1,088,988	11.00	$1,204,801	12.00
Facility Expenses	$1,807,993	13.00	$2,075,362	13.00	$2,158,285	13.00	$2,123,861	13.00
Financial Monitoring / Budgeting	$3,293,266	48.15	$3,557,729	48.45	$3,582,438	48.45	$3,931,126	50.45
Information Technology Support	$3,306,714	35.00	$4,428,887	33.00	$4,226,898	33.00	$4,603,835	38.00
Personnel / Training	$1,383,050	19.00	$1,523,632	19.00	$1,519,947	19.00	$1,690,402	22.50
PIO / Community Services	$504,607	4.85	$499,333	4.85	$526,049	4.85	$675,412	5.85
Purchasing / M/WBE	$519,058	9.30	$820,985	10.00	$829,395	10.00	$845,102	13.00
Subtotal	$11,601,746	141.30	$14,050,873	139.30	$13,932,000	139.30	$15,074,539	154.80
TRANSFERS & OTHER REQUIREMENTS								
Debt Interest and Commission	$37,261	0.00	$60,597	0.00	$60,597	0.00	$60,597	0.00
Debt Transfers	$130,801,803	0.00	$159,211,964	0.00	$151,944,982	0.00	$161,434,480	0.00

Austin Water Utility – 2008-09

Water/Wastewater Utility Operating Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Interfund Transfers	$46,879,718	0.00	$78,125,142	0.00	$68,308,142	0.00	$78,985,387	0.00
Other Requirements	$24,021,246	0.00	$28,873,320	0.00	$28,538,626	0.00	$32,659,405	0.00
Subtotal	$201,740,029	0.00	$266,271,023	0.00	$248,852,347	0.00	$273,139,869	0.00
Total	$313,813,095	1035.60	$394,740,981	1035.60	$377,243,844	1035.60	$412,316,607	1056.60

Austin Water Utility – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
PIPELINE OPERATIONS								
Field Operations	$320	0.00	$27,000	0.00	$27,000	0.00	$27,000	0.00
Investigation and Rehabilitation	$18,788	0.00	$100	0.00	$100	0.00	$100	0.00
Subtotal	$19,108	0.00	$27,100	0.00	$27,100	0.00	$27,100	0.00
TREATMENT								
Maintenance Services	$3,934	0.00	$3,000	0.00	$7,544	0.00	$7,378	0.00
Process Engineering	$26,454	0.00	$0	0.00	$20,230	0.00	$38,288	0.00
Water Treatment	$17,572	0.00	$16,381	0.00	$39,292	0.00	$33,167	0.00
Subtotal	$47,960	0.00	$19,381	0.00	$67,066	0.00	$78,833	0.00
SUPPORT SERVICES								
Financial Monitoring / Budgeting	$267,374	0.00	$213,000	0.00	$220,000	0.00	$220,000	0.00
Subtotal	$267,374	0.00	$213,000	0.00	$220,000	0.00	$220,000	0.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$28,138	0.00	$23,018	0.00	$15,000	0.00	$15,000	0.00
Subtotal	$28,138	0.00	$23,018	0.00	$15,000	0.00	$15,000	0.00
Total	$362,580	0.00	$282,499	0.00	$329,166	0.00	$340,933	0.00

Wildland Conservation Fund – 2008-09

Purpose and Nature of Fund

The Wildland Conservation Fund (formerly known as the Balcones Canyonlands Preserve Fund) implements the Balcones Canyonlands Conservation Plan: Shared Vision, which provides for management and administration by the City of Austin and Travis County of a regional preserve system for endangered species. Program Activities of the entities are covered under a federal Endangered Species Act section 10(a) permit issued in May 1996. Funding support for implementation of the plan and permit is shared between the City of Austin and Travis County, while each entity is independently responsible for operations and maintenance of preserve lands that they own or acquire.

Factors Affecting Revenue

The Wildland Conservation Fund is funded by payments of permit fees.

Factors Affecting Requirements

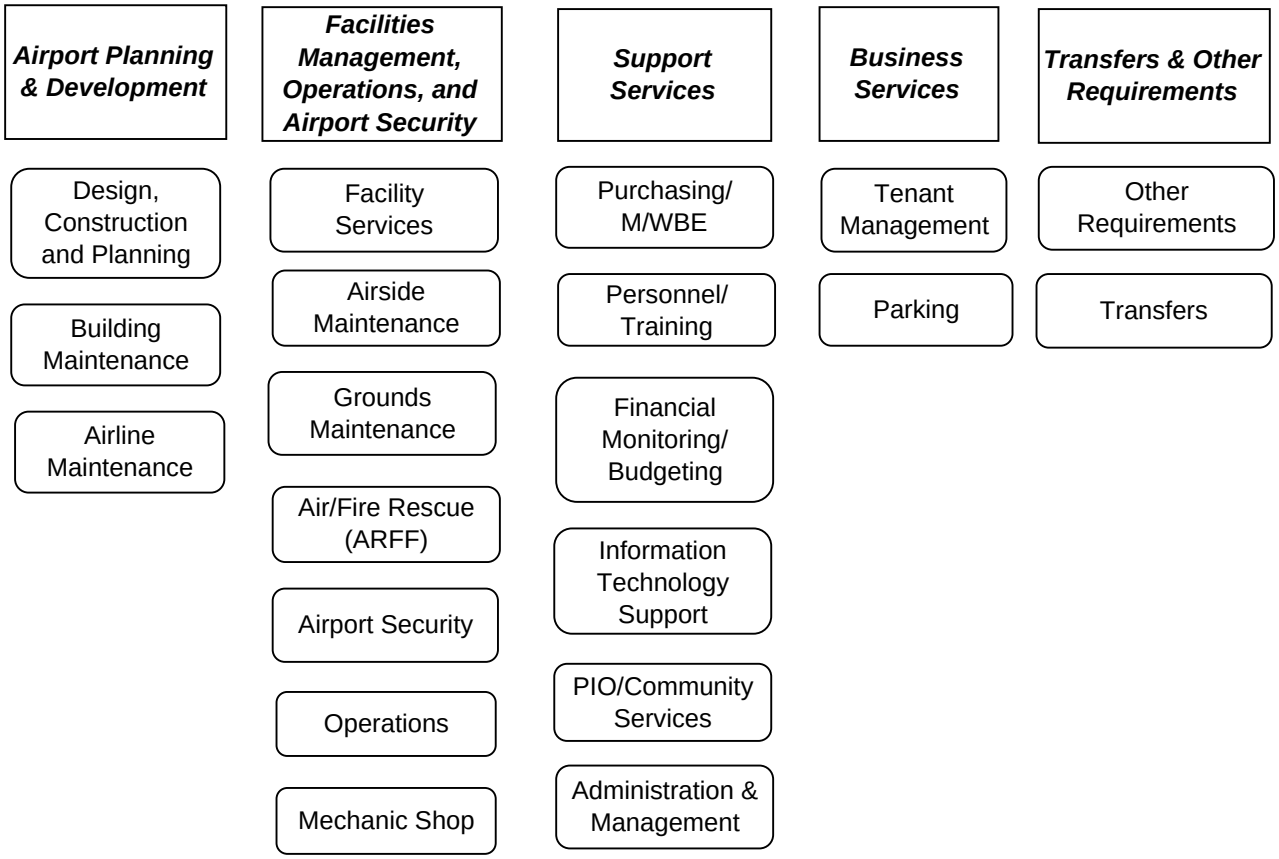
Requirements for the maintenance of the Balcones Canyonlands Preserves are proposed to be $2,150,000. This year's expenditures will be used for land acquisition and the purchase of fencing.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$1,896,192	$350,000	$860,000	$155,000
Requirements	$306,897	$3,500,000	$3,474,743	$2,150,000

Aviation

Airport Capital Fund

Aviation – 2008-09



LEGEND= ***Program*** Activity

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$81,971,368	$81,904,000	$86,696,287	$93,057,000
Transfers In	$6,820,516	$6,879,187	$6,879,187	$7,146,363
Requirements	$64,060,724	$75,614,939	$75,952,727	$78,533,812
Contribution to Capital Fund	$24,264,497	$13,168,248	$19,457,724	$21,669,551
Full-time Equivalents (FTEs)	340.00	348.00	348.00	374.00

Aviation — 2008-09

Mission

The mission of the Aviation Department is to provide quality airport facilities and services by focusing on our customers' needs, our employees' work environment, continuously improving our operations, and preparing for the future. To help the department achieve its mission the following goals have been developed:

Goals

- Deliver exceptional service experience…
    - 53% of survey participants rank the cleanliness of the terminal at a rating of (5) for excellent.
- Build the best team…
    - Complete 37 training hours per employee.
- Achieve superior financial results…
    - Reduce the annual operating budget by 4%.
- Improve the way we do business…
    - Conduct a minimum of 950 badge checks at the airport annually.

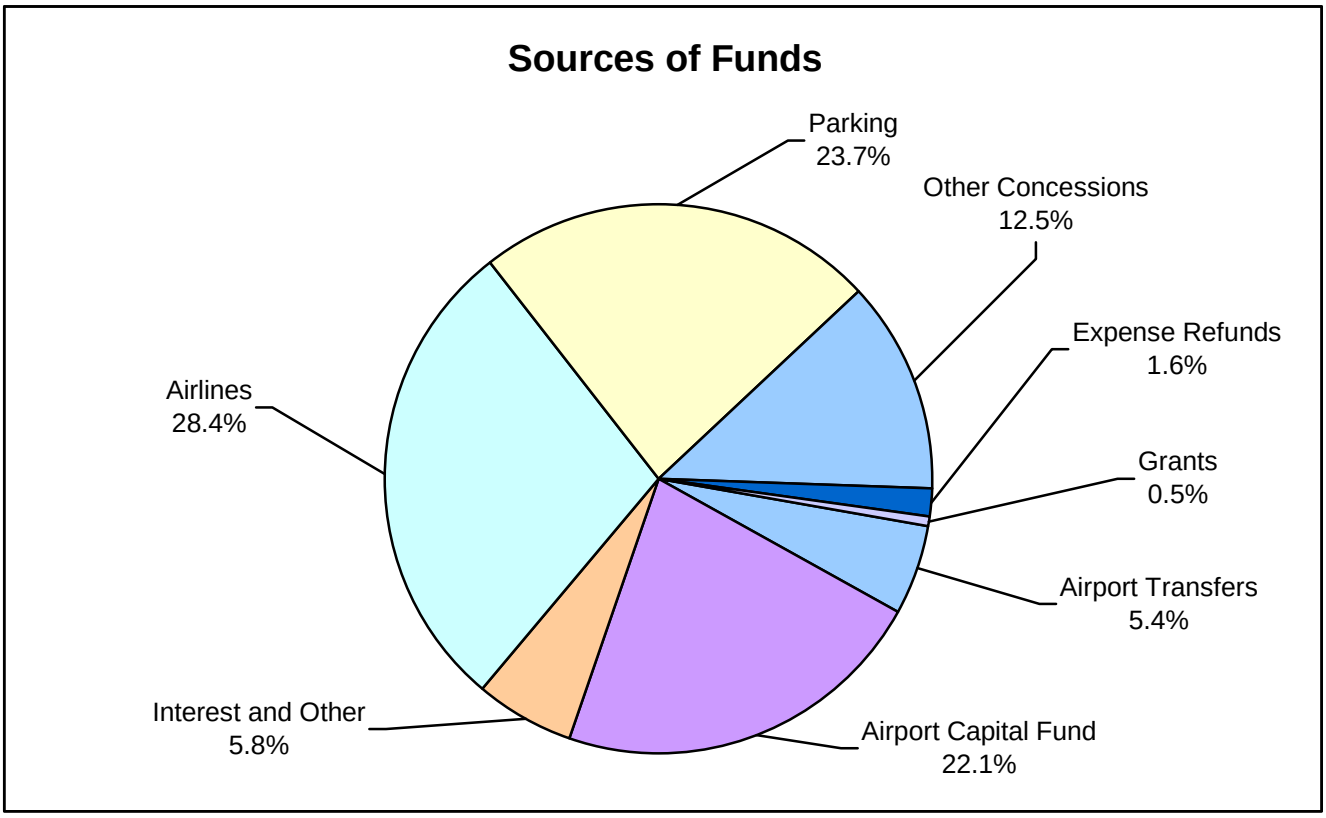
To assist the department in measuring how well the goals are being met, key indicators have been developed along with appropriate performance measures. The budget submitted by the Aviation Department supports these goals.

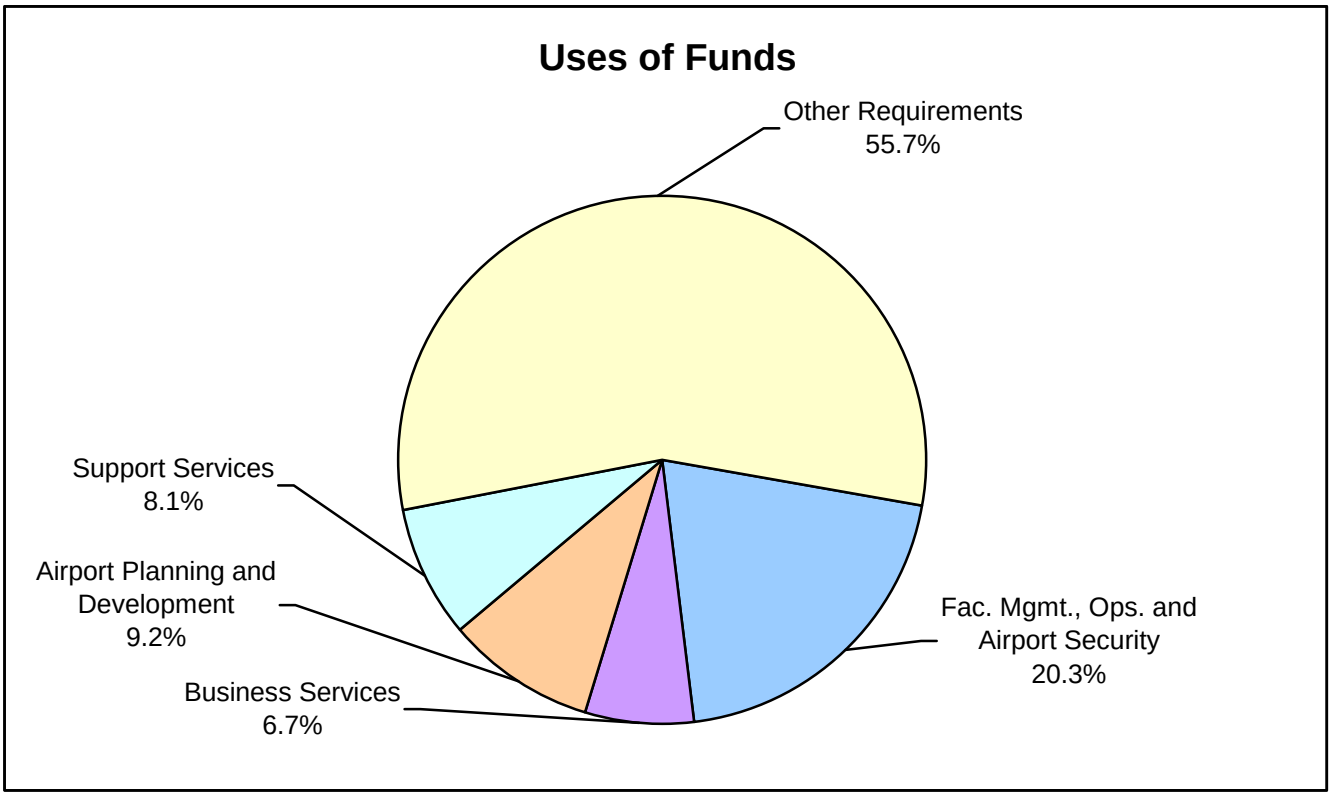
Key Indicators

The Key Indicators used by the Aviation Department include:

- Non airline revenue per enplaned passenger
- Airline cost per enplaned passenger
- Lost time injury rate
- 53% of survey participants rank the cleanliness of the terminal at a rating of (5) for excellent
- Badge checks

Aviation — Total Budget $134.3 million



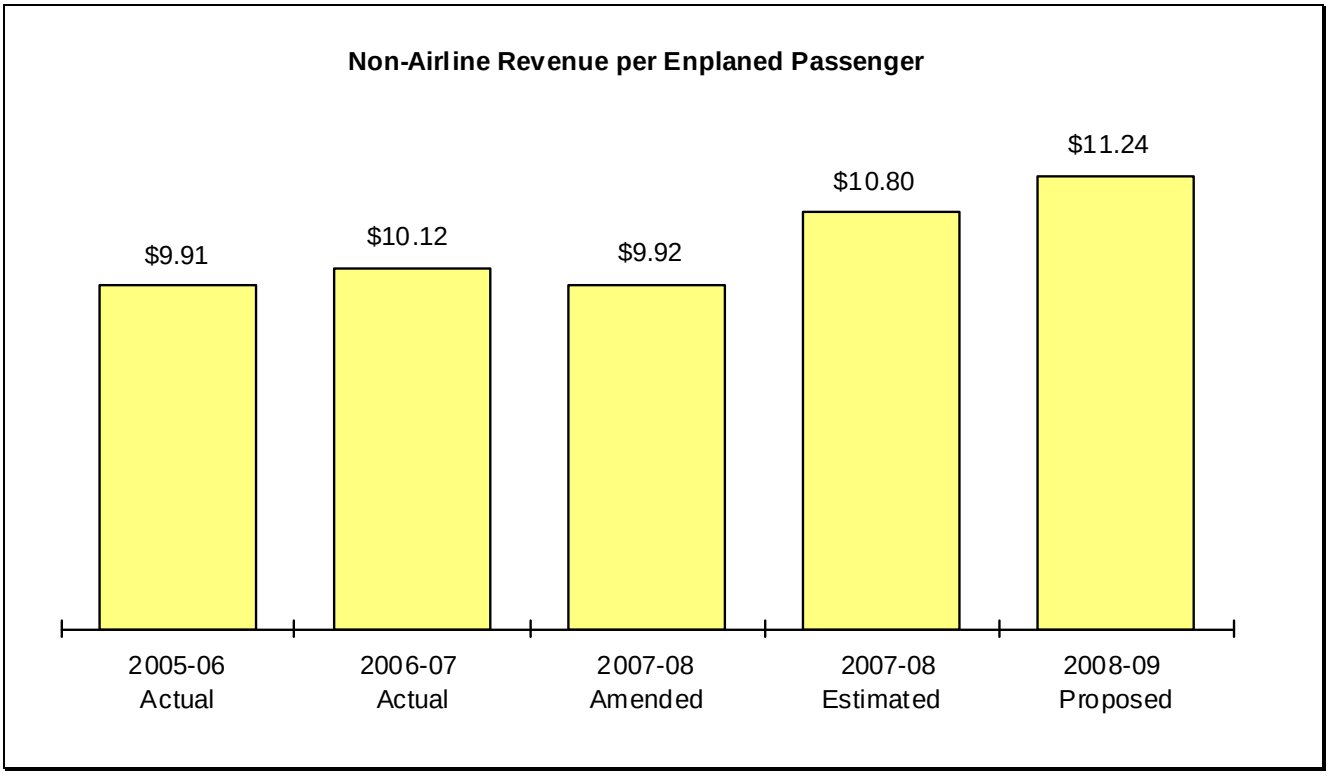


Aviation — Total Budget $134.3 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$81,971,368	$81,904,000	$86,696,287	$93,057,000
Transfers In	$6,820,516	$6,879,187	$6,879,187	$7,146,363
Requirements	$64,060,724	$75,614,939	$75,952,727	$78,533,812
Transfer to Capital Fund	$24,264,497	$13,168,248	$19,457,724	$21,669,551
Airport Capital Fund				
Revenue	$1,860,980	$1,720,000	$2,450,000	$2,574,000
Transfers In	$40,887,043	$18,730,667	$20,020,143	$26,669,551
Requirements	$15,774,425	$21,879,187	$21,879,187	$31,196,363
Full-time Equivalents (FTEs)	340.00	348.00	348.00	374.00
Grants	$850,292	$400,000	$920,000	$726,140
Expense Refunds	$981,309	$723,368	$1,327,297	$2,140,797

Budget Highlights

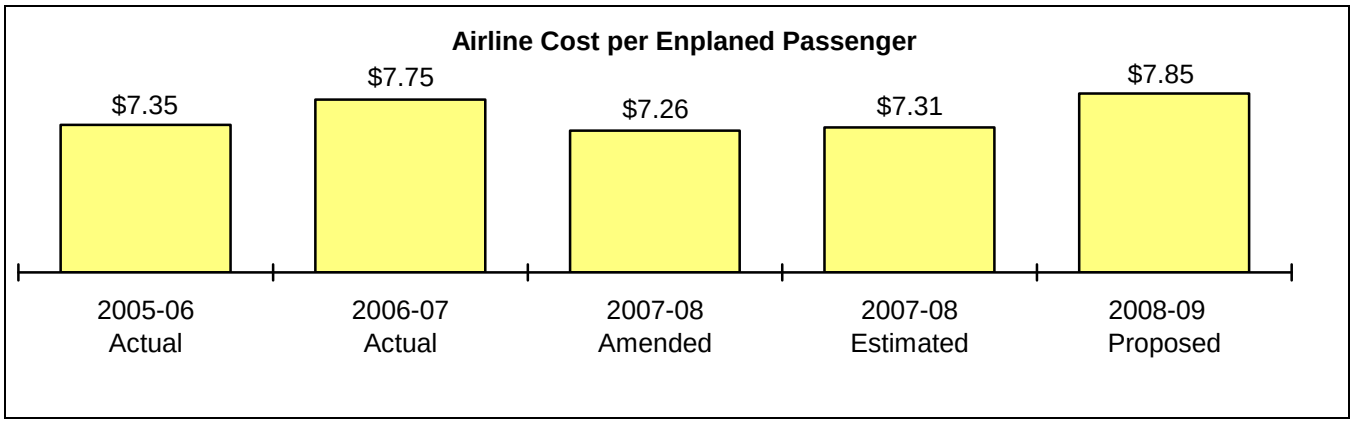
In the FY 2008-09 Proposed Operating Budget, the Airport Fund receives 40.4% of its total revenue from airlines and 57.9% from non-airline fees, such as parking, concessions, rentals and other fees. Landing fees and terminal lease revenue are projected to increase 10.7%, while non-airline revenue is expected to increase 16.2% due to projected increases in parking and concession revenue. To ensure adequate funding for debt service coverage, a $7.1 million transfer from the Airport Capital Fund is made to the Operating Fund. Aviation's goal is to generate at least $11.24 of non-airline revenue per enplaned passenger in FY 2008-09.



Aviation — Total Budget $134.3 million

The airline cost per enplaned passenger is one of the Department of Aviation's key indicators and a key indicator of the airport industry. This measure is a function of airport costs and enplanement trends. The FY 2008-09 Proposed Budget's airline costs include $18.9 million in landing fees and $18.7 million in terminal rent and other fees. The airlines' landing fees are based on the estimated landed weight of commercial and cargo carriers and are set to recover the City's costs for the construction, operation, and maintenance of the airfield. Terminal rents are paid by the airlines and are intended to recover the capital, operating, and maintenance costs associated with the airlines' use of the terminal.

The airline cost per enplaned passenger goal for FY 2008-09 is $7.85, which reflects the 4.3% increase in operating costs. The FY 2008-09 goal is higher than the FY 2007-08 budget due to the slower growth rate of enplaned passengers and the higher operational costs. The Department's cost per enplaned passenger remains reasonable when compared to other recently expanded airports whose costs range from $4.16 to $10.64. Providing quality facilities while controlling costs is critical to maintaining a reasonable cost per enplaned passenger.



The FY 2008-09 Proposed Budget includes $44.4 million for operations and maintenance at Austin-Bergstrom International Airport, which is a 3.3% increase over the FY 2007-08 Amended amount. The FY 2008-09 Proposed Budget includes 26 new positions; one is in the support services program, five are in planning and development, and the remaining 20 are in the facilities management, operations and airport security program. The support services position is a Network Systems Administrator Senior. The addition of five planning and development positions includes the following: Project Manager, Environmental Conservation Program Manager, Project Management Division Manager, Airport Maintenance Supervisor, and a Heating and Refrigeration Mechanic. The 20 facilities management, operations and airport security positions include three Building and Grounds Assistants, an Airport Maintenance Supervisor, eight Airport Operation Specialist, and eight Security and Grounds Transportation Controllers. The new positions are required due to the overall passenger growth at ABIA, the future terminal expansion of ABIA, as well as the opening of the ABIA South Terminal.

Debt Service requirements total $17.2 million, which is an increase of $0.5 million. Projected revenue in excess of requirements, $21.7 million, is to be transferred to the Airport Capital Fund and used for capital improvement projects.

Employee Benefits

The Proposed Budget includes an increase of $372,784 for employee Pay for Performance and $196,272 for anticipated changes in health contributions.

Capital Budget

The FY 2008-09 Proposed Capital Budget includes:

- $43,900,000 for ABIA Capital Improvements

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase of $6,358,000 for revenue from parking primarily due to higher parking fees. Other concessions revenue is projected to increase $1,139,000 due to a projected passenger growth at Austin-Bergstrom International Airport.	$7,497,000	
2. The Proposed Budget includes an increase of $3,645,000 from landing fees and airline terminal rent due to higher landed weights and rental fees.	$3,645,000	
3. The Proposed Budget includes an increase of $11,000 from other rentals and fees.	$11,000	
4. An increase of $267,176 in transfers from the Capital Fund assures adequate funding for debt service coverage and operating fund requirements.	$267,176	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $372,784 for salary increases associated with Pay for Performance in FY 2009. An additional $196,272 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$569,056	
The Proposed Budget includes a decrease of $136,125 for a 2% service incentive enhancement pay given to non-civil service employees in FY 2008.	($136,125)	
The Proposed Budget includes a total stipend of $297,688, which is an incremental increase of $161,797, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$161,797	
The Proposed Budget includes $1,341 for the annualized cost for a market study implementation in FY 2008 and $12,344 for the FY 2009 market study implantation.	$13,685	
The Proposed Budget also includes a $23,280 decrease for the Awards and Recognition program and a $65,200 decrease in travel and training requirements.	($88,480)	
2. Facilities Management, Operations and Airport Security		
Interdepartmental service costs increased $310,268 primarily due to the collective bargaining increases for all firefighters. Funding in the amount of $28,000 is included for the replacement of an 18 year old rescue tool.	$338,268	
The FY 2009 Proposed Budget includes eight Security Grounds Transportation Controller positions and eight Airport Operation Specialist positions at a total cost of $870,144 to meet the Transportation Security Administration (TSA) security requirements for the ABIA South Terminal.	$870,144	16.00

	Dollars	FTEs
The Proposed Budget includes an Airport Maintenance Supervisor position for Facility Services at a total costs of $70,561 to provide evening shift supervision.	$70,561	1.00
The Proposed Budget includes three Building and Grounds Assistant positions at a total cost of $119,672 to address the housekeeping demands in the terminal area.	$119,672	3.00
The five year checkpoints grant agreement between Homeland Security Transportation Security Administration (TSA) and the Aviation Department was renewed in FY2007-08, increasing the grant reimbursement by $525,640.	($525,640)	
Fuel costs are projected to increase $126,012.	$126,012	
Interdepartmental costs increase of $88,149 for the funding of a Senior Buyer position.	$88,149	
The FY 2009 Proposed Budget includes $1,412,433 in expense refunds for the projected reimbursement of the security services by the ABIA South terminal tenant.	($1,412,433)	
Funding in the amount of $489,959 is included for the reimbursement of PSEM expenses, which is mainly attributed to the PSEM/APD consolidation in FY 2009.	$489,959	
3. <u>Business Services</u>		
Funding of $243,335 is included for increases in parking credit card processing fees. In addition, fuel costs are projected to increase $173,297.	$416,632	
4. <u>Airport Planning and Development</u>		
Utilities are projected to increase $287,615. Funding of $74,880 is included for an energy conservation program.	$362,495	
An Environmental Conservation Program Manager position is included at $91,489 to coordinate enviornmental programs with airport tenants, local and state regulatory agencies and outside entities.	$91,489	1.00
A Project Manager position is included at $108,256 to manager Airport Capital Improvements Program projects. A Project Management Division Manager is included at $130,675 to oversee the Airport Capital Improvement Program.	$238,931	2.00
The Proposed Budget includes an Airport Maintenance Supervisor position at $70,562 to provide evening shift supervision to the 24-7 building maintenance operation. A Heating and Refrigeration Mechanic II position is included at a cost of $59,568 to provide additional inspection and maintenance for the loading bridge air units.	$130,130	2.00
Bridges and carousels expenses are expected to increase by $80,000 for a mandatory 10 year inspection.	$80,000	

	Dollars	FTEs
5. Support Services		
One time marketing costs are removed from the FY 2009 Proposed Budget in the amount of $300,000.	($300,000)	
The Proposed Budget includes $75,000 for increased Bad Debt expense requirements and funding of $75,000 is included for legal fee increases.	$150,000	
Capital Outlay costs of $450,000 are included for inventory software.	$450,000	
The FY 2009 Proposed Budget includes a Network Systems Administrator Senior at a total cost of $91,489. This position will provide enterprise support for security and datacenter management.	$91,489	1.00
6. Transfers/Other Requirements		
The proposed transfer to the Airport Revenue Bond Debt Service increased $88,965. The proposed transfer to the Airport Variable Rate Notes debt service increased $448,050 due to higher interest rates.	$537,015	
The proposed transfer to the Operating Reserve Fund decreased $318,000.	($318,000)	
The Citywide Administrative Support transfer will increase $303,566. The Accrued Payroll transfer will increase $18,000 and the Trunked Radio allocation transfer will increase $19,312.	$340,878	
The contribution to the Airport Capital Fund will increase by $8,501,303, which reflects the excess of available funds over total requirements.	$8,501,303	

Aviation – 2008-09

Airport Operating Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
AIRPORT PLANNING AND DEVELOPMENT								
Airline Maintenance	$1,383,581	17.33	$1,959,253	20.50	$1,850,227	20.50	$2,132,153	20.50
Building Maintenance	$7,299,108	31.82	$8,032,557	33.50	$7,942,823	33.50	$8,542,634	34.50
Design, Construction and Planning	$1,267,263	14.60	$1,335,827	13.00	$1,338,167	13.00	$1,604,791	16.00
Subtotal	$9,949,952	63.75	$11,327,637	67.00	$11,131,217	67.00	$12,279,578	71.00
BUSINESS SERVICES								
Parking	$7,303,539	1.25	$8,208,913	1.25	$8,157,958	1.20	$8,598,079	1.20
Tenant Management	$357,440	5.25	$368,659	4.25	$362,111	4.20	$368,723	4.20
Subtotal	$7,660,978	6.50	$8,577,572	5.50	$8,520,069	5.40	$8,966,802	5.40
FACILITIES MGMT, OPERATIONS, AND AIRPORT SECURITY								
Air/Fire Rescue (ARFF)	$4,046,751	0.00	$4,447,230	0.00	$4,438,299	0.00	$4,785,498	0.00
Airport Security	$6,833,085	64.10	$9,288,840	69.00	$8,050,297	74.00	$8,908,007	90.00
Airside Maintenance	$1,181,936	19.35	$1,399,914	19.00	$1,302,923	19.00	$1,434,592	19.00
Facility Services	$5,242,215	88.90	$5,851,463	85.00	$5,567,339	85.00	$6,376,969	90.50
Grounds Maintenance	$1,036,190	19.35	$1,279,398	19.00	$1,157,061	19.50	$1,382,318	19.50
Mechanic Shop	$1,136,472	5.15	$1,257,438	6.00	$1,263,925	7.00	$1,379,467	5.50
Operations	$1,126,123	17.40	$1,250,664	16.00	$848,243	10.50	$870,628	10.50
Subtotal	$20,602,771	214.25	$24,774,947	214.00	$22,628,087	215.00	$25,137,479	235.00
SUPPORT SERVICES								
Administration and Management	$1,456,592	8.60	$2,237,985	12.60	$1,515,749	12.10	$2,360,004	13.10
Financial Monitoring / Budgeting	$959,900	10.90	$1,135,935	10.90	$1,704,548	9.90	$1,273,223	9.90
Information Technology Support	$2,078,629	14.25	$3,574,893	15.25	$3,777,110	15.00	$4,095,009	16.00
Personnel / Training	$641,359	7.00	$852,006	8.00	$824,101	8.00	$879,427	8.00
PIO / Community Services	$973,668	11.75	$1,531,916	11.75	$1,164,307	11.60	$1,293,115	11.60
Purchasing / M/WBE	$178,355	3.00	$189,048	3.00	$197,338	4.00	$271,781	4.00
Subtotal	$6,288,503	55.50	$9,521,783	61.50	$9,183,153	60.60	$10,172,559	62.60
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$2,964,391	0.00	$3,377,582	0.00	$3,273,161	0.00	$3,703,338	0.00

Aviation – 2008-09

Airport Operating Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Transfers	$40,858,624	0.00	$31,203,666	0.00	$40,674,764	0.00	$39,943,607	0.00
Subtotal	$43,823,015	0.00	$34,581,248	0.00	$43,947,925	0.00	$43,646,945	0.00
Total	$88,325,220	340.00	$88,783,187	348.00	$95,410,451	348.00	$100,203,363	374.00

Aviation – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
AIRPORT PLANNING AND DEVELOPMENT								
Building Maintenance	$131,301	0.00	$90,000	0.00	$90,000	0.00	$90,000	0.00
Design, Construction and Planning	$949	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$132,251	0.00	$90,000	0.00	$90,000	0.00	$90,000	0.00
FACILITIES MGMT, OPERATIONS, AND AIRPORT SECURITY								
Airport Security	$66	0.00	$0	0.00	$587,287	0.00	$1,412,433	0.00
Airside Maintenance	$4,912	0.00	$0	0.00	$0	0.00	$0	0.00
Facility Services	$5,437	0.00	$5,600	0.00	$5,600	0.00	$5,600	0.00
Grounds Maintenance	$5,580	0.00	$0	0.00	$11,249	0.00	$0	0.00
Operations	$1,065	0.00	$0	0.00	$397	0.00	$0	0.00
Subtotal	$17,061	0.00	$5,600	0.00	$604,533	0.00	$1,418,033	0.00
SUPPORT SERVICES								
Administration and Management	$8,648	0.00	$4,800	0.00	$4,800	0.00	$4,800	0.00
Information Technology Support	$822,576	0.00	$622,968	0.00	$627,964	0.00	$627,964	0.00
Personnel / Training	$774	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$831,998	0.00	$627,768	0.00	$632,764	0.00	$632,764	0.00
Total	$981,309	0.00	$723,368	0.00	$1,327,297	0.00	$2,140,797	0.00

Aviation – 2008-09

Grants

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
FACILITIES MGMT, OPERATIONS, AND AIRPORT SECURITY								
Airport Security	$750,992	0.00	$200,000	0.00	$720,000	0.00	$726,140	0.00
Subtotal	$750,992	0.00	$200,000	0.00	$720,000	0.00	$726,140	0.00
SUPPORT SERVICES								
Information Technology Support	$99,300	0.00	$0	0.00	$0	0.00	$0	0.00
Personnel / Training	$0	0.00	$200,000	0.00	$200,000	0.00	$0	0.00
Subtotal	$99,300	0.00	$200,000	0.00	$200,000	0.00	$0	0.00
Total	$850,292	0.00	$400,000	0.00	$920,000	0.00	$726,140	0.00

Aviation – 2008-09

Airport Capital Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Transfers	$15,774,425	0.00	$21,879,187	0.00	$21,879,187	0.00	$31,196,363	0.00
Subtotal	$15,774,425	0.00	$21,879,187	0.00	$21,879,187	0.00	$31,196,363	0.00
Total	$15,774,425	0.00	$21,879,187	0.00	$21,879,187	0.00	$31,196,363	0.00

Airport Capital Fund — 2008-09

Purpose and Nature of Fund

The Airport Capital Fund was established in September 1989 by ordinance authorizing the issuance of $30 million Airport System Prior Lien Revenue Bonds for new airport development. As specified in the ordinance, the Airport Operating Fund is required to transfer the excess of available funds over total requirements, less a reserve for future operating expenses, to the Airport Capital Fund on an annual basis. These funds may be used only for lawful purposes related to the Airport System, including expenditures associated with the Airport Capital Improvements Program (CIP).

Factors Affecting Funding

Total available funds of $29.2 million are projected for FY 2008-09. The major source of available funds is a projected transfer of $21.7 million from the Airport Operating Fund. Interest income of $2.6 million is also projected. Additionally, a projected transfer of $5.0 million is expected from the Passenger Facility Charge (PFC) Fund.

Factors Affecting Requirements

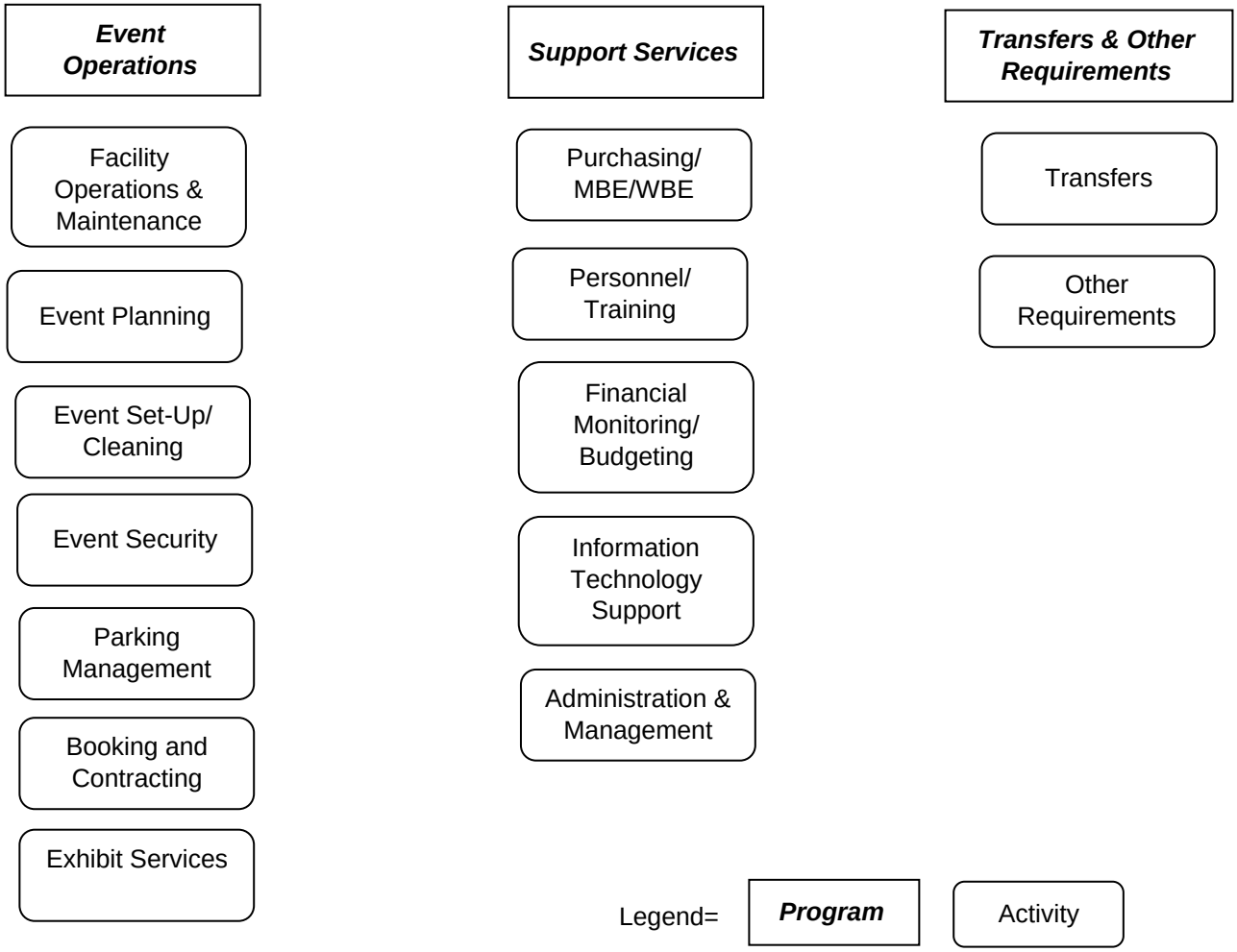
A transfer to Austin-Bergstrom International Airport CIP fund will provide $24.1 million in funding for capital projects associated with improvements at the new airport. Additionally, a $7.1 million transfer to the Airport Operating Fund is anticipated to assure adequate funding for debt service coverage and Operating Fund requirements.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$1,860,980	$1,720,000	$2,450,000	$2,574,000
Transfers In	$40,887,043	$18,730,667	$20,020,143	$26,669,551
Requirements	$15,774,425	$21,879,187	$21,879,187	$31,196,363

Convention Center

Convention Center Marketing & Promotion Fund
Convention Center Operating Fund
Convention Center Repair & Replacement Fund
Convention Center Tax Fund
Convention Center Venue Project Fund
Palmer Events Center Operating Fund
Palmer Events Center Revenue Fund
Palmer Events Center Garage Fund
Town Lake Park Venue Project Fund
Hotel/Motel Occupancy Tax Fund
Tourism and Promotion Fund

Austin Convention Center — 2008–09



Convention Center Department	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Convention Center and Tax Funds				
Revenue	$34,112,806	$34,248,411	$35,785,283	$35,312,432
Requirements	$30,954,995	$40,129,670	$39,422,277	$48,428,639
Full-time Equivalents (FTEs) - Conv Ctr.	165.25	184.75	184.75	200.75
Venue Project Fund				
Revenue	$9,633,563	$9,620,999	$10,471,454	$10,430,844
Requirements	$5,968,827	$5,969,878	$8,725,352	$10,361,787
Palmer Events Center (PEC) Combined Funds				
Revenue	$8,922,110	$9,248,423	$9,248,423	$9,242,081
Requirements	$6,974,874	$8,770,920	$8,742,451	$10,350,140
Full-time Equivalents (FTEs) - PEC Operating	34.50	31.00	31.00	31.00
Full-time Equivalents (FTEs) - PEC Garage	6.25	5.25	5.25	9.25

Austin Convention Center — 2008-09

Mission

The central mission of the Austin Convention Center Department is to provide outstanding event facilities and services to our customers so they can have a positive experience. The following competitive future goals will focus the Convention Center Department's efforts on achieving its mission:

Goals

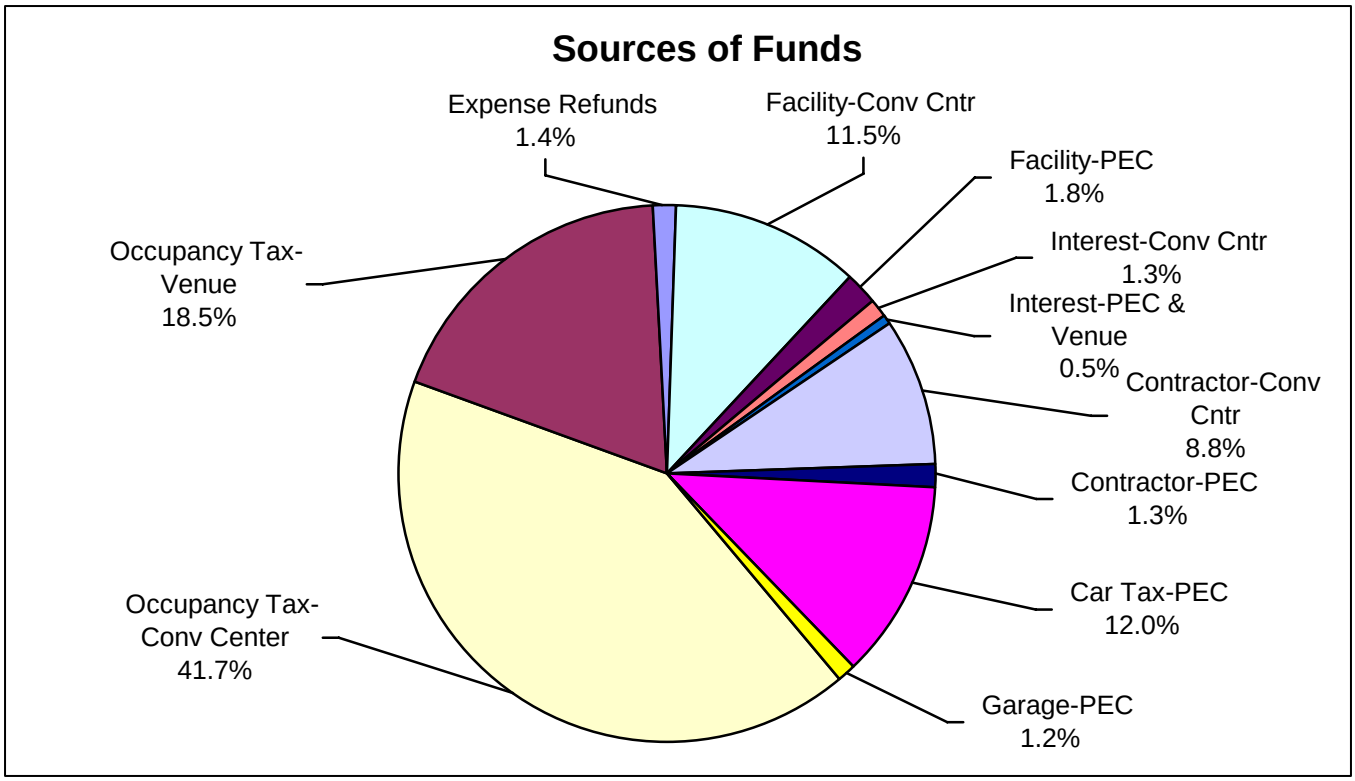
- Achieve a high level of customer satisfaction each year by exceeding a rating of 4.55 (5.0 scale)
- Continue the financial success of the department whereby total revenue exceeds requirements
    - Maintain an ending balance greater than $0 at all times
- Meet the needs of our customers for technology
    - Percentage of technology needs met to exceed 4.55 (5.0 scale) on the customer survey
- Provide staffing for additional facilities as needed
- Continue to add to the local economy through Austin's hospitality industry
    - Actual Hotel Occupancy Tax Collections in FY 2009 to meet or exceed actual collection in FY 2008

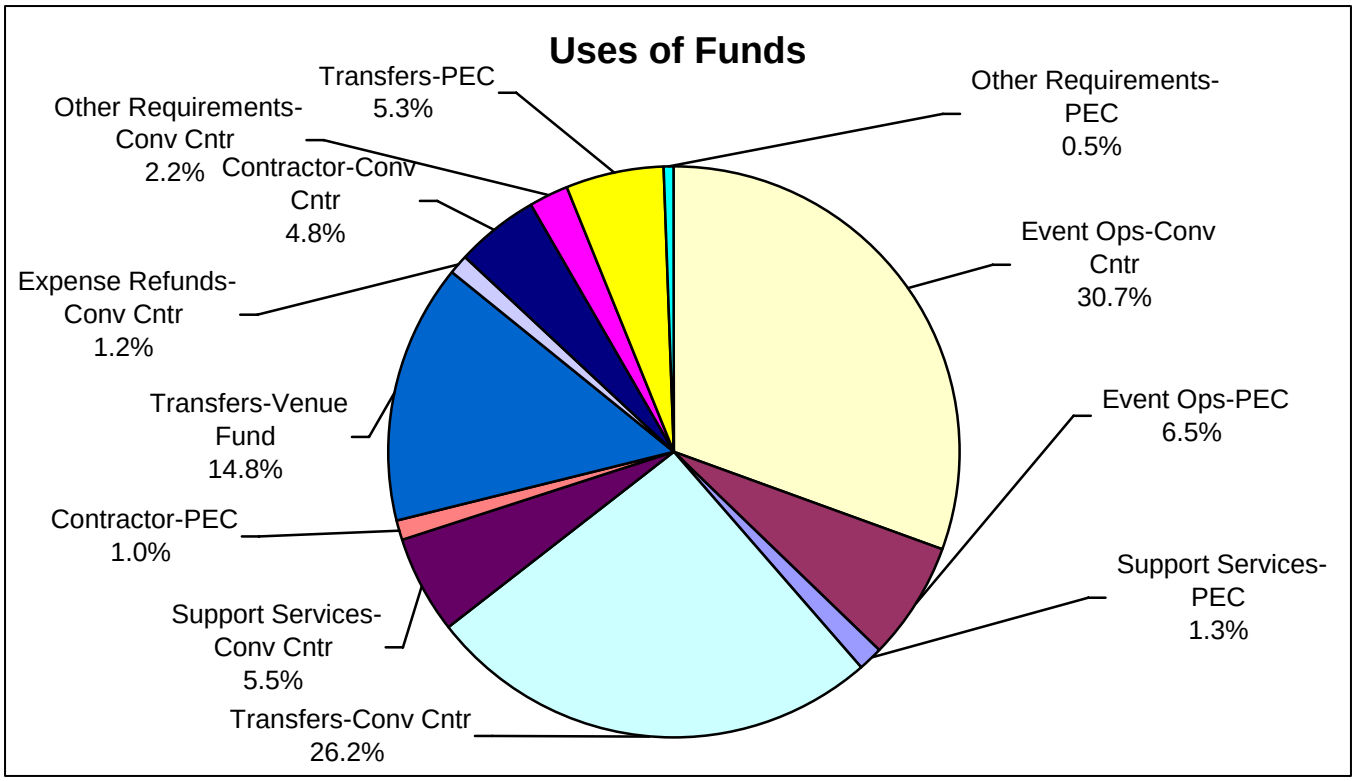
Key Indicators

To help the department track how well the goals are being met, key indicators have been developed along with appropriate program and activity performance measures. The Convention Center Department has selected the following key indicators to evaluate our overall performance:

- Client Evaluation Ratings
- Percentage of Clients indicating they would schedule another event at the Convention Center
- Exhibition Hall Occupancy
- Hotel Tax Collections
- Combined Fund Balances

Austin Convention Center — Total Budget $70.0 million





Austin Convention Center — Total Budget $70.0 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Convention Center and Tax Funds				
Revenue	$34,112,806	$34,248,411	$35,785,283	$35,312,432
Requirements	$30,954,995	$40,129,670	$39,422,277	$48,428,639
Full-Time Equivalents (FTEs)	165.25	184.75	184.75	200.75
Venue Project Fund				
Revenue	$9,633,563	$9,620,999	$10,471,454	$10,430,844
Requirements	$5,968,827	$5,969,878	$8,725,352	$10,361,787
Palmer Events Center (PEC) Combined Funds				
Revenue	$8,992,110	$9,248,423	$9,248,423	$9,242,081
Requirements	$6,974,874	$8,770,920	$8,742,451	$10,350,140
Full-Time Equivalents (FTEs)-(PEC)	34.50	31.00	31.00	31.00
Full-Time Equivalents (FTEs)-Garage	6.25	5.25	5.25	9.25
Expense Refunds-Conv. Center	$691,283	$778,313	$778,313	$819,015

Budget Highlights

Revenue and Expenses

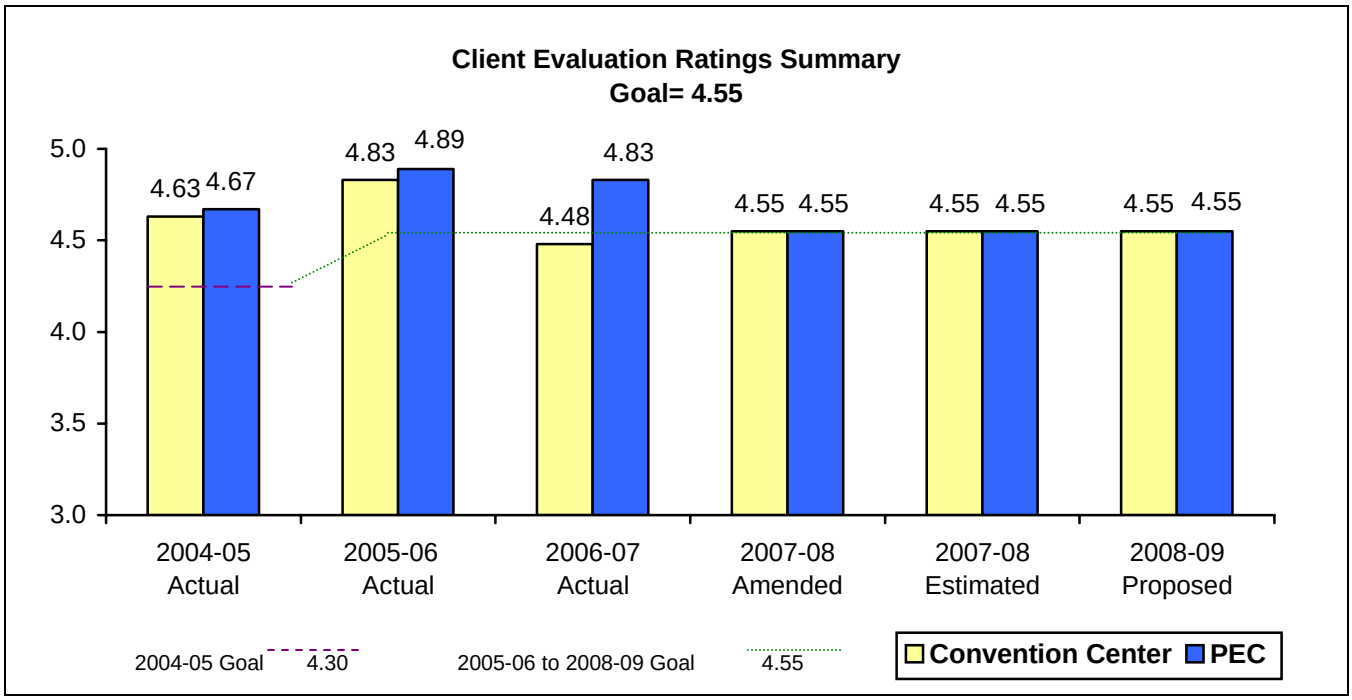
The total FY 2009 budgeted revenue is 3.5% higher than FY 2008 budgeted revenue collections. Budgeted Hotel/Motel Occupancy Tax Fund collections for FY 2009 are 9% higher than the FY 2008 budgeted amounts and 2% above the FY 2008 estimated amounts. Car rental tax revenue in FY 2009 is 2% higher than the FY 2008 budget and 2% above the FY 2008 estimated amount.

The FY 2009 Proposed Budget includes funds for maintenance and updating of facilities and replacement of an aging equipment inventory, which will be a primary focus in the upcoming year. The Proposed Budget also provides for the continued investment in the Department's technology infrastructure and includes costs necessary to achieving a silver or higher rating for Leadership in Energy and Environmental Design (LEED) for Existing Buildings (EB). Twenty new positions are required in customer service roles: Seven (7) in Maintenance and Custodial, Five in Security and eight in parking. Debt service requirements are returning to pre-refunding levels, after having realized substantial savings in prior years, which results in increased debt service amounts in FY 2009.

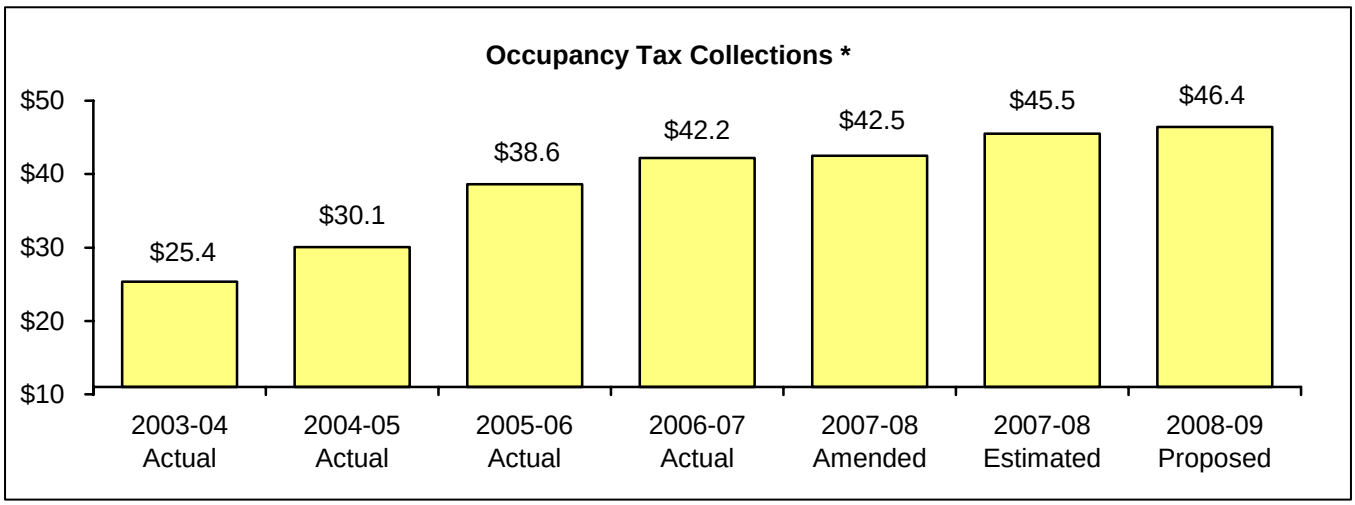
Customer Satisfaction

In order to maintain a high level of customer service, surveys of Convention Center clients and users are conducted on a routine basis. The survey results are used to continually monitor the quality of service and ensure that the needs of our customers are being met. The customer satisfaction survey identifies each activity area within the department and asks the customer to rate each activity. The FY 2009 customer satisfaction goal is 4.55 (on a 5.0 scale); the Department expects to achieve customer satisfaction ratings above 4.55 in each activity area during the upcoming budget year. Client surveys are compiled by an external City Department.

Austin Convention Center — Total Budget $70.0 million



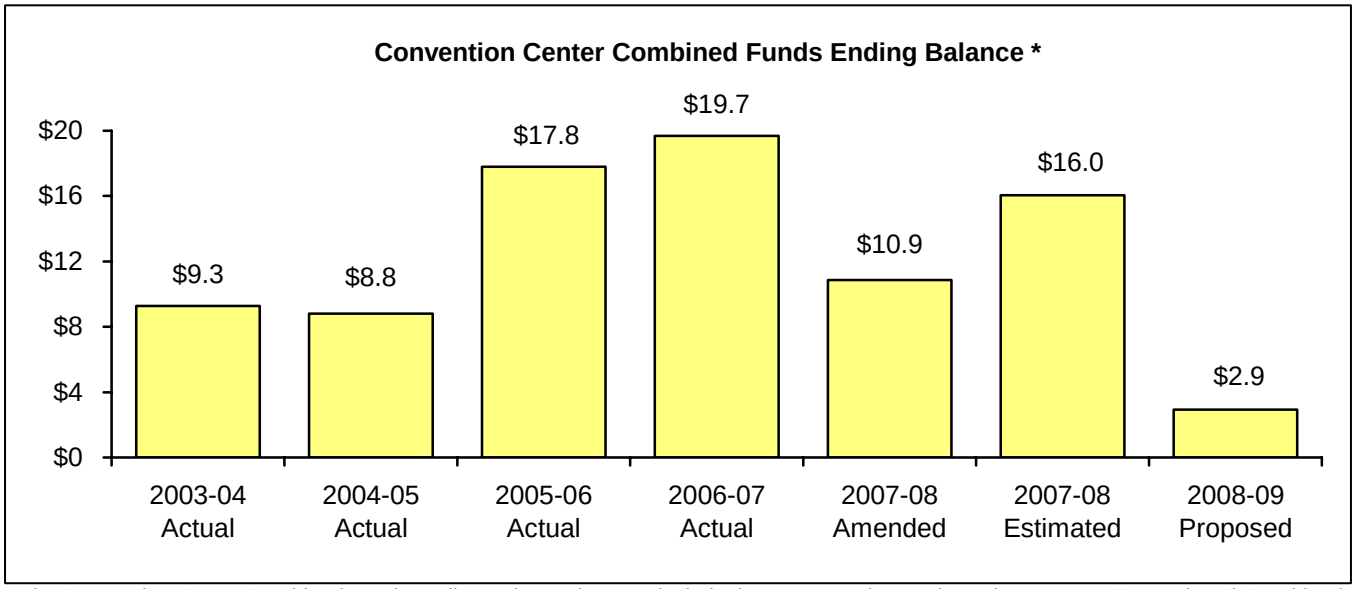
Conventions and trade shows held at the Austin Convention Center facilities are a mechanism to attract out-of-town visitors to the city of Austin and to stay in local hotels. The Convention Center's ability to host these types of events directly affects Austin's economy. The money spent by visitors to Austin translates into increased retail sales for local businesses which in turn generates additional sales and hotel tax revenue for the City of Austin. The more favorable economic environment beginning in FY 2006 led to substantial increases in occupancy tax collections. Current collection trends in hotel tax have led to an increase in estimated hotel tax collections in FY 2008. Hotel tax collections in FY 2009 are projected to increase 2% above FY 2008 estimated levels.



* Does not include interest

Austin Convention Center — Total Budget $70.0 million

The following Combined Funds Ending Balance indicator measures the financial position of the Convention Center Department. It is important that the Convention Center Department maintain an appropriate level of funding to provide for any unexpected financial needs since the Department receives no General Fund support. The FY 2008 estimated ending balance has increased above budget primarily due to a higher estimated beginning balance, higher than anticipated hotel occupancy tax revenue collections and operating expenditure savings. The FY 2009 ending balance is projected to decrease primarily due to increased costs associated with needed improvements to the Convention Center facilities and services.



* The Convention Center Combined Funds Ending Balance does not include the Venue Project or the Palmer Events Center (PEC) Combined funds.

Employee Benefits

The Proposed Budget includes $178,849 for the Convention Center and $29,500 for the Palmer Events Center (PEC) Combined funds for an anticipated increase in Pay-for-Performance. Market increases are $13,626 for the Convention Center and $380 for PEC.

Capital Outlay

The FY 2008-09 Proposed Budget includes funding for the following capital outlay items:

- $1,221,500 for Information Technology upgrades
- $1,305,480 for new and replacement equipment

Capital Budget

The FY 2008-09 Proposed Capital Budget includes:

- $10,000,000 for Convention Center Improvements
- $1,000,000 for PEC Improvements

Austin Convention Center Combined Funds — 2008-09

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes a decrease of $295,542 for revenue from Contractor revenue at the Convention Center.	($295,542)	
2. The Proposed Budget includes an increase of $1,955,628 for revenue from a projected increase in the Convention Center's Hotel Occupancy Tax allocation.	$1,955,628	
3. The Proposed Budget includes an increase of $869,168 for revenue from the anticipated increase of the Venue Project Fund's Hotel Occupancy Tax allocation.	$869,168	
4. The Proposed Budget includes a decrease of $287,713 for revenue from an anticipated decrease in Facility revenue.	($287,713)	
5. The Proposed Budget includes an increase of $28,700 for revenue from increases in Convention Center fees.	$28,700	
6. The Proposed Budget includes a decrease of $337,052 for revenue from a projected decrease in Convention Center interest earnings.	($337,052)	
7. The Proposed Budget includes a decrease of $59,323 for revenue from a projected decrease in Venue Project Fund interest earnings.	($59,323)	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $174,849 for salary increases associated with Pay for Performance in FY 2008. An additional $104,199 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$279,048	
The Proposed Budget includes a $10,300 decrease for the Awards and Recognition program and a $28,650 decrease in travel and training requirements.	($38,950)	
The Proposed Budget includes $3,324 for the FY 2009 annualized cost for a market study implementation in FY 2008 and $13,626 for the FY 2009 market study implementation.	$16,950	
The Proposed Budget includes $70,089 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $57,529 from a 2% enhancement pay in FY 2008.	($57,529)	
The Proposed Budget includes a total stipend of $152,182, which is an incremental increase of $85,686, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$85,686	

	Dollars	FTEs
2. Event Operations		
Funding in the amount of $704,243 is included in the Proposed Budget for 15.50 FTEs for Operations & Maintenance, Event Set-Up/Cleaning, Event Security and Parking Management activities.	$704,243	15.50
As a result of filling a position, vacancy savings will decrease by $33,000 in FY 2009.	$33,000	
A decrease of $432,632 for contract security services and contract temps for event security, setup and cleaning activities is also included in the Proposed Budget.	($432,632)	
The Proposed Budget includes a decrease of $2,194,200 for one-time capital outlay costs in FY 2008.	($2,194,200)	
As a result of the conversion of contract temporary employees to City temporary employees and a change in how overtime costs are charged on holidays worked, overtime costs and related fringe benefits are projected to increase by $132,144. An additional increase of $83,485 is included for reclassifications and temporary employees.	$215,629	
To assist in attaining the Convention Center goal of achieving a silver or higher Leadership in Energy and Environmental Design (LEED) certification for existing buildings, $200,000 is included for a LEED consultant, $200,000 for a Green Power purchase from Austin Energy, $700,000 for mechanical commissioning and $400,000 for lighting upgrades.	$1,500,000	
Funding of $100,000 is included in the Proposed Budget for signage, re-striping and lighting upgrades at the Convention Center garages.	$100,000	
The Proposed Budget includes the transfer of a 0.5 FTE and funding in the amount of $33,243 from PEC to the Convention Center.	$33,243	0.50
A net decrease of $131,382 is included in the Proposed Budget for the following items: $40,000 for the bird control contract, $5,139 for memberships, and $130,462 for various contractual requirements. This decrease is partially offset by an increase of $21,100 for chemicals and safety equipment, and $23,119 for fleet fuel and preventative maintenance increases.	($131,382)	
Additional funding is included for interior and exterior building signage in the amount of $260,000.	$260,000	
The Proposed Budget includes $882,400 in capital outlay equipment for fold-n-roll risers and staging, interior modular furniture, a replacement vehicle, electric cart and radios.	$882,400	
The Proposed Budget includes $74,000 in upgrades to the current security control access system and the addition of larger monitors for better visuals. Also included is the purchase of an electronic key control system in the amount of $40,000.	$114,000	

	Dollars	FTEs
Included in the Proposed Budget is an increase of $735,500 for investments in information technology. These investments include on-line ordering and credit card software for the Utility area, replacement of a router, two UPS systems, and preventative maintenance software for the Operations and Maintenance division.	$735,500	
3. Contractor Expenses		
An increase of $83,024 is included in the Proposed Budget for the projected increase for contractor expenses.	$83,024	
4. Support Services		
The Convention Center Support Services program expense refunds to PEC will increase by $40,702, resulting in decreased costs for the Convention Center.	($40,702)	
As a result of filling a vacant position, vacancy savings will decrease by $37,000.	$37,000	
Overtime and temporary staffing will increase $451,000 in FY 2009.	$451,000	
The Proposed Budget includes increased expenses of $238,980 for investments in information technology primarily for network storage, four computer replacements, and firewall replacement.	$238,980	
A decrease of $480,000 is included in the Proposed Budget for one-time capital outlay costs required in FY 2008.	($480,000)	
5. Transfers & Other Requirements		
The Proposed Budget includes a net increase of $176,622 due to changes in workers compensation, liability reserve, accrued payroll, other allowances, the City-wide administrative transfer, and the transfer to the Wireless Communication Fund.	$176,622	
The transfer to the CIP Budget will increase by $5,137,700 to bring the total transfer to $10,000,000.	$5,137,700	
The Proposed Budget includes an increase of $4,986,638 for debt service. Convention Center debt service will increase $292,294 for Series 2004 refunding bonds; the Venue Project Fund debt service will increase $4,391,909 due to completion of savings realized from a previous bond refunding; and the GO Debt service will increase $302,436.	$4,986,638	

Palmer Events Center (PEC) Combined Fund-2008-09

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes a decrease of $97,862 from Contractor revenue.	($97,862)	
2. The Proposed Budget includes an increase of $57,849 for Facility revenue from increased business activity is projected to increase by $57,849 due to increased business activity.	$57,849	
3. The Proposed Budget includes an increase of $130,893 for revenue from Car Tax revenue.	$130,893	
4. The Proposed Budget includes an increase of $57,911 for revenue from the parking garage.	$57,911	
5. The Proposed Budget includes a decrease of $155,133 for revenue from a decrease in Interest Earnings.	($155,133)	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes $29,500 for salary increases associated with Pay for Performance. An additional $20,445 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$49,945	
The Proposed Budget includes $11,825 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $13,665 from a 2% service enhancement pay in FY 2008.	($13,665)	
The Proposed Budget also includes a $3,146 decrease for the Awards and Recognition Program and a $8,550 decrease in travel and training requirements.	($11,696)	
The Proposed Budget includes $3,115 for the FY 2009 annualized cost for market study implementation in FY 2008 and $380 for the FY 2009 market study implementation.	$3,495	
The Proposed Budget includes a total stipend of $28,101, which is an incremental increase of $13,355, to the Employee's Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$13,355	
2. Event Operations		
A $295,800 decrease in capital outlay costs for the Event Operations program is included in the Proposed Budget.	($295,800)	
Funding in the amount of $90,567 is included for 1.50 FTEs for Event Security and $119,672 for 3.00 FTEs for the PEC Parking Garage.	$210,239	4.50

	Dollars	FTEs
The Proposed Budget includes the transfer of a 0.5 FTE and funding in the amount of $33,243 from PEC to the Convention Center.	($33,243)	(0.50)
Overtime costs and related fringe benefits are projected to increase $34,916 as a result of the conversion of contract temporary employees to City temporary employees, as well as a change in how overtime is charged on holidays worked. An additional $172,708 is included for shift differentials, temps, and reclasses.	$207,624	
A $102,973 increase in maintenance contract costs associated with the security and fire sprinkler systems and for software maintenance is included in the Proposed Budget.	$102,973	
The Proposed Budget also includes a decrease of $103,379 for a one-time purchase of chairs in FY2008.	($103,379)	
An total increase of $248,100 for capital outlay purchases is included in the Proposed Budget. This includes an $41,000 for IT purchases and $207,100 for building, equipment replacements and security.	$248,100	
Increases in shuttle costs for transportation to and from the PEC Garage during events and re-striping of the PEC Garage are included at $70,000.	$70,000	
Vacancy savings will decrease by $33,709 as a result of filling one vacant position in the Operations and Maintenance activity.	$33,709	
The Proposed Budget includes an increase in fleet equipment preventative maintenance costs in the amount of $20,676	$20,676	
In an effort to accurately match current spending patterns and available resources, a decrease of $45,135 in contractuals and commodities is included in the Proposed Budget.	($45,135)	
3. <u>Contractor Expenses</u>		
In FY 2009, contractor expenses are expected to decrease by $47,957.	($47,957)	
4. <u>Support Services</u>		
The Proposed Budget includes a $40,701 increase in the Convention Center Support Services program costs charged to PEC.	$40,701	
The Proposed Budget includes a decrease of $72,500 in capital outlay costs for one-time purchases in FY 2008. This will be partially offset by the capital outlay costs associated with file server and computer replacements in the amount of $48,000.	($24,500)	

Palmer Events Center (PEC) Combined Fund-2008-09

	Dollars	FTEs
5. Transfers & Other Requirements		
Debt service costs related to the Town Lake Park project will increase by $14,140.	$14,140	
A transfer to the CIP for $1,000,000 is included as well as a $125,382 transfer to the Tourism and Promotion Fund.	$1,125,382	
The Proposed Budget includes an additional $10,454 for increases in accrued payroll, administrative support, workers' compensation and liability reserve.	$10,454	

Austin Convention Center – 2008-09

Convention Center Operating

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
EVENT OPERATIONS								
Booking and Contracting	$1,027,613	13.00	$1,264,822	12.00	$1,224,822	12.00	$1,241,581	10.50
Event Planning	$590,914	9.00	$822,714	11.00	$811,214	11.00	$984,007	13.00
Event Security	$1,554,482	29.50	$2,127,317	29.50	$2,127,317	29.50	$2,384,306	30.00
Event Set-Up/Cleaning	$2,309,512	38.00	$4,533,143	49.00	$4,502,643	49.00	$4,508,624	55.00
Exhibit Services	$2,137,037	14.50	$2,612,252	18.00	$2,303,252	18.00	$1,969,586	16.00
Facility Operations & Maintenance	$7,872,471	20.00	$9,426,717	24.00	$9,104,717	24.00	$11,508,473	28.00
Parking Management	$1,284,765	17.75	$1,865,627	15.75	$1,764,627	15.75	$2,252,028	20.75
Subtotal	$16,776,793	141.75	$22,652,592	159.25	$21,838,592	159.25	$24,848,605	173.25
SUPPORT SERVICES								
Administration and Management	$1,105,665	5.00	$1,597,653	5.00	$1,497,653	5.00	$2,014,052	7.00
Financial Monitoring / Budgeting	$471,429	8.00	$623,100	8.00	$623,100	8.00	$699,045	8.00
Information Technology Support	$438,745	3.50	$840,869	3.50	$824,869	3.50	$609,962	3.50
Personnel / Training	$251,100	4.00	$351,417	6.00	$351,417	6.00	$374,037	6.00
Purchasing / M/WBE	$129,291	3.00	$137,037	3.00	$137,037	3.00	$144,498	3.00
Subtotal	$2,396,230	23.50	$3,550,076	25.50	$3,434,076	25.50	$3,841,594	27.50
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$1,329,891	0.00	$1,486,059	0.00	$1,502,059	0.00	$1,551,136	0.00
Transfers	$6,526,255	0.00	$7,115,518	0.00	$7,322,125	0.00	$12,569,585	0.00
Subtotal	$7,856,146	0.00	$8,601,577	0.00	$8,824,184	0.00	$14,120,721	0.00
Total	$27,029,170	165.25	$34,804,245	184.75	$34,096,852	184.75	$42,810,920	200.75

Austin Convention Center – 2008-09

Convention Center Tax Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Transfers	$21,464,819	0.00	$21,584,334	0.00	$23,121,206	0.00	$23,475,382	0.00
Subtotal	$21,464,819	0.00	$21,584,334	0.00	$23,121,206	0.00	$23,475,382	0.00
Total	$21,464,819	0.00	$21,584,334	0.00	$23,121,206	0.00	$23,475,382	0.00

Austin Convention Center – 2008-09

Conv. Center Venue Project Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Transfers	$5,968,828	0.00	$5,969,878	0.00	$8,725,352	0.00	$10,361,787	0.00
Subtotal	$5,968,828	0.00	$5,969,878	0.00	$8,725,352	0.00	$10,361,787	0.00
Total	$5,968,828	0.00	$5,969,878	0.00	$8,725,352	0.00	$10,361,787	0.00

Austin Convention Center – 2008-09

Palmer Events Center Operating Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
EVENT OPERATIONS								
Booking and Contracting	$25,001	0.00	$8,300	0.00	$8,300	0.00	$94,833	0.50
Event Planning	$409,587	6.00	$470,242	6.00	$470,242	6.00	$417,233	5.00
Event Security	$463,350	8.50	$588,234	6.50	$588,234	6.50	$846,551	11.00
Event Set-Up/Cleaning	$464,526	12.00	$704,239	10.00	$704,239	10.00	$538,457	8.00
Exhibit Services	$57,874	0.00	$307,387	0.50	$294,387	0.50	$190,981	0.50
Facility Operations & Maintenance	$1,046,534	8.00	$1,546,175	8.00	$1,506,175	8.00	$1,592,588	6.00
Subtotal	$2,466,873	34.50	$3,624,577	31.00	$3,571,577	31.00	$3,680,643	31.00
SUPPORT SERVICES								
Administration and Management	$239,711	0.00	$334,338	0.00	$334,338	0.00	$390,333	0.00
Financial Monitoring / Budgeting	$142,479	0.00	$156,159	0.00	$156,159	0.00	$163,973	0.00
Information Technology Support	$108,738	0.00	$287,741	0.00	$270,741	0.00	$206,077	0.00
Personnel / Training	$61,959	0.00	$82,431	0.00	$82,431	0.00	$87,737	0.00
Purchasing / M/WBE	$32,323	0.00	$32,144	0.00	$32,144	0.00	$33,895	0.00
Subtotal	$585,210	0.00	$892,813	0.00	$875,813	0.00	$882,015	0.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$255,267	0.00	$267,577	0.00	$271,577	0.00	$280,801	0.00
Transfers	$0	0.00	$0	0.00	$0	0.00	$1,000,000	0.00
Subtotal	$255,267	0.00	$267,577	0.00	$271,577	0.00	$1,280,801	0.00
Total	$3,307,351	34.50	$4,784,967	31.00	$4,718,967	31.00	$5,843,459	31.00

Austin Convention Center – 2008-09

Palmer Events Center Revenue

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
EVENT OPERATIONS								
Facility Operations & Maintenance	$670,145	0.00	$755,581	0.00	$755,581	0.00	$707,624	0.00
Subtotal	$670,145	0.00	$755,581	0.00	$755,581	0.00	$707,624	0.00
TRANSFERS & OTHER REQUIREMENTS								
Transfers	$1,263,022	0.00	$991,699	0.00	$991,699	0.00	$999,643	0.00
Subtotal	$1,263,022	0.00	$991,699	0.00	$991,699	0.00	$999,643	0.00
Total	$1,933,167	0.00	$1,747,280	0.00	$1,747,280	0.00	$1,707,267	0.00

Austin Convention Center – 2008-09

Palmer Events Center Garage

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
EVENT OPERATIONS								
Parking Management	$234,538	6.25	$470,139	5.25	$470,139	5.25	$892,091	9.25
Subtotal	$234,538	6.25	$470,139	5.25	$470,139	5.25	$892,091	9.25
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$60,270	0.00	$63,600	0.00	$90,600	0.00	$70,811	0.00
Transfers	$803,755	0.00	$554,145	0.00	$527,145	0.00	$604,845	0.00
Subtotal	$864,025	0.00	$617,745	0.00	$617,745	0.00	$675,656	0.00
Total	$1,098,563	6.25	$1,087,884	5.25	$1,087,884	5.25	$1,567,747	9.25

Austin Convention Center – 2008-09

TLP Venue Project Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
TRANSFERS & OTHER REQUIREMENTS								
Transfers	$6,202,323	0.00	$6,605,625	0.00	$6,605,625	0.00	$6,728,791	0.00
Subtotal	$6,202,323	0.00	$6,605,625	0.00	$6,605,625	0.00	$6,728,791	0.00
Total	$6,202,323	0.00	$6,605,625	0.00	$6,605,625	0.00	$6,728,791	0.00

Austin Convention Center – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
SUPPORT SERVICES								
Administration and Management	$239,695	0.00	$320,338	0.00	$320,338	0.00	$390,333	0.00
Financial Monitoring / Budgeting	$248,568	0.00	$146,159	0.00	$146,159	0.00	$163,973	0.00
Information Technology Support	$108,738	0.00	$197,241	0.00	$197,241	0.00	$143,077	0.00
Personnel / Training	$61,959	0.00	$82,431	0.00	$82,431	0.00	$87,737	0.00
Purchasing / M/WBE	$32,323	0.00	$32,144	0.00	$32,144	0.00	$33,895	0.00
Subtotal	$691,283	0.00	$778,313	0.00	$778,313	0.00	$819,015	0.00
Total	$691,283	0.00	$778,313	0.00	$778,313	0.00	$819,015	0.00

Convention Center Marketing and Promotion Fund — 2008-09

Purpose and Nature of Fund

An agreement exists between the City of Austin and an independent contractor to provide catering and concession services for the Austin Convention Center Department. In fiscal year 2008, the Convention Center Marketing and Promotion Fund was created to fund expenditures related to the promotion of concessions and catering products and services. Two percent of food and beverage concession revenue previously budgeted in the Convention Center Operating Fund is budgeted in this fund.

Factors Affecting Revenue

Revenue deposited into this fund represents 2% of gross Convention Center food and beverage concession revenue.

Factors Affecting Requirements

Expenditures from this fund include costs associated with promotion of catering and concession services. These costs could include activities and events where products are featured to potential clients, or sponsorships and participation in events to market products.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$0	$106,891	$106,891	$100,669
Requirements	$0	$150,000	$150,000	$426,107

Convention Center Repair and Replacement Fund — 2008-09

Purpose and Nature of Fund

An agreement exists between the City of Austin and an independent contractor to provide catering and concession services for the Austin Convention Center Department. In fiscal year 2008, the Convention Center Repair and Replacement Fund was created to fund the acquisition, replacement, maintenance and repair of catering and concession equipment and furnishings. Three percent of food and beverage concession revenue previously budgeted in the Convention Center Operating Fund is budgeted in this fund.

Factors Affecting Revenue

Revenue deposited into this fund represents 3% of gross Convention Center food and beverage concession revenue.

Factors Affecting Requirements

Expenditures from this fund include necessary equipment and furnishings costs that are a part of the operational needs to deliver catering and concession services.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$0	$160,336	$160,336	$151,003
Requirements	$0	$200,000	$200,000	$664,159

Hotel/Motel Occupancy Tax Fund — 2008-09

Purpose and Nature of Fund

The Hotel/Motel Occupancy Tax Fund is a special revenue fund established to deposit receipts due to the City of Austin from the Hotel Occupancy Tax and distribute those proceeds according to City Ordinance 900830-L. The City collects nine cents per dollar of room occupancy fees.

Factors Affecting Revenue

Projections for the Hotel/Motel Occupancy Tax receipts are based on analyzing the Hotel/Motel industry performance for the Austin metropolitan area and comparing actual results to the market analysis reports produced for the hotel industry. Hotel/Motel Occupancy Tax Fund revenue for FY 2009 of $46.5 million is 9 percent more than the FY 2008 Amended Budget and 2 percent higher than the estimated revenue of $45.6 million. Actual Hotel/Motel Occupancy Tax revenue is affected by a combination of hotel occupancy rates and average room rate charges.

Factors Affecting Requirements

The City receives nine cents on each dollar of qualified room occupancy rents. The budgeted FY 2009 Hotel/Motel Occupancy Tax Fund allocates 4.50 cents of the nine cents of occupancy tax revenue collections to debt service related to the Convention Center and to Convention Center operations. The Venue Project Fund, which is used to pay debt service on bonds issued to pay for the expansion of the Convention Center and the Waller Creek Tunnel Project, receives 2.00 cents out of the 9.00 cents received by the City. The Tourism and Promotion Fund receives 1.45 cents of total occupancy tax revenue. The revenue distribution to the Cultural Arts Fund is 1.05 cents of every nine cents of occupancy tax receipts.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$43,366,315	$42,562,801	$45,636,543	$46,474,056
Requirements	$42,224,519	$42,562,801	$45,636,543	$46,474,056

Tourism and Promotion Fund — 2008-09

Purpose and Nature of Fund

The Tourism and Promotion Fund is a special revenue fund that receives 1.45 cents of the 9.0 cent Hotel Occupancy Tax to promote conventions and tourism for Austin. Of the 1.45 cents, up to .25 cents must be used for heritage tourism as mandated by City Ordinance.

Factors Affecting Revenue

The allocation of occupancy tax receipts to the Tourism and Promotion Fund for FY 2009 is $7.5 million. This funding is 9 percent higher than the FY 2008 Amended Budget and 2 percent higher than estimated receipts for FY 2008. Additional revenue sources for the Tourism and Promotion Fund include interest earnings, budgeted at $62,000, and a transfer of $125,382 from the Palmer Events Center Revenue Fund.

Factors Affecting Requirements

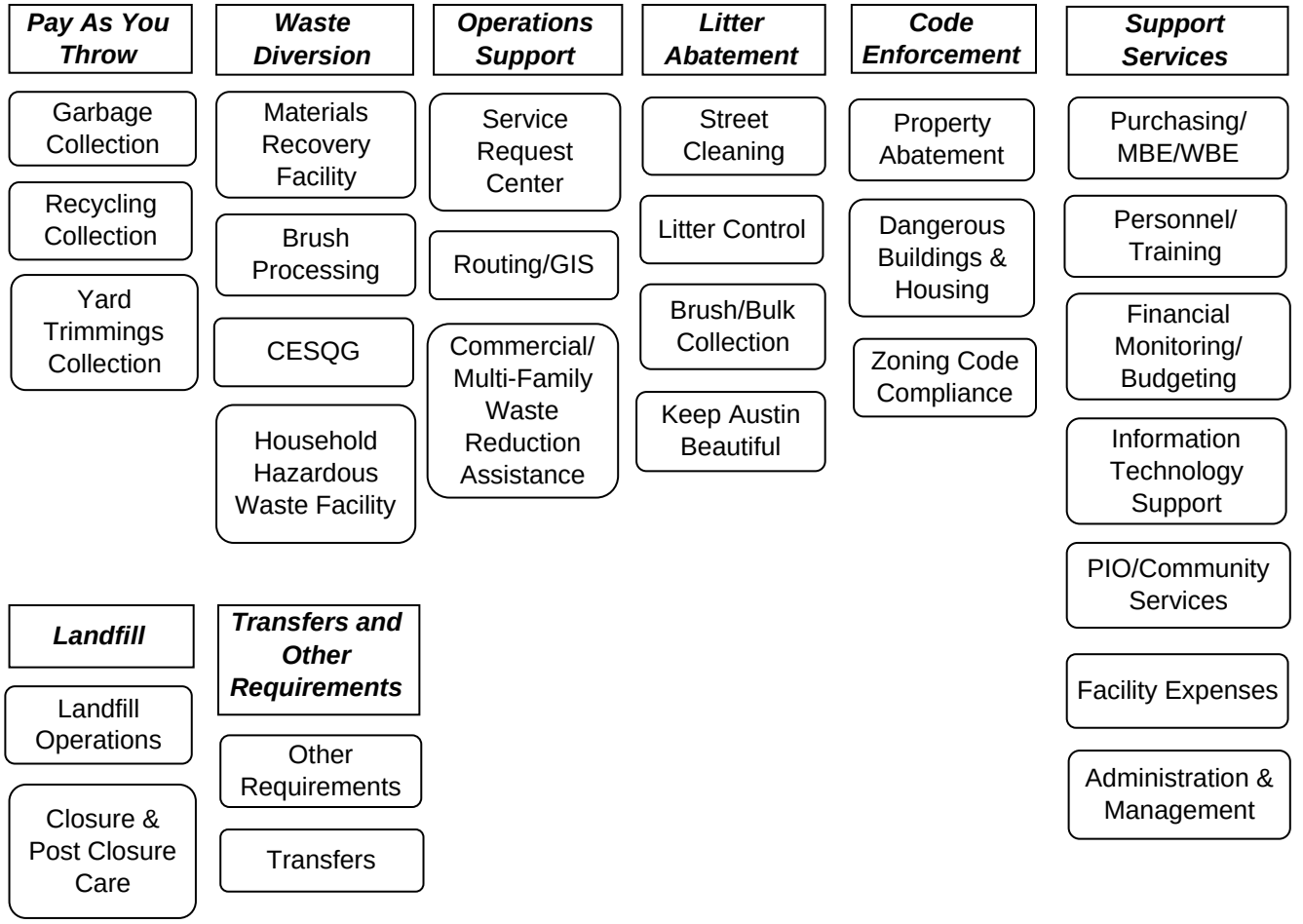
The total requirements are $8.4 million, which is 9 percent higher than the FY 2008 Amended Budget. Tourism and promotion activities are performed by the Austin Convention and Visitors Bureau (ACVB) through a contract with the City. Payments to ACVB will be made based on actual quarterly collections and may therefore be more or less than the amount shown in the fund summary for the tourism and promotion contract.

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
Revenue	$82,694	$82,007	$50,606	$62,000
Transfers In	$6,927,752	$6,982,722	$7,477,936	$7,612,869
Requirements	$7,199,635	$7,707,361	$7,707,361	$8,439,500

Solid Waste Services

Solid Waste Services Landfill Closure Fund

Solid Waste Services — 2008-09



	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
SWS Operating Fund				
Revenue	$47,608,530	$51,782,770	$51,911,637	$65,953,395
Transfers In	$968,888	$1,335,995	$1,335,995	$831,031
Requirements	$50,771,181	$57,810,629	$58,672,792	$66,613,531
Full-time Equivalents (FTEs)	420.00	442.00	442.00	463.00

Solid Waste Services — 2008-09

Mission

The mission of SWS is to efficiently provide reliable integrated waste management services in partnership with our customers to enhance public health, promote conservation, and improve quality of life through dedicated and professional employees. To help the department achieve its mission the following goals have been developed:

Goals

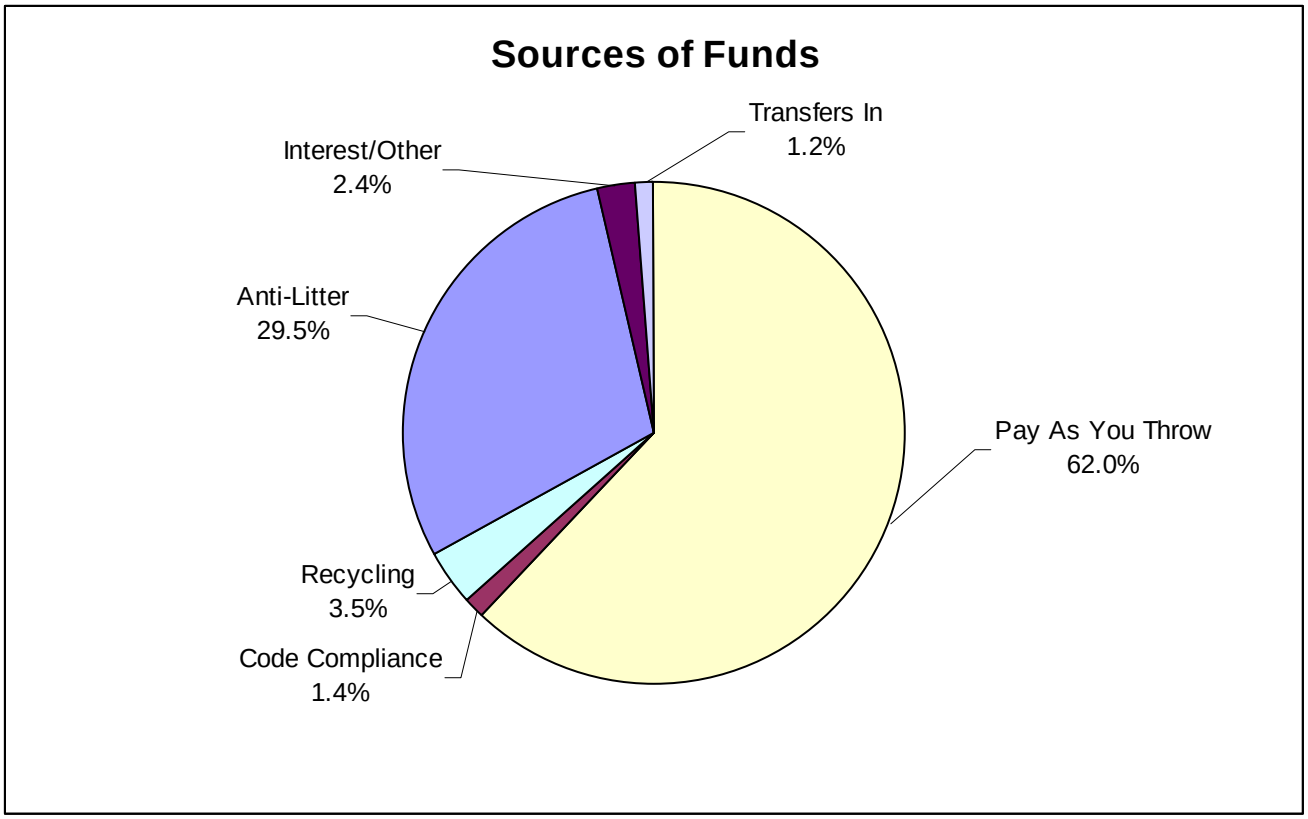
- Reduce number of pounds of garbage collected for disposal per customer account per week from 32.56 to 31.00.
- Increase the average number of pounds of recycled materials collected per customer account per week from 7.53 to 9.75.
- Improve Residential Collection Customer Satisfaction in the Citizen Survey from 86% to 89%.
- Improve Yard Waste Collection Customer Satisfaction in the Citizen Survey from 84% to 87%.
- Improve Brush/Bulky Collection Services Customer Satisfaction in the Citizen Survey from 82% to 85%.
- Decrease the Average Property Abatement Code Enforcement Vacant Lot Case Process Time in Days from 30.89 to 27.00.

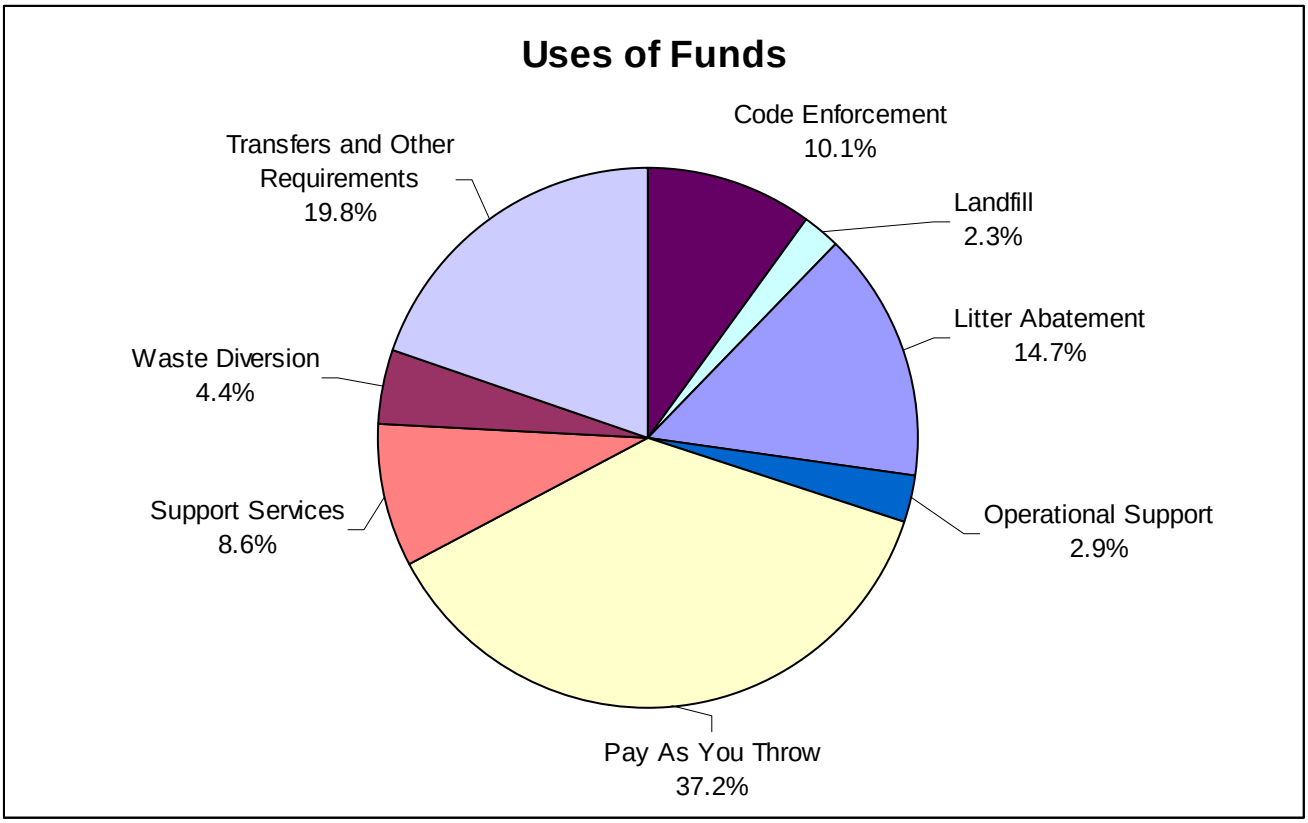
Key Indicators

To assist in tracking how well goals are being met, key indicators have been developed along with appropriate performance measures. The key indicators include:

- Percentage of Waste Stream Diverted.
- Total Tons Collected (includes all Pay-As-You-Throw services).
- Percent of delivered Material Recovery Facility (MRF) materials recovered.
- Average Pounds of Garbage Collected per Customer Account per Week.
- Average Property Abatement Code Compliance Vacant Lot Case Process Time (in days).

Solid Waste Services — Total Budget $66.6 million





Solid Waste Services — Total Budget $66.6 million

	2006-07 Actual	2007-08 Amended	2007-08 Estimated	2008-09 Proposed
SWS Operating Fund				
Revenue	$47,608,530	$51,782,770	$51,911,637	$65,953,395
Transfers In	$968,888	$1,335,995	$1,335,995	$831,031
Requirements	$50,771,181	$57,810,629	$58,672,792	$66,613,531
Landfill Fund				
Revenue	$125,693	$156,221	$4,000	$0
Transfer In from SWS Operating	$1,160,015	$1,112,469	$1,112,469	$0
Requirements	$2,420,587	$1,268,690	$1,629,517	$0
Full-time Equivalents (FTEs)				
SWS Operating Fund	420.00	442.00	442.00	463.00
Landfill Fund	9.00	4.00	4.00	0.00
Total FTEs	429.00	446.00	446.00	463.00
Expense Refunds	$2,906	$0	$0	$0

Budget Highlights

Solid Waste Services (SWS) provides recycling; refuse collection, yard trimmings collection, brush and bulky trash collection, dead animal collection, street sweeping, operation of a limited use landfill, and operation of a household hazardous waste facility. Solid Waste Services monitors and responds to zoning, housing and environmental code violations and ordinances. Other services provided by Solid Waste Services include special Anti-Litter crews that clean the downtown business district on a daily basis as well as clean special targeted areas as needed. All of the services provided by Solid Waste Services are considered core services.

Pay As You Throw and Recycling

Solid Waste Services provides weekly collection of garbage, recycling, and yard trimmings through our nationally recognized Pay As You Throw (PAYT) program. Pay As You Throw provides a volume-based system for garbage collection which ties the fees charged to customers to the volume of garbage generated. Increased revenue is anticipated based on a projected rate increase, growth, and annexations. The FY 2009 Proposed Budget adds seven Solid Waste Operator Specialist positions and one Solid Waste Operator position as a result of this customer growth.

Pay As You Throw Rates

The Pay As You Throw program, which started in 1997 and was designed to encourage more recycling, has not had a rate increase since its inception. Total revenue of $65.9 million is projected in 2009 and reflects an increase in monthly rates for the first time in twelve years. Residential Pay-As-You-Throw and Anti-Litter fees account for close to 90 percent of total revenue collections. Monthly residential rates for 2009 are proposed at $8.75 for the base charge with cart charges at $5.00 for a 30-gallon trash cart, $9.50 for a 60-gallon cart, and $13.00 for a 90-gallon cart. The anti-litter fee for 2009 is proposed at $5.00 per month. A customer who utilizes a 30-gallon cart would incur the lowest monthly billing increase, since the proposed rate structure continues to provide more incentive for customers to recycle. The proposed rate for a customer who utilizes a 30-gallon cart would result in a monthly increase of $4.40, whereas a customer who utilizes a 90-gallon cart would pay $6.90 more per month.

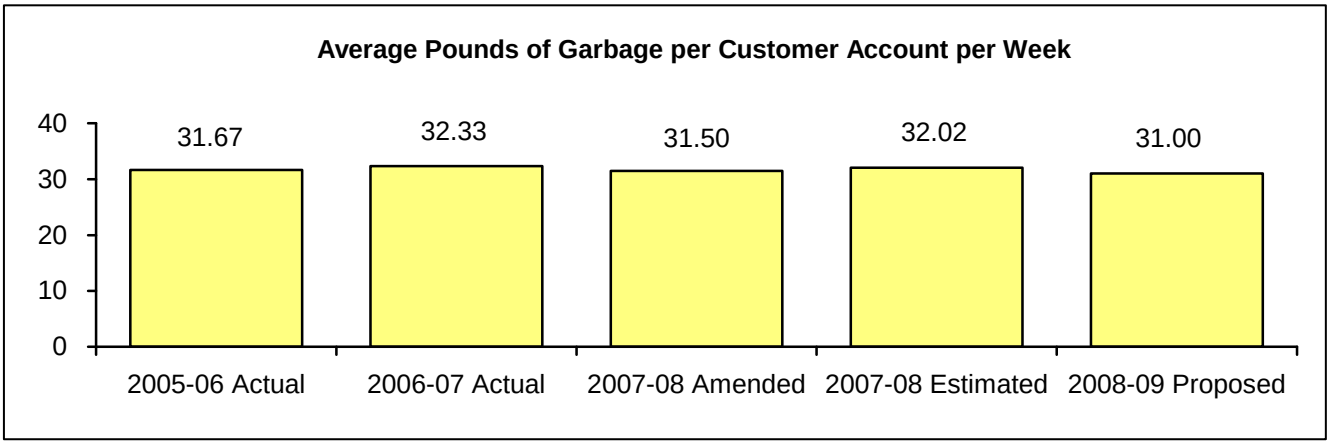
Next year, the department will develop a master plan that looks beyond 2009 to provide Council with a long-range outlook on the operating and capital costs associated with the Zero Waste Initiative Plan. The master plan will estimate the rates, as well as the rate structure needed to produce the revenue to support basic Solid Waste Services operations and what is needed to implement the programs designed to reduce the amount of disposable waste into the future.

Solid Waste Services — Total Budget $66.6 million

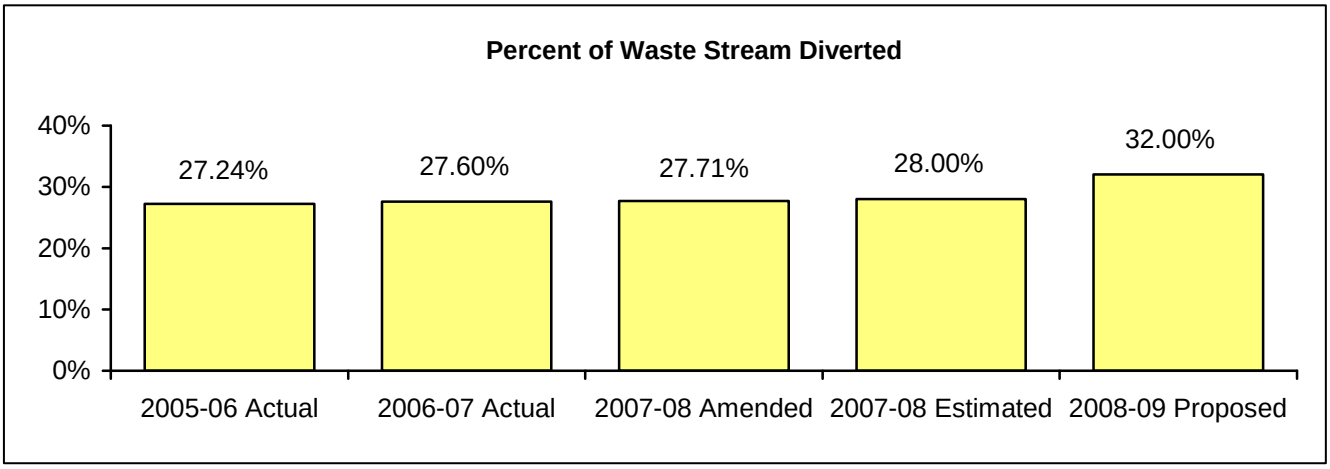
Green Initiatives

Solid Waste Services will implement the Single Stream Recycling Program in October 2008. This program will provide significant, long-term savings to the department by reducing operational costs and injuries, improve material collection efficiency, increase recyclable materials volume and increase customer participation. The City will have a service contract agreement with a recycling facility to transport and process the single stream material while the City evaluates a new Material Recovery Facility (MRF) to process single stream materials. Solid Waste Services is currently working with the Solid Waste Advisory Committee to refine the City's goals and objectives for meet the dynamic long-range Zero Waste Initiative Plan and reduce the amount of disposable waste over the next 50 years.

Solid Waste Services is also a major participant in the City's alternative diesel fuel effort. Solid Waste Services has included additional funding for the added costs associated with the conversion to diesel fuel alternatives to meet the Council's goal to have a carbon neutral fleet operation by 2020. This effort not only improves air quality, but also increases the department's fuel flexibility, provides control over future fuel costs and reduces our dependence and vulnerability on foreign fuel.



This key indicator illustrates the average quantity of garbage collected per week per customer account. The measure is calculated by converting the tons of garbage collected into pounds and divided by the quantity of customer accounts serviced. This figure is then divided by the number of weeks in the measurement period. As a result of the Single Stream Recycling Program, the average pounds of garbage collected is expected to decrease when compared to the FY 2007 Actual of 32.33 and FY 2008 Estimate of 32.02.

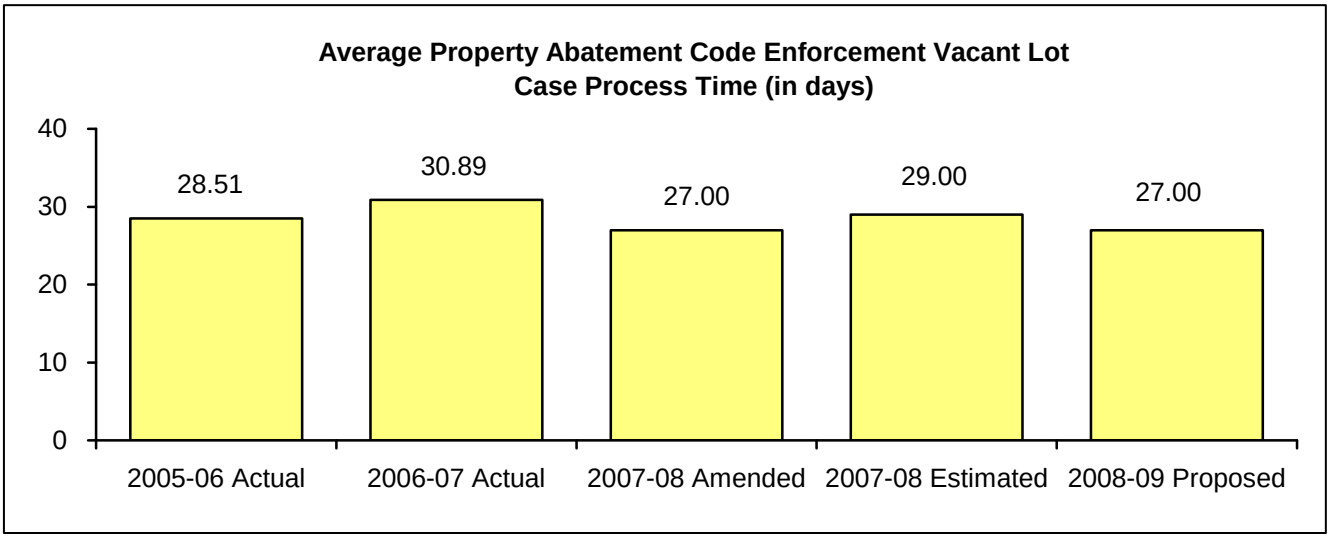


Solid Waste Services — Total Budget $66.6 million

The key indicator on the previous page details the Percentage of Residential Waste Stream Diverted. This represents the volume of materials sold or composted as a portion of all materials collected through the PAYT program and private haulers. As a result of the Single Stream Recycling Program, the diversion rate is expected to increase significantly, from the FY 2007 actual rate of 27.71% to the FY 2009 proposed rate of 32%.

Code Enforcement

Code Enforcement continues to focus their efforts to become more visible and proactive within the community through the Code Enforcement Community Outreach Program. Attending neighborhood meetings and quarterly forums in conjunction with the Austin Police Department to educate the public of available Code Enforcement services remains a priority for the department. An increase of five FTEs in Code Enforcement is included in the Proposed Budget allowing the City to better respond to a rise in caseload.



The key indicator above details the Average Property Abatement Code Compliance Vacant Lot Case Process Time in days. This is calculated by dividing the total processing time by the total number of vacant (unoccupied) lots worked. The total processing time is derived from the time a grievance is received or initiated by Property Abatement Code Compliance Enforcement officers until it is resolved by either the owner or contracted personnel. This measure is expected to remain at 27 days in FY 2009.

Landfill

Solid Waste Services will begin closure of the FM 812 Type IV Landfill under state and federal regulations (Subtitle “D”) in 2009. As current available disposal capacity has been filled, plans are underway to prepare the necessary permits and contracts to begin full closure of the facility. Official closure cannot begin until permit modification has been approved by the Texas Commission on Environmental Quality and site development permits have been obtained. Permits are expected to be issued in 2009 and at that time a contractor can be selected to begin the work. The City of Austin and Solid Waste Services remain committed to the protection of the environment through the entire closure process.

Capital Budget

The Proposed Capital Budget does not include any new appropriations for Solid Waste Services.

Significant Revenue and Expenditure Changes by Program

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes an increase of $5,540,630 for revenue from Residential Collection fees due to a proposed rate increase, customer growth, and annexations.	$5,540,630	
2. Included is an increase of $512,703 for revenue in Commercial Collection due to a proposed rate increase.	$512,703	
3. An increase of $7,975,131 from Anti-Litter fees is included due to a proposed rate increase, customer growth, and annexations.	$7,975,131	
4. The Proposed Budget includes an increase of $149,583 for Extra Garbage Stickers and Carts.	$149,583	
5. Revenue is anticipated to increase $242,649 from Code Enforcement due to an increase in the number of cases that require the issuing of fines.	$242,649	
6. The Proposed Budget includes a decrease of $650,071 for revenue from the first year of Single Stream implementation reflecting the impact of a contract to process the City's recyclable materials.	($650,071)	
7. An increase of $400,000 is included in the Proposed Budget for the sale of land.	$400,000	
8. The Proposed Budget includes a $504,964 reduction in the transfer from the General Fund related to waste hauler fees. As with other franchise fees, this revenue will reside in the General Fund.	($504,964)	

Expenditure Changes	**Dollars**	**FTEs**
1. City-Wide		
The Proposed Budget includes an of $455,611 for salary increases associated with Pay for Performance in FY 2009. An additional $251,544 is included in the Proposed Budget for anticipated changes in the City's contribution for health insurance.	$707,155	
The Proposed Budget includes a total stipend of $362,370, which is an incremental increase of $195,321, to the Employees' Retirement System that is equivalent to 2% of payroll for non-civil service employees.	$195,321	
The Proposed Budget also includes a $28,925 decrease for the Awards and Recognition Program and a $32,651 decrease in travel and training requirements.	($61,576)	
The Proposed Budget includes $182,632 for a 1% service incentive enhancement in FY 2009 for non-civil service employees. This is a decrease of $165,106 from a 2% enhancement pay in FY 2008.	($165,106)	

	Dollars	FTEs
Additional vacancy savings of $498,800 is proposed based on current and projected trends.	($498,800)	
The Proposed Budget includes $64,001 for the FY 2009 market study implementation offset by a $1,275 for the actual cost of the FY 2008 market study implementation.	$62,726	
In the Proposed Budget, Fleet Services maintenance charges increase by $841,643 and fleet fuel charges department-wide increase by $2,479,860.	$3,321,503	
2. Pay-As-You-Throw		
The Proposed Budget includes an increase in the number of areas serviced by the residential dumpster and bulky contract. It also includes funds for special clean-up in these areas and account for CPI price increases.	$441,240	
The addition of 3 new Solid Waste Operator Specialist positions and 1 new Solid Waste Operator position is included due to annexations and customer growth.	$198,291	4.00
Included is $248,931 for increased landfill disposal costs and garbage carts purchases due to growth, annexations, and vendor contract pricing. Also included is a net increase of $211,411 in overtime, holidays worked and temporary costs due to travel time within the City, equipment repairs, and additional cleanup events.	$460,342	
3 Operations Support		
The Proposed Budget includes the addition of 1 new Waste Diversion Planner Sr. position to support the implementation of the Zero Waste Plan Project and 1 new Financial Specialist position to work on revenue recovery.	$138,164	2.00
4. Waste Diversion		
Due to the implementation of the Single Stream Recycling Program in FY 2009, costs are projected to decrease $229,396 for overtime and temporary employee expenses, and $350,125 for equipment and materials.	($579,521)	
An increase in hazardous material disposal and heavy equipment rental costs of $247,800 is proposed.	$247,800	
5. Litter Abatement		
The Proposed Budget includes $116,000 for an increase in overtime, temporary employees and holidays worked due to annexations, customer growth, and cleanup events. An increase of $126,000 is included for increases in Landfill disposal costs.	$242,000	
Proposed are 4 new Solid Waste Operator Specialist positions due to annexations and customer growth.	$202,187	4.00

Solid Waste Services — 2008-09

	Dollars	FTEs
6. Code Enforcement		
The additional of 3 new Code Enforcement Inspector C positions, 1 Paralegal position, and 1 Administrative Specialist position is proposed for an increase in case work load due to growth and annexations.	$315,016	5.00
The Proposed Budget includes $450,000 for increase in weed lot clearings contract services and construction contract services for the demolition of dangerous structures due to vendor contract pricing and the volume of cases.	$450,000	
7. Support Services		
An Accountant Associate and a Programmer Analyst are included in the Proposed Budget. Both are needed as a result of increasing workloads.	$143,937	2.00
The Proposed Budget includes $328,000 for consultant and software development services to update customer billing records, $148,200 for the purchase of equipment for new Code Enforcement FTEs and to replace Code Enforcement's electronic tables with field laptops, and $97,000 for the purchase of drive cams for garbage trucks and other related equipment.	$573,200	
8. Landfill		
An increase of $732,879 in expenses associated with the transfer of 4 FTEs and associated contractuals and commodities from the Landfill Fund to the Solid Waste Services Fund is proposed.	$732,879	4.00
Additional expenses of $773,130 are included for operating expenses and heavy equipment rental in preparation for the closure of the Landfill.	$773,130	
9. Transfers and Other Requirements		
The Proposed Budget includes a reduction of $94,028 for the city-wide administrative support and a decrease of $100,000 in the transfer to the Communications and Technology Management Fund.	($194,028)	
Increase in the General Obligation (GO) Debt Service payments for the purchase of additional equipment and closure of the Landfill is proposed.	$1,642,998	
The Proposed Budget includes an increase of $3,960 for property insurance, $19,749 for Trunked Radio, $37,000 for accrued payroll, and a $21,922 increase to the Sustainability Fund in FY 2009.	$82,631	
An increase of $197,361 is included in the Proposed Budget for UCSO (CIS) Billing Support.	$197,361	
The transfer from the Solid Waste Services Fund to the Landfill fund is eliminated with the consolidation of these funds.	($1,112,469)	
The Proposed Budget includes a transfer to the Environmental Remediation Fund that was previously made from the Landfill Fund.	$241,500	

Significant Revenue and Expenditure Changes by Program
Solid Waste Services Landfill Fund

Revenue Changes	**Dollars**	**FTEs**
1. The Proposed Budget includes a decrease in CIP Project Charges due to the Landfill Fund consolidating with the Solid Waste Services Fund.	($156,221)	
2. The Proposed Budget includes a decrease in the transfer from the Solid Waste Services Fund for operations as a result of the consolidation of the Landfill Fund with the Solid Waste Services Fund.	($1,112,469)	

Expenditure Changes	**Dollars**	**FTEs**
1. Landfill		
The Proposed Budget includes a decrease of $732,879 in expenses associated with the transfer of expenses and 4 FTEs to the Solid Waste Services Fund.	($732,879)	(4.00)
2. Transfers and Other Requirements		
A decrease in transfers out is included in the Proposed Budget due to the consolidation of the Landfill Fund with the Solid Waste Services Fund.	($527,949)	
The Proposed Budget includes a decrease of $7,862 in other requirements due to the Landfill Fund's consolidation with the Solid Waste Services Fund.	($7,862)	

Solid Waste Services – 2008-09

Solid Waste Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
CODE ENFORCEMENT								
Dangerous Buildings and Housing	$1,400,142	16.66	$1,624,140	16.66	$1,711,669	16.66	$1,869,393	16.86
Property Abatement	$1,991,937	16.67	$2,519,587	16.67	$2,255,765	16.67	$2,972,023	21.67
Zoning Code Compliance	$1,272,482	16.67	$1,744,067	21.67	$1,974,566	21.67	$1,880,717	21.67
Subtotal	$4,664,561	50.00	$5,887,794	55.00	$5,942,000	55.00	$6,722,133	60.20
LANDFILL								
Closure and Post Closure Care	$0	0.00	$0	0.00	$0	0.00	$232,284	3.00
Landfill Operations	$0	0.00	$0	0.00	$0	0.00	$1,273,725	3.00
Subtotal	$0	0.00	$0	0.00	$0	0.00	$1,506,009	6.00
LITTER ABATEMENT								
Brush/Bulk Collection	$2,553,496	35.50	$3,281,960	36.50	$2,988,627	36.50	$3,572,796	41.16
Keep Austin Beautiful	$247,475	2.91	$244,831	2.66	$242,974	2.66	$240,655	2.66
Litter Control	$2,426,957	33.75	$2,877,652	37.00	$2,729,050	37.00	$3,547,536	43.50
Street Cleaning	$1,900,060	23.50	$2,197,187	23.50	$2,106,518	23.50	$2,467,727	23.70
Subtotal	$7,127,988	95.66	$8,601,630	99.66	$8,067,169	99.66	$9,828,714	111.02
OPERATIONS SUPPORT								
Commercial/Multi-Family Waste Reduction Assistance	$459,743	4.33	$616,151	5.33	$618,457	5.33	$703,664	6.33
Routing/GIS	$233,308	4.00	$278,539	3.00	$268,127	3.00	$287,408	3.00
Service Request Center	$907,901	13.33	$945,861	14.33	$999,044	14.33	$951,920	15.33
Subtotal	$1,600,952	21.66	$1,840,551	22.66	$1,885,628	22.66	$1,942,992	24.66
PAY AS YOU THROW								
Garbage Collection	$14,469,389	110.50	$14,732,829	114.00	$15,695,864	114.00	$18,001,945	116.70
Recycling Collection	$4,416,261	61.75	$4,495,506	62.25	$4,634,147	62.25	$4,559,228	52.70
Yard Trimmings Collection	$2,017,364	33.75	$2,362,544	34.75	$2,354,323	34.75	$2,216,159	33.04
Subtotal	$20,903,015	206.00	$21,590,879	211.00	$22,684,334	211.00	$24,777,332	202.44
WASTE DIVERSION								
Brush Processing	$0	0.00	$362,490	2.00	$310,461	2.00	$650,134	5.00
CESQG	$39,720	0.50	$77,258	0.50	$114,734	0.50	$117,738	0.50

Solid Waste Services – 2008-09

Solid Waste Services Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
WASTE DIVERSION								
Household Hazardous Waste Facility	$790,177	7.50	$942,002	7.50	$900,646	7.50	$1,029,831	7.00
Materials Recovery Facility	$1,468,578	16.00	$1,864,772	19.00	$1,954,577	19.00	$1,110,430	15.50
Subtotal	$2,298,475	24.00	$3,246,522	29.00	$3,280,418	29.00	$2,908,133	28.00
SUPPORT SERVICES								
Administration and Management	$738,046	4.00	$876,667	6.00	$1,249,233	6.00	$1,305,825	8.00
Facility Expenses	$779,804	2.34	$980,251	2.34	$928,098	2.34	$1,061,868	4.34
Financial Monitoring / Budgeting	$347,341	4.00	$365,785	4.00	$365,969	4.00	$442,352	5.00
Information Technology Support	$406,593	0.00	$652,050	0.00	$233,967	0.00	$1,220,550	0.00
Personnel / Training	$443,684	5.00	$458,865	5.00	$450,667	5.00	$462,044	5.00
PIO / Community Services	$536,798	3.34	$822,788	3.34	$1,001,732	3.34	$912,565	4.34
Purchasing / M/WBE	$282,953	4.00	$297,496	4.00	$331,953	4.00	$331,641	4.00
Subtotal	$3,535,219	22.68	$4,453,902	24.68	$4,561,619	24.68	$5,736,845	30.68
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$4,237,902	0.00	$4,916,438	0.00	$4,994,988	0.00	$5,128,581	0.00
Transfers	$6,403,069	0.00	$7,272,913	0.00	$7,256,636	0.00	$8,062,792	0.00
Subtotal	$10,640,971	0.00	$12,189,351	0.00	$12,251,624	0.00	$13,191,373	0.00
Total	$50,771,179	420.00	$57,810,629	442.00	$58,672,792	442.00	$66,613,531	463.00

Solid Waste Services – 2008-09

Landfill Fund

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
LANDFILL								
Closure and Post Closure Care	$542,716	2.00	$156,221	2.00	$138,866	2.00	$0	0.00
Landfill Operations	$1,347,355	7.00	$576,658	2.00	$966,015	2.00	$0	0.00
Subtotal	$1,890,071	9.00	$732,879	4.00	$1,104,881	4.00	$0	0.00
TRANSFERS & OTHER REQUIREMENTS								
Other Requirements	$5,877	0.00	$7,862	0.00	($3,138)	0.00	$0	0.00
Transfers	$524,639	0.00	$527,949	0.00	$527,774	0.00	$0	0.00
Subtotal	$530,516	0.00	$535,811	0.00	$524,636	0.00	$0	0.00
Total	$2,420,587	9.00	$1,268,690	4.00	$1,629,517	4.00	$0	0.00

Solid Waste Services – 2008-09

Expense Refunds

	2006-07 Actual	2006-07 FTE	2007-08 Amended	2007-08 FTE	2007-08 Estimated	2007-08 FTE	2008-09 Proposed	2008-09 FTE
LITTER ABATEMENT								
Brush/Bulk Collection	$110	0.00	$0	0.00	$0	0.00	$0	0.00
Litter Control	$445	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$555	0.00	$0	0.00	$0	0.00	$0	0.00
PAY AS YOU THROW								
Garbage Collection	$71	0.00	$0	0.00	$0	0.00	$0	0.00
Recycling Collection	$265	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$336	0.00	$0	0.00	$0	0.00	$0	0.00
SUPPORT SERVICES								
Facility Expenses	$2,015	0.00	$0	0.00	$0	0.00	$0	0.00
Subtotal	$2,015	0.00	$0	0.00	$0	0.00	$0	0.00
Total	$2,906	0.00	$0	0.00	$0	0.00	$0	0.00

City of Austin
2008-2009
Proposed
Budget

Executive Summary
Debt Service

Debt Service

Debt Position

Types of Debt

The City sells bonds to finance a major portion of its capital improvement plan. *General obligation bonds* fund improvements such as streets, police and fire stations, health clinics, parks and libraries and are repaid from property taxes.

Revenue bonds fund improvements for the City's enterprise activities. Revenue bonds are used to finance capital projects for the utilities and also have been used to build the new convention center and to fund construction of the Austin-Bergstrom International Airport. Revenue bonds are repaid from revenue of the enterprise and not from property taxes.

The City's outstanding debt from all sources as of June 30, 2008 is as follows:

Debt Position

General Obligation Bonds (G.O.)		
Public Improvement Bonds	$786,960,000	
Assumed Municipal Utility District Bonds	761,232	
Certificates of Obligation	115,215,000	
Public Property Finance Contractual Obligations	48,540,000	951,476,232
Less: Revenue Supported G.O. Bonds [1]		(206,533,212)
Less: G.O. Debt Service Fund Balance		(89,620,253)
Net Total G.O. Debt		$655,322,767
Revenue Bonds and Commercial Paper		
Electric Utility Revenue Bonds	$1,167,610,778	
Water and Wastewater Utility Revenue Bonds	1,581,753,034	
Electric Utility Commercial Paper	176,253,000	
Water and Wastewater Utility Commercial Paper	147,832,000	3,073,448,812
Water and Wastewater Assumed MUD's		7,628,768
Water and Wastewater Contract Revenue Bonds		1,695,000
Total Debt Payable from Utility Systems Revenue		3,082,772,580
Convention Center Revenue Bonds (payable from hotel/motel occupancy taxes and rental car tax)		230,960,000
Airport Revenue Bonds (payable from airport system revenue)		361,765,000
Total Revenue Debt		$3,675,497,580

[1] Revenue supported general obligation bonds are subtracted from debt payable from property taxes because the respective enterprises and general fund departments transfer funds to support the necessary debt service payments.

Debt Service – 2008-09

Debt Service Requirements [1] – 2008-09

General Obligation Bond Debt	$108,393,031
Utility Revenue Bond Debt	305,552,330
Airport Revenue Bond Debt	4,457,825
Airport Variable Rate Bond Debt	23,573,663
Town Lake Park Community Venue Bond Debt	2,693,134
Hotel Tax Revenue Bond Debt	12,776,070
	$457,446,053

[1] For bonds outstanding on June 30, 2008.

Current Bond Ratings

A bond rating is a measure of a city's ability to repay its debt. Several factors are considered when assigning a rating, including the local economy and the strength of the City's financial and administrative management as well as various debt ratios. Net debt per capita is an important ratio and is calculated by dividing the net outstanding general obligation bond principal by the population. As of September 30, 2007, Austin's net debt per capita was $1,177.33. The amount of debt owed by jurisdictions with boundaries overlapping the city's is also considered. The City's overlapping net debt per capita ratio is higher at $2,471 because the debt of Travis County, the Austin Independent School District, as well as other local entities, are considered in the calculation.

Revenue bonds are different from general obligation bonds in that debt service is paid by ratepayers both inside and outside the City. Factors considered when rating revenue bonds include financial performance of the enterprise activity, long range planning for capital improvements and the process of setting rates and fees.

The level of revenue debt is dependent upon the number of enterprise activities within the City. Since the City of Austin owns its own water and wastewater utility as well as an airport, convention center and electric utility, revenue debt issued by the City will exceed that issued by many municipalities of comparable size which do not provide those services. The combined utility systems revenue bond debt rating is A1 by Moody's (highest usually given is AA) which means the outstanding revenue bonds are considered a good credit risk.

The City of Austin's bond ratings as of June 30, 2008 are:

	General Obligation	Utility Systems
Moody's Investors Services	Aa1	A1
Standard & Poor's	AAA	AA-
Fitch	AA+	AA-

Debt Service – 2008-09

Annual Bond Sales

The City Financial Policies were revised to include new policies regarding remaining authorized but unissued general obligation bonds and the timing of bond elections. An estimated two (2) years of authorized but unissued bonds shall remain before an election will be held. In addition, the total dollar amount of bond election propositions recommended to the voters shall not exceed the city's estimated ability to issue the bonds within a six (6) year period. This six year period was recommended by the Council's Audit and Finance Committee on June 24, 1998 and is included in the 2007-08 Approved Budget. Council approved funding of the projects approved by voters in the 2006 bond election over a seven year period.

These policies will assist the City in completing projects approved by the voters in a reasonable amount of time.

Authorized but Unissued G.O. Bonds

Transportation/Street Improvements	$138,098,000
Parks and Recreation	76,352,000
Drainage Improvements	108,000,000
Central Library	90,000,000
Public Safety Facility	36,250,000
Affordable Housing	50,000,000
Cultural Arts	36,895,000
Total	$535,595,000 [1]

[1] Brackenridge 2000 bond authority of $9,215,000 is excluded due to the lease of hospital to Seton.

Financial Policies

Financial policies adopted by the City Council guide the City's debt management. The status of selected policies as of September 30, 2007 is summarized in the following graphs.

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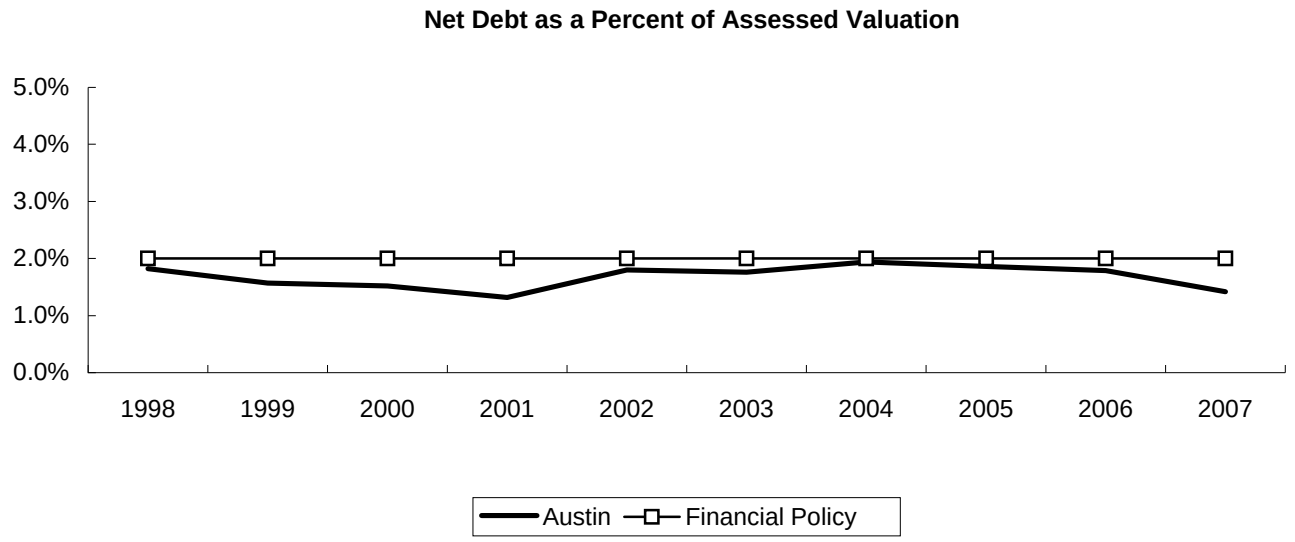
Debt Service – 2008-09

Policy: The ratio of net debt to total assessed valuation shall not exceed 2%. This ratio is calculated by dividing general obligation debt (net of debt service fund balance and self-supporting debt) by total assessed valuation.

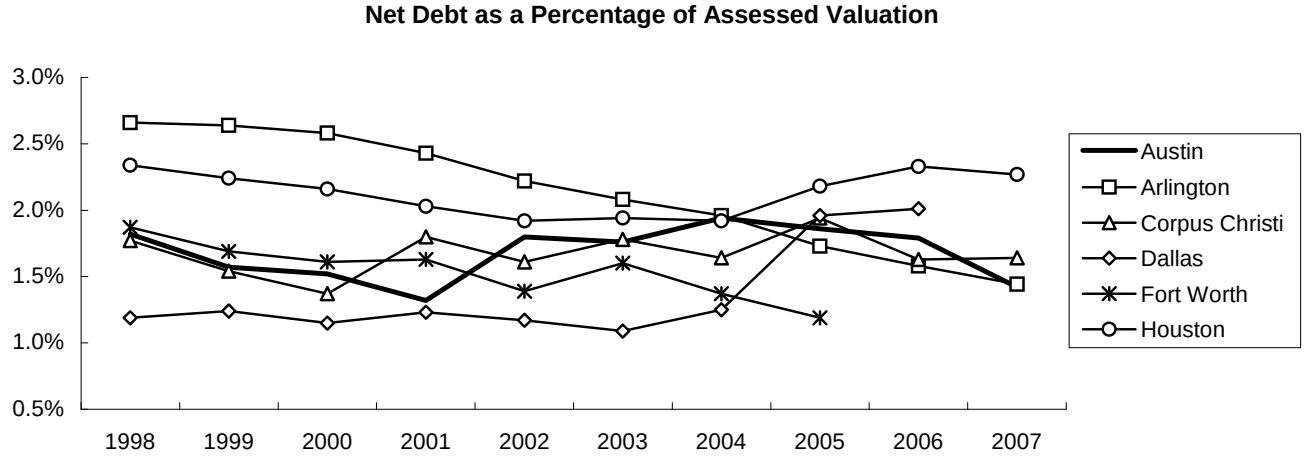
As of September 30, 2007, this ratio was 1.42%, which is below the new 2% guideline.



Source: City of Austin - Financial Services

How Does Austin Compare?

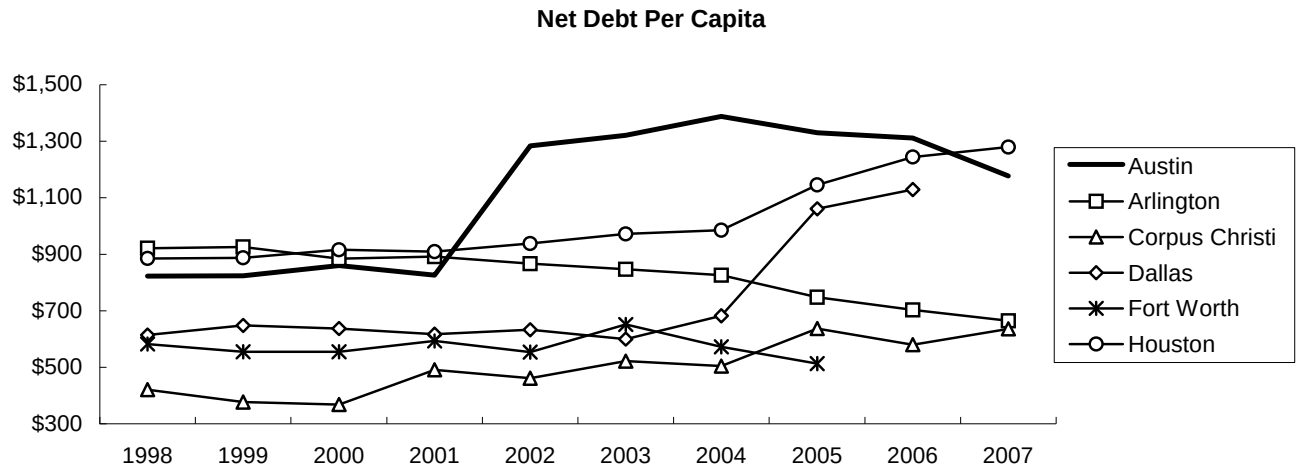
The following graphs compare the City of Austin to other Texas cities, using two of the City's adopted financial policies for debt management. A third comparison is also presented based on net debt per capita. The first graph compares the ratio of Austin's net debt as a percentage of assessed valuation to other Texas cities.



Source: City of Austin - Financial Services (2006 and 2007 data not available for Ft. Worth or 2007 for Dallas)

Debt Service – 2008-09

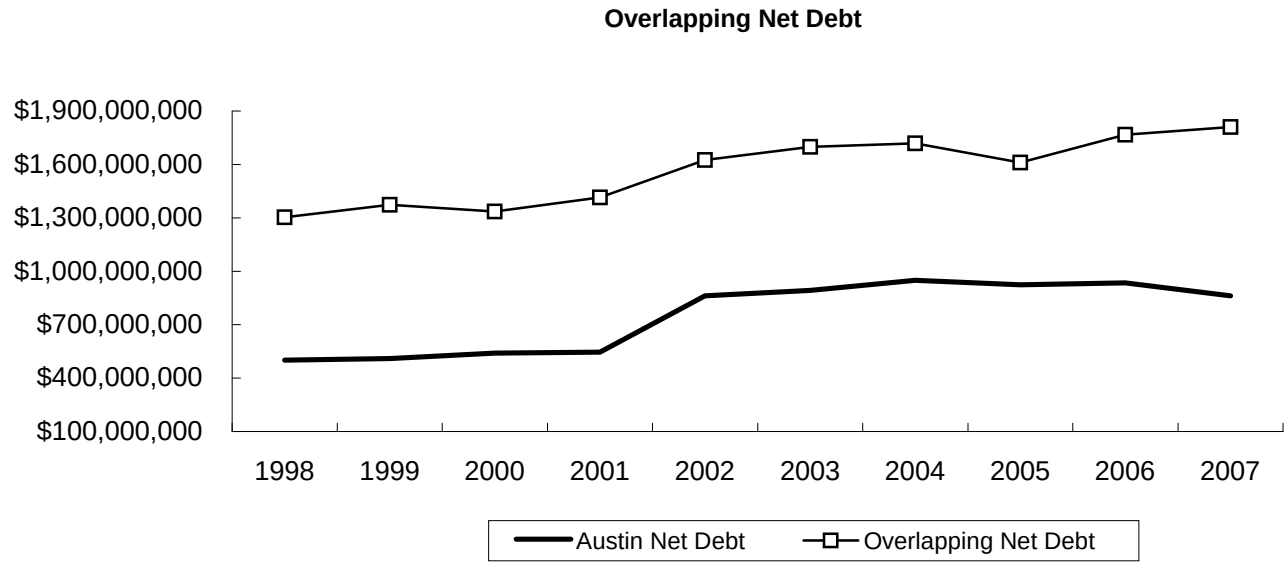
The following graph compares Austin's net debt per capita to other Texas cities. This statistic represents the rate of debt retirement versus debt issuance as well as growth in population.



Source: City of Austin - Financial Services (2006 and 2007 data not available for Ft. Worth or 2007 for Dallas)

Overlapping Debt

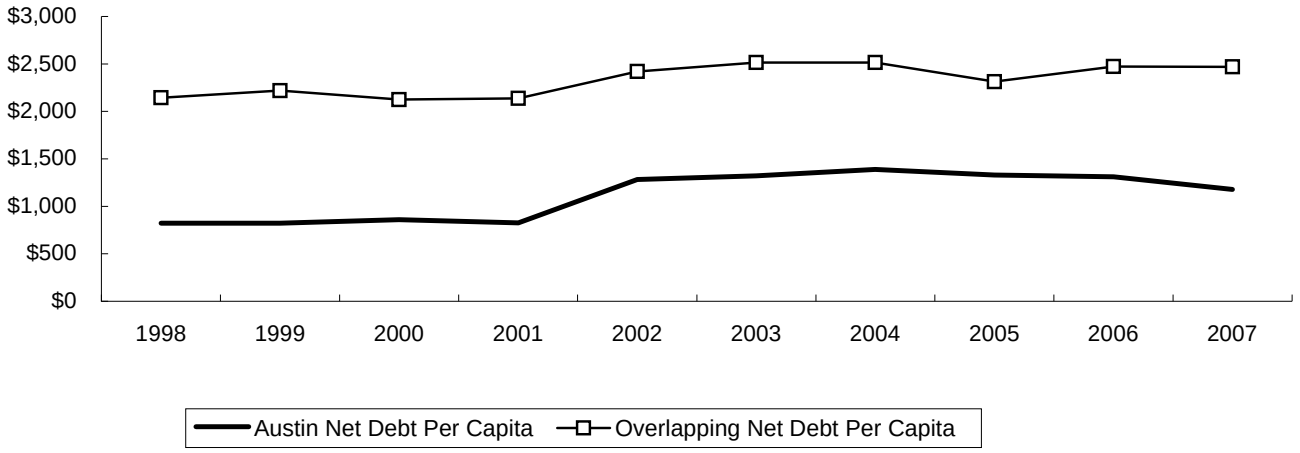
The following graphs reflect the additional debt burden imposed by other governmental units in the area, including Travis County, Austin Independent School District and Austin Community College.



Source: City of Austin - Financial Services

While Austinites are impacted through individual tax rates of these entities, the City of Austin does not have the authority to impose restrictions on the other jurisdictions borrowing power.

Overlapping Net Debt Per Capita



Source: City of Austin – Financial Services

Conclusion

Because of the implementation and adherence to its debt management financial policies, Austin has been able to retain its excellent bond ratings even during periods of economic stress. As a consequence, the city will continue to receive competitive interest rates when entering the bond market.

City of Austin
2008-2009
Proposed
Budget

Executive Summary
Capital Budget

Capital Budget

The Capital Improvements Program Plan and Capital Budget

The Capital Improvements Program (CIP) Plan

The Austin City Charter requires that the Planning Commission recommend a five-year program of capital improvements and a spending plan for financing these improvements to the City Manager. This list is compiled as the Five-Year Capital Improvement Program (CIP) Plan. The Plan shows the anticipated spending plan for projects in the upcoming year as well as for future years. The Planning Commission reviews the Plan each year and recommends specific projects to be included in the Capital Budget for the next fiscal year. Detailed are:

- all active projects contained in prior Capital Budgets;
- additional appropriations for previously approved projects;
- additional appropriations for new projects;
- estimated expenditures for each project; and
- projected methods of financing.

The Plan is developed through public input and department prioritization of needs. The process includes:

- departmental information gathered through neighborhood meetings;
- department requests;
- Budget Office assessment of requested projects;
- input from the Planning Commission's CIP Subcommittee, CIP Coordinating Committee, and other Boards and Commissions; and
- Planning Commission public hearing(s).

The CIP Plan is a recommendation from the Planning Commission.

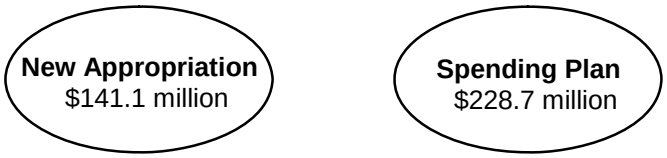
The Capital Budget

The Capital Budget as adopted by City Council includes appropriation (the legal authority to spend funds) to support the approved capital projects and reflects the input received from citizens, staff, the Planning Commission and the Bond Oversight Committee. It contains requested appropriations for new projects, additional appropriations for previously approved projects, and any requests to revise prior year appropriations. Unlike the Operating Budget, which authorizes expenditures for only one fiscal year, Capital Budget appropriations are multi-year - they last until the project is complete or until changed by Council. This is why the Capital Budget is used for construction projects and major expenditures that may require longer than a twelve-month period to complete.

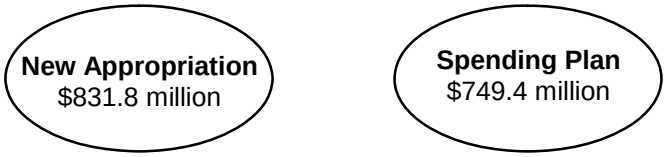
Appropriations and Spending Plan for the 2008-09 Capital Budget

As mentioned previously, the Operating Budget is a single-year authorization; all of the funds to be expended must be appropriated each year, thus, there is no difference between appropriation and spending plan. However, the Capital Budget is a multi-year spending authorization. There is a distinction between what the City plans to spend in the next fiscal year and the new appropriations required to be approved in the budget. The following illustration summarizes the Capital Budget appropriation versus the anticipated spending plan for 2008-09:

General Government



Enterprise Funds



In order to finance capital expenditures, various City funds transfer current revenue to the Capital Budget. The City also issues debt to finance projects. Public Improvement Bonds are long-term debt instruments that allow the cost of capital investments to be repaid over the life of the project, much like financing the construction or purchase of a new home. Other debt instruments, including Certificates of Obligation and Contractual Obligations, are paid off over a shorter period and therefore have lower borrowing costs. To avoid incurring debt and borrowing costs until cash is actually needed, cities can begin the preliminary phases of a project and reimburse the costs incurred with the sale of bonds at a later date through the use of a Reimbursement Resolution. To save issuance costs the City of Austin's annual debt issuance is normally sold once each year. Of the $141.1 million in New Appropriations for General Government projects, $119.5 million is funded by tax supported Public Improvement Bonds, of which $117.0 million is supported by Reimbursement Resolution. The General Obligation Bond Sale Schedule, which includes Public Improvement Bonds, and other debt instruments, is included in this section. Most of the scheduled bond sale is supported by reimbursement resolutions which were approved in conjunction with the FY 2007-08 Amended Capital Budget.

The Supporting Documents section of the Proposed Budget contains additional information on the City's debt and how the decisions are made to borrow, as well as schedules of the City's outstanding debt.

In addition to new appropriations, re-allocation and deappropriation requests are also included in the Capital Budget for projects that are either complete or canceled and whose funding source is no longer available.

General Obligation Bond Sale Schedule

($000s)

PUBLIC IMPROVEMENT BONDS			
Election Year	**Description**	**2008-09 Bond Sale** *August 2008*	
		TAX Supported	**NON TAX Supported**
	Infrastructure: Streets/Signals		
2000	Street Improvements	12,200	0
2000	Bikeways	2,800	0
2006	Street Reconstruction	13,750	0
2006	Sidewalks	1,200	0
2006	Signals	250	0
	Total: Streets and Signals	**30,200**	**0**
	Watershed Protection		
2006	Master Plan Projects	16,000	0
2006	Open Space	10,000	0
	Total: Streets and Signals	**26,000**	**0**
	Parks and Recreation		
2006	Facility Improvements and Renovations	4,555	0
2006	Pool Improvements and Renovations	1,240	0
2006	Playscape Improvements and Renovations	650	0
2006	Trail Improvements and Renovations	900	0
2006	Parkland Acquisition	4,000	0
	Total: Parks and Recreation	**11,345**	**0**
	Affordable Housing		
2006	Affordable Housing	8,500	0
	Total: Affordable Housing	**8,500**	**0**

TOTAL Public Improvement Bonds	**76,045**	**0**

General Obligation Bond Sale Schedule

($000s)

CERTIFICATES OF OBLIGATION		
Description	**2008-09 Bond Sale** *August 2008*	
	TAX Supported	**NON TAX Supported**
Fire		
Avery Ranch Fire Station	4,500	0
PARD		
Barton Springs Pool	6,200	0
TOTAL Certificates of Obligation	**10,700**	**0**

CONTRACTUAL OBLIGATIONS		
Description	**2008-09 Bond Sale** *August 2008*	
	TAX Supported	**NON TAX Supported**
Austin Water Utility		
Capital Equipment - Water	0	1,895
Capital Equipment - Wastewater	0	1,520
Communications & Technology Management		
Information Technology Projects	2,700	0
Parks and Recreation		
Capital Equipment - Golf Carts	0	440
Public Works - Transportation		
Capital Equipment	0	2,715
Parking Meter Pay Stations	0	850
Solid Waste Services		
Capital Equipment	0	16,970
TOTAL Contractual Obligations	**2,700**	**24,390**

TOTAL	**89,445**	**24,390**

2008-09 General Government New Appropriations

Communications & Technology Management	$3,338,486
Emergency Medical Services	$2,325,000
Financial & Administrative Services	$5,282,200
Fire	$1,000,000
Fleet	$550,000
Health and Human Services	$9,150,000
Library	$18,700,000
Neighborhood Housing & Community Development	$11,252,624
Neighborhood Planning & Zoning	$1,346,000
Parks and Recreation	$22,137,353
Police	$5,300,000
Public Works	$40,690,890
Watershed Protection	$20,000,000
Total New Appropriation	$141,072,553

Communications & Technology Management

Account	Project Name	Amount	Funding Source
New Appropriation:			
8641 5607 0250	Critical Technology Replacement & Upgrades	$2,679,655	FY 09 CTM Fund
		$658,831	FY09 General Fund
		$3,338,486	
	Total New Appropriation	$3,338,486	
Deappropriation:			
8641 5607 2000	IT Improvement Projects	($1,100,000)	Contractual Obligations
	Total Deappropriation	($1,100,000)	

Capital Budget — 2008-09

Emergency Medical Services

Account	Project Name	Amount	Funding Source
New Appropriation:			
8607 9307 0033	EMS Station - Mueller Airport *Reimbursement Resolution*	$2,325,000	*2006 GO Bonds P7*
	Total New Appropriation	$2,325,000	

Financial & Administrative Services

Account	Project Name	Amount	Funding Source
New Appropriation:			
8604 7407 0453	African American Cultural Facility *Reimbursement Resolution*	$1,100,000	*2006 GO Bonds P4*
8560 7407 0008	Building Maintenance	$400,000 $97,200 $497,200	CIP Interest TxDOT
8560 7407 0005	CIP Contingency	$1,035,000	CIP Interest
8560 7407 0540	Financial Systems	$400,000	FY 09 Support Services Fund
8560 7407 0090	Renovation & Relocations	$2,250,000	CIP Interest
	Total New Appropriation	$5,282,200	

Capital Budget — 2008-09

Fire

Account	Project Name	Amount	Funding Source
New Appropriation:			
8940 8307 0407	Women's Locker Rooms	$1,000,000	CIP Interest
	Total New Appropriation	$1,000,000	

Capital Budget — 2008-09

Fleet Services

Account	Project Name	Amount	Funding Source
New Appropriation:			
8870 7807 0257	Fleet Facility Improvements	$150,000	FY 09 Fleet Services Fund
8870 7807 0262	Fleet IT Projects	$400,000	FY 09 Fleet Services Fund
	Total New Appropriation	$550,000	

Capital Budget — 2008-09

Health and Human Services

Account	Project Name	Amount	Funding Source
New Appropriation:			
8607 9107 0050	Animal Shelter *Reimbursment Resolution*	$9,150,000	*2006 GO Bonds P7*
	Total New Appropriation	$9,150,000	

Capital Budget — 2008-09

Library

Account	Project Name	Amount	Funding Source
New Appropriation:			
8606 8507 1000	Central Library *Reimbursement Resolution*	$18,000,000	*2006 GO Bonds P6*
8410 8507 0050	Branch Library Improvements	$700,000	CIP Interest
	Total New Appropriation	$18,700,000	

Neighborhood Housing & Community Development

Account	Project Name	Amount	Funding Source
New Appropriation:			
8605 7207 0400	Affordable Housing *Reimbursement Resolution*	$10,500,000	*2006 GO Bonds P5*
8151 7207 NEW	Downtown Affordable Housing Study	$100,000	FY 09 NHCD Fund
8151 7207 0100	Housing Acquisitions & Development	$202,624 $550,000 $752,624	FY 09 General Fund FY 09 Sustainability Fund
	Total New Appropriation	$11,252,624	

Capital Budget — 2008-09

Neighborhood Planning & Zoning

Account	Project Name	Amount	Funding Source
New Appropriation:			
8405 6807 1179	Great Streets - Developer Reimbursements	$400,000	Parking Meter Revenue
8405 6807 NEW	Comprehensive Plan	$465,000	CIP Interest
8405 6807 NEW	Station Area Plans	$350,000	CIP Interest
8405 6807 2055	West Campus Parking District Projects	$131,000	Parking Meter Revenue
	Total New Appropriation	$1,346,000	

Reallocations:			
8581 2507 9192	HOV / Bus Access Study	($40,160)	CapMetro
8581 2507 9429	Arterial HOV/Reversible Lane Study	($340,823)	CapMetro
8581 2507 9197	Loop 1 South Interim HOV St-Match	($30,396)	CapMetro
8581 2507 9195	Intermodal Planning & Implementation	($48,621)	CapMetro
8581 2507 9199	North Operating Facility	($1,700,000)	CapMetro
8581 2507 9020	Downtown Plan	$825,000	CapMetro
8581 2507 NEW	Comprehensive Plan Update	$1,335,000	CapMetro
	Total Reallocations	$0	

Parks and Recreation

Account	Project Name	Amount	Funding Source
New Appropriation:			
8603 8607 6301	Facility Improvements and Renovations *Reimbursement Resolution*	$7,470,000	*2006 GO Bonds P3*
8741 8607 NEW	Golf Course Improvements	$100,000	FY 09 Golf Surcharge Fund
8603 8607 6450	Parkland Acquisition *Reimbursement Resolution*	$4,000,000	*2006 GO Bonds P3*
8741 8607 3020	Parkland Mitigation- Onion Creek	$20,000	Parkland Mitigation
8720 8607 Fund	Parkland Dedication	$2,562,353	PLD Fees
8603 8607 6370	Playscapes *Reimbursement Resolution*	$750,000	*2006 GO Bonds P3*
8603 8607 6420	Pool Improvements and Renovations *Reimbursement Resolution*	$2,735,000	*2006 GO Bonds P3*
8741 8607 3010	Pool Improvements and Renovations	$100,000	FY 09 Conservation Rebates and Incentives Fund
8603 8607 6350	Trails *Reimbursement Resolution*	$900,000	*2006 GO Bonds P3*
8604 7407 NEW	Zach Scott Theater *Reimbursement Resolution*	$1,000,000	*2006 GO Bonds P4*
8741 8607 NEW	Zilker Park Improvements *Reimbursement Resolution*	$2,500,000	*FY10 Certificates of Obligation*
	Total New Appropriation	$22,137,353	

Capital Budget — 2008-09

Police

Account	Project Name	Amount	Funding Source
New Appropriation:			
8607 8707 0040	Northeast Substation *Reimbursement Resolution*	$5,000,000	*2006 GO Bonds P7*
8180 8707 NEW	Austin Ridge Facility	$300,000	CIP Interest
	Total New Appropriation	$5,300,000	

Public Works

Account	Project Name	Amount	Funding Source
New Appropriation:			
8071 6207 5500	Bicycle Improvements	$2,500,000	2000 GO Bonds P1
8400 6207 NEW	Parking Meter Replacement	$850,000	FY 09 Contractual Obligations
8601 6207 5200	Sidewalk/Curb & Gutter Repairs *Reimbursement Resolution*	$1,200,000	*2006 GO Bonds P1*
8071 6207 9050	Street Improvements *Reimbursement Resolution*	$9,411,000	*2000 GO Bonds P1*
8601 6207 5101	Street Reconstruction *Reimbursement Resolution*	$21,910,000	*2006 GO Bonds P1*
8400 6207 8010	Traffic Calming	$350,000	CIP Interest
8601 6207 5300	*Traffic Signals* *Reimbursement Resolution*	$1,550,000	*2006 GO Bonds P1*
8400 6207 8012	Vehicles and Equipment	$2,715,000	FY 09 Contractual Obligations
8400 6207 8080	Pavement Life Recovery Fee	$150,000	Street Damage Recovery Fee
8400 6207 8024	Traffic Signals	$22,676	Developer Participation
8480 6207 3600	Asbestos Management Program	$15,214	Legal Settlement
8400 6207 8010	Traffic Calming	$17,000	Neighborhood participation
	Total New Appropriation	$40,690,890	

Public Works

Account	Project Name	Amount	Funding Source
Reallocations:			
8071 2507 9000	ROW Acquisition/Utility Relocation	($3,000,000)	2000 GO Bonds P1
8071 6207 5000	Sidewalks	$3,000,000	2000 GO Bonds P1
8400 6207 9020	Parking Meter Pay Stations	($120,000)	Contractual Obligations
8400 6207 NEW	Parking Meter Replacement	$120,000	Contractual Obligations
8405 6307 1179	Neighborhood Enhancements	($250,000)	CIP Interest
8400 6207 8010	Traffic Calming	$250,000	CIP Interest
8780 6207 2101	Loyola.Johnny Morris-Decker	($184,488)	1998 GO Bonds P 1
8780 6207 2104	Manchaca/Wm Cannon-Matthews	($485)	1998 GO Bonds P 1
8780 6207 2110	Dorsett Road	($1,359)	1998 GO Bonds P 1
8780 6207 2112	South 1st Extension	($148)	1998 GO Bonds P 1
8780 6207 2114	Escarpment/Aden-Sh45	($70,103)	1998 GO Bonds P 1
8780 6207 2100	Street Improvements P1/98	$256,583	1998 GO Bonds P 1
	Total Reallocations	$0	
Deappropriation:			
8581 2507 9122	Upper Boggy Creek Bicycle	($162,377)	Capital Metro
8950 2507 1002	E. Wm Cannon/Onion Creek-Dixie Drive	($1,315)	Grant
8400 6207 8012	Vehicles and Equipment	($125,000)	CPM Fund
	Total Deappropriations	($288,692)	

Watershed Protection

Account	Project Name	Amount	Funding Source
New Appropriation:			
General Government			
8602 6307 6800	Watershed Protection Master Plan *Reimbursement Resolution*	$10,000,000	*2006 GO Bonds P2*
8602 6307 6900	Open Space Acquisition *Reimbursement Resolution*	$10,000,000	*2006 GO Bonds P2*
	Total New Appropriation	$20,000,000	

2007-08 Enterprise New Appropriations

Austin Energy	$245,350,000
Austin Water Utility	$512,252,000
Aviation	$43,900,000
Convention Center	$11,000,000
Solid Waste Services	$0
Watershed Protection	$19,306,000
Total New Appropriation	$831,808,000

Capital Budget — 2008-09

Austin Energy

Account	Project Name	Amount	Funding Source
New Appropriation:			
3120 1107 1178	Alternate Energy	$2,500,000	Current Revenue
3260 117 5080	Customer Services, Billing & Metering	$ 13,321,700	Current Revenue
		1,678,300	Commercial Paper
		15,000,000	
3250 117 3101	Distribution	32,832,500	Current Revenue
		57,167,500	Commercial Paper
		90,000,000	
3240 117 4000	Distribution Substation	5,250,000	Current Revenue
		9,750,000	Commercial Paper
		15,000,000	
3060 117 0100	Non-Electric Plant Assets	350,000	Current Revenue
3220 117 7101	Power Production	60,229,000	Current Revenue
		38,271,000	Commercial Paper
		98,500,000	
3290 117 5101	Support Services	15,253,900	Current Revenue
		746,100	Commercial Paper
		16,000,000	
3230 117 2900	Transmission	3,786,200	Current Revenue
		4,213,800	Commercial Paper
		8,000,000	
	Total New Appropriation	245,350,000	

Capital Budget — 2008-09

Austin Water Utility

Account	Project Type	Amount	Funding Source
New Appropriation:			
Water			
3960 2207 Fund	Treatment Plants	$176,605,000	Commercial Paper
3920 2207 Fund		$1,895,000	FY 09 AWU Fund (Current Revenue)
		$178,500,000	
3960 2207 Fund	Transmission / Distribution	$148,722,000	Commercial Paper
3940 2207 Fund		$1,098,000	FY 09 AWU Fund (Fees)
3920 2207 Fund		$1,059,000	FY 09 AWU Fund (Current Revenue)
		$150,879,000	
3960 2207 Fund	Water Reclamation Initiative	$21,010,000	Commercial Paper
3920 2207 Fund		$700,000	FY 09 AWU Fund (Current Revenue)
		$21,710,000	
3960 2207 Fund	Rehabilitation	$16,834,000	Commercial Paper
3960 2207 Fund	Relocations	$14,782,000	Commercial Paper
3920 2207 Fund		$30,000	FY 09 AWU Fund (Current Revenue)
		$14,812,000	
3960 2207 Fund	Service Extensions	$14,269,000	Commercial Paper
3920 2207 Fund		$391,000	FY 09 AWU Fund (Current Revenue)
		$14,660,000	
3920 2207 Fund	Other	$4,925,000	FY 09 AWU Fund (Current Revenue)
3960 2207 Fund		$50,000	Commercial Paper
		$4,975,000	
3920 2207 Fund	Reservoirs	$2,085,000	FY 09 AWU Fund (Current Revenue)
3960 2207 Fund		$955,000	Commercial Paper
		$3,040,000	
4180 2207 8004	Capital Equipment - Vehicles	$1,895,000	FY 09 Contractual Obligations
3920 2207 Fund	Pump Stations	$1,575,000	FY 09 AWU Fund (Current Revenue)
3960 2207 Fund	Annexed Areas	$1,725,000	Commercial Paper

Capital Budget — 2008-09

Austin Water Utility

Account	Project Type	Amount	Funding Source
New Appropriation:			
Wastewater			
4570 2307 Fund		$33,436,000	Commercial Paper
4480 2307 Fund	Treatment Plants	$6,071,000	FY 09 AWU Fund (Current Revenue)
		$39,507,000	
4570 2307 Fund	Rehabilitation	$12,866,000	Commercial Paper
4480 2307 Fund		$5,900,000	FY 09 AWU Fund (Current Revenue)
		$18,766,000	
4570 2307 Fund	Service Extensions	$13,541,000	Commercial Paper
4570 2307 Fund	Collection Systems	$9,344,000	Commercial Paper
4510 2307 Fund		$847,000	FY 09 AWU Fund (Fees)
		$10,191,000	
4570 2307 Fund	Annexed Areas	$222,000	Commercial Paper
4480 2307 Fund		$8,785,000	FY 09 AWU Fund (Current Revenue)
		$9,007,000	
4570 2307 Fund	Other	$50,000	Commercial Paper
4480 2307 Fund		$3,434,000	FY 09 AWU Fund (Current Revenue)
		$3,484,000	
4570 2307 Fund	Lift Stations	$1,631,000	Commercial Paper
4480 2307 Fund		$1,000,000	FY 09 AWU Fund (Current Revenue)
		$2,631,000	
4570 2307 Fund	Relocations	$2,294,000	Commercial Paper
4480 2307 Fund		$6,000	FY 09 AWU Fund (Current Revenue)
		$2,300,000	
4570 2307 Fund	Water Reclamation Initiative	$700,000	Commercial Paper
4680 2307 8004	Capital Equipment - Vehicles	$1,520,000	FY 09 Contractual Obligations
	Total New Appropriation - Combined	$512,252,000	

Capital Budget — 2008-09

Aviation

Account	Project Name	Amount	Funding Source
New Appropriation:			
4910 817 3050	ABIA Terminal Improvements	$43,900,000	Airport Capital Fund Grants
	Total New Appropriation	$43,900,000	

Capital Budget — 2008-09

Convention Center

Account	Project Name	Amount	Funding Source
New Appropriation:			
8900 8207 4003	Convention Center Improvements	$10,000,000	FY 09 Convention Center Fund
		$1,000,000	FY 09 Palmer Events Center Fund
		$11,000,000	
	Total New Appropriation	$11,000,000	

Solid Waste Services

Account	Project Name	Amount	Funding Source
Reallocation:			
4800 1507 Various	Solid Waste Services Capital Improvements	($1,664,734)	SWS Transfer
4800 1507 NEW	Solid Waste Services Planning	$1,664,734	SWS Transfer
	Total New Appropriation	$0	
Deappropriation:			
4800 1507 NEW	Single Stream Recycling Facility	($16,000,000)	Certificates of Obligation
	Total Deappropriation	($16,000,000)	

Capital Budget — 2008-09

Watershed Protection

Account	Project Name	Amount	Funding Source
New Appropriation:			
Enterprise			
4850 6307 2000	Database and GIS Projects	$1,165,000	FY 09 Drainage Utility Fund
4850 6307 8000	Erosion Control Projects	$5,469,000	FY 09 Drainage Utility Fund
4850 6307 6400	Flood Control Improvement Projects	$4,265,000	FY 09 Drainage Utility Fund
4860 6307 NEW	Flood Control Improvement Projects	$1,250,000	FY 09 RSMP
4850 6307 4100	Localized Drainage Improvements	$1,000,000	FY 09 Drainage Utility Fund
4850 6307 2000	Master Plan & Recurring	$3,782,000	FY 09 Drainage Utility Fund
4850 6307 9000	Water Quality Protection Projects	$459,000	FY 09 Drainage Utility Fund
4850 6307 6000	Water Quality Protection Projects	$1,916,000	FY 09 UWO
	Total New Appropriation	$19,306,000	

General Obligation Bond Schedule

The City of Austin recognizes that capital improvements are an investment in the future of the community. As such, emphasis is placed on anticipating capital needs well in advance and fully-integrating them with service and financial projections.

The capital planning and decision-making process in Austin is guided by the Capital Improvements Program (CIP) Plan document. Produced annually, the CIP Plan outlines the City's projected major capital improvements over the next five years. General Government capital expenditures are largely driven by General Obligation Bonds; therefore the City's ability to issue and service general obligation debt is a key component of the City's capital planning process and the CIP Plan. The City uses a five year General Obligation Bond Schedule to capture and plan for the future appropriation and sale general obligation debt. This schedule is updated each year as part of the CIP Plan and Annual Budget.

In November 2006, voters approved $567.4 million of General Obligation Bonds in seven propositions to be implemented over the next seven years. The following table provides the details for those seven propositions.

Number	Proposition	Amount
1	Transportation	$ 103,100,000
2	Drainage & Water Quality Protection	$ 145,000,000
3	Parks Facilities & Parkland	$ 84,700,000
4	Community & Cultural Facilities	$ 31,500,000
5	Affordable Housing	$ 55,000,000
6	Central Library	$ 90,000,000
7	Public Safety Facilities	$ 58,100,000
	TOTAL	**$ 567,400,000**

The 2006 Bonds along with the remaining authority from the 2000 Bonds will be the primary funding source for General Government capital expenditures for the next 4 to 5 years. The following General Obligation Bond Schedule provides the plan for how those bond programs will be implemented over that time. The schedule lists projects and programs by responsible departments. The schedule also reflects when appropriation will be included in the proposed capital budget, as well as when the bonds will be sold to support the appropriation in accordance with the City's cash management and financial policies.

General Obligation Bond Schedule

($000s)

	Project ID	Project Name	Thru 2008	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed Future	Total
EMS										
	6023	Airport Boulevard - Mueller EMS Station **(2006 Bonds)**								
		Appropriation	775	2,325	0	0	0	0	0	3,100
		Bond Sale	0	0	0	3,100	0	0	0	3,100
	EMS	*Subtotal Appropriation*	775	2,325	0	0	0	0	0	3,100
		Subtotal Bond Sale	0	0	0	3,100	0	0	0	3,100
Financial and Administrative Services										
	7524	Austin Film Studios **(2006 Bonds)**								
		Appropriation	5,000	0	0	0	0	0	0	5,000
		Bond Sale	0	0	5,000	0	0	0	0	5,000
	7525	African American Cultural Center **(2006 Bonds)**								
		Appropriation	400	1,100	0	0	0	0	0	1,500
		Bond Sale	0	0	0	1,500	0	0	0	1,500
*	7523	Asian American Resource Center **(2006 Bonds)**								
		Appropriation	0	0	0	0	0	5,000	0	5,000
		Bond Sale	0	0	0	0	0	0	5,000	5,000
*	7573	Mexic Arte **(2006 Bonds)**								
		Appropriation	0	0	0	0	0	5,000	0	5,000
		Bond Sale	0	0	0	0	0	0	5,000	5,000
	7238	Joint Public Safety Training Facility **(2006 Bonds)**								
		Appropriation	20,000	0	0	0	0	0	0	20,000
		Bond Sale	5,000	0	15,000	0	0	0	0	20,000
	FASD	*Subtotal Appropriation*	25,400	1,100	0	0	0	10,000	0	36,500
		Subtotal Bond Sale	5,000	0	20,000	1,500	0	0	10,000	36,500

General Obligation Bond Schedule

($000s)

Project ID	Project Name		Thru 2008	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed Future	Total
Fire										
7330	Avery Ranch Fire Station **(Certificates of Obligation)**									
		Appropriation	6,500	0	0	0	0	0	0	6,500
		Bond Sale	2,000	4,500	0	0	0	0	0	6,500
Fire		*Subtotal Appropriation*	6,500	0	0	0	0	0	0	6,500
		Subtotal Bond Sale	2,000	4,500	0	0	0	0	0	6,500
Health and Human Services										
7526	Animal Shelter **(2006 Bonds)**									
		Appropriation	2,850	9,150	0	0	0	0	0	12,000
		Bond Sale	850	0	2,000	9,150	0	0	0	12,000
HHSD		*Subtotal Appropriation*	2,850	9,150	0	0	0	0	0	12,000
		Subtotal Bond Sale	850	0	2,000	9,150	0	0	0	12,000
Library										
7235	Central Library **(2006 Bonds)**									
		Appropriation	1,000	18,000	0	0	66,000	5,000	0	90,000
		Bond Sale	0	0	1,000	18,000	0	0	71,000	90,000
Library		*Subtotal Appropriation*	1,000	18,000	0	0	66,000	5,000	0	90,000
		Subtotal Bond Sale	0	0	1,000	18,000	0	0	71,000	90,000
Municipal Court										
7494	Municipal Court Facility **(2006 Bonds)**									
		Appropriation	16,000	0	0	0	0	0	0	16,000
		Bond Sale	16,000	0	0	0	0	0	0	16,000
Municipal Court		*Subtotal Appropriation*	16,000	0	0	0	0	0	0	16,000
		Subtotal Bond Sale	16,000	0	0	0	0	0	0	16,000

General Obligation Bond Schedule

($000s)

Project ID	Project Name		Thru 2008	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed Future	Total
Neighborhood Housing and Community Development										
Various	Affordable Housing Programs **(2006 Bonds)**									
		Appropriation	13,500	10,500	8,000	8,000	8,000	7,000	0	55,000
		Bond Sale	5,000	8,500	10,500	8,000	8,000	8,000	7,000	55,000
NHCD		*Subtotal Appropriation*	13,500	10,500	8,000	8,000	8,000	7,000	0	55,000
		Subtotal Bond Sale	5,000	8,500	10,500	8,000	8,000	8,000	7,000	55,000
Parks & Recreation										
5953	Zilker Park Improvements **(Certificates of Obligation)**									
		Appropriation	0	2,500	0	0	0	0	0	2,500
		Bond Sale	0	0	2,500	0	0	0	0	2,500
5953	Circle C Metro Park **(Certificates of Obligation)**									
		Appropriation	2,500	0	0	0	0	0	0	2,500
		Bond Sale	2,500	0	0	0	0	0	0	2,500
6066	Barton Springs Pool **(Certificates of Obligation)**									
		Appropriation	6,200	0	0	0	0	0	0	6,200
		Bond Sale	0	6,200	0	0	0	0	0	6,200
5208	Dittmar Recreation Center - New Gym **(2006 Bonds)**									
		Appropriation	500	1,950	0	0	0	0	0	2,450
		Bond Sale	0	0	500	1,950	0	0	0	2,450
7128	Deep Eddy Pool Shell **(2006 Bonds)**									
		Appropriation	1,150	500	3,600	0	0	0	0	5,250
		Bond Sale	650	0	1,000	3,600	0	0	0	5,250
7544	Doris Miller Auditorium Renovations **(2006 Bonds)**									
		Appropriation	1,485	0	0	0	0	0	0	1,485
		Bond Sale	0	1,485	0	0	0	0	0	1,485

General Obligation Bond Schedule

($000s)

Project ID	Project Name	Thru 2008	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed Future	Total
Parks & Recreation (continued)									
5186	NW Recreation Center Expansion **(2006 Bonds)**								
	Appropriation	750	2,925	0	0	0	0	0	3,675
	Bond Sale	0	0	750	2,925	0	0	0	3,675
5208	Rosewood Park - Chestnut House **(2006 Bonds)**								
	Appropriation	100	400	0	0	0	0	0	500
	Bond Sale	0	0	500	0	0	0	0	500
6066	McBeth Recreation Center Renovations **(2006 Bonds)**								
	Appropriation	625	0	1,875	0	0	0	0	2,500
	Bond Sale	0	0	0	2,500	0	0	0	2,500
7547	North Austin Recreation Center **(2006 Bonds)**								
	Appropriation	2,000	0	6,900	0	0	0	0	8,900
	Bond Sale	0	0	0	8,900	0	0	0	8,900
7554	BMX Park & Skate Park **(2006 Bonds)**								
	Appropriation	1,300	0	0	0	0	0	0	1,300
	Bond Sale	0	1,300	0	0	0	0	0	1,300
7553	Susanna Dickinson House **(2006 Bonds)**								
	Appropriation	500	0	0	0	0	0	0	500
	Bond Sale	500	0	0	0	0	0	0	500
7548	South Austin Recreation Center Renovations **(2006 Bonds)**								
	Appropriation	0	525	0	0	0	0	0	525
	Bond Sale	0	0	0	525	0	0	0	525
7552	Conley-Guerrero SAC Renovations **(2006 Bonds)**								
	Appropriation	0	220	655	0	0	0	0	875
	Bond Sale	0	0	0	875	0	0	0	875

General Obligation Bond Schedule

($000s)

Project ID	Project Name	Thru 2008	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed Future	Total
Parks & Recreation (continued)									
7558	Bartholomew Pool Shell **(2006 Bonds)**								
	Appropriation	0	660	0	1,965	0	0	0	2,625
	Bond Sale	0	0	0	660	0	1,965	0	2,625
7551	Elisabet Ney Museum **(2006 Bonds)**								
	Appropriation	500	0	0	0	0	0	0	500
	Bond Sale	0	500	0	0	0	0	0	500
896	Dougherty Arts Center Renovations **(2006 Bonds)**								
	Appropriation	0	100	650	0	2,250	0	0	3,000
	Bond Sale	0	0	100	0	0	2,900	0	3,000
7550	Senior Activity Center Renovations **(2006 Bonds)**								
	Appropriation	0	0	220	655	0	0	0	875
	Bond Sale	0	0	0	0	875	0	0	875
7555	Montopolis Recreation Center Renovations **(2006 Bonds)**								
	Appropriation	0	0	200	590	0	0	0	790
	Bond Sale	0	0	0	0	790	0	0	790
7571	West Enfield Pool Shell **(2006 Bonds)**								
	Appropriation	0	0	0	330	980	0	0	1,310
	Bond Sale	0	0	0	0	0	1,310	0	1,310
7549	Hancock Recreation Center Renovations **(2006 Bonds)**								
	Appropriation	0	0	0	220	655	0	0	875
	Bond Sale	0	0	0	0	0	875	0	875
Various	Roof / HVAC Replacement Program **(2006 Bonds)**								
	Appropriation	1,830	1,350	1,350	1,270	1,200	950	0	7,950
	Bond Sale	560	1,270	1,350	1,350	1,270	1,200	950	7,950
Various	Pool Renovation Program **(2006 Bonds)**								
	Appropriation	1,890	1,575	1,575	1,450	1,325	1,000	0	8,815
	Bond Sale	650	1,240	1,575	1,575	1,450	1,325	1,000	8,815

General Obligation Bond Schedule

($000s)

Project ID	Project Name		Thru 2008	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed Future	Total
Parks & Recreation (continued)										
Various	Playscape Renovations & Improvements **(2006 Bonds)**									
		Appropriation	950	750	750	650	650	500	0	4,250
		Bond Sale	300	650	750	750	650	650	500	4,250
Various	Trail Renovations & Improvements **(2006 Bonds)**									
		Appropriation	1,350	900	800	1,100	185	0	0	4,335
		Bond Sale	450	900	900	800	1,100	185	0	4,335
Various	Courts / Greens Renovations & Improvements **(2006 Bonds)**									
		Appropriation	1,415	0	0	0	0	0	0	1,415
		Bond Sale	1,415	0	0	0	0	0	0	1,415
5234	Parkland Acquisition **(2006 Bonds)**									
		Appropriation	8,150	4,000	4,000	3,850	0	0	0	20,000
		Bond Sale	4,150	4,000	4,000	4,000	3,850	0	0	20,000
5201	Mexican American Cultural Center **(2006 Bonds)**									
		Appropriation	5,000	0	0	0	0	0	0	5,000
		Bond Sale	0	0	5,000	0	0	0	0	5,000
* 5311	Zach Scott Theatre **(2006 Bonds)**									
		Appropriation	0	1,000	0	9,000	0	0	0	10,000
		Bond Sale	0	0	1,000	0	0	9,000	0	10,000
Parks & Recreation		*Subtotal Appropriation*	38,195	19,355	22,575	21,080	7,245	2,450	0	110,900
		Subtotal Bond Sale	11,175	17,545	19,925	30,410	9,985	19,410	2,450	110,900
Police										
6615	Northeast Police Substation **(2006 Bonds)**									
		Appropriation	2,000	5,000	0	0	0	0	0	7,000
		Bond Sale	0	0	2,000	5,000	0	0	0	7,000
Police		*Subtotal Appropriation*	2,000	5,000	0	0	0	0	0	7,000
		Subtotal Bond Sale	0	0	2,000	5,000	0	0	0	7,000

General Obligation Bond Schedule

($000s)

Project ID	Project Name		Thru 2008	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed Future	Total
Public Works										
Various	Street Improvements **(2000 Bonds)**									
		Appropriation	51,138	9,411	10,242	0	0	0	0	70,791
		Bond Sale	32,591	12,200	11,000	15,000	0	0	0	70,791
Various	ROW Participation **(2000 Bonds)**									
		Appropriation	59,209	0	0	0	0	0	0	59,209
		Bond Sale	59,209	0	0	0	0	0	0	59,209
5769	Sidewalks **(2000 Bonds)**									
		Appropriation	10,000	0	0	0	0	0	0	10,000
		Bond Sale	10,000	0	0	0	0	0	0	10,000
5771	Bikeways **(2000 Bonds)**									
		Appropriation	3,500	2,500	4,000	0	0	0	0	10,000
		Bond Sale	3,200	2,800	4,000	0	0	0	0	10,000
Various	Street Reconstruction **(2006 Bonds)**									
		Appropriation	22,750	21,910	22,836	17,504	0	0	0	85,000
		Bond Sale	9,000	13,750	21,910	0	22,836	17,504	0	85,000
5828	Traffic Signals **(2006 Bonds)**									
		Appropriation	250	1,550	1,550	1,550	1,550	1,550	0	8,000
		Bond Sale	0	250	1,550	1,550	1,550	1,550	1,550	8,000
5769	Sidewalks **(2006 Bonds)**									
		Appropriation	2,200	1,200	1,200	1,200	1,200	1,100	0	8,100
		Bond Sale	1,000	1,200	1,200	1,200	1,200	1,200	1,100	8,100
5771	Bikeways **(2006 Bonds)**									
		Appropriation	0	0	0	2,000	0	0	0	2,000
		Bond Sale	0	0	0	0	2,000	0	0	2,000
Public Works		*Subtotal Appropriation*	149,047	36,571	39,828	22,254	2,750	2,650	0	253,100
		Subtotal Bond Sale	115,000	30,200	39,660	17,750	27,586	20,254	2,650	253,100

General Obligation Bond Schedule

($000s)

Project ID	Project Name	Thru 2008	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed Future	Total
Watershed Protection and Development Review									
Various	Watershed Protection Master Plan Projects **(2006 Bonds)**								
	Appropriation	23,000	10,000	22,000	16,000	16,000	8,000	0	95,000
	Bond Sale	7,000	16,000	10,000	22,000	16,000	16,000	8,000	95,000
6661	Open Space **(2006 Bonds)**								
	Appropriation	40,000	10,000	0	0	0	0	0	50,000
	Bond Sale	30,000	10,000	10,000	0	0	0	0	50,000
Watershed Protection	*Subtotal Appropriation*	63,000	20,000	22,000	16,000	16,000	8,000	0	145,000
	Subtotal Bond Sale	37,000	26,000	20,000	22,000	16,000	16,000	8,000	145,000
	Total Appropriation	**318,267**	**122,001**	**92,403**	**67,334**	**99,995**	**35,100**	**0**	**735,100**
	Total Bond Sale	**192,025**	**86,745**	**115,085**	**114,910**	**61,571**	**63,664**	**101,100**	**735,100**

* Project appropriation may move earlier. These projects are public/private ventures and staff is working with community groups to determine project timelines.

City of Austin
2008-2009
Proposed
Budget

Executive Summary
Financial Summaries

Financial Summaries

PERSONNEL SUMMARY FY 2008-09

in Full-Time Equivalents (FTEs)

	2006-07 ACTUAL BUDGET	2007-08 AMENDED BUDGET	TRANSFERRED IN	TRANSFERRED OUT	POSTIONS ELIMINATED	POSTIONS NEW	TOTAL DEPT. CHANGE	2008-09 PROPOSED BUDGET
GENERAL FUND								
Municipal Court	157.00	167.00	0.00	(3.00)	(1.00)	0.00	(4.00)	163.00
Watershed Protection & Dev. Review	194.00	220.00	0.00	0.00	0.00	0.00	0.00	220.00
Neighborhood Planning & Zoning	70.50	77.50	0.00	0.00	(2.00)	1.00	(1.00)	76.50
Fire - Sworn	1,057.00	1,079.00	0.00	0.00	0.00	0.00	0.00	1,079.00
Fire - Non-Sworn	122.00	127.00	0.00	0.00	0.00	0.00	0.00	127.00
Library	337.73	345.73	0.00	0.00	(10.30)	15.00	4.70	350.43
Parks and Recreation	435.00	471.50	0.00	0.00	0.00	2.00	2.00	473.50
Police - Sworn	1,442.00	1,515.00	0.00	0.00	(1.00)	24.00	23.00	1,538.00
Police - Non-Sworn	604.75	611.50	0.00	0.00	0.00	1.00	1.00	612.50
Health & Human Services	250.50	258.50	30.00	0.00	0.00	0.00	30.00	288.50
Emergency Medical Services	453.00	464.00	0.00	0.00	0.00	0.00	0.00	464.00
Public Safety & Emergency Mgmt	128.00	127.00	0.00	(9.00)	0.00	0.00	(9.00)	118.00
GENERAL FUND TOTAL	5,251.48	5,463.73	30.00	(12.00)	(14.30)	43.00	46.70	5,510.43
INTERNAL SERVICE FUNDS								
Mayor and Council	7.00	7.00	23.00	0.00	0.00	0.00	23.00	30.00
Management Services	26.75	28.75	9.00	(1.00)	0.00	4.50	12.50	41.25
Governmental Relations	3.00	3.00	0.00	0.00	0.00	0.00	0.00	3.00
City Clerk	41.50	42.50	0.00	(23.00)	0.00	0.00	(23.00)	19.50
Law	84.00	88.00	0.00	0.00	0.00	1.00	1.00	89.00
Human Resources	92.00	98.00	0.00	(1.00)	0.00	0.00	(1.00)	97.00
Communications and Public Information	15.00	16.00	1.00	0.00	0.00	0.00	1.00	17.00
City Auditor	22.30	24.00	0.00	0.00	0.00	0.00	0.00	24.00
Financial Services	366.25	374.25	2.50	(1.00)	0.00	3.00	4.50	378.75
Fleet	196.00	195.00	0.00	(1.00)	0.00	0.00	(1.00)	194.00
Small and Minority Business Resources	24.00	29.00	0.00	0.00	0.00	0.00	0.00	29.00
Communications & Technology Mang.	224.00	244.00	12.00	(8.00)	0.00	0.00	4.00	248.00
Wireless Communications	37.00	37.00	3.00	(2.00)	0.00	0.00	1.00	38.00
CTECC	40.00	46.00	5.00	(9.00)	0.00	0.00	(4.00)	42.00
INTERNAL SERVICE FUNDS TOTAL	1,178.80	1,232.50	55.50	(46.00)	0.00	8.50	18.00	1,250.50
HOSPITAL DISTRICT								
Hospital District	361.58	391.08	0.00	0.00	0.00	0.00	0.00	391.08
Hospital District Special Revenue	79.40	77.00	0.00	0.00	0.00	0.00	0.00	77.00
HOSPITAL DISTRICT TOTAL	440.98	468.08	0.00	0.00	0.00	0.00	0.00	468.08

PERSONNEL SUMMARY FY 2008-09

in Full-Time Equivalents (FTEs)

	2006-07 ACTUAL BUDGET	2007-08 AMENDED BUDGET	TRANSFERRED IN	TRANSFERRED OUT	POSTIONS ELIMINATED	POSTIONS NEW	TOTAL DEPT. CHANGE	2008-09 PROPOSED BUDGET
ENTERPRISE AND OTHER FUNDS								
Austin Energy	1,565.50	1,636.50	1.00	0.00	0.00	34.50	35.50	1,672.00
Economic Growth & Redevelopment Srvs.	39.00	42.75	0.00	0.00	0.00	2.00	2.00	44.75
Austin Water Utility	1,035.60	1,035.60	1.00	0.00	0.00	20.00	21.00	1,056.60
Solid Waste Services	420.00	442.00	4.00	0.00	0.00	17.00	21.00	463.00
Landfill Closure/Postclosure Fund	9.00	4.00	0.00	(4.00)	0.00	0.00	(4.00)	0.00
Austin Convention Center	165.25	184.75	7.00	(6.50)	0.00	15.50	16.00	200.75
City Store	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Palmer Events Center Operating	34.50	31.00	6.50	(8.00)	0.00	1.50	0.00	31.00
Palmer Events Center Garage	6.25	5.25	1.00	0.00	0.00	3.00	4.00	9.25
Aviation	340.00	348.00	0.00	0.00	0.00	26.00	26.00	374.00
PARD - Golf	46.00	42.00	0.00	0.00	0.00	0.00	0.00	42.00
PARD - Softball	9.50	9.50	0.00	0.00	0.00	0.00	0.00	9.50
PARD - Recreation Programs	34.00	39.25	0.00	0.00	(2.75)	0.00	(2.75)	36.50
Watershed Protection & Dev Review	289.50	301.00	0.00	(1.00)	(2.00)	0.00	(3.00)	298.00
Public Works -Transportation Fund	350.00	360.00	2.00	(4.00)	(1.00)	4.00	1.00	361.00
Public Works - Capital Projects Mgmt.	206.00	216.00	2.00	(65.00)	0.00	8.00	(55.00)	161.00
Contract and Land Management	0.00	0.00	65.00	0.00	0.00	9.00	74.00	74.00
Traffic Safety Fund	0.00	0.00	3.00	0.00	0.00	0.00	3.00	3.00
Child Safety	5.00	5.00	0.00	0.00	0.00	0.00	0.00	5.00
Hospital Fund	1.50	1.50	0.00	(1.50)	0.00	0.00	(1.50)	0.00
Neighborhood Housing & Community Dev.	4.00	9.00	0.00	0.00	0.00	0.00	0.00	9.00
Juvenile Case Manager Fund	5.00	5.00	0.00	0.00	0.00	1.00	1.00	6.00
EMS - Travis County Reimbursed	12.00	12.00	0.00	0.00	0.00	1.00	1.00	13.00
Health - Travis County Reimbursed	30.00	30.00	0.00	(30.00)	0.00	0.00	(30.00)	0.00
ENTERPRISE AND OTHER FUNDS TOTAL	4,610.60	4,760.10	92.50	(120.00)	(5.75)	142.50	109.25	4,869.35
GRANT FUNDS								
Health Special Revenue	191.50	196.50	0.00	0.00	(13.00)	3.00	(10.00)	186.50
Human Resources Special Revenue	5.00	5.00	0.00	0.00	0.00	0.00	0.00	5.00
Library Special Revenue	8.00	8.00	0.00	0.00	0.00	0.00	0.00	8.00
Management Services Special Revenue	0.00	0.00	0.00	0.00	0.00	5.00	5.00	5.00
Neighborhood Housing Special Revenue	67.00	66.00	0.00	0.00	0.00	0.00	0.00	66.00
PARD Special Revenue	15.50	13.00	0.00	0.00	(4.00)	0.00	(4.00)	9.00
Police Special Revenue	25.00	23.00	0.00	0.00	0.00	1.00	1.00	24.00
Watershed Protection & Dev Review	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRANT FUNDS TOTAL	313.00	311.50	0.00	0.00	(17.00)	9.00	(8.00)	303.50
CITY TOTAL	11,794.86	12,235.91	178.00	(178.00)	(37.05)	203.00	165.95	12,401.86

Funds Subject to Appropriation

With a budget of over $2.5 billion, the City of Austin has set up a series of funds to keep track of what it spends for separate activities. A fund is a fiscal and accounting entity that records cash, revenue, expenditures and balances relating to carrying on specific activities. The City of Austin uses funds that can be divided into the following categories: General, Enterprise, Internal Service, Special Revenue, Debt Retirement and Capital Projects.

General Fund

The General Fund is the general operating fund for the City of Austin. This fund accounts for revenue and expenditures for general government services. The General Fund is supported by taxes, fees, fines, permits, licenses, charges for services and interest income. The General Fund also includes transfers from other funds including Austin Water Utility and Austin Energy.

Enterprise Funds

Enterprise funds account for the acquisition, operations and maintenance of the City's facilities and services that are entirely or predominantly supported by user charges. They may also be funds for which the City has decided that the revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. All activities necessary to provide services are accounted for in these funds including, but not limited to, administration, operations and maintenance. The major enterprise funds are the Airport Fund, Austin Energy Fund and Austin Water Utility Fund.

Airport Fund

The Airport Fund is the operating fund for the Austin-Bergstrom International Airport. The sources of revenue include airline fees and non-airline revenue such as parking and concession fees. The revenue supports the operations and maintenance of the Austin-Bergstrom International Airport.

Austin Energy Fund

The Austin Energy Fund is the operating fund for the electric utility. The primary source of revenue is the sale of electricity to customers. The revenue supports the operations and maintenance of the electrical distribution system.

Austin Water Utility Fund

The Austin Water Utility Fund is the operating fund for the water and wastewater utility. The primary revenue source is from water and wastewater sales. The revenue supports treatment, collection and distribution of water and wastewater.

The non-major enterprise funds are as follows:

- Convention Center Fund;
- Drainage Utility Fund;
- Golf Fund;
- Softball Enterprise Fund;
- Recreation Programs Fund;
- Solid Waste Services Fund; and,
- Transportation Fund.

Internal Service Funds

Internal service funds are used to account for the financing of goods or services provided by one department to other City departments and other agencies on a cost-reimbursement basis. The internal service funds are as follows:

- Airport Capital Fund – Accounts for funds used for the Airport Capital Improvements Program (CIP);
- Capital Projects Management Fund – Includes project management, contract and land procurement and inspection of the City's capital projects;

- Combined Transportation, Emergency, and Communication Center – Accounts for costs of the 9-1-1 and 3-1-1 call centers as well as other intergovernmental emergency communication functions;
- Communications and Technology Management Fund – Includes the information technology efforts of the City;
- Employee Benefits Fund – Includes the health, dental and life insurance costs of City employees;
- Fleet Maintenance Fund – Includes vehicle and equipment services;
- IH-35 Parking Program Fund – Supplements employee parking;
- Liability Reserve Fund – Provides coverage of the City's major claims liabilities;
- Strategic Reserve Fund – Provides emergency funding in case of unforeseen events for Austin Energy;
- Support Services Fund – Includes the activities of the various support service departments;
- Vehicle Acquisition Fund – Used for the purchase of replacement vehicles for general government departments;
- Wireless Communication Fund – Includes communication support activities; and,
- Workers' Compensation Fund – Accounts for workers' compensation costs.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specific purposes. Included in the special revenue funds are Federal, State, and other grant funds. Also included are the following funds.

General Government

- City Hall Fund – Used for funding and expenditures associated with the City Hall Parking Garage;
- Child Safety Fund – Accounts for certain fines and fees used to provide school crossing guards at City schools;
- Municipal Court Building Security Fund – Provides funding to enhance courthouse security;
- Municipal Court Technology Fund – Provides funding for technological enhancements to Court operations; and,
- Environmental Remediation Fund – Accounts for the remediation of sites, which affect ground and surface water quality or public health and safety.

Public Safety

- EMS Travis County Reimbursed Fund – Accounts for expenses incurred in providing for expanded emergency medical services to the citizens of Travis County, located outside the City of Austin and the corresponding reimbursements from Travis County.

Recreation and Culture

- Cultural Arts Fund – Records activities for cultural project purposes; funded by a portion of the bed tax.

Urban Growth Management

- Austin Cable Access Fund – Collects payments by cable companies and disburses funds to Access Television;
- Energy Conservation Rebates and Incentives Fund – Funded primarily by Austin Energy and the Austin Water Utility, used for energy loans and rebates/incentives to customers;
- Hotel-Motel Occupancy Tax Fund – Accounts for hotel/motel occupancy tax revenue and transfers the revenue to participating funds;
- Housing Trust Fund – Accounts for preserving and creating reasonably priced housing in the City of Austin;
- Mueller Development Fund – Accounts for revenue and costs related to re-developing the Mueller Airport site;
- Neighborhood Housing and Community Development Fund – Accounts for economic development, affordable housing and neighborhood revitalization efforts;
- One Texas Center Fund – Accounts for the revenue and debt service requirements of the One Texas Center Building;
- Palmer Events Center (PEC) Combined Fund – Used to account for expenditures and debt service related to the Palmer Events Center: includes Garage, Revenue and Operating Funds;
- Repair and Replacement Fund – Accounts for extensions, additions and improvements to the electric system;
- Sustainability Fund – Provides resources for one-time projects that will help the City of Austin build a sustainable economic, environmental and equitable infrastructure;

Funds Subject to Appropriation

- Tourism and Promotion Fund – Accounts for the promotion of tourism in Austin as both a leisure and business destination. Funded by a portion of bed tax receipts;
- Town Lake Park Venue Project Fund – Accounts for the levy of a short-term motor vehicle rental tax; and,
- Wildland Conservation Fund – Accounts for the City and county's management of preserve systems.

Debt Retirement

Debt retirement funds are used to account for the accumulation of resources for, and the payment of, general long-term debt.

- General Obligation Debt Service Fund – Used for payments of principal, interest and related costs of general obligation and other tax-supported debt;
- Airport Revenue Bond Redemption Fund – Used to pay debt for airport construction;
- Airport Variable Rate Revenue Notes Fund – Used to pay debt for the airport rental car area;
- Combined Utility Revenue Bond Redemption Fund – Used to pay debt for utility bonds;
- Hotel Tax Revenue Bond Redemption Fund – Used to pay debt for the Convention Center and Waller Creek expansion with funds from Venue Project Fund;
- Section 108 Loans Fund – Used to account for HUD loans for construction costs; and,
- Town Lake Park Venue Project Debt Service Fund – Used to pay for debt associated with the Town Lake Park Venue Project.

Capital Projects Funds

Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary funds and trust funds. There are ten major groups of funds that account for the activities related to the capital improvement projects:

Prior to
1984: Funds authorized prior to 1981;
Funds authorized August 29, 1981, for street and drainage, fire stations, traffic signals and emergency medical service projects;
Funds authorized September 11, 1982, for various purposes;
Funds authorized October 22, 1983, for Jollyville Road Improvements;
1984: Funds authorized September 8, 1984, for various purposes;
1985: Funds authorized January 19, 1985, for cultural arts;
Funds authorized July 26, 1985, for parks and recreation;
Funds authorized September 26, 1985, for art in public places;
Funds authorized December 14, 1985, for various purposes;
1987: Funds authorized September 3, 1987, for street improvements;
1992: Funds authorized August 10, 1992, for various purposes;
1997: Funds authorized May 3, 1997, for radio trunking;
1998: Funds authorized November 3, 1998, for various purposes;
2000: Funds authorized November 7, 2000, for street improvements and land acquisition;
2006: Funds authorized November 7, 2006, for various purposes including street reconstruction, traffic signals, sidewalks and bikeways; drainage improvements; parkland acquisition and facility improvements; affordable housing projects; a central library; and, public safety facilities; and,
Other: Other funds established for various purposes.

GENERAL FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	0	0	0
REVENUE				
Taxes				
General Property Taxes				
Current	165,772,205	184,280,172	186,320,172	207,159,390
Delinquent	785,784	1,000,000	850,000	1,000,000
Penalty and Interest	871,543	900,000	936,000	900,000
Subtotal	167,429,532	186,180,172	188,106,172	209,059,390
City Sales Tax	153,098,398	164,722,837	156,162,837	160,847,722
Other Taxes	5,185,419	5,247,000	5,649,000	6,085,000
Total Taxes	325,713,349	356,150,009	349,918,009	375,992,112
Gross Receipts/Franchise Fees				
Telecommunications	15,658,411	14,366,000	15,576,000	15,500,000
Gas	6,963,679	7,763,000	7,163,000	7,664,000
Cable	7,441,907	7,590,000	9,273,000	8,180,000
Miscellaneous	2,211,324	2,470,147	2,797,147	2,489,691
Total Franchise Fees	32,275,321	32,189,147	34,809,147	33,833,691
Fines,Forfeitures,Penalties				
Library Fines	647,212	695,297	623,297	635,763
Traffic Fines	7,106,653	8,082,678	8,648,678	8,921,217
Parking Violations	2,646,088	2,492,075	2,560,075	2,640,078
Other Fines	5,694,457	6,181,547	6,527,547	6,703,934
Total Fines,Forfeitures,Penalties	16,094,410	17,451,597	18,359,597	18,900,992
Licenses,Permits,Inspections				
Alarm Permits	1,765,743	1,615,000	1,948,000	1,988,000
Commercial Solid Waste	802,451	820,700	820,700	836,700
Public Health	2,425,194	2,247,235	2,336,235	2,328,134
Development	5,548,114	5,090,448	5,090,448	5,542,552
Building Safety	14,355,303	13,942,619	12,886,619	13,077,905
Other Licenses/Permits	679,785	715,399	656,344	697,960
Total Licenses,Permits,Inspections	25,576,590	24,431,401	23,738,346	24,471,251
Charges for Services				
Recreation and Culture	2,350,868	2,999,047	2,783,037	2,766,549
Public Health	1,981,455	2,208,248	1,967,124	5,307,788
Emergency Medical Services	20,358,431	21,953,770	22,616,762	23,190,852
General Government	1,633,341	1,894,110	1,583,242	2,021,840
Total Charges for Services	26,324,095	29,055,175	28,950,165	33,287,029
Interest and Other				
Interest	8,863,696	8,638,692	8,888,692	8,000,988
Use of Property	2,843,448	2,390,461	2,576,275	2,236,199
Other Revenue	705,691	1,577,165	283,407	1,302,103
Total Interest and Other	12,412,835	12,606,318	11,748,374	11,539,290
TOTAL REVENUE	438,396,600	471,883,647	467,523,638	498,024,365
TRANSFERS IN				
Electric Revenue	84,500,000	91,000,000	91,000,000	95,000,000
Water Revenue	21,970,776	24,629,593	24,629,593	26,504,690
Water Infrastructure Inspection	850,000	850,000	1,200,000	1,200,000
Good Neighbor Program	770,000	0	0	0
Hospital Fund	0	0	355,542	0
Budget Stabilization Reserve	0	5,000,000	5,000,000	0
Contingency Reserve Fund	0	0	0	0
TOTAL TRANSFERS IN	108,090,776	121,479,593	122,185,135	122,704,690
TOTAL APPROPRIATED FUNDS	546,487,376	593,363,240	589,708,773	620,729,055

GENERAL FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
EXPENDITURES				
DEPARTMENT APPROPRIATIONS				
Administrative Services				
Municipal Court	10,079,602	11,583,770	11,171,770	11,865,182
Total Administrative Services	10,079,602	11,583,770	11,171,770	11,865,182
Urban Growth Management				
Neighborhood Planning and Zoning	4,217,977	5,319,689	4,801,718	5,453,355
Watershed Protection & Development Review	14,348,024	16,186,375	15,448,475	16,048,948
Total Urban Growth Management	18,566,001	21,506,064	20,250,193	21,502,303
Public Safety				
Police	197,432,837	219,915,918	217,729,918	233,231,352
Fire	105,444,728	116,900,770	115,424,426	121,259,868
Emergency Medical Services	39,153,394	43,042,653	42,181,653	44,055,009
Department of Safety & Security	5,233,019	5,937,064	5,937,064	6,733,636
Total Public Safety	347,263,978	385,796,405	381,273,061	405,279,865
Public Works				
Street Lighting	297,195	325,000	325,000	325,000
Total Public Works	297,195	325,000	325,000	325,000
Public Health and Human Services				
Health and Human Services	19,380,666	22,110,156	21,824,156	25,171,813
Social Services Contracts	12,483,450	13,860,024	13,860,024	14,348,730
Total Public Health and Human Services	31,864,116	35,970,180	35,684,180	39,520,543
Public Recreation and Culture				
Parks and Recreation	31,642,833	35,882,478	34,439,478	35,804,608
Libraries	21,019,935	23,541,004	23,467,287	24,907,897
Total Public Recreation and Culture	52,662,768	59,423,482	57,906,765	60,712,505
TOTAL DEPARTMENT EXPENDITURES	460,733,660	514,604,901	506,610,969	539,205,398

GENERAL FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
TRANSFERS OUT				
Capital Improvements Projects	1,300,000	0	177,280	202,624
Plus One Program	152,000	152,000	152,000	0
Economic Growth & Redevelopment Services	0	100,000	100,000	0
Support Services Fund	23,646,789	25,161,789	25,161,789	25,161,789
Communications & Technology Management	13,041,526	14,180,687	14,180,687	11,180,687
CTECC	6,534,152	7,015,266	7,015,266	7,015,266
Radio Maintenance Fund	1,242,305	1,268,139	1,268,139	1,306,183
Solid Waste Services Fund	968,888	1,335,995	1,335,995	831,031
Neighborhood Housing & Community Development	2,539,547	2,587,780	2,587,780	2,587,780
Austin Convention & Visitors Bureau	125,382	125,382	125,382	0
Drainage Utility Fund	298,504	298,504	298,504	298,504
Capital Projects Management Fund	1,873,442	1,920,278	1,920,278	1,250,000
Sustainability Fund	2,356,468	1,363,049	1,363,049	0
Barton Springs Conservation Fund	45,000	45,000	45,000	45,000
Tax Increment Financing Fund	100,000	100,000	100,000	100,000
RMMA Transfer	700,267	700,267	700,267	0
Customer Service Call Center	2,000,000	2,000,000	2,000,000	2,100,000
Transportation Fund	5,672,371	8,572,371	8,572,371	8,572,371
Softball Fund	186,000	186,000	186,000	186,000
Transfer to Contingency Reserve Fund	509,526	647,877	647,877	221,274
TOTAL TRANSFERS OUT	63,292,167	67,760,384	67,937,664	61,058,509
OTHER REQUIREMENTS				
Workers' Compensation Fund	3,027,009	2,211,703	2,211,703	3,311,703
Liability Reserve Fund	2,500,000	1,440,000	1,440,000	1,590,000
Accrued Payroll	0	2,528,000	2,528,000	2,500,000
Tuition Reimbursement	182,162	255,000	255,000	255,000
Wireless Communications Charges	2,387,768	2,472,208	2,472,208	2,472,208
Compensation Adjustment	0	1,173,502	0	2,800,000
Economic Incentives Reserve Fund	0	0	3,553,101	7,536,237
Economic Incentives Reimbursements	665,523	897,076	1,006,505	0
TOTAL OTHER REQUIREMENTS	8,762,462	10,977,489	13,466,517	20,465,148
Total Requirements	532,788,289	593,342,774	588,015,150	620,729,055
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	13,699,087	20,470	1,693,623	0
Adjustment to GAAP	352,988	0	0	0
ENDING BALANCE	14,052,075	20,466	1,693,623	0
Additional Retirement Contribution	1,009,634	1,121,076	1,121,076	2,455,941
One-time Critical Equipment	18,644,953	16,644,449	16,644,449	7,998,953
Transfer from Budget Stabilization Reserve	(19,654,587)	(17,765,525)	(17,765,525)	(10,454,894)
Transfer to Budget Stabilization Reserve	14,052,075	20,466	1,693,623	0
ADJUSTED ENDING BALANCE	0	0	0	0
EMERGENCY RESERVE FUND	40,000,000	40,000,000	40,000,000	40,000,000
CONTINGENCY RESERVE FUND	5,088,892	5,736,769	5,736,769	5,958,043
BUDGET STABILIZATION RESERVE FUND	52,439,722	24,727,748	31,367,820	20,912,926

SUPPORT SERVICES FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	3,695,119	3,674,647	4,987,278	4,957,824
REVENUE				
Indirect Cost Recovery	760,390	1,000,000	1,000,000	1,000,000
Charges to Enterprise Departments	31,246,323	33,325,828	33,325,828	35,228,704
Interest Income	303,518	255,176	255,176	300,000
Building Maintenance Charges	766,650	500,000	760,000	315,000
Rent	179,816	212,047	405,696	404,767
TOTAL REVENUE	33,256,697	35,293,051	35,746,700	37,248,471
TRANSFERS IN				
General Fund	23,646,789	25,161,789	25,161,789	25,161,789
General Fund Critical One-Time	1,102,078	723,552	723,552	0
TOTAL TRANSFERS IN	24,748,867	25,885,341	25,885,341	25,161,789
TOTAL AVAILABLE FUNDS	58,005,564	61,178,392	61,632,041	62,410,260
EXPENDITURES				
DEPARTMENT APPROPRIATIONS				
City Clerk	1,949,951	2,654,196	2,654,196	2,984,691
City Clerk-Mayor and Council Support	1,243,908	1,409,269	1,409,269	0
Mayor and Council	693,067	721,235	721,235	2,184,978
Management Services	3,036,716	3,385,519	3,741,405	4,523,510
Communications & Public Information	1,414,824	1,666,435	1,551,257	1,810,060
Law	7,023,114	8,371,326	7,885,427	8,183,546
Human Resources	7,138,102	8,232,863	7,832,623	7,782,119
City Auditor	1,965,720	1,885,125	1,885,125	1,896,645
Financial Services	23,558,524	27,984,718	25,690,993	27,932,221
Small & Minority Business Resources	1,935,406	2,410,365	2,385,365	2,390,710
Government Relations	1,053,436	1,102,675	1,102,675	1,302,476
TOTAL DEPARTMENT EXPENDITURES	51,012,768	59,823,726	56,859,570	60,990,956
TRANSFERS OUT				
General Obligation Debt Service	3,438,466	2,967,131	2,967,131	3,208,077
Communications & Technology Management	1,651,804	1,188,021	1,188,021	1,188,021
Capital Improvements Projects	300,000	0	0	400,000
TOTAL TRANSFERS OUT	5,390,270	4,155,152	4,155,152	4,796,098
OTHER REQUIREMENTS				
Additional Retirement Contribution	325,040	354,773	354,773	784,089
Compensation Adjustment	0	280,388	0	422,941
Accrued Payroll	160,508	239,000	292,000	374,000
TOTAL OTHER REQUIREMENTS	485,548	874,161	646,773	1,581,030
TOTAL REQUIREMENTS	56,888,586	64,853,039	61,661,495	67,368,084
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	1,116,978	(3,674,647)	(29,454)	(4,957,824)
Adjustment to GAAP	175,181	0	0	0
ENDING BALANCE	4,987,278	0	4,957,824	0

AIRPORT CAPITAL FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	45,798,320	49,733,485	72,771,918	73,362,874
REVENUE				
Interest Earnings	1,860,980	1,720,000	2,450,000	2,574,000
TOTAL REVENUE	1,860,980	1,720,000	2,450,000	2,574,000
TRANSFERS IN				
Airport Operating Fund	24,264,497	13,168,248	19,457,724	21,669,551
General Fund	562,419	562,419	562,419	0
Passenger Facility Charge Fund	2,266,870	5,000,000	0	5,000,000
RMMA Fund	54,075	0	0	0
CIP Fund	13,739,182	0	0	0
TOTAL TRANSFERS IN	40,887,043	18,730,667	20,020,143	26,669,551
TOTAL AVAILABLE FUNDS	42,748,023	20,450,667	22,470,143	29,243,551
TRANSFERS OUT				
ABIA - CIP	8,953,909	15,000,000	15,000,000	24,050,000
Airport Operating Fund	6,820,516	6,879,187	6,879,187	7,146,363
TOTAL TRANSFERS OUT	15,774,425	21,879,187	21,879,187	31,196,363
TOTAL REQUIREMENTS	15,774,425	21,879,187	21,879,187	31,196,363
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	26,973,598	(1,428,520)	590,956	(1,952,812)
ENDING BALANCE	72,771,918	48,304,965	73,362,874	71,410,062

AIRPORT FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	547,689	0	1,834,977	0
REVENUE				
AIRLINE REVENUE				
Landing Fees	17,747,794	17,629,000	16,561,343	18,862,000
Terminal Rental & Other Fees	16,920,220	16,316,000	17,787,944	18,728,000
TOTAL AIRLINE REVENUE	34,668,014	33,945,000	34,349,287	37,590,000
NON-AIRLINE REVENUE				
Parking	24,845,364	24,974,000	28,728,000	31,332,000
Other Concessions	14,595,799	15,353,000	16,031,000	16,492,000
Other Rentals and Fees	5,843,759	6,032,000	5,988,000	6,043,000
TOTAL NON-AIRLINE REVENUE	45,284,922	46,359,000	50,747,000	53,867,000
Interest Income	2,018,432	1,600,000	1,600,000	1,600,000
TOTAL REVENUE	81,971,368	81,904,000	86,696,287	93,057,000
TRANSFERS IN				
Airport Capital Fund	6,820,516	6,879,187	6,879,187	7,146,363
TOTAL TRANSFERS IN	6,820,516	6,879,187	6,879,187	7,146,363
TOTAL AVAILABLE FUNDS	88,791,884	88,783,187	93,575,474	100,203,363
OPERATING REQUIREMENTS				
Fac Mgmt, Ops and Airport Security	20,602,772	24,774,947	22,628,087	25,137,479
Airport Planning and Development	9,949,952	11,327,637	11,131,217	12,279,578
Support Services	6,288,503	9,521,783	9,183,153	10,172,559
Business Services	7,660,978	8,577,572	8,520,069	8,966,802
TOTAL OPERATING REQUIREMENTS	44,502,205	54,201,939	51,462,526	56,556,418
TRANSFERS OUT				
GO Debt Service Fund	28,695	23,693	24,737	24,004
Airport Revenue Bond Debt Service	2,150,963	2,291,652	2,291,498	2,380,617
Airport Variable Rate Notes Debt Srvc	14,069,632	14,379,395	17,522,127	14,827,445
Operating Reserve	226,400	1,221,000	1,259,000	903,000
Trunked Radio Allocation	118,437	119,678	119,678	138,990
TOTAL TRANSFERS OUT	16,594,127	18,035,418	21,217,040	18,274,056

AIRPORT FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
OTHER REQUIREMENTS				
Workers' Compensation	342,000	342,000	342,000	342,000
Citywide Administrative Support	1,353,991	1,477,497	1,477,497	1,781,063
Communications & Technology Mgmt	1,021,318	1,108,623	1,108,623	1,108,623
Accrued Payroll	64,493	98,000	140,000	116,000
Additional Retirement Contribution	127,577	135,891	135,891	297,688
Compensation Adjustment	32,013	192,571	46,150	34,964
Liability Reserve	23,000	23,000	23,000	23,000
TOTAL OTHER REQUIREMENTS	2,964,392	3,377,582	3,273,161	3,703,338
TOTAL REQUIREMENTS	64,060,724	75,614,939	75,952,727	78,533,812
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	24,731,160	13,168,248	17,622,747	21,669,551
Contribution To Capital Fund	24,264,497	13,168,248	19,457,724	21,669,551
ADJUSTMENT TO GAAP	820,625	0	0	0
ENDING BALANCE	1,834,977	0	0	0

AIRPORT ASSET FORFEITURE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	156,588	123,888	207,244	165,137
REVENUE				
Forfeitures	117,101	30,000	0	0
Interest	6,317	6,000	7,893	6,900
TOTAL AVAILABLE FUNDS	123,418	36,000	7,893	6,900
REQUIREMENTS				
Public Safety	72,762	75,000	50,000	50,000
TOTAL REQUIREMENTS	72,762	75,000	50,000	50,000
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	50,656	(39,000)	(42,107)	(43,100)
ENDING BALANCE	207,244	84,888	165,137	122,037

AIRPORT REVENUE BOND REDEMPTION FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	1,034,138	2,569,335	2,569,488	2,610,559
TRANSFERS IN				
Airport Fund	2,150,963	2,291,652	2,291,498	2,380,617
Passenger Facility Charges	2,088,037	2,201,448	2,201,448	2,124,183
TOTAL TRANSFERS IN	4,239,000	4,493,100	4,492,946	4,504,800
TOTAL AVAILABLE FUNDS	4,239,000	4,493,100	4,492,946	4,504,800
REQUIREMENTS				
Principal	5,000	1,780,000	1,780,000	1,850,000
Interest Expense	2,698,300	2,671,525	2,671,525	2,607,825
Other	350	350	350	350
TOTAL REQUIREMENTS	2,703,650	4,451,875	4,451,875	4,458,175
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	1,535,350	41,225	41,071	46,625
ENDING BALANCE	2,569,488	2,610,560	2,610,559	2,657,184

AIRPORT VARIABLE RATE BOND DEBT SERVICE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	9,903,980	10,177,065	10,355,359	11,017,844
TRANSFERS IN				
Airport Fund	14,069,632	14,379,395	17,522,127	14,827,445
Passenger Facility Charges	9,554,414	10,040,764	12,884,477	10,061,846
TOTAL TRANSFERS IN	23,624,046	24,420,159	30,406,604	24,889,291
TOTAL AVAILABLE FUNDS	23,624,046	24,420,159	30,406,604	24,889,291
REQUIREMENTS				
Principal	9,550,000	10,000,000	10,000,000	10,475,000
Interest Expense	12,874,491	13,231,289	18,018,485	13,098,663
Other	748,176	729,720	1,725,634	1,333,000
TOTAL REQUIREMENTS	23,172,667	23,961,009	29,744,119	24,906,663
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	451,379	459,150	662,485	(17,372)
ENDING BALANCE	10,355,359	10,636,215	11,017,844	11,000,472

AUSTIN CABLE ACCESS FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	407,138	324,738	(113,049)	231,655
REVENUE				
Access Payment	313,166	650,000	862,704	650,000
Interest Income	2,469	2,600	1,559	2,600
TOTAL REVENUE	315,635	652,600	864,263	652,600
REQUIREMENTS				
Operating & Maintenance	815,531	700,000	494,489	663,864
Other Equipment	2,650	0	0	0
Equipment Repairs	775	0	0	0
Capital Expenditures	16,866	10,000	25,070	65,000
Transfer to Building Services CIP	0	0	0	139,703
TOTAL REQUIREMENTS	835,822	710,000	519,559	868,567
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(520,187)	(57,400)	344,704	(215,967)
ENDING BALANCE	(113,049)	267,338	231,655	15,688

AUSTIN ENERGY

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	200,454,126	233,499,154	267,394,612	320,789,209
REVENUE				
Service Area Revenue	919,662,408	955,469,278	1,042,979,046	1,136,601,280
Other Revenue	187,780,911	152,598,159	171,338,353	139,877,234
TOTAL REVENUE	1,107,443,319	1,108,067,437	1,214,317,399	1,276,478,514
TRANSFERS IN				
General Fund	0	100,000	100,000	0
Repair & Replacement Fund	0	30,000,000	30,000,000	35,000,000
Strategic Reserve Fund	4,250,000	17,985,000	17,985,000	8,215,000
TOTAL TRANSFERS IN	4,250,000	48,085,000	48,085,000	43,215,000
TOTAL AVAILABLE FUNDS	1,111,693,319	1,156,152,437	1,262,402,399	1,319,693,514
OPERATING REQUIREMENTS				
Operations and Maintenance	642,339,939	652,822,427	708,747,000	842,602,265
Conservation	8,612,484	11,837,259	9,837,259	11,912,600
Conservation Rebates & Incentives Funding	15,036,889	16,050,000	16,050,000	16,692,992
Other Operating Expenses	50,801,778	57,977,933	52,133,606	55,097,062
TOTAL OPERATING REQUIREMENTS	716,791,090	738,687,619	786,767,865	926,304,919
OTHER REQUIREMENTS				
Accrued Payroll	96,483	653,000	1,220,000	791,000
Interest and Finance Expense	913,345	1,547,608	1,547,608	1,100,000
Workers' Compensation	534,000	534,000	534,000	534,000
Liability Reserve	597,000	594,000	594,000	594,000
Administrative Support	12,129,613	12,755,186	12,755,186	13,876,374
TOTAL OTHER REQUIREMENTS	14,270,441	16,083,794	16,650,794	16,895,374
SUBTOTAL BEFORE TRANSFERS OUT	731,061,531	754,771,413	803,418,659	943,200,293
TRANSFERS OUT				
General Obligation Debt Service	337,226	289,412	295,339	293,020
Debt Service (Principal and Interest)	161,087,939	176,925,591	171,919,664	198,789,883
Electric Capital Improvement Program	73,087,000	141,518,200	141,518,200	137,000,000
General Fund	84,500,000	91,000,000	91,000,000	95,000,000
Trunked Radio	347,028	350,940	350,940	407,573
Repair and Replacement Fund	16,000,000	505,000	505,000	5,000,000
TOTAL TRANSFERS OUT	335,359,193	410,589,143	405,589,143	436,490,476
TOTAL REQUIREMENTS	1,066,420,724	1,165,360,556	1,209,007,802	1,379,690,769
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	45,272,595	(9,208,119)	53,394,597	(59,997,255)
ADJUSTMENT TO GAAP	21,667,891	0	0	0
ENDING BALANCE	267,394,612	224,291,035	320,789,209	260,791,954

AUSTIN ENERGY REPAIR AND REPLACEMENT FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	45,559,071	61,559,071	61,559,071	32,064,071
TRANSFERS IN				
Austin Energy Operating Fund	16,000,000	505,000	505,000	5,000,000
TOTAL AVAILABLE FUNDS	16,000,000	505,000	505,000	5,000,000
TRANSFERS OUT				
Austin Energy Operating Fund	0	30,000,000	30,000,000	35,000,000
TOTAL TRANSFERS OUT	0	30,000,000	30,000,000	35,000,000
TOTAL REQUIREMENTS	0	30,000,000	30,000,000	35,000,000
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	16,000,000	(29,495,000)	(29,495,000)	(30,000,000)
ENDING BALANCE	61,559,071	32,064,071	32,064,071	2,064,071

AUSTIN WATER UTILITY FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	45,062,620	39,731,095	38,360,369	41,481,920
REVENUE				
Sale of Water	136,423,073	176,064,409	177,105,635	194,299,555
Sale of Wastewater Service	150,910,525	181,256,849	177,052,800	191,409,961
Miscellaneous Revenue	6,088,217	5,365,008	5,936,665	6,080,693
Interest Income	3,369,441	2,710,594	2,213,548	2,720,050
TOTAL REVENUES	296,791,256	365,396,860	362,308,648	394,510,259
TRANSFERS IN				
Public Works	300,582	300,582	300,582	300,582
Watershed Protection	108,000	0	0	0
Cert of Participation Reserve Fund	0	0	1,286,165	0
CRFs	8,380,000	10,970,000	10,970,000	8,550,000
CIP	0	5,500,000	5,500,000	2,000,000
TOTAL TRANSFERS IN	8,788,582	16,770,582	18,056,747	10,850,582
TOTAL AVAILABLE FUNDS	305,579,838	382,167,442	380,365,395	405,360,841
PROGRAM REQUIREMENTS				
Treatment	52,962,147	57,924,151	58,729,341	61,975,784
Pipeline Operations	32,610,066	34,722,390	33,548,777	37,145,439
Engineering Services	5,873,176	7,528,339	7,595,292	9,377,891
Water Resources Management	2,489,355	2,995,034	3,015,730	3,961,696
Environmental Affairs & Conservation	5,462,187	9,856,825	10,162,570	10,632,301
Support Services	11,601,746	14,050,873	13,932,000	15,074,539
One Stop Shop	1,074,391	1,392,346	1,407,787	1,009,088
Other Operating Expenses	4,205,659	7,211,170	6,876,476	8,406,165
TOTAL PROGRAM REQUIREMENTS	116,278,727	135,681,128	135,267,973	147,582,903
OTHER REQUIREMENTS				
Accrued Payroll	48,016	325,000	508,000	382,000
Workers' Compensation Fund	1,045,125	1,045,000	1,045,000	1,248,511
Liability Reserve Fund	624,000	620,000	620,000	620,000
Administrative Support	6,603,176	6,900,522	6,900,522	6,949,759
AE Billing & Customer Care	9,346,233	10,386,711	10,386,711	12,262,192
CTM Support	3,480,468	3,956,846	3,956,846	3,956,846
Compensation Adjustment	0	0	0	135,603
Additional Retirement Contribution	422,968	478,668	478,668	1,009,437
TOTAL OTHER REQUIREMENTS	21,569,986	23,712,747	23,895,747	26,564,348

AUSTIN WATER UTILITY FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
DEBT SERVICE				
Revenue Bond Debt Service	121,627,875	148,194,301	140,871,190	151,145,505
Commercial Paper Debt Service	3,726,629	5,924,480	4,725,279	4,880,412
Contract Bond Debt Service	525,717	530,899	530,899	535,495
General Obligation Debt Service	2,469,727	3,471,595	3,444,627	3,966,772
Water District Bonds	1,071,856	994,987	994,987	906,296
Certificates of Participation	1,380,000	95,702	1,378,000	0
TOTAL DEBT SERVICE	130,801,804	159,211,964	151,944,982	161,434,480
TRANSFERS OUT				
Capital Improvement Program Funds	19,370,000	47,230,000	37,230,000	45,775,000
General Fund	21,970,776	24,629,593	24,629,593	26,504,690
Sustainability Fund	3,203,589	3,653,969	3,653,969	3,784,374
Radio Communications Fund	301,712	305,080	305,080	354,312
Public Improvement District	75,000	75,000	75,000	75,000
Environmental Remediation Fund	241,500	241,500	241,500	241,500
TOTAL TRANSFERS OUT	45,162,577	76,135,142	66,135,142	76,734,876
TOTAL REQUIREMENTS	313,813,094	394,740,981	377,243,844	412,316,607
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(8,233,256)	(12,573,539)	3,121,551	(6,955,766)
ADJUSTMENT TO GAAP	1,531,005	0	0	0
ENDING BALANCE	38,360,369	27,157,556	41,481,920	34,526,154

BRACKENRIDGE HOSPITAL FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	604,090	444,090	488,804	0
REVENUE				
Collections	83,949	65,000	51,438	0
Interest Income	32,494	20,000	19,718	0
TOTAL AVAILABLE FUNDS	116,443	85,000	71,156	0
REQUIREMENTS				
Operating Expenses	231,586	228,400	204,215	0
Compensation Adjustment	0	203	203	0
Accrued Payroll	143	0	0	0
TOTAL REQUIREMENTS	231,729	228,603	204,418	0
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(115,286)	(143,603)	(133,262)	0
ADJUSTMENT TO GAAP	0	0	(355,542)	0
ENDING BALANCE	488,804	300,487	0	0

BUSINESS RETENTION AND ENHANCEMENT FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	369,889	369,889	174,889
REVENUE				
Operating Income	369,889	43,976	55,000	80,320
TOTAL REVENUE	369,889	43,976	55,000	80,320
REQUIREMENTS				
Operating Expenses	0	250,000	250,000	250,000
TOTAL REQUIREMENTS	0	250,000	250,000	250,000
EXCESS (DEFICIENCY) OF REVENUE OVER REQUIREMENTS	369,889	(206,024)	(195,000)	(169,680)
TOTAL ENDING BALANCE	369,889	163,865	174,889	5,209

CAPITAL PROJECTS MANAGEMENT FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	866,989	389,039	291,759	216,007
REVENUE				
Capital Projects Management Fund (CPMF)				
Real Estate Fees	115,454	186,000	220,569	0
CIP/Enterprise Project Charges	16,276,180	19,850,000	19,064,615	18,709,584
Interest Income/Other	4,031	56,000	56,000	56,000
Contract & Land Management (CLMD)				
Real Estate Fees	0	0	0	198,000
CIP/Enterprise Project Charges	0	0	0	4,170,416
TOTAL REVENUE	16,395,665	20,092,000	19,341,184	23,134,000
TRANSFERS IN				
General Fund	1,873,442	1,920,278	1,920,278	1,250,000
Transportation Fund	200,000	200,000	200,000	200,000
TOTAL TRANSFERS IN	2,073,442	2,120,278	2,120,278	1,450,000
TOTAL AVAILABLE FUNDS	18,469,107	22,212,278	21,461,462	24,584,000
PROGRAM REQUIREMENTS				
Capital Projects Management Fund (CPMF)				
Capital Projects Delivery	14,694,285	16,686,447	16,028,546	12,431,262
Regulations, Standards, & Enforcement	341,784	505,828	466,369	571,231
Leasing & Property Management	439,508	460,949	440,171	0
Support Services	1,407,526	1,662,191	1,528,253	1,790,573
Contract & Land Management				
Leasing and Real Property Management	0	0	0	2,784,429
Program Management	0	0	0	881,312
Contract Admin. & Prof. Srvs. Proc.	0	0	0	2,538,327
Support Services	0	0	0	375,695
TOTAL PROGRAM REQUIREMENTS	16,883,103	19,315,415	18,463,339	21,372,829
OTHER REQUIREMENTS				
Workers' Compensation	42,000	42,000	42,000	47,997
Liability Reserve	11,000	11,000	11,000	11,000
Administrative Support - City	1,408,618	1,529,184	1,529,184	1,950,748
Communications Tech. Mgmt.	495,699	687,295	687,295	637,295
Trunked Radio	28,751	29,184	29,184	33,893
Accrued Payroll	65,159	81,000	81,000	99,000
Additional Retirement Contribution	110,172	122,060	122,060	268,675
Compensation Adjustment	0	243,152	243,152	37,158
Transfer to PW CIP	0	500,000	329,000	0
TOTAL OTHER REQUIREMENTS	2,161,399	3,244,875	3,073,875	3,085,766
TOTAL REQUIREMENTS	19,044,502	22,560,290	21,537,214	24,458,595
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(575,395)	(348,012)	(75,752)	125,405
ADJUSTMENT TO GAAP	165	0	0	0
ENDING BALANCE	291,759	41,027	216,007	341,412

CITY HALL FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	(259,630)	(296,768)	(362,442)	(267,762)
REVENUE				
Operating Income	116,200	349,980	353,740	386,736
TOTAL REVENUE	116,200	349,980	353,740	386,736
REQUIREMENTS				
Operating Expenses	219,012	259,060	259,060	280,420
TOTAL REQUIREMENTS	219,012	259,060	259,060	280,420
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(102,812)	90,920	94,680	106,316
ENDING BALANCE	(362,442)	(205,848)	(267,762)	(161,446)

COMBINED TRANSPORTATION, EMERGENCY AND COMMUNICATIONS CENTER FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	189,944	268,685	925,304	454,131
REVENUE				
Travis County	1,444,465	1,714,411	1,098,046	1,426,250
TXDOT	1,148,749	1,207,748	777,953	1,084,322
Capital Metro	453,306	443,584	385,954	418,991
Interest Income	10,344	21,000	9,000	10,000
TOTAL REVENUE	3,056,864	3,386,743	2,270,953	2,939,563
TRANSFERS IN				
General Fund	6,534,152	7,015,266	7,015,266	7,015,266
CTM	0	627,698	627,698	0
Aviation	0	78,664	78,664	78,707
TOTAL TRANSFERS IN	6,534,152	7,721,628	7,721,628	7,093,973
TOTAL FUNDS AVAILABLE	9,591,016	11,108,371	9,992,581	10,033,536
PROGRAM REQUIREMENTS				
CTECC	8,615,631	11,252,365	10,412,509	10,400,254
TOTAL PROGRAM REQUIREMENTS	8,615,631	11,252,365	10,412,509	10,400,254
OTHER REQUIREMENTS				
Liability Reserve	1,000	1,000	1,000	1,000
Compensation Adjustment	2,753	61,245	5,400	2,730
Additional Retirement Contribution	21,457	23,845	23,845	56,223
Accrued Payroll	(996)	15,000	21,000	17,000
TOTAL OTHER REQUIREMENTS	24,214	101,090	51,245	76,953
TOTAL REQUIREMENTS	8,639,845	11,353,455	10,463,754	10,477,207
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	951,171	(245,084)	(471,173)	(443,671)
ADJUSTMENT TO GAAP	(215,811)	0	0	0
ENDING BALANCE	925,304	23,601	454,131	10,460

COMBINED UTILITY REVENUE BOND REDEMPTION FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	140,942,927	140,318,232	140,316,670	152,283,396
REVENUE				
Accrued Interest Purchased	485,782	0	208,083	0
Interest Income	3,857,548	3,346,898	2,343,329	2,443,849
TOTAL REVENUE	4,343,330	3,346,898	2,551,412	2,443,849
TRANSFERS IN				
Transfers from Utility Funds	273,193,218	297,958,716	298,577,521	323,600,395
TOTAL TRANSFERS IN	273,193,218	297,958,716	298,577,521	323,600,395
TOTAL AVAILABLE FUNDS	277,536,548	301,305,614	301,128,933	326,044,244
REQUIREMENTS				
Principal	145,780,000	149,579,453	149,579,453	137,791,065
Interest Expense	131,905,492	139,658,197	139,582,754	178,538,192
TOTAL REQUIREMENTS	277,685,492	289,237,650	289,162,207	316,329,257
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(148,944)	12,067,964	11,966,726	9,714,987
ADJUSTMENT TO GAAP	(477,313)	0	0	0
ENDING BALANCE	140,316,670	152,386,196	152,283,396	161,998,383

COMMUNICATIONS AND TECHNOLOGY MANAGEMENT FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	1,578,991	935,588	1,312,540	2,885,650
REVENUE				
GAATN AGENCY	179,000	183,000	183,000	183,000
Interest Income	190,977	168,000	115,000	114,999
TOTAL REVENUE	369,977	351,000	298,000	297,999
TRANSFERS IN				
General Fund	13,041,526	14,180,687	14,180,687	11,180,687
Other Funds	17,054,191	18,355,275	18,355,275	17,885,282
TOTAL TRANSFERS IN	30,095,717	32,535,962	32,535,962	29,065,969
TOTAL AVAILABLE FUNDS	30,465,694	32,886,962	32,833,962	29,363,968
PROGRAM REQUIREMENTS				
IT Operations	7,384,125	9,075,834	8,981,906	8,775,703
COA Networks	4,842,204	6,219,103	5,863,529	5,746,464
Security	1,100,425	1,282,540	1,303,554	1,296,799
IT Projects and Development	9,866,298	10,878,978	9,077,445	10,279,585
Program Management	2,211,406	2,651,705	2,550,854	2,784,144
One Stop Shop	134,248	158,196	122,637	162,648
TOTAL PROGRAM REQUIREMENTS	25,538,706	30,266,356	27,899,925	29,045,343
TRANSFERS OUT				
GO Debt Services Fund	1,032,363	1,138,786	1,138,786	0
Transfer to CIP	3,724,897	1,237,500	1,237,500	2,679,655
Transfer to CTECC	0	627,698	627,698	0
TOTAL TRANSFERS OUT	4,757,260	3,003,984	3,003,984	2,679,655
OTHER REQUIREMENTS				
Liability Reserve	11,000	6,000	6,000	6,000
Workers' Compensation	24,000	24,000	24,000	42,101
Property Insurance Premium	0	25,165	25,165	25,382
Compensation Adjustment	33,049	262,507	30,240	23,817
Additional Retirement Contribution	127,118	140,538	140,538	319,319
Accrued Payroll	30,942	94,000	131,000	108,000
TOTAL OTHER REQUIREMENTS	226,109	552,210	356,943	524,619
TOTAL REQUIREMENTS	30,522,075	33,822,550	31,260,852	32,249,617
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(56,381)	(935,588)	1,573,110	(2,885,649)
ADJUSTMENT TO GAAP	(210,070)	0	0	0
ENDING BALANCE	1,312,540	0	2,885,650	1

CONSERVATION REBATES AND INCENTIVES FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	608,512	375,012	723,916	373,916
TRANSFERS IN				
Transfer from Austin Energy	14,716,578	16,050,000	16,050,000	16,692,992
Transfer from Austin Water Utility	1,046,903	2,868,728	2,868,728	2,868,728
TOTAL AVAILABLE FUNDS	15,763,481	18,918,728	18,918,728	19,561,720
REQUIREMENTS				
Electric Rebates and Incentives				
Free Weatherization	175,304	675,000	675,000	849,850
Multi-Family Rebates	629,560	800,000	800,000	530,000
Loan Options	277,523	271,448	271,448	321,448
Rebate Options	2,293,274	2,323,785	2,323,785	2,698,785
Clothes Washer Rebates	44,100	31,580	31,580	31,580
Duct Diagnostic/Sealing Rebates	166,103	260,000	260,000	260,000
Nexus-Home Audit CD	53,125	57,750	57,750	57,750
Compact Fluorescent Distribution	202,709	100,000	100,000	100,000
Loan Star Debt Service	0	0	0	175,000
Commercial Existing Construction	3,579,211	2,690,675	2,690,675	2,599,627
Small Businesses	498,100	1,128,357	1,128,357	967,599
Commercial Power Partner	945,451	789,286	789,286	631,429
Commercial Miser Program	0	157,857	157,857	157,857
Solar Rebates	2,561,892	4,000,000	4,000,000	4,500,000
Refrigerator Recycle program	391,680	668,378	668,378	543,528
Multi-Family Duct Sealing	598,573	892,600	892,600	812,600
Residential Power Partner-Aggressive	1,586,377	1,095,498	1,095,498	1,095,498
Load Coop	34,459	247,310	247,310	123,655
Thermal Energy Storage	31,250	210,476	210,476	236,786
Hybrid Vehicles	762,622	0	0	0
Total Electric Rebates and Incentives	14,831,315	16,400,000	16,400,000	16,692,992
Water Conservation Rebates				
Residential Rebates	610,681	2,328,613	2,328,613	2,328,613
Commercial Incentives	113,422	400,115	400,115	400,115
Municipal Program	0	40,000	40,000	40,000
Total Water Conservation Rebates	724,104	2,768,728	2,768,728	2,768,728
Transfer to PARD CIP- Swimming Pools	322,999	100,000	100,000	100,000
TOTAL REQUIREMENTS	15,878,418	19,268,728	19,268,728	19,561,720
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(114,937)	(350,000)	(350,000)	0
ADJUSTMENT TO GAAP	230,341	0	0	0
ENDING BALANCE	723,916	25,012	373,916	373,916

CONVENTION CENTER ALL FUNDS COMBINED*

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE				
Convention Center Combined Funds	17,789,664	16,740,781	19,684,841	16,047,847
Venue Project Fund	3,427,774	6,622,559	7,092,510	8,838,612
PEC Combined Funds	5,633,687	6,575,985	7,651,594	8,157,566
TOTAL BEGINNING BALANCE	26,851,125	29,939,325	34,428,945	33,044,025
REVENUE/TRANSFERS IN				
Hotel/Motel Occ Tax-Convention Cntr.	21,112,260	21,281,400	22,818,272	23,237,028
Hotel/Motel Occ Tax (2.0%)-Venue	9,382,288	9,458,400	10,141,454	10,327,568
Car Rental Tax Revenue-PEC	6,039,550	6,544,650	6,544,650	6,675,543
Parking Garage Revenue-PEC	617,111	617,745	617,745	675,656
Facility Revenue-Convention Center	6,125,897	6,695,288	6,695,288	6,436,275
Contractor Revenue-Convention Cntr.	5,756,200	5,189,816	5,189,816	4,894,274
Facility Revenue-PEC	1,047,159	920,461	920,461	978,310
Contractor Revenue-PEC	893,758	826,819	826,819	728,957
Interest Earnings-Convention Center	1,118,449	1,081,907	1,081,907	744,855
Interest Earnings-Venue Project Fund	251,275	162,599	330,000	103,276
Interest Earnings-PEC	324,532	338,748	338,748	183,615
TOTAL AVAILABLE FUNDS	52,668,479	53,117,833	55,505,160	54,985,357
PROGRAM REQUIREMENTS				
Event Operations-Convention Center	12,800,159	19,358,075	18,544,075	21,471,064
Contractor Expenses-Convention Cntr.	3,976,635	3,294,517	3,294,517	3,377,541
Support Services-Convention Center	2,396,230	3,550,076	3,434,076	3,841,594
Event Operations-PEC	2,701,412	4,094,716	4,041,716	4,572,734
Contractor Expenses-PEC	670,145	755,581	755,581	707,624
Support Services-PEC	585,210	892,813	875,813	882,015
TOTAL PROGRAM REQUIREMENTS	23,129,791	31,945,778	30,945,778	34,852,572
TRANSFERS OUT				
GO Debt Service-Convention Cntr	2,086,493	2,091,894	2,298,501	2,394,329
CIP-Convention Center	4,100,000	4,862,300	4,862,300	10,000,000
CIP-PEC	0	0	0	1,000,000
Austin City Store	179,336	0	0	0
Wireless Communication Fund-Conv Cntr.	85,426	86,324	86,324	100,256
Tourism and Promotion Fund	0	0	0	125,382
Public Improvement Dist.-Conv. Cntr.	75,000	75,000	75,000	75,000
Debt Service-Convention Center	3,925,825	5,325,425	5,325,425	5,617,719
Debt Service-Venue Fund	5,968,827	5,969,878	8,725,352	10,361,787
Debt Service-PEC	2,702,570	2,696,633	2,707,164	2,710,773
TOTAL TRANSFERS OUT	19,123,477	21,107,454	24,080,066	32,385,246
OTHER REQUIREMENTS				
Compensation Adjustments-Conv. Cntr.	16,332	75,865	75,865	28,267
Compensation Adjustments-PEC	3,489	5,502	5,502	2,128
Additional Retirement Contribution-Conv C	57,676	66,496	66,496	152,182
Additional Retirement Contribution-PEC	8,855	14,746	14,746	28,101
Accrued Payroll-Convention Center	71,221	48,000	64,000	56,000
Accrued Payroll-PEC	7,026	7,000	38,000	13,000

CONVENTION CENTER ALL FUNDS COMBINED*

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
Admin. Support-Convention Center	1,079,862	1,189,588	1,189,588	1,208,577
Administrative Support-PEC	269,967	279,039	279,039	283,493
Workers Comp-Convention Center	96,800	98,010	98,010	98,010
Workers Compensation-PEC	24,200	22,990	22,990	22,990
Liability Reserve-Convention Center	8,000	8,100	8,100	8,100
Liability Reserve-PEC	2,000	1,900	1,900	1,900
TOTAL OTHER REQUIREMENTS	1,645,428	1,817,236	1,864,236	1,902,748
TOTAL REQUIREMENTS	43,898,696	54,870,468	56,890,080	69,140,566
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	8,769,783	(1,752,635)	(1,384,920)	(14,155,209)
ADJUSTMENT TO GAAP (1)	295,795	0	0	0
Unavailable Resources (2)	(1,487,758)	0	0	0
ENDING BALANCE	34,428,945	28,186,690	33,044,025	18,888,816
COMPONENTS OF ENDING BALANCE				
Convention Center-unreserved	19,684,841	10,859,522	16,047,847	2,931,640
Venue Fund-unreserved	7,092,510	10,273,680	8,838,612	8,907,669
Palmer Events Center (PEC)-reserved	1,343,243	1,377,674	1,699,268	2,202,209
Palmer Events Center (PEC)-unreserved	5,308,351	4,675,814	5,458,298	3,847,298
Palmer Events Center (PEC) Restricted for Repair and Replacements	1,000,000	1,000,000	1,000,000	1,000,000

(*) Funds are accounted for separately in order to comply with State statutes. Includes: (1) Convention Center Combined Funds, (2) Venue Project Fund (3) Palmer Events Center (PEC) Combined Funds.

(1) The City implemented GASB 33 in 2001. GASB 33 requires the City to recognize certain derived taxes in the period imposed. Although the City has recognized revenue in the period imposed, this amount represents resources not available in the current period.

(2) The City has implemented GASB 33 in FY 2001. GASB 33 requires the City to recognize certain derived taxes in the period imposed. Although the City has recognized revenue in the period imposed, this amount represents resources not available in the curr

CONVENTION CENTER COMBINED FUNDS*

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE				
Convention Center Combined Funds	17,789,664	16,740,781	19,684,841	16,047,847
Venue Project Fund	3,427,774	6,622,559	7,092,510	8,838,612
TOTAL BEGINNING BALANCE	21,217,438	23,363,340	26,777,351	24,886,459
REVENUE/TRANSFERS IN				
Hotel/Motel Occ Tax-Convention Cntr.	21,112,260	21,281,400	22,818,272	23,237,028
Hotel/Motel Occ Tax (2.0%)-Venue	9,382,288	9,458,400	10,141,454	10,327,568
Facility Revenue-Convention Center	6,125,897	6,695,288	6,695,288	6,436,275
Contractor Revenue-Convention Cntr.	5,756,200	5,189,816	5,189,816	4,894,274
Interest Earnings-Convention Center	1,118,449	1,081,907	1,081,907	744,855
Interest Earnings-Venue Project Fund	251,275	162,599	330,000	103,276
TOTAL AVAILABLE FUNDS	43,746,369	43,869,410	46,256,737	45,743,276
PROGRAM REQUIREMENTS				
Event Operations-Convention Center	12,800,159	19,358,075	18,544,075	21,471,064
Contractor Expenses-Convention Cntr.	3,976,635	3,294,517	3,294,517	3,377,541
Support Services-Convention Center	2,396,230	3,550,076	3,434,076	3,841,594
TOTAL PROGRAM REQUIREMENTS	19,173,024	26,202,668	25,272,668	28,690,199
TRANSFERS OUT				
GO Debt Service	2,086,493	2,091,894	2,298,501	2,394,329
CIP	4,100,000	4,862,300	4,862,300	10,000,000
Austin City Store	179,336	0	0	0
Wireless Communication Fund	85,426	86,324	86,324	100,256
Public Improvement Dist.-Conv. Cntr.	75,000	75,000	75,000	75,000
Debt Service-Convention Center	3,925,825	5,325,425	5,325,425	5,617,719
Debt Service-Venue Fund	5,968,827	5,969,878	8,725,352	10,361,787
TOTAL TRANSFERS OUT	16,420,907	18,410,821	21,372,902	28,549,091
OTHER REQUIREMENTS				
Compensation Adjustments	16,332	75,865	75,865	28,267
Additional Retirement Contribution	57,676	66,496	66,496	152,182
Accrued Payroll-Convention Center	71,221	48,000	64,000	56,000
Admin. Support-Convention Center	1,079,862	1,189,588	1,189,588	1,208,577
Workers Comp-Convention Center	96,800	98,010	98,010	98,010
Liability Reserve-Convention Center	8,000	8,100	8,100	8,100
TOTAL OTHER REQUIREMENTS	1,329,891	1,486,059	1,502,059	1,551,136
TOTAL REQUIREMENTS	36,923,822	46,099,548	48,147,629	58,790,426
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	6,822,547	(2,230,138)	(1,890,892)	(13,047,150)
ADJUSTMENT TO GAAP	(1,262,634)	0	0	0

CONVENTION CENTER COMBINED FUNDS*

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
ENDING BALANCE	26,777,351	21,133,202	24,886,459	11,839,309
COMPONENTS OF ENDING BALANCE				
Convention Center-Unrestricted	19,684,841	10,859,522	16,047,847	2,931,640
Venue Fund	7,092,510	10,273,680	8,838,612	8,907,669

(*) Funds are accounted for separately in order to comply with State statutes. Includes: (1) Convention Center Operating Fund, (2) Convention Center Tax Fund, (3) Venue Project Fund.

CONVENTION CENTER MARKETING AND PROMOTION FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	400,392	368,547	325,438
REVENUE				
Aramark Revenue	0	106,891	106,891	100,669
TOTAL AVAILABLE FUNDS	0	106,891	106,891	100,669
REQUIREMENTS				
Catering and Concession Promotions	0	150,000	150,000	426,107
TOTAL REQUIREMENTS	0	150,000	150,000	426,107
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	0	(43,109)	(43,109)	(325,438)
ENDING BALANCE	0	357,283	325,438	0

CONVENTION CENTER OPERATING FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	17,797,468	16,740,781	19,684,841	16,047,847
REVENUE				
Facility Revenue	6,125,897	6,695,288	6,695,288	6,436,275
Contractor Revenue	5,756,200	5,189,816	5,189,816	4,894,274
Interest Income	758,086	778,973	778,973	506,501
TOTAL REVENUE	12,640,183	12,664,077	12,664,077	11,837,050
TRANSFERS IN				
Convention Center Tax Fund	17,538,994	16,258,909	17,795,781	17,857,663
TOTAL TRANSFERS IN	17,538,994	16,258,909	17,795,781	17,857,663
TOTAL AVAILABLE FUNDS	30,179,177	28,922,986	30,459,858	29,694,713
PROGRAM REQUIREMENTS				
Event Operations	12,800,159	19,358,075	18,544,075	21,471,064
Contractor Expenses	3,976,635	3,294,517	3,294,517	3,377,541
Support Services	2,396,230	3,550,076	3,434,076	3,841,594
TOTAL PROGRAM REQUIREMENTS	19,173,024	26,202,668	25,272,668	28,690,199
TRANSFERS OUT				
GO Debt Service	2,086,493	2,091,894	2,298,501	2,394,329
CIP	4,100,000	4,862,300	4,862,300	10,000,000
Austin City Store	179,336	0	0	0
Wireless Communication Fund	85,426	86,324	86,324	100,256
Public Improvement District	75,000	75,000	75,000	75,000
TOTAL TRANSFERS OUT	6,526,255	7,115,518	7,322,125	12,569,585
OTHER REQUIREMENTS				
Compensation Adjustment	16,332	75,865	75,865	28,267
Additional Retirement Contribution	57,676	66,496	66,496	152,182
Accrued Payroll	71,221	48,000	64,000	56,000
Administrative Support	1,079,862	1,189,588	1,189,588	1,208,577
Workers Compensation	96,800	98,010	98,010	98,010
Liability Reserve	8,000	8,100	8,100	8,100
TOTAL OTHER REQUIREMENTS	1,329,891	1,486,059	1,502,059	1,551,136
TOTAL REQUIREMENTS	27,029,170	34,804,245	34,096,852	42,810,920
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	3,150,007	(5,881,259)	(3,636,994)	(13,116,207)
ADJUSTMENT TO GAAP	(1,262,634)	0	0	0
ENDING BALANCE	19,684,841	10,859,522	16,047,847	2,931,640

CONVENTION CENTER REPAIR AND REPLACEMENT FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	600,589	552,820	513,156
REVENUE				
Aramark Revenue	0	160,336	160,336	151,003
TOTAL AVAILABLE FUNDS	0	160,336	160,336	151,003
REQUIREMENTS				
Equipment & Furnishings	0	200,000	200,000	664,159
TOTAL REQUIREMENTS	0	200,000	200,000	664,159
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	0	(39,664)	(39,664)	(513,156)
ENDING BALANCE	0	560,925	513,156	0

CONVENTION CENTER TAX FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	(7,804)	0	0	0
REVENUE				
Interest Income	360,363	302,934	302,934	238,354
TOTAL REVENUE	360,363	302,934	302,934	238,354
TRANSFERS IN				
Hotel/Motel Occ Tax Fund	21,112,260	21,281,400	22,818,272	23,237,028
TOTAL TRANSFERS IN	21,112,260	21,281,400	22,818,272	23,237,028
TOTAL AVAILABLE FUNDS	21,472,623	21,584,334	23,121,206	23,475,382
TRANSFERS OUT				
Hotel Tax Revenue Bond Redemption Fund	3,925,825	5,325,425	5,325,425	5,617,719
Convention Center	17,538,994	16,258,909	17,795,781	17,857,663
TOTAL TRANSFERS OUT	21,464,819	21,584,334	23,121,206	23,475,382
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	7,804	0	0	0
ENDING BALANCE	0	0	0	0

CULTURAL ARTS FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	1,417,605	1,471,926	1,733,333	1,547,596
TRANSFERS IN				
Interest	56,371	35,000	60,000	49,000
Hotel/Motel Occupancy Tax	4,927,601	4,965,661	5,324,263	5,421,973
TOTAL AVAILABLE FUNDS	4,983,972	5,000,661	5,384,263	5,470,973
REQUIREMENTS				
Cultural Arts Contracts	4,680,782	5,911,021	5,505,000	6,132,924
Program Administration	6,634	15,000	15,000	15,000
Cultural Planning	2,373	50,000	50,000	50,000
TOTAL REQUIREMENTS	4,689,789	5,976,021	5,570,000	6,197,924
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	294,183	(975,360)	(185,737)	(726,951)
ADJUSTMENT TO GAAP	21,545	0	0	0
ENDING BALANCE	1,733,333	496,566	1,547,596	820,645
COMPONENTS OF ENDING BALANCE				
Reserve Requirement	498,403	496,566	538,207	547,097
Additional Reserved	0	0	0	273,549
Unreserved Requirement	1,234,930	0	1,009,389	0

NOTE: The FY 2009 Proposed Budget includes an ending balance reserve of 10% of Hotel-Motel Occupancy Tax revenue, or $547,097, plus an additional 5% as recommended by the Austin Arts Commission.

DRAINAGE UTILITY FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	9,633,789	9,295,510	11,196,187	7,432,427
REVENUE				
Drainage Fee				
Residential	26,685,701	26,658,732	26,827,556	27,138,589
Commercial/City	23,908,978	24,623,973	24,600,636	25,067,205
Storm Sewer Discharge Permits	115,433	123,560	123,560	127,267
Underground Storage Permits	35,870	34,000	34,000	72,000
Development Fees	831,692	780,500	780,500	1,070,000
Monitoring and Maintenance	13,440	16,000	16,000	35,000
Maple Run	0	58,159	58,159	63,198
Interest Income	2,805,951	1,900,000	1,900,000	1,800,000
Property Sales	25,446	20,000	20,000	20,000
Miscellaneous	10,762	12,000	12,000	12,000
TOTAL REVENUE	54,433,273	54,226,924	54,372,411	55,405,259
TRANSFERS IN				
Austin Water Utility CIP	0	424,459	73,137	0
General Fund	298,504	298,504	298,504	298,504
TOTAL TRANSFERS IN	298,504	722,963	371,641	298,504
TOTAL AVAILABLE FUNDS	54,731,777	54,949,887	54,744,052	55,703,763
PROGRAM REQUIREMENTS				
Stream Restoration	518,868	623,009	581,109	629,335
Flood Hazard Mitigation	3,188,746	3,909,970	3,466,080	3,712,942
Infrastructure & Waterway Maint.	9,610,313	10,489,854	10,530,838	11,169,815
Master Planning	515,477	641,973	638,422	696,847
One Stop Shop	4,660,843	5,123,409	5,078,767	5,203,102
Support Services	2,467,236	3,078,149	3,078,149	3,065,933
Water Quality Protection	6,702,041	8,200,339	7,762,608	7,931,749
TOTAL PROGRAM REQUIREMENTS	27,663,524	32,066,703	31,135,973	32,409,723
OTHER PROGRAM REQUIREMENTS				
Bad Debt	214,832	505,066	505,066	505,066
Hazardous Materials Response	1,408,915	222,515	222,515	222,515
Information Systems Support	222,515	1,949,214	1,949,214	1,929,312
PARD Flood Control	50,977	85,000	85,000	50,977
Transfer to AE-Greenbuilder Prgm.	0	17,835	17,835	17,835
UCSO Billing Sup. & LIS Upgrade	817,797	945,632	945,632	1,212,061
UWO Law Water Quality	66,000	66,000	66,000	66,000
Compensation Adjustment	46,508	161,004	39,083	34,082
TOTAL OTHER PROGRAM REQUIREMENTS	2,827,544	3,952,266	3,830,345	4,037,848
TOTAL EXPENSES	30,491,068	36,018,969	34,966,318	36,447,571

DRAINAGE UTILITY FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
TRANSFERS OUT				
Austin Water Utility	108,000	0	0	0
Environmental Remediation Fund	241,500	241,500	241,500	241,500
General Obligation Debt Service	1,112,861	1,096,150	1,169,144	1,138,368
Other Enterprise CIP	17,113,450	17,315,000	17,315,000	16,140,000
RSMP Transfer	102,000	554,184	554,184	0
Radio Comm. Fund/Trunked Radio	56,675	57,386	57,386	66,647
Sustainability Fund	526,039	542,146	542,146	391,625
UWO Local Cntrl. Structural Match	987,573	750,000	750,000	750,000
TOTAL TRANSFERS OUT	20,248,098	20,556,366	20,629,360	18,728,140
OTHER REQUIREMENTS				
Accrued Payroll	69,332	110,000	164,000	127,000
Administrative Support - City-wide	1,976,390	2,210,901	2,210,901	2,223,687
Insurance - Fire/EC	0	6,613	6,613	6,613
Liability Reserve	269,455	269,000	269,000	269,000
Additional Retirement Contribution	144,535	149,620	149,620	327,188
Workers' Compensation	112,000	112,000	112,000	191,153
TOTAL OTHER REQUIREMENTS	2,571,712	2,858,134	2,912,134	3,144,641
TOTAL REQUIREMENTS	53,310,878	59,433,469	58,507,812	58,320,352
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	1,420,899	(4,483,582)	(3,763,760)	(2,616,589)
ADJUSTMENT TO GAAP	141,499	0	0	0
ENDING BALANCE	11,196,187	4,811,928	7,432,427	4,815,838

EMERGENCY MEDICAL SERVICES
TRAVIS COUNTY REIMBURSED FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	42,344	49,910	0	55,121
REVENUE				
Travis County	1,285,348	1,551,156	1,551,156	1,597,333
TOTAL REVENUE	1,285,348	1,551,156	1,551,156	1,597,333
PROGRAM REQUIREMENTS				
Operations	1,320,455	1,542,728	1,487,607	1,573,218
TOTAL PROGRAM REQUIREMENTS	1,320,455	1,542,728	1,487,607	1,573,218
OTHER REQUIREMENTS				
Compensation Adjustment	0	0	0	780
Additional Retirement Contribution	7,587	8,428	8,428	16,956
TOTAL OTHER REQUIREMENTS	7,587	8,428	8,428	17,736
TOTAL REQUIREMENTS	1,328,042	1,551,156	1,496,035	1,590,954
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	(42,694)	0	55,121	6,379
ADJUSTMENT TO GAAP	350	0	0	0
ENDING BALANCE	0	49,910	55,121	61,500

EMPLOYEE BENEFITS FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	17,272,661	12,366,289	13,076,992	12,148,177
REVENUE				
City Contributions	80,690,830	94,407,316	94,976,505	101,116,604
Employee Medical	15,594,636	16,770,507	17,557,849	18,341,897
Employee Dental	2,630,194	2,590,719	3,705,058	3,033,141
Employee Long Term Disability	2,026,584	2,088,794	1,801,432	1,732,938
Employee Supplemental Life	2,120,121	2,200,990	2,402,239	2,524,650
Employee Prepaid Legal	555,805	598,591	601,641	633,360
Employee Retiree Vision Program	0	663,750	306,970	396,000
Retiree Medical	7,361,483	7,613,175	7,488,040	8,501,772
Retiree Dental	774,831	846,741	894,530	961,326
Cobra Contributions	377,642	434,805	482,152	418,890
TOTAL AVAILABLE FUNDS	112,132,126	128,215,388	130,216,416	137,660,578
REQUIREMENTS				
PPO Medical Claims Employees	35,258,766	40,662,492	40,697,129	45,520,727
PPO Prescriptions Employees	8,414,689	9,621,588	9,221,809	10,158,716
Dental Claims - Employees	7,737,272	8,160,997	9,388,568	8,588,677
Dental Premiums - Retirees	781,752	846,741	902,981	961,326
HMO Premiums	40,672,295	43,564,839	42,297,340	43,074,978
PPO Medical Plan - Retirees	10,795,514	14,638,009	14,705,191	17,594,805
Basic Life Insurance & AD&D	885,738	914,167	956,281	1,000,992
Life Insurance - Supp. & Dep	2,122,224	2,200,990	2,413,723	2,524,650
Stop Loss Premiums - Medical	406,799	129,600	449,828	458,221
Stop Loss Reserve	0	1,900,000	0	1,507,000
Long Term Disability Premiums	2,032,612	2,088,794	1,803,788	1,732,938
Short Term Disability Premiums	467,567	479,866	503,539	522,596
Employee Assistance Program	163,007	173,000	173,402	174,348
Wellness Program	190,255	250,000	250,000	300,000
Child Care	529,076	600,000	600,000	600,000
Unemployment	222,541	240,000	193,757	240,000
Prepaid Legal	557,512	598,591	603,546	633,360
Vision Program	0	663,750	309,922	396,000
Administration and Other Fees	5,090,176	5,601,556	5,674,427	5,900,870
Claims Reserve	0	7,246,697	0	7,918,552
TOTAL REQUIREMENTS	116,327,795	140,581,677	131,145,231	149,808,755
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(4,195,669)	(12,366,289)	(928,815)	(12,148,177)
ENDING BALANCE	13,076,992	0	12,148,177	0

ENVIRONMENTAL REMEDIATION FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	573,214	92,507	108,473	128,722
TRANSFERS IN				
Water Fund	120,750	120,750	120,750	120,750
Wastewater Fund	120,750	120,750	120,750	120,750
Solid Waste Services-Landfill Fund	241,500	241,500	241,500	0
Solid Waste Services	0	0	0	241,500
Drainage Utility Fund	241,500	241,500	241,500	241,500
Investment Interest	18,707	24,000	8,796	9,000
TOTAL FUNDING SOURCES	743,207	748,500	733,296	733,500
EXPENSES				
Spills Response	10,741	50,000	20,000	50,000
TOTAL EXPENSES	10,741	50,000	20,000	50,000
TRANSFERS OUT				
Brownfields Revolving Loan Fund	78,329	78,329	78,329	78,329
Transfer to Solid Waste Services CIP	500,000	0	0	0
GO Debt Service	618,878	625,558	614,718	609,734
TOTAL TRANSFERS OUT	1,197,207	703,887	693,047	688,063
TOTAL REQUIREMENTS	1,207,948	753,887	713,047	738,063
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(464,741)	(5,387)	20,249	(4,563)
ENDING BALANCE	108,473	87,120	128,722	124,159

FLEET SERVICES FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	(2,397,555)	(588,563)	(718,676)	(4,827,776)
REVENUE				
Fleet Maintenance Revenue	20,776,314	19,881,600	19,599,669	22,059,278
Interlocal Maintenance Revenue	3,487	0	0	0
Fleet Scrap Sales	12,060	15,000	37,424	30,000
Auction Revenue	193,372	266,580	266,580	321,933
Rental Revenue	712,032	486,764	486,764	670,891
Fuel Revenue	13,694,326	14,007,680	14,795,090	23,695,909
Interest Earnings	207,393	200,000	294,273	200,000
Miscellaneous Revenue	118,700	0	0	0
Facility Rental	0	0	97,870	100,000
TOTAL AVAILABLE FUNDS	35,717,684	34,857,624	35,577,670	47,078,011
PROGRAM REQUIREMENTS				
Support Services	1,823,489	2,164,003	2,009,172	2,116,940
Vehicle Support Services	12,717,303	12,337,067	18,327,827	24,271,942
Service Centers	17,482,403	17,530,415	16,448,882	16,581,486
TOTAL PROGRAM REQUIREMENTS	32,023,195	32,031,485	36,785,881	42,970,368
TRANSFERS OUT				
Trunked Radio Allocation	13,252	13,488	13,488	15,664
Capital Improvement Projects	300,000	950,000	950,000	550,000
G.O. Debt Service	494,010	604,285	686,225	661,298
TOTAL TRANSFERS OUT	807,262	1,567,773	1,649,713	1,226,962
OTHER REQUIREMENTS				
Accrued Payroll	38,404	59,000	59,000	65,000
Compensation Adjustment	23,340	27,523	26,460	26,074
Additional Retirement Contribution	78,398	88,831	88,831	180,554
Insurance - Bond/Theft	432	449	449	418
Insurance - Fire/EC	26,624	29,948	29,948	30,718
Information Systems Fund	579,826	647,488	647,488	643,401
Workers' Compensation	379,000	379,000	379,000	511,454
Liability Reserve Fund	20,000	20,000	20,000	20,000
TOTAL OTHER REQUIREMENTS	1,146,024	1,252,239	1,251,176	1,477,619
TOTAL REQUIREMENTS	33,976,481	34,851,497	39,686,770	45,674,949
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	1,741,203	6,127	(4,109,100)	1,403,062
ADJUSTMENT TO GAAP	(62,325)	0	0	0
ENDING BALANCE	(718,676)	(582,436)	(4,827,776)	(3,424,714)

GENERAL OBLIGATION DEBT SERVICE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	14,390,667	12,383,526	16,556,740	19,336,632
REVENUE				
Property Tax Revenue				
Current	82,302,569	88,022,471	88,022,471	95,579,946
Delinquent	411,383	423,320	423,320	409,645
Penalty and Interest	463,836	440,000	440,000	440,000
Property Tax Requirement	83,177,788	88,885,791	88,885,791	96,429,591
Interest and Other Revenue				
Interest on Investments	3,281,048	2,959,443	2,036,312	1,306,822
CMTA Mobility	3,500,000	3,500,000	3,500,000	3,500,000
Post Properties	77,000	77,000	77,000	77,000
Interest and Other Revenue	6,858,048	6,536,443	5,613,312	4,883,822
TOTAL REVENUE	90,035,836	95,422,234	94,499,103	101,313,413
TRANSFERS IN				
Austin Energy	337,226	289,412	295,339	293,020
Austin Water Utility	2,469,727	3,471,595	3,444,627	3,966,772
Aviation	28,695	23,693	24,737	24,004
CTM	1,032,363	1,138,786	1,138,786	0
Convention Center	2,086,493	2,091,893	2,298,501	2,394,329
EMS	0	123,422	123,422	124,929
Environmental Remediation	618,878	625,558	614,718	609,734
Financial Services	1,893,781	1,616,050	1,358,900	1,358,100
Fire	497,862	757,513	728,012	1,001,817
Fleet	494,010	604,285	686,225	661,298
Golf	760,193	787,862	759,885	725,915
Health & Human Services	472,951	461,941	489,272	0
MUD Surcharge	113,398	89,951	119,116	118,910
One Texas Center	1,231,743	1,238,418	1,238,418	1,231,530
Police	233,402	238,468	238,468	119,873
Solid Waste Services	3,700,103	4,579,953	4,561,702	5,908,721
Support Services	2,992,140	2,967,131	2,906,178	3,208,077
Public Works	983,339	1,331,539	1,314,489	1,754,272
Watershed Protection	1,112,861	1,096,150	1,169,144	1,138,368
TOTAL TRANSFERS IN	21,059,165	23,533,620	23,509,939	24,639,669
TOTAL AVAILABLE FUNDS	111,095,001	118,955,854	118,009,042	125,953,082

GENERAL OBLIGATION DEBT SERVICE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
REQUIREMENTS				
Principal	68,918,428	73,680,732	71,455,732	85,247,600
Interest Expense	42,827,411	45,685,378	43,758,418	46,818,957
Other	9,594	15,000	15,000	15,000
TOTAL REQUIREMENTS	111,755,433	119,381,110	115,229,150	132,081,557
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(660,432)	(425,256)	2,779,892	(6,128,475)
ADJUSTMENT TO GAAP	2,826,505	0	0	0
ENDING BALANCE	16,556,740	11,958,270	19,336,632	13,208,157

GOLF ENTERPRISE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	(395,701)	(599,701)	(1,159,088)	(1,094,220)
REVENUE				
Golf Fee Revenues	4,269,612	5,428,391	5,268,979	5,587,936
TOTAL AVAILABLE FUNDS	4,269,612	5,428,391	5,268,979	5,587,936
PROGRAM REQUIREMENTS				
Golf	3,825,831	4,015,487	4,019,427	4,298,842
TOTAL PROGRAM REQUIREMENTS	3,825,831	4,015,487	4,019,427	4,298,842
TRANSFERS OUT				
GO Debt Service	760,193	787,862	759,885	725,915
TOTAL TRANSFERS OUT	760,193	787,862	759,885	725,915
OTHER REQUIREMENTS				
Accrued Payroll	15,160	15,000	3,000	14,000
Compensation Adjustment	378	7,371	6,210	5,211
Administrative Support	292,553	292,553	292,553	264,448
Workers' Compensation	88,000	88,000	88,000	21,857
Additional Retirement Contribution	14,628	16,036	16,036	30,696
Liability Reserve	18,000	19,000	19,000	19,000
TOTAL OTHER REQUIREMENTS	428,719	437,960	424,799	355,212
TOTAL REQUIREMENTS	5,014,743	5,241,309	5,204,111	5,379,969
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(745,131)	187,082	64,868	207,967
ADJUSTMENT TO GAAP	(18,256)	0	0	0
ENDING BALANCE	(1,159,088)	(412,619)	(1,094,220)	(886,253)

GOLF SURCHARGE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	268,626	261,962	257,956	262,549
REVENUE				
Green Fee Revenue	66,348	90,000	90,000	90,000
Interest Income	29,646	10,000	14,593	10,000
TOTAL AVAILABLE FUNDS	95,994	100,000	104,593	100,000
TRANSFERS OUT				
CIP	106,664	100,000	100,000	100,000
TOTAL REQUIREMENTS	106,664	100,000	100,000	100,000
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(10,670)	0	4,593	0
ENDING BALANCE	257,956	261,962	262,549	262,549

HEALTH AND HUMAN SERVICES DEPARTMENT
TRAVIS COUNTY REIMBURSED FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	327,798	327,798	308,215	0
REVENUE				
Health & Human Services	1,910,957	2,657,879	2,657,879	0
TOTAL REVENUE	1,910,957	2,657,879	2,657,879	0
PROGRAM REQUIREMENTS				
One Stop Shop	10,680	13,497	13,497	0
Animal Services	131,501	339,405	339,405	0
Communicable Diseases	745,124	807,631	807,631	0
Environmental & Consumer Health	382,382	388,072	427,949	0
Youth Services	155,000	179,482	179,482	0
Health Promotion and Disease Prevention	247,611	297,724	295,734	0
Vital Records	38,087	40,862	40,862	0
Support Services	224,969	239,128	239,128	0
TOTAL PROGRAM REQUIREMENTS	1,935,354	2,305,801	2,343,688	0
OTHER REQUIREMENTS				
Additional Retirement Contribution	11,887	13,451	13,451	
Interlocal Agreement Adjustment	0	307,628	296,690	
Compensation Adjustment	0	30,999	4,050	0
TOTAL OTHER REQUIREMENTS	11,887	352,078	314,191	0
TOTAL REQUIREMENTS	1,947,241	2,657,879	2,657,879	0
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	(36,284)	0	0	0
ADJUSTMENT TO GAAP	16,701	0	(308,215)	0
ENDING BALANCE	308,215	327,798	0	0

HOTEL/MOTEL OCCUPANCY TAX FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	0	0	0
REVENUE				
Hotel/Motel Revenue Recovery	259,434	0	73,742	0
Penalties & Interest	91,695	94,700	94,700	60,000
Hotel/Motel Taxes	33,632,898	33,030,746	35,364,079	36,099,821
Hotel/Motel Taxes-Venue Fund	9,382,288	9,437,355	10,104,022	10,314,235
TOTAL AVAILABLE FUNDS	43,366,315	42,562,801	45,636,543	46,474,056
TRANSFERS OUT				
Tourism and Promotion Fund	6,802,370	6,857,340	7,352,554	7,487,487
Convention Center Tax Fund	21,112,260	21,281,400	22,818,272	23,237,028
Cultural Arts Fund	4,927,601	4,965,661	5,324,263	5,421,973
Venue Project Fund	9,382,288	9,458,400	10,141,454	10,327,568
TOTAL REQUIREMENTS	42,224,519	42,562,801	45,636,543	46,474,056
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER TOTAL REQUIREMENTS	1,141,796	0	0	0
ADJUSTMENT TO GAAP	9,693,243	0	0	0
UNAVAILABLE RESOURCES	(10,835,039)	0	0	0
ENDING BALANCE	0	0	0	0

HOTEL TAX REVENUE BOND REDEMPTION FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	2,438,859	4,040,036	4,041,279	5,100,377
REVENUE				
Interest Income	84,711	86,425	58,312	47,561
TOTAL REVENUE	84,711	86,425	58,312	47,561
TRANSFERS IN				
Convention Center Tax Fund	3,925,825	5,325,425	5,325,425	5,617,719
Venue Tax Fund	5,968,828	5,969,878	8,725,352	10,361,787
TOTAL TRANSFERS IN	9,894,653	11,295,303	14,050,777	15,979,506
TOTAL AVAILABLE FUNDS	9,979,364	11,381,728	14,109,089	16,027,067
REQUIREMENTS				
Principal	505,000	2,640,000	2,640,000	3,875,000
Interest Expense	7,652,197	7,606,055	9,578,431	8,901,070
Other	219,747	226,466	831,560	908,716
TOTAL REQUIREMENTS	8,376,944	10,472,521	13,049,991	13,684,786
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	1,602,420	909,207	1,059,098	2,342,281
ENDING BALANCE	4,041,279	4,949,243	5,100,377	7,442,658

HOUSING TRUST FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	1,830,562	451,407	2,494,953	413,900
TRANSFERS IN				
Sustainability Fund	1,000,000	1,000,000	1,000,000	0
Restitution	4,235	0	0	0
Interest Earnings	107,202	43,000	43,000	0
TOTAL AVAILABLE FUNDS	1,111,437	1,043,000	1,043,000	0
PROGRAM REQUIREMENTS				
Community Development	87,571	180,000	136,029	180,000
Housing Development	359,475	1,314,407	2,988,024	233,900
TOTAL PROGRAM REQUIREMENTS	447,046	1,494,407	3,124,053	413,900
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	664,391	(451,407)	(2,081,053)	(413,900)
ADJUSTMENT TO GAAP	0	0	0	0
ENDING BALANCE	2,494,953	0	413,900	0

HUD SECTION 108 DEBT SERVICE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	0	0	0
REVENUE				
CDBG	2,270,428	2,352,805	2,352,805	2,358,687
TOTAL REVENUE	2,270,428	2,352,805	2,352,805	2,358,687
TOTAL AVAILABLE FUNDS	2,270,428	2,352,805	2,352,805	2,358,687
REQUIREMENTS				
Principal	1,155,000	1,240,000	1,240,000	1,310,000
Interest Expense	1,115,428	1,082,760	1,082,760	1,018,642
Other	0	30,045	30,045	30,045
TOTAL REQUIREMENTS	2,270,428	2,352,805	2,352,805	2,358,687
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	0	0	0	0
ENDING BALANCE	0	0	0	0

IH-35 PARKING PROGRAM FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	353,555	441,495	459,433	(28,117)
REVENUE				
Parking Revenue	184,239	170,000	184,000	154,000
Interest Income	19,091	19,000	19,000	0
TOTAL REVENUE	203,330	189,000	203,000	154,000
REQUIREMENTS				
Operating Requirements	97,452	118,400	90,550	130,850
Transfer to CIP Project	0	600,000	600,000	0
TOTAL REQUIREMENTS	97,452	718,400	690,550	130,850
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	105,878	(529,400)	(487,550)	23,150
ENDING BALANCE	459,433	(87,905)	(28,117)	(4,967)

LIABILITY RESERVE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	7,070,322	6,012,965	8,646,767	7,514,767
TRANSFERS IN				
General Fund	2,500,000	1,440,000	1,440,000	1,590,000
Support Services Fund	0	0	0	0
Aviation Airport Fund	23,000	23,000	23,000	23,000
Convention Center Fund	10,000	10,000	10,000	10,000
Watershed Prot. Drainage Utility Fund	269,455	269,000	269,000	269,000
Austin Energy Electric Utility Fund	597,000	594,000	594,000	594,000
PARD - Golf Fund	18,000	19,000	19,000	19,000
PARD - Recreation Fund	1,000	1,000	1,000	1,000
PARD - Softball	1,000	1,000	1,000	1,000
Solid Waste Services Fund	207,000	205,000	205,000	205,000
Public Works Transportation Fund	105,000	109,000	109,000	109,000
Austin Water Utility - Water Fund	312,000	310,000	310,000	310,000
Austin Water Utility - Wastewater Fund	312,000	310,000	310,000	310,000
Fleet Maintenance Fund	20,000	20,000	20,000	20,000
Wireless Fund	1,000	1,000	1,000	1,000
Comm. & Technology Mgmt. Fund	11,000	6,000	6,000	6,000
Community Care FQHC Fund	7,000	7,000	7,000	7,000
Pub. Wks. Cap. Projects Mgmt. Fund	11,000	11,000	11,000	11,000
CTECC Fund	1,000	1,000	1,000	1,000
Neighbor. Housing and Comm. Dev. Fund	31,000	31,000	31,000	31,000
TOTAL AVAILABLE FUNDS	4,437,455	3,368,000	3,368,000	3,518,000
REQUIREMENTS AND TRANSFERS OUT				
Claims	3,594,789	4,500,000	4,500,000	4,500,000
Encumbrances (Claims)	0	0	0	0
Transfer to Transportation Fund	1,057,357	0	0	0
TOTAL REQUIREMENTS	4,652,146	4,500,000	4,500,000	4,500,000
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(214,691)	(1,132,000)	(1,132,000)	(982,000)
ADJUSTMENT TO GAAP	1,791,136	0	0	0
ENDING BALANCE	8,646,767	4,880,965	7,514,767	6,532,767

MUELLER DEVELOPMENT FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	458,333	458,333	606,708	606,708
REVENUE				
Operating Income	250,000	250,000	250,000	250,000
TOTAL REVENUE	250,000	250,000	250,000	250,000
REQUIREMENTS				
Operating Expenses	101,625	250,000	250,000	250,000
TOTAL REQUIREMENTS	101,625	250,000	250,000	250,000
EXCESS (DEFICIENCY) OF REVENUE OVER REQUIREMENTS	148,375	0	0	0
TOTAL ENDING BALANCE	606,708	458,333	606,708	606,708

MUELLER TAX INCREMENT FINANCING FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	0	0	213,262
REVENUE				
Property Taxes	0	0	213,262	609,743
TOTAL REVENUE	0	0	213,262	609,743
EXPENSES				
Operating Expenditures	0	0	0	0
TOTAL EXPENSES	0	0	0	0
TOTAL REQUIREMENTS	0	0	0	0
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	0	0	213,262	609,743
ENDING BALANCE	0	0	213,262	823,005

MUNICIPAL COURT BUILDING SECURITY FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	190,006	97,576	100,488	110,600
REVENUE				
Court Special Expense Fees	384,907	435,750	474,898	484,898
Investment Interest	10,223	9,450	7,500	7,500
TOTAL REVENUE	395,130	445,200	482,398	492,398
REQUIREMENTS				
Contract Security	150,528	206,973	160,377	166,792
Marshals	309,503	315,803	306,115	328,040
Other Equipment	24,617	0	5,794	0
TOTAL REQUIREMENTS	484,648	522,776	472,286	494,832
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(89,518)	(77,576)	10,112	(2,434)
ENDING BALANCE	100,488	20,000	110,600	108,166

MUNICIPAL COURT JUVENILE CASE MANAGER FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	304,348	611,361	605,868	985,283
REVENUES				
Court Special Expense Fees	424,385	456,000	567,050	621,461
Investment Interest	25,645	19,290	26,000	31,000
TOTAL REVENUE	450,030	475,290	593,050	652,461
PROGRAM REQUIREMENTS				
Youth Case Management	138,507	328,088	208,910	330,937
TOTAL PROGRAM REQUIREMENTS	138,507	328,088	208,910	330,937
OTHER REQUIREMENTS				
Accrued Payroll	6,206	1,000	3,000	1,000
Compensation Adjustment	0	675	675	1,124
Additional Retirement Contribution	658	1,834	1,050	3,894
TOTAL OTHER REQUIREMENTS	6,864	3,509	4,725	6,018
TOTAL REQUIREMENTS	145,371	331,597	213,635	336,955
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	304,659	143,693	379,415	315,506
ADJUSTMENT TO GAAP	(3,139)	0	0	0
ENDING BALANCE	605,868	755,054	985,283	1,300,789

MUNICIPAL COURT TECHNOLOGY FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	461,470	197,770	298,296	468,187
REVENUE				
Court Special Expense Fees	509,390	577,500	622,664	632,461
Interest	22,046	26,250	18,000	20,000
TOTAL REVENUE	531,436	603,750	640,664	652,461
REQUIREMENTS				
IT Projects - Software Replacement	118,385	190,000	0	200,000
IT Projects - Hardware Enhancements	45,192	30,000	0	0
IT Projects - Contractual Services	313,740	0	63,922	250,000
Replacement and Upgrade	25,850	266,400	135,637	254,693
Software, Hardware & Maintenance	214,902	229,640	271,214	290,631
TOTAL REQUIREMENTS	718,069	716,040	470,773	995,324
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(186,633)	(112,290)	169,891	(342,863)
ADJUSTMENT TO GAAP	23,459	0	0	0
ENDING BALANCE	298,296	85,480	468,187	125,324

MUNICIPAL COURT TRAFFIC SAFETY FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	0	0	(11,590)
REVENUES				
Court Special Expense Fees	0	1,300,500	37,500	1,218,750
Investment Interest	0	0	0	2,000
TOTAL REVENUE	0	1,300,500	37,500	1,220,750
PROGRAM REQUIREMENTS				
Red Light Camera Traffic Safety	0	856,803	49,090	931,151
TOTAL PROGRAM REQUIREMENTS	0	856,803	49,090	931,151
OTHER EXPENSES				
Compensation Adjustment	0	0	0	1,463
TOTAL OTHER EXPENSES	0	0	0	1,463
TRANSFERS OUT				
50% Net Revenue Transfer to State	0	221,624	0	138,273
Traffic Safety Project CIP	0	0	0	138,273
TOTAL TRANSFERS OUT	0	221,624	0	276,546
TOTAL REQUIREMENTS	0	1,078,427	49,090	1,209,160
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	0	222,073	(11,590)	11,590
ENDING BALANCE	0	222,073	(11,590)	0

NEIGHBORHOOD HOUSING AND COMMUNITY DEVELOPMENT

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	1,305,062	724,031	1,422,437	836,970
REVENUE				
Interest Income	25,906	111,275	111,275	111,275
Other Income	10,494	0	0	0
TOTAL REVENUE	36,400	111,275	111,275	111,275
TRANSFERS IN				
General Fund	2,539,547	2,587,780	2,587,780	2,587,780
TOTAL TRANSFERS IN	2,539,547	2,587,780	2,587,780	2,587,780
TOTAL AVAILABLE FUNDS	2,575,947	2,699,055	2,699,055	2,699,055
PROGRAM REQUIREMENTS				
Housing Development	910,013	1,006,306	1,264,600	785,482
Community Development	280,164	691,700	600,439	991,016
Support Services	1,229,957	1,510,787	1,373,905	1,615,033
TOTAL PROGRAM REQUIREMENTS	2,420,134	3,208,793	3,238,944	3,391,531
TRANSFERS OUT AND OTHER REQUIREMENTS				
Liability Reserve	31,000	31,000	31,000	31,000
Transfer to CIP	0	0	0	100,000
Awards and Recognition Program	4,297	540	4,078	585
Additional Retirement Contribution	2,158	2,500	2,500	9,909
Accrued Payroll	1,185	2,000	8,000	3,000
TOTAL TRANSFERS OUT AND OTHER REQUIREMENTS	38,640	36,040	45,578	144,494
TOTAL REQUIREMENTS	2,458,774	3,244,833	3,284,522	3,536,025
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	117,173	(545,778)	(585,467)	(836,970)
ADJUSTMENT TO GAAP	202	0	0	0
ENDING BALANCE	1,422,437	178,253	836,970	0

NEW CENTRAL LIBRARY FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	0	0	10,088,640
REVENUE				
Block 21 Sale Proceeds	0	0	9,988,640	0
Interest			100,000	400,000
TOTAL AVAILABLE FUNDS	0	0	10,088,640	400,000
REQUIREMENTS				
Operating Expenditures	0	0	0	0
TOTAL REQUIREMENTS	0	0	0	0
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	0	0	10,088,640	400,000
ENDING BALANCE	0	0	10,088,640	10,488,640

ONE TEXAS CENTER FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	(441,059)	241,818	246,645	985,130
REVENUE				
Operating Income	1,919,447	1,381,844	2,131,903	1,575,784
TOTAL REVENUE	1,919,447	1,381,844	2,131,903	1,575,784
REQUIREMENTS				
Building Renovations	0	600,000	155,000	0
HVAC Renovations	0	0	0	1,500,000
Transfer to GO Debt Service	1,231,743	1,238,418	1,238,418	1,231,530
TOTAL REQUIREMENTS	1,231,743	1,838,418	1,393,418	2,731,530
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	687,704	(456,574)	738,485	(1,155,746)
ENDING BALANCE	246,645	(214,756)	985,130	(170,616)

PALMER EVENTS CENTER (PEC) COMBINED FUNDS

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	5,633,687	6,575,985	7,651,594	8,157,566
REVENUE				
Car Rental Tax Revenue	6,039,550	6,544,650	6,544,650	6,675,543
Parking Garage Revenue	617,111	617,745	617,745	675,656
Facility Revenue	1,047,159	920,461	920,461	978,310
Contractor Revenue	893,758	826,819	826,819	728,957
Interest Earnings	324,532	338,748	338,748	183,615
TOTAL AVAILABLE FUNDS	8,922,110	9,248,423	9,248,423	9,242,081
PROGRAM REQUIREMENTS				
Event Operations	2,701,412	4,094,716	4,041,716	4,572,734
Contractor Expenses	670,145	755,581	755,581	707,624
Support Services	585,210	892,813	875,813	882,015
TOTAL PROGRAM REQUIREMENTS	3,956,767	5,743,110	5,673,110	6,162,373
TRANSFERS OUT				
Town Lake Park Venue Project Bond Redemption Fund	2,702,570	2,696,633	2,707,164	2,710,773
CIP	0	0	0	1,000,000
Toursim & Promotion Fund	0	0	0	125,382
TOTAL TRANSFERS OUT	2,702,570	2,696,633	2,707,164	3,836,155
OTHER REQUIREMENTS				
Compensation Adjustments	3,489	5,502	5,502	2,128
Additional Retirement Contribution	8,855	14,746	14,746	28,101
Accrued Payroll	7,026	7,000	38,000	13,000
Administrative Support	269,967	279,039	279,039	283,493
Workers Compensation	24,200	22,990	22,990	22,990
Liability Reserve	2,000	1,900	1,900	1,900
TOTAL OTHER REQUIREMENTS	315,537	331,177	362,177	351,612
TOTAL REQUIREMENTS	6,974,874	8,770,920	8,742,451	10,350,140
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	1,947,236	477,503	505,972	(1,108,059)
ADJUSTMENT TO GAAP	1,558,429	0	0	0
Unavailable Resources	(1,487,758)	0	0	0
ENDING BALANCE	7,651,594	7,053,488	8,157,566	7,049,507
COMPONENTS OF ENDING BALANCE				
Reserved Ending Balance	1,343,243	1,377,674	1,699,268	2,202,209
Unreserved Ending Balance	5,308,351	4,675,814	5,458,298	3,847,298
Restricted for Repair and Replacements	1,000,000	1,000,000	1,000,000	1,000,000

PALMER EVENTS CENTER GARAGE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	0	0	0
REVENUE				
Parking Garage Revenue	617,111	617,745	617,745	675,656
TOTAL REVENUE	617,111	617,745	617,745	675,656
TRANSFERS IN				
TLP Venue Project Fund	481,453	470,139	470,139	892,091
TOTAL TRANSFERS IN	481,453	470,139	470,139	892,091
TOTAL AVAILABLE FUNDS	1,098,564	1,087,884	1,087,884	1,567,747
PROGRAM REQUIREMENTS				
Event Operations	234,539	470,139	470,139	892,091
TOTAL PROGRAM REQUIREMENTS	234,539	470,139	470,139	892,091
TRANSFERS OUT				
PEC Operating Fund	803,755	554,145	527,145	604,845
TOTAL TRANSFERS OUT	803,755	554,145	527,145	604,845
OTHER REQUIREMENTS				
Compensation Adjustments	376	844	844	476
Additional Retirement Contribution	80	1,950	1,950	2,951
Accrued Payroll	580	0	27,000	4,000
Administrative Support	53,994	55,808	55,808	58,406
Workers Compensation	4,840	4,598	4,598	4,598
Liability Reserve	400	400	400	380
TOTAL OTHER REQUIREMENTS	60,270	63,600	90,600	70,811
TOTAL REQUIREMENTS	1,098,564	1,087,884	1,087,884	1,567,747
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	0	0	0	0
ENDING BALANCE	0	0	0	0

PALMER EVENTS CENTER OPERATING FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	5,642,103	6,575,985	7,651,594	8,157,566
REVENUE				
Interest Income	231,742	277,773	277,773	130,367
TOTAL REVENUE	231,742	277,773	277,773	130,367
TRANSFERS IN				
TLP Venue Project Fund	3,018,300	3,438,853	3,428,322	3,125,927
PEC Garage Fund	803,755	554,145	527,145	604,845
PEC Revenue Fund	1,263,022	991,699	991,699	874,261
TOTAL TRANSFERS IN	5,085,077	4,984,697	4,947,166	4,605,033
TOTAL AVAILABLE FUNDS	5,316,819	5,262,470	5,224,939	4,735,400
PROGRAM REQUIREMENTS				
Event Operations	2,466,873	3,624,577	3,571,577	3,680,643
Support Services	585,210	892,813	875,813	882,015
TOTAL PROGRAM REQUIREMENTS	3,052,083	4,517,390	4,447,390	4,562,658
TRANSFERS OUT				
CIP	0	0	0	1,000,000
TOTAL TRANSFERS OUT	0	0	0	1,000,000
OTHER REQUIREMENTS				
Compensation Adjustment	3,113	4,658	4,658	1,652
Additional Retirement Contribution	8,775	12,796	12,796	25,150
Accrued Payroll	6,446	7,000	11,000	9,000
Administrative Support	215,973	223,231	223,231	225,087
Workers Compensation	19,360	18,392	18,392	18,392
Liability Reserve	1,600	1,500	1,500	1,520
TOTAL OTHER REQUIREMENTS	255,267	267,577	271,577	280,801
TOTAL REQUIREMENTS	3,307,350	4,784,967	4,718,967	5,843,459
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	2,009,469	477,503	505,972	(1,108,059)
ADJUSTMENT TO GAAP	22	0	0	0
ENDING BALANCE	7,651,594	7,053,488	8,157,566	7,049,507
COMPONENTS OF ENDING BALANCE				
Reserved Ending Balance	1,343,243	1,377,674	1,699,268	2,202,209
Unreserved Ending Balance	5,308,351	4,675,814	5,458,298	3,847,298
Restricted for Repair and Replacements	1,000,000	1,000,000	1,000,000	1,000,000

PALMER EVENTS CENTER REVENUE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	(7,750)	0	0	0
REVENUE				
Facility Revenue	1,047,159	920,461	920,461	978,310
Contractor Revenue	893,758	826,819	826,819	728,957
TOTAL AVAILABLE FUNDS	1,940,917	1,747,280	1,747,280	1,707,267
OPERATING REQUIREMENTS				
Contractor Expenses	670,145	755,581	755,581	707,624
TOTAL OPERATING REQUIREMENTS	670,145	755,581	755,581	707,624
TRANSFERS OUT				
Tourism and Promotion Fund	0	0	0	125,382
PEC Operating Fund	1,263,022	991,699	991,699	874,261
TOTAL TRANSFERS OUT	1,263,022	991,699	991,699	999,643
TOTAL REQUIREMENTS	1,933,167	1,747,280	1,747,280	1,707,267
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	7,750	0	0	0
ENDING BALANCE	0	0	0	0

PARKS POLICE ASSET FORFEITURE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	1,649	1,721	1,726	1,793
REVENUE				
Interest	77	75	67	60
TOTAL AVAILABLE FUNDS	77	75	67	60
REQUIREMENTS				
Public Safety	0	0	0	0
TOTAL REQUIREMENTS	0	0	0	0
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	77	75	67	60
ENDING BALANCE	1,726	1,796	1,793	1,853

PERFORMANCE CONTRACTING FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	(75,988)	2,424,012	(313,492)	(313,492)
REVENUE				
LoanSTAR proceeds	0	7,500,000	4,500,000	5,424,012
TOTAL AVAILABLE FUNDS	0	7,500,000	4,500,000	5,424,012
REQUIREMENTS				
Performance Contracting Expenditures	237,504	9,924,012	4,500,000	5,110,520
TOTAL REQUIREMENTS	237,504	9,924,012	4,500,000	5,110,520
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(237,504)	(2,424,012)	0	313,492
ENDING BALANCE	(313,492)	0	(313,492)	0

POLICE FEDERAL ASSET FORFEITURE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	58,206	5,206	110,771	394,063
REVENUE				
Forfeitures	262,028	250,000	340,513	0
Interest Earned	6,662	15,000	4,114	0
Liquidation of Assets	0	4,000	25,715	0
TOTAL AVAILABLE FUNDS	268,690	269,000	370,342	0
REQUIREMENTS				
Contractual	29,736	59,000	1,800	28,000
Employee Training/Travel	40,598	100,000	60,900	100,000
Commodities	54,299	35,000	4,000	35,000
Capital Outlay	93,252	75,000	20,350	231,063
TOTAL REQUIREMENTS	217,885	269,000	87,050	394,063
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	50,805	0	283,292	(394,063)
ADJUSTMENT TO GAAP	1,760	0	0	0
ENDING BALANCE	110,771	5,206	394,063	0

POLICE STATE ASSET FORFEITURE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	2,566	37,566	130,887	226,550
REVENUE				
Forfeitures	182,190	135,000	158,201	0
Interest Earned	16,970	9,000	15,356	0
Liquidation of Assets	23,010	40,000	(11,422)	0
TOTAL AVAILABLE FUNDS	222,170	184,000	162,135	0
REQUIREMENTS				
Contractual	24,143	0	2,729	0
Employee Training/Travel	20,195	0	0	20,000
Commodities	5,771	40,000	9,242	6,550
Capital Outlay	43,740	140,000	54,501	200,000
TOTAL REQUIREMENTS	93,849	180,000	66,472	226,550
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	128,321	4,000	95,663	(226,550)
ENDING BALANCE	130,887	41,566	226,550	0

PUBLIC WORKS CHILD SAFETY FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	374,748	216,795	379,764	245,755
REVENUE				
Traffic Violations - City	668,233	650,000	650,000	650,000
Vehicle Registration Fees - County	690,688	750,000	750,000	750,000
Interest Income	14,056	7,600	10,000	10,000
TOTAL REVENUE	1,372,977	1,407,600	1,410,000	1,410,000
PROGRAM REQUIREMENTS				
Child Safety	1,338,624	1,539,169	1,489,169	1,559,221
TOTAL PROGRAM REQUIREMENTS	1,338,624	1,539,169	1,489,169	1,559,221
OTHER REQUIREMENTS				
Additional Retirement Contribution	1,729	1,723	1,723	3,601
Compensation Adjustment	0	675	675	325
Administrative Support - Public Works	37,442	37,442	37,442	40,063
Accrued Payroll	(9,834)	8,000	15,000	8,000
TOTAL OTHER REQUIREMENTS	29,337	47,840	54,840	51,989
TOTAL REQUIREMENTS	1,367,961	1,587,009	1,544,009	1,611,210
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	5,016	(179,409)	(134,009)	(201,210)
ENDING BALANCE	379,764	37,386	245,755	44,545

PUBLIC WORKS TRANSPORTATION FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	4,727,674	5,441,287	5,591,028	2,227,493
REVENUE				
Residential	10,818,843	12,290,000	12,290,000	12,510,000
Commercial	9,732,330	11,170,000	11,170,000	11,370,000
Utility Cut Cost Recovery	4,171,433	4,400,000	4,700,000	5,030,000
Parking Meters	2,609,261	2,580,000	2,851,000	2,884,000
Taxicabs, Chauffeurs & Limousines	354,870	356,600	370,600	370,600
Property Sales	98,052	75,000	60,000	100,000
Interest Income and Other	525,238	400,000	776,570	525,000
CIP Project Charges	2,740,343	0	0	0
TOTAL REVENUE	31,050,370	31,271,600	32,218,170	32,789,600
TRANSFERS IN				
General Fund	5,672,371	8,572,371	8,572,371	8,572,371
Liability Reserve	1,057,357	0	0	0
TOTAL TRANSFERS IN	6,729,728	8,572,371	8,572,371	8,572,371
TOTAL AVAILABLE FUNDS	37,780,098	39,843,971	40,790,541	41,361,971
PROGRAM REQUIREMENTS				
Street Preventive Maintenance	12,412,336	17,659,069	18,114,828	14,632,397
Street Repair	7,900,097	8,467,892	8,838,255	9,750,986
Bridge Maintenance	526,041	725,000	725,000	747,000
Minor Construction and Repair	487,162	102,000	107,537	603,419
Traffic Controls	4,608,510	4,851,079	4,502,550	5,039,285
Transportation Enhancement	3,188,541	3,397,012	3,365,896	3,490,323
Bicycle & Pedestrian Infrastructure	0	238,206	238,206	191,780
One Stop Shop	39,359	30,119	39,217	30,668
Support Services	1,154,597	1,249,996	1,164,661	1,179,760
TOTAL PROGRAM REQUIREMENTS	30,316,643	36,720,373	37,096,150	35,665,618
TRANSFERS OUT				
General Obligation Debt Service	983,339	1,331,539	1,314,489	1,754,272
Sustainability Fund	275,800	312,716	312,716	0
Austin Water Utility	300,582	300,582	300,582	300,582
Transportation CIP	500,000	0	0	0
Great Streets CIP	482,400	492,048	492,048	492,048
West Campus Parking District CIP	0	0	0	131,000
Capital Projects Mgmt. Fund	200,000	200,000	200,000	200,000
TOTAL TRANSFERS OUT	2,742,121	2,636,885	2,619,835	2,877,902

PUBLIC WORKS TRANSPORTATION FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
OTHER REQUIREMENTS				
Workers Compensation	445,000	445,000	445,000	445,000
Liability Reserve	105,000	109,000	109,000	109,000
Property Insurance	0	13,547	13,547	18,631
Administrative Support - City	2,085,375	2,085,375	2,085,375	2,132,591
UCSO Billing Support	555,646	592,030	592,030	684,736
Communications Tech. Mgmt	782,003	800,935	800,935	700,935
Accrued Payroll	68,580	99,000	62,000	109,000
Additional Retirement Contribution	122,446	132,919	132,919	289,015
Compensation Adjustment	0	99,189	99,189	71,367
Trunked Radio	96,903	98,096	98,096	113,927
TOTAL OTHER REQUIREMENTS	4,260,953	4,475,091	4,438,091	4,674,202
TOTAL REQUIREMENTS	37,319,717	43,832,349	44,154,076	43,217,722
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	460,381	(3,988,378)	(3,363,535)	(1,855,751)
ADJUSTMENT TO GAAP	402,973	0	0	0
ENDING BALANCE	5,591,028	1,452,909	2,227,493	371,742

RECREATION PROGRAMS ENTERPRISE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	171,544	183,555	279,122	137,013
REVENUE				
Fee Revenue	3,742,790	3,624,247	3,679,863	3,745,322
Interest Income	15,250	9,000	18,360	18,700
TOTAL AVAILABLE FUNDS	3,758,040	3,633,247	3,698,223	3,764,022
PROGRAM REQUIREMENTS				
Aquatics	275,620	322,581	322,581	312,559
Cultural Arts Services	699,657	700,058	674,942	686,399
Natural Resource Management	530,617	703,380	699,195	630,960
Community Services	2,002,602	1,934,003	1,985,854	1,941,394
TOTAL PROGRAM REQUIREMENTS	3,508,496	3,660,022	3,682,572	3,571,312
OTHER REQUIREMENTS				
Accrued Payroll	20,656	13,000	25,000	14,000
Administrative Support	95,330	95,330	95,330	131,110
Liability Reserve	1,000	1,000	1,000	1,000
Workers' Compensation	23,000	23,000	23,000	52,769
Compensation Adjustment	0	4,590	4,590	7,738
Additional Retirement Contribution	8,751	8,840	8,840	21,722
TOTAL OTHER REQUIREMENTS	148,737	145,760	157,760	228,339
TOTAL REQUIREMENTS	3,657,233	3,805,782	3,840,332	3,799,651
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	100,807	(172,535)	(142,109)	(35,629)
ADJUSTMENT TO GAAP	6,771	0	0	0
ENDING BALANCE	279,122	11,020	137,013	101,384

RUTHERFORD LANE FACILITY FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	480,478	549,886	(534,723)	(698,035)
REVENUE				
Operating Income	1,623,000	2,770,000	2,537,400	2,765,800
TOTAL REVENUE	1,623,000	2,770,000	2,537,400	2,765,800
EXPENSES				
Operating Expenditures	1,113,746	1,466,345	1,341,812	1,602,954
GO Debt Service	1,524,455	1,616,050	1,358,900	1,358,100
TOTAL REQUIREMENTS	2,638,201	3,082,395	2,700,712	2,961,054
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(1,015,201)	(312,395)	(163,312)	(195,254)
ENDING BALANCE	(534,723)	237,491	(698,035)	(893,289)

SOFTBALL ENTERPRISE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	(56,895)	(14,624)	5,632	81,790
REVENUE				
Softball Enterprise Fees	770,847	820,500	938,325	938,325
Interest Income	576	0	978	0
TOTAL REVENUE	771,423	820,500	939,303	938,325
TRANSFER FROM GENERAL FUND	186,000	186,000	186,000	186,000
TOTAL AVAILABLE FUNDS	957,423	1,006,500	1,125,303	1,124,325
PROGRAM REQUIREMENTS				
Community Services	845,178	903,817	996,623	955,462
TOTAL PROGRAM REQUIREMENTS	845,178	903,817	996,623	955,462
OTHER REQUIREMENTS				
Accrued Payroll	3,295	2,000	3,000	2,000
Administrative Support	33,639	33,639	33,639	43,868
Workers' Compensation	11,000	11,000	11,000	3,195
Liability Reserve	1,000	1,000	1,000	1,000
Additional Retirement Contribution	2,416	2,600	2,600	5,517
Compensation Adjustment	0	1,283	1,283	2,836
TOTAL OTHER REQUIREMENTS	51,350	51,522	52,522	58,416
TOTAL REQUIREMENTS	896,528	955,339	1,049,145	1,013,878
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	60,895	51,161	76,158	110,447
ADJUSTMENT TO GAAP	1,632	0	0	0
ENDING BALANCE	5,632	36,537	81,790	192,237

SOLID WASTE SERVICES FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	11,262,760	9,217,452	9,032,396	3,252,790
REVENUE				
Residential	29,114,568	31,528,259	31,242,055	37,068,889
Extra Stickers and Carts	938,683	967,772	1,672,633	1,117,355
Commercial	1,677,847	1,823,900	1,748,292	2,336,603
Anti-Litter	10,826,156	11,733,206	10,892,550	19,708,337
CESQG	98,913	102,995	180,099	102,995
Recycling	1,948,299	2,513,144	3,596,750	0
MRF Processing Revenue	325,351	270,186	352,290	233,259
Single-Stream Revenue	0	0	0	1,900,000
New Services Fees	803,412	860,950	599,097	860,950
Other	1,202,332	1,157,890	724,425	1,557,890
Auction Sales	54,381	35,000	50,891	35,000
Code Enforcement	545,201	705,468	768,555	948,117
Travis County	73,387	84,000	84,000	84,000
TOTAL REVENUE	47,608,530	51,782,770	51,911,637	65,953,395
TRANSFERS IN				
General Fund	968,888	1,335,995	1,335,995	831,031
TOTAL TRANSFERS IN	968,888	1,335,995	1,335,995	831,031
TOTAL AVAILABLE FUNDS	48,577,418	53,118,765	53,247,632	66,784,426
PROGRAM REQUIREMENTS				
Code Enforcement	4,664,561	5,887,794	5,942,000	6,722,133
Landfill	0	0	0	1,506,009
Litter Abatement	7,127,988	8,601,630	8,067,169	9,828,714
Operational Support	1,600,952	1,840,551	1,885,628	1,942,992
Pay As You Throw (PAYT)	20,903,015	21,590,879	22,684,334	24,777,332
Support Services	3,535,219	4,453,902	4,561,619	5,736,845
Waste Diversion	2,298,475	3,246,522	3,280,418	2,908,133
TOTAL PROGRAM REQUIREMENTS	40,130,210	45,621,278	46,421,168	53,422,158
TRANSFERS OUT				
Sustainability Fund	477,031	517,828	517,828	539,750
GO Debt Service Fund	3,416,964	4,293,504	4,275,428	5,908,721
Comm. and Tech. Mgmt. Fund	1,064,555	1,077,138	1,077,138	977,138
Trunked Radio	120,992	122,375	122,375	142,124
Environmental Remediation	0	0	0	241,500
Landfill Fund - Operations	1,160,015	1,112,469	1,112,469	0
TOTAL TRANSFERS OUT	6,239,557	7,123,314	7,105,238	7,809,233

SOLID WASTE SERVICES FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
OTHER REQUIREMENTS				
Workers' Compensation	1,006,000	1,006,000	1,006,000	1,006,000
Liability Reserve Fund	207,000	205,000	205,000	205,000
Insurance - Fire/EC	15,067	15,737	17,536	19,697
Administrative Support-City	1,745,688	2,039,635	2,039,635	1,945,607
Accrued Payroll	116,823	121,000	263,000	158,000
Compensation Adjustment	43,493	120,150	56,700	92,991
Additional Retirement Contribution	149,058	163,401	163,401	362,370
UCSO (CIS) Billing Support	840,994	895,114	895,114	1,092,475
Bad Debt Expense	277,291	500,000	500,000	500,000
TOTAL OTHER REQUIREMENTS	4,401,414	5,066,037	5,146,386	5,382,140
TOTAL REQUIREMENTS	50,771,181	57,810,629	58,672,792	66,613,531
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(2,193,763)	(4,691,864)	(5,425,160)	170,895
ADJUSTMENT TO GAAP	(36,601)	0	(354,446)	0
ENDING BALANCE	9,032,396	4,525,588	3,252,790	3,423,685

SOLID WASTE SERVICES
LANDFILL FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	1,293,262	0	158,602	0
REVENUE				
Landfill	125,693	0	4,000	0
Interest Income	0	0	0	0
CIP Project Charges	0	156,221	0	0
TOTAL REVENUE	125,693	156,221	4,000	0
TRANSFERS IN				
Solid Waste Services for Operations	1,160,015	1,112,469	1,112,469	0
TOTAL TRANSFERS IN	1,160,015	1,112,469	1,112,469	0
TOTAL AVAILABLE FUNDS	1,285,708	1,268,690	1,116,469	0
PROGRAM REQUIREMENTS				
Landfill	1,895,948	732,879	1,104,881	0
TOTAL PROGRAM REQUIREMENTS	1,895,948	732,879	1,104,881	0
TRANSFERS OUT				
GO Debt Services Fund	283,139	286,449	286,274	0
Environmental Remediation Fund	241,500	241,500	241,500	0
TOTAL TRANSFERS OUT	524,639	527,949	527,774	0
OTHER REQUIREMENTS				
Accrued Payroll	0	3,000	(8,000)	0
Additional Retirement Contribution	0	3,647	3,647	0
Compensation Adjustment	0	1,215	1,215	0
TOTAL OTHER REQUIREMENTS	0	7,862	(3,138)	0
TOTAL REQUIREMENTS	2,420,587	1,268,690	1,629,517	0
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(1,134,879)	0	(513,048)	0
ADJUSTMENT TO GAAP	219	0	354,446	0
ENDING BALANCE	158,602	0	0	0

STRATEGIC RESERVE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	168,517,622	164,267,622	164,267,622	146,282,622
REVENUE				
Interest Income (1)	0	0	0	0
TOTAL AVAILABLE FUNDS	0	0	0	0
REQUIREMENTS				
Transfer to Electric Fund	4,250,000	17,985,000	17,985,000	8,215,000
TOTAL REQUIREMENTS	4,250,000	17,985,000	17,985,000	8,215,000
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(4,250,000)	(17,985,000)	(17,985,000)	(8,215,000)
ENDING BALANCE (2)	164,267,622	146,282,622	146,282,622	138,067,622

Note 1: Interest earned on this fund is transferred directly to Austin Energy Operating Fund.

Note 2: Ending balance represents the portfolio balance exclusive of GASB 31 adjustments.

SUSTAINABILITY FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	23,496	94,234	100,936	6,702
TRANSFERS IN				
General Fund	2,356,468	1,363,049	1,363,049	0
Solid Waste Services Fund	477,031	517,828	517,828	539,750
Public Works Transportation Fund	275,800	312,716	312,716	0
Watershed Prot. Drainage Utility	526,039	542,146	542,146	391,625
Austin Water Utility	3,203,589	3,653,969	3,653,969	3,784,374
TOTAL AVAILABLE FUNDS	6,838,927	6,389,708	6,389,708	4,715,749
PROGRAM REQUIREMENTS				
Workforce Development	1,919,753	1,987,707	1,987,707	2,044,239
Child Care Initiative	1,729,601	1,790,135	1,790,135	1,840,379
Community Technology Initiative	278,100	278,100	278,100	287,833
REQUIREMENTS	3,927,454	4,055,942	4,055,942	4,172,451
TRANSFERS OUT				
Neighborhood Housing CIP	1,840,000	928,000	928,000	550,000
Housing Trust Fund	1,000,000	1,000,000	1,000,000	0
PARD CIP	0	500,000	500,000	0
TOTAL TRANSFERS OUT	2,840,000	2,428,000	2,428,000	550,000
TOTAL REQUIREMENTS	6,767,454	6,483,942	6,483,942	4,722,451
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	71,473	(94,234)	(94,234)	(6,702)
ADJUSTMENT TO GAAP	5,967	0	0	0
ENDING BALANCE	100,936	0	6,702	0

TOURISM AND PROMOTION FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	1,132,639	642,632	943,450	764,631
REVENUE				
Miscellaneous	20,223	15,681	4,000	0
Interest Income	62,471	66,326	46,606	62,000
TOTAL REVENUE	82,694	82,007	50,606	62,000
TRANSFERS IN				
Hotel/Motel Occ Tax Revenue	6,802,370	6,857,340	7,352,554	7,487,487
General Fund	125,382	125,382	125,382	0
PEC Revenue Fund	0	0	0	125,382
TOTAL TRANSFERS IN	6,927,752	6,982,722	7,477,936	7,612,869
TOTAL AVAILABLE FUNDS	7,010,446	7,064,729	7,528,542	7,674,869
REQUIREMENTS				
Tourism and Promotion Contract	7,199,635	7,707,361	7,707,361	8,439,500
TOTAL REQUIREMENTS	7,199,635	7,707,361	7,707,361	8,439,500
EXCESS (DEFICIENCY) OF AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(189,189)	(642,632)	(178,819)	(764,631)
ENDING BALANCE	943,450	0	764,631	0

TOWN LAKE PARK VENUE PROJECT DEBT SERVICE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	1,062,895	1,082,663	1,083,011	1,102,913
REVENUE				
Interest Income	29,189	27,779	16,900	9,861
TOTAL REVENUE	29,189	27,779	16,900	9,861
TRANSFERS IN				
Town Lake Park Venue Project Fund	2,702,570	2,696,633	2,707,164	2,710,773
TOTAL TRANSFERS IN	2,702,570	2,696,633	2,707,164	2,710,773
TOTAL AVAILABLE FUNDS	2,731,759	2,724,412	2,724,064	2,720,634
REQUIREMENTS				
Principal	755,000	800,000	800,000	845,000
Interest Expense	1,956,134	1,903,653	1,903,653	1,848,134
Other	509	509	509	509
TOTAL REQUIREMENTS	2,711,643	2,704,162	2,704,162	2,693,643
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	20,116	20,250	19,902	26,991
ENDING BALANCE	1,083,011	1,102,913	1,102,913	1,129,904

TOWN LAKE PARK VENUE PROJECT FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	(666)	0	0	0
REVENUE				
Car Rental Tax	6,039,550	6,544,650	6,544,650	6,675,543
Interest	92,790	60,975	60,975	53,248
TOTAL AVAILABLE FUNDS	6,132,340	6,605,625	6,605,625	6,728,791
TRANSFERS OUT				
Town Lake Park Venue Project Bond Redemption Fund	2,702,570	2,696,633	2,707,164	2,710,773
Transfer to PEC Operating Fund	3,018,300	3,438,853	3,428,322	3,125,927
Transfer to PEC Garage Fund	481,453	470,139	470,139	892,091
TOTAL TRANSFERS OUT	6,202,323	6,605,625	6,605,625	6,728,791
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(69,983)	0	0	0
ADJUSTMENT TO GAAP(1)	1,558,407	0	0	0
UNAVAILABLE RESOURCES(1)	(1,487,758)	0	0	0
ENDING BALANCE	0	0	0	0

(1) The City has implemented GASB 33 in FY 2001. GASB 33 requires the City to recognize certain derived taxes in the period imposed. Although the City has recognized revenue in the period imposed, this amount represents resources not available in the current budget period.

TRAVIS COUNTY HEALTHCARE DISTRICT

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	3,328,235	0	1,058,062	897,926
REVENUE				
Medicare	1,053,614	1,247,276	888,881	602,071
Medicaid	5,932,865	8,135,492	6,198,329	3,901,439
CHIP	36,445	63,162	39,991	26,318
Patient Fees/Other	897,458	1,635,309	965,968	548,210
Title XX Family Planning	622,787	592,572	659,149	246,905
Title V Maternal/Child Health	546,379	0	266,766	111,153
Interest income	429,309	300,000	316,381	125,000
TOTAL REVENUE	9,518,857	11,973,811	9,335,465	5,561,096
OTHER FUNDING				
Hospital District Payment	24,787,760	28,554,852	27,309,154	12,697,714
TOTAL OTHER FUNDING	24,787,760	28,554,852	27,309,154	12,697,714
TOTAL AVAILABLE FUNDS	34,306,617	40,528,663	36,644,619	18,258,810
OPERATING REQUIREMENTS				
Personnel	23,731,161	27,825,542	24,682,034	12,276,578
Contractuals	8,483,226	9,353,175	8,490,939	4,241,714
Commodities	2,532,272	3,447,259	3,163,874	1,680,196
Expense Refunds	(371,708)	(400,000)	(400,000)	(166,667)
Capital	357,389	400,000	400,000	183,333
TOTAL OPERATING REQUIREMENTS	34,732,340	40,625,976	36,336,847	18,215,153
TRANSFERS OUT				
CIP	1,200,000	0	0	0
TOTAL TRANSFERS OUT	1,200,000	0	0	0
OTHER REQUIREMENTS				
Compensation Adjustment	27,865	48,813	48,813	5,273
Additional Retirement Contribution	164,311	173,673	173,673	161,640
Communications and Tech Mgmt	103,857	103,857	103,857	43,274
Accrued Payroll	72,611	128,000	122,000	57,500
Property Insurance Premium	0	12,565	12,565	5,235
Liability Reserve	7,000	7,000	7,000	2,917
TOTAL OTHER REQUIREMENTS	375,644	473,908	467,908	275,839
TOTAL REQUIREMENTS	36,307,984	41,099,884	36,804,755	18,490,992
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(2,001,367)	(571,221)	(160,136)	(232,182)
ADJUSTMENT TO GAAP	(268,806)	0	0	0
ENDING BALANCE - RESTRICTED	1,058,062	(571,221)	897,926	665,744

UNIVERSITY NEIGHBORHOOD DISTRICT - HOUSING TRUST FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	174,368	257,687	358,018	619,098
REVENUE				
Developer Fees	169,572	250,000	250,000	250,000
Interest Revenue	14,078	11,080	11,080	10,750
TOTAL AVAILABLE FUNDS	183,650	261,080	261,080	260,750
PROGRAM REQUIREMENTS				
Housing Development	0	518,767	0	879,848
TOTAL PROGRAM REQUIREMENTS	0	518,767	0	879,848
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	183,650	(257,687)	261,080	(619,098)
ENDING BALANCE	358,018	0	619,098	0

VEHICLE ACQUISITION FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	233,700	179,874	368,414	126,127
TRANSFERS IN				
General Fund	8,859,374	4,650,026	4,650,026	6,000,000
TOTAL AVAILABLE FUNDS	8,859,374	4,650,026	4,650,026	6,000,000
REQUIREMENTS				
Vehicle Acquisition	8,714,222	4,829,900	4,892,313	6,126,127
TOTAL EXPENSES	8,714,222	4,829,900	4,892,313	6,126,127
TOTAL REQUIREMENTS	8,714,222	4,829,900	4,892,313	6,126,127
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	145,152	(179,874)	(242,287)	(126,127)
ADJUSTMENT TO GAAP	(10,438)	0	0	0
ENDING BALANCE	368,414	0	126,127	0

VENUE PROJECT FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	3,427,774	6,622,559	7,092,510	8,838,612
REVENUE				
Interest Income	251,275	162,599	330,000	103,276
TOTAL REVENUE	251,275	162,599	330,000	103,276
TRANSFERS IN				
Hotel/Motel Occ Tax Fund	9,382,288	9,458,400	10,141,454	10,327,568
TOTAL TRANSFERS IN	9,382,288	9,458,400	10,141,454	10,327,568
TOTAL AVAILABLE FUNDS	9,633,563	9,620,999	10,471,454	10,430,844
TRANSFERS OUT				
Hotel Tax Revenue Bond Redemption Fund	5,968,827	5,969,878	8,725,352	10,361,787
TOTAL REQUIREMENTS	5,968,827	5,969,878	8,725,352	10,361,787
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	3,664,736	3,651,121	1,746,102	69,057
ENDING BALANCE	7,092,510	10,273,680	8,838,612	8,907,669

WALLER CREEK RESERVE FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	0	0	1,801,000
REVENUE				
Hilton Hotel Refunding Cash Flow	0	0	1,801,000	2,050,000
Interest	0	0	0	60,000
TOTAL REVENUE	0	0	1,801,000	2,110,000
EXPENSES				
Operating Expenditures	0	0	0	0
TOTAL EXPENSES	0	0	0	0
TOTAL REQUIREMENTS	0	0	0	0
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	0	0	1,801,000	2,110,000
ENDING BALANCE	0	0	1,801,000	3,911,000

WALLER CREEK TAX INCREMENT FINANCING FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	0	0	0	0
REVENUE				
Property Taxes (City of Austin)	0	0	0	515,185
Property Taxes (Travis County)	0	0	0	223,000
TOTAL REVENUE	0	0	0	738,185
EXPENSES				
Operating Expenditures	0	0	0	0
TOTAL EXPENSES	0	0	0	0
TOTAL REQUIREMENTS	0	0	0	0
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	0	0	0	738,185
ENDING BALANCE	0	0	0	738,185

WILDLAND CONSERVATION FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	3,418,695	4,350,760	5,007,990	2,393,247
REVENUE				
Interest Income	168,227	50,000	110,000	50,000
BCP Participation	1,727,965	300,000	750,000	105,000
TOTAL REVENUE	1,896,192	350,000	860,000	155,000
TOTAL AVAILABLE FUNDS	1,896,192	350,000	860,000	155,000
EXPENSES				
Natural Resources	306,897	500,000	500,000	250,000
Capital Outlay	0	3,000,000	2,974,743	1,900,000
TOTAL EXPENSES	306,897	3,500,000	3,474,743	2,150,000
TOTAL REQUIREMENTS	306,897	3,500,000	3,474,743	2,150,000
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	1,589,295	(3,150,000)	(2,614,743)	(1,995,000)
ADJUSTMENT TO GAAP	0	0	0	0
ENDING BALANCE	5,007,990	1,200,760	2,393,247	398,247

WIRELESS COMMUNICATION SERVICES FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	154,936	32,599	113,730	177,625
REVENUE				
Radio Communications	2,364,156	3,937,528	2,765,515	3,359,782
Trunked Radio Interlocal A/R	1,884,619	1,519,287	1,818,540	1,897,550
Interest Income	57,745	50,000	24,000	24,000
TOTAL REVENUE	4,306,520	5,506,815	4,608,055	5,281,332
TRANSFERS IN				
General Fund	1,251,195	1,268,139	1,268,139	1,306,183
Austin Energy	347,028	350,940	350,940	407,573
Austin Water Utility	301,712	305,080	305,080	354,312
Solid Waste Services	120,992	122,375	122,375	142,124
Convention Center	85,426	86,325	86,325	100,256
Aviation	118,437	119,678	119,678	138,990
Watershed Drainage	56,675	57,386	57,386	66,647
Public Works Transportation	96,903	98,096	98,096	113,927
Communications and Public Information	1,775	1,717	1,717	1,994
Fleet	13,252	13,488	13,488	15,664
PW - Capital Projects Management	28,751	29,184	29,184	33,893
TOTAL TRANSFERS IN	2,422,146	2,452,408	2,452,408	2,681,563
TOTAL AVAILABLE FUNDS	6,728,666	7,959,223	7,060,463	7,962,895
PROGRAM REQUIREMENTS				
Wireless Communication Services	6,737,493	7,947,501	6,948,239	8,085,221
TOTAL PROGRAM REQUIREMENTS	6,737,493	7,947,501	6,948,239	8,085,221
OTHER REQUIREMENTS				
Liability Reserve	1,000	1,000	1,000	1,000
Compensation Adjustment	2,000	13,987	4,995	2,476
Additional Retirement Contribution	14,812	18,334	18,334	37,823
Accrued Payroll	(5,976)	11,000	24,000	14,000
TOTAL OTHER REQUIREMENTS	11,836	44,321	48,329	55,299
TOTAL REQUIREMENTS	6,749,329	7,991,822	6,996,568	8,140,520
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(20,662)	(32,599)	63,895	(177,625)
ADJUSTMENT TO GAAP	(20,544)	0	0	0
ENDING BALANCE	113,730	0	177,625	0

WORKERS' COMPENSATION FUND

	2006-07 ACTUAL	2007-08 AMENDED	2007-08 ESTIMATED	2008-09 PROPOSED
BEGINNING BALANCE	7,551,131	5,983,191	5,478,400	3,122,563
TRANSFERS IN				
General Fund	3,027,009	2,211,703	2,211,703	3,311,703
Airport Fund	342,000	342,000	342,000	342,000
Convention Center Fund	121,000	121,000	121,000	121,000
Drainage Utility Fund	112,000	112,000	112,000	191,153
Austin Energy Electric Fund	534,000	534,000	534,000	534,000
PARD - Golf Fund	88,000	88,000	88,000	21,857
PARD - Recreation Fund	23,000	23,000	23,000	52,769
PARD - Softball Fund	11,000	11,000	11,000	3,195
Solid Waste Services Fund	1,006,000	1,006,000	1,006,000	1,006,000
Public Works Transportation Fund	445,000	445,000	445,000	445,000
Austin Water Utility-Water Fund	601,000	601,000	601,000	804,511
Austin Water Utility-Wastewater Fund	444,000	444,000	444,000	444,000
Fleet Maintenance Fund	379,000	379,000	379,000	511,454
Comm. & Tech. Mgmt. Fund	24,000	24,000	24,000	42,101
Public Works CPM Mgmt. Fund	42,000	42,000	42,000	47,997
TOTAL TRANSFERS IN	7,199,009	6,383,703	6,383,703	7,878,740
TOTAL AVAILABLE FUNDS	7,199,009	6,383,703	6,383,703	7,878,740
REQUIREMENTS				
Operations & Administration	2,528,937	3,233,259	2,988,021	3,019,468
Settlements & Impairments	764,249	984,700	927,004	949,341
Medical Expenses	5,740,508	5,873,235	4,698,712	5,156,095
Indemnity Payments	1,210,152	1,610,600	1,428,478	1,569,216
Court & Legal Fees	7,838	27,000	13,981	27,000
Interdepartmental & Expense Refunds	(979,944)	(1,169,200)	(1,316,656)	(1,396,184)
Claims Reserve	0	1,807,300	0	1,676,367
TOTAL REQUIREMENTS	9,271,740	12,366,894	8,739,540	11,001,303
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(2,072,731)	(5,983,191)	(2,355,837)	(3,122,563)
ENDING BALANCE	5,478,400	0	3,122,563	0

CITY OF AUSTIN

FOUNDED 1839