

AGENDA



Thursday, February 12, 2009

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 13

Subject: Authorize award and execution of a contract with SICO AMERICA, INC., St. Louis, MO, for the purchase of a mobile fold and roll stage for the Austin Convention Center Department in an amount not to exceed \$103,147.

Amount and Source of Funding: Funding is available in the Fiscal Year 2008–2009 Operating Budget of the Austin Convention Center Department.

Fiscal Note: A fiscal note is not required.

For More Information: Rosemary Ledesma, Supervising Sr. Buyer/512-974-2011

Purchasing Language: Sole bid received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Woman Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the purchase of a fully-assembled mobile performance stage that includes staging components that fold and roll providing for ease of setup for Austin Convention Center Department (ACCD) events. The stage is constructed using 8-foot x 8-foot folding roll-n-set frames that can be set up for a 40-foot x 56-foot size performance stage. The performance stage is equipped with an adjustable height between 36"–54" and includes stair units, guardrails, landing platform ramps, and skirting to provide a pleasing appearance and safe stage for clients and customers at events.

The rolling frames are reasonably sized to allow for ease of transport and storage between events. The design proposed will eliminate the need for ACCD staff to lift, transport, and store decks separately each time the stage is set-up and taken down. The Contractor will provide a 3-year warranty for the fold and roll stage.

MBE/WBE solicited: 0/1

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Sole bid. Other potential bidders were solicited. However, the market is limited with firms available who supply mobile fold and roll stages that include a final setup beyond 40 feet.
- b. Thirteen notices were sent, including one WBE. One bid was received, with no response from the WBE.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Sole bid received.
- b. The Purchasing Office concurs with the Austin Convention Center Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.